

**Twin Hills Union School District
Board of Trustees Regular Meeting
August 20, 2026
Agenda**

Location: **Twin Hills Middle School - Library**

(1685 Watertrough Road, Sebastopol, CA 95472)

Start Time: 4:30pm

PUBLIC ACCESSIBILITY & PARTICIPATION NOTICE

ADA Compliance: In accordance with Government Code § 54954.2(a) and the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132), the Twin Hills Union School District will, upon request, make this agenda available in appropriate alternative formats for individuals with disabilities. Anyone requiring disability-related modifications or accommodations to participate in the meeting, or an alternative agenda format, should contact Laurie Brown, Administrative Assistant, at the Twin Hills Union School District Office, 700 Watertrough Road, Sebastopol, CA 95472, or by phone at (707) 823-0871.

Hybrid Meeting Participation: In compliance with the Brown Act and AB 2449, the Twin Hills Union School District Board of Trustees provides opportunities for public participation in meetings either in person or virtually via Zoom. The Zoom link and call-in information are provided within this agenda.

Availability of Agenda Materials: All open session documents distributed to the Board of Trustees in connection with this meeting are available for public review at the Twin Hills Union School District Office during regular business hours. The full agenda and supporting materials are also posted online at www.twinhillsusd.org prior to the meeting, in accordance with the Brown Act.

A. FORMAL OPENING

4:30 pm

1. Call Session To Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of the Agenda

B-C. *(Appear later in agenda)*

D. RECOGNITION & REPORTS

1. Celebrating Successes: Each month, the Board of Trustees celebrates the programs, individuals, and achievements that embody our collaborative spirit and strengthen the Twin Hills school community.

August Focus: Sebastopol Rotary Education Foundation: Challenge Day Grant
John Blount | SREF

The Board of Trustees will recognize the Sebastopol Rotary Education Foundation and accept a \$30,000 grant award supporting Challenge Day for seventh grade students across Twin Hills and eight other participating school districts.

- 2. Report: Board of Trustees**
- 3. Report: Superintendent**
- 4. Principal Reports: School Kick Off**

E. PUBLIC COMMENT OPEN SESSION

The Board of Trustees welcomes public input and values community engagement. Members of the public may address the Board on matters within its jurisdiction. Comments must be respectful and focused on district business. Disruptive, hateful, or unrelated remarks will not be permitted. The Board President may set reasonable time limits to ensure broad participation.

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- **Non-Agenda Items:**

Speakers may address the Board on topics not listed on the agenda. Each speaker is limited to three minutes. In accordance with the Brown Act, the Board may not discuss or act on these items but may ask clarifying questions. Written or recorded comments may be submitted by 5:00 p.m. the day prior to the meeting and will be acknowledged during this time.

- **Agenda Items:**

Public comment will be invited when each item is addressed. The Board President will recognize speakers following Board discussion and prior to any final action.

F. DISCUSSION/ ACTION ITEMS

1. INFORMATION – Enrollment Update

The Superintendent will provide the Board with an update on preliminary District enrollment for the 2026–2027 school year.

2. INFORMATION – Measure A General Obligation Bonds Financing Overview

Representatives from Isom Advisors will provide the Board of Trustees with an overview of the District's Measure A General Obligation Bond program and next steps following voter approval of the \$14 million bond measure. The presentation will review anticipated bond issuance parameters, including the proposed Series A issuance, required governance and oversight actions, and the preliminary timeline for financing and issuance of the bonds. *Miguel Rodriquez | Isom Advisors* (Attachment)

3. ACTION – Consider Adoption of Resolution No. 2026-625 Certifying Measure A Election Results

The Board of Trustees is asked to adopt a resolution certifying the results of the June 2, 2026, Measure A General Obligation Bond Election. The official election results confirm that Measure A received the required 55% voter approval. Adoption of the resolution formally enters the election results into the Board minutes and certifies completion of the election proceedings to the Sonoma County Board of Supervisors. *Dana Pedersen | Superintendent* (Attachment)

4. ACTION – Consider Adoption of Resolution No. 2026-626 Establishing the Citizens' Bond Oversight Committee and Approving Bylaws

The Board of Trustees will consider adoption of a resolution establishing the Citizens' Bond Oversight Committee and approving bylaws governing its operation. The Committee will provide oversight of bond expenditures in accordance with Proposition 39 requirements. The bylaws are intended to govern oversight of Measure A and Measure M, with Committee appointments to return to the Board at a future meeting following the public recruitment and application process. *Dana Pedersen | Superintendent* (Attachment)

5. ACTION – Consideration of Approval of Resolution No. 2026-623 Designation of District Representative under the State Allocation Board (SAB)

Authorization of representatives on behalf of the Twin Hills Union Board of Education to physically sign documents associated with SAB administered programs. This is in compliance to further seek OPSC Prop 2 funding for school modernization. *Katie Anderson | Chief Business Official* (Attachment)

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6. ACTION – Consideration of Approval of Resolution No. 2026-624 Five-Year School Facilities Master Plan Requirement for School Facilities Program Small School District Program Funding Applications

Formal acknowledgement of the five-year facilities Master Plan certification requirement to submit a small school district funding application to the Office of Public School Construction (OPSC).

Katie Anderson | *Chief Business Official*

(Attachment)

7. ACTION —Consider Approval of Agreement with Play Marimba Programs LLC for Instructional and ELOP Enrichment Services

The Board of Trustees will consider approval of an agreement with Play Marimba Programs LLC to provide marimba instruction and enrichment services at SunRidge School during the 2026–2027 school year for grades 4-8. Services include instructional-day programming and supplemental enrichment through the District's Expanded Learning Opportunities Program (ELOP). The agreement is for an amount not to exceed \$45,000 and will be supported through Proposition 28 carryover funds and ELOP funding, as applicable to the services provided.

Dana Pedersen | Superintendent *(Attachment)*

8. ACTION —Consider Approval of Agreement with Art and Soul School of Creative and Performing Arts for Instructional and ELOP Enrichment Services

The Board of Trustees will consider approval of an agreement with Art and Soul School of Creative and Performing Arts to provide arts enrichment services at Apple Blossom School during the 2026–2027 school year. Services will include instructional-day programming for students in grades TK–5 and supplemental enrichment through the District's Expanded Learning Opportunities Program (ELOP). The agreement provides for up to \$70,000 in instructional-day services, supported by Proposition 28 carryover funds, and up to \$40,000 in supplemental ELOP services, supported by ELOP funding.

Dana Pedersen | Superintendent *(Attachment)*

9. ACTION — Consider Approval of Agreement with Feeding Rebels for Instructional and ELOP Enrichment Services

The Board of Trustees will consider approval of an agreement with Feeding Rebels, part of the School Garden Network, to provide garden, science, nutrition, and farm-to-table enrichment services at Apple Blossom School during the 2026–2027 school year. Services will include instructional-day programming for students in grades TK–5 and supplemental enrichment through the District's Expanded Learning Opportunities Program (ELOP). The agreement provides for an amount not to exceed \$34,000 and will be supported through Proposition 28 carryover funds and ELOP funding, as applicable to the services provided.

Dana Pedersen | Superintendent *(Attachment)*

10. ACTION — Consider Approval of Agreement with Amergis Educational Staffing for Student Support Services

The Board of Trustees is asked to approve an Education Master Services Agreement with Amergis Healthcare Staffing, Inc. to provide supplemental educational staffing services for the 2026–2027 school year. The District intends to utilize Amergis initially to provide 1:1 aide support to meet identified student needs. Services will be provided on an as-needed basis at the rates established in the agreement. Dana Pedersen | Superintendent

(Attachment)

11. ACTION — Consider Approval of Revised EL Instructional Assistant & Program Coordinator Job Description

The Board of Trustees will consider approval of the revised EL Instructional Assistant & Program

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Coordinator job description to update position qualifications, duties, and responsibilities and to include the provision of Spanish language enrichment activities as part of District programs, including expanded learning opportunities. Dana Pedersen | Superintendent (Attachment)

12. INFORMATION — Quarter 4 Williams Report – April 1–June 30, 2026

The Board will receive the Quarterly Williams Uniform Complaint Report for the period of April 1 through June 30, 2026. The report summarizes any complaints received concerning instructional materials, emergency or urgent facilities conditions, teacher vacancies or misassignments, and other matters subject to the Williams Uniform Complaint Procedures. Dana Pedersen | Superintendent (Attachment)

G: Consent

(Attachment)

The consent calendar includes routine items requiring Board approval. Items may be approved with a single motion unless removed by a Board member for separate discussion.

1. Donation Report: June & July 2026
2. Payroll and Expenditures: June & July 2026
3. Purchase Order Report: June & July 2026
4. Regular Board Meeting Minutes: June 23, 2026, June 25, 2026
5. Special Board Meeting Minutes: August 11, 2026
6. Personnel Report: June & July 2026
7. Prop 28 2026-27 Annual Report

PUBLIC COMMENT ON CLOSED SESSION ITEMS

Before adjourning to Closed Session, the Board President will call for public comment on any items listed on the Closed Session agenda. Members of the public may address the Board at this time. Comments must be limited to matters within the Board's jurisdiction and specific to the Closed Session topics.

B. RECESS TO CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Government Code § 54956.9(d)(2)

Significant exposure to litigation pursuant to Government Code § 54956.9(d)(2).

Number of potential cases: One (1)

C. RECONVENE TO OPEN SESSION

1. Report out of closed session

H. FORMAL CLOSING

1. Next Regular Board Meeting: September 10, 2026 @ 4:30 pm (Twin Hills Middle - Library)
2. Motion to Adjourn

VIRTUAL ATTENDANCE INSTRUCTIONS

Join Zoom Meeting:

LINK - <https://twinhillsusd-org.zoom.us/j/8432439083?pwd=RgArlXafazEGxi4TWGMWBaoB1bohK8.1>

ID - 843 243 9083 PASSCODE - 21117 PHONE - 1 (669) 444-9171

(Posted 08/17/2026)

TWIN HILLS UNION SCHOOL DISTRICT

SUPERINTENDENT'S MONTHLY ENROLLMENT REPORT 2025-26

For the August 20th, 2026 Board Meeting

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	25-26	2026-27		
	Jun18	Jun19	Jun20	Jun21	Jun22	Jun23	Jun24	Jun25	Jun26	Aug 26	Est. @ AB*	Change (Est - May)
Apple Blossom	399	404	408	343	317	298	292	306	291	318	290	28
Twin Hills CMS	262	267	240	219	206	198	207	208	257	263	265	-2
Orchard View	237	226	233	227	219	212	227	213	220	221	235	-14
SunRidge	281	276	279	261	221	230	235	255	258	259	265	-6
Total	1,179	1,173	1,160	1,050	963	938	961	982	1026	1061	1055	6

*AB = Adopted Budget

MEASURE A GENERAL OBLIGATION BONDS

Next Steps

Twin Hills Union School District



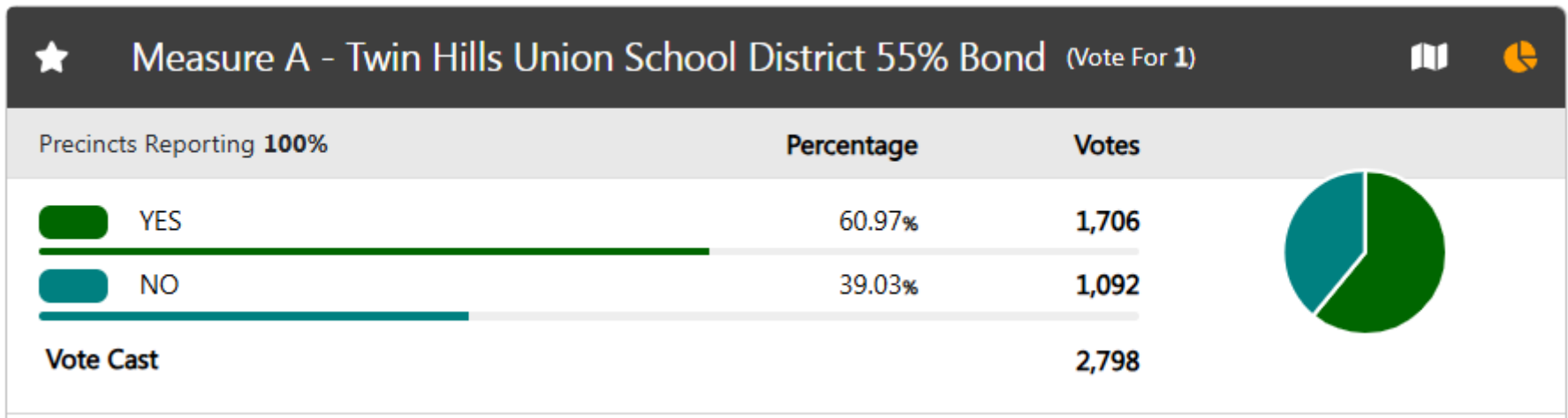
June 2, 2026 Election

Measure A Bond Program

Passed with 61% approval

\$14 million in G.O. Bonds Authorized

To improve the quality of education; modernize and renovate classrooms, restrooms and school facilities; and make health, safety and security improvements; shall Twin Hills Union School District's measure be adopted authorizing \$14,000,000 of bonds at legal interest rates, generating on average \$964,000 annually as long as bonds are outstanding, projected rates not exceeding \$30 per \$100,000 assessed value, with annual audits, independent citizens' oversight committee, no money for salaries and no money taken by the State?



Source: Sonoma County Registrar of Voters

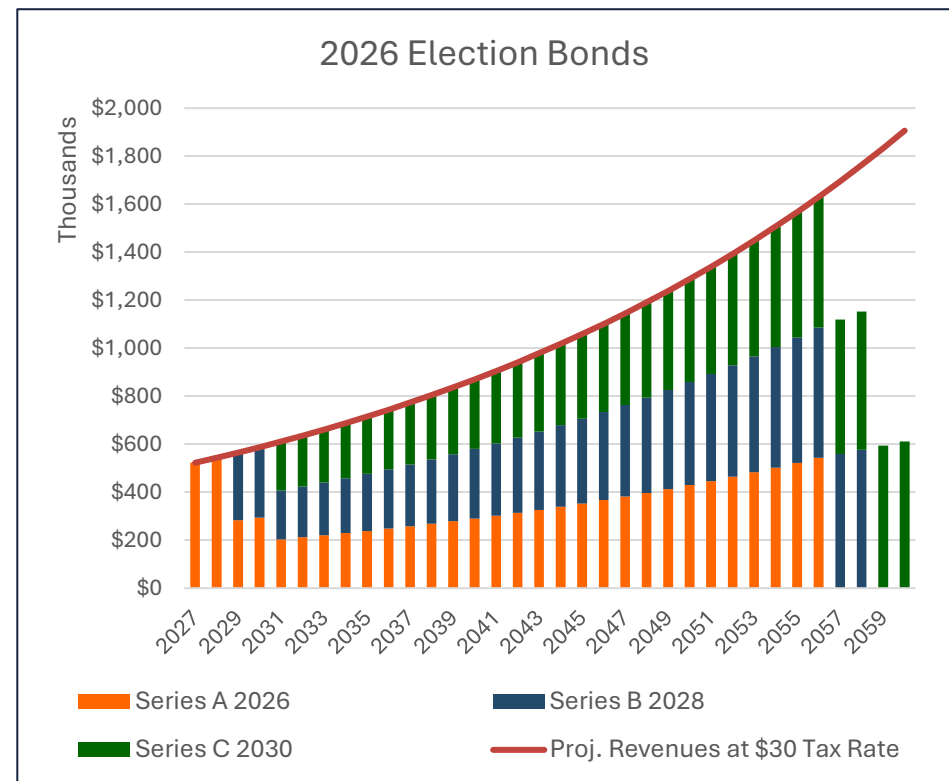
June 2, 2026 Election

Measure A Bond Program

Bond Issuance Parameters

- Total Bond Authorization: \$14 million
- Bonds to be sold in three Series:
 - 2026 Series A: \$4.9M
 - 2028 Series B: \$4.5M
 - 2030 Series C: \$4.6M
- Maximum tax rate : \$30.00 (per \$100K of AV)
- Annual assessed value growth assumption: 4.0% (actual: 20-year avg. is 4.7%)
- Accountability measures: bond oversight committee, annual audits and expenditure reports

