LONDONDERRY ELEMENTARY SCHOOL

2026 -2027 REFERENCE GUIDE



IMPORTANT CONTACTS

PRINCPAL	JARED WASTLER	JWASTLER@LDSD.ORG
COUNSELOR	LAUREN GEARHART	LGEARHART@LDSD.ORG
MAIN OFFICE	BILLIE REIGLE	BREIGLE@LDSD.ORG
	KIM KELLER	KKELLER@LDSD.ORG
OFFICE PHONE	(717) 944-9462	
OFFICE FAX	(717) 944-9529	



SCHOOL TIMES

SCHOOL DOORS OPEN...	NO EARLIER THAN 8:45AM AND 3:30PM
SCHOOL STARTS AT...	9:00AM
SCHOOL ENDS AT...	3:30PM
MAIN OFFICE HOURS	8:00AM - 4:30PM



ATTENDANCE

DAILY ATTENDANCE

- DAILY ATTENDANCE IS TAKEN EACH DAY AT 9:00AM IN YOUR CHILD'S HOMEROOM.

EARLY DISMISSALS & LATE ARRIVALS

- STUDENTS WHO DO NOT ATTEND FOR THE FULLY SCHEDULED DAY (9:00AM - 3:30PM) ARE RECORDED AS EARLY DISMISSALS OR LATE ARRIVALS.
- EARLY DISMISSALS AND LATE ARRIVALS MAY BE SUBMITTED THROUGH PICKUP PATROL.

EDUCATIONAL TRIPS

- EDUCATIONAL TRIPS ARE GOVERNED BY BOARD POLICY 204.1 AND MUST FOLLOW APPROPRIATE PROCEDURES.
- TRIP REQUEST FORMS MUST BE SUBMITTED 5 DAYS PRIOR TO THE PLANNED ABSENCE.
- NO TRIPS WILL BE APPROVED DURING STATE TESTING.



PICKUP/DROP OFF

STUDENT DROP OFF (MORNING)

- STUDENTS NOT RIDING THE BUS TO SCHOOL MAY BE DROPPED OFF AT DOOR #17 BEGINNING AT 8:45AM.
- STUDENTS ARRIVING AFTER 9:00AM SHOULD ENTER THROUGH THE MAIN ENTRANCE (DOOR #1).

STUDENT PICK UP (AFTERNOON)

- STUDENTS BEING PICKED UP FROM SCHOOL AT THE END OF THE SCHOOL DAY MAY BE PICKED UP AT DOOR #17.
- STUDENTS BEING PICKED UP FOR EARLY DISMISSALS (PRIOR TO 3:30PM) MAY BE PICKED UP AT THE MAIN ENTRANCE (DOOR #1).

PICKUP PATROL

- PARENTS MUST SUBMIT CHANGES TO NORMAL DAILY PICK UP USING PICKUP PATROL (PICKUPPATROL.NET).
- QUESTIONS AND ASSISTANCE WITH PICKUP PATROL? CONTACT KIM KELLER (KKELLER@LDSD.ORG).



LUNCH MONEY

LUNCH MONEY MAY BE SUBMITTED THROUGH MYSCHOOLBUCKS OR BY SENDING A CHECK IN AN ENVELOPE WITH YOUR CHILD'S NAME AND PIN NUMBER ON THE OUTSIDE.

REGULAR SCHOOL LUNCH COST FOR THIS YEAR IS $2.85
BREAKFAST IS FREE FOR ALL STUDENTS THIS YEAR



PTO

THE LONDONDERRY PTO WORKS TO SUPPORT PROGRAMS AND THE WORK OF THE SCHOOL. MEETINGS ARE ONE MONDAY EACH MONTH IN ROOM 500.

YOU CAN CONNECT TO THE PTO THROUGH EMAIL, FACEBOOK, OR THEIR CLASS DOJO ACCOUNT.