Lakeside School
Lakeside Union School District

ANNUAL NOTICE TO PARENTS/GUARDIANS
CONCERNING THEIR RIGHTS AND RESPONSIBILITIES
2026 - 2027

Each school district must notify parents and guardians of their legal rights and obligations at the beginning of the first semester or quarter of the regular school year. The following summarizes those rights and responsibilities,

Please sign and return the attached acknowledgment indicating that you have received and reviewed these materials. Also, please check the appropriate box below which will allow the district to send future versions of the Annual Notice to you electronically instead of a hard copy.

If you have any questions, please contact the school office at (661) 831-3503 or the district office at (661) 836-6658.

Sincerely,

District Superintendent

PARENTAL ACKNOWLEDGMENT

E.C section 48982 Requires Parents to Sign and Return this Acknowledgment

By signing below, I am neither giving nor withholding my consent for my student(s) to participate in any program nor am I agreeing to, or disagreeing to, the information contained in this Notice. I am merely indicating that I have received and read the attached notice regarding my rights relating to activities which might affect my student(s).

☐ I wish to receive the district's Annual Notice by logging onto the district website

☐ I wish to receive the district's Annual Notice only by email

Date: _____ My e-mail is: _____

_____ _____
Printed Name of Student Signature of Parent

_____ _____
Printed Name of Student Printed Name of Parent

LAKESIDE SCHOOL

Lakeside Union School District

Learning Today, Leading Tomorrow

Parent/Student Handbook

YOUR SCHOOL IS WHAT YOU MAKE IT

The Lakeside School District Parent/Student Handbook will give you information about your school. Read the handbook carefully so you will know what is expected of you. Share this handbook with your parents so they will also know what to expect. Everything in this document is subject to change. Parents and students will be notified when significant changes are made.

A School Spirit Day is scheduled each month for Kindergarten through eighth grades. Lakeside School colors are red and white with black highlights and the mascot is the bulldog.

You, the student, come to school each year to further your education. This is prescribed by law because the people of our country believe that it is important that everyone be well educated in order to fulfill the responsibilities of citizenship in a democratic government such as we have in the United States.

By and large, you do not have a choice about the subjects you will study, the way classes are organized, and the rules and regulations you must abide by. Because of this, you may feel you do not have much to say about your school. This is not true because beyond the area where you do not have much of a choice is the area where you do have a choice and can have something to do and say about the running of your school. It is what you, the students; do with this area of choice that really makes the difference between having a school with a lot of spirit or one that is spiritless.

The Student Council is your organization for initiating those activities you would like to see in existence at Lakeside. To have a good Student Council is very important when it comes to having a good school. However, there is something still more important, and that is you.

Each of you has the responsibility to be the best Lakeside citizen possible. By accepting this responsibility, you, as Lakeside students, can feel pride in the fact that you helped make it that way.

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ARRIVAL, DISMISSAL, AND SUPERVISION

Transitional Kindergarten (TK) through sixth grade students should not arrive at school before 7:40 am. 7th-8th grade students should not arrive before 8:10 am without daily written permission from the teacher who will be directly supervising the student once he/she arrives at school. Our playground supervisors come on duty at that time. All students will enter the school through the main entrance, or at the bus drop off zone. Regular Day Dismissal for Transitional Kindergarten and Kindergarten is at 2:00 pm. Dismissal for first grade through sixth grade is at 2:30 pm. Dismissal for seventh through eighth grade is at 3:25 pm. Exceptions are for after school activities. Lakeside School utilizes surveillance systems throughout the school.

For safety purposes all Transitional Kindergarten-sixth grade students being picked-up from school are to be escorted to their vehicle by their parent/guardian. Students will not be allowed to enter the parking lot without a parent/guardian at their side.

Children Leaving During the School Day

No pupil shall leave the school unless their parent/guardian calls in person at the office and requests that he/she be excused. When possible, please phone or send a note ahead of time so the teacher can be notified and have assignments arranged. A note sent to school should first go to the office and then be taken to the classroom teacher in order that adults in charge are aware of any changes made.

No pupil will leave the classroom until the parent/guardian is at the office. Please make every effort to keep leaving school early at a minimum. It is very disruptive to the class when someone leaves early.

The office will not call students out of class during the last 10 minutes of the school day to minimize disruptions and ensure a smooth end to the day's activities. We appreciate your cooperation in planning accordingly.

The principal shall not permit a student to leave school in the custody of a person other than the student's parent/guardian unless that person has the verified authorization of one of the parents.

Children Remaining at School

On Booster Club meeting days, during parent conferences, or during sporting activities children are not to remain on school grounds without parent supervision. A note must be sent to school requesting that your child stays if you plan to be at school for a particular function.

Extended Day Care

Extended day care is available at Lakeside School to all students on a monthly or scheduled drop-in basis. Please contact the Boys and Girls Club, if you are interested in registering your child for this service.

EXCUSED ABSENCES

Procedure

Students who have been absent should report to the office as soon as they get off the bus (before class begins) to pick up their "Admit to Class" slip or bring a note stating the reason of absence for the teacher to send to the office.

State law requires that the district keep a record of the reason for absence. A telephone call to the office on the day of absence is the easiest way. If you are unable to call on the day of absence, please send a note with your child when he/she returns. The note MUST contain the date and reason for absence.

According to law (E.C. section 48205), your child will be excused for absence when it is:

1. Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health.

2. Due to quarantine under the direction of a county or city health officer.

3. For the purpose of having medical, dental, optometrical, or chiropractic services rendered.

4. For purposes of attending the funeral services or grieving the death of either a member of the pupil's immediate family, or of a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, so long as the absence is not more than five days per incident.

5. For the purpose of jury duty in the manner provided by law.

6. Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child, for which the school shall not require a note from a doctor.

7. For justifiable personal reasons, including but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of pupil's religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent/guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district.
8. For the purpose of serving as a member of a precinct board for an election.
9. For purposes of spending time with a member of pupil's immediate family, who is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from, a deployment. The length of the excused absence is determined at the discretion of the Superintendent.
10. For the purpose of attending pupil's naturalization ceremony.

11. For purposes of participating in a cultural ceremony or event.

12. For a middle school or high school pupil engaging in a civic or
political event (one excused day per school year and must notify school prior to absence; addtitional days at administrator discretion).

13. For accessing victim services, grief support, or safety planning following the death of an immediate family member (up to 3 days per incident).

14. Due to the pupil's participation in military entrance.

15. As approved by the Superintendent pursuant to Education Code section 48260©. A pupil absent pursuant to this section shall be allowed to complete all missed assignments and tests that can reasonably be provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit.

Health and Safety Services

General Health Students should be free from disease, fever, colds, sores, and skin rashes. If any of these are present, your child should be kept home until all signs and symptoms are gone. If your child is absent, either phone or send a note to tell the reason (see Attendance). When your child returns, he is to report to the office as soon as he gets off the bus and before school begins to pick up his "Admit to Class" slip. If your child has a communicable disease, a doctor should be consulted as to the care and when your child should return to school. A doctor's note is necessary before a student can be excused from physical education for more than two days. Parents should inform the classroom teacher, school nurse, or office staff concerning special health needs. A health record is on file for each student.

Obtaining Confidential Medical Services (E.C. section 46010.1)

Students in grades 7 through 12 may be excused from school to obtain confidential medical services without the consent of a parent or guardian.

Absence for Religious Purposes (E.C. section 46014)

With written parental consent, a student may be excused from school to participate in religious exercises or instruction.

Absence to Care for a Sick Child (E.C. section 46015)

Absence to care for a sick child is an excused absence and the school is prohibited from requiring a note from a doctor for such an absence.

No Grade Reduction or Loss of Academic Credit (E.C. section,48980, 48205)

A student's grade may not be reduced, and academic credit may not be withheld, solely on the basis of an excused absence under Education Code section 48205. If missed assignments or tests can reasonably be provided, a student who completes them satisfactorily within a reasonable period of time must receive full credit for that work.

SCHOOL ATTENDANCE OPTIONS

Enrollment in Neighborhood School (E.C. section 48980)

The district provides information to parents or guardians regarding options for selecting schools other than the student's assigned school of attendance.

Intradistrict Open Enrollment (E.C. section 35160.5(b))

The district maintains a policy allowing students to apply for attendance at a school within the district other than their school of residence. Priority is given to students residing within a school's attendance area. If the number of applicants exceeds available capacity, selection is conducted through a random and unbiased process in accordance with district policy. Academic or athletic performance is not used as a criterion for acceptance or rejection.

Inter-district Transfers (E.C. section 46600, et seq.)

Two or more school districts may enter into an agreement allowing students to transfer between districts for up to five years, renewable for additional five-year periods. The terms and conditions of the transfer are set by the agreement between the districts. Once enrolled under an interdistrict agreement, a student does not need to reapply and may continue attending the school of enrollment unless the agreement says otherwise. A district of residence may not deny a transfer request from a student whose parent or guardian is an active-duty military member where the receiving district has approved the application. A student who has been identified as a victim of bullying committed by a student of their home district shall be given priority for interdistrict attendance under any existing agreement or given additional consideration for the creation of a new agreement if none exist, as long as the receiving school has capacity. If a transfer request is denied, parents may appeal the decision to the county board of education within 30 calendar days.

Employment-Based Residency (E.C. section 48204(b))

If at least one parent or guardian is physically employed within the boundaries of another school district for a minimum of 10 hours per school week, the student may be considered a resident of that district for enrollment purposes. This option does not guarantee enrollment- the receiving district retains the right to accept or deny the request- but a student may not be rejected on the basis of race, ethnicity, sex, parental income, academic achievement, or any other arbitrary consideration.

Open Enrollment Act (EC 48350, et seq.)

If your child attends a school that has been identified on the state's Open Enrollment List as a low-performing school, you have the right to apply for a transfer to another public school with higher performance, either within or outside the district. The district is required to notify parents/guardians of this option at the start of the school year. For more information about the application process and deadlines, please contact the district.

Students Residing with a Care-giving Adult (E.C. section 48204(a)(5))

A student who lives in the home of a caregiving adult within the boundaries of the school district is a resident of the school district. If the caregiver provides an affidavit under penalty of perjury, pursuant to the California Family Code (commencing with Section 6550), that is a sufficient basis for

determining the pupil lives in the home of the caregiver, unless the school district determines from actual facts that the pupil is not living in the caregiver's home.

The process is more fully explained in the school district's residency policy (BP and AR section 5111.1).

Students Residing in a Licensed Children's Institution (E.C. section 48204(a)(1))

A student placed in a regularly established licensed children's institution, or a licensed foster home, or a family home pursuant to a commitment or placement under Welfare and Institutions Code, located within the boundaries of the school district may attend a school run by the district.

The process is more fully explained in the school district's residency policy (BP/AR section 5111.1).

Foster Youth (E.C. sections 48204(a)(2) and 48853.5)

Students who are or become "Foster" children must be permitted to continue their education at their "school of origin" through the end of the academic year and maybe longer if that placement is in their best interests. This rule applies as long as they remain "Foster" children. On the other hand, if the district's Educational Liaison and the Foster family agree that enrollment in a "new" school is in the best interest of the "Foster" child, the new school must immediately enroll the child. Foster children must be allowed to matriculate with their peers in accordance with the established feeder patterns of the school district when transitioning to middle school or high school.
The process is more fully explained in the school district's education for foster youth policy (BP/AR section 6173.1).

Emancipated Youth (E.C. section 48204(a)(4)); Fam. Code section 7000 and following)

An emancipated student whose residence is located within the boundaries of a school district is considered a resident of that district and may attend the district's schools. An emancipated student is a minor whose parent or legal guardian has been relieved of responsibility, control, and authority through an emancipation procedure in court.

The process is more fully explained in the school district's residency policy (BP/AR section 5111.1).

Students Residing in a State Hospital (E.C. section 48204(a)(6))

A student residing in a state hospital located within the boundaries of a school district is deemed a resident of that district.

The process is more fully explained in the school district's residency policy (BP/AR section 5111.1).

Homeless Students (42 USC 11431-11435)

The district shall designate a liaison for students experiencing homelessness who ensures that parents, guardian, and students are informed of their educational rights and that public notice of these rights is provided as required by law.

Homeless Student Rights (EC 48851)

The district annually provides a housing questionnaire to all families to identify students experiencing homelessness. This questionnaire includes information about the rights and protections available to homeless student, including immediate enrollment, school stability, and access to educational services. The district ensures that information is available in languages understood by families and collects responses to help identify and support students n need of services.

Students Receiving Special Education Services Pursuant to an Individualized Education Program (IEP) or a 504 Plan (20 USC 1400 and following; 34 CFR 300.114-300.118)

IEP teams and the Individuals with Disabilities Education Act (IDEA), not district administrators and/or other federal/state legislation, determine the placement of IDEA eligible students. The requirements of IDEA necessitate placement where the student can receive a Free and Appropriate Public Education (FAPE) in the Least Restrictive Environment (LRE). LRE tends to create a preference favoring sites in relatively close proximity to the student's home provided that the student can receive FAPE at that site.

The same is generally true of students receiving special education services pursuant to Section 504 of the Rehabilitation Act of 1973 (29 USC 794; CFR 104.33 and 104.34).

The process is more fully explained in the school district's policies on Identification and Education Under Section 504 and on Individualized Education Programs (BP/AR sections 6164.6 and 6159).

Individualized Instruction (E.C. sections 48206.3 and 48980(b))

If your child has a temporary disability which prevents your child from attending regular classes, the district will provide individual instruction at home or in a hospital or other residential health facility when possible. Please contact the district office if you believe your child may be eligible for individualized instruction services.

Students in Hospitals Outside of School District (E.C. sections 48206.3, 48207, 48208)

If your child is placed in a hospital or other residential health facility located outside your school district, your child may be eligible to receive individualized instruction from the school district in which the facility is located. You should notify both the district where you reside and the district where the facility is located so that instruction can be arranged.

Notice of Alternative Schools (E.C. section, 58501 et seq.)

California law authorizes school districts to establish alternative schools designed to provide students with a different educational environment that emphasizes self-reliance, creativity, student-driven learning, and collaboration between students, parents, and teachers. If you are interested in learning more about alternative school programs available in your area, information is available from the county superintendent of schools, the district's administrative office, and the principal's office at each school.

Independent Study

If your student must be absent from school for one or more days, please call us and we will arrange an Independent Study Contract packet. Requests should be made at least one week in advance. These packets, when completed by your student while away from school, can be used by us to ensure that learning is taking place. Also, the law allows us to use these contracts as proof that your student was still accountable to the school and we then can claim ADA for their absence. All you need do as a parent is make sure that the *work is completed, signed, and returned to the school office on the day your child returns to school*. *If the Independent Study Contract is not returned the student will be given an unexcused absence.*

Charter Schools (E.C. sections 47600-47663; 5 CCR 11963)

Charter schools are publicly funded schools that operate under a charter granted by a school district, county board of education, or the State Board of Education. Charter schools are governed by the Education Code but are generally free of many of its standard requirements. Charter Schools may offer classroom-based or non-classroom-based instruction. For information about charter schools in your area, contact the district office or visit the California Department of Education website.

Private Schools

Children may be instructed in a private full-time day school by persons qualified to teach in the State of California (E.C. sections 33190 and 33195). Private schools are selected and paid for by the student's parents. For more information regarding the private school affidavit, please visit the California Department of Education's website at https:www.cde.ca.gov/sp/ps/affidavit.asp.

Mentally Gifted Students (E.C. section 48223)

Children who are mentally gifted and who are being instructed in a private full-time day
School, where all or part of the courses of instruction required to be taught in the public schools are being taught, may be excused from compulsory public-school attendance. For more information, contact the district office.

Instruction by Tutor (E.C. section 48224)

As an alternative to a private school, children may be instructed by a private tutor, who must hold a valid state credential for the applicable grade level. Private tutors are selected and paid for by the student's parents.

Homeschooling (Jonathan L. v. Superior Court (2008) 165 Cal. APP. 4th 1074)

Homeschooling in California is either performed by a parent who files a private school affidavit or a parent who qualifies as a private tutor.

STUDENT MISCONDUCT AND DISCIPLINE

Duties of Pupils (5 CCR 300)

Students must follow school rules, comply with directions from school staff, behave respectfully, apply themselves in their studies, and use appropriate language at all times.

Academic Integrity

Each student has a moral obligation to complete his/her own schoolwork. Cheating and plagiarism are wrong. Cheating is fraudulent or deceptive acts for the purpose of improving a grade or assisting another to do so. Plagiarism is a form of cheating, which consists of the misuse of published and/or unpublished works and presenting as your own. We view cheating as a serious offense and students who violate this policy will receive disciplinary action. Following are examples of Academic Dishonesty:

- Cheating on Exams
- Use of unauthorized materials or taking an exam for another student.
- Using answers obtained by observation of another student's test or any form of communication between students during an exam.
- Plagiarism
- Copying phrases or ideas from a source without giving credit to the author and presenting it as your own.
- Working with another student when independent work is specified.
- Allowing someone to use your work and turn it in as his/her own.
- Unauthorized use of an electronic device. (Cell phone, camera phone, etc.)

Throughout the year, teachers will discuss in a positive manner the issues of academic integrity. Teachers will send a Disciplinary Referral to the Vice Principal for all incidents of cheating and plagiarism.

Teachers Are Required to Hold Students to Strict Account for Misconduct (E.C. section 44807)

Every teacher must hold students to a strict account for their conduct on the way to and from school, on the playgrounds, or during recess. Teachers may exercise that amount of physical control reasonably necessary to maintain order, protect property, or protect the health and safety of pupils, or to maintain proper and appropriate conditions conducive to learning.

"All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the teachers of the schools." [EC 48921]

Rules of the District Pertaining to Student Discipline (E.C. section 35291)

Education Code sections 48900, et seq. outline the rules pertaining to student discipline, and related due process procedures. Combined with district policies, school officials have legal authority to impose student discipline and ensure students have due process. Copies of relevant Education Code sections and district policies are available upon request.

Disciplinary Referrals (Including Bus Referrals)

Disciplinary Referrals are not issued for academic reasons, but only for violating discipline rules. Penalties can be issued when school rules are broken or abused. Reminding the students of correct behavior does not necessarily mean that a referral will be issued. However, referrals can be issued on a severe offense. Students should not have to be reminded of correct behavior.

Those students whose behavior results in frequent referrals or a suspension may not be allowed to participate in regular school day events/activities or extracurricular activities such as: Bulldog Day, band, dances, plays, athletics, cheerleading, field trips etc. This will be at the discretion of the Principal in consultation with the teacher or teachers involved.

Rules and regulations are established to maintain an atmosphere conducive to learning. The reason for referrals being issued is to help the student realize that all society is governed by rules in the interest and safety of the public - in this case, our students. When a rule is broken it is hoped a referral will help the student remember before repeating the offense.

If your child commits an obscene act or engages in habitual profanity or vulgarity, disrupts school activities or otherwise willfully defies the authority of school personnel, and is suspended for such misconduct, you may be required to attend a portion of a school day in your child's classroom. [EC 48904 & 48900.1]

Students who fail to comply with these rules and regulations will be counseled, reprimanded, suspended or expelled and/or arrested as the laws are applied. This discipline policy applies while on school grounds and while going to or coming from school. You have the right to review the school rules regarding student discipline.

Disciplinary Referral Procedure

The teacher will notify the parent for each referral. Before issuing a referral, the teacher will:

a. Give a verbal warning.
b. If the improper action continues, a referral will be given.
c. If a violation is serious enough, a referral or office referral may be given without warning.

Disciplinary Referral Consequences (Including Bus Referrals or a combination of both)

School Referral	Consequence	Bus Referral	Consequence
1st Referral	1- detentions or Restorative Justice	1 Referral	Warning and 1-detention
2nd Referral	2- detentions or 2 classes of Restorative Justice	2 Referral	1-day bus Transportation Suspension
3rd Referral	3- detentions or 3 classes of Restorative Justice	3 Referral	5-day bus Transportation Suspension
4th Referral	5- detentions	5 Referral	Remainder of Semester Transportation Suspension
*5th or more	5- detentions and may lose extracurricular activities for the year.	6 Referral	Remainder of Year Transportation Suspension and may lose extracurricular activities for the year.

*6 or more Referrals or a combination of both may lead to loss of extracurricular activities for the year. School Referrals and Bus Referrals are considered a Referral and are accumulated for total referrals for all school activities.

After five (5) referrals the student will continue to have five (5) noon detentions or may be put into Pathways, or suspended. After six (6) referrals the principal may use disciplinary steps including Pathways, suspension and/or expulsion. For 8th grade students, this may include the loss of the Reward Trip, activities, and possible loss of participating in commencement exercises.

Detention

Detention is a result of students choosing not to follow the district's disciplinary guidelines and receiving a Disciplinary Referral. *While in detention, students will be required to be quiet, and follow directions.* Students may have the opportunity to participate in community service as an option. Students who misbehave while in detention may have detention extended or face suspension.

TK-6th Grade Detention Procedures
Students in Transitional Kindergarten through 6th grade who are assigned detention will serve detention after school on a designated day determined by the school administration. School administration will notify the parent/guardian of the date their student is scheduled to serve after-school detention. Detention will be held from 2:30 p.m. to 3:25 p.m.
At the conclusion of detention, students must be picked up by a parent/guardian or may ride the junior high bus home. Parents/guardians are responsible for arranging transportation and, if their child will rid the junior high bus, for verifying the appropriate bus route and bus stop with the Transportation Department. Please note that junior high bus routes and stops may differ from elementary bus routes and stops.

Tardy

Students have an adequate amount of passing time (3 minutes) between classes. Students are given two warnings. On the third tardy, a referral will be issued and detention served. Each additional tardy is a referral. If excessive tardiness continues the principal or vice principal may impose additional disciplinary actions.

Hall Pass

Each teacher will provide a hall pass. If a student is in the hall without a pass, they may receive a referral.

Grounds for Student Discipline (E.C. section 48900 and following)

Education Code section 48900 Non-Punitive a student may be subject to suspension or expulsion, including causing or threatening harm, possession of weapons, drugs or alcohol, theft, vandalism, harassment or bullying, and other acts that disrupt school activities or otherwise violate school rules. Disciplinary actions are imposed in accordance with applicable law and district policies.

Additional Grounds for students in Grades 4-12 (EC 48900.2, 48900.3, 48900.4, 48900.7)

For students in grades 4 through 12, additional grounds for suspension or expulsion include sexual harassment (EC 48900.2), hate violence (EC 48900.3), harassment, threats, or intimidation directed at any student or staff member (EC 48900.4), and terroristic threats against school officials or school property (EC 48900.7)

Classroom Correction and Non-Punitive in School Correction Preferred When Appropriate (E.C. sections 48900.5, 48900.6 and 48900.9)

California law requires that other means of correction always be considered before a student is suspended, expelled, or removed from the regular classroom through any form of exclusionary discipline. Schools are encouraged to use classroom-based interventions, restorative practices, counseling, and other supportive approaches before resorting to suspension or expulsion.

Classroom Rules

Following are essential basic student rules for proper classroom behavior. The first week of school, each teacher will send home their specific class rules.

- Students are required to arrive in class on time and with needed materials
- Students are to be cooperative with teachers/staff and conduct themselves in a quiet and civil manner at all times.
- Students are expected to do their assigned work and homework regularly, promptly, and thoroughly.
- Students must recognize the teacher as the ultimate authority in the classroom; acts of insubordination will not be tolerated.
- Walk quietly into all classrooms.
- There is no gum, seeds, candy or food in the classrooms at any time. Parties are exceptions.
- No caps, hats, hoods or headbands will be worn in the school building. Hats must be suitable for school.
- No student is to be in any classroom unless a teacher or adult is present.
- No toys or personal items are allowed unless you have special permission from your teacher.
- Any personal items taken from students will need to be claimed at school by parents only.
- No balloons unless prior approval.