Bonds approved under Proposition 39



* Time and amount of issuance will change based on District funding needs and market conditions.
Source: Isom Advisors

Election Certification of Election Results

Next Steps

Requested Board Action

August 20 Board Meeting

- Resolution approving County Certification of Election Results
- Resolution approving formation (bylaws) of Bond Oversight Committee (BOC)
 - District announces BOC and conducts member outreach
 - 60-days to seat members

2026 Bond Issuance

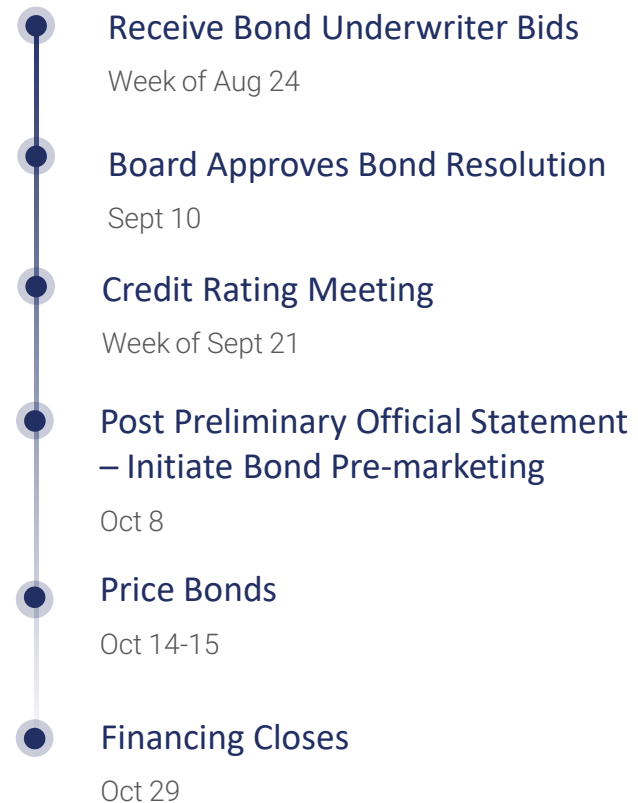
Subsequent Board Action

September 10 Board Meeting

- Resolution authorizing the issuance of the Series A bonds
 - Establishes financing parameters
 - Directs District staff prepare bond issuance and execute nec. legal documents
 - Directs county regarding levy of taxes

Bond Resolution Adoption

Preliminary Financing Timeline:



ADDITIONAL INFORMATION | **APPENDIX**



Conflicts of Interest and Other Matters Requiring Disclosures

Pursuant to Municipal Securities Rulemaking Board ("MSRB") Rule G-42, on Duties of Non-Solicitor Municipal Advisors, Municipal Advisors are required to make certain written disclosures to clients which include, amongst other things, Conflicts of Interest and any Legal or Disciplinary events of Isom Advisors, a Division of Urban Futures, Inc. (Isom Advisors) and its associated persons.

The following are potential conflicts of interest to be considered.

- Isom Advisors represents that in connection with the issuance of municipal securities, Isom Advisors may receive compensation from an Issuer or Obligated Person for services rendered, which compensation is contingent upon the successful closing of a transaction and/or is based on the size of a transaction. Consistent with the requirements of MSRB Rule G-42, Isom Advisors hereby discloses, that such contingent and/or transactional compensation may present a potential conflict of interest regarding Isom Advisors' ability to provide unbiased advice to enter into such transaction. The contingent fee arrangement creates an incentive for Isom Advisors to recommend unnecessary financings or financings that are disadvantageous to the client, or to advise the client to increase the size of the issue. This potential conflict of interest will not impair Isom Advisors' ability to render unbiased and competent advice or to fulfill its fiduciary duty to the client.
- Isom Advisors fees under this potential agreement may be based on hourly fees of Isom Advisors' personnel, with the aggregate amount equaling the number of hours worked by such personnel times an agreed-upon hourly billing rate. This form of compensation presents a potential conflict of interest because it could create an incentive for Isom Advisors to recommend alternatives that would result in more hours worked. This conflict of interest will not impair Isom Advisors' ability to render unbiased and competent advice or to fulfill its fiduciary duty to its clients.
- Isom Advisors' fees under this potential agreement, may be a fixed amount established at the outset of the Agreement. The amount is usually based upon an analysis by the client and Isom Advisors of, among other things, the expected duration and complexity of the transaction and the Scope of Services to be performed by Isom Advisors. This form of compensation presents a potential conflict of interest because, if the transaction requires more work than originally contemplated, Isom Advisors may suffer a loss. Thus, Isom Advisors may recommend less time-consuming alternatives, or fail to do a thorough analysis of alternatives. This conflict of interest will not impair Isom Advisors' ability to render unbiased and competent advice or to fulfill its fiduciary duty to the client.
- The fee paid to Isom Advisors increases the cost of investment to client. The increased cost occurs from compensating Isom Advisors for municipal advisory services provided.
- Isom Advisors serves a wide variety of other clients that may from time to time have interests that could have a direct or indirect impact on the interests of another Isom Advisors client. For example, Isom Advisors serves as municipal advisor to other municipal advisory clients and, in such cases, owes a regulatory duty to such other clients. These other clients may, from time to time and depending on the specific circumstances, have competing interests. In acting in the interests of its various clients, Isom Advisors could potentially face a conflict of interest arising from these competing client interests. Isom Advisors fulfills its regulatory duty and mitigates such conflicts through dealing honestly and with the utmost good faith with its clients.
- Isom Advisors does not have any affiliate that provides any advice, service, or product to or on behalf of the client that is directly or indirectly related to the municipal advisory activities to be performed by Isom Advisors;
- Isom Advisors has not made any payments directly or indirectly to obtain or retain its clients municipal advisory business;
- Isom Advisors has not received any payments from third parties to enlist Isom Advisors' recommendation to its clients of its services, any municipal securities transaction or any municipal finance product;
- Isom Advisors has not engaged in any fee-splitting arrangements involving Isom Advisors and any provider of investments or services to its clients;
- Isom Advisors does not have any legal or disciplinary event that is material to its clients evaluation of the municipal advisory or the integrity of its management or advisory personnel.
- Isom Advisors does not act as principal in any of the transaction(s) related to this Agreement.
- Certain employees of Urban Futures, Inc. hold ownership interests in and serve as directors of California Municipal Statistics, Inc., a company that provides information services for municipal bond offerings and ongoing disclosures. These roles may result in financial or other benefits to those employees or the company. Urban Futures, Inc. maintains policies and procedures to manage any potential conflicts of interest and to ensure that our advice to clients remains objective, impartial, and in the best interests of our clients, consistent with our fiduciary duty.
- Randall Merritt, a Managing Principal, previously worked at Raymond James & Associates, Inc. from December 2015 until December 2023. Urban's relationships with Raymond James and all other investment banks are conducted in an arm's length manner, and any recommendations are independent of any prior employment or other relationships.

Legal Events and Disciplinary History

Isom Advisors does not have any legal events and disciplinary history on its Form MA and Form MA-I, which includes information about any criminal actions, regulatory actions, investigations, terminations, judgments, liens, civil judicial actions, customer complaints, arbitrations and civil litigation. The District may electronically access Isom Advisors' the most recent Form MA and each most recent Form MA-I filed with the Commission at the following website: www.sec.gov/edgar/searchedgar/companysearch.html.

There have been no material changes to a legal or disciplinary event disclosure on any Form MA or Form MA-I filed with the SEC.

RESOLUTION NO. 2026-625**RESOLUTION OF THE BOARD OF TRUSTEES OF THE TWIN HILLS UNION
SCHOOL DISTRICT CERTIFYING TO THE BOARD OF SUPERVISORS OF
SONOMA COUNTY ALL PROCEEDINGS IN ITS JUNE 2, 2026, GENERAL
OBLIGATION BOND ELECTION**

WHEREAS, on February 5, 2026, the Board of Trustees of the Twin Hills Union School District (the "District") of Sonoma County (the "County"), State of California, adopted its Resolution No. 2026-606 (the "Resolution") ordering an election for general obligation bonds (the "Bond Election") to be held on June 2, 2026; and

WHEREAS, the Resolution was duly delivered to the Registrar of Voters for the County and the Clerk of the Board of Supervisors of the County (the "Board of Supervisors"); and

WHEREAS, notice of the Bond Election was duly given; and

WHEREAS, on June 2, 2026, the Bond Election was duly held and conducted for the purpose of voting on a measure providing for issuance of bonds of the District in the amount of \$14,000,000 and known as Measure A (the "Bond Measure"); and

WHEREAS, the Board of Trustees of the District has received the Canvass and Statement of results of the Bond Election from the County ("Certificate of Election Results"); and

WHEREAS, it appears from the Certificate of Election Results that more than 55% of the votes cast on the Bond Measure were in favor of issuing the aforementioned bonds.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE TWIN HILLS UNION SCHOOL DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Entry Upon Minutes. In accordance with California Education Code Section 15274, the Board of Trustees orders that entry be made upon the minutes of this meeting of the Board of Trustees that the Bond Measure has been approved by more than 55% of the votes cast at the Bond Election.

Section 3. Certification to County Board. That it is hereby certified to the Board of Supervisors that all proceedings of the District in connection with the June 2, 2026, Bond Election have been accomplished according to law.

Section 4. Delivery of This Resolution. In accordance with California Education Code Section 15274, the Board of Trustees directs the Secretary to the Board to deliver a copy of this Resolution to the Superintendent of Schools of the County with a request that the Superintendent of Schools of the County deliver a copy of this Resolution and Certificate of Election Results attached hereto as Exhibit A to the Clerk of the Board of Supervisors.

Section 5. Effective Date. This resolution shall take effect on and after its adoption.

* * * * *

The foregoing Resolution was adopted by the Board of Trustees of the Twin Hills Union School District of Sonoma County, being the Board authorized by law to make the designations therein contained by the following vote, on August 20, 2026.

Adopted by the following votes:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

President of the Board

ATTEST:

Clerk/Secretary of the Board

EXHIBIT A

**COUNTY CERTIFICATION OF
ELECTION RESULTS**

[attached]

STATEMENT OF THE VOTES CAST

at the

STATEWIDE DIRECT PRIMARY ELECTION

held on

JUNE 2, 2026

in the

TWIN HILLS UNION SCHOOL DISTRICT

COUNTY OF SONOMA

STATE OF CALIFORNIA

STATE OF CALIFORNIA)
) ss.
COUNTY OF SONOMA)

I, **EVELYN MENDEZ, SONOMA COUNTY REGISTRAR OF VOTERS**, do hereby certify the following to be a true and correct copy of the Statement of the Votes Cast at the **STATEWIDE DIRECT PRIMARY ELECTION** held on **JUNE 2, 2026**, for the measure herein set forth. Witness my hand and official seal this 25th day of June, 2026.



EVELYN MENDEZ, SONOMA COUNTY REGISTRAR OF VOTERS

Sonoma County

Statewide Direct Primary Election

June 2, 2026

Election Summary Report - Certified Final Results

Elector Group	Counting Group	Cards Cast	Voters Cast	Registered Voters	Turnout
Total	Vote Center	16,391	8,196	320,651	2.56%
	Vote by Mail	333,453	166,717		51.99%
	Total	349,844	174,913		54.55%

Precincts Reported: 333 of 333 (100.00%)

Voters Cast: 174,913 of 320,651 (54.55%)

Cards Cast: 349,844

Governor (Vote for 1)

Precincts Reported: 333 of 333 (100.00%)

	Total	
Times Cast	174,913 / 320,651	54.55%
Undervotes	2,150	
Overvotes	750	

Candidate	Total	
MARGARET TROWE	78	0.05%
TONY K. THURMOND	1,237	0.72%
THUNDER PARLEY	45	0.03%
KATIE PORTER	12,090	7.03%
TOM WOODARD	172	0.10%
LEO SAMUEL ZACKY	221	0.13%
ERIN "ZEZ" ZEULAK	176	0.10%
DAVID ZICKEFOOSE	50	0.03%
AMANDA MARTIN	62	0.04%
MATT MAHAN	5,823	3.39%
BRENT MAUPIN	30	0.02%
DANIEL MERCURI	78	0.05%
BETTY T. YEE	930	0.54%
NANCY D. YOUNG	69	0.04%
ALICIA OLIVIA LAPP	84	0.05%
MATTHEW CHASE LEVY	233	0.14%
DUANE TERRENCE LOYNES JR.	21	0.01%
RANDEEP S. DHILLON	232	0.13%
LIVINGFORGOD ANDCOUNTRY DEMOTT	36	0.02%
PATRICIA DE LUCA BASUALDO	39	0.02%
LOUIS A. DE BARRAICUA	178	0.10%
RAJI RAB	44	0.03%
SATISH RAO	35	0.02%
RAMSEY ROBINSON	751	0.44%

Candidate	Total	
LEWIS HERMS	57	0.03%
RAFAEL M. HERNANDEZ	35	0.02%
JON HENDERSON	115	0.07%
STEVE HILTON	28,251	16.42%
NAOMI BAR-LEV	36	0.02%
XAVIER BECERRA	56,948	33.11%
CAROLINA BUHLER	235	0.14%
CHAD BIANCO	12,148	7.06%
JOSEPH CABRERA	108	0.06%
ELAINE CULOTTI	102	0.06%
JOEL E. JACOB	13	0.01%
MAX FOMIN	8	0.00%
LUKASZ ADAM FILINSKI	5	0.00%
SERGE FIANKAN	5	0.00%
LEO NARANJO IV	88	0.05%
TIM NELSON	201	0.12%
TOM STEYER	48,597	28.25%
ERIC SWALWELL	465	0.27%
SCOTT P SHIELDS	30	0.02%
FREDERIC C. SCHULTZ	70	0.04%
CHRISTINE R. SARMIENTO	62	0.04%
REZA SAFARNEJAD	8	0.00%
SAM SANDAK	7	0.00%
GRETHA SOLÓRZANO	97	0.06%
JAMES ATHANS JR.	96	0.06%
LARRY AZEVEDO	32	0.02%
MOHAMMAD ARIF	133	0.08%
AKINYEMI AGBEDE	20	0.01%
DEREK GRASTY	46	0.03%
DON J. GRUNDMANN	25	0.01%
DAWIT KELLEL	6	0.00%
ANNE KOMAROVSK	5	0.00%
GARY HOWARD KIDGELL	5	0.00%
SOPHIA EDUM-A-SAM	23	0.01%
MAURO ALBERTO OROZCO	9	0.01%
BARACK D. OBAMA SHAW	118	0.07%
ANTONIO VILLARAIGOSA	688	0.40%
Total Votes	172,013	

		Total	
Kalid Meky	WRITE-IN	0	0.00%
Jibri J Peavy	WRITE-IN	0	0.00%
Che Ahn	WRITE-IN	12	0.01%
Butch Ware	WRITE-IN	388	0.23%
Michael J Dilger	WRITE-IN	0	0.00%
Sean Forbes	WRITE-IN	2	0.00%
Dirk Langer	WRITE-IN	0	0.00%

Lieutenant Governor (Vote for 1)

Precincts Reported: 333 of 333 (100.00%)

