



Autrey Mill Middle School

Rigor, Relevance, and Relationships

Remote Learning Request

Students may request up to 5 remote learning days per semester and receive attendance credit for being present through remote participation. To receive participate remote credit, the student must follow the participated remote directions outlined below.

- ✓ Notification of remote participation day must be made prior to the start of the instructional day to teacher(s). Students should make all requests for remote learning days one school day prior to the requested date when possible.
- ✓ Remote learning days cannot be requested on summative evaluation days.
- ✓ All completed work must be submitted within 2 days of the return from the remote learning days.
- ✓ The absence will be marked as unexcused in Infinite Campus until this form is completed and turned into the attendance office.

Remote Learning Day Process:

1. Teacher Notification: Student will meet with teachers prior to remote learning day to get directions for synchronous or asynchronous learning assignments. Student will have teacher sign below that student is participating remotely.
2. Work Completion: Student will complete synchronous or asynchronous learning assignments during remote learning days.
3. Work Submission: Student will submit assigned work to teachers.
4. Remote Learning Form Submission: Student will submit this form to the attendance office.

Student Name		Student ID #	
Remote Learning Date(s)			
Parent Signature			

Period	Class (student fill out)	Teacher Signature	Student Participating Remotely
1			
2			
3			
4			
5			
6			
7			
8			

Submit this form to the attendance office once all teacher signatures are received.