School Ground Rules

- Students are expected to obey and respect the authority of any adult employee on the playgrounds, hallway, as well as in the classroom. They must realize directed supervision is for their safety and best interests.
- No student at school before 7:40 a.m. for TK-6th grade. For 7th-8th grade no student before 8:10 AM or after dismissal time (with the exception of athletics, band, etc.).
- No wrestling, boxing, tackling, or play fighting will be tolerated.
- HANDS ARE TO BE KEPT OFF OTHERS! No hugging, hand holding, kissing, etc.
- No running or loitering in the school breezeways or hallway.
- No throwing of any object, such as berries, twigs, etc., that could inflict injury to another person.
- No gum, candy, nuts or seeds are to be used on the grounds or in class except on designated days.
- No tree climbing, or hanging from branches. No playing in and around the shrubs.
- No playing around the drinking dispensers or playing with water.
- No playing inside or around the restroom areas. No playing or misuse of water or paper goods in the restrooms. Conserve paper at all times.
- No inappropriate materials (magazines, comic books, CD's, games, silly string, etc.)
- Passing periods to other classes: Students are expected to change classes in a quick and orderly manner. This is not a recess break. There should be no running or playing.
- Football - football fields. No tackle football.
- No roller-blades, skateboards, or scooters are allowed at school.

General rules for all games and play activities

Any student wishing to join in a game activity has that right if there is a position open. No student is to interfere with a game already started. You must wait for a turn.

Progressive Discipline Plan

The staff at Lakeside School believes that every student should have the opportunity to learn skills and values that are necessary for personal development and social order in a free society. In order to achieve this goal, it is necessary for students to behave in a safe orderly way for an effective learning environment. *Every student has the right to learn and be safe, and no one has the right to interrupt learning or make others feel unsafe.*

Outlined below is Lakeside School's Progressive Discipline Plan that stipulates behaviors that will not be allowed at school activities, including off-campus activities. Also outlined are the possible consequences of engaging in such behaviors. Placement on this plan is determined by the nature and degree of offense, and is at the discretion of District Administration.

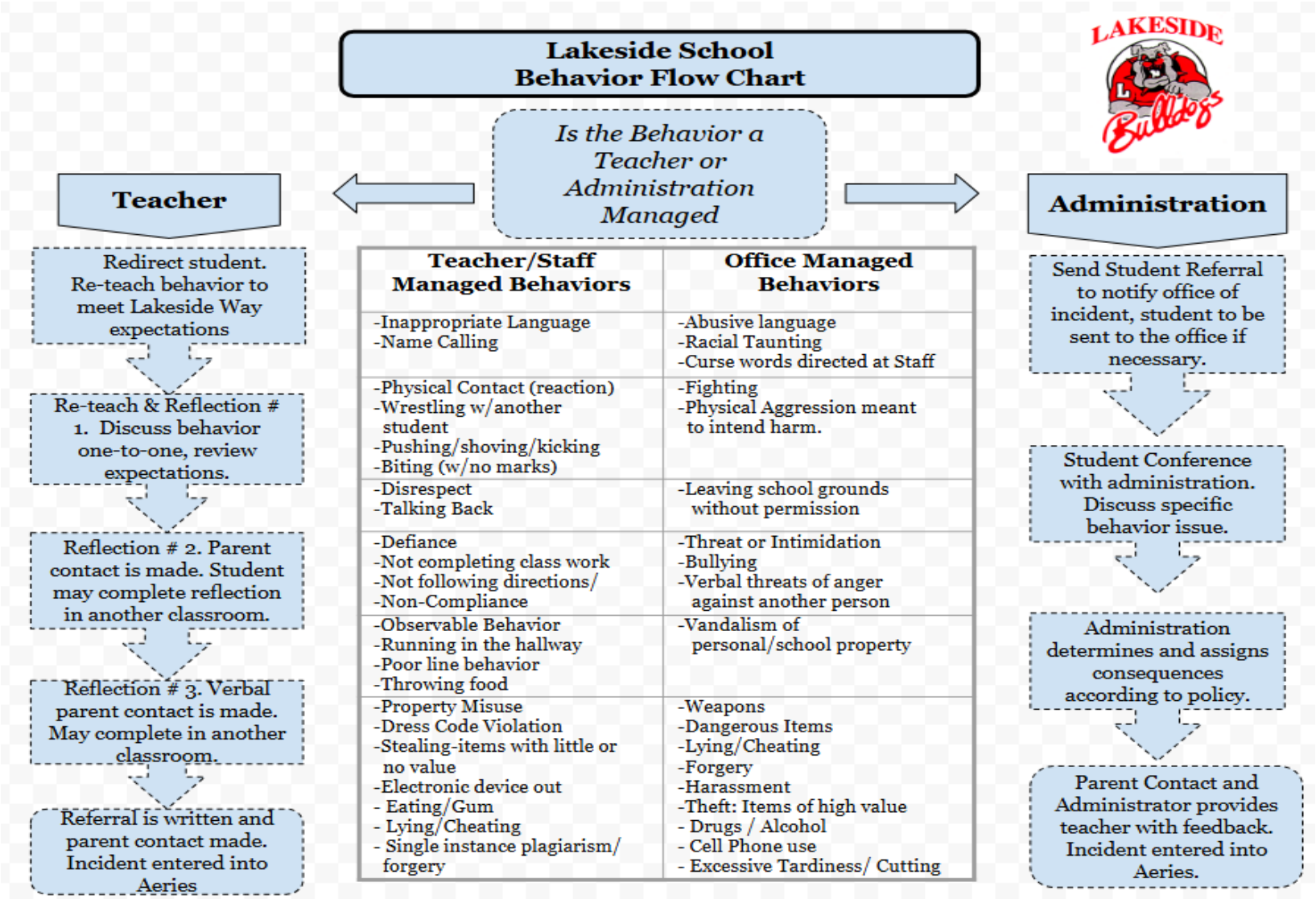
Staff members will utilize their classroom management system and give verbal warnings prior to progressing through the Consequences. Once verbal warnings have been presented teachers will give the student's a total of 3 reflection sheets to reflect upon their behavior. The students will receive a referral for their behavior after the third reflection sheet. The sequence of one reflection and one referral will then continue for the remaining year.

Please read and discuss these with your children. With your assistance, the school will strive to provide the best possible learning environment for all children.

Examples of Behavior and Possible Consequences

Examples of Behavior	Examples of Possible Consequences
Type A Behaviors	**Step 1**
Violation of classroom rules Unauthorized food, gum, etc. Littering In unauthorized area or no hall pass Disrespect to fellow students Inappropriate items (ipod, PSP, CD player, toys, cards, etc.) Failure to line up when bell rings Failure to keep hands & feet to self Dress Code violation	o Verbal Warning o Discussion with student o Recorded with 3 student reflections completed. o Parent contact by phone, or email from the teacher.
Type B Behaviors	**Step 2**
Repeated violations of Type A Behaviors Bullying, lying, cheating, forgery, plagiarism, hazing Getting into someone else's locker Frequent tardiness Gum Cutting class Chronic disruption of class Throwing food in cafeteria Display of gang writings, symbols, etc. Unacceptable language (profanity, racial slurs, etc.) Continually unprepared for class Rough Play (wrestling, play fighting, etc.) Excessive physical contact (hugging, kissing, etc.) Failure to serve detention Disruptive while guest teacher/substitute is present	o Disciplinary Referral along with detention, or Restorative Justice. o Parent contact by telephone from teacher o Restriction from activities/privileges o Suspension if necessary (in or out of school)
Type C Behaviors	**Step 3**
Repeated violations of Type B Behaviors Cause or threaten to cause bodily injury to another (fighting) Cutting school Possession of a dangerous item (explosive, lighter, etc.) Possession of tobacco or smoking Damage to school or private property Stealing/Possession of stolen property Disrespect/impertinence/defiance to authority Extortion Lewd, indecent, offensive conduct/sexual harassment Profanity, obscene language/gestures toward student or staff	o Recorded on student's discipline card o Disciplinary Referral along with and detention, or Restorative Justice. o Parent Notification by Administrator o Restriction from activities/privileges o Behavior Contract developed o 1 to 5 day suspension (in or out of school) o Community School Referral o Expulsion Referral o Law Enforcement Referral
Type D Behaviors	**Step 4**
Repeated violations of Type C Behaviors Possession/furnish of any controlled substance or alcohol Under the influence of a controlled substance Possession/furnish a weapon (knife, firearm replica, etc.) Brandishing a weapon/knife at another person Arson/Robbery Chronic defiance not modified by progressive discipline Assault/battery upon any school employee	o Recorded on student's discipline card o Parent Notification by Administrator o Restriction from activities/privileges o Behavior Contract developed o 1 to 5 day suspension (in or out of school) o Community School Referral o Expulsion Referral o Law Enforcement Referral

Lakeside School behavior Flow Chart



Suspension from School (E.C. section 48911)

A school principal, the principal's designee, or the Superintendent may suspend a student from school for any conduct prohibited by Education Code section 48900. The maximum duration of any single suspension is five school days. If expulsion proceedings are initiated, the student may remain suspended until the governing board makes a final decision. You will be notified promptly if your child is suspended, and you have the right to request a meeting with school officials to discuss the suspension.

Voluntary Disclosure/ Use of Controlled Substances/ Prohibition Against Suspension (E.C. 48900)

School officials are precluded from suspending and recommending expulsion for students who have voluntarily disclosed their use of a controlled substance, alcohol, intoxicants of any kind, or tobacco products in order to seek help through services or supports when based solely on the disclosure.

Mandatory and Discretionary Expulsion Recommendations (EC 48915)

Education Code Section 48915 establishes specific expulsion requirements beyond those in Education Code section 48900. For certain serious acts including possession of a firearm, brandishing a knife at another person, unlawfully selling a controlled substance, committing or attempting to commit sexual assault, and possessing an explosive, the school principal is required to recommend expulsion with no discretion. For other serious acts such as assault likely to cause serious bodily injury, possession of a knife, robbery or extortion, and possession of a certain controlled substances, the principal shall recommend expulsion unless specific mitigating circumstances exist. A full description of the grounds for suspension and expulsion is available upon request from the district office.

Expulsion from the School District (E.C. section 48918)

When appropriate, the governing board may expel a student from the school district for any conduct proscribed by the Education Code, except 48900(k) disruption/defiance. The student is entitled to a hearing and due process. If expelled, the student is to receive a Rehabilitation Plan and a copy of the procedures to apply for readmission to the district pursuant to Education Code section 48916.

Involuntary Transfer of a Student Convicted of a Violent Felony or Misdemeanor (EC 48929)

Pursuant to district policy, a student who has been convicted of a violent felony or a misdemeanor involving a firearm may be involuntarily transferred to another school site if the victim of the offense is enrolled at the same school. The purpose of this policy is to protect the safety and will-being of the victim. Parents and guardians will be notified of any such transfer in accordance with applicable law.

Grounds for Suspension or Expulsion

A pupil may not be suspended from school or recommended for expulsion, unless the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil

has committed an act as defined pursuant to any of Education Code 48900 subdivisions (a) to (s), inclusive:

(a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
(2) Willfully used force or violence upon the person of another, except in self-defense.

- In most cases of fighting, there will be an immediate suspension of all parties. Occasionally, a student may not be suspended or receive fewer days of suspension than other parties, if evidence clearly indicates he/she was not the aggressor and in fact was under an unprovoked attack and was acting strictly in self-defense. Self-defense means the student tries everything in his/her power to evade the attack, but cannot and must use force for self-protection. Generally, fighting will result in the following consequences:
    - 1st offense - 3 days of suspension
    - 2nd offense - 5 days of suspension
    - 3rd offense - 5 days of suspension and possible transfer to a Community School

(b) Possession of a weapon or dangerous object

(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of a controlled substance

(d) Unlawfully offered, arranged, or negotiated to sell a controlled substance, alcoholic beverage, or any intoxicant.

(e) Committed or attempted robbery or extortion

(f) Caused or attempted to cause damage to school or private property

(g) Stolen or attempted to steal school or private property

(h) Possession or use of tobacco

(i) Habitual profanity or vulgarity or obscene act

(j) Possession or sale of drug paraphernalia

(k) Disrupted school activities or defiance of school authority

(l) Received stolen property

(m) Possession of imitation firearm

(n) Committed or attempted to commit a sexual assault

(o) Harass, threaten, or intimidate a witness

(p) Sale of prescription drug Soma

(q) Engaged in, or attempted to engage in hazing

(r) Engaged in an act of bullying, including bullying by means of an electronic act (cyberbullying) directed toward pupil or school personnel

(s) The acts in this section are related to school activity or attendance that occur at any time, including, but not limited to any of the following: While on school grounds, while going to or coming from school [EC 44807], During or while going to or coming from a school sponsored activity.

A teacher may suspend any pupil from his/her class, for any of the acts enumerated in Section 48900 for the day of the suspension and the day following. As soon as possible, the teacher shall ask the parent/guardian of the pupil to attend a parent-teacher conference regarding the suspension. A school administrator shall attend the conference if the teacher or parent/guardian so requests. The pupil shall not be returned to the class from which he/she was suspended, during the period of the suspension, without the concurrence of the teacher of the class and the principal. Teachers are allowed to require make-up work by suspended pupils. [EC 48901, 48910]

The principal may recommend a pupil's expulsion, which shall be defined as suspension from regular classroom instruction for a period exceeding five (5) school days or involuntary transfer to another school for any of the acts enumerated in Section 48900. Upon recommendation by the principal, the governing board may order a pupil expelled upon finding that the pupil violated Section 48900 and that other means of correction have repeatedly failed to bring about proper conduct, or due to the nature of the violation, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others, and that other means of correction are not feasible. [EC 48904.5]

Also, student discipline includes mandatory expulsions for (a) Possession, sale or furnishing of firearms; (b) Brandishing a knife; (c) sale of controlled substances; (d) sexual assault; and or (e) possession of an explosive. [EC 48915]

Discipline of a Disabled Student Who Is Eligible for Special Education Pursuant to IDEA or Section 504 (E.C. section 48915.5 and 20 USC 1415(k))

Federal law governs the authority of school districts to suspend and expel students with disabilities. If a student's misconduct is determined to be a manifestation of their disability, the student must return to their pre-suspension placement after 10 cumulative days of suspension in a school year, unless the student's IEP team and parents agree otherwise. A student with a disability may not be expelled for misconduct that is a manifestation of their disability.

Student Searches (*New Jersey v. T.L.O.* (1985) 469 U.S. 325)

A warrant or probable cause is not necessary for searches of students by school officials and the level of suspicion to justify the search need not rise to the level of probable cause. Rather, such a search by school officials must be:

- Justified in its inception - it must be reasonable to suspect the items searched contain evidence of prohibited conduct;

- Reasonably related in scope to the circumstances which justified the search in the first place. That is, the measures adopted are reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the student and the nature of the infraction.

- The school principal or designee may search the person of a student (including backpack, purse, bag, etc.) or the student's locker if there is a reasonable suspicion to believe the student may have a concealed weapon, narcotics, stolen property, or contraband.

- Evidence gathered from video surveillance tape systems in posted areas is specifically admissible in discipline hearings, as no one has a reasonable expectation of privacy in those circumstances.

The rules governing search and seizure are more fully explained in board policy BP and AR 5145.12.

Lockers

Lockers will not be provided for the school year 2026-2027.

Law Enforcement Notification (E.C. section 48902)

The Education Code requires the school principal to notify local law enforcement when a student engages in any of the following conduct on school grounds or at a school activity: assault with a deadly weapon or other instrument likely to produce serious bodily injury; assault by means of force likely to produce serious bodily injury; use, possession, or sale of narcotics, alcohol, or other controlled substances; possession of a firearm within a school zone. Possession of another dangerous weapon such as a dirk or dagger; or possession or furnishing of a firearm or explosive at school.

Release of a Student to a Peace Officer (E.C. section 48906)

If a school official releases your student from school to a peace officer for the purpose of removing your student from the school premises, the school official will take immediate steps to notify you or a responsible relative of your child. The only exception is when a student has been taken into custody as a victim of suspected child abuse or neglect, in which case the school will follow the direction of the investigating law enforcement agency.

Property Damage or Personal Injury - Parents Liable (E.C. section 48904(a) and Civil Code section 1714.1)

Parents or guardians are liable for property damage or personal injuries caused by their child's willful misconduct in an amount up to $25,000.00.

Personal Items

Animals are not allowed on the bus and could be injured at school. Leave pets at home! Valuable items should never be brought to school. There is always a chance they may be broken or stolen at school. ***If this should happen, the school is not responsible.***

Electronic Devices

Students may possess electronic signaling devices *provided such devices do not disrupt the educational program or school activity*. Electronic devices are subject to the following:

Electronic devices may be brought to school in case of an emergency, but they must be turned off and put away in a backpack during bus transportation and at school. Cell phone, smart watches, and electronic recording glasses (smart glasses, or augmented reality glasses) or ear pods **must be turned off and put away during the official instructional day, during recesses, during transportation and at any time as directed by a district employee. They need to be turned off and put away in the student's backpack.** Additionally, District employees may require the electronic device to be put away in the student's backpack or locker. This includes during transportation, class time, passing periods, recess and lunch.

For the purposes of this policy, electronic devices include, but are not limited to cell phones, smart watches, smart glasses, earbuds, headphones, and any other personal electronic communication or audio devices.

Any student who violates the above procedure is subject to the following disciplinary action:

- 1st Offense: Electronic device will be confiscated by district employee and turned in to the Vice Principal. Disciplinary Referral issued to student. Parent/guardian notified and picks up phone, smart watch, or, smart glasses, or electronic communication or audio device.
- 2nd Offense: Same as above; including the electronic device is banned from school for the remaining part of the year.
- 3rd Offense: Same as above; including student suspension.

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician to be essential for the student's health and the use of which is limited to health-related purposes. [EC 48901.5] Parent/guardians must submit a written request for electronic use permission.

The district is not responsible for retrieval, replacement or any charges incurred as a result of lost, stolen or damaged electronic devices.

Damaged Library Materials - Parents Liable (E.C. section 19910)

The parent or guardian of a minor who willfully and maliciously cuts, tears, defaces, breaks, or injures any book, map, chart, picture, engraving, statue, coin, model, apparatus, or other work of literature, art, mechanics, or object of curiosity, deposited in any public library, gallery, museum, collection, fair, or exhibition is liable to the district for the cost of replacing or repairing that property, up to the amount permitted by law.

Over Due Library Materials - Parents Liable (E.C. section 19911)

The parent or guardian of a minor who fails to return borrowed school or library materials in a timely manner may be held responsible for the cost of replacing those materials. Grades, diplomas, and transcripts may be withheld until the matter is resolved or a voluntary work program is arranged.

Textbooks

All textbooks are furnished. Students are required to pay for lost or damaged texts or library books. Under existing law, a school district whose real or personal property is damaged or improperly returned by a pupil may withhold the grades, diploma, and transcripts of the pupil until the district is properly compensated. Students with lost or damaged textbooks will be issued another book, but remain financially responsible for all books provided.

Withholding Grades, Diploma, or Transcript (E.C. section 48904(b))

When your child willfully damages school property or if school property is loaned to your child and your child refuses to return it when due, grades, diplomas and transcripts may be withheld. A voluntary work program in lieu of the payment of money may be arranged.

Attendance by Parent for a Portion of the School Day (E.C. 48900.1; LC 230.7)

If your student willfully defies the authority of his/her teacher, disrupts classroom activity, commits an obscene act or habitually uses profanity or vulgarity, you may be required to attend school with your student for a portion of the school day.

A teacher may require a parent or guardian to attend a portion of the school day in their child's classroom following a suspension. Employers are prohibited from penalizing a parent for complying with this requirement.

Dress Code or Uniforms (E.C. section 35183(d))

The purpose of the dress code is to help generate a positive learning environment for all students. The Education Code stipulates that a student's dress should not interfere with the educational process, or that it should not provide a safety hazard. Students must be neat, clean and within social norms as defined by school administration. ***Final determination of acceptable dress will be made by the school administration.*** In accordance with this legal section, we ask that students adhere to the following:

- No items, which cause reactions by students that disrupt orderly conduct in the class and prevent the teacher from instructional activities.
- No tattooing, or excessive body piercing
- No items or style that advocates or denotes gang affiliation.
- No excessively baggy clothing or sagging pants.
- Shoes must be worn at all times. Shoes must be securely attached to the heel of the student. Due to safety concerns, flip-flop type and open toed shoes are not allowed. Bare feet are not allowed.
- No clothing resembling pajamas, lounge pants, slippers, or underwear, etc.
- No clothing with excessive or disproportionate rips, tears, cuts, or holes. Pants should not have any of this above mid-thigh.
- No blankets.
- Excessively revealing or sexually suggestive clothing is unacceptable. This includes:
    - Clothing that is extremely tight fitting.

- Mini-skirts, backless/strapless halter-tops or dresses, tube tops, tank tops (no less than 2" width strap) or muscle shirts cut low at armpits or neckline.
- Clothing that shows a bare midriff. When a student's arms are raised, no midriff is to be shown.
- Shorts shorter than mid-thigh. As a general rule, the bottom of the shorts should be at or past the fingertips when the student is standing with arms hanging down.
- Clothing that is transparent or revealing (e.g. fishnet stockings).
- Any clothing that does not conceal undergarments, including straps, and underwear.

- Headgear: Caps or hoods may be worn only outside. Caps must be worn facing forward. Words or pictures that are not appropriate may not appear on the cap. Bandanas, doo rags, sweatbands, and headbands are not allowed, with the exception of hair accessories.
- Words or pictures that are not appropriate for the school environment may not appear on clothing such as obscenities, sexually suggestive, symbols representing alcohol, drugs, tobacco, or racial, sexist references etc.
- Dangerous attire: No chains attached to clothing or items with spikes or studs.
- Cosmetics to the face and hair that distract from the educational process such as extreme face painting, glitter, stickers, extreme hairdos (mohawks) are not permitted. These may be acceptable on appropriate days declared by the administration.
- Writing on the body is not permitted.

The Board and administration reserve the right to declare any mode of dress or appearance that in their reasonable estimation inhibits the educational process or threatens the safety and protection of all students as unacceptable. If students are dressed in an unacceptable manner, parents will be notified and corrective measures must be taken before the student will be allowed to return to class. Parents may be required to pick up a student from school or bring appropriate clothes to school as requested by the administration. A student who continues to violate the dress code may be suspended on the grounds of defiance to authority.

It is not our purpose to prescribe specific dress for your students. We are concerned, however that our best instruction can occur when there is little distraction. We have tried to set a dress code that will accomplish this end, and yet provide parents with flexible guidelines. Your cooperation is appreciated.

Marking children's clothing is an aid to you. Many articles of clothing are lost or remain unclaimed for lack of identification. Lost clothing and other articles are kept in a specific location for a short time. The school and/or school personnel are not responsible for lost items.

Student Sexual Harassment (E.C. section 231.5; 5 CCR section 4917)

The district takes allegations of sexual harassment seriously. The district prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The district also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment. Students in grades 4 through 12 may be suspended or expelled for engaging in sexual harassment.

The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who has experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact his/her teacher, the principal, or any other available school

employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a district compliance officer. Once notified, the principal or compliance officer shall take the steps to investigate and address the allegation, as specified in BP and AR 5145.7.

Social Media Monitoring (E.C. section 49073.6)

The district intends to and will collect data from pupils' social media, and may use such data in disciplinary actions involving students and/or district employees. The information gathered and/or maintained will pertain directly to school or student safety.