	Total		
Times Cast	174,931 / 320,651	54.55%	
Undervotes	13,774		
Overvotes	165		
Candidate	Total		
MICHAEL TUBBS	23,898	14.84%	
TIM MYERS	3,948	2.45%	
FIONA MA	41,455	25.75%	
OLIVER MA	7,619	4.73%	
EBIE LYNCH	3,032	1.88%	
JEYSON LOPEZ	701	0.44%	
GLORIA ROMERO	14,700	9.13%	
RAKESH CHRISTIAN	190	0.12%	
DAVID COLLENBERG	8,791	5.46%	
SEAN COLLINSON	406	0.25%	
JOSH FRYDAY	34,171	21.23%	
DAVID FENNELL	7,965	4.95%	
ALICE STEK	2,548	1.58%	
SKIP SHELTON	4,531	2.81%	
ABDUR RAHMAN SIKDER	661	0.41%	
JANELLE KELLMAN	6,376	3.96%	
Total Votes	160,992		
		Total	
Mushtaq MT Tahirkheli	WRITE-IN	0	0.00%
James P. Cameron	WRITE-IN	0	0.00%

Secretary of State (Vote for 1)

Precincts Reported: 333 of 333 (100.00%)

	Total	
Times Cast	174,931 / 320,651	54.55%
Undervotes	16,374	
Overvotes	18	
Candidate	Total	
DONALD P. (DON) WAGNER	38,506	24.29%
SHIRLEY N. WEBER	111,367	70.25%
GARY N. BLENNER	3,400	2.14%
MICHAEL FEINSTEIN	5,266	3.32%
Total Votes	158,539	

Controller (Vote for 1)

Precincts Reported: 333 of 333 (100.00%)

	Total	
Times Cast	174,931 / 320,651	54.55%
Undervotes	16,665	
Overvotes	14	
Candidate	Total	
HERB W MORGAN	39,708	25.09%
MALIA M. COHEN	110,132	69.59%
MEGHANN ADAMS	8,412	5.32%
Total Votes	158,252	

Treasurer (Vote for 1)

Precincts Reported: 333 of 333 (100.00%)

	Total	
Times Cast	174,931 / 320,651	54.55%
Undervotes	16,030	
Overvotes	58	
Candidate	Total	
GLENN TURNER	3,402	2.14%
JENNIFER HAWKS	25,584	16.11%
ANNA M. CABALLERO	25,149	15.83%
DAVID SERPA	14,002	8.81%
ELENI KOUNALAKIS	80,568	50.72%
TONY VAZQUEZ	10,138	6.38%
Total Votes	158,843	

Attorney General (Vote for 1)

Precincts Reported: 333 of 333 (100.00%)

	Total	
Times Cast	174,931 / 320,651	54.55%
Undervotes	11,468	
Overvotes	9	
Candidate	Total	
MARJORIE MIKELS	9,666	5.91%
ROB BONTA	112,162	68.62%
MICHAEL E. GATES	41,626	25.47%
Total Votes	163,454	

Insurance Commissioner (Vote for 1)

Precincts Reported: 333 of 333 (100.00%)

	Total	
Times Cast	174,931 / 320,651	54.55%
Undervotes	17,949	
Overvotes	111	
Candidate	Total	
PATRICK WOLFF	13,500	8.61%
SEAN LEE	8,101	5.16%
KEITH W. DAVIS	1,774	1.13%
ROBERT P HOWELL	8,542	5.45%
STEVEN CRAIG BRADFORD	5,806	3.70%
MERRITT FARREN	6,862	4.37%
BEN ALLEN	42,416	27.04%
ERIC THOR AARNIO	2,423	1.54%
STACY A. KORSGADEN	13,305	8.48%
JANE KIM	50,159	31.97%
EDUARDO "LALO" VARGAS	3,983	2.54%
Total Votes	156,871	

Member, State Board of Equalization, 2nd District (Vote for 1)

Precincts Reported: 333 of 333 (100.00%)

	Total	
Times Cast	174,931 / 320,651	54.55%
Undervotes	20,827	
Overvotes	158	
Candidate	Total	
JOHN PIMENTEL	24,663	16.02%
JOHN W. ZARUKA	3,352	2.18%
MARK MCCOMAS	9,579	6.22%
J BRETT MARYMEE	11,969	7.77%
SALLY J. LIEBER	90,337	58.68%
BILL SHIREMAN	14,046	9.12%
Total Votes	153,946	

United States Representative, 1st District (Vote for 1)

Precincts Reported: 163 of 163 (100.00%)

	Total	
Times Cast	95,887 / 179,984	53.28%
Undervotes	4,138	
Overvotes	34	
Candidate	Total	
MIKE MCGUIRE	59,743	65.14%
RICHARD T. MINNER	408	0.44%
AUDREY DENNEY	8,724	9.51%
JAMES GALLAGHER	21,115	23.02%
JANICE KARRMAN	859	0.94%
TIMOTHY SEAN KELLY	866	0.94%
Total Votes	91,715	

United States Representative, 2nd District (Vote for 1)

Precincts Reported: 59 of 59 (100.00%)

	Total	
Times Cast	26,726 / 43,334	61.67%
Undervotes	1,430	
Overvotes	13	
Candidate	Total	
ROSE PENELOPE YEE	1,850	7.32%
ROBIN LITTAU	1,061	4.20%
NICOLETTE HAHN NIMAN	1,021	4.04%
JARED HUFFMAN	17,896	70.78%
GREGORY BURGESS	216	0.85%
PAUL SAULSBURY	1,280	5.06%
TIM GEIST	1,050	4.15%
ANGELITA VALLES	909	3.60%
Total Votes	25,283	

United States Representative, 4th District (Vote for 1)

Precincts Reported: 111 of 111 (100.00%)

	Total	
Times Cast	52,318 / 97,333	53.75%
Undervotes	3,258	
Overvotes	33	
Candidate	Total	
MIKE THOMPSON	25,182	51.36%
JOHN MACKENZIE	1,897	3.87%
THOMAS M ROACH	234	0.48%
RAY RIEHLE	5,484	11.19%
SHARON BROWN	1,136	2.32%
JIMIH JONES	404	0.82%
ERIC JONES	12,475	25.45%
MANDY GHUSAR	690	1.41%
CHUCK URIBE	1,525	3.11%
Total Votes	49,027	

State Senator, 2nd District (Vote for 1)

Precincts Reported: 267 of 267 (100.00%)

	Total	
Times Cast	142,781 / 260,381	54.84%
Undervotes	10,088	
Overvotes	21	
Candidate	Total	
AARON SMITH	14,119	10.64%
TIEF GIBBS	18,764	14.14%
DAMON CONNOLLY	99,789	75.21%
Total Votes	132,672	

Member of the State Assembly, 2nd District (Vote for 1)

Precincts Reported: 174 of 174 (100.00%)

	Total	
Times Cast	87,730 / 158,283	55.43%
Undervotes	5,570	
Overvotes	4	
Candidate	Total	
MICHAEL GREER	20,200	24.59%
CHRIS ROGERS	61,956	75.41%
Total Votes	82,156	

Member of the State Assembly, 4th District (Vote for 1)

Precincts Reported: 19 of 19 (100.00%)

	Total	
Times Cast	10,834 / 18,970	57.11%
Undervotes	3,144	
Overvotes	0	
Candidate	Total	
CECILIA M. AGUIAR-CURRY	7,690	100.00%
Total Votes	7,690	

Member of the State Assembly, 12th District (Vote for 1)

Precincts Reported: 140 of 140 (100.00%)

	Total	
Times Cast	76,367 / 143,398	53.26%
Undervotes	7,837	
Overvotes	36	
Candidate	Total	
STEVE SCHWARTZ	7,276	10.62%
ERIC LUCAN	12,922	18.87%
ELI BECKMAN	3,772	5.51%
JACKIE ELWARD	21,203	30.96%
HOLLI THIER	6,986	10.20%
ERYN CERVANTES	16,335	23.85%
Total Votes	68,494	

Superior Court Judge, Office #10 (Vote for 1)

Precincts Reported: 333 of 333 (100.00%)

	Total	
Times Cast	174,931 / 320,651	54.55%
Undervotes	62,760	
Overvotes	1	
Candidate	Total	
DAVID KIM	112,170	100.00%
Total Votes	112,170	

State Superintendent of Public Instruction (Vote for 1)

Precincts Reported: 333 of 333 (100.00%)

	Total	
Times Cast	174,931 / 320,651	54.55%
Undervotes	39,642	
Overvotes	74	
Candidate	Total	
GUS MATTAMMAL	2,555	1.89%
AL MURATSUCHI	14,815	10.96%
FRANK LARA	10,504	7.77%
AINYE LONG	10,331	7.64%
ANTHONY RENDON	12,078	8.93%
NICHELLE M. HENDERSON	12,909	9.55%
RICHARD BARRERA	33,362	24.67%
WENDY CASTANEDA LEAL	10,621	7.85%
JOSH NEWMAN	7,469	5.52%
SONJA SHAW	20,571	15.21%
Total Votes	135,215	

County Superintendent of Schools (Vote for 1)

Precincts Reported: 333 of 333 (100.00%)

	Total	
Times Cast	174,931 / 320,651	54.55%
Undervotes	65,643	
Overvotes	3	
Candidate	Total	
AMIE CARTER	109,285	100.00%
Total Votes	109,285	

County Supervisor, 2nd District (Vote for 1)

Precincts Reported: 60 of 60 (100.00%)

	Total	
Times Cast	38,417 / 67,759	56.70%
Undervotes	4,253	
Overvotes	17	
Candidate	Total	
JOANNA PAUN	14,118	41.34%
SHELINA MOREDA	6,503	19.04%
SYLVIA LEMUS	8,572	25.10%
JOHN E. KING	4,954	14.51%
Total Votes	34,147	

County Supervisor, 4th District (Vote for 1)

Precincts Reported: 66 of 66 (100.00%)

	Total	
Times Cast	34,842 / 63,046	55.26%
Undervotes	3,925	
Overvotes	7	
Candidate	Total	
TODD LANDS	9,397	30.40%
MELANIE BAGBY	11,719	37.91%
TOM SCHWEDHELM	9,794	31.69%
Total Votes	30,910	

Auditor-Controller-Treasurer-Tax Collector (Vote for 1)

Precincts Reported: 333 of 333 (100.00%)

	Total	
Times Cast	174,931 / 320,651	54.55%
Undervotes	60,695	
Overvotes	1	
Candidate	Total	
AMANDA RUCH	114,235	100.00%
Total Votes	114,235	

County Clerk-Recorder-Assessor (Vote for 1)

Precincts Reported: 333 of 333 (100.00%)

	Total	
Times Cast	174,931 / 320,651	54.55%
Undervotes	60,520	
Overvotes	2	
Candidate	Total	
DEVA MARIE PROTO	114,409	100.00%
Total Votes	114,409	

Measure C - Bellevue Union School District 2/3 Parcel Tax (Vote for 1)

Precincts Reported: 19 of 19 (100.00%)

	Total	
Times Cast	4,889 / 13,675	35.75%
Undervotes	308	
Overvotes	1	
Candidate	Total	
YES	2,680	58.52%
NO	1,900	41.48%
Total Votes	4,580	

Measure A - Twin Hills Union School District 55% Bond (Vote for 1)

Precincts Reported: 6 of 6 (100.00%)

	Total	
Times Cast	3,006 / 4,618	65.09%
Undervotes	208	
Overvotes	0	
Candidate	Total	
YES	1,706	60.97%
NO	1,092	39.03%
Total Votes	2,798	

Measure B - SMART Sales Tax Extension Simple Majority (Vote for 1)

Precincts Reported: 333 of 333 (100.00%)

	Total	
Times Cast	174,931 / 320,651	54.55%
Undervotes	9,757	
Overvotes	16	
Candidate	Total	
YES	121,858	73.78%
NO	43,300	26.22%
Total Votes	165,158	

RESOLUTION NO. 2026-626**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
TWIN HILLS UNION SCHOOL DISTRICT ADOPTING BYLAWS
GOVERNING BOND CITIZENS' OVERSIGHT COMMITTEES**

WHEREAS, Twin Hills Union School District (the "District"), of Sonoma County, State of California, was recently successful at an election conducted on June 2, 2026, in obtaining voter approval of its "Measure A", authorizing up to \$14,000,000 aggregate principal amount of general obligation bonds for facilities improvements; and

WHEREAS, the District was also previously successful at an election conducted on November 2, 2010, in obtaining voter approval of its "Measure M", authorizing up to \$11,000,000 aggregate principal amount of general obligation bonds for facilities improvements; and

WHEREAS, both Measure A and Measure M were approved by at least 55% of District voters, and were conducted under the provisions of Proposition 39, known as the Smaller Classes, Safer Schools and Financial Accountability Act, approved by California voters on November 7, 2000 ("Proposition 39") and related State laws; and

WHEREAS, both Measure A and Measure M require transparency in spending of bond funds during the period that bond funds are being expended, including in the form of a bond citizens' oversight committee (the "Committee") to satisfy the accountability requirements of Proposition 39; and

WHEREAS, the Board now wishes to establish a Committee and approve Bylaws governing the administration of the Committee, which will apply to the oversight of bond fund spending pursuant to Measure A, Measure S, and future bond measures, if any, which require a Committee; and

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE TWIN HILLS UNION SCHOOL DISTRICT DOES HEREBY FIND, DETERMINE AND CERTIFY AS FOLLOWS:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Committee Established; Bylaws Approved. The Committee is hereby established within the meaning of Education Code Section 15278 The Committee shall be governed and administered pursuant to the requirements of State law, and Bylaws in the form attached here as Appendix A, which are hereby approved and adopted for the purpose of establishing and administering the Committee.

Section 3. Effective Date. This resolution shall take effect on and after its adoption.

* * * * *

The foregoing Resolution was adopted by the Board of Trustees of the Twin Hills Union School District of Sonoma County, being the Board authorized by law to make the designations therein contained by the following vote, on August 20, 2026.

Adopted by the following votes:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

President of the Board

ATTEST:

Clerk/Secretary of the Board

BYLAWS GOVERNING CITIZENS' BOND OVERSIGHT COMMITTEE

**Adopted by the Board of Trustees of the
Twin Hills Union School District on August 20, 2026**

Section 1. Background; Committee Established. The Twin Hills Union School District (the "District") has been successful in obtaining voter approval on general obligation bond measures placed before voters pursuant to the provisions of Proposition 39, chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 *et seq.* of the Education Code of the State, and California Constitution Article XIII A, Section 1, subsection (b)(3) (collectively, "Proposition 39"). This includes "Measure M" of November 2, 2010, and "Measure A", of June 2, 2026. The District Board of Trustees (the "Board") may in the future choose to place additional bond measures before District voters.

For bond measures placed before voters pursuant to the authority of Proposition 39, the District is required to establish and maintain a Citizens' Oversight Committee (the "Committee") during the period that bond proceeds are being expended to review and report on bond fund expenditures. These Bylaws have been adopted by the Board to govern and facilitate the administration of the Committee bond measures authorized pursuant to Proposition 39.

Section 2. Purposes. The purposes of the Committee are set forth in Proposition 39, and these Bylaws are specifically made subject to the applicable provisions of Proposition 39 as to the duties and rights of the Committee. The Committee shall be deemed to be subject to the Ralph M. Brown Public Meetings Act of the State of California, Government Code Section 54950 *et seq.* (the "Brown Act") and shall conduct its meetings in accordance with the provisions thereof, and further in accordance with "Roberts Rules of Order."

The District shall provide necessary administrative support to the Committee as shall be consistent with the Committee's purposes, as set forth in Proposition 39, but without expending bond funds on such support.

The proceeds of general obligation bonds issued pursuant to the authority of the Bond Elections are hereinafter referred to as "bond proceeds." The Committee shall confine its review of District expenditures specifically to expenditures of bond proceeds generated under each bond measure. Regular and deferred maintenance projects and all monies generated under other sources are outside the scope of the Committee's review.

