Minutes
Regular Board of Education Meeting
Montrose Community Schools
July 27, 2026 6:00 pm
KHMS Media Center

Members Present: Mary Kreider, Vicki Van Cura, Dan Hill, Trevor Jones, Barry Gross, Nina Priest
Members Absent: Chuck Wright
Other Participants: Dr. Linden Moore, Cassandra Jackson, Jennifer Sutton
Guests: 3

<table>
<tr><td>Call to Order</td><td>Chair called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.</td></tr>
<tr><td>Presentation</td><td></td></tr>
<tr><td>First Call for Citizen Comment</td><td></td></tr>
<tr><td colspan="2">BOARD MEMBERS ARE REMINDED TO CONSIDER AND DECLARE POTENTIAL CONFLICT OF INTEREST ISSUES WITH ANY ACTION ITEM</td></tr>
<tr><td>Recommended Actions</td><td>A motion was made by Dan Hill to approve the:

• Approval of the June 22, 2026 Truth in Taxation Meeting Minutes
• Approval of the June 22, 2026 Regular Board Meeting Minutes
• Approval of Financial/Secretary Report and Bills as Presented
• Approval of Proposed Agenda

Support: Barry Gross

The motion carried with all members' present voting yes.</td></tr>
<tr><td>Consider Setting Regular and Committee Meeting Dates, Times, and Locations for the 2026-2027 School Year</td><td>As a matter of organizational practice, the School Board sets its regular and committee meeting dates, times, and locations for the ensuing school year.

For the purposes of this action item, Board members are asked to reference the calendar of Board Meeting and Committee Meeting dates that is included in their packet.

RECOMMENDATION:
The Montrose Schools Board of Education approves the regular and committee meeting dates, times, and locations for the 2026-2027 school year as presented.

Motion: Dan Hill
Support: Mary Kreider

The motion carried with all members present voting yes.</td></tr>
<tr><td>Consider Approval of Banks of Deposit for the 2026-2027 School Year</td><td>As a matter of organizational practice, the School Board annually reviews and approves the banks of deposit for the ensuing school year.

RECOMMENDATION:
The Montrose Schools Board of Education approves the following financial institutions as banks of deposit for the 2026-2027 school year:

<table><tr><td>General Fund</td><td>• Chase Bank</td></tr></table></td></tr>
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<tr><td>Lunch Fund</td><td>• Chase Bank</td></tr>
<tr><td>Internal Fund</td><td>• ChoiceOne Bank</td></tr>
<tr><td>Trust and Agency Fund</td><td>• ChoiceOne Bank</td></tr>
<tr><td>Debt Fund</td><td>• ChoiceOne Bank</td></tr>
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Motion: Dan Hill
Support: Mary Kreider

The motion carried with all members present voting yes.</td></tr>
<tr><td>Consider Resolution to Approve Check Signature Authorization, Instructions, and Directions for Identified Accounts for the 2026-2027 School Year</td><td>As a matter of organizational practice, the School Board annually reviews and approves the authorized check signatories, and those who have authority to provide instructions, and directions for identified accounts in the ensuing school year.

RECOMMENDATION:
The Montrose Schools Board of Education approves the following authorized check signatories, and those who have authority to provide instructions, and directions for identified accounts (see attached list) for the 2026-2027 school year.

Motion: Trevor Jones
Support: Mary Kreider

The motion carried with all members present voting yes.</td></tr>
<tr><td>Consider Approval of School Attorneys for the 2026-2027 School Year</td><td>As a matter of organizational practice, the School Board annually reviews and approves the legal firms that the district may employ during the ensuing school year.

RECOMMENDATION:
The Montrose Schools Board of Education retains the firms of Collins & Blaha, PC, Attorney at Law; Thrun Law Firm, PC as attorneys and PFM Financial Advisors, LLC as investment advisors. Services provided by all firms will be paid on an hourly basis for the 2026-2027 school year.

Motion: Dan Hill
Support: Trevor Jones

The motion carried with all members present voting yes.</td></tr>
<tr><td>Consider Approval of the Delegation of Election Duties, Board Treasurer Duties, and Board Secretary Duties for the 2026-2027 School Year</td><td>As a matter of organizational practice, the School Board annually approves the delegation of election duties, Board Secretary/Treasurer duties, and the posting of special meetings for the ensuing school year.

RECOMMENDATION:
The Montrose Schools Board of Education approves the Superintendent to assume the specified duties of the Board Treasurer for the 2026-2027 school year <u>AND</u> the appointment of the Executive Secretary to the Superintendent to assume the specified duties of the Board Secretary and the posting of Special Board meetings for the 2026-2027 school year.