Pupils and their parents/guardians may inspect this information and request correction or deletion. The information will be deleted within one year of the pupil reaching the age of 18 or within one year of the pupil no longer being enrolled in the district, whichever comes first. The social media records of a pupil may be inspected by the pupil or the pupil's parent/guardian and corrections or deletion of the information may be requested. Requests to inspect a pupil's collected social media information, or to correct or delete the information, may be made to the principal or other site administrator who, within five school days, shall make the records available for inspection or respond to the request for correction or deletion of the information. Students and their parents/guardians also may have a district-level hearing to appeal the decision not to change or delete records.

Involuntary Transfer of a Student Convicted of a Violent Felony or Misdemeanor Where Victim Enrolled at Same School (E.C. section 48929)

Pursuant to board policy, a student perpetrator who has been convicted of a violent felony or a misdemeanor involving a firearm may be involuntarily transferred to another school site if the victim of the offense is enrolled at the same school as the perpetrator. District policy provides that (i) the school first attempt to resolve their conflict using restorative justice or counseling, if the victim will participate; (ii) the student perpetrator be notified of the pupil's right to request a meeting with the school principal before the principal makes a recommendation; (iii) the Superintendent or the Pupil's designee make a recommendation to the governing board; and (iv) the board deliberate in closed session as may be necessary to maintain the confidentiality of student information. The board's decision will be final.

RECOGNITION FOR GOOD CONDUCT

Bulldog Bucks

Any staff member can issue a good referral to a student for completing good deed. (Example: picking up trash at recess or cleaning cafeteria tables at lunch.) *Good referrals do not erase the total number of Disciplinary Referrals received throughout the school year.* There will be drawings for prizes on each Bulldog Day for students who are not in detention and/or reflection rooms.

Student Recognition

During each school year, eligible students will receive recognition for outstanding achievement shown in scholarship, citizenship, and participation in school activities and sports.

Incentives/Positive Rewards

- Praise
- Bulldog Bucks
- Bulldog Day
- Student of the Month, citizenship, attendance awards
- Extra-curricular activity awards (Sports, etc.)
- Parent contact (phone call, note)
- Principal's Honor Roll Activities (6th-8th Grade)
- Zero-Referral Activities

Bulldog Days

Bulldog Days may be modified for the 2026-2027 School year.

Lakeside School has a Bulldog Days throughout the year, other activities, or events may take the place of a Bulldog Day. Bulldog Day is a reward for students who follow school rules and make their best effort in class.

Elementary School Students TK-5th Grade:

Students will have a monthly assembly and/or classroom activity on Bulldog Days. Students will be recognized for outstanding academic performance, citizenship, and attendance.

Each homeroom teacher will choose a Student of the Month that will be recognized during Bulldog Day.

Students are encouraged to wear Lakeside attire or red on Bulldog Days to showcase the Lakeside School spirit.

The following criteria is required to be eligible for the assembly and/or classroom activities:

- Students may not have any disciplinary/bus referral(s) or suspension(s) during the month of the classroom activity and/or assembly. Students who have a referral or suspension will attend his/her grade level reflection room during the Bulldog Day activity.
- Students must have acceptable attendance during the month of the Bulldog Day Classroom Activity or dance.
- The Principal, vice-principal and/or their designee may exclude a student from Bulldog Day activities for inappropriate school behavior or conduct.

Middle School Students (6th-8th Grade):

Bulldog Day for middle school students is a reward for students but also an opportunity for students build their social and emotional skills with their peers. Bulldog Day allows students to socialize, build friendships and relationships with peers.

The following are activities that may be done on Bulldog Days:

1. School Assemblies
2. School Dances

3. Bulldog Day Classroom Activities

Throughout the school year, students will have the ability to earn Bulldog Bucks. Bulldog Bucks are given to students by any staff member for positive behavior, academic achievement or school spirit. Bulldog Bucks will be needed when selecting classroom activities on Bulldog Day.

The following criteria is required to be eligible for school dances and Bulldog Day Classroom Activities:

- Students may not have any disciplinary/bus referral(s) or suspension(s) during the month of the Bulldog Day Classroom Activity or dance. Students that have a referral or suspension will attend his/her grade level reflection room during the Bulldog Day activity.
- Students must have acceptable attendance during the month of the Bulldog Day Classroom Activity or dance.
- The principal, vice-principal and/or their designee may exclude a student from Bulldog Day activities for inappropriate school behavior or conduct.

End of Year Reward Activity (4th-7th grade)

End of Year Reward Activity for all grade levels may be modified for the 2026-2027 school year.

There may be an *end-of-the-year reward activity* for eligible 4th - 7th grade students. Students who meet the following criteria are eligible. Attendance is at the discretion of administration.

- Maintain a 2.0 cumulative GPA.
- Not exceed an absence rate of 10% of the total number of enrolled school days and no verification of illness forthcoming.
- Received no more than four (4) Disciplinary Referrals, which includes bus referrals.
- Have not been suspended from school for one (1) day
- Turned in all Library books or paid for missing/lost books
- Lunch account has been paid with no other outstanding balances.

Parties and Dances

Parties for Transitional Kindergarten through 5th grade and are limited to three per year: Christmas, Valentine's Day and Easter. Parties for 6th through 8th grades are limited to winter break and the last day of school. No other parties should be held during school time. Balloons are not allowed at school or on buses, without prior administrative approval.

The student body has a maximum of three dances per year. 6th through 8th grade students may attend. The dances are usually scheduled before a holiday or on Fridays.

Students must be in the cafeteria within 15 minutes of the dance starting time and must be picked up within 15 minutes of the ending time. If they are not, they may not be allowed to attend the next dance or school activity.

Student Store Days

Student store days are announced in advance. For this it is permissible to bring a small amount of extra money. If it is necessary to bring large amounts of cash to school, this should be deposited with office personnel. Occasionally, primary students may have special days when the teacher will

ask them to bring some special item from home for sharing time. This can be approved. However, pets are to be brought by parents. For reasons of safety, students are forbidden to carry knives, matches, or any item that could prove dangerous and will be subject to suspension. Student deliveries of balloons, flowers, candy, and/or etc. will not be accepted.

Honor Roll/Principal's Award

Students who have a grade point average between 3.00 and 3.49 will be on the Honor Roll. The Principal's Award will be selected from students in grades 4th through 8th who maintain a 3.5 grade point average in all graded subjects. At the end of the year the students are given special scholarship recognition at a special activity and at the awards assembly.

STUDENT SERVICES

Minimum age of Admission to Kindergarten and Transitional (EC 48000)

A child shall be eligible for enrollment in kindergarten if the student will have a fifth birthday on or before September 1. Any child who will have their fourth birthday by September 1 shall be admitted to a transitional kindergarten (TK) program in accordance with law and district policy.

Special Education- Individuals with Disability ACT (IDEA) (20 USC 1400, et seq.):

State and federal law require that a free and appropriate public education (FAPE) be provided in the least restrictive environment to eligible students with disabilities ages 3 through 21. Information about eligibility, parent rights, and procedural safeguards is available upon request.

Special Education/ Child Find (EC 56301):

The district actively identifies and evaluates students who may have disabilities. Parents who suspect their child may have exceptional needs may request an assessment by contacting the school site principal, Ms. Kristen Angelo, or Special Education Director, Mr. Joaquin El Cano. The request may be made verbally or in writing. Once a written assessment request is received, the district must respond within 15 calendar days with either a proposed assessment plan or written explanation of its refusal to assess.

Special Education Complaints (5 CCR 3200-3205; CFR 300.151-300.153):

If you believe the district has violated federal or state law governing the identification, evaluation, or placement of a student with disabilities, you may file a written complaint with the California Department of Education.

Special Education Complaints (5 CCR 3200-3205; CFR 300.151-300.153):

The district does not discriminate on the basis of disability and annually notifies parents or guardians of their rights under Section 504, including the district's obligation to provide equal access to programs and services.

Prospectus of School Curriculum (E.C. sections 49063, 49091.14)

The curriculum of every course offered by the schools of the district is compiled annually by each school in a prospectus which contains the titles, descriptions, and instructional aims of every course

offered by each school. Each school prospectus is available for review upon request at each school site, and copies may be requested for a fee not to exceed the actual cost of duplication.

Home and School relations

Parents are always welcome to visit classrooms and discuss their student with the teacher. It is important, however, that such visits do not interrupt the instruction of the class. Please plan with the school at least one day prior to requested appointment. The teacher will be able to visit with you before and after school by appointment. When there is a school problem, the following procedure is suggested:

1. First, discuss the problem with the teacher or other adult involved in the incident.
2. Second, arrange a meeting with the teacher.
3. Third, arrange a meeting with the Vice Principal or Principal

Do not expect a conference when the instructor is in a teaching situation. The instructor's first obligation is to the class in session. Please schedule an appointment so full attention can be given as well as records and reports shown and discussed.

Homework

The homework program will serve as an important link between home and school, keeping parents/guardians informed by reinforcing and extending school learning, experiences, and interests. Homework is also a way to help your child to develop work and study habits that will assist him/her throughout the years spent in school, and communicate to students the idea that learning and success takes work at home and school. Homework should encourage family involvement as well.
The daily amount of time for homework will vary depending upon the maturity, abilities, and individual needs of students as well as the requirements of the course/subject. Amounts may vary from student to student and class to class.

Transitional Kindergarten through 3rd grades may have approximately 30 minutes per night, 4th and 5th grades may have approximately 45 minutes per night, and 6th through 8th grades may have approximately 1 hours per night of homework. Purposes for homework are to:

- Complete class-work which if not completed at school.
- Reinforce school learning by encouraging students to assume the responsibility for the necessary and appropriate practice for mastery and application of basic skills and concepts.
- Provide students with opportunities to research, to investigate, to study, and to work independently, utilizing home and community resources.
- Provide opportunity for students to express themselves and receive recognition through various independent activities (i.e., science experiments, reading for pleasure, and special interest projects).
- The parent/guardian is encouraged to accept responsibility for their child's success by providing a suitable time and quiet place for home study, as well as encouraging the child to complete assignments.

Students have homework most nights. Teachers are not required to give make-up homework or tests when the absences have not been cleared. Requesting make up work is the student's responsibility. As a general rule student will be given the opportunity to make up work missed because of an excused absence to receive full or partial credit.

Since homework is an extension of the regular classroom learning process, its completion in a consistent, diligent, and timely manner is important. Failure to complete homework consistently will have an adverse effect on the student's academic achievement and grades. Students habitually choosing not to complete homework may be excluded from extracurricular activities and assigned to Homework Academy during Bulldog Day.

Student Binder

Each student in grades 6th through 8th should have a binder with the following items:

- Dividers to separate subject areas.
- Pens and pencils ready for use.
- Highlighter
- A zip lock bag for pens and pencils.
- An adequate supply of binder paper.
- A student assignment booklet that can be purchased at school or any school supply store.

In addition, students may be asked to have specialized materials for specific classes.

Student Assignment Planner

Each student in grades 6th through 8th should have an assignment planner that can be purchased from school or any school supply store.

Student's Responsibilities:

- Write down assignments for each class.
- Make sure all assignment are completed and turned in on time.

Parent's Responsibilities:

- Check your child's assignment book daily and make sure assignments are completed and turned in on time.
- If there are any concerns about your child's progress in a class, contact the teacher by writing your concern in the assignment book or calling the school.

Teacher's Responsibilities:

- Clearly state and write assignments so students can write them down correctly.
- Make periodic checks to make certain that he assignment book is being used correctly.
- Respond to parents written concerns in the assignment book.

104420Notice of Free and Reduced Price Meals (E.C. sections 49980 (b), 49510, 49520, 49558)

Needy children may be eligible for free or reduced-price meals. Details, eligibility criteria, and applications are available at your child's school. When a household is selected for verification of meal benefit eligibility, the district will notify you that your child's eligibility is being verified. For information about California's Universal Meals Program, which provides two free meals per school day to all students regardless of income, please visit the district's website or the California Department of Education website.

Cafeteria Rules

Order lunch at attendance time.
Follow supervisor's directions.

Fingerprinting (E.C. section 32390)

Districts are authorized to offer fingerprinting programs for children enrolled in kindergarten or newly enrolled in the district. If the district has adopted such a program, on your child's initial enrollment you will be notified of procedures, any applicable fee, and your right to decline your child's participation.

Sex Equity in Course Selection and Career Counseling; Advance Notice (E.C. section 221.5)

Commencing with the 7th grade, parents must be notified in advance of Course Selection and Career Counseling. Parents may participate in such counseling along with their child. Recommendations by counselors cannot differentiate between students on the basis of the student's sex and shall affirmatively explore with each student the possibility of careers and courses leading to careers that may be considered nontraditional for that student's sex.

HEALTH AND SAFETY SERVICES

Accidents

In case of an accident that may require medical attention, the child is given first aid and every effort is made to contact the parent. For this reason, it is very important that you notify the school of any change in phone number or address.

The school carries an accident insurance policy on all students. This policy is designed to pay ONLY those costs not paid for by the parents' policy. If the parent has no insurance, it will pay all except the first $20. The school must have all school related accidents reported immediately. The insurance company will not recognize any claim over 90 days old.

The school does not pay for broken glasses or orthodontic devices.

Communicable Diseases and Immunization Requirements (E.C. sections 49403, 48216 and 48853.5; Health and Safety Code sections 120335, 120370, 120372, 120372.05, and 120375; 17 CCR 6025-6051, 6055 and 6070; 42 USC 11431; also see district BP/AR 5141.31.)

Students are required to be properly immunized before attending school. All students entering kindergarten (including transitional kindergarten), advancing from 6th to 7thgrade, or enrolling for the first time must meet California's immunization requirements unless a valid medical exemption signed by a licensed physician is provided. No new personal belief exemptions will be accepted. All students who are not properly immunized will be excluded from school until proof of immunization or a valid exemption is provided.

Accordingly, parents must provide documentation of full immunization, in accordance with the age/grade and dose required by the California Department of Public Health (CDPH), against the following diseases:

1. Measles, mumps, and rubella (MMR);

2. Diphtheria, tetanus, and pertussis (whooping cough) (DTP, DTaP, or Tdap);
3. Poliomyelitis (polio);
4. Hepatitis B;
5. Varicella (chickenpox);
6. Hemophilus Influenza Type B (Hib meningitis); and
7. Any other disease designated by the CDPH.

Any first time newly admitted student who has not obtained the required immunization(s) within 10 school days following the parent/guardian's receipt of notice, must be excluded from school unless the student is exempt from immunization for medical reasons.

A medical exemption requires a written statement from a licensed physician to the effect that the physical condition or the medical circumstances of the child are such that immunization is not safe.

Table A, "California Immunization Requirements for Pre-Kindergarten," sets forth, according to age or grade, the required immunizations and number of doses for admission to and attendance at a pre-kindergarten facility.

TABLE A: CALIFORNIA IMMUNIZATION REQUIREMENTS FOR PRE-KINDERGARTEN[1]

AGE WHEN ADMITTED	**TOTAL NUMBER OF DOSES REQUIRED OF EACH IMMUNIZATION[2] [3]**				
2 through 3 months	1 Polio	1 DTaP	1 Hep B	1 Hib	
4 through 5 months	2 Polio	2 DTaP	2 Hep B	2 Hib	
6 through 14 months	2 Polio	3 DTaP	2 Hep B	2 Hib	
15 through 17 months	3 Polio	3 DTaP	2 Hep B	1 Hib[4]	1 Varicella
	On or after the 1st birthday:				1 MMR
18 through 5 years	3 Polio	4 DTaP	3 Hep B	1 Hib[4]	1 Varicella

[1] A pupil's parent or guardian must provide documentation of a pupil's proof of immunization to the governing authority no more than 30 days after a pupil becomes subject to any additional requirement(s) based on age, as indicated in Table A.

[2] Combination vaccines (e.g., MMRV) meet the requirements for individual component vaccines. Doses of DTP count towards the DTaP requirement.

[3] Any vaccine administered four or fewer days prior to the minimum required age is valid.

[4] One Hib dose must be given on or after the first birthday regardless of previous doses. Required only for children who have not reached the age of five years.

AGE WHEN ADMITTED	TOTAL NUMBER OF DOSES REQUIRED OF EACH IMMUNIZATION[2] [3]	
On or after the 1st birthday:	1 MMR	

able B, "California Immunization Requirements for Grades K-12," sets forth, according to age or grade, the required immunizations and number of doses for admission to and attendance at a school.

TABLE B: CALIFORNIA IMMUNIZATION REQUIREMENTS FOR GRADES K-12

GRADE ADMITTED	NUMBER OF DOSES REQUIRED OF EACH IMMUNIZATION[1] [2] [3]				
K-12 Admission (7th-12th)[8]	**4 Polio[4] 1 Tdap**	**5 DTaP[5]**	**3 Hep B[6]**	**2 MMR[7]**	**2 Varicella**
7th Grade Advancement					

[1] Requirements for K-12 admission also apply to transfer pupils.

[2] Combination vaccines (e.g., MMRV) meet the requirements for individual component vaccines. Doses of DTP count towards the DTaP requirement.

[3] Any vaccine administered four or fewer days prior to the minimum required age is valid.

[4] Three doses of polio vaccine meet the requirement if one dose was given on or after the fourth birthday.

[5] Four doses of DTaP meet the requirement if at least one dose was given on or after the fourth birthday. Three doses meet the requirement if at least one dose of Tdap, DTaP, or DTP vaccine was given on or after the seventh birthday. One or two doses of Td vaccine given on or after the seventh birthday count towards the requirement.

[6] For 7th grade admission, refer to Health and Safety Code section 120335, subdivision (c).

[7] Two doses of measles, two doses of mumps, and one dose of rubella vaccine meet the requirement, separately or combined. Only doses administered on or after the first birthday meet the requirement.

[8] For 7th through 12th graders, at least one dose of pertussis-containing vaccine is required on or after the seventh birthday.

GRADE ADMITTED	NUMBER OF DOSES REQUIRED OF EACH IMMUNIZATION[1] [2] [3]	
[9] [10]	2 Varicella[10]	1 DTaP[8]

Disclosure of Immunization Information

Pursuant to Health and Safety Code section 120440, Health care providers, and other agencies, including, schools…shall disclose certain information from a student's medical record to local health departments operating countywide or regional immunization information and reminder systems and the State Department of Public Health. The following information shall be subject to disclosure:

(1) The name of the student and their parent or guardian.
(2) Date of birth of the student.
(3) Types and dates of immunizations received by the student.
(4) Manufacturer and lot number for each immunization received.
(5) Adverse reaction to immunizations received.
(6) Other nonmedical information necessary to establish the student's unique identity and record.
(7) Results of tuberculosis screening.
(8) Current address and telephone number of the student and their parent or guardian.
(9) Student's gender.
(10) Student's place of birth.
(11) Student's race and ethnicity.
(12) Student's information needed to comply with Chapter 1 (commencing with Section 120325), but excluding Section 120380.

Vision Appraisal (E.C. section 49455)

The district is required to appraise each student's vision upon initial enrollment and in grades 2, 5, and 8, except that a student first enrolling in grade 4 or grade 7 will not be reappraised the following year. The appraisal will include tests for near vision, far vision and color vision; however, color vision will be appraised once and only on male students. The evaluation may be waived upon presentation of a certificate from a physician and surgeon, physician's assistant, or optometrist setting out the results of a determination of the student's vision, including visual acuity and color vision. The

[9] For children in ungraded schools, pupils 12 years and older are subject to the 7th grade advancement requirements.

[10] The varicella requirement for seventh grade advancement expires after June 30, 2025.

appraisal does not apply to a pupil whose parent/guardian files with the principal a written statement that they adhere to the faith or teachings of any well-recognized religious sect, denomination, or organization and in accordance with its creed, tenets, or principles depend on prayer for healing in the practice of their religion.

Communicable Disease and Immunization Requirements ((E.C. section 49403)

The district cooperates with the local health office in the control and prevention of communicable disease in school-age children. If you consent in writing, the district may permit any person licensed as a physician and surgeon, or any person licensed as a registered nurse, to administer an immunizing agent to your child. You will be advised in writing before any immunization program is instituted.

The Cancer Prevention Act (E.C. section 48980.4 and H&S section 120336)

Students entering 6th grade are advised to adhere to current immunization guidelines regarding full human papillomavirus (HPV) immunization. HPV vaccination is recommended by the Federal Advisory Committee on Immunization Practices, the American Academy of Pediatrics, and the American Academy of Family Physicians. HPV vaccination can prevent over 90% of cancers caused by HPV. Two doses of the HPV vaccine are recommended for children between the ages of 9 and 12, and the second dose should be given before the start of 8th grade.

The vaccine is covered by most health insurance plans. If you do not have health insurance, the Vaccines for Children (VFC) program offers free vaccines to eligible children up to age 18. Ask you health care provider or local health department about where to get the HPV vaccine.

Diabetes Information (E.C. section 49452.6)

Pursuant to California Education Code Section 49452.6, type 1 diabetes informational materials are to be provided to the parent or guardian of a pupil when the pupil is first enrolled in elementary school.

Type 1 diabetes in children is an autoimmune disease that can be fatal if untreated, and the guidance provided in this information sheet is intended to raise awareness about this disease.

What is Type 1 Diabetes?

- The body turns the carbohydrates in bodies into glucose (blood sugar), which is the basic fuel for the body's cells
- The pancreas makes insulin. Insulin is a hormone that moves glucose from the blood into the body's cells.
- In type 1 diabetes, the body's pancreas stops making insulin, and the levels of glucose in the blood rise.
- Over time the glucose levels in the blood may become dangerously high. When this happens, it is called "hyperglycemia".
- If left untreated, hyperglycemia can result in diabetic ketoacidosis (DKA), which is a life-threatening complication of diabetes.
- Type 1 Diabetes usually develops in children and young adults but can occur at any age.

Risk factors Associated with Type 1 Diabetes

- Researchers do not completely understand why some people develop type 1 diabetes.

- Having a family history of type 1 diabetes can increase the likelihood of developing type 1 diabetes.
- Other risk factors may include environmental triggers, such as viruses.
- Type 1 diabetes is not caused by diet or lifestyle choices.

Warning Signs and Symptoms Associated with Type 1 Diabetes

Warning signs and symptoms may develop quickly, in weeks or months. If your child displays the warning signs below, contact your child's health care provider to determine if screening your child for type 1 diabetes is appropriate:

- Increased thirst
- Unexplained weight loss
- Feeling very tired
- Blurred vision
- Very dry skin
- Slow healing of sores or cuts
- Increased hunger, even after eating
- Moodiness, restlessness, irritability or behavior changes
- Increased urination, including bed-wetting after toilet training

DKA is a complication of untreated type 1 diabetes, and is a medical emergency. Symptoms include:

- Fruity breath
- Dry/flushed skin
- Nausea
- Vomiting
- Stomach pains
- Trouble breathing
- Confusion

Types of Screening Tests for Diabetes Type 1

- ***Glycated hemoglobin (A1C) test*** A blood test measures the average blood sugar level over two to three months. An A1C level of 6.5% or higher on two separate tests indicates diabetes.
- ***Random (non-fasting) blood sugar test*** A blood sample is taken without fasting. A random blood sugar level of 200 milligrams per deciliter (mg/dL) or higher suggests diabetes.
- ***Fasting blood sugar test*** A blood sample is taken after an overnight fast. A level of 126 mg/dL or higher on two separate tests indicates diabetes.
- ***Oral glucose tolerance test*** A test measuring the fasting blood sugar level after an overnight fast, with periodic testing over the next several hours after drinking a sugary liquid. A reading of more than 200 mg/dL after two hours indicates diabetes.