Section 3. Duties. To carry out its stated purposes, the Committee shall perform only the following duties:

3.1 **Inform the Public.** The Committee shall inform the public about the District's expenditure of bond proceeds. In fulfilling this duty, all official communications of the Committee to either the Board or the public shall come from the Chair acting on behalf of the Committee. The Chair shall only speak on behalf of the Committee or release information attributed to the Committee that reflects the view of a majority of the Committee. No Committee member shall represent that they are speaking on behalf of the Committee unless authorized to do so by a majority of the Committee.

3.2 **Review Expenditures.** The Committee shall review expenditure reports produced

by the District to evaluate if (a) bond proceeds were expended only for the purposes set forth in the applicable bond measure; and (b) no bond proceeds have been used for teacher or administrative salaries or other operating expenses.

3.3 Annual Report. At least one time annually, commencing with the end of the first fiscal year in which any bond proceeds are expended and continuing through the end of the fiscal year in which bond proceeds have been spent in full, the Committee shall annually prepare and approve, by majority vote, a written report (each, an "Annual Report"), the findings of which shall be summarized by the Chair of the Committee to the Board in public session, which annual written report shall include the following:

- (a) A summary of the Committee's proceedings and activities for the preceding year, and
- (b) A statement indicating whether the District is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution.

Annual reports shall be posted on the District's website in accordance with Sections 7 and 8 hereto.

3.4 Duties of the Board/Superintendent. Either the Board or the Superintendent, as the Board shall determine, shall have the following powers reserved to it, and the Committee shall have no jurisdiction over the following types of activities:

- (a) Approval of contracts.
- (b) Approval of change orders.
- (c) Expenditures of bond funds.
- (d) Handling of all legal matters,
- (e) Identification of projects to be funded with bond proceeds.
- (f) Approval of project prioritization, project plans and schedules.
- (g) Approval of all deferred maintenance plans.
- (h) Approval of the sale of bonds.

3.5 Oversight of Bond Measure Projects Only. The Committee is charged with overseeing the expenditure of bond proceeds, but the Board has not charged the Committee with responsibility or oversight duties in connection with:

- (a) Projects financed through the State of California, developer fees, certificates of participation, lease/revenue bonds, the general fund or the sale of surplus property, without bond proceeds, shall be outside the scope of oversight of the Committee.
- (b) The establishment of priorities and order of construction for bond

projects, which shall be made by the Board in its sole discretion.

- (c) The selection of architects, engineers, soils engineers, construction managers, project managers, CEQA consultants and such other professional service firms as are required to complete the project based on District criteria established by the Board in its sole discretion.
- (d) The approval of the design for each project including exterior materials, paint color, interior finishes, site plan and construction methods (modular vs. permanent) which shall be determined by the Board in its sole discretion.
- (e) The selection of independent audit firm(s), performance and financial audit consultants and such other consultants as are necessary to support the activities of the Committee.
- (f) The appointment or reappointment of qualified applicants to serve on the Committee, subject to legal limitations, and based on criteria adopted in the Board's sole discretion as part of carrying out its function under Proposition 39.

Section 4. Authorized Activities.

4.1 In order to discharge its duty to review and report to the public, the Committee may engage in the activities authorized under Education Code Section 15278 subsection (c), including:

- (a) Receive and review copies of the District's annual independent performance audit and annual independent financial audit, required by Article XIII A of the California Constitution.
- (b) Inspect school facilities and grounds for which bond proceeds have been or will be expended, in accordance with any access procedures established by the District.
- (c) Review copies of deferred maintenance plans developed by the District.
- (d) Review efforts by the District to maximize bond proceeds by implementing various cost-saving measures.

Section 5. Membership.

5.1 Number.

The Committee shall consist of at least seven members appointed by the Board. Appointments shall be made upon the recommendation of the Superintendent from a list of candidates submitting written applications, and based on criteria established by Proposition 39, to wit:

- One member shall be the parent or guardian of a child enrolled in the District.

- One member shall be the parent or guardian of a child enrolled in the District and active in a parent-teacher organization, such as the P.T.A. or a school site council.
- One member shall be active in a business organization representing the business community located in the District.
- One member shall be active in a senior citizens' organization.
- One member shall be active in a bona-fide taxpayers association.
- Two members shall be from the community at-large.

Additional members of the community at-large may be appointed at the Board's sole discretion; however, the Board is only required to appoint seven members meeting the above criteria. Persons identified as alternate members may, but do not need to, be appointed by the Board in its discretion to serve in the event of an unexpected vacancy. However, alternate members are not counted for voting or quorum purposes unless or until they become a regular member of the Committee. The Board will attempt to maintain membership reflecting an odd number of members.

5.2 Qualification Standards.

- (a) To be a qualified person, Committee members must be at least 18 years of age.
- (b) As specifically prohibited by Education Code Section 15282, the Committee may not include any employee, official of the District or any vendor, contractor or consultant of the District.
- (c) Preference will be given applicants who reside within District boundaries, however, residency within District boundaries is not a necessary qualification.

5.3 Ethics Rules Applicable to Committee: No Conflicts of Interest. The prohibitions contained in Article 4 (commencing with Section 1090) and Article 4.7 (commencing with Section 1125) of Chapter 1 of Division 4 of Title 1 of the Government Code (the "Conflicts Laws") apply to members of the Committee. As provided therein, members of the Committee shall not be financially interested in District contracts within the meaning of State law or engage in any activity for compensation that is in conflict with such member's duties described herein. The Committee is established to inform the public regarding the expenditure of bond proceeds. Committee members are not public officials of a government agency with decision-making authority within the meaning of the Political Reform Act of 1974, and the Committee is not a decision-making authority. By accepting appointment to the Committee, for the full term of service, each member agrees to serve on a voluntary basis without any form of compensation, to continue to meet the qualifications standards set forth in Section 5.2, and to continue to abide by the prohibitions on conflicts and financial interests set forth herein. Committee members are not "designated employees" of the District.

5.4 Term. Except as otherwise provided herein, each member shall serve a term of three years, commencing on the date of the first meeting of the Committee. No member may

serve more than three consecutive terms. This limitation shall not prevent a former Committee member whose term has expired from serving again following at least a six-month period from such expiration. The term of member is not reset in the event the Committee begins to review bond fund expenditures derived from another bond measure. In the event a member cannot complete a term, said member shall inform the District promptly so recruitment for a replacement can be commenced.

5.5 Appointment. Members of the Committee shall be appointed by the Board through the following process: (a) the District shall notify the public through its customary forums that it is accepting applications for Committee members, which may include posting at school sites, advertising in the local newspapers, and/or posting notice on the District's website or other social media forums, as well as the solicitation of local groups for applications; (b) applications shall be made available at the District office and/or through the District's web site; (c) the Superintendent will review the applications which have been submitted by the stated deadline; and (d) the Superintendent will make recommendations to the Board with respect to appointment. Appointments shall be made by the Board upon approval by majority vote at an open meeting. Appointments shall be recorded in the Board minutes.

5.6 Removal; Vacancy. The Board may remove any Committee member for cause, which includes failure to attend two consecutive Committee meetings without reasonable excuse or for failure to comply with Section 5.3 hereof. Upon a member's removal, the seat shall be declared vacant. The Board, in accordance with the established appointment process shall make best efforts to fill any vacancies on the Committee within 90 days. Notice of vacancies shall be communicated to the public using its standard noticing methods until such positions are filled. Members whose terms have expired may continue to serve on the Committee until their successor has been appointed.

In the event the District is unable to appoint members meeting the criteria listed in Section 5.1, the Committee may proceed to meet with one or more vacancies, provided a quorum is established at the meeting.

5.7 Compensation. The Committee members shall not be compensated for their services.

5.8 Authority of Members. (a) Committee members shall not have the authority to direct staff of the District; (b) individual members of the Committee retain the right to address the Board as an individual or, on behalf of the Committee but only if said member has been authorized to do so by a majority vote of the Committee; and (c) the Committee shall have the right to request and receive only copies of any public records relating to bond funded projects.

Section 6. Meetings of the Committee.

6.1 Regular Meetings. The Committee shall meet at least once a year, or more frequently as the Committee deems it necessary to discharge its duty, but no more frequently than quarterly. At the end of each meeting, the Committee shall identify the next approximate meeting date, with guidance from District staff.

6.2 Location. All meetings shall be held within the District.

6.3 Procedures. All meetings shall be open to the public in accordance with the Brown Act, Robert's Rules of Order, and such additional procedural rules as the Committee may adopt.

A majority of the number of Committee members shall constitute a quorum for the transaction of any business.

Section 7. District Support.

7.1 Technical and Administrative Support. As provided by Education Code Section 15280, the District shall provide to the Committee necessary technical and administrative assistance in furtherance of its purposes and to publicize its conclusions. Such support shall include:

- (a) preparation of and posting of public notices and agendas as required by the Brown Act, ensuring that all meetings notices and agendas are provided in the same manner as meetings of the Board;
- (b) provision of a meeting room, including any necessary audio/visual equipment;
- (c) preparation and copies of any documentary meeting materials, such as agendas, minutes and reports;
- (d) providing bond expenditure reports produced by the District for review at each meeting; and
- (d) retention of all Committee records and reports, and
- (e) providing public access to Committee meeting minutes and reports on an Internet website maintained by the District.

7.2 Copies of Bond Audits. Pursuant to Education Code Section 15286, the District shall submit a copy of its annual bond financial audit and performance audit, prepared each fiscal year in which bond proceeds have been expended, to the Committee at the same time such audits are submitted to the Board, and in any event no later than March 31 of each year. In addition, pursuant to Education Code Section 15280(a)(2), if findings, recommendations or concerns are identified in such audits, within three months of receiving the audits, the District shall provide the Committee with responses to such findings.

7.3 Staff Support. A member of the District staff shall attend Committee meetings in order to report on the status of projects and the expenditure of bond proceeds.

Section 8. Annual Written Report. The Committee must produce at least one Annual Report as referenced in Section 3.3. Additional reports may be provided to the Board from time to time at the Committee's discretion. Any such reports shall be in writing, approved by the majority of the Committee, and shall summarize the proceedings and activities conducted by the Committee. Such reports shall also be made available on the District's internet web site.

Section 9. Officers. There shall be a Chair and a Vice Chair to serve in the absence of the Chair. Such officers shall be confirmed by a majority vote of Committee members for one-year terms. Such officers may be re-elected by vote of a majority of the members of the Committee, for up to three consecutive years.

Section 10. Amendment of Bylaws. These Bylaws may be amended at any time and from time to time by the Board. Any amendment to these Bylaws shall be approved by a majority

vote of the Board.

Section 11. Termination. The Committee shall be maintained by the District during periods of bond fund spending. Upon the Committee's submission of the final Annual Report which reflects the final accounting of the expenditure of available bond funds, the Board may terminate and disband the Committee. The termination of the Committee shall be approved by a majority vote of the Board.



700 Watertrough Rd. | Sebastopol, CA 95472 | **tel** (707) 823-0871 | **fax** (707) 823-5832 | www.twinhillsusd.org

Resolution No.2026-623

BOARD OF TRUSTEES OF THE TWIN HILLS UNION ELEMENTARY SCHOOL DISTRICT

Designation of District Representative

WHEREAS, Education Code established multiple programs to be administered by the Department of General Services (DGS) as staff to the State Allocation Board (SAB); and

WHEREAS, the Twin Hills Union Elementary School District intends to file applications for eligibility determination, file applications for funding, and/or certify information under one or more SAB-Administered Program(s); and

WHEREAS, the SAB and DGS require a school district's Board of Education to authorize specific individuals to sign and submit information on behalf of a school district; and

WHEREAS, the Twin Hills Union Elementary School District understands that the signing and submittal of forms on behalf of the school district commits the school district to comply with program requirements.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Twin Hills Union Elementary School District Board of Education authorizes the individuals identified below to physically sign all documents and papers or submit documents via OPSC Online that are associated with SAB-Administered Program(s). Any previous authorized District Representatives not listed below are to be removed from the list of District Representatives:

1. Dana Pedersen, Superintendent
2. Katie Anderson, Chief Business Official

PASSED AND ADOPTED by the Board of Trustees of the Twin Hills Union Elementary School District, Sonoma County, State of California, this 20th day of August, 2026, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTENTION: _____

Date: 08/20/2026

CERTIFICATION

I, John Moise, certify that the foregoing is a true and correct copy of the resolution duly adopted by the Twin Hills Union Elementary School District at a meeting thereof held on the 20th day of August, 2026, and that the same now appears on record in my office.

Date: 08/20/2026

John Moise
Secretary to the Board



TWIN HILLS UNION ELEMENTARY SCHOOL DISTRICT

SUBJECT: ADOPT RESOLUTION # 2026-624, acknowledging the five-year Facilities Master Plan certifications required under one or more SAB-Administered Program(s) of the Office of Public School Construction

RECOMMENDATION:

That the Board of Trustees adopt Resolution # 2026-624 acknowledging the five-year Facilities Master Plan certifications required to submit small school district funding applications to the Office of Public School Construction (OPSC).

BACKGROUND:

The Kindergarten through Grade 12 Schools and Local Community College Public Education Facilities Modernization, Repair, and Safety Bond Act of 2024 (Proposition 2) established the Small School District Program (Program). At the February 25 and April 29, 2026 State Allocation Board (Board) meetings, the Board approved regulations for implementation of the Program. The regulations were approved by the Office of Administrative Law on June 15, 2026. SFP Regulation Sections 1859.156-1859.158 and the Application for Small School District Preliminary Apportionment (Form SAB 50-12) were added to implement this Program. This service provides dedicated funding for eligible small school districts or county offices of education with an enrollment of 2,500 pupils or fewer at the time of application submittal. The Program includes \$400 million for Modernization projects and \$330 million for New Construction projects. Districts request a preliminary apportionment (reservation of bond authority) for their projects by submitting a Form SAB 50-12 during the following Program opening dates:

- Modernization Applications: November 2, 2026
- New Construction Applications: January 15, 2027

Districts who have a successful Preliminary Program Apportionment reserve bond authority for up to four years, with a potential one-time, one year extension subject to Board approval in accordance with School Facility Program Regulation Section 1859.157.6. Districts must then convert their Preliminary to a Final Program

Apportionment using the Application for Funding (Form SAB 50-04) within four years of the Board approval date for the Form SAB 50-12, along with required documentation such as, but not limited to, any California Department of Education Plan Approvals, Division of the State Architect Plan Approvals, the District's Five-Year Facility Master Plan, and other required documentation that accompanies a complete and valid Form SAB 50-04 submittal.



Twin Hills School District

APPLE BLOSSOM | *K-5*
ORCHARD VIEW | *K-12*
SUNRIDGE | *K-8*
TWIN HILLS | *6-8*

700 Watertrough Rd. | Sebastopol, CA 95472 | **tel** (707) 823-0871 | **fax** (707) 823-5832 | www.twinhillsusd.org

GOVERNING BOARD RESOLUTION ON THE FIVE-YEAR SCHOOL
FACILITIES MASTER PLAN REQUIREMENT
FOR

SCHOOL FACILITY PROGRAM SMALL SCHOOL DISTRICT PROGRAM
FUNDING APPLICATIONS

RESOLUTION NO. 2026-624

RESOLUTION AUTHORIZING FILING OF APPLICATION(S)
FOR STATE ALLOCATION BOARD–ADMINISTERED SMALL
SCHOOL DISTRICT PROGRAM FOR THE TWIN HILLS UNION
ELEMENTARY SCHOOL DISTRICT ON AUGUST 20, 2026

WHEREAS, Education Code established multiple programs to be administered by the Department of General Services (DGS) as staff to the State Allocation Board (SAB); and

WHEREAS, the Twin Hills Union Elementary School District intends to file applications for eligibility determination, file applications for funding, and/or certify information under the Small School District Program (SSDP), a program within the School Facility Program (SFP); and

WHEREAS, the Twin Hills Union Elementary School District is aware of the minimum requirements for the five-year school facilities master plan as outlined in Section 17070.54 of the Education Code and SFP Regulation Section 1859.18; and

NOW, THEREFORE BE IT RESOLVED THAT, as a condition of participating in the SSDP, as administered by the SAB, the Twin Hills Union Elementary School District shall submit to the DGS a five-year school facilities master plan, updated five-year school facilities master plan, or a governing board resolution updating the required components of the master plan that were materially affected and a description of what changed, approved by the governing board of the Twin Hills Union Elementary School District for all Application for Funding (Form SAB 50-04) submittals on or after October 31, 2024, of which are subject to Section 17070.54 of the Education Code and SFP Regulation Section 1859.18; and

NOW, THEREFORE BE IT RESOLVED THAT, pursuant to SFP Regulation Section 1859.18.1(f)(1), if the Twin Hills Union Elementary School District receives

a Preliminary Small School District Apportionment on or after October 31, 2024, as a condition of SSDP participation, shall submit a complete and valid master plan with the Form SAB 50-04 request for Final Small School District Apportionment; and

NOW, THEREFORE BE IT RESOLVED THAT, pursuant to SFP Regulation Section 1859.18.1(f), the Twin Hills Union Elementary School District acknowledges that the Apportionment may be rescinded for failure to submit a complete and valid master plan within the timeline specified in (f)(1).