Motion: Vicki Van Cura
Support: Trevor Jones</td></tr>
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	The motion carried with all members present voting yes.
Consider Approval of Hire for HMHS Class of 2030 Sponsor	The internal position for HMHS Class of 2030 Sponsor was posted on June 11, 2026. Mrs. Jaimie Bigger applied for the position and has been recommended by Mr. Casey Schaub. **RECOMMENDATION:** The Montrose Schools Board of Education approves the hire of Mrs. Jaimie Bigger for the position of HMHS Class of 2030 Sponsor. Motion: Dan Hill Support: Barry Gross *The motion carried with all members present voting yes.*
Consider Approval of Hire for HMHS Shared Class of 2027 Sponsor	The internal position for HMHS Class of 2027 Sponsor was posted on June 11, 2026. Ms. Kelley Lambert, who has been supporting Kari LaFave applied for the position and has been recommended by Mr. Casey Schaub. **RECOMMENDATION:** The Montrose Schools Board of Education approves the hire of Ms. Kelley Lambert for the position of HMHS shared Class of 2027 Sponsor. Motion: Barry Gross Support: Dan Hill *The motion carried with all members present voting yes.*
Consider Approval of Hire for KHMS 4th Grade Teacher	The posting for a KHMS 4th Grade Teacher went out on June 15, 2026. Mrs. Shawna Birchmeier is pleased to recommend Miss. Ellery Bodnar for the position. Miss. Bodnar has 2 years of teaching experience at Mt. Morris Schools. She has received her upper elementary education teacher certificate and a Bachelor's degree in Elementary Education from University of Michigan - Flint. **RECOMMENDATION:** The Montrose Schools Board of Education approves the hire of Miss. Ellery Bodnar for the position of KHMS 4th Grade Teacher. Motion: Trevor Jones Support: Nina Priest *The motion carried with all members present voting yes.*
Consider Approval of Hire for KHMS 5th Grade Teacher	The posting for a KHMS 5th Grade Teacher went out on June 26, 2026. Mrs. Shawna Birchmeier is pleased to recommend Miss. Macy Zimmer for the position. Miss. Zimmer has recently completed her student teaching at Central Elementary in Flushing. She graduated from Central Michigan University and received a bachelor's degree in education PK-6. She also has her teaching certificate for upper elementary. **RECOMMENDATION:**

	The Montrose Schools Board of Education approves the hire of Miss. Macy Zimmer for the position of KHMS 5th Grade Teacher. Motion: Nina Priest Support: Barry Gross *The motion carried with all members present voting yes.*
Consider Approval of Hire for KHMS 6th Grade ELA Teacher	The posting for a KHMS 6th Grade ELA Teacher went out on May 18, 2026. Mrs. Shawna Birchmeier is pleased to recommend Mr. Bryce Richardson for the position. Mr. Richardson has recently completed his student teaching and has been a substitute at Chesaning Schools. He graduated from University of Michigan - Flint and received a bachelor's degree in elementary education. He also has his teaching certificate for lower and upper elementary. **RECOMMENDATION:** The Montrose Schools Board of Education approves the hire of Mr. Bryce Richardson as the 6th Grade ELA teacher for KHMS. Motion: Mary Kreider Support: Barry Gross *The motion carried with all members present voting yes.*
Consider Acceptance of Resignation – 6th Grade Social Studies Teacher	Mr. Sebastian Pasquini has informed Mrs. Birchmeier of resigning from his 6th Grade Social Studies Teaching position at Kuehn-Haven Middle School. Mr. Pasquini has worked in the district for 3 years. (See attached letter) **RECOMMENDATION:** The Montrose Schools Board of Education accepts the resignation of Mr. Sebastian Pasquini. We appreciate his 3 years of service and dedication to the district and wish him well. Motion: Barry Gross Support: Dan Hill *The motion carried with all members present voting yes.*
Consider Approval of a Resolution for Sinking Fund Millage Renewal Proposal	The district has Capital Improvement needs which need to be addressed. A Sinking Fund with a levy of .9536 mill would bring in approximately $237,204 a year. Dollars raised by establishing a Sinking Funk can only be used for Security, Technology and Capital Improvements. Examples of Capital Improvements are replacement of roofs and boilers. No salaries are allowed to be paid from a Sinking Fund. A resolution is being presented to place on the November 3, 2026, ballot a Sinking Fund proposal for 10 years to collect .9536 mill a year for improvements allowed by a Sinking Fund. **RECOMMENDATION:** The Montrose Schools Board of Education approves the resolution to place a sinking fund renewal proposal on the November 3, 2026, ballot for .9536 mill for 10 years. Motion: Mary Kreider

	Support: Nina Priest *The motion carried with all members present voting yes.*
Information Items	**Superintendent Reports** **Board Calendar** o August – School Starts for Students **School Board Requests for Information** **For the Good of the Order**
Future Business	• August 17 – Regular Meeting • August 18 – Staff Reports • August 24 – First Day of School
Consider Going into Closed Session for Confidential Communication from the District's Legal Counsel and for Contract Negotiations	Dan Hill motioned to go into **closed** session at 6:32 pm Support: Mary Kreider Dan Hill motioned going into **open** session at 7:45 pm Support: Mary Kreider *The motion carried with all members' present voting yes.*
Adjournment	Dan Hill moved to adjourn the meeting @ 7:45 pm *The motion carried with all member's present voting yes.*

- Minutes recorded and prepared by Jennifer Sutton, Executive Secretary
- Submitted by Vicki Van Cura, Board Secretary