Type 1 Diabetes Treatments

There are no known ways to prevent type 1 diabetes. Once type 1 diabetes develops, medication is the only treatment.

If your child is diagnosed with type 1 diabetes, their health care provider will be able to help develop a treatment plan. Your child's health care provider may refer your child to an endocrinologist, a doctor specializing in the endocrine system and its disorders, such as diabetes.

If you have questions, contact your student's school nurse, school administrator, or health care provider.

Type 2 Diabetes Information

Pursuant to California Education Code Section 49452.7, this type 2 diabetes information is for local educational agencies to provide to parents and guardians of incoming seventh grade students.

Description:

Type 2 diabetes is the most common form of diabetes in adults.

- Until a few years ago, type 2 diabetes was rare in children, but is becoming more common, especially for overweight teens.
- According to the U.S Centers for Disease Control and Prevention (CDC), one in three American children born after 2000 will develop type 2 diabetes in his or her lifetime.

Type 2 diabetes affects the way the body is able to use sugar (glucose) for energy.

- The body turns the carbohydrates in food into glucose, the basic fuel for the body's cells.
- The pancreas makes insulin, a hormone that moves glucose from the blood to the cells.
- In type 2 diabetes, the body's cells resist the effects of insulin, and blood glucose levels rise.
- Over time, glucose reaches dangerously high levels in the blood, which is called hyperglycemia.
- Hyperglycemia can lead to health problems like heart disease, blindness, and kidney failure.

Risk Factors Associated with Type 2 Diabetes

It is recommended that students displaying or possibly experiencing the risk factors and warning signs associated with type 2 diabetes be screened (tested) for the disease.

Risk Factors: The following risk factors are associated with an increased risk of type 2 diabetes in children:

- **Being overweight.** The single greatest risk factor for type 2 diabetes in children is excess weight.
- **Family history of diabetes.**
- **Inactivity.** Being enactive further reduces the body's ability to respond to insulin.
- **Specific racial/ethnic groups.** Native Americans, African Americans, Hispanics/Latinos, or Asian/Pacific Islanders are more prone than other ethnic groups to develop type 2 diabetes.
- **Puberty.** Young people in puberty are more likely to develop type 2 diabetes than younger children, probably because of normal rises in hormone levels that can cause insulin resistance during this stage of rapid growth and physical development.

Warning Signs and Symptoms Associated with Type 2 Diabetes

Warnings signs and symptoms of type 2 diabetes in children develop slowly, and initially there may be no symptoms. However, not everyone with insulin resistance or type 2 diabetes develops these warnin signs, and not everyone who has these symptoms necessarily has type 2 diabetes.

- Increased hunger, even after eating.
- Unexplained weight loss
- Increased thirst, dry mouth, and frequent urination
- Feeling very tired

- Blurred vision
- Slow healing of sores or cuts
- Dark velvety or ridged patches of skin, especially on the back of the neck or under the arms
- Irregular periods, no periods, and/or excess facial and body hair growth in girls
- High blood pressure or abnormal blood fats levels

Type 2 Diabetes Prevention Methods and Treatments

Healthy lifestyles choices can help prevent and treat type 2 diabetes. Even with a family history of diabetes, eating healthy foods in the correct amounts and exercising regularly can help children achieve or maintain a normal weight and normal blood glucose levels.

- Eat healthy foods. Make wise food choices. Eat foods low in fat and calories.
- Get more physical activity. Increase physical activity to at least 60 minutes every day.
- Take medication. If diet and exercise are not enough to control the disease, it may be necessary to treat type 2 diabetes with medication.

Types of Diabetes Screening Tests that are available for type 2 diabetes:

- Glycated hemoglobin (A1C) test.
- Random (non-fasting) blood sugar test.
- Fasting blood sugar test.
- Oral glucose tolerance test.

References

- Centers for Disease Control and Prevention https://www.cdc.gov/diabetes/basics/what-is-type-1-diabetes.html
- Kids Health https://kidshealth.org/en/parents/type1.html
- Mayo Clinic https://www.mayoclinic.org/diseases-conditions/type-1-diabetes/multimedia/vid-20533851
- National Library of Medicine and national Institutes of Health's Medline https://medlineplus.gov/diabetestype1.html
- American Diabetes Association Clinical Journal https: diabetesjournals.org
- Helping Children with Diabetes Succeed: AGuide for School Personnel http:niddk.nih.gov

The Seizure Safe Schools Act (E.C. sections 49468-49468.5)

If a student is diagnosed with seizures, a seizure disorder, or epilepsy, has been prescribed an emergency anti-seizure medication by a health care provider, the school, upon request from the student's parent or guardian, may designate one or more volunteers at the student's school to receive specific initial and annual refresher training regarding the emergency use of anti-seizure medication from a qualified person. Prior to administering any emergency anti-seizure medication or therapy, the district shall obtain from the pupil's parent or guardian a "Seizure Action Plan" as specified in Education Code section 49468.3.

Emergency anti-seizure medication prescribed to a student shall be provided to the school with the label affixed by the dispensing pharmacy intact.

A student who has been diagnosed with seizures, a seizure disorder, or epilepsy may qualify for services or accommodations pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794) or an individualized education program. The district shall assist the parent or guardian with the exploration of that option. The district may ask the parent or guardian to sign a notice verifying that the parent or guardian was given this information.

Administering Medication and Monitoring Health Conditions (E.C. sections 49414.1, 49414.5, 49423, 49423.1; 5 CCR 600-611; *American Nurses Association v. Torlakson (2013) 57 Cal. 4th 570*)

The district recognizes that during the school day, some students may need to take medication prescribed or ordered by an authorized health care provider to be able to fully participate in the educational program. Upon your written request and with the approval of your child's authorized health care provider, together with a release by parents, foster parents, or guardians of civil liability for such self-administration, a student with a medical condition who requires frequent treatment, monitoring, or testing (including but not limited to diabetes and asthma) may be allowed to self-administer, self-monitor, and/or self-test. Your child must observe universal precautions in handling blood and other bodily fluids.

Any medication prescribed by an authorized health care provider, including an emergency anti-seizure medication for a student with epilepsy, may be administered by the school nurse or other designated school personnel only when the Superintendent or designee has received a written statement from you indicating your desire for the district to assist your child in taking the medication and a written statement from your child's authorized health care provider detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken. If the medication, dosage, frequency of administration, or reason for administration changes at some point in the year, you must provide a new written statement from your child's authorized health care provider.

When unlicensed personnel are authorized by law to administer a medication, such as emergency anti-seizure medication, epinephrine auto-injector, glucagon, or insulin, the Superintendent or designee will ensure that school personnel designated to administer it to students receive appropriate training from qualified medical personnel before any medication is administered. Additionally, such unlicensed personnel will be supervised by, and provided immediate communication access to, a school nurse or physician. In an emergency situation, such as a public disaster or epidemic, a trained, unlicensed district employee may administer medication to a student.

If your child is on a continuing medication regime for a non-episodic condition, you must inform the school nurse or other designated employee of the medication being taken, the current dosage, and the name of the supervising physician. Necessary medications must be provided in properly labeled, original containers, along with the authorized health care provider's instructions. For prescribed or ordered medication, the container must have the name and phone number of the pharmacy, the student's identification, and the name and phone number of the authorized health care provider. With your consent, the school nurse or other designated employee, may communicate with your child's physician regarding the medication and its effects and may counsel school personnel regarding the possible effects of the medication on the student.

The District's BP 5141.21 more fully explains rights, obligations and policy regarding administering medication and monitoring health conditions.

Sun Protective Clothing-Sunscreen Permitted (E.C. section 35183.5)

Student are permitted to wear sun-protective clothing outdoors and to carry and apply sunscreen during the school day without a prescription or physician's note. School sites must allow student to exercise these protections. Students may carry and use sunscreen without a doctor's note or prescription, and may also wear sun-protective clothing.

Health Care Coverage Information (E.C. section 49452.9)

The district has information on health care coverage options and enrollment assistance. If interested, please contact the school office for this information.

Comprehensive Health Screening (H&S sections 124025-124110, E.C. section 49452.8)

Good health, including good oral health, is important to your child's learning and successful academic career. State law requires that students have a comprehensive health screening within 18 months prior to each child entering into the first grade or within 90 days thereafter. The parent must present evidence of the comprehensive health screening on the "Report of Health Examination for School Entry" certification form provided by the Department of Health Care Services, signed by the student's health examiner certifying that the student has completed a comprehensive health screening within 18 months prior to entry into first grade or within 90 days thereafter. Likewise, state law requires that by May 31 of your child's first school year in a public school, proof of an oral health assessment by a licensed dentist must be presented. You may file with the district a written objection or waiver stating the reasons if you are unable to obtain such services. Your child may be sent home if you fail to provide the certificate or waiver, or if your child is suspected to be suffering from a contagious disease. You may find it convenient to have your child immunized at the same time that the comprehensive health screening is conducted. These services may be available to you at no cost with Children's Presumptive Eligibility through the Department of Health Care Services. To learn more visit http://www.dhcs.ca.gov/ and search for "children's presumptive eligibility".

Physical Examinations (E.C. section 49451; 20 USC 1232h)

Physical examinations and screenings may be conducted at various times throughout the year. If you want your child to be exempt from physical examinations at school, file a written statement signed by you, yearly with the school, refusing such an exam. However, when there is a good reason to believe that your child is suffering from a recognized contagious or infectious disease, your child may be sent home and shall not be permitted to return to school until the contagious or infectious disease does not exist.

Information for Local Educational Agencies and School Districts on the Child Health and Disability Prevention

Program Transition

Effective July 1, 2024, the Child Health and Disability Prevention (CHDP) program was discontinued. Historically, local CHDP programs have worked collaboratively with schools to inform families about obtaining and utilizing quality health care services.

Schools have been required to gather information about the health examination and the Report of Health Examination for School Entry (PM 171 A) at kindergarten entry. Parents or guardians who do not want to or are unable to obtain a health examination for their child have completed the Waiver of Health Examination for School Entry (PM 171 B).

Changes after the CHDP Program Transition:
• Physical Exam Requirement: After the CHDP program transition, it will no longer be a requirement for school-aged children to have a physical exam before enrolling. Therefore, the PM 171 A and PM 171 B forms should be used as optional resources rather than mandatory forms.
• Form Administration: Any edits to the previous CHDP program forms titled PM 171 A and PM 171 B submitted after June 30, 2024, will be administered by the California Department of Education (CDE) and no longer under the CHDP program.
Impact on Schools and Families:
Schools should update their enrollment processes to reflect these changes and inform parents and guardians that the health examination is no longer mandatory but recommended as an optional step for ensuring children's health and readiness for school. The PM 171 A and PM 171 B forms will remain available for families who wish to use them as a resource.

Additional Resources and Support:
For more detailed information about the CHDP program transition, please refer to the CHDP Program Transition Plan. Schools and local educational agencies are encouraged to review this plan to understand the full scope of the transition and how it affects school health policies.
If you have any questions regarding this communication, please submit your questions or comments to the California Department of Health Care Services at CHDPprogram@dhcs.ca.gov or the CDE Office of School-Based Health Programs at OSBHP@cde.ca.gov.

Dental Fluoride Treatment (Health and Safety Code section 104830)

Pupils may be provided the opportunity to receive topical application of fluoride or other decay-inhibiting agent to their teeth. Parents/guardians or eligible pupils should submit a written request for this treatment.

Medical and Hospital Services (E.C. section 49472)

The district provides coverage for immediate medical and surgical treatment of bodily injuries to a regularly enrolled student resulting from an accident occurring on school grounds or other facilities being used in the district's educational programs or during transportation to and from those places. This includes field trips and all interscholastic athletic competitions with the exception of tackle football. Coverage may be applicable for up to 52 weeks following the accident, with a limit of $2,500, and the coverage applies for expenses that exceed the limit of, are less than the deductible of, or are simply not covered by, other insurance available to the student.

Scoliosis Screening (E.C. section 49452.5)

If your child is enrolled in grades 7 through 12 and is suspected of having curvature of the spine, please notify the school office. The district may screen female students in grade 7 and male students in grade 8 for the condition known as scoliosis. If the initial screening indicates the student may have scoliosis, additional screening may be required. You may request in writing that your student not be screened. If your child is identified at school as having this condition, you will be notified in accordance with the law.

Sight and Hearing Test (E.C. section 49452)

The district is required to provide for testing the sight and hearing of each student enrolled in its schools unless you submit a written denial of consent.

Information for Use in Emergencies (E.C. section 49408)

For protection of your child's health and welfare, we ask that you fill out and return the enclosed Emergency Information Card. This form allows the district or contact you or a designated emergency contact in the event of an illness, injury, or other emergency involving your child during the school day. Please ensure the information is current and update the school promptly if your contact information changes during the year.

Emergency Preparedness/Comfort Pack

Comfort packs for our Emergency Preparedness Program are recommended for each student. These packs will be used in the event you are delayed in picking up your child after a civil disaster. This pack will also take the place of lunch or snack in the event of a power outage or other unforeseen calamity. **Please send the packs to school as soon as possible.**

1. 2 pop-top cans of juice (6 oz.)
2. 2 pop-top cans of protein (tuna, beans, peanut butter)
3. 2 cans fruit (4-6 oz.)
4. 2 granola bars (no chocolate)
5. Spoon
6. Chap stick
7. Picture of family for comforting younger children (optional).
8. Letter to your child (optional).

Other convenience foods may be substituted for your child's taste, but please check with the manufacturer to insure shelf life and that they are self-opening. Also, check all expiration dates.

Please place all items in an individual one-gallon zip lock bag. Write your child's and teacher's name on two large index cards and place the cards in the bag so it can be seen from both sides of the bag. The packs will be returned at the end of the school year.

We hope the comfort packs will never be used, but if the occasion arises, we know that being prepared is worth the extra effort and expense.

Confidential Medical Services Without Parental Consent (E.C. section 46010.1)

According to the law, school authorities may excuse any student in grades 7 through 12 from school for the purpose of obtaining confidential medical services without the consent of the pupil's parents.

Asbestos and Pesticides (40 CFR 763.84, 40 CFR 763.93 E.C sections 17612, 48980.3)

The district maintains plans for managing and eliminating health risks associated with asbestos-containing materials in school buildings; these plans are available for review at the district office, and parents are notified annually of any planned or in-progress inspections or response actions. The district also informs parents about pesticide use on school grounds. A list of all pesticide products expected to be applied at district school sites during the upcoming year is available from the district office. If you wish to be notified before individual pesticide applications are made at your child's school, please register with the district office.

School Safety Plans (E.C. section 32280 and following)

Each School in the district maintains a comprehensive school safety plan. Copies are available upon request at the district office and are provided to local law enforcement. Effective 2026-27, school safety plans must include: (1) procedures to notify parents, guardians, teachers, administrators, and school personnel when the presence of immigration enforcement is confirmed on campus: and (2) procedures for the supervision and protection of children from child abuse, neglect, and sex offenses. Safety plans are updated annually and must be completed by March 1 of each year.

Each school site has established a Safety Plan. Details of the Safety Plan are available to the public through the district office on request, and copies are provided to local law enforcement.

At the first notice of any community wide disaster, the Kern County Office of Emergency Services will notify our district office. We will then alert our transportation department. If it is safe to do so, buses will start their regular runs to take students home that ordinarily ride the buses.

If there is a local emergency, i.e., loss of electricity or water and there is a need to close school early students will remain at school until an authorized guardian picks them up, or is notified.

The following are the student release procedures in place: Release procedures will take place from an outdoor assembly area when buildings are unsafe, or from classrooms if buildings are judged safe.

- Teachers take students to the assigned areas on each playground if buildings are unsafe.
- Parents walk on to campus to retrieve their children from classrooms or playground after checking in at the sign-out location. Parent must have release form in hand.

Parents will report to the sign-out location to fill out a release form. The form shall require the identification, signature, address, destination and phone number of the adult to whom the child is released.

The student will not be released to anyone other than his/her parent or guardian except under the following conditions:

- Parent or guardian contacts the school directly requesting release to another person.

- Parent or guardian has given written permission to release the child to another person. The school will not release a child to a person unknown to that child except with the above written permission.
- When circumstances warrant that, in the staff member in charge best judgment, it is in the best interest of a child to place him/her in an alternate place of safety.

Parents should review the above procedures with their youngster regularly, emphasizing that the regular means of getting home from school will be used except in an extreme emergency.

Safe Storage of Firearms (E.C. sections 49390-49392 and 48986)

California law requires that firearms be stored safely and securely to prevent children from gaining access to them. The risk of children bringing firearms to school can be significantly reduced by storing firearms in a locked container or with a locking device that renders the firearm inoperable, and by storing firearms separately from ammunition. Parents and guardians are encouraged to review California's child access prevention laws, which impose criminal and civil liability on adults who fail to store firearms safely. For detailed information about California's child access prevention laws and safe storage requirements, please see the enclosed Safe Storage of Firearms Notice.

Parents and legal guardians of all students in the Lakeside Union School district are responsible for keeping firearms out of the hands of children as required by California law. There have been many news reports of children bringing firearms to school. In many instances, the child obtained the firearm9s) from his or her home. These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.

Below are the laws in California regarding the storage of firearms. Please take some time to review them and evaluate your own personal practices to assure that you and your family are in compliance with California law.

- With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or any other person: (2) carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance: or (3) unlawfully brandishes the firearm to others. (California Penal Code sections 25100 through 25125 and 25200 through 25220)
    - Note: The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.

- With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent or legal guardian, unless reasonable action is taken to secure the firearm against access by the child, even where a minor never actually accesses the firearm. (California Penal Code section 25100 (c))

- In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, controlling, owning, receiving, or purchasing a firearm for 10 years. (California Civil Code Section 29805)
- Finally, a parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward. (California Civil Code Section 1714.3)

  Note: Your county or city may have additional restrictions regarding the safe storage of firearms.

  *Remember that the easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.

Firearms Safety Memorandum

To: Parents and Guardians of Students in the Lakeside Union School District
From: Superintendent Ty Bryson

California Law Regarding Safe Storage of Firearms

The purpose of this memorandum is to inform and to remind parents and legal guardians of all students in the Insert Name of School District of their responsibilities for keeping firearms out of the hands of children as required by California law. Seventy-four percent of children know where their parents' firearms are stored, and 60 percent report that they have handled them. Sadly, over 80 percent of teens who have died by suicide used a firearm that belonged to someone in their home. These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.
To help everyone understand their legal responsibilities, this memorandum spells out California law regarding the storage of firearms. Please take some time to review this memorandum and evaluate your own personal practices to assure that you and your family are in compliance with California law.

● With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian, and the child obtains access to the firearm and thereby causes death or injury to the child or any other person; carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; or (3) unlawfully brandishes the firearm to others. 3

○ Note: The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.

● With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a

1 Baxley F, Miller M. Parental Misperceptions About Children and Firearms. Arch Pediatric Adolescent Med. 2006;160(5):542–547. doi:10.1001/archpedi.160.5.542
2 Barber, C., Azrael, D., Clark, D. E., & Hemenway, D. (2010). Who are the owners of firearms used in adolescent suicides? Suicide & life-threatening behavior, 40(6),

609–611.
3 See California Penal Code sections 25100 through 25125 and 25200 through 25220.

location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent or legal guardian, unless reasonable action is taken to secure the firearm against access by the child, even where a child never actually accesses the firearm. 4

- In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, having custody or control, owning, receiving, or purchasing a firearm for 10 years. 5
- Finally, a parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward.

Note: Your county or city may have additional restrictions regarding the safe storage of firearms.
Thank you for helping to keep our children and schools safe. Remember that the easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.
Sincerely,

Ty Bryson
Date published: July 1, 2026
California Department of Education

Earthquake

The District's earthquake emergency policy is based on the fact that the safest thing for young people in the event of a serious earthquake during the school day is to remain at school. This is for the safety and welfare of the students until roads are safe to travel.

In the case of an earthquake, do not leave the building immediately, as the greatest danger exists from falling walls and debris.

In buildings with a lot of glass, the greatest danger is from shattering glass. Students should protect themselves from falling glass by crawling under a desk or table when possible with back toward windows and face buried in the crook of the arm.

Procedure for "Drop" Command

1. If inside the school building, the student should:
    a. Drop to knees with back to window.
    b. Fold arms on the floor close to the knees.
    c. Bury face in arms and close eyes tightly.
    d. Remain until "as you were", command is given by the teacher in charge.
2. If outside the school building, the student should:
    a. Find an open area.
    b. Drop to the ground, and curl up.
    c. Remain until "as you were", command is given by the teacher in charge.

Evacuation Procedures

Teachers will evacuate their students from the building as soon as all motion ceases and debris has stopped falling. Each teacher will use the safest route to get to the assembly area.

As it becomes safe, children will be bused home or released to parents by the principal. Children must be signed out at the assembly area by the parent, guardian or person on the emergency card.

Fire Drill

1. When the alarm sounds:
2. Students walk silently in single file from room.
3. Students stand silently or kneel.
4. Attendance will be taken outside by the teacher and reported to the administrative designee.
5. When the all clear sounds, students shall return to the classroom.

Lock Down

1. When the alarm sounds or intercom announcement is made for a lockdown:
2. Teacher locks the doors.
3. Students hide in the classroom, so they are less visible from windows.
4. Students remain quiet.
5. When the all clear sounds, or intercom announcement is made teachers and students are to follow directions.

School Buses and Passenger Safety (E.C. section 39831.5)

Lakeside School transports nearly all students. We begin each year with the intention of transporting your child. Students will be assigned their bus stop according to the location of the bus stops and where they reside. It is imperative that your child ride their assigned bus. However, if you would like to request either a permanent or temporary change to your child's assigned transportation schedule, a parent/guardian needs to submit a signed note for administration review *at least two days prior to the requested date of change*. The request may be approved or denied by administration based on the number of students already on a bus and behavior concerns on buses and bus stops. If approved, the student will be issued a Bus Pass. If denied, office staff will call and notify the parent/guardian. Transportation requests made by students will not be approved.

TK-6th grade students are not allowed to remain at school after 2:30 pm. 7-8th grade students are not allowed to remain at school after 3:25 pm without prior administrative authorization (ex. recreation activities). Any parent/guardian planning to pick-up their child from school must do so prior to the buses departing from school. Any student wanting to remain at school because they are expecting a ride will be directed to ride the bus home. There is no general student supervision for TK-K after 2:00 pm, 1-6th after 2:30 pm, 7th-8th after 3:25 pm.

The most recent bus routes will be published on the school website at www.lakesideusd.org and available upon request at the school office.

Bus Driver Training

Lakeside School District requires drivers with a high level of competency and skill to insure the safe transportation of your child. In addition, drivers are tested for both drug and alcohol use prior to employment and are subject to periodic random testing through employment.

To help assure safe drivers for the children; in accordance with state law Lakeside School District requires all drivers to attend in-service training sessions to improve their skills. In addition, state law requires each driver to have a valid School Bus Driver Certificate, first aid training, pass a physical examination and obtain traffic and criminal clearances.

Bus Equipment

To assure use of safe equipment, all school buses are inspected daily by the driver, at scheduled intervals by qualified mechanics and annually by the California Highway Patrol. In case of an emergency all buses are equipped with two-way radios.

Bus Riding Passenger Safety Regulations

All transportation shall be subject to the appropriate provisions and policies of the California Education Code, California Administrative Code and policies of Lakeside School District. Students riding buses are expected to conduct themselves properly, or they may be denied transportation. [EC 39831.5]

Whenever there is to be a change in the normal routine, i.e., going home on a different bus, or not getting on the bus because a parent is picking up the student, the school office MUST be notified in the morning by a note with the stop and route number of where the student will be dropped off. A temporary bus pass will be given to the student. For certain occasions, we may not be able to accommodate requests because of near capacity bus runs.