PASSED AND ADOPTED on insert date here by the Twin Hills Union Elementary School District Board of Trustees by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTENTION: _____

Date: 08/20/2026

Jeff Harring, Board President

Twin Hills Union Elementary School District

CERTIFICATION

I, John Moise, certify that the foregoing is a correct copy of a resolution passed and adopted by the Twin Hills Union Elementary School District on August 20, 2026.

Date: 08/20/2026

John Moise, Board Secretary/Clerk

Twin Hills Union Elementary School District

TWIN HILLS UNION SCHOOL DISTRICT MASTER AGREEMENT FOR INSTRUCTIONAL DAY AND SUPPLEMENTAL ELOP ENRICHMENT SERVICES

Play Marimba Programs LLC | SunRidge School | 2026-2027

DISTRICT	Twin Hills Union School District
CONTRACTOR	Play Marimba Programs LLC
SERVICE LOCATION	SunRidge School
TERM	2026-2027 School Year

Purpose

This Master Agreement ("Agreement") is entered into between Twin Hills Union School District ("DISTRICT") and Play Marimba Programs LLC ("CONTRACTOR") for instructional-day and supplemental Expanded Learning Opportunities Program ("ELOP") marimba enrichment services to be provided at SunRidge School during the 2026-2027 school year.

The parties intend this Agreement to provide one contractual framework for two distinct service components: (1) instructional-day marimba/music enrichment, and (2) supplemental after-school ELOP marimba enrichment. The applicable scope, schedule, compensation, and funding source for each component are identified in the Exhibits.

1. Services and Program Purpose

- a. CONTRACTOR shall provide marimba and music enrichment services at SunRidge School as described in the Exhibits.
- b. Instructional-day services shall include marimba instruction and use of CONTRACTOR-provided classroom instruments for the grade levels, cohorts, and schedule identified in Exhibit A. Services are intended to supplement the DISTRICT's instructional program and shall be provided during the regular school day.
- c. Supplemental ELOP services shall include after-school marimba enrichment for enrolled students as described in Exhibit C.
- d. For ELOP services, CONTRACTOR is a supplemental enrichment partner and is not the DISTRICT's designated core ELOP provider. Overall ELOP administration, official attendance, student custody outside the scheduled CONTRACTOR enrichment period, and student dismissal shall remain with the DISTRICT or its designated core ELOP provider.
- e. The parties shall mutually establish and confirm program days, class periods, enrollment/capacity, instructional hours, and service locations before services begin. Material changes to scope, schedule, or compensation shall be documented in writing.

2. Term

This Agreement shall be effective for the 2026-2027 school year. Services are anticipated to commence on or about August 19, 2026 and continue through May 28, 2027, subject to the DISTRICT calendar and the Exhibits. This Agreement may be terminated pursuant to Section 15.

3. Instructional-Day Services

- a. CONTRACTOR shall provide instructional-day marimba enrichment at SunRidge School for the cohorts identified in Exhibit A. The current program plan identifies instructional-day cohorts for grades 4 and 5.

- b.** DISTRICT shall identify participating classes and students and coordinate the instructional schedule with CONTRACTOR. CONTRACTOR shall communicate with the site administrator and instructional staff as reasonably necessary regarding program implementation and student participation.
- c.** CONTRACTOR shall be permitted up to four (4) sick days during the contract term. CONTRACTOR shall promptly notify the DISTRICT of any absence. Missed instructional days may be rescheduled by mutual agreement. If missed services are not made up during the term, compensation may be reduced proportionately for services not provided.
- d.** Instructional-day services, schedules, enrollment/capacity, and compensation are further described in Exhibits A and C.

4. Supplemental ELOP Services: Enrollment, Supervision, Attendance and Dismissal

- a. Student Eligibility and Enrollment.** CONTRACTOR shall provide ELOP enrichment services only to students identified and enrolled through the DISTRICT's ELOP structure. Enrollment shall be coordinated with SunRidge School and the designated core ELOP provider. To the extent required by applicable law, enrollment priority shall be provided to eligible ELOP pupils.
- b. Core ELOP Check-In.** Students participating in CONTRACTOR-provided ELOP enrichment shall first report to the DISTRICT's designated core ELOP provider for daily check-in and attendance before participating in the supplemental enrichment activity.
- c. Attendance and Accountability.** The designated core ELOP provider shall maintain the official ELOP attendance records and student accountability for reporting, compliance, and audit purposes. CONTRACTOR shall maintain program rosters and service records sufficient to verify participation in its supplemental enrichment sessions and shall provide such information to the DISTRICT upon request.
- d. Custody and Supervision.** Students shall remain under the custodial responsibility of the designated core ELOP provider except during the scheduled CONTRACTOR enrichment period, at which time CONTRACTOR shall assume direct supervision of participating students. At the conclusion of each session, CONTRACTOR shall promptly return students to the designated core ELOP provider.
- e. Student Release.** CONTRACTOR shall not independently release ELOP students to parents, guardians, siblings, or other authorized persons unless specifically directed by the site administrator or designated core ELOP provider. Student dismissal shall occur through the established ELOP dismissal process.
- f. Communication.** CONTRACTOR shall promptly communicate attendance discrepancies, student absences, behavioral concerns, injuries, illnesses, or other health or safety concerns to the designated core ELOP provider and site administrator, as appropriate.

5. Compensation, Funding and Invoicing

- a. Total Agreement Authority.** The DISTRICT agrees to pay CONTRACTOR a total amount not to exceed Forty-Five Thousand Dollars (\$45,000) for services satisfactorily performed in accordance with this Agreement. The program service and compensation structure is set forth in Exhibit A.
- b. Funding.** Instructional-day and supplemental ELOP costs shall be charged to the applicable DISTRICT funding source, including Proposition 28 carryover and ELOP funds, as applicable to the services provided and consistent with program requirements.

c. Invoicing and Payment Schedule. CONTRACTOR shall submit invoices in accordance with the following schedule: \$15,000 on or about September 15, 2026; \$15,000 on or about December 15, 2026; and \$15,000 on or about June 1, 2027. Each invoice shall identify the applicable service period and certify that contracted services for that period were provided, subject to approved absences, schedule adjustments, or amendments.

d. Payment Terms. Payment shall be made through the DISTRICT's regular accounts payable process on a Net Thirty (30) basis following receipt of a complete and accurate invoice and any supporting documentation reasonably required to verify services. The DISTRICT shall not be obligated to pay for services not performed, except as expressly provided in this Agreement or mutually agreed in writing.

6. Independent Contractor Status

a. CONTRACTOR is an independent contractor and not an employee, officer, partner, or agent of DISTRICT. CONTRACTOR shall be solely responsible for all taxes, payroll obligations, workers' compensation obligations, and employee benefits relating to CONTRACTOR and its personnel.

b. CONTRACTOR shall be responsible for the selection, supervision, direction, compensation, and conduct of its personnel and shall ensure that all personnel assigned to DISTRICT students satisfy the requirements of this Agreement.

7. Staffing, Supervision, Fingerprinting and Training

a. Staffing and Supervision. CONTRACTOR shall provide adequate adult supervision at all times while students are under CONTRACTOR's supervision and shall maintain staffing sufficient to safely provide the agreed services.

b. ELOP Staffing Ratios and Qualifications. For supplemental ELOP services, CONTRACTOR shall maintain a minimum adult-to-student ratio of one (1) adult for every ten (10) Transitional Kindergarten/Kindergarten pupils and one (1) adult for every twenty (20) pupils in grades 1-6, or any more restrictive ratio required by applicable law. These ratios shall be maintained while students are under CONTRACTOR's supervision. Personnel counted toward required ELOP staffing ratios shall meet the DISTRICT's minimum qualifications for an instructional aide, as applicable to the services provided.

c. Screening. Before any employee or approved subcontractor has contact with students, CONTRACTOR shall ensure completion of all applicable California fingerprinting/criminal background requirements, including required DOJ/FBI clearances, and current tuberculosis clearance. If CONTRACTOR is unable to independently facilitate required DOJ/FBI fingerprint clearance, the DISTRICT may, when arranged and approved in advance, facilitate the fingerprinting process on CONTRACTOR's behalf. CONTRACTOR or the individual being fingerprinted shall be responsible for all associated fingerprinting, Live Scan, DOJ/FBI, and processing fees. DISTRICT facilitation does not shift CONTRACTOR's responsibility for ensuring required clearances are completed before student contact.

d. Training. CONTRACTOR shall ensure that personnel assigned to provide ELOP services complete training appropriate to their roles and responsibilities, including, as applicable, mandated reporter/child abuse and neglect reporting, child abuse prevention, student health and safety, emergency procedures, CPR/First Aid, and applicable DISTRICT or site-specific procedures. CONTRACTOR shall comply with any additional training requirements applicable to the services provided and shall provide verification of completed training upon DISTRICT request.

e. Certification and Verification. Prior to commencement of services, CONTRACTOR shall provide the DISTRICT with written certification identifying personnel assigned to provide services to DISTRICT students and confirming that each identified individual has satisfied applicable fingerprinting/DOJ/FBI clearance, tuberculosis clearance, and required training requirements. Upon DISTRICT request, CONTRACTOR shall provide an updated certification identifying currently assigned personnel and verifying continued compliance. CONTRACTOR shall promptly notify the DISTRICT of personnel changes and shall ensure that newly assigned personnel

satisfy applicable requirements before student contact. For personnel assigned to supplemental ELOP services, the certification shall also confirm compliance with applicable staffing ratio and qualification requirements.

8. Student Health, Safety and Incident Reporting

- a. CONTRACTOR shall comply with DISTRICT and site health, safety, emergency, student conduct, visitor, and emergency response procedures applicable to the services.
- b. While students are participating in CONTRACTOR-provided activities, CONTRACTOR shall exercise reasonable care and supervision and shall immediately notify the site administrator and, for ELOP services, the designated core ELOP provider of illness or injury, significant behavioral incidents, suspected child abuse or neglect, allegations involving CONTRACTOR personnel, law-enforcement involvement, or other events affecting student safety.
- c. When requested by the DISTRICT, CONTRACTOR shall provide a written incident report within twenty-four (24) hours of the incident or notification of the incident, or sooner when required by law, DISTRICT procedure, or the circumstances. CONTRACTOR shall promptly provide any additional information reasonably requested by the DISTRICT for insurance, risk management, investigation, or reporting purposes.

9. Nondiscrimination, Accessibility and Student Supports

CONTRACTOR shall provide services without unlawful discrimination and shall comply with applicable federal and state nondiscrimination and accessibility requirements. CONTRACTOR shall work in good faith with the DISTRICT to support reasonable access and participation for students with disabilities and other identified student needs, consistent with the nature of the contracted program and applicable law.

10. Confidentiality and Student Privacy

- a. CONTRACTOR shall comply with applicable federal and state student privacy laws, including FERPA and applicable California student privacy requirements.
- b. CONTRACTOR shall use student information only as necessary to perform the contracted services, protect such information from unauthorized disclosure, and return or securely destroy DISTRICT-provided student information when no longer required for the services or applicable record-retention obligations.
- c. CONTRACTOR shall not create or maintain independent student educational records except as authorized by the DISTRICT.

11. Facilities, Materials, Instruments and Equipment

- a. DISTRICT shall provide appropriate instructional space at SunRidge School, secure instrument storage, and reasonable access to a classroom television or equivalent display equipment necessary for instruction.
- b. CONTRACTOR shall provide all labor, materials, instruments, equipment, supplies, and other items necessary to perform the services under this Agreement.
- c. All instruments, equipment, curriculum materials, teaching methods, instructional videos, arrangements, and educational content provided by CONTRACTOR remain the sole property and intellectual property of CONTRACTOR. DISTRICT acquires no ownership interest in such property.
- d. DISTRICT shall be responsible for the full replacement cost of any instruments or equipment that are lost, stolen, or damaged while in DISTRICT's possession or control, excluding ordinary wear and tear.
- e. **Equipment Inventory.** Prior to commencement of services, CONTRACTOR shall provide DISTRICT with a complete inventory of all instruments and equipment placed in DISTRICT possession or control. The inventory shall be attached to and incorporated into this Agreement as Exhibit H – Contractor Instrument and Equipment Inventory. CONTRACTOR shall update the inventory in writing whenever instruments or equipment are added, removed, or replaced.

f. CONTRACTOR shall use DISTRICT facilities only for authorized services, comply with site rules, maintain program areas in reasonable condition, and promptly report facility or equipment concerns to the site administrator.

12. Insurance

a. During the term, CONTRACTOR shall maintain: (i) Workers' Compensation insurance as required by California law; (ii) Commercial General Liability insurance of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate; (iii) Hired and Non-Owned Automobile Liability insurance of not less than \$1,000,000 combined single limit when applicable; and (iv) Sexual Abuse and Molestation coverage of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.

b. DISTRICT, its Board, officers, employees, agents, and volunteers shall be named as additional insureds on applicable liability coverage. CONTRACTOR shall provide certificates of insurance and applicable endorsements before services begin.

13. Indemnification

a. To the fullest extent permitted by law, CONTRACTOR shall indemnify, defend, and hold harmless DISTRICT, its Board, officers, employees, agents, and volunteers from claims, damages, losses, liabilities, costs, and expenses, including reasonable attorneys' fees, to the extent arising from the negligent acts, omissions, or willful misconduct of CONTRACTOR, its employees, agents, or approved subcontractors.

b. DISTRICT shall indemnify and hold harmless CONTRACTOR to the extent claims arise from the negligent acts, omissions, or willful misconduct of DISTRICT. Neither party shall indemnify the other for the other party's sole negligence or willful misconduct.

14. ELOP Compliance and Audit

a. For supplemental ELOP services, CONTRACTOR shall comply with applicable elements of Education Code section 46120, the DISTRICT's adopted ELOP Plan, and other ELOP requirements relevant to the contracted services. ELOP services shall provide safe, engaging, developmentally appropriate enrichment experiences that complement the regular instructional program and are consistent with the DISTRICT's adopted ELOP Plan.

b. CONTRACTOR shall maintain program rosters and service records identifying participating students, dates of service, program start and end times, staffing, and sufficient documentation to verify that contracted ELOP services were provided. CONTRACTOR shall cooperate with the DISTRICT, the designated core ELOP provider, auditors, and other authorized oversight entities by providing documentation reasonably necessary for ELOP monitoring, reporting, audit, or program review.

c. CONTRACTOR is not responsible for maintaining the DISTRICT's official ELOP attendance records. CONTRACTOR shall retain records supporting its ELOP services for the period required by applicable law and audit requirements and shall make such records available to the DISTRICT upon reasonable request. Any fiscal penalty or audit disallowance directly resulting from CONTRACTOR's documented failure to perform a responsibility expressly assigned under this Agreement shall be the responsibility of CONTRACTOR to the extent permitted by law.

d. **Family Fees.** CONTRACTOR shall not charge participating students or families any fee for ELOP services provided under this Agreement unless expressly authorized in writing by the DISTRICT.

