SCHOOL DRESS CODE

Students are to dress appropriately in durable, washable clothing to be able to participate in a variety of school activities.

Personal cleanliness and neatness are expected.

- No jewelry, hats, bandanas, or clothing allowed that display any drug, alcohol, sex, violence, gang message or gang logo.
- skirts, skorts, and shorts must be fingertip length.
- Undergarments are not to be seen.
- Pants, shorts, and skirts must fit the natural waistline. Clothes must be no more than one size larger than the student. No bagging. No sagging.
- No flip-flops. Shoes need to have backs or straps and must be closed-toe. Tennis or athletic shoes are always preferred and the safest for students. No roller shoes or high heels.
- Straps on sleeveless tops should be at least an inch and a half in width.

Cafeteria Meals

Breakfast is available starting at 7:45am. Lunch will be provided daily according to the lunch schedule.

Attendance

One of the most successful elements of learning is regular, on-time attendance at school. Teachers plan carefully each day for your child. **You must call the office to report the absence on the same day of the absence.** Truancy letters are sent out after 3 unexcused absences/tardies and starts the truancy process.

Emergency Cards

In accordance with California Education Code, we ask that you supply the school with current names, addresses, and telephone numbers. It is critical that we have accurate information in case of an emergency, student illness, injury, or other necessity.

Cell Phones

Per board policy, students may not use cell phones, smartphones, smart watches, or other mobile communication devices **while on campus.** Devices must be turned off and placed out of sight during the school day. Students who need to call parents may use phones located in the office.
Board policy 5131.8

Checking Students Out

Parents/Guardians and those listed on the Emergency Card may pick up a child for early dismissal by **signing the child out** in the main office. They must present a valid identification card before we will release the child. Early dismissals are considered unexcused unless medical verification is provided.

Parents' Rights and Responsibilities Student Conduct Code

The District's Parents' Rights and Responsibilities and Student Conduct Code is available in the office. The Student Conduct Code will be strictly enforced.

Call if your student will be absent from school:
916-294-9165, press 1

Rancho Cordova Elementary School

Bell Schedule

8:15 a.m. to 2:45 p.m.
Thursdays
8:15 a.m. to 1:15 p.m.
TK 8:00 a.m. to 11:21 p.m.

Office Hours: 7:30 AM-4:00 PM
https://www.fcusd.org/rce

Anna Koulis Chitwood, Principal
akchitwood@fcusd.org

Cristin Lobeck, Assistant Principal
clobeck@fcusd.org

Morning Supervision

Students may arrive no earlier than 7:45 AM when breakfast service begins. Any students on campus before 8:00 AM are required to stay seated in the Multipurpose room if they are not participating in a before school activity. At 8:00 AM yard supervisors will excuse students to line up for class in the designated location on the playground.

Classroom Interruptions

Please be sure you make after school arrangements with your child before school. We understand that from time to time there are emergency situations, but we need to limit the number of classroom interruptions. We cannot interrupt classroom instruction for forgotten lunches, musical instruments, or homework. Forgotten items will be placed on the counter in the office or in the teacher's mailbox. Students should check the office for items that have been dropped off.

Important Dates

Pending CDE and CDC Guidelines

August 4th - Meet & Greet
August 6th - First Day of School
August 27th - Back to School Night
April 29th - Open House

Minimum Days (1:21 PM Dismissal)

August 7-14 (2nd & 3rd grade)
August 7-21 (kindergarten & 1st)
November 2nd-6th (Kindergarten-3rd **ONLY**)
November 16th –20st (Parent Conference)
December 18th
February 24th and 26th (At Risk Conference),
May 3rd-7th (Kindergarten-3rd **ONLY**)
May 24th - May 26th

Super Mini. Days (11:38 AM Dismissal)

October 30th
February 12th
May 21st

Bell Schedule

Recess:

TK	9:30-9:50
3rd/4th (Wirth)	9:40-10:00
1st/5th (Cerra))	10:00-10:20
2nd & Kinder (Younger))	10:20-10:40

Lunch/Recess:

TK (lunch only)	11:21-11:41
Kinder	12:30-1:10
1st	11:25-12:05
2nd	11:50-12:30
3rd (play first)	11:50-12:30
4th (play first)	12:30-1:10
5th	12:30-1:10

Communicating with Your Teacher

We encourage you to stay in communication with your child's teacher. If you would like to talk with your child's teacher to discuss progress, questions or concerns, you are encouraged to call, email, or send a note. If a meeting is needed, teachers will schedule one as soon as possible. **Teachers will not be interrupted during instructional time.** A message to return your call will be placed in the teacher's mailbox.

Parent-Teacher Association (PTA)

The PTA is composed of parents, guardians, and teachers who dedicate their efforts to support the Rancho Cordova Elementary School community. The PTA actively does fundraisers to support classrooms and the school in general. It also holds several community activities each year. Get involved and support Rancho Cordova Elementary and the PTA!

Folsom Cordova
Unified School District
1965 Birkmont Drive
916-294-9000 / www.fcusd.org

District Office:	**294-9000**
Health:	**x102300**
Food Service:	**x102251**
Adult Ed.:	**635-6810**

Rancho Cordova Elementary
SCHOOL OFFICE:
2562 Chassella Way
Rancho Cordova, CA 95670
Tel: 916-294-9165
Fax: 916-294-2489

Homework

Rancho Cordova Elementary has adopted a school-wide homework policy that makes reading a priority. All students are expected to read nightly for a minimum of 20 minutes and complete an entry on their reading log. Parents are encouraged to sit next to their child and listen to them read. Please support our effort to improve school-wide literacy and develop a community of readers.

Health and Medication

Medication, including aspirin, cough drops and other non-prescription drugs will be given only if the District Medical Form is completed and signed by the parent and physician. Children should not attend school with a fever or rash. If your child cannot participate in PE., please send a note from your doctor.

Bicycle/Scooter Safety

Riding a bicycle to school is a privilege designed for students in grades 2-5. The school assumes **NO RESPONSIBILITY** if your bike or scooter is damaged or stolen. Riders are expected to wear a helmet and follow all traffic laws. If there are repeated violations of these safety rules, the rider will lose the privilege of riding to school. Students wishing to ride their bikes to school must complete a Bicycle Permission Form – available in the office.

Volunteers

All parents are encouraged to complete a volunteer application. Volunteers need to complete fingerprinting and proof of a recent negative tuberculosis (TB) test are required; the district will provide a Live Scan fingerprint form. Additionally, under California legislation (SB 848), all school volunteers must show proof of annual training as Suspected Child Abuse Mandated Reporters for each school year prior to volunteering.