It is easy for students to get messages mixed up. To avoid confusion, the school must be advised of such changes by the parent, not the child.

If a child arrives at your home without your authorization, please call the school immediately. The school can notify that child's parent.

Title 5 C.C.R. Section 14103 "Pupils transported in a school bus shall be under the authority of and responsible directly to the driver of the bus, and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street or highway."

Bus Rules

(Please discuss these with your child)

- Sit down at once and remain seated.
- No loud noises, profanity, or obscene gestures.
- No eating or chewing gum.
- No fighting, playing or teasing.
- Keep all body parts inside the bus.
- No writing on/destroying any part of the bus.
- Follow the driver's instructions at all times.
- No throwing objects, in or out of the bus.
- Board and depart the bus at your scheduled stop.
- Never cross the street without being escorted.
- No horseplay at the bus stop.
- No personal articles on the bus without approval.

Discipline Procedure

At the beginning of the year, bus rules and procedures will be explained to the students. Bus referrals are also treated as disciplinary referrals. Students will be held accountable under the Disciplinary Referrals rules as well as the transportation rules. Since the violation of these rules might result in injury to large numbers of students, they must be strictly enforced. Prior to any disciplinary action taken, a student will be verbally reminded of the rules. The bus driver initiates bus referrals. Following are the general disciplinary procedures. However, it is at the discretion of administration as to what step of discipline the student receives depending on the severity of the misconduct:

1st Referral	Written warning
2nd Referral	One day loss of bus transportation
3rd Referral	Five days loss of bus transportation
4th Referral	Loss of transportation for the reminder of semester.
5th Referral	Loss of transportation for the remainder of the year

All referrals require a parent signature and must be returned the following day. If a student neglects to bring back the signed copy of a referral, the next step will be taken. This policy includes all field trips or after school activity trips.

A video camera will be installed and used on our buses on a random basis. When in use, it will survey the activity on the bus. The recorded information may be reviewed, as appropriate, by district and school personnel. Students are not required to ride the bus. Students riding the bus in our district are subject to participate in the random use of the video camera.

Red Light Cross Instructions

When students unload and cross the street upon which the bus is stopped, the driver shall escort him/her across the street.

1. After the driver has the bus stopped and secure, the students will exit the bus and stand at the curb or road edge in front of the bus and wait for the driver's instructions. Never cross the street at the rear of the bus.
2. After the driver has the traffic stopped and it is safe for the students to cross, the driver will tell the students to cross the street. The student must cross between the driver and the bus.

Community Members Transporting Students

A "school bus" is any motor vehicle while being used for the transportation of any school pupil at or below the 12th grade level to and from a public or private school or to and from public or private school activities, except the following:

- A passenger vehicle designed for and when actually carrying not more than eight (8) persons, including the driver.
- A 9-passenger or 10-passenger station wagon when used for the transportation of not more than eight (8) pupils and the driver.
- A motor vehicle of any type carrying only members of the household of the owner thereof.

Every owner of a motor vehicle is liable and responsible for death and injury to persons or property resulting from a negligent or wrongful act or omission in the operation of the motor vehicle.

Disruption of School Activities

"Any parent, guardian, or other person whose conduct in a place where a school employee is required to be in the course of his or her duties materially disrupts class work or extracurricular activities or involves substantial disorder is guilty of a misdemeanor which is punishable by a fine not exceeding one hundred dollars ($100), by imprisonment in the county jail for a period of not more than 10 days, or both. This section does not apply to any otherwise lawful employee concerted activity, included, but not limited to, picketing and the distribution of handbills." [EC 44811]

Sex Offender Information: "Megan's Law" (Penal Code section 290.4)

Parents and members of the public have the right to review information about registered sex offenders in California. This information is available at the main office of the local law enforcement agency serving this school district, or online at www.meganslaw.ca.gov.

Drug Free Campus

The possession, use, or sale of narcotics, alcohol, or other controlled substances is strictly prohibited at all school activities and on school grounds. Violations may result n referral to local law enforcement and district disciplinary action, up to and including suspension or expulsion.

Tobacco-Free Schools/No Smoking Policy (Health and Safety Code section 104420)

The use of tobacco and nicotine products is strictly prohibited at all times in district-owned or leased buildings, on district property, and in district vehicles. This prohibition applies to students, staff, parents, and visitors at all school-sponsored programs, activities, and athletic events, whether held on or off district property. Prohibited products include cigarettes, cigars, smokeless tobacco, snuff, chew, clove cigarettes, and electronic cigarettes or vaping devices. Violations may result in disciplinary actions.

Synthetic drug dangers (E.C. section 48985.5)

Parents and guardians of all enrolled students are informed of the following dangers associated with synthetic drugs: (1) Synthetic drugs not prescribed by a physician, such as fentanyl, can be extremely dangerous and potentially fatal even in very small amounts; (2) Dangerous synthetic drugs may be found hidden in counterfeit pills that appear to be legitimate prescription medications; (3) Social media platforms are being used to market and sell synthetic drugs, including fentanyl, directly to young people. This information is also posted on the district's website and on each school's website.

Concussion/Head Injury During Athletic Activity (E.C. section 49475)

If your child participates in the district's athletic program, California law requires that you and your child review and sign a concussion and head injury information sheet before your child may begin practice or competition. This sheet explains the nature and risks of concussion and head injuries, the signs and symptoms to watch for, and the steps that will be taken if a concussion is suspected.

A student who is suspected of having sustained a concussion or head injury during a practice or competition must be immediately removed from activity. The student may not return to activity until they are evaluated by, and receive written clearance form, a licensed health care provider.

Pupil Mental Health Services Available on Campus or in the Community (E.C. section EC 49428 49429.5)

The district is committed to supporting the mental health and well-being of all students. If you have concerns about your child's mental health or emotional well-being, please contact your child's school counselor, the school psychologist, or the district office. For a mental health emergency, please call 988 (Suicide and Crisis Lifeline) or 911.

PARTICULAR EDUCATION ISSUES

Comprehensive Sexual Health Education, HIV Prevention Education, and Assessments Related to a Student's Health Behaviors and Risks Including Attitudes Concerning or Practices Relating to Sex (E.C. sections 51934-51939)

A parent or guardian of a pupil has the right to excuse their student from all or part of comprehensive sexual health education, HIV prevention education, and assessments related to that education through a written "opt-out" process. You may opt out by so advising the district in writing.

The written and audiovisual educational materials used in comprehensive sexual health education and HIV prevention education are available for inspection.

Comprehensive sexual health education or HIV prevention education may be taught by school district personnel or by outside consultants.

Beginning in grade 7, parents guardians are notified in advance of career counseling and course selection activities. School counselors and staff may not guide students toward or away from any career path, course, or program based on the student's sex. Parents and guardians are encouraged to participate in these counseling sessions and decisions alongside their child.

You will also be notified of the date of the instruction, the name of the organization or affiliation of each guest speaker, if any, and your right to request a copy of the law pertaining to such instruction.

You may request a copy of Education Code sections 51934-51939.

If arrangements for this instruction are made after the beginning of the school year, notice shall be made by mail or another commonly used method of notification, no fewer than 14 days before the instruction is delivered.

Anonymous, voluntary, and confidential research and evaluation tools to measure pupils' health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the pupil's attitudes concerning or practices relating to sex, may be administered to any pupil in grades 7 to 12, inclusive. A parent or guardian has the right to excuse their child from the test, questionnaire, or survey through a written "opt-out" process. You may opt out by so advising the district in writing. You will be notified in writing if and when such a test,

questionnaire, or survey is to be administered. You have the right to review the test, questionnaire, or survey.

If the school has received a written request from the student's parent or guardian excusing the pupil from participation in comprehensive sexual health education, HIV prevention education, and assessments related to that education, the student may not attend any class in comprehensive sexual health education or HIV prevention education, or participate in any anonymous, voluntary, and confidential test, questionnaire, or survey on pupil health behaviors and risks.

A pupil may not be subject to disciplinary action, academic penalty, or other sanction if the pupil's parent or guardian declines to permit the pupil to receive comprehensive sexual health education or HIV prevention education or to participate in anonymous, voluntary, and confidential tests, questionnaires, or surveys on pupil health behaviors and risks.

While comprehensive sexual health education, HIV prevention education, or anonymous, voluntary, and confidential test, questionnaire, or survey on pupil health behaviors and risks is being administered, an alternative educational activity shall be made available to pupils whose parents or guardians have requested that they not receive the instruction or participate in the test, questionnaire, or survey.

More information regarding sexual health and HIV/AIDS prevention instruction may be found in the district's BP and AR 6142.1.

Physical Education

A physical education program is carried on at every grade level. This becomes a more formal program and requirements increase beginning with the 4th grade level. Students in 7th and 8th grade are required to dress out for PE (wear appropriate clothing and rubber sole shoes for physical activity).

A doctor's certified note is required to be excused from physical education classes for more than two days for health reasons. Since law requires the class, no other excuse is accepted.

Athletic Programs and Eligibility

There will be an athletic program run by the athletic director, which begins approximately the third week of school and continues on a regular schedule to the end of school. The days are Monday through Thursday from 3:30 to 5:30 p.m. Parents must sign a Parent/Student Athletic Contract, Parent Contract, and also arrange for transportation home following the end of practice. Team sports may include football, soccer and basketball for boys, and volleyball, soccer and basketball for girls. A student must be in school for at least 1/2 the school day in order to be eligible to participate in after school activities that day. See also Concussion/Head injury in this handbook.

Unless they are directly involved in a supervised activity student are not to remain at school. There are to be NO spectators unless there is an actual game with another school.

There is no facility for the supervision of younger brothers and sisters. They MUST go home on the bus.

There may be an activity bus that will run on Monday through Thursday. It makes a shortened run into Silver Creek. A copy of the bus route is available at the Lakeside School office.

The following is the Eligibility policy for the Athletic Program:

- Grade Point Average (GPA): A student must maintain a 2.0 grade point average on all graded subjects, with no more than one "F". The grade point average used to determine eligibility is based on grades of the previous quarter report card. Progress reports are not the official grades.
- Conduct: Any student who demonstrates a poor attitude, unsportsmanlike behavior, transportation problems, or unexcused absences during games/practices may be dropped from the team/activity at the discretion of teacher/coach, Athletic Director, or Principal. A student that receives a referral from school for the first time is ineligible to participate for two weeks. A student athlete who receives three referrals within a sport season or a suspension for the school year will lose extracurricular activity, and be removed from the team. A student may have 3 unexcused absences from practice. After the 3rd unexcused absence, the student-athlete will be removed from the team. A student that is suspended from school will be ineligible for all recreation programs.
- Students must have a parent permission slip and Athletic Contract signed and returned to the teacher/coach.
- Students must have a uniform policy slip signed and returned to the teacher/coach before a uniform can be assigned. Non-returned or damaged uniforms will result in ineligibility in future programs and the withholding of the student's report card.
- Due to the fact that the academic year and sport season or recreation program may not coincide, a student's eligibility is at the discretion of the principal and athletic director.

Additional Recreation Programs

Additional programs include but are not limited to drum line and cheerleading. These programs have the same GPA and Conduct eligibility policies as noted above.

Student Body Activities

Lakeside students in grades 6th through 8th have representation through student body officers and room representatives who meet with the student body advisor. At their meetings they are informed of school activities related to their particular interests and they help with planning student activities. Students are encouraged to express their ideas for making Lakeside an ever-improving student body. Student body officers serve for the school year. Students in 5th through 7th grades elect student body officers. The president and treasurer are 7th grade, vice-president 6th grade, and secretary 5th grade.

Health Instruction Conflicting with Religious Training and Beliefs of Parent or Guardian (E.C. section 51240)

Upon written request, a parent or guardian has the right to excuse their student from any part of a school's instruction in health that may conflict with their religious training and beliefs or personal moral convictions.

Assessments Containing Questions About a Student's Personal Beliefs or Those of Their Family (E.C. section 51513; 20 USC 1232h)

No test, questionnaire, survey, or examination containing any questions about a student's personal beliefs or practices in sex, family life, morality, and religion, or any questions about the pupil's parents' or guardians' beliefs and practices in sex, family life, morality, income, political affiliations and religion may be administered unless:

-The parent or guardian of the pupil is notified in writing that this test, questionnaire, survey, or examination is to be administered; and

-The parent or guardian of the pupil gives written permission for the pupil to take the test, questionnaire, survey, or examination.

More information regarding family privacy and questions pertaining to personal beliefs may be found in the district's BP and AR 5022.

Statewide Pupil Assessment Program (E.C. sections 60604 and 60615; 5 CCR 852)

The California Assessment of Student Performance and Progress (CAASPP) is a statewide assessment program that tests the degree to which pupils are achieving the academically rigorous content and performance standards, adopted by the state board, that reflect the knowledge and complex skills that student will need in order to succeed in the information-based, global economy of the 21st century.

A parent or guardian may annually submit to the school a written request to excuse his or her child from any or all parts of the test for the school year. Such a request will be granted.

Right to Refrain from Harmful Use of Animals (E.C. sections 32255-32255.6)

Students have the right to decline participation in educational projects that involve the dissection or other harmful or destructive use of animals. If your child wishes to exercise this right, please notify the school in writing so that an alternative project can be arranged.

Homeless Youth Education (42 U.S. 11432)

Homeless students and their parents have various rights regarding public education. Information on this subject is explained in the school district's Education for Homeless Children Policy BP/AR 6173.

Minimum Days or Pupil Free Staff Development Days (E.C. section 48980(c))

On minimum days, TK-6 students are dismissed at 1:00 pm; 7-8 grade students dismissed at 2:00 pm., the last day of school students will be dismissed at noon. Please see the attached Calendar for all minimum days. If a Minimum Day is scheduled and a Fog Delay is declared, the Minimum Day will be canceled. The School Site will provide one month's prior notice for minimum days and Pupil Free Staff Development Days. Staff Development Days are on each Wednesday, unless it is declared a minimum day. The minimum day schedule will take precedence if it is scheduled for a Wednesday. The Schedule for Staff development days is Transitional Kindergarten and Kindergarten will be

dismissed at 12:30 PM. 1-6th grade will be dismissed at 1:00 PM. 7-8th grade will be dismissed at 2:00 PM.

Fog Delays

The local radio and television stations will carry the announcement starting between 6:30 and 7:00 a.m. You may also want to log on to the Internet http://alertline.kern.org

In the event of a fog delay, buses will run **two hours later than normal**. Classes will begin when the buses arrive at school. No breakfast will be served on fog delay days. Should the fog be severe enough, school will be closed for the day. Continue to listen to the radio and television stations for announcements concerning delays and/or closures. Students may be required to make up any day lost due to fog. Dismissal time will be at the regular time. If a Minimum Day is scheduled and a Fog Delay is declared, the Minimum Day will be cancelled.

When an IEP/504 meeting is scheduled and a two-hour Fog Delay is declared, the following procedure will need to be rescheduled.be implemented:

We ask for your cooperation and support of this policy. It is very difficult to predict and make provisions for the foggy weather that occurs in the San Joaquin Valley. Our interest is to provide a safe situation for all students and to minimize disruption to the educational process.

School Meals

A school district or County Superintendent of School maintaining kindergarten or any of grades 1 to 12, inclusive, shall provide two school meals free of charge during each school day to any pupil who requests a meal without consideration of the pupil's eligibility for a federally funded free or reduced-priced meals, with a maximum of one free meal for each meal service period. (E.C. section 49501.5; 42 USC 1758 and 1773)

The district may attempt to collect unpaid school meal fees from a parent/guardian, but shall not use a debt collector. (E.C. section 49557.5.)

The Superintendent or designee may enter into an agreement with a student's parent/guardian for payment of the student's unpaid meal charge balance over a period of time. As necessary, the repayment plan may allow the unrecovered or delinquent debt to carry over into the next fiscal year. (CDE's Nutrition Services Division Management Bulletin SNP-03-2017.)

The district shall not direct any action toward a student to collect unpaid school meal fees. (E.C. section 49557.5.)

The district's efforts to collect debt shall be consistent with 2 CFR 200.426. The district shall not spend more than the actual debt owed in efforts to recover unpaid meal charges. (CDE's Nutrition Services Division Management Bulletin SNP-03-2017.)

The Superintendent or designee shall maintain records of the efforts made to collect unpaid meal charges and, if applicable, financial documentation showing when the unpaid meal balance has become an operating loss. (CDE's Nutrition Services Division Management Bulletin SNP 06-2015 and SNP-03-2017.)

All meals are to be paid in advance. An alternative nutritious meal will be provided for students with overdrawn accounts. Checks require a student name, and a $10.00 fee will be charged for each returned check.

(Pursuant to CDE's April 3, 2017 Nutrition Services Division Management Bulletin SNP-03-2017, districts participating in the National School Lunch and/or Breakfast program are mandated to have a written and clearly communicated meal charge policy which includes the collection of delinquent meal charge debt. (CSBA Model BP 3551.) The Annual Notice is one way to communicate the required information to high poverty families.)

Funding for Costs of Advanced Placement Examinations (E.C. section 52242)

A school district may help pay for all or part of the costs of one or more advanced placement examinations that are charged to economically disadvantaged pupils.

Notification of International Baccalaureate and Dual Enrollment Courses (EC 48980.6);

At the beginning of the first semester or quarter, the district shall notify the parents or guardians of pupils in grades 7-12 of any dual enrollment or International Baccalaureate courses offered by the district.

The Rights of Pregnant and Parenting Pupils (E.C. section 46015)

The district shall not exclude any student from participation in any educational program on the basis of pregnancy, childbirth, termination of pregnancy, or recovery therefrom. Pregnant and parenting students are entitled to up to eight weeks of parental leave. The district will provide reasonable accommodations, including access to a private space for lactation or breastfeeding. Students shall not incur an academic penalty for using these accommodations.

Graduation, 8th Grade

The Board of Trustees believes that graduation from public school implies that the student has completed the course requirements as prescribed by the board. Graduation exercises shall be marked with dignity and simplicity and shall be of a pleasant and memorable type. Graduation exercises shall be planned by the principal and teachers involved. Diplomas of graduation shall be presented to each pupil completing the 8th grade.

Changes in the federal law now require that the district inform you that we intend to send the records of your child to the appropriate high school. These records include a history of your child's attendance, grades, work habits, test scores, and health history. You may make an appointment to inspect these records at the school before June 1. You may request a copy of the records at twenty cents per page. You may challenge, in writing, any item in the records.

Graduation Criteria

- All students must sustain a cumulative Grade point Average (GPA) of 2.0
- Any student who receives two or more Fs for quarter grades in English–language arts, math, history, or science, in 7th or 8th grade may be ineligible for 8th grade graduation activities.
- No student shall graduate who has a chronic record of being absent without satisfactory reason. A doctor must verify any lengthy absence due to illness. If a student's total number of days of

absence exceeds 10% of the total school days and no verification of illness is forthcoming, that student will be declared ineligible to graduate.

- Any student who anticipates graduating must retain a respectable level of conduct with no more than six (6) referrals or two (2) suspensions. It will be up to the discretion of the Board of Trustees if there is a single occasion of severe behavior that warrants a student to be denied the privilege of participating in graduation ceremonies. No student will attend graduation, or graduation activities if they receive a suspension on or after May 1 of the school year.
- Any student wishing to participate in the graduation ceremonies must be in attendance (except for an emergency) the last full week of school.
- Double promotions must be made previous to or at mid-year before any student can qualify for graduation, i.e., a 7th grade student may be promoted to the 8th grade.
- Graduation dress code: Gowns must be worn for the ceremony. At a minimum, the school dress code applies. No shorts, sunglasses, or accessories allowed unless approved by administration prior to ceremony.
- Any student found to be in possession of any alcoholic beverages, illegal drugs, or narcotics at any time throughout his 8th grade year should not be permitted to take part in the graduation ceremonies.
- Any 8th grade student who has a chronic record of juvenile hall detention will not be allowed to take part in any graduation ceremonies.
- Any 8th grade student who enrolls during the last five weeks of his/her last year will not be included in the graduation ceremonies unless acceptable documentation is received by the district that the student has achieved an academic level commensurate with the district standards.
- Any student with any of the above violations will have their report card and diploma mailed to them.
- Students must meet the Social Promotion and Retention requirements of the district.
- A student's diploma will not be released if there are any outstanding charges for lunches, library, textbooks or etc. for the parent or student. Also, diplomas will be held for any student needing to complete a summer program for completion of the 8th grade (proof of completion will be required).
- Graduation Reward Trip and/or Graduation Party misconduct may result in being ineligible to participate in the graduation ceremony.
- The graduation ceremony is meant to be a dignified event with proper decorum. Students not exhibiting proper decorum during the ceremony may be removed from the ceremony.

Graduation Reward Trip/ and Activities

- Students must sustain a cumulative Grade Point Average (GPA) of 2.0 to participate in activities.

- No student shall attend the graduation activities that has a chronic record of absence without satisfactory reason. A doctor must verify any lengthy absence due to illness. If a student's total number of absence days exceeds 10% of the total school days and no verification of illness is forthcoming, that student will be declared ineligible to attend.
- No student shall attend the graduation trip or activities if he/she receives more than four (4) referrals or one (1) suspensions, or pathways during the school year. No student will attend graduation, or graduation activities if they receive a suspension on or after May 1 of the school year.
- Any student who anticipates going on the trip or to the party must retain a respectable level of conduct. It will be up to the discretion of school administration and/or the Board of Trustees if a student's public behavior warrants a dismissal from the trip or party.

- Any student found to be extremely disrespectful to school personnel (certificated or classified) shall be refused permission to take the trip or participate in graduation activities.
- Any student found to be in possession of any alcoholic beverage, or under the influence of an illegal drug, or narcotic during any time throughout his/her 8th grade year (either on school grounds or elsewhere) shall not be permitted to make the trip or go to the party.
- Any student picked up on the trip for violation of alcohol, drugs, or stealing will be held at a security facility. Parents will be notified to pick them up. Those students will NOT return on the Lakeside bus.
- Upon arrival at the destination, students will be under the direct supervision of the park security.

Fundraising

Students will have opportunities to participate in various fund raising activities for programs. Events will vary but can include the following: student store sales, car washes, can or paper collecting, food sales at festivals and tournaments, etc. The Booster Club may assist with parent help when and where it is needed on these special projects.

Only school related/approved items may be sold. The selling of candy or any products that are not school related is against school policy. Disciplinary action will be taken on those who choose to violate this policy.

With regards to fund raising for 6th grade Camp KEEP, each student has an opportunity to participate in fund raising events and all money earned is credited to each student's KEEP account. If at a later date a student chooses not to attend KEEP, all money raised by that student will be donated to a KEEP scholarship account to help students in need.

Field Trips

Our teachers arrange field trips that are intended to extend and enhance the curriculum. You will be advised in advance of field trips. Your *written permission* will be required before your child will be allowed to participate. You are encouraged to return permission slips promptly in order for your child to participate.

If the field trip return time is past the normal dismissal time, parents need to promptly pick up their child. If the child is not picked up within 15 minutes after the scheduled return time, he/she may not be eligible for the next field trip or after school activity.

Each student will be held to behavioral standards. Students who have exhibited behavioral problems may not be eligible to attend a trip; it will be at the Principal's discretion.

As part of the 6th grade science curriculum, students take an annual 5-day field trip to Kern Environmental Education Program, Camp KEEP. Due to the length of the trip, the living arrangements, and overall nature of outdoor learning, good conduct is of utmost importance. Therefore, each student will be held to behavioral standards in order to attend the trip. These standards may consist of no more than three disciplinary referrals and no more than one suspension prior to the Camp KEEP trip. Students who do not meet these standards may not attend the Camp KEEP trip; it will be at the Principal's discretion. In addition, students must also maintain a 90% attendance, and maintain a 2.0 grade point average or better with no more than one F.

LIMITED ENGLISH PROFICIENT STUDENTS AND AVAILABLE LANGUAGE ACQUISITION ISSUES

Multilingual Education (EC 310):

The district provides information on available language acquisition programs, including a description of each program, to parents at enrollment or upon request.

English Learners/Available Language Acquisition Programs (E.C. section 310(b) (2), 313.1,313.2 and 440)

If your child is an English learner, your child may be offered English language development instruction targeted to their English proficiency level and designed to ensure English acquisition as rapidly and effectively as possible. Such programs are designed to be aligned with the state content standards and curriculum framework. They are based on sound instructional theory, use standard-aligned instructional materials, and will assist students in accessing the full educational program.

You will be notified when your child is assessed for English language proficiency within 30 days after the start of the school year. The notice will include:

1. Whether the child is a long-term English learner or English learner at risk of becoming a long-term English learner, as those terms are defined in Section 313.1.

2. The manner in which the program for English language development instruction will meet the educational strengths and needs of long-term English learners or English learners at risk of becoming long-term English learners.

3. The manner in which the program for English language development instruction will help long-term English learners or English learners at risk of becoming long-term English learners develop English proficiency and meet age-appropriate academic standards.

Parents/guardians of English learners may choose a language acquisition program that best suits their child. The district may offer one or more of the following language acquisition programs:

(1) A dual-language immersion program which provides integrated language learning and academic instruction for native speakers of English and native speakers of another language, with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding.

(2) A transitional or developmental bilingual program for English learners, which provides instruction to pupils that utilize English and a pupil's native language for literacy and academic instruction and enables an English learner to achieve English proficiency and academic mastery of subject matter content and higher order skills, including critical thinking, in order to meet state-adopted academic content standards.

(3) A structured English immersion program for English learners in which nearly all classroom instruction is provided in English, but with curriculum and a presentation designed for pupils who are learning English.

An English learner may transfer to an English language mainstream classroom when the pupil has developed the English language skills necessary to succeed in an English-only classroom is reclassified as fluent English proficient.

Lakeside Union School District provides Structured English Immersion (SEI) to the English Language Learner Students in the district which is required by the state of California. (20 U.S.C. Section 6312[e][3][A][iii],[v]) The **Structured English Immersion (SEI) Program** is a language acquisition program for English learners in which nearly all classroom instruction is provided in English, but with curriculum and a presentation designed for pupils who are learning English. The English Language Learner students are offered English Language Development and access to grade level academic subject matter content daily. Parents may provide input regarding language acquisition programs during the development of the Local Control Accountability Plan. (EC Section 52062)

Parents and/or Guardians may also request a language acquisition program that best suits their child. Schools in which the parents or legal guardians of 30 pupils or more per school or the parents or legal guardians of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible. (20 U.S.C. Section 6312 [e][3][A][viii][III]); EC Section 310[a])

SCHOOL RECORDS

Pupil Records/ Notice of Privacy Rights

Pupil Records/Notice of Privacy Rights of Parents and Students (E.C. 49063, et seq., 49069.7, 49073; FERPA):

Federal and state law grant parents and eligible students the right to access and protect the privacy of student records. Pupil records are confidential and will not be disclosed without consent except as permitted by law. Pupil records include any information directly related to an identifiable student that is maintained by the district. Parents and eligible students may request access to student records by contacting the district may disclose records without consent to school officials or contractors who have a legitimate educational interest, or to other parties as permitted by law. When a student enrolls in another school or district, the district will transfer records as required. Parents and eligible students have the right to request amendment of student records they believe are inaccurate, misleading, or in violation of privacy rights, and may request a hearing if the district denies the request. The district maintains a record of requests for access to pupil records as required by law. Complaints regarding alleged violations of student record privacy rights may be filed with the U.S. Department of Education.

Release of Pupil Directory Information (E.C. sections 49073, 34 CFR 99.37)

The district may release directory information in accordance with state and federal law, including a student's name, date of birth, address, telephone number, email, participation in activities, dates of attendance, and degrees or awards received. Directory information does not include citizenship or

immigration status. Parents and eligible students may request that the district not release directory information by submitting a written request within 30 days of receipt of this notice.

Release of Student Records/Compliance with Subpoena or court Order (EC 49076, 48077):

The district will make a reasonable effort to notify parents or eligible student in advance before disclosing student records in response to a subpoena or court order, unless otherwise directed by law.

Release of Student Records to School officials and employees of the District (EC 49076(a)(1), 49064(d)):

Districts may release educational records, without prior written parental consent, to school officials, employees, and service providers who have a legitimate educational inters in the records.

School Accountability Report Card (E.C. section 35256)

Parents have the right to request and receive information about the School Accountability Report Card (SARC), which provides details about a school's academic performance, student achievement, safety, teacher qualifications, class sizes, and facility conditions. Copies are available upon request and on the district's website: www.lakesideusd.org

Report Cards

A report card can never give a parent all of the information they should have regarding their child's progress in school. Our report cards will give you a good idea of what your child is accomplishing. We hope you will attend parent-teacher conferences that are held at the end of the first and third quarters. The first conference period is at the end of 1st quarter, and the second period usually comes at the end of 3rd quarter. Schedules can be arranged by the parent or by teacher request. Report cards are given at the end of each quarter. *Please remember that report cards will not be released to the student if there are any outstanding charges for lunches, library, textbooks or etc.*

Progress reports are given out at mid-quarter intervals. Weekly progress reports are also available; however, it is the responsibility of the student to bring the form to each of his/her teachers to fill out and sign. Parents are strongly encouraged to speak to the teacher if they have any concerns.

Some suggestions regarding student progress at school are:

- Visit the school and the teacher regarding your child's progress.
- Praise your child for good academic grades and good citizenship grades or improved grades.
- Show an interest in your child's schoolwork.
- Support your child's teacher, especially in the child's presence.
- See that your child does his/her homework and has time to do it.

Some don'ts for parents is:

- Do not compare last year's grades with this year. Teachers grade differently. Do try to find out what the present teacher expects of your child.
- Do not compare brothers, sisters, relatives or neighbors' grades with your child's.

Uniform Complaint Procedures (E.C. sections 32289 and 52075; 5 CCR 4600-4670)

The district annually notifies its students, employees, parents or guardians of its students, advisory committees, appropriate private school officials, and other interested parties of the Uniform Complaint Procedures ("UCP") process. The UCP provides a process for filing, investigating, and resolving complaints related to district programs, services, and civil rights obligations. The district's UCP has been update to reflect the amendment to Education section 262.3, effective January 1, 2026. A copy of the district's current Uniform Complaint Procedures is available free of charge.

The district is primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP.

A. Programs and Activities Subject to the UCP

1. Accommodations for pregnant and parenting students (E.C. section 46015)

2. Adult education programs (E.C. sections 8500-8538, 52334.7, 52500-52617)

3. After School Education and Safety programs (E.C. sections 8482-8484.65)

4. Agricultural career technical education (E.C. sections 52460-52462)

5. Career technical and technical education and career technical and technical training programs (E.C. sections 52300-52462)

6. Child care and development programs (E.C. sections 8200-8488)

7. Compensatory education (E.C. section 54400)

8. Consolidated categorical aid programs (E.C. section 33315; 34 CFR 299.10-299.12)

9. Course periods without educational content when students in grades 9-12 are assigned to such courses more than one week in any semester or in a course the student has previously satisfactorily completed, unless specified conditions are met (E.C. sections 51228.1-51228.3)

10. Discrimination, harassment, intimidation, or bullying in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in E.C. section 200 or 220, Gov't Code section 11135, or Penal Code section 422.55, or based on the person's association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610)

11. Educational and graduation requirements for students in foster care, homeless students, students from military families, students formerly in a juvenile court school, migrant students, and immigrant students participating in a newcomer program (E.C. sections 48645.7, 48853, 48853.5, 49069.5, 51225.1, and 51225.2)

12. Every Student Succeeds Act (E.C. section 52059; 20 USC 6301, et seq.)

13. Local Control and Accountability Plan (E.C. section 52075)

14. Migrant education (E.C. sections 54440-54445)

15. Physical education instructional minutes (E.C. sections 51210, 51222, and 51223)

16. Student fees (E.C. sections 49010-49013)

17. Reasonable accommodations to a lactating student (E.C. section 222)

18. Regional occupational centers and programs (E.C. sections 52300-52334.7)

19. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding (E.C. section 64001)

20. School safety plans (E.C. sections 32280-32289)

21. School site councils as required for the consolidated application for specified federal and/or state categorical funding (E.C. section 65000)

22. State preschool programs (E.C. sections 8207-8225)

23. State preschool health and safety issues in license-exempt programs (E.C. section 8212)

24. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy.

25. Any other state or federal educational program the SPI or designee deems appropriate.

The district's UCP shall be used to investigate and resolve any complaints alleging failure to comply with federal and state laws and regulations governing any district program or activity subject to the UCP and/or alleging unlawful discrimination, harassment, intimidation or bullying

B. Contact Information

The Staff member, position, or unit responsible to receive UCP complaints in the district is: Ty Bryson, Superintendent, 14535 Old River Road, Bakersfield, California, 93311. Telephone number (661) 836-6658. Email is; tbryson@lakesideusd.org.

C. Investigation and Decision

Complaints will be investigated and a written report with a Decision will be sent to the complainant within sixty (60) days from the receipt of the complaint. This time period may be extended by written agreement of the complainant. The person responsible for investigating the complaint shall conduct and complete the investigation in accordance with the district's UCP policies and procedures.

The complainant has a right to appeal the district's Decision to the California Department of Education by filing a written appeal within fifteen (15) days of receiving the district's Decision. The appeal must be accompanied by a copy of the originally filed complaint and a copy of the district's Decision.

The district advises any complainant of civil law remedies including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of the district's UCP shall be available free of charge.

Sex Equity in Career Planning Educational Materials (EC 221.5(d)):

Beginning in grade 7, parents and guardians are notified in advance of career counseling and course selection activities. School counselors and staff may not guide students toward or away from any career path, course, or program based on the student's sex. Parents and guardians are encouraged to participate in these counseling sessions and decisions alongside their child.

Prohibition Against Discriminatory Educational Materials (EC 244):

The district shall not adopt or approve materials or curriculum that subject a pupil to gender, gender identity or expression, nationality, race or ethnicity, religion, sexual orientation, or immigration status. Parents may file a complaint for violations through the district's Uniform Complaint Procedures.

Complaints Regarding Textbooks and Other Instructional Materials, Teacher Vacancies or Mis-assignment and the Condition of School Facilities (E.C. sections 17592.72, 35186, 35292.5; 5 CCR 4680-4687)

Parents, students, and teachers have the right to file a complaint if there are deficiencies related to: insufficient or damaged instructional materials: emergency or urgent facility conditions that pose a threat to the health or safety of students or staff; or teacher vacancies or misassignments. Complaints may be filed anonymously. A complaint form is posted in every classroom and is available at the district office. The district uses the Uniform Complaint Procedures to investigate and resolve all such complaints.

Complaints Regarding Employees

The district also has a process which permits the public to submit complaints against district employees in an appropriate and expeditious way which protects the rights of involved parties and holds employees accountable for their actions without disrupting the educational process.

Statement of Nondiscrimination (Title VI; Title IX; ADA; Section 504; EC 200. Et seq.)

The district does not discriminate on the basis of gender, gender identity, gender expression, sex, race, color, religion, national origin, ethnic group identification, age, genetic information, mental or

physical disability, sexual orientation, immigration status, or any other characteristic protected by law.

Educational Equity Regardless of Immigration Status, Citizenship, or Religion (EC 234.7):

If a parent or guardian is unavailable to care for a studnt, the district will follow the emergency contact information provided by the family. Under California law, a Caregiver's Authorization Affidavit may be used to designate a qualified relative to enroll a student in school and consent to school-related medical care. Recent law expands the category of eligible relatives to include individuals within the fifthe degree of kinship.

Complaints Regarding Discrimination and Discriminatory Harassment (Section 504 of the Rehabilitation Act of 1973, Title VI Civil Rights Act of 1964, and Title IX of the Education Amendments of 1972; 34 CFR 104.8 and 34 CFR 106.9)

The district is committed to equal opportunity for all individuals in education. District programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, immigration status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

You have certain rights under the law, including Title VI of the Civil Rights Act of 1964, which prohibits discrimination on the basis of race, color, and national origin, Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex, Section 504 of the Vocational Rehabilitation Act of 1973 and the Individuals with Disabilities Education Act (IDEA), which prohibit discrimination on the basis of disability. The California Department of Education and the Office for Civil Rights of the U. S. Department of Education have authority to enforce these laws and all programs and activities that receive federal funds. Complaints or inquiries regarding compliance with Section 504 or Title II of the Americans with Disabilities Act may be directed to the district Section 504 Coordinator Ty Bryson, 14535 Old River Road, Phone number (661) 836-6658 or to the Director of the Office for Civil Rights, U.S. Department of Education, Washington, DC.

Complaints of unlawful discrimination are investigated through the uniform complaint process. For a complaint form or additional information, please contact the Lakeside District Office, 14535 Old River Road, Bakersfield, CA, 93311. District Superintendent, Ty Bryson, (661) 836-6658.

Safe Place to Learn Act (E.C. sections 220, 221.5, 234.1 48900® and 48985)

The district is committed to providing a safe school environment that is free from harassment and discrimination, and allows all students equal access and opportunities in the district's academic and other educational support programs, services, facilities, and activities. At any school or school-sponsored or school-related activity, the district prohibits unlawful discrimination, harassment, sexual harassment, intimidation, and bullying of any student based on the student's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, immigration status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics at any school activity or school attendance occurring within a school under the jurisdiction of

the local educational agency, and all acts of the governing board or body of the local educational agency, the superintendent of the school district, and the county superintendent of schools in enacting policies and procedures that govern the local educational agency. Students who engage in discrimination, harassment, intimidation, bullying, or retaliation will be disciplined.

The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who has experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact his/her teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a district compliance officer. Once notified, the principal or compliance officer shall take the steps to investigate and address the allegation, as specified in the accompanying administrative regulation.

For copies of the district's anti-discrimination, anti-harassment, anti-intimidation, and anti-bullying policies or to file a complaint regarding a violation of these policies using the uniform complaint procedures form, please contact the district's Coordinator for Nondiscrimination Ty Bryson, (661)836-6658**.**

Each student is permitted to participate in sex-segregated school programs and activities and access facilities consistent with the student's gender identity, irrespective of the gender listed on the student's records. To ensure that transgender and gender-nonconforming students are afforded the same rights, benefits, and protections provided to all students, the district will address each situation on a case-by-case basis in accordance with law and board policy. If any student believes their privacy or religious beliefs and/or practices require increased privacy the student may contact the district's Coordinator for Nondiscrimination Ty Bryson, (661)836-6658**.**

Sexual Harassment/Discrimination and Title IX Complaint Procedures (E.C. sections 212.5, 220, 231.3 and 48980; 20 USC 1681-1688; and 34 CFR 106.1-106.82)

(*34 CFR 106.8 requires school districts to provide notice to students and parents/guardians of its policy prohibiting sexual harassment. Grievance procedures must provide for the prompt and equitable resolution of sexual harassment complaints. In addition, school districts must provide the Title IX Coordinator's contact information on its website and in any handbook for students or parents/guardians. Further, state law (E.C. sections 231.5, 231.6, 234.6, and 48980) requires distribution of the district's sexual harassment policy through the parental notification at the beginning of the school year, in any orientation program for new and continuing students, in any publication of rules of student conduct, and by posting the policy on the district's website, in school offices, and in a poster displayed in locker rooms and bathrooms.)*

The district's policy prohibiting sexual harassment of and by students (as well as others) in a school setting and related complaint procedures required by Title IX are set out by district board

policy BP/AR 5145.7 and 5145.71 regarding students. Also, BP/AR 4119.11, 4219.11, 4329.11, 4119.12, 4219.12, and 4319.12 regarding employees.

The district prohibits sexual discrimination and has procedures for the prompt and equitable resolution of sexual harassment/discrimination complaints.

Students, their parents or anyone else, who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student, an employee or a third party, or who have experienced off-campus sexual harassment that has a continuing effect on campus, are strongly encouraged to immediately contact a teacher, the principal, the district's Title IX Coordinator, or any other available school employee.

Similarly, anyone who has witnessed or otherwise learned of school-related sexually harassing behavior are strongly encouraged to report the conduct.

A report may be made at any time, including during non-business hours, and either in person, by mail, phone, or email.

Any employee who receives a report or observes an incident of sexual harassment must immediately notify the school district's Title IX Coordinator.
Sexual harassment means any unwelcome sexual advance, request for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone in the educational setting. Examples include:

1. Unwelcome leering, sexual flirtations, or propositions;

2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions;

3. Graphic verbal comments about an individual's body or overly personal conversation;

4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature;

5. Spreading sexual rumors;

6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class;

7. Massaging, grabbing, fondling, stroking, or brushing the body;

8. Unsolicited touching of an individual's body or clothes in a sexual way;

9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex;

10. Displaying sexually suggestive objects;

11. Sexual assault, sexual battery, or sexual coercion; and

12. Electronic communications containing sexual comments, words, or images.

The district has designated and authorized the following employee as the district's Title IX Coordinator to address concerns or inquiries regarding discrimination on the basis of sex, including sexual harassment, sexual assault, dating violence, domestic violence, and stalking:

Ty Bryson
Superintendent
14535 Old River Road, Bakersfield, California, 93311
(661) 836-6658
tbryson@lakesideusd.org

The Title IX Coordinator will review the allegations and see that they are investigated and resolved per district policy AR 5145.71 and as required by Title IX of the Education Amendments Act of 1972. If sexual harassment is found, the Title IX Coordinator will see that prompt action is taken in order to stop the sexual harassment, prevent recurrence, implement remedies, and address any continuing effects.

MISCELLANEOUS

Local Control and Accountability Plan (E.C. sections 52059.5-52077)

The district is required to adopt a three-year LCAP and update it annually by July 1. The LCAP must identify annual goals and actions across eight state priorities and is posted on the district's website. Parents and community members may submit written comments on the LCAP and are encouraged to participate in the adoption process. If you believe the district is not in compliance with its LCAP obligations, you may file a complaint using the Uniform Complaint Procedures.

Every Student Succeeds Act (20 USC 6301, et seq.):

Under the Every Student Succeeds Act, parents have the right to request information about the professional qualifications of their child's classroom teachers, paraprofessionals, and aides, including whether the teacher holds the appropriate state credential for the grade level and subject they teach, whether they are teaching under an emergency or provisional permit, and whether any paraprofessionals provide services to their child's performance on statewide assessments. To submit a request, please contact your child's school. Additional notices required under ESSA will be sent separately.

Notice of Minimum Days and Pupil – Free Staff Development Days (EC 48980 (C):

Parents and guardians are notified annually of all scheduled minimum days and pupil-free staff development days. When these days are known at the start of the school year, they are included in the attached school calendar. If additional minimum or pupil-free days are scheduled later in the year, parents and guardians will be notified as early as possible and no later than one month before the scheduled day.

Pupil Fees (EC 49010, et seq.)

Students enrolled in public school may not be charged a fee to participate in any educational activity that is a fundamental part of their education, including curricular and extracurricular activities. If you believe the district has improperly charged a fee, you may file a complaint using the district's Uniform Complaint Procedures. Complaint forms are available at the district office.

Federal Race and Ethnicity Data Collection Reporting

Based on guidance from the U.S. Department of Education, the California Department of Education requires districts to comply with the California Pupil Achievement Longitudinal Data System (CALPADS). CALPADS is a longitudinal data system used to maintain individual-level data including student demographics, course data, discipline, assessments, staff assignments, and other data for state and federal reporting.

Parental Rights- Education Empowerment ACT and Other Rights (E.C. section 49091.10 EC 51101)

The Education Empowerment Act grants parents and guardians the right to inspect instructional materials used in their child's classroom upon request, to observe school activities involving their child in accordance with district procedures, and to be informed of and deny permission for any behavioral, mental, or emotional evaluation of their child. Students may not be compelled to affirm or disavow any worldview, religious doctrine, or political opinion.

The Education Empowerment Act of 1998 establishes various rights for parents in addition to other rights identified in this Annual Notice. Your rights as a parent include the following:

Inspection of Instructional Materials: All primary supplemental instructional materials and assessments, including textbooks, teacher's manuals, films, audio and video recordings, and software shall be compiled and stored by the classroom instructor and made available promptly for your inspection in a reasonable time frame or in accordance with procedures determined by the district's governing board.

Observation of School Activities: You have the right to observe instruction and other school activities that involve your child in accordance with procedures determined by the district's governing board to ensure the safety of pupils and school personnel and to prevent undue interference with instruction or harassment of school personnel. Reasonable accommodation of parents will be considered by the district's governing board. Upon written request, school officials will arrange for

observation of a requested class or classes or activities in a reasonable time frame and in accordance with procedures determined by the district's governing board.

Consent for Evaluations: Your child may not be tested for a behavioral, mental, or emotional evaluation without informed written parental consent.

Affirmation or Disavowal of Beliefs: A pupil may not be compelled to affirm or disavow any particular personally or privately held world view, religious doctrine, or political opinion. The law does not relieve pupils of any obligation to complete regular classroom assignments.

Other Parental Rights

The rights of parents of district pupils include the following:

1. To observe in your child's classroom (upon reasonable notice).

2. To meet with your child's teacher and the school principal (upon reasonable notice).

3. To volunteer your time and resources at the school.

4. To be notified on a timely basis if your child is absent from school without permission.

5. To be notified concerning your child's classroom and standardized test performance.

6. To request a specific school and teacher and to receive a response from the district. (This does not obligate the district to grant the request.)

7. To have a safe learning environment for your child.

8. To examine curriculum materials of your child's class.

9. To be informed of your child's progress and appropriate school personnel to contact in the event of problems.

10. To access student records for your child.

11. To receive information concerning expectations for student learning.

12. To be informed in advance about school rules, policies, dress codes, and procedures for visiting the school.

13. To receive information about any psychological testing of your child and to deny permission for such testing.

14. To participate as a member of any school site councils or parental advisory councils at the school, in accordance with governing membership.

15. To question, and receive an answer regarding, items in your child's record that appear inaccurate, misleading, or that invade privacy.

16. To be notified, as early in the school year as practicable, if your child is identified as being at risk of retention and of your right to consult with school personnel responsible for a decision to promote or retain your child and to appeal a decision to retain or promote your child.

17. Parents and guardians whose primary language is not English shall have the opportunity to work together in a mutually supportive and respectful partnership with schools, and to help their children succeed in school.

Parent Student Telephone Calls

Students are NOT to use the school telephone to make calls without their teacher's permission. Students will not be called from the classroom to speak on the phone. Please do not ask your student to call home with a message. Students are not to use cell phones during school hours, smart watches or smart glasses. (Refer to Electronic Devices) Parents may call the school and leave messages for their children. *This should be done only in emergency situations.*

Visitors

All visitors, including governing board members and representatives of county and state school offices must check in at the school office before visiting any school location or employee.

When a student's friend or relative comes to visit you from out of town, please do not send them to school to visit. These children will be sent home. Liability limits do not allow us to accommodate any student visitors.

The Professional Qualifications of Your Student's Teacher(s) (34 CFR 200.61)

Federal law requires that the district tell you about your right to request information about the professional qualifications of your student's teacher(s). The same right extends to information about any paraprofessional assigned to work with your student.

You are entitled to ask for the following information:

- Whether the teacher has met state credential or license criteria appropriate to the grade level and subject matter in the class.
- Whether the teacher serves under an emergency permit or other provisional authorization.
- The baccalaureate degree, college major, and any other graduate certification or degree held by the teacher.
- Whether your student is provided services by a paraprofessional, and if so, that person's qualifications.

To submit a request for information about the qualifications of your student's teacher(s) or paraprofessional(s), please contact your student's school.

Technology, Use of the Internet and/or Online Sites and Online Advertising (20 USC 6777; 17 USC 3601; E.C. sections 35182.5, 49073.1)

The district provides internet connections for many students during the educational day, and those internet connections are filtered using a software program or programs designed to eliminate access to visual depictions that are obscene, child pornography, or harmful to minors. While the filters are designed to prevent connections to such material, new websites and material are added to the internet every day and the district is unable to ensure that each and every inappropriate website or all such material will be blocked.

The district provides technology to students in many educational programs, including computers or electronic devices such as tablets or iPads or similar devices, and also provides Internet access as required for an educational program. Student use of such technology is subject to an Acceptable Use Policy and Agreement which describes acceptable and unacceptable uses of both the Internet connections and the computers or devices. Acceptable uses include communications between teachers and students about class assignments and other classroom topics, and between students on cooperative or collaborative learning projects. During that communication, which may include the use of social media (such as a district-sponsored Facebook page or similar types of social media), personally identifiable information may be shared by your student with other students and the teacher. The district prohibits disclosure of such information outside the classroom assignment/environment but cannot ensure that recipients of the information will comply with the restrictions. Unauthorized disclosures may lead to disciplinary action. If you do not want your student to be subjected to the risk of unauthorized disclosure of personally identifiable information that is disclosed by your student in these classroom assignments/environments, you will have an opportunity to so declare when required to read and agree to the Acceptable Use Policy and Agreement for your student. Refusal to sign the Acceptable Use Policy and Agreement will prevent your student's participation in such educational programs and may require transfer of your student to a technology-free classroom or environment.

The district may also permit personal devices to be used at school, which is also regulated by the Acceptable Use Policy and Agreement. Students' use of their personal devices may involve unintentional disclosure of personally identifiable information about your student via non-district software programs (apps) your student has on the personal device, or which other students may have on their personal devices, some of which are known to collect and use personal information for purposes having nothing to do with the district's educational program. Your permission for your student to bring and use a personal device on campus will be the subject of a written agreement and may be part of the Acceptable Use Policy and Agreement. Refusal to sign the Acceptable Use Policy and Agreement or other agreement will prevent your student's use of a personal device in such educational programs. If you do not consent to such disclosures via data collecting software present on the personal devices of other students, your student will not participate in such educational program and may be transferred to a technology-free classroom or environment.

The district does not intend to subject students to any advertising and will take steps to prevent advertising that targets students based on the advertiser's use of personally identifiable information. However, due to financial constraints under which the district is otherwise unable to provide the product or service which the advertising accompanies or to which it is attached, the district may be required to permit some advertising that is not targeted at individual students. Any such product or service will have been found by the district to be an integral component of pupil education. Parents/guardians of students in these programs may request that their student not be exposed to this advertising and the district will comply. This means your student will not participate in the

educational program but will be required to obtain the educational benefit via a different method if the district is unable to block or otherwise avoid the advertising being presented to your student.

The district is using or contemplates using third-party vendors of data storage/ management products and services and educational software products and services from third-party vendors, including cloud-based services. Those products and services will include legally required contractual provisions, including requirements to maintain the confidentiality of pupil information and also including parental right to review pupil records and correct erroneous information.

The district is to have the acceptable use policy/agreement attached to the end of this Annual Notice. The following policy governs student use of the Internet. "Before anyone may take advantage of the Internet access provided by the district, we will require that they receive appropriate orientation and instruction." If harmful, obscene, and/or inappropriate sites are visited as defined by Penal Code 313(a) the student must follow the appropriate procedure prescribed below and in the Internet Use Agreement attached in the back of this book. Also, students are prohibited to use chat rooms, student e-mail or unauthorized web site addresses, and do commercial transactions. All student users' parent/guardians will be required to sign an Internet Use Agreement. In addition, all users must review this Internet Policy; Rules for Internet Etiquette and the list of prohibited uses, and agree to abide by them. All reasonable policies will guard the identity and pictures of individual students. Access to the Internet is a privilege and it will be withheld or withdrawn from anyone who fails to abide by this policy and the applicable rules. [20 USC 6777;17 USC 3601; E.C sections 35182.5, 49073.1]

Students may receive disciplinary consequences if the following procedures are not followed when an inappropriate site is encountered.

1. The student should immediately turn off the monitor.
2. The student should raise his or her hand and quietly inform the teacher.

Google Apps for Education Information FAQ's

What is Google Apps for Education?

Google Apps for Education is a suite of web-based software applications that allows for the creation of documents, spreadsheets, presentations, websites, and much more. The benefits for teachers and students include the ability for students to collaborate on projects and assignments in real time online. They will also be able to access their files in Google Apps anywhere they have internet access at any time on just about any type of device. As an added benefit to the district, Google Apps provides free, reliable online collaboration tools for teachers and students to use. Google Applications are virtually maintenance free and always updated, so our teachers and students are always using the latest versions of the software.

What is the difference between a Google Apps for Education account and a personal Google Apps account?

Google Apps for Education accounts are unlike personal Google accounts as all student and staff accounts are controlled by the Lakeside Union School District. With that, we have control over services that are accessible to students and all data created using Google Apps for Education is owned by the Lakeside Union School District. We reserve the right to remove our data off of Google's servers any time we want as it states in our terms of service. Google Apps for Education services are free of advertisements and are governed by a detailed privacy policy that ensures personal information placed on their systems will not be inappropriately used or shared. For

this initial rollout, we will only be allowing students to access Google Drive, which allows the students to create and collaborate on documents, spreadsheets and presentations. In the future we may open other services to students and staff. Students will have a Gmail account for the purpose of logging in to Google Apps for Education; they will not have an activated email account.

Do other school districts use Google Apps for Education?

There are hundreds of K-12 school districts, colleges and universities across the country that has been using Google Apps for Education for years.

Will Parents and Guardians have Google Apps for Education Accounts?

No, parents will not be given their own accounts to access Google Apps for Education. However, we encourage parents to ask their children to show them what they are doing in their Google Apps accounts.

Students need to know:

Students will follow school policies for appropriate use when using Internet based services like Google Apps. These services are considered an extension of the school's network. Students have no expectation of privacy in their use as school and service administrators have the right and ability to monitor user accounts for policy and security enforcement. Students should never share personal information online in public spaces. Google Apps for Education is included in the Student Acceptable Use Policy that will be signed by staff, parents and students.

Parents need to know:

The student Acceptable Use Policy will be enforced. School staff will monitor student use of applications when students are at school. Parents are responsible for monitoring their child's use of applications when accessing programs from home. Students are responsible for their own behavior at all times. Inappropriate communication and behavior will not be tolerated and may result in disciplinary action per the Lakeside Union School District policies.

Distance Learning

Distance learning can be a viable alternative instructional strategy that supports student achievement of academic goals. Distance learning opportunities may be offered to students participating in independent study, credit recovery courses, enrichment courses, or other courses identified by the Superintendent or designee, or in the event that a school site is physically closed due to widespread illness, natural disaster, or other emergency condition making a school site unsafe or otherwise interrupting the district's ability to effectively conduct operations at a school site.

The district may offer distance learning through a variety of delivery methods as appropriate for the grade level and subject matter. Distance learning opportunities may include video, audio, and/or written instruction in which the primary mode of communication between the student and teacher is online interaction, instructional television, live or prerecorded video, telecourses, and other instruction that relies on computer or communications technology. They may also include the use of print materials with written or oral feedback. As appropriate, courses may be self-directed to allow students to complete assignments at their own pace and/or may involve real-time interaction among the teacher and students.

To ensure that distance learning opportunities are available to all students, the district may contract with third parties for technological devices and the internet connections and, consistent with the district's budget and technology plan, may loan devices to students to use at home and/or assist families in identifying free service providers. Students are expected to use district technology responsibly in accordance with the district's Acceptable Use Agreement. In a distance learning environment, there may not be an option for you to elect a technology-free classroom or environment and personally identifiable information may be shared by your student with other students and the teacher, and any online vendors or service providers under contract with the district.

The district reserves the right to monitor student use of district technology within the jurisdiction of the district without advance notice or consent. Students' use of district technology including, but not limited to, computer files, email, text messages, instant messaging, and other electronic communications, is not private and may be accessed by the district for the purpose of ensuring proper use. Students have no reasonable expectation of privacy in use of the district technology. Students' personally owned devices used with any district technology shall not be searched except in cases where there is a reasonable suspicion, based on specific and objective facts, that the search will uncover evidence of a violation of law, district policy, or school rules.

Kern Integrated Data System

The district is participating, or will participate in the future, in the Kern Integrated Data System which is a database of student and other information from educational agencies of all types in Kern County, the purpose of which is to increase the rate of student achievement for Kern County students by providing structure and a framework for sharing personally identifiable student information, consistent with the terms, conditions, limitations, and exclusions on sharing information by primary, secondary, and postsecondary institutions set forth in law, for the purpose of studying, analyzing, tracking, and improving student progress in a manner compliant with both state and federal law on student data privacy.

The district's acceptable use policy/agreement is attached in the Appendix.

Employee Misconduct, Professional Boundaries, and Grooming Awareness (SB 848: EC 32100):

The district maintains policies to support safe learning environments, including appropriate boundaries between employees and students and limits on electronic communication and social media contact. Students utilizes the statewide employee misconduct database when screening new hires, and employees complete annual mandated reporter training.

Code of Conduct for Employee-Pupil Interactions (E.C. section 44050 and BP sections 4219.21, 4119.21 and 4319.21)

The district has a code of conduct for employees that includes employee interaction with pupils. Inappropriate employee conduct toward students includes, but is not limited to:

1. Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon.

2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed.

3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child.

4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student.

5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time.

6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members.

7. Willfully disrupting district or school operations by loud or unreasonable noise or other action.

8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity.

9. Being dishonest with students, parents/guardians, staff, or members of the public including, but not limited to, falsifying information in employment records or other school records.

10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information.

11. Causing damage to or engaging in theft of property belonging to students, staff, or the district.

12. Wearing inappropriate attire.

13. An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of, but fails to report, inappropriate employee conduct may also be subject to discipline.

14. The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

Prohibition on Entry by Immigration Enforcement without Judicial Process (EC 234.7; AB 49);

School officials and employees are prohibited, to the extent practicable, from allowing immigration enforcement officers access to nonpublic areas of a school site without a valid judicial warrant, subpoena, or court order. The district will not, to the extent practicable, disclose education records or information about students, families, or staff to immigration enforcement officers without a parent's written consent,

unless first presented with a valid judicial warrant, subpoena, or court order.

Know Your Rights

Your Child Has the Right to a Free Public Education

- All children in the United States have a Constitutional right to equal access to free public education, regardless of immigration status and regardless of the immigration status of the students' parents or guardians.

- In California:

    - All children have the right to a free public education.
    - All children ages 6 to 18 years must be enrolled in school.
    - All students and staff have the right to attend safe, secure, and peaceful schools.
    - All students have a right to be in a public-school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
    - All students have equal opportunity to participate in any program or activity offered by the school, and cannot be discriminated against based on their race, nationality gender, religion, or immigration status, among other characteristics.

Information Required for School Enrollment

- When enrolling a child, schools must accept a variety of documents from the student's parent or guardian to demonstrate proof of child's age or residency.
- You never have to provide information about citizenship/immigration status to have your child enrolled in school. Also, you never have to provide a Social Security number to have your child enrolled in school.

Confidentiality of Personal Information

- Federal and state laws protect student education records and personal information. These federal laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.
- Some schools collect and provide publicly basic student "directory information." If they do, then each year, your child's school district must provide parents/guardians with written notice of the school's directory information policy, and let you know of your option to refuse release of your child's information in the directory.

Family Safety Plan if You Are Detained or Deported

- You have the option to provide your child's school with emergency contact information, including the information of secondary contracts, to identify a trusted adult guardian who can care for your child in the event you are detained or deported.
- You have the option to complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for your child.

Right to File a Complaint

Your child has the right to report a hate crime or file a complaint to the school district if he or she is discriminated against, harassed, intimated, or bullied on the basis of his or her actual or perceived nationality, ethnicity, or immigration status.

California Kids Investment and Development Savings- CalKIDS (EC 69996, et seq.):

The State of California offers the Cal KIDS program, which provides eligible public-school students with college savings accounts to support future higher education. Additional information is available at the California State Treasurer's website.

Investing for Future Education (EC 48980):

Parents are advised of the importance of investing for higher education for their children and of considering appropriate investment options, including United States savings bonds.

Programs to Encourage Parental Involvement/Annual Objectives (E.C. section 11503, 20 USC 6312 and 20 USC 6318)

To ensure that parents/guardians and family members of students are provided with opportunities to be involved in their children's education, each year the district endeavors to involve parents/guardians and family members by:

- Establishing district-level parent advisory committees;
- Inviting input from district committees and school site councils;
- Providing information about opportunities for parents/guardians and family engagement through the district newsletter, website, or other written or electronic means
- Providing copies of working drafts to parents/guardians;
- Providing a master calendar of district activities and district meetings;
- Ensuring that there is an opportunity at a public board meeting for public comment; and
- Assisting parents/guardians in understanding the state academic content standards and academic achievement standards, state and local academic assessments, and how to monitor a child's progress.

A more complete discussion may be found in board policy BP and AR 6020 and in the district's LCAP Annual Update posted on the district's website.

Procedures for Preventing Acts of Bullying, including Cyberbullying (E.C. section 234.1)

Any complaint of bullying must be investigated and, if determined to be discriminatory bullying, resolved in accordance with law and the district's uniform complaint procedures specified in board policy AR 1312.3. Discriminatory bullying includes bullying on the basis of race, color, national origin, sex, sexual orientation, gender identity or expression, age, disability, and/or another legally protected category. When "discriminatory bullying" is committed and the bullying is sufficiently serious to create a hostile educational environment for the alleged victim to otherwise deny or limit the student's educational benefits and services, including denial of a free appropriate public education, a victim must be afforded the protections specified under relevant state and/or federal law.

If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint.

The district must develop strategies for addressing bullying in its schools and do so with the involvement of students, parents/guardians, and staff. District may also collaborate with social services, mental health services, law enforcement, courts, and other agencies and community organizations in the development and implementation of effective strategies to promote safety in schools and the community.

For more information regarding the district's general anti-bullying policy please review board policy BP and AR 5131.2 and 5145.3.

Lakeside School Calendar 2026-2027

Every Wednesday is an Early Out unless it is already a minimum day. October 30 is a Non-student In Service Day.

Sch. Days	School Month	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
	Aug.											3	4	5	6	7	10	11	**12**	13	14
22	Aug./Sept.	17	18	19	**20 M**	21	24	25	26	27 **M**	28	31	1	2	3	4	Sep-7 **H**	8	9	10	11
20	Sept./Oct.	14	15	16	17	18	21	22	23	24	25	28	29	30	Oct-1	2	5	6	7	8	9
19	Oct./Nov.	12	13	14	15	16	**19 M**	**20 M**	**21 M**	**22 M**	**23 M**	26	27	28	29	**30 ID**	Nov-2	3	4	5	6
14	Nov./Dec.	9	10	**11 H**	12	13	16	17	18	19	20 **M**	**23 H**	**24 H**	**25 H**	**26 H**	**27 H**	30	Dec-1	2	3	4
10	Dec./Jan.	7	8	9	10	11	14	15	16	17	18 **M**	**21 H**	**22 H**	**23 H**	**24 H**	**25 H**	**28 H**	**29 H**	**30 H**	**31 H**	Jan-1 **H**
19	January	4	5	6	7	8	11	12	13	14	15	**18 H**	19	20	21	22	25	26	27	28	29
18	February	Feb-1	2	3	4	5	**8 H**	9	10	11	12	**15 H**	16	17	18	19	22	23	24	25	26
15	March	Mar-1	2	3	4	5	8	9	10	11	12	15	16	17	**18 M**	**19 M**	**22 H**	**23 H**	**24 H**	**25 H**	**26 H**
19	Mar./April	**29 H**	30	31	Apr-1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23
20	April/May	26	27	28	29	30	May-3	4	5	**6 M**	7	10	11	12	**13 M**	14	17	18	19	20	21
4	May/June	24	25	26	**27 M**	28	31	Jun-1	2	3	4										

H = Holiday **M = Minimum Day** **ID = Non-Student Inservice Day**

Aug. 1 School Offices Open
Aug. 6-7 New Staff Meeting Days
Aug. 10-11 All Staff Meeting Days
Aug. 12 First Day of School
Aug. 20 Lakeside Back to School Night
Aug. 27 Suburu Back to School Night
Sept. 7 Labor Day
Oct. 19-23 District Parent Conf.
Oct. 30 Non-Student Inservice Day
Nov. 11 Veterans' Day
Nov. 23-27 Thanksgiving Holiday
Dec. 21-Jan. 1 Winter Break
Jan. 18 Dr. Martin L. King, Jr. Day Observed
Feb. 8 Lincoln's Birthday Observed
Feb. 15 Washington's Birthday Observed
Mar. 18-19 Dist. Parent Conferences
Mar. 22 - 29 Easter Recess
May 2 Lakeside Barbecue
May 6 Lakeside Open House
May 13 Suburu Open House
May 27 8th Grade Graduation
*(Graduation subject to change)
May 27 Last Day of School, 12 p.m. dismissal
May 28 - June 4 In case of previous closure
State Testing - Dates to be determined

Progress Reports
Sept. 11
Nov. 13
Feb. 5
April 23

End of Quarters
1st: Oct. 9 (41 days)
2nd: Dec. 18 (44 days/85 total days)
3rd: March 12 (47 days/132 total days)
4th: May 27 (48 days/180 total days)

All dates are subject to change

Lakeside School Bell Schedule Regular Day (Instructional Minutes) 2026--2027

Regular Day: Bell Schedule and Instructional Minutes 2025-2026				
Campus Supervision:	TK-6th Grade begins at 7:40 AM			
Campus Supervision:	7th-8th Grade begins at 8:10 AM			

TK-6th Grade Teachers please click here to see a more detailed Schedule

Transitional Kindergarten and Kindergarten				
Breakfast	16	7:40 AM	7:56 AM	
Transition to class	4	7:56 AM	8:00 AM	
Class (1)	85	8:00 AM	9:25 AM	
Recess	15	9:25 AM	9:40 AM	
Class (2)	60	9:40 AM	10:40 AM	
Lunch	40	10:40 AM	11:20 AM	
Class (3)	75	11:20 AM	12:35 PM	
Recess	15	12:35 PM	12:50 PM	
Class (4)	70	12:50 PM	2:00 PM	
		Buses Depart at 2:06		290

1st-3rd Grade Schedule				
Breakfast	16	7:40 AM	7:56 AM	
Transition (Bell)	4	7:56 AM	8:00 AM	
Class (1)	105	8:00 AM	9:45 AM	
Recess	15	9:45 AM	10:00 AM	
Class (2)	60	10:00 AM	11:00 AM	
Lunch	40	11:00 AM	11:40 AM	
Class (3)	80	11:40 AM	1:00 PM	
Recess	15	1:00 PM	1:15 PM	
Class (4)	75	1:15 PM	2:30 PM	
		Buses Depart at 2:36		320

4th-5th Grade Schedule				
Breakfast	16	7:40 AM	7:56 AM	
Transition (class)	4	7:56 AM	8:00 AM	
Class (1)	125	8:00 AM	10:05 AM	
Recess	15	10:05 AM	10:20 AM	
Class (2)	60	10:20 AM	11:20 AM	
Lunch	40	11:20 AM	12:00 PM	
Class (3)	150	12:00 PM	2:30 PM	
		Buses Depart at 2:36		335

6th Grade Schedule				
Breakfast (class)	16	7:40 AM	7:56 AM	
Transition	4	7:56 AM	8:00 AM	
Class	145	8:00 AM	10:25:00	
Recess	15	10:25 AM	10:40 AM	
Class	65	10:40 AM	11:45 AM	
Lunch	40	11:45 AM	12:25 PM	
Class P.E.	20	12:25 PM	12:45 PM	
Class	105	12:45 PM	2:30 PM	
		Buses Depart at 2:36		335

7th-8th Grade Schedule				
Breakfast	16	8:10 AM	8:26 AM	
Transition (Bell)	4	8:26 AM	8:30 AM	
1st period-LW	18	8:30 AM	8:48 AM	
Transition	3	8:48 AM	8:51 AM	
2nd period	47	8:51 AM	9:38 AM	
Transition	3	9:38 AM	9:41 AM	
3th period	47	9:41 AM	10:28 AM	
Transition	3	10:28 AM	10:31 AM	
4th period	47	10:31 AM	11:18 AM	
Transistion	3	11:18 AM	11:21 AM	
5th Period	47	11:21 AM	12:08 PM	
6th period (Lunch 7th)	47	12:08 PM	12:55 PM	
Transition (7th)	3	12:55 PM	12:58 PM	
7th period (Lunch 8th)	47	12:58 PM	1:45 PM	
Transition	3	1:45 PM	1:48 PM	
8th period	47	1:48 PM	2:35 PM	
Transition	3	2:35 PM	2:38 PM	
9th period	47	2:38 PM	3:25 PM	
		Buses Depart at 3:30		347

Lakeside Bell Schedule Wednesday Early Release Day (Instructional Minutes) 2026-2027

Early Release Day: Bell Schedule and Instructional Minutes 2025-2026

Campus Supervision:	TK-6 Grade begins at 7:40 AM
Campus Supervision:	7th and 8th Grade begins at 8:10 AM

Transitional Kindergarten and Kindergarten

Breakfast	16	7:40 AM	7:56 AM	
Breakfast (class)	4	7:56 AM	8:00 AM	
Class (1)	85	8:00 AM	9:25 AM	
Recess	15	9:25 AM	9:40 AM	
Class (2)	65	9:40 AM	10:40 AM	
Lunch	40	10:40 AM	11:20 AM	
Class (3)	65	11:20 AM	12:30 PM	
		Buses Depart at 12:36 PM		215

1st-3rd Grade Schedule

Breakfast	16	7:40 AM	7:56 AM	
Transition (Bell)	4	7:56 AM	8:00 AM	
Class (1)	105	8:00 AM	9:45 AM	
Recess	15	9:45 AM	10:00 AM	
Class (2)	60	10:00 AM	11:00 AM	
Lunch	40	11:00 AM	11:40 AM	
Class (3)	80	11:40 AM	1:00 PM	
		Buses Depart at 1:06 PM		245

4th-5th Grade Schedule

Breakfast	16	7:40 AM	7:56 AM	
Transition (class)	4	7:56 AM	8:00 AM	
Class (1)	125	8:00 AM	10:05 AM	
Recess	15	10:05 AM	10:20 AM	
Class (2)	60	10:20 AM	11:20 AM	
Lunch	40	11:20 AM	12:00 PM	
Class (3)	60	12:00 PM	1:00 PM	
		Buses Depart at 1:06 PM		245

6th Grade Schedule

Breakfast		7:40 AM	7:56 AM
Transition	4	7:56 AM	8:00 AM
Class	145	8:00 AM	10:25 AM
Recess	15	10:25 AM	10:40 AM
Class	65	10:40 AM	11:45 AM
Lunch	40	11:45 AM	12:25 PM
Class P.E.	20	12:25 PM	12:45 PM
Class	15	12:45 PM	1:00 PM
Buses Depart at 1:06 PM			245

7th-8th Grade Schedule

Breakfast	16	8:10 AM	8:26 AM
Transition (Bell)	4	8:26 AM	8:30 AM
1st period	20	8:30 AM	8:50 AM
Transition	3	8:50 AM	8:53 AM
2nd period	36	8:53 AM	9:29 AM
Transition	3	9:29 AM	9:32 AM
3th period	36	9:32 AM	10:08 AM
Transition	3	10:08 AM	10:11 AM
4th period	36	10:11 AM	10:47 AM
Transition	3	10:47 AM	10:50 AM
5th period	36	10:50 AM	11:26 AM
Transition	3	11:26 AM	11:29 AM
8th Period	36	11:29 AM	12:05 PM
6th period (7th Lunch)	36	12:05 PM	12:41 PM
Transition (7th only)	3	12:41 PM	12:44 PM
7th period (8th Lunch)	36	12:44 PM	1:20 PM
Transition	3	1:20 PM	1:23 PM
9th period	37	1:23 PM	2:00 PM
Buses Depart at 2:06 PM			273

Inclement Weather: Students may be held inside

Lakeside School Minimum Day Schedule (Instructional Minutes) 2026-2027

Minimum Day: Bell Schedule and Instructional Minutes 2025-2026

Campus Supervision:	TK-6 Grade begins at 7:40 AM
Campus Supervision:	7th and 8th Grade begins at 8:10 AM

Transitional Kindergarten and Kindergarten

Breakfast	16	7:40 AM	7:56 AM	
Breakfast (class)	4	7:56 AM	8:00 AM	
Class (1)	85	8:00 AM	9:25 AM	
Recess	15	9:25 AM	9:40 AM	
Class (2)	60	9:40 AM	10:40 AM	
Lunch	40	10:40 AM	11:20 AM	
Class (3)	100	11:20 AM	1:00 PM	
		Buses Depart at 1:06 PM		245

1st-3rd Grade Schedule

Breakfast	16	7:40 AM	7:56 AM	
Transition (Bell)	4	7:56 AM	8:00 AM	
Class (1)	105	8:00 AM	9:45 AM	
Recess	15	9:45 AM	10:00 AM	
Class (2)	60	10:00 AM	11:00 AM	
Lunch	40	11:00 AM	11:40 AM	
Class (3)	80	11:40 AM	1:00 PM	
		Buses Depart at 1:06 PM		245

4th-5th Grade Schedule

Breakfast	16	7:40 AM	7:56 AM	
Transition (class)	4	7:56 AM	8:00 AM	
Class (1)	125	8:00 AM	10:05 AM	
Recess	15	10:05 AM	10:20 AM	
Class (2)	60	10:20 AM	11:20 AM	
Lunch	40	11:20 AM	12:00 PM	
Class (3)	60	12:00 PM	1:00 PM	
		Buses Depart at 1:06 PM		245

6th Grade Schedule

Breakfast		7:40 AM	7:56 AM	
Transition	4	7:56 AM	8:00 AM	
Class	145	8:00 AM	10:25 AM	
Recess	15	10:25 AM	10:40 AM	
Class	65	10:40 AM	11:45 AM	
Lunch	40	11:45 AM	12:25 PM	
Class P.E.	20	12:25 PM	12:45 PM	
Class	15	12:45 PM	1:00 PM	
		Buses Depart at 1:06 PM		245

7th-8th Grade Schedule

Breakfast	16	8:10 AM	8:26 AM	
Transition (Bell)	4	8:26 AM	8:30 AM	
1st period	20	8:30 AM	8:50 AM	
Transition	3	8:50 AM	8:53 AM	
2nd period	36	8:53 AM	9:29 AM	
Transition	3	9:29 AM	9:32 AM	
3th period	36	9:32 AM	10:08 AM	
Transition	3	10:08 AM	10:11 AM	
4th period	36	10:11 AM	10:47 AM	
Transition	3	10:47 AM	10:50 AM	
5th period	36	10:50 AM	11:26 AM	
Transition	3	11:26 AM	11:29 AM	
8th Period	36	11:29 AM	12:05 PM	
6th period (7th Lunch)	36	12:05 PM	12:41 PM	
Transition (7th only)	3	12:41 PM	12:44 PM	
7th period (8th Lunch)	36	12:44 PM	1:20 PM	
Transition	3	1:20 PM	1:23 PM	
9th period	37	1:23 PM	2:00 PM	
		Buses Depart at 2:06 PM		273

Inclement Weather: Students may be held inside

Lakeside School Fog Delay Schedule 2026-2027

Fog Delay: Bell Schedule and Instructional Minutes 2025-2026

Campus Supervision TK-6th Grade begins at 9:56 AM - **Subject to change depending upon fog conditions**

Campus Supervision 7th-8th Grade begins at 10:27 AM- **Subject to change depending upon fog conditions**

TK-6th Grade Teachers please click here to see a more detailed Schedule

Transitional Kindergarten and Kindergarten

Transition (Bell)	4	9:56 AM	10:00 AM	
Class (1)	40	10:00 AM	10:40 AM	
Lunch	40	10:40 AM	11:20 AM	
Class (2)	75	11:20 AM	12:35 PM	
Class-PE-Break	15	12:35 PM	12:50 PM	
Class (3)	70	12:50 PM	2:00 PM	185

1st-3rd Grade Schedule

Transition (Bell)	4	9:56 AM	10:00 AM	
Class (1)	60	10:00 AM	11:00 AM	
Lunch	40	11:00 AM	11:40 AM	
Class (2)	80	11:40 AM	1:00 PM	
Break	15	1:00 PM	1:15 PM	
Class (3)	75	1:15 PM	2:30 PM	215

4th-5th Grade Schedule

Transition (Bell)	4	9:56 AM	10:00 AM	
Class (1)	80	10:00 AM	11:20 AM	
Lunch	40	11:20 AM	12:00 PM	
Class (2)	150	12:00 PM	2:30 PM	230

Any Break after lunch will be teacher supervised.

6th Grade Schedule

Transition	4	9:56 AM	10:00 AM	
Class	105	10:00 AM	11:45 AM	
Lunch	40	11:45 AM	12:25 PM	
Class/PE	20	12:25 PM	12:45 PM	
Class	105	12:45 PM	2:30 PM	230

7th-8th Grade Schedule

Transition	3	10:27 AM	10:30 AM	
1st period	18	10:30 AM	10:48 AM	
Transition	3	10:48 AM	10:51 AM	
2nd period	32	10:51 AM	11:23 AM	
Transition	3	11:23 AM	11:26 AM	
3th period	32	11:26 AM	11:58 AM	
Transition	3	11:58 AM	12:01 PM	
4th period	32	12:01 PM	12:33 PM	
6th period (7th lunch)	32	12:33 PM	1:05 PM	
Transition (7th only)	3	1:05 PM	1:08 PM	
7th period (8th lunch)	32	1:08 PM	1:40 PM	
Transition	3	1:40 PM	1:43 PM	
5th period	32	1:43 PM	2:15 PM	
Transition	3	2:15 PM	2:18 PM	
8th period	32	2:18 PM	2:50 PM	
Transition	3	2:50 PM	2:53 PM	
9th period	32	2:53 PM	3:25 PM	242

Lakeside Union School District

(661) 836-6658 Fax: (661) 836-8059

☐ **Lakeside School**
831-3503 Fax 831-7709

☐ **Suburu School**
665-8190 Fax 665-8282

PUPIL MEDICATION TO BE ADMINISTERED AT SCHOOL

(A separate form must be signed for each medicine to be administered and is good for the current school year)

Student's Name _____ Date of Birth _____

School _____ Teacher _____ Grade_____

The health and well-being of the above-named student is dependent upon the administration of medicine during school hours, by school personnel, according to the following information:

Physical condition for which medication is to be given:_____

Name of Medication: _____

Method of administration (check one): ☐ Tablets ☐ Liquid ☐ Inhaler ☐ Topical ☐ Other

Dose:_____ Time of day to be given:_____
(Be specific, i.e., milligrams, etc.)

This medication is to be continued as above until:_____

Precautions, possible reactions and/or side effects:_____

If medicine is to be given "as needed", describe indications: _____

Any other known allergies (food or medication): _____

Student may be allowed the privilege of possessing and self-administering certain life-sustaining medications when the physician believes it is necessary, the child is capable, and the medicine can be stored and taken in a safe manner. (Examples: asthma inhalers, allergic reaction kits, enzymes, insulin delivery systems.) **The following conditions must be met for self-administration at school: (medical provider's initials are required next to the selected response):**

- *It is essential that this student carry medication at all times.* ☐ Yes ☐ No
- *This student has been trained by the medical provider to carry and self-administer medication safely.* ☐ Yes ☐ No
- *This student's knowledge and maturity level are sufficient for self-administration of this medication.* ☐ Yes ☐ No

---

We agree to notify the school office immediately of any change in the medicine, dosage, or frequency, and to sign a new statement when appreciable differences occur from the above directions. We agree to mutual sharing of information between our doctor and authorized school personnel about our child's need for medication and the expected effects or possible side effects.

_____ _____
Signature: Parent or Guardian Date Signature Physician Date

_____ _____
Please Print: Parent or Guardian Please Print: Physician

_____ _____
Address Address

_____ _____
Home Phone Work Phone Phone Fax

Please request and complete Form 2, "Request for Special Consideration during School Hours". This form enables you to provide additional information about your child's medical condition, early warning signs and symptoms, and to list other medications taken outside school hours.

THIS FORM IS VALID FOR THE REMAINDER OF THIS SCHOOL YEAR.

(See reverse side for procedures)

PUPIL MEDICATION TO BE ADMINISTERED AT SCHOOL

TO PARENTS/PHYSICIANS:

The following principles and procedures will be followed in the Lakeside Union School District when a parent requests that a student takes medication at school:

1. The administration of medication to pupils by designated school personnel shall be done only when the student's health may be jeopardized without the medication and when such administration has been requested in writing and approved by both the treating physician and the student's parent.

2. Student's requiring medication during school hours (**either prescription or non-prescription**), are to have the original container brought to the school office by the parent. It will be kept in a safe and secure place and given to the child as indicated on the container and this Form 1 (front).
    a. Prescription medication to be administered at school must be in the original container with the pharmacist's label attached describing the name of the person for whom the medication is prescribed, the kind of medication, dosage, how often it should be taken, and the prescribing doctor's name (C.E.C. 49423, 49480). You may request that your physician ask the pharmacist to prepare a separate container for the school to use.
    b. Over-the-counter medications also require a physician's signature indicating the necessity for medication to be taken during school hours. OTC medications must be in the original retail container with the student's name clearly written on the container.

3. A written statement is required of both:
    a. The treating physician, who shall indicate the necessity of the medication being given to the pupil during school hours, and;
    b. The parent(s), who shall request and authorize the designated school personnel to give said medication in the dosage prescribed by the physician.

4. Under the following circumstances, students may be allowed the privilege of possessing and self-administering certain life-sustaining medications (i.e., asthma inhalers, allergic reaction kits, enzymes, insulin delivery systems);
    a. The parent and physician believe self-administration is in the best interest of the child.
    b. Both the parent and physician agree that the child's knowledge and maturity level are sufficient to self-medicate **safely**.
    c. The appropriate sections on the front of this form are completed and approved by the physician and the student has been trained in the proper storage and administration of the medication.
    d. This privilege will be reviewed by a district school nurse/health technician and can be revoked if the student is observed using unsafe practices, such as sharing/loaning medication, excessive use, improper storage or transport of medications, etc.

5. **Under no circumstances are school personnel to provide medications such as aspirin or any other patent medicine or nostrum to students.**

To increase your child's safety at school, it is recommended that in addition to this medication form, the parent, complete the "Request for Special Consideration during School Hours" (Form 2). This form enables the parent to provide detailed information about the child's medical condition, symptoms, early signs, and to list other medications taken outside school hours. Forms are available in the school office.

Lakeside Union School District
(661) 834-4189 Fax: (661) 831-1145

☐ **Lakeside School**
831-3503 Fax 831-7709

☐ **Suburu School**
665-8190 Fax 665-8282

REQUEST FOR SPECIAL CONSIDERATION DURING SCHOOL HOURS

(Complete on school entry each year)

Student's Name _____ Date of Birth _____

School _____ Teacher _____ Grade ____

Parent's Name _____ Address _____ Phone _____

Condition(s) _____ School Year _____

Dear Parent:

You have indicated that this student has a condition which may require special consideration during school hours. For the most part, school personnel will try to safely minimize the effects of this condition by helping the student fit into the regular school routines. However, in order to try to act in his/her best interests, we are requesting more information.

A brief history of the condition(s): _____

_____

Primary Physician: _____ Phone: _____ Fax: _____

Address: _____

Symptoms which could develop in the school setting:

_____
_____
_____
_____
_____

Parents would like this response from school personnel:

_____
_____
_____
_____
_____

Medications taken regularly (include medications taken during and after school hours): (C.E.C. 49480)

Name of Medication	Dosage	Time of Day When Taken	Prescribing Physician
1. _____	1. _____	1. _____	1. _____
2. _____	2. _____	2. _____	2. _____
3. _____	3. _____	3. _____	3. _____

(FOR MEDICINE TO BE GIVEN DURING SCHOOL HOURS, REQUEST MEDICATION FORM 1)

We agree to mutual sharing of information by our doctor and the school personnel about our child's need for medication and the expected effects and side effects.

Parents: Please keep emergency information at the school updated. Feel free to contact the school secretary, child's teacher, school principal, and district nurse/health technician, if additional assistance is needed and return both forms as soon as possible. Thank you for your cooperation

Student Internet Acceptable Use Policy Agreement
(Please return this form to your attended school)

We are pleased to offer students in the Lakeside Union School District access to the Internet. **To gain access to the Internet, all students under the age of 18 must obtain parental permission and must sign and return this form.** Access to the Internet will enable students to explore thousands of libraries, databases, and bulletin boards throughout the world. Families should be warned that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, the Lakeside Union School District supports and respects each family's right to decide whether or not to apply for access.

School Internet Rules

Students are responsible for good behavior on school computer networks just as they are in the classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply. The network is provided for students to conduct research. Access to network services is given to students who agree to act in a considerate and responsible manner. **Parent permission is required. Access is a privilege – not a right. Access entails responsibility.**

Individual users of the school computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with school standards and will honor the agreements they have signed. We endeavor to block inappropriate matter through content filtering software on the Internet. Anyone caught trying to bypass the filtering software in order to access denied sites, may result in cancellation of the privilege of working on school computers. Network storage areas may be treated like school lockers. Network administrators may review files to maintain system integrity and ensure that users are using the system responsibly. Users should not expect that files stored on district servers will always be private. The district reserves the right to monitor any files that may be inappropriate.

The Lakeside School District uses Google Apps for Education to support learning in the classrooms. Google Apps for Education Information FAQs pamphlet can be found on our website for review.

Within reason, freedom of speech and access to information will be honored. During school, teachers of younger students will guide them toward appropriate materials. Outside of school, families bear the same responsibility for such guidance as they exercise with information sources such as television, telephones, movies, radio, and other potentially offensive media.

This form is a condensed version of the School Board Policy entitled Internet Acceptable Use Policy, which is available at the Lakeside Union School District Office.

The following are not permitted:

- **Sending or displaying offensive messages or pictures**
- **Using another's password or login**
- **Using obscene language**
- **Trespassing into another folder, work or files**
- **Harassing, insulting or attacking others (Cyber Bullying)**
- **Intentionally wasting limited resources**
- **Damaging computer systems, computer networks or equipment**
- **Employing the network for commercial purposes**
- **Violating copyright laws**
- **Violations may result in a loss of access as well as other disciplinary action or liability.**

---------- **PLEASE DO NOT CUT**----------

Check only one box!

⇗☐ **YES**, as the parent or legal guardian of the student signing below, I grant permission for my child to access the Internet and Google Apps. I understand that individuals and families may be held liable for violations. I understand that some materials on the Internet may be objectionable, but I accept responsibility for guidance of Internet use by setting and conveying standards for my child to follow when selecting, sharing, or exploring information and media. I have explained this to my student as indicated by his/her signature below.

OR:

⇗ ☐ **NO**, I DO NOT grant permission for my child to access the Internet or Google Apps

PARENT SIGNATURE: _____ DATE: _____

STUDENT SIGNATURE: _____ DATE: _____

PRINTED STUDENT NAME: _____ STUDENT ID#: _____

STUDENT GRADE: _____ HOMEROOM TEACHER: _____

Distrito Escolar de Lakeside
Acuerdo de uso aceptable de Internet Política Estudiantil del
(Por favor, devuelva este formulario a su escuela asistido)

Estamos encantados de ofrecer a los estudiantes en el distrito escolar de acceso Lakeside Unión a Internet. **Para obtener acceso a Internet, todos los estudiantes menores de 18 años deben obtener permiso de sus padres y deben firmar y devolver este formulario.** El acceso a Internet permitirá a los estudiantes explorar miles de bibliotecas, bases de datos y tablones de anuncios en todo el mundo. Las familias deben ser advertidos de que algunos materiales accesibles a través de Internet pueden contener artículos que son ilegales, difamatorios, inexactos o potencialmente ofensivo para algunas personas. Si bien nuestra intención es hacer conexión a Internet a disposición de otras metas y objetivos educativos, los estudiantes pueden encontrar maneras de acceder a otros materiales también. Creemos que los beneficios para los estudiantes de acceso a Internet, en forma de recursos de información y oportunidades de colaboración, exceden cualquier desventaja. Pero en última instancia, los padres y tutores de menores son responsables de establecer y transmitir los estándares que sus hijos deben seguir cuando se utilizan los medios de comunicación y fuentes de información. A tal fin, el distrito escolar de Lakeside Unión apoya y respeta el derecho de cada familia de decidir si aplicar o no para el acceso.

Reglas de la escuela de Internet

Los estudiantes son responsables del buen comportamiento en las redes informáticas de la escuela tal y como son en el aula o un pasillo de la escuela. Las comunicaciones en la red son a menudo de naturaleza pública. Se aplican las reglas generales de comportamiento y comunicaciones. La red se proporciona a los estudiantes para llevar a cabo la investigación. El acceso a los servicios de red se da a los estudiantes que están de acuerdo para actuar de una manera considerada y responsable. **Se requiere permiso de los padres. El acceso es un privilegio - no un derecho. El acceso implica responsabilidad.**

Los usuarios individuales de las redes de computadoras de la escuela son responsables de su comportamiento y comunicaciones a través de esas redes. Se presume que los usuarios cumplan con las normas de la escuela y van a cumplir los acuerdos que han firmado. Nos esforzamos para bloquear material inapropiado a través del software de filtrado de contenidos en Internet. Cualquiera que sea sorprendido intentando pasar por alto el software de filtrado con el fin de acceder a los sitios negados, puede resultar en la cancelación del privilegio de trabajar en las computadoras de la escuela. Áreas de almacenamiento de red pueden ser tratadas como los armarios escolares. Los administradores de red pueden revisar los archivos para mantener la integridad del sistema y asegurar que los usuarios están usando el sistema responsablemente. Los usuarios no deben esperar que los archivos almacenados en los servidores del distrito siempre serán privadas. El distrito se reserva el derecho de supervisar todos los archivos que pueden ser inadecuados.

El distrito escolar de Lakeside utiliza Google Apps para educación para apoyar el aprendizaje en las aulas. Google Apps para Educación folleto de Información FAQ se puede encontrar en nuestra página web para su revisión.

Dentro de lo razonable, será respetada la libertad de expresión y el acceso a la información. Durante la escuela, los maestros de los estudiantes más jóvenes los guiarán hacia los materiales apropiados. Fuera de la escuela, las familias tienen la misma responsabilidad por las orientaciones que hacen ejercicio con las fuentes de información como la televisión, los teléfonos, las películas, la radio y otros medios potencialmente ofensivos.

No se permiten los siguientes:

- **Enviar o mostrar mensajes o imágenes ofensivas**
- **Uso de la contraseña de otro o Entre**
- **usando lenguaje obsceno**
- **Trespassing en otra carpeta, trabajo o archivos**
- **Acosar, insultar o atacar a otros (El acoso cibernético)**
- **Intencionalmente malgastar recursos limitados**
- **Dañar sistemas informáticos, redes informáticas o equipos que**
- **utilicen la red para fines comerciales**
- **violar las leyes de derechos de autor**
- **Violaciónes puede resultar en una pérdida de acceso, así como cualquier otra acción o responsabilidad disciplinaria.**

---------- **POR FAVOR NO CORTE**---------- ----------

¡Marque solo una casilla!

⇗ ☐ **YES**, ya que el padre o tutor legal del estudiante firmar a continuación, autorizo a mi hijo para acceder a Internet y Google Apps. Yo entiendo que los individuos y las familias pueden ser consideradas responsables de violaciones. Entiendo que algunos materiales en Internet pueden ser desagradables, pero aceptó la responsabilidad de supervisión de uso de Internet por establecer y transmitir las normas para mi hijo a seguir en la selección, el compartir, o la exploración de la información y medios de comunicación. He explicado esto a mi hijo como lo indica su / su firma abajo.

O:

⇗ ☐ **NO,** NO conceder permiso a mi hijo para acceder a Internet o Google Apps

FIRMA DEL PADRE: _____ FECHA: _____

FIRMA DEL ESTUDIANTE: _____ FECHA: _____

IMPRESA Nombre del Estudiante: _____ identificación del estudiante: _____

Estudiante Grado: _____ MAESTRO: _____

Lakeside Union School District
Publications, Video, Internet Consent and Release Agreement

The Lakeside Union School District may display photos of students and staff on our website and other social media applications as we have done over the years with many other publications. District students and employees who work at/for or attend schools in the Lakeside Union School District (LUSD) are occasionally asked to be a part of school and/or District publicity, publications and/or public relations activities. In order to guarantee privacy and ensure you agree with your child's participation; the District asks that you sign this form and return it to the school your child attends.

The form referenced below indicates approval for the administrator's, employees or students name, picture, art, written work, voice, verbal statements or portraits (video or still) to appear in school publicity or District publications, videos or on the District's website. For example, picture and articles about district or school activities may appear in local newspapers or district publications. These pictures and articles may or may not personally identify the employee or student. The district may also use the pictures and/or videos in subsequent years.

Lakeside Union School District agrees that the employee's or student's name, picture, art, written work, voice, verbal statements, portraits (video or still) shall only be used for public relations public information, school or district promotion, publicity, and instruction.

We would like to make it transparent that employees, students and parents/guardians understand and agree that no monetary consideration shall be paid, consent and release have been given without coercion or duress, this agreement is binding upon heirs and/or future legal representatives, all rights of any nature are hereby granted worldwide and in perpetuity of LUSD. This agreement may be rescinded at any time with written notice to LUSD.

On my behalf or on behalf of the child whose name address are written below, I hereby waive any rights to fees, royalties or other compensation, which may arise from my or the child's participation in the programming, under the laws of the United States or any state thereof, or under the laws of any nation or jurisdiction.

This release form applies solely to Lakeside Union School District publications and programming and is not transferable to any commercial media enterprise. Lakeside Union School District does not have control of commercial media use of pictures/statements, which are taken without parental permission.

For a Student and/or Parent/Guardian:
Complete the following and return to your child's school

□ **YES**, I give my consent for my child's image to be used in publications, videos and/or the Internet.
Or
□ **NO**, I DO NOT GIVE CONSENT

Name of Child: _____

Homeroom Teacher: _____ Grade: _____

Name of Parent or Guardian: _____

Signature of Parent or Guardian: _____

Address: _____ Phone: ( ) _____ - _____

Date: _____