15. Termination, Cancellations and Program Interruptions

- a. Either party may terminate this Agreement upon thirty (30) calendar days' written notice. Before termination for reasons other than an immediate health/safety concern or material breach, the parties shall make a good-faith effort to resolve concerns and minimize disruption to students.
- b. Either party may terminate for material breach if the breach is not cured within ten (10) calendar days after written notice, unless the breach is not reasonably curable or presents an immediate threat to student health or safety.
- c. Upon termination, CONTRACTOR shall be compensated only for services satisfactorily performed through the effective date of termination and approved non-cancellable costs, if any, documented to the DISTRICT.
- d. School closures, testing, assemblies, field trips, calendar changes, emergency conditions, or other interruptions may require schedule adjustments. The parties shall make reasonable efforts to reschedule affected services. Material changes to scope, service days, or compensation require a written amendment.

16. Assignment and Subcontracting

Neither party may assign this Agreement without prior written consent. CONTRACTOR shall not subcontract direct student services without prior written approval of DISTRICT. Any approved subcontractor shall satisfy the same applicable background, insurance, confidentiality, safety, and compliance requirements as CONTRACTOR.

17. Compliance with Laws

Both parties shall comply with all applicable federal, state, and local laws and regulations relating to performance of this Agreement.

18. Force Majeure

Neither party shall be liable for failure to perform caused by events beyond its reasonable control. The parties shall confer regarding rescheduling, alternate performance, or an equitable adjustment to compensation when a force majeure event materially prevents delivery of contracted services.

19. Entire Agreement; Amendments; Governing Law

This Agreement, including its Exhibits, constitutes the entire agreement between the parties and supersedes prior understandings regarding the services described herein. Amendments must be in writing and signed by authorized representatives of both parties. If any provision is invalid or unenforceable, the remaining provisions remain in effect. California law governs this Agreement, with venue in Sonoma County, California.

SIGNATURES

TWIN HILLS UNION SCHOOL DISTRICT

Signature: 

Dana Pedersen, Superintendent

08/16/2026

Date: _____

Anticipated Board Ratification Date: August 20, 2026

PLAY MARIMBA PROGRAMS LLC

Signature: 

Tobias Sparks, Founder

Date: 08/16/2026

EXHIBITS

Exhibit A – Program Scope, Enrollment & Compensation

Cohort	Grades	Service	Days	Session	Max Enrollment	Annual Allocation
A	4	Instructional Day	W/F	45 min	30	\$15,000
B	5	Instructional Day	W/F	45 min	30	\$15,000
C	6-8	Supplemental ELOP	W/F	45 min	20 (1:20)	\$15,000

Total Agreement: \$45,000. Current provider schedule anticipates approximately 68-72 sessions for each instructional-day cohort and approximately 60-64 after-school sessions, with no less than 32 and no more than 36 service weeks per year, subject to the DISTRICT calendar and mutually approved schedule adjustments.

Funding: Instructional-day services may be supported with Proposition 28 carryover funds and supplemental ELOP services with ELOP funds, as applicable to the services provided and DISTRICT fiscal requirements.

Exhibit B – ELOP Collaborative Framework

Twin Hills Union School District ELOP Partnership Model

1. DISTRICT Compliance / Program Oversight	2. CORE ELOP PROVIDER Enrollment, Attendance, Custody & Dismissal	3. SUPPLEMENTAL PROVIDER Qualified Staff, Ratios, Enrichment, Safety & Documentation
Program oversight and compliance; ELOP Plan implementation and monitoring; fiscal oversight and funding management; contracts, risk management, vendor monitoring; data reporting and audit readiness.	Manages ELOP enrollment and eligibility; daily check-in and official attendance; overall student accountability; supervision before/after enrichment; custody except during scheduled enrichment; dismissal and family coordination.	Provides specialized enrichment; uses qualified staff; maintains required ELOP ratios; provides safe and engaging programming; follows safety/training/reporting requirements; maintains rosters and service records; returns students to core provider.

Together, the DISTRICT, core ELOP provider, and supplemental provider work to support student success through clear roles, communication, accountability, continuity, enrichment quality, safety, and documentation.

Exhibit C – Program Calendar and Schedule

Cohort	Service	Days	Start Date	End Date	Location / Instructor
A – Grade 4	Instructional Day	W/F	Aug. 19, 2026	May 27, 2027	SunRidge / Library; Warren Mann / Tobias Sparks
B – Grade 5	Instructional Day	W/F	Aug. 19, 2026	May 27, 2027	SunRidge / Library; Warren Mann / Tobias Sparks
C – Grades 6-8	Supplemental ELOP	W/F	Aug. 26, 2026	May 27, 2027	SunRidge / Library; Warren Mann / Tobias Sparks

Exact class periods and after-school start/end times shall be confirmed with SunRidge School before services begin. Material schedule changes shall be documented in writing.

Exhibit D – ELOP Student Accountability and Handoff

1. Core ELOP Check-In	Student reports to the designated core ELOP provider; official attendance is recorded.
2. Transfer to Supplemental Enrichment	Core provider releases enrolled students to Play Marimba for the scheduled enrichment period.
3. Play Marimba Supervision	Play Marimba assumes direct supervision and maintains its program roster during the scheduled session.
4. Return to Core ELOP	At session conclusion, Play Marimba returns students to the designated core ELOP provider.
5. Dismissal	Parent/guardian release occurs through the core ELOP provider under established DISTRICT/site procedures.

Exhibit E – Staffing Compliance Certification

- ☐ Staff roster attached (if applicable)
- ☐ DOJ/FBI clearances complete: DOJ Letter _____ District Performed _____
- ☐ TB clearances complete
- ☐ Mandated Reporter and/or Child Abuse & Neglect training complete, as applicable
- ☐ ELOP staffing ratios and qualifications maintained
- ☐ CPR/First Aid (if applicable)

DISTRICT Authorized Representative: _____ Date: _____

Exhibit F – Insurance and Required Documents

- ☐ Certificate of Insurance Expiration Date: _____
- ☐ Additional Insured Endorsement(s), as applicable
- ☐ W-9

Exhibit G – Emergency Procedures Acknowledgement

- ☐ Fire ☐ Earthquake ☐ Lockdown/Secure the Campus ☐ Evacuation
- ☐ Medical Emergency ☐ Air Quality ☐ Student Release Procedures

DISTRICT Representative Signature: _____ Date: _____

Exhibit H – Contractor Instrument and Equipment Inventory

CONTRACTOR shall complete this Exhibit before services begin and update it in writing whenever instruments or equipment placed in DISTRICT possession or control are added, removed, or replaced.

Item / Instrument	Description / Model	Quantity	Replacement Cost per Item	Total Replacement Value
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TOTAL REPLACEMENT VALUE \$ _____

Certification: CONTRACTOR certifies that the inventory above accurately identifies the instruments and equipment placed in DISTRICT possession or control and the applicable replacement costs as of the date below. This inventory is maintained for purposes of Section 11 of the Agreement and may be updated in writing during the Agreement term.

CONTRACTOR Representative: _____ Date: _____

TWIN HILLS UNION SCHOOL DISTRICT MASTER AGREEMENT FOR INSTRUCTIONAL DAY AND SUPPLEMENTAL ELOP ENRICHMENT SERVICES

Art and Soul School of Creative and Performing Arts | Apple Blossom School | 2026-2027

DISTRICT	Twin Hills Union School District
CONTRACTOR	Art and Soul School of Creative and Performing Arts
SERVICE LOCATION	Apple Blossom School
TERM	2026-2027 School Year

Purpose

This Master Agreement (“Agreement”) is entered into between Twin Hills Union School District (“DISTRICT”) and Art and Soul School of Creative and Performing Arts (“CONTRACTOR”) for instructional-day and supplemental Expanded Learning Opportunities Program (“ELOP”) enrichment services to be provided at Apple Blossom School during the 2026-2027 school year.

The parties intend this Agreement to provide one contractual framework for two distinct service components: (1) instructional-day arts enrichment supported by Proposition 28 carryover funds, and (2) supplemental after-school enrichment supported by ELOP funds. The applicable scope, schedule, compensation, and funding source for each component are identified in the Exhibits.

1. Services and Program Purpose

- a. CONTRACTOR shall provide arts enrichment services to students in grades TK-5 at Apple Blossom School as described in the Exhibits.
- b. Instructional-day services shall include ceramics enrichment and related arts instruction consistent with the agreed Apple Blossom enrichment schedule. Services are intended to supplement the DISTRICT’s instructional program and shall be provided during the regular school day.
- c. Supplemental ELOP services shall include after-school arts enrichment, which may include visual art, dance, music, ceramics, or other mutually approved enrichment offerings described in the applicable Exhibit.
- d. For ELOP services, CONTRACTOR is a supplemental enrichment partner and is not the DISTRICT’s designated core ELOP provider. Overall ELOP administration, official attendance, student custody outside the scheduled CONTRACTOR enrichment period, and student dismissal shall remain with the DISTRICT or its designated core ELOP provider.
- e. The parties shall mutually establish program days, class periods, enrollment/capacity, instructional hours, and service locations before services begin. Material changes to scope, schedule, or compensation shall be documented in writing.

2. Term

This Agreement shall be effective for the 2026-2027 school year. Instructional-day services are anticipated to begin on or about August 17, 2026 and continue through May 28, 2027, subject to the DISTRICT calendar and the Exhibits. ELOP service dates shall be established in the applicable Exhibit. This Agreement may be terminated pursuant to Section 15.

3. Instructional-Day Services

- a. CONTRACTOR shall provide instructional-day arts enrichment for students in grades TK-5 at Apple Blossom School. The current program design includes ceramics enrichment aligned with the Apple Blossom enrichment rotation.
- b. Instructional-day classes may range approximately from 20 to 28 students, consistent with the current program proposal and site schedule.
- c. DISTRICT shall identify participating classes and students and shall coordinate the instructional schedule with CONTRACTOR. CONTRACTOR shall communicate with the site administrator and instructional staff as reasonably necessary regarding program implementation and student participation.
- d. Instructional-day services, schedules, hours, materials, and compensation are further described in Exhibits A and B.

4. Supplemental ELOP Services: Enrollment, Supervision, Attendance and Dismissal

- a. **Student Eligibility and Enrollment.** CONTRACTOR shall provide ELOP enrichment services only to students identified and enrolled through the DISTRICT's ELOP structure. Enrollment shall be coordinated with Apple Blossom School and the designated core ELOP provider. To the extent required by applicable law, enrollment priority shall be provided to eligible ELOP pupils.
- b. **Core ELOP Check-In.** Students participating in CONTRACTOR-provided ELOP enrichment shall first report to the DISTRICT's designated core ELOP provider for daily check-in and attendance before participating in the supplemental enrichment activity.
- c. **Attendance and Accountability.** The designated core ELOP provider shall maintain the official ELOP attendance records and student accountability for reporting, compliance, and audit purposes. CONTRACTOR shall maintain program rosters and service records sufficient to verify participation in its supplemental enrichment sessions and shall provide such information to the DISTRICT upon request.
- d. **Custody and Supervision.** Students shall remain under the custodial responsibility of the designated core ELOP provider except during the scheduled CONTRACTOR enrichment period, at which time CONTRACTOR shall assume direct supervision of participating students. At the conclusion of each session, CONTRACTOR shall promptly return students to the designated core ELOP provider.
- e. **Student Release.** CONTRACTOR shall not independently release ELOP students to parents, guardians, siblings, or other authorized persons unless specifically directed by the site administrator or designated core ELOP provider. Student dismissal shall occur through the established ELOP dismissal process.
- f. **Communication.** CONTRACTOR shall promptly communicate attendance discrepancies, student absences, behavioral concerns, injuries, illnesses, or other health or safety concerns to the designated core ELOP provider and site administrator, as appropriate.

5. Compensation, Funding and Invoicing

a. Instructional-Day Services. The DISTRICT agrees to compensate CONTRACTOR for instructional-day services in an amount not to exceed Seventy Thousand Dollars (\$70,000). These services shall be supported by Proposition 28 carryover funds, subject to applicable funding requirements.

b. Supplemental ELOP Services. The DISTRICT agrees to compensate CONTRACTOR for supplemental ELOP services in an amount not to exceed Forty Thousand Dollars (\$40,000). These services shall be supported by ELOP funds, subject to applicable ELOP requirements.

c. Total Agreement Authority. Total compensation under this Agreement shall not exceed One Hundred Ten Thousand Dollars (\$110,000) without a written amendment approved in accordance with DISTRICT requirements.

d. Invoicing. CONTRACTOR shall submit invoices to the DISTRICT through the DISTRICT's regular accounts payable process. Invoices shall separately identify instructional-day and ELOP services, the applicable service period, services performed, and the funding/program component to which the charges apply.

e. Payment Terms. Payment shall be made on a Net Thirty (30) basis following receipt of a complete and accurate invoice and any supporting documentation reasonably required to verify services. The DISTRICT shall not be obligated to pay for services not performed, except as expressly provided in this Agreement or mutually agreed in writing.

6. Independent Contractor Status

a. CONTRACTOR is an independent contractor and not an employee, officer, partner, or agent of DISTRICT. CONTRACTOR shall be solely responsible for all taxes, payroll obligations, workers' compensation obligations, and employee benefits relating to CONTRACTOR and its personnel.

b. CONTRACTOR shall be responsible for the selection, supervision, direction, compensation, and conduct of its personnel and shall ensure that all personnel assigned to DISTRICT students satisfy the requirements of this Agreement.

7. Staffing, Supervision, Fingerprinting and Training

a. Staffing and Supervision. CONTRACTOR shall provide adequate adult supervision at all times while students are under CONTRACTOR's supervision and shall maintain staffing sufficient to safely provide the agreed services.

b. ELOP Staffing Ratios and Qualifications. For supplemental ELOP services, CONTRACTOR shall maintain a minimum adult-to-student ratio of one (1) adult for every ten (10) Transitional Kindergarten/Kindergarten pupils and one (1) adult for every twenty (20) pupils in grades 1-6, or any more restrictive ratio required by applicable law. These ratios shall be maintained while students are under CONTRACTOR's supervision. Personnel counted toward required ELOP staffing ratios shall meet the DISTRICT's minimum qualifications for an instructional aide, as applicable to the services provided.

c. Screening. Before any employee or approved subcontractor has contact with students, CONTRACTOR shall ensure completion of all applicable California fingerprinting/criminal background requirements, including required DOJ/FBI clearances, and current tuberculosis clearance. If CONTRACTOR is unable to independently facilitate required DOJ/FBI fingerprint clearance, the DISTRICT may, when arranged and approved in advance, facilitate the fingerprinting process on CONTRACTOR's behalf. CONTRACTOR or the individual being fingerprinted shall be responsible for

all associated fingerprinting, Live Scan, DOJ/FBI, and processing fees. DISTRICT facilitation does not shift CONTRACTOR's responsibility for ensuring required clearances are completed before student contact.

d. Training. CONTRACTOR shall ensure that personnel assigned to provide ELOP services complete training appropriate to their roles and responsibilities, including, as applicable, mandated reporter/child abuse and neglect reporting, child abuse prevention, student health and safety, emergency procedures, CPR/First Aid, and applicable DISTRICT or site-specific procedures. CONTRACTOR shall comply with any additional training requirements applicable to the services provided and shall provide verification of completed training upon DISTRICT request.

e. Certification and Verification. Prior to the commencement of services, CONTRACTOR shall provide the DISTRICT with written certification identifying personnel assigned to provide services to DISTRICT students and confirming that each identified individual has satisfied applicable fingerprinting/DOJ/FBI clearance, tuberculosis clearance, and required training requirements. Upon DISTRICT request, CONTRACTOR shall provide an updated certification identifying currently assigned personnel and verifying continued compliance. CONTRACTOR shall promptly notify the DISTRICT of personnel changes and shall ensure that newly assigned personnel satisfy applicable requirements before student contact. For personnel assigned to supplemental ELOP services, the certification shall also confirm compliance with applicable staffing ratio and qualification requirements.

8. Student Health, Safety and Incident Reporting

a. CONTRACTOR shall comply with DISTRICT and site health, safety, emergency, student conduct, visitor, and emergency response procedures applicable to the services.

b. While students are participating in CONTRACTOR-provided activities, CONTRACTOR shall exercise reasonable care and supervision and shall immediately notify the site administrator and, for ELOP services, the designated core ELOP provider of illness or injury, significant behavioral incidents, suspected child abuse or neglect, allegations involving CONTRACTOR personnel, law-enforcement involvement, or other events affecting student safety.

c. When requested by the DISTRICT, CONTRACTOR shall provide a written incident report within twenty-four (24) hours of the incident or notification of the incident, or sooner when required by law, DISTRICT procedure, or the circumstances. CONTRACTOR shall promptly provide any additional information reasonably requested by the DISTRICT for insurance, risk management, investigation, or reporting purposes.

9. Nondiscrimination, Accessibility and Student Supports

CONTRACTOR shall provide services without unlawful discrimination and shall comply with applicable federal and state nondiscrimination and accessibility requirements. CONTRACTOR shall work in good faith with the DISTRICT to support reasonable access and participation for students with disabilities and other identified student needs, consistent with the nature of the contracted program and applicable law.

10. Confidentiality and Student Privacy

a. CONTRACTOR shall comply with applicable federal and state student privacy laws, including FERPA and applicable California student privacy requirements.

b. CONTRACTOR shall use student information only as necessary to perform the contracted services, protect such information from unauthorized disclosure, and return or securely destroy DISTRICT-provided student information when no longer required for the services or applicable record-retention obligations.

c. CONTRACTOR shall not create or maintain independent student educational records except as authorized by the DISTRICT.

11. Facilities, Materials and Equipment

a. DISTRICT shall provide appropriate instructional space at Apple Blossom School and reasonable access to facilities necessary for CONTRACTOR to perform the authorized services.

b. CONTRACTOR shall provide the labor, instructional materials, supplies, and equipment identified as CONTRACTOR responsibilities in the Exhibits. DISTRICT-funded materials or supplies shall remain subject to applicable funding requirements and DISTRICT property procedures.

c. CONTRACTOR shall use DISTRICT facilities only for authorized services, comply with site rules, maintain program areas in reasonable condition, promptly report damage, and be responsible for damage beyond ordinary wear and tear caused by CONTRACTOR personnel or operations.

12. Insurance

a. During the term, CONTRACTOR shall maintain: (i) Workers' Compensation insurance as required by California law; (ii) Commercial General Liability insurance of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate; (iii) Hired and Non-Owned Automobile Liability insurance of not less than \$1,000,000 combined single limit when applicable; and (iv) Sexual Abuse and Molestation coverage of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.

b. DISTRICT, its Board, officers, employees, agents, and volunteers shall be named as additional insureds on applicable liability coverage. CONTRACTOR shall provide certificates of insurance and applicable endorsements before services begin.

13. Indemnification

a. To the fullest extent permitted by law, CONTRACTOR shall indemnify, defend, and hold harmless DISTRICT, its Board, officers, employees, agents, and volunteers from claims, damages, losses, liabilities, costs, and expenses, including reasonable attorneys' fees, to the extent arising from the negligent acts, omissions, or willful misconduct of CONTRACTOR, its employees, agents, or approved subcontractors.

b. DISTRICT shall indemnify and hold harmless CONTRACTOR to the extent claims arise from the negligent acts, omissions, or willful misconduct of DISTRICT. Neither party shall indemnify the other for the other party's sole negligence or willful misconduct.

14. ELOP Compliance and Audit

a. For supplemental ELOP services, CONTRACTOR shall comply with applicable elements of Education Code section 46120, the DISTRICT's adopted ELOP Plan, and other ELOP requirements relevant to the contracted services. ELOP services shall provide safe, engaging, developmentally appropriate enrichment experiences that complement the regular instructional program and are consistent with the DISTRICT's adopted ELOP Plan.

b. CONTRACTOR shall maintain program rosters and service records identifying participating students, dates of service, program start and end times, staffing, and sufficient documentation to

verify that contracted ELOP services were provided. CONTRACTOR shall cooperate with the DISTRICT, the designated core ELOP provider, auditors, and other authorized oversight entities by providing documentation reasonably necessary for ELOP monitoring, reporting, audit, or program review.

c. CONTRACTOR is not responsible for maintaining the DISTRICT's official ELOP attendance records. CONTRACTOR shall retain records supporting its ELOP services for the period required by applicable law and audit requirements and shall make such records available to the DISTRICT upon reasonable request. Any fiscal penalty or audit disallowance directly resulting from CONTRACTOR's documented failure to perform a responsibility expressly assigned under this Agreement shall be the responsibility of CONTRACTOR to the extent permitted by law.

d. Family Fees. CONTRACTOR shall not charge participating students or families any fee for ELOP services provided under this Agreement unless expressly authorized in writing by the DISTRICT.

15. Termination, Cancellations and Program Interruptions

a. Either party may terminate this Agreement upon thirty (30) calendar days' written notice. Before termination for reasons other than an immediate health/safety concern or material breach, the parties shall make a good-faith effort to resolve concerns and minimize disruption to students.

b. Either party may terminate for material breach if the breach is not cured within ten (10) calendar days after written notice, unless the breach is not reasonably curable or presents an immediate threat to student health or safety.

c. Upon termination, CONTRACTOR shall be compensated only for services satisfactorily performed through the effective date of termination and approved non-cancellable costs, if any, documented to the DISTRICT.

d. School closures, testing, assemblies, field trips, calendar changes, emergency conditions, or other interruptions may require schedule adjustments. The parties shall make reasonable efforts to reschedule affected services. Material changes to scope, service days, or compensation require a written amendment.

16. Assignment and Subcontracting

Neither party may assign this Agreement without prior written consent. CONTRACTOR shall not subcontract direct student services without prior written approval of DISTRICT. Any approved subcontractor shall satisfy the same applicable background, insurance, confidentiality, safety, and compliance requirements as CONTRACTOR.

17. Compliance with Laws

Both parties shall comply with all applicable federal, state, and local laws and regulations relating to performance of this Agreement.

18. Force Majeure

Neither party shall be liable for failure to perform caused by events beyond its reasonable control. The parties shall confer regarding rescheduling, alternate performance, or an equitable adjustment to compensation when a force majeure event materially prevents delivery of contracted services.

19. Entire Agreement; Amendments; Governing Law

This Agreement, including its Exhibits, constitutes the entire agreement between the parties and supersedes prior understandings regarding the services described herein. Amendments must be in writing and signed by authorized representatives of both parties. If any provision is invalid or unenforceable, the remaining provisions remain in effect. California law governs this Agreement, with venue in Sonoma County, California.

SIGNATURES

TWIN HILLS UNION SCHOOL DISTRICT

Signature: _____

Dana Pedersen, Superintendent

Date: _____

Board Approval Date: August 20, 2026

ART AND SOUL SCHOOL OF CREATIVE AND PERFORMING ARTS

Signature: _____

Lauren Kushins, Owner

Date: _____

Additional Authorized Representative (if applicable):

EXHIBITS

Exhibit A – Instructional Day Programming & Costs- (Prop 28 Funds)

The total program fee for services described in this Agreement is: **\$69,288.75** (not to exceed \$70,000.00) for Instructional Day services.

August 2026 (11 days)	Teacher Cost		Assistant Cost	
Week: 17, 18, 19, 20, 21	6 hours x 165 = \$990 4.5 hours x 100 = \$450	\$1440	7 hours x 50 = \$350	\$350
Week: 24, 25, 26, 27, 28	6 hours x 165 = \$990 4.5 hours x 100 = \$450	\$1440	7 hours x 50 = \$350	\$350
September 2026 (21 days)				
Week: 31, 1, 2, 3, 4	6 hours x 165 = \$990 4.5 hours x 100 = \$450	\$1440	7 hours x 50 = \$350	\$350
Week: 7, 8, 9, 10, 11 (no school 7th)	4.5 hours x 165 = \$742.50 3.5 hours x 100 = \$350	\$1092.50	5.5 hours x 50 = \$275	\$275
Week: 14, 15, 16, 17, 18	6 hours x 165 = \$990 4.5 hours x 100 = \$450	\$1440	7 hours x 50 = \$350	\$350
Week: 21, 22, 23, 24, 25	6 hours x 165 = \$990 4.5 hours x 100 = \$450	\$1440	7 hours x 50 = \$350	\$350
October 2026 (16 days)	Week: 26, 27, 28, 29, 30 (no afternoons - conference week)			
Week: 28, 29, 30, 1, 2	6 hours x 165 = \$990 4.5 hours x 100 = \$450	\$1440	7 hours x 50 = \$350	\$350
Week: 5, 6, 7, 8, 9	6 hours x 165 = \$990 4.5 hours x 100 = \$450	\$1440	7 hours x 50 = \$350	\$350
Week: 12, 13, 14, 15, 16 (no school)	5.25 hours x 165 = \$866.25 3.75 hours x 100 = \$375	\$1241.25	6.25 hours x 50 = \$312.50	\$312.50
Week: 19, 20, 21, 22, 23	6 hours x 165 = \$990 4.5 hours x 100 = \$450	\$1440	7 hours x 50 = \$350	\$350
November 2026 (15 days)	Thanksgiving Week - No School - November 23rd - 27th			
Week: 2, 3, 4, 5, 6	6 hours x 165 = \$990 4.5 hours x 100 = \$450	\$1440	7 hours x 50 = \$350	\$350
Week: 9, 10, 11, 12, 13 (no School - 11th)	5.25 hours x 165 = \$866.25 3.75 hours x 100 = \$375	\$1241.25	6.25 hours x 50 = \$312.50	\$312.50
Week: 16, 17, 18, 19, 20	6 hours x 165 = \$990 4.5 hours x 100 = \$450	\$1440	7 hours x 50 = \$350	\$350
December 2026 (14 days)	Winter Break - No School - December 21st - January 4th			
Week: 30, 1, 2, 3, 4	6 hours x 165 = \$990 4.5 hours x 100 = \$450	\$1440	7 hours x 50 = \$350	\$350
Week: 7, 8, 9, 10, 11	6 hours x 165 = \$990 4.5 hours x 100 = \$450	\$1440	7 hours x 50 = \$350	\$350
Week: 14, 15, 16, 17, 18	6 hours x 165 = \$990 4.5 hours x 100 = \$450	\$1440	7 hours x 50 = \$350	\$350
January 2027 (9 days)				

Week: 4, 5, 6, 7, 8 (no school 4th)	4.5 hours x 165 = \$742.50 3.5 hours x 100 = \$350	\$1092.50	5.5 hours x 50 = \$275	\$275
Week: 11, 12, 13, 14, 15	6 hours x 165 = \$990 4.5 hours x 100 = \$450	\$1440	7 hours x 50 = \$350	\$350
18 Weeks, 86 Total Days	TOTAL	\$24,827.50	TOTAL	\$6075.00
		Grand Total for 1st Half of the Year		\$30,902.50

January 2027 (9 days)	Teacher Cost		Assistant Cost	
Week: 4 8, 19, 20, 21, 22 (no school 18th)	3.75 hours x 165 = \$618.75 3.5 hours x 100 = \$350	\$968.75	4.75 hours x 50 = \$237.50	\$237.50
Week: 25, 26, 27, 28, 29	5.25 hours x 165 = \$866.25 5.25 hours x 100 = \$525	\$1391.25	6.25 hours x 50 = \$312.50	\$312.50
February 2027 (18 days)				
Week: 1, 2, 3, 4, 5	5.25 hours x 165 = \$866.25 5.25 hours x 100 = \$525	\$1391.25	6.25 hours x 50 = \$312.50	\$312.50
Week: 8, 9, 10, 11, 12 (no school 12th)	4.5 hours x 165 = \$742.50 3.5 hours x 100 = \$350	\$1092.50	5.5 hours x 50 = \$275	\$275
Week: 15 16, 17, 18, 19 (no school 15th)	3.5 hours x 165 = \$577.50 2.75 hours x 100 = \$275	\$852.50	4.75 hours x 50 = \$237.50	\$237.50
Week: 22, 23, 24, 25, 26	5.25 hours x 165 = \$866.25 5.25 hours x 100 = \$525	\$1391.25	6.25 hours x 50 = \$312.50	\$312.50
March 2027 (18 days)	Week: 22, 23, 24, 25, 26 (no school - Spring Break)			
Week: 1, 2, 3, 4, 5	5.25 hours x 165 = \$866.25 5.25 hours x 100 = \$525	\$1391.25	6.25 hours x 50 = \$312.50	\$312.50
Week: 8, 9, 10, 11, 12	5.25 hours x 165 = \$866.25 5.25 hours x 100 = \$525	\$1391.25	6.25 hours x 50 = \$312.50	\$312.50
Week: 15, 16, 17, 18, 19	5.25 hours x 165 = \$866.25 5.25 hours x 100 = \$525	\$1391.25	6.25 hours x 50 = \$312.50	\$312.50
April 2027 (21 days)				
Week: 29, 30, 31, 1, 2	5.25 hours x 165 = \$866.25 5.25 hours x 100 = \$525	\$1391.25	6.25 hours x 50 = \$312.50	\$312.50
Week: 5, 6, 7, 8, 9 (no school 9th)	4.5 hours x 165 = \$742.50 3.5 hours x 100 = \$350	\$1092.50	5.5 hours x 50 = \$275	\$275
Week: 12, 13, 14, 15, 16	5.25 hours x 165 = \$866.25 5.25 hours x 100 = \$525	\$1391.25	6.25 hours x 50 = \$312.50	\$312.50
Week: 19, 20, 21, 22, 23	5.25 hours x 165 = \$866.25 5.25 hours x 100 = \$525	\$1391.25	6.25 hours x 50 = \$312.50	\$312.50
Week: 26, 27, 28, 29, 30	5.25 hours x 165 = \$866.25 5.25 hours x 100 = \$525	\$1391.25	6.25 hours x 50 = \$312.50	\$312.50
May 2027 (19 days)	Last Day of School June 2nd. Mini Days June 1st/2nd			
Week: 3, 4, 5, 6, 7	5.25 hours x 165 = \$866.25 5.25 hours x 100 = \$525	\$1391.25	6.25 hours x 50 = \$312.50	\$312.50

Week: 10, 11, 12, 13, 14	5.25 hours x 165 = \$866.25 5.25 hours x 100 = \$525	\$1391.25	6.25 hours x 50 = \$312.50	\$312.50
Week: 17, 18, 19, 20, 21	5.25 hours x 165 = \$866.25 5.25 hours x 100 = \$525	\$1391.25	6.25 hours x 50 = \$312.50	\$312.50
Week: 24, 25, 26, 27, 28 (no school 24th)	3.75 hours x 165 = \$618.75 3.5 hours x 100 = \$350	\$968.75	4.75 hours x 50 = \$237.50	\$237.50
18 weeks, 85 Total Days	TOTAL	\$23,061.25	TOTAL	\$5325.00
		Grand Total for 2nd Half of the Year		\$28386.25
Total 36 Weeks, 171 Days	Full Grand Total for Both Halves			\$59,288.75
		Approximate Budget for Supplies		\$10,000.00
			GRAND TOTAL	\$69,288.75

Exhibit B – ELOP Collaborative Framework

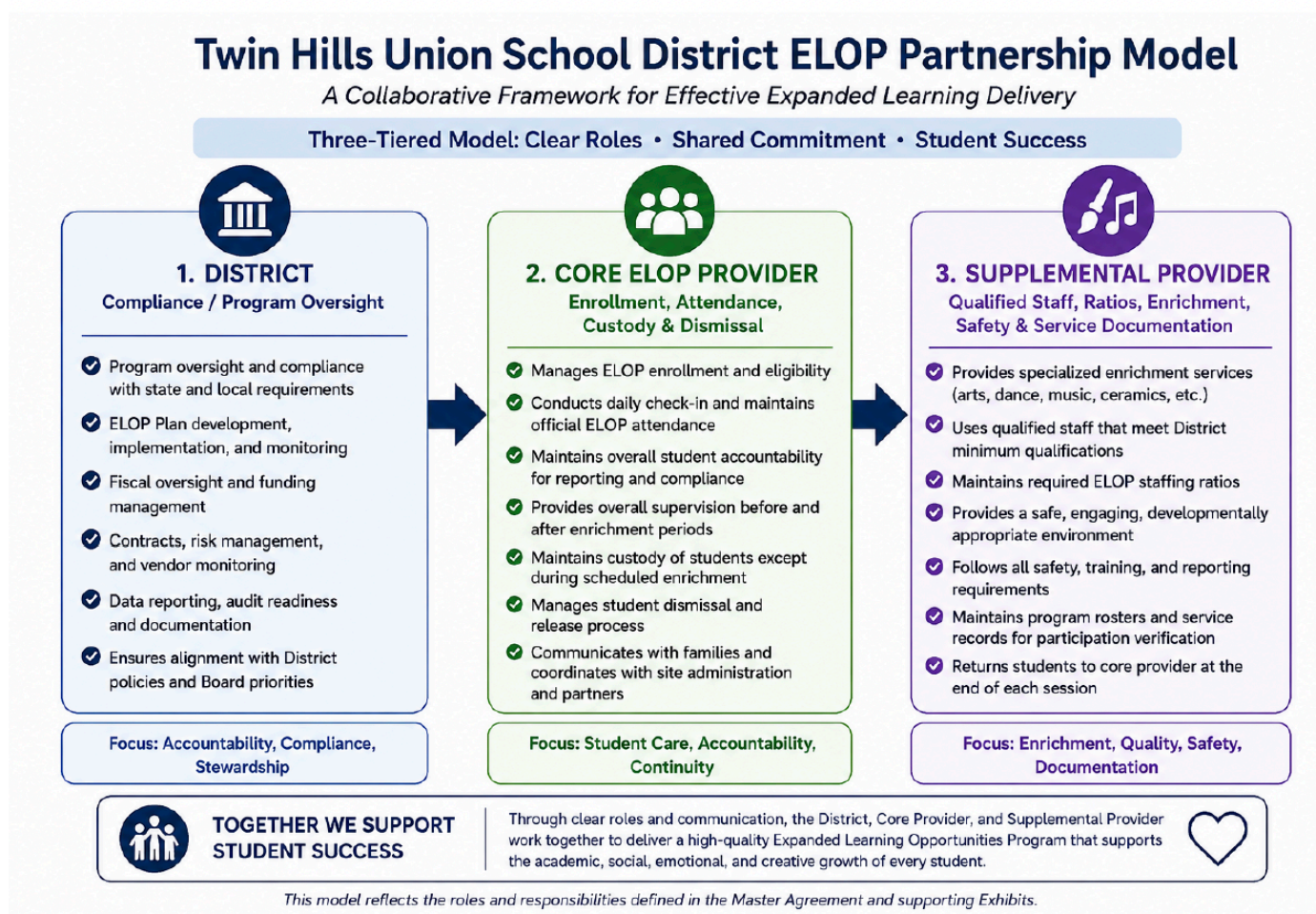


Exhibit C – Supplemental ELOP Programming & Costs- (ELOP Funds)

- 3 instructional days per week
 - Tuesdays - ART (Room L3 Proposed)
 - TK/K: 1:45 - 2:30pm

Session 1 (TK/K - 16)	Session 2 (TK/K - 16)	Session 3 (TK/K - 16)
ArtFUNdamentals	ArtFUNdamentals	ArtFUNdamentals

- 1st - 5th: 3:00 - 4:00pm

Session 1 (3rd - 5th - 12))	Session 2 (1st - 3rd - 12)	Session 3 (3rd - 5th - 12)
Cartooning	Air-dry Clay	Watercolor

- Wednesdays - DANCE (Room 25 or Room 28 Proposed)
 - TK/K: 12:45 - 1:30pm

Session 1 (TK/K - 16)	Session 2 (TK/K - 16)	Session 3 (TK/K - 16)
Creative Movement	Creative Movement	Creative Movement

- 1st - 5th: 2:00 - 3:00pm

Session 1 (3rd - 5th - 12)	Session 2 (1st - 3rd - 12)	Session 3 (1st - 3rd - 12)
K-pop	K-pop	K-pop

- Thursdays - MUSIC (Room 25 Proposed)
 - TK/K: 1:45 - 2:30pm

Session 1 (TK/K - 16)	Session 2 (TK/K - 16)	Session 3 (TK/K - 16)
Jr. Disney Choir	Jr. Disney Choir	Jr. Disney Choir

- 1st - 5th: 3:00 - 4:00pm

Session 1 (1st - 3rd - 8)	Session 2 (3rd - 5th - 8)	Session 3 (3rd - 5th - 8)
Piano (Music Room)	Ukulele or Bucket Drums	Piano (Music Room)

- Sessions 1 and 2 could serve up to 28 students per day/84 students per week. Session 3 could serve up to 24 students per day/72 students per week .

Scheduling has been aligned and will be coordinated with the Apple Blossom Aftercare Program's scheduling to ensure alignment with ELOP program requirements and site staffing.

Exhibit C - Program Cost Continued

Program Cost

The total program fee for services described in this Agreement is: **\$39,325.00**

(not to exceed \$40,000 depending on music instrument needs for 1st - 5th scheduling)

TK/K costs based on 10 week sessions

Art (Includes 2 instructors; up to 16 students)	Dance (Includes 2 instructors; up to 16 students)	Music (Includes 2 instructors; up to 16 students)
\$247.50 per class \$20 per student for supplies	\$247.50 per class	\$247.50 per class
\$247.50 x 10 weeks = 2475.00 \$20 x 16 students = \$320.00	\$247.50 x 10 weeks = 2475.00	\$247.50 x 10 weeks = 2475.00
Total for 10 Weeks: \$2795.00	Total for 10 Weeks: \$2475.00	Total for 10 Weeks: \$2475.00
Total for 3 Sessions: \$8385.00	Total for 3 Sessions: \$7425.00	Total for 3 Sessions: \$7425.00
TK/K TOTAL COST \$23235.00		

1st - 5th costs based on 10 week sessions

Art (Includes 1 instructor; up to 12 students)	Dance (Includes 1 instructor; up to 12 students)	Music (Includes 1 instructor; up to 8 students)
\$165.00 per class \$20 per student for supplies	\$165.00 per class	\$165.00 per class \$40 per student Ukulele \$25 per student Bucket Drumming
\$165.00 x 10 weeks = 1650.00 \$20 x 12 students = \$240.00	\$165.00 x 10 weeks = 1650.00	\$165.00 x 10 weeks = 1650.00 \$40 x 8 students = \$320.00 \$25 x 8 students = \$200.00
Total for 10 Weeks: \$1890.00	Total for 10 Weeks: \$1650.00	Total for 10 Weeks (Ukulele): \$1970.00 Total for 10 Weeks (Bucket Drum): \$1850.00 Total for 10 Weeks (Piano): \$1650.00
Total for 3 Sessions: \$5670.00	Total for 3 Sessions: \$4950.00	Total for 3 Sessions: \$5470
TK/K TOTAL COST \$16090.00		

GRAND TOTAL \$39,325.00 (ELOP)

This fee is all-inclusive and covers all instructional services and supplies for each 10-week ELOP program. No additional fees or taxes will be charged.

EXHIBIT D — ELOP STUDENT ACCOUNTABILITY AND HANDOFF

1. Core ELOP Check-In	Student reports to the designated core ELOP provider; official attendance is recorded.
2. Transfer to Supplemental Enrichment	Core provider releases enrolled students to Art and Soul for the scheduled enrichment period.
3. Art and Soul Supervision	Art and Soul assumes direct supervision and maintains its program roster during the scheduled session.
4. Return to Core ELOP	At session conclusion, Art and Soul returns students to the designated core ELOP provider.
5. Dismissal	Parent/guardian release occurs through the core ELOP provider under established DISTRICT/site procedures.

Exhibit E – Staffing Compliance Certification

- ☐ Staff roster attached (if applicable)
- ☐ DOJ/FBI clearances complete: _____ DOJ Letter _____ District Performed _____
- ☐ TB clearances complete
- ☐ Mandated Reporter training complete and/or ☐ Child Abuse & Neglect
- ☐ ELOP staffing ratios maintained ☐ CPR/First Aid (if applicable)

Authorized Representative: _____ Date: _____

Exhibit F – Insurance and Required Documents

- ☐ Certificate of Insurance Expiration Date: _____ ☐ W-9

Exhibit G– Emergency Procedures Acknowledgement

- ☐ Fire ☐ Earthquake ☐ Lockdown/Secure the Campus ☐ Evacuation
- ☐ Medical Emergency ☐ Air Quality ☐ Student Release Procedures

Representative Signature: _____ Date: _____

**TWIN HILLS UNION SCHOOL DISTRICT
MASTER AGREEMENT FOR INSTRUCTIONAL DAY AND SUPPLEMENTAL ELOP
ENRICHMENT SERVICES**

School Garden Network / Feeding Rebels | Apple Blossom School | 2026-2027

DISTRICT	Twin Hills Union School District
CONTRACTOR	School Garden Network, through its Feeding Rebels program
SERVICE LOCATION	Apple Blossom School
TERM	2026-2027 School Year

Purpose

This Master Agreement ("Agreement") is entered into between Twin Hills Union School District ("DISTRICT") and School Garden Network, through its Feeding Rebels program ("CONTRACTOR"), for instructional-day and supplemental Expanded Learning Opportunities Program ("ELOP") garden, food, science, nutrition, and related enrichment services at Apple Blossom School during the 2026-2027 school year.

The parties intend this Agreement to provide one contractual framework for two distinct service components: (1) instructional-day garden enrichment, and (2) supplemental after-school ELOP enrichment. The instructional-day scope and cost are established in Exhibit A. ELOP programming, schedule, capacity, staffing, and compensation will be completed in Exhibit C before ELOP services commence.

1. Services and Program Purpose

- a. CONTRACTOR shall provide garden-based enrichment to students in grades TK-5 at Apple Blossom School as described in the Exhibits.
- b. Instructional-day services shall use a farm-to-table approach and may include garden preparation, planting, growing, watering and tending; hands-on science topics such as plant life cycles, soil ecology, water conservation and native pollinators; schoolwide composting; student journals; nutrition and taste-testing activities; simple cooking demonstrations; and arts-integrated garden projects.
- c. Supplemental ELOP services shall include garden, food, science, nutrition, cooking, environmental, arts-integrated, or other mutually approved enrichment offerings described in Exhibit C.
- d. For ELOP services, CONTRACTOR is a supplemental enrichment partner and is not the DISTRICT's designated core ELOP provider. Overall ELOP administration, official attendance, student custody outside the scheduled CONTRACTOR enrichment period, and student dismissal shall remain with the DISTRICT or its designated core ELOP provider.
- e. The parties shall mutually establish ELOP program days, class periods, enrollment/capacity, instructional hours, staffing, and compensation before ELOP services begin. Material changes to scope, schedule, or compensation shall be documented in writing.

2. Term

This Agreement shall be effective for the 2026-2027 school year. Instructional-day services shall occur in accordance with the Apple Blossom calendar and Exhibit A. ELOP service dates shall be established in Exhibit C. This Agreement may be terminated pursuant to Section 15.

3. Instructional-Day Services

- a. CONTRACTOR shall provide instructional-day garden enrichment for students in grades TK-5 at Apple Blossom School. Current program design provides one 40-minute class per class group each week.
- b. The instructional-day program is scheduled on Mondays, Tuesdays, Thursdays, and Fridays for approximately 3.5 hours per day, totaling approximately 14 hours per week, excluding school holidays and closure days.
- c. The weekly program includes approximately 600 minutes (10 hours) of student instructional time, 80 minutes of arrival/preparation time, 120 minutes of cleanup/end-of-shift time, and 40 minutes of Lunch Garden Club time.
- d. CONTRACTOR will transition participating students from the classroom to the garden enrichment activity during the assigned 40-minute block. Classroom teachers will make reasonable efforts to provide at least one classroom volunteer during the garden enrichment period.
- e. Garden instruction will generally occur in the Apple Blossom garden areas, garden shed, and outdoor seating areas. In poor weather, instruction may occur in the participating general education classroom. DISTRICT will provide designated storage space in Room 3 and the garden shed.
- f. Instructional-day services, schedule, calendar, and compensation are further described in Exhibit A.

4. Supplemental ELOP Services: Enrollment, Supervision, Attendance and Dismissal

- a. **Student Eligibility and Enrollment.** CONTRACTOR shall provide ELOP enrichment services only to students identified and enrolled through the DISTRICT's ELOP structure. Enrollment shall be coordinated with Apple Blossom School and the designated core ELOP provider.
- b. **Core ELOP Check-In.** Students participating in CONTRACTOR-provided ELOP enrichment shall first report to the DISTRICT's designated core ELOP provider for daily check-in and attendance before participating in the supplemental enrichment activity.
- c. **Attendance and Accountability.** The designated core ELOP provider shall maintain official ELOP attendance records and student accountability. CONTRACTOR shall maintain program rosters and service records sufficient to verify participation and provide them to DISTRICT upon request.
- d. **Custody and Supervision.** Students shall remain under the custodial responsibility of the designated core ELOP provider except during the scheduled CONTRACTOR enrichment period, when CONTRACTOR assumes direct supervision. At session conclusion, CONTRACTOR shall promptly return students to the designated core ELOP provider.
- e. **Student Release.** CONTRACTOR shall not independently release ELOP students unless specifically directed by the site administrator or designated core ELOP provider. Dismissal shall occur through the established ELOP dismissal process.
- f. **Communication.** CONTRACTOR shall promptly communicate attendance discrepancies, absences, behavioral concerns, injuries, illnesses, or other health or safety concerns to the designated core ELOP provider and site administrator, as appropriate.

5. Compensation, Funding and Invoicing

- a. **Instructional-Day Services.** DISTRICT shall compensate CONTRACTOR for instructional-day services in an amount not to exceed Thirty-Four Thousand Dollars (\$34,000). The current instructional-

day proposal calculates 137 service days at \$245 per day, plus six (6) hours of pre-service work, for a projected total of \$33,985.00. The detailed schedule and cost calculation are incorporated in Exhibit A.

b. Supplemental ELOP Services. Compensation for supplemental ELOP services is TO BE DETERMINED and shall be completed in Exhibit C before ELOP services commence. ELOP services shall be supported by ELOP funds, subject to applicable requirements.

c. Total Agreement Authority. Total compensation shall not exceed the combined amounts authorized in Exhibits A and C. No ELOP compensation is authorized until Exhibit C is completed and approved in writing in accordance with DISTRICT requirements.

d. Invoicing. CONTRACTOR shall submit monthly invoices through the DISTRICT's regular accounts payable process. Invoices shall separately identify instructional-day and ELOP services, as applicable, and the service period and services performed.

e. Payment Terms. Payment shall be made on a Net Thirty (30) basis following receipt of a complete and accurate invoice and supporting documentation OR reasonably required to verify services.

Accounts Payable: 700 Watertrough Road, Seb. CA 95472

6. Independent Contractor Status

a. CONTRACTOR is an independent contractor and not an employee, officer, partner, or agent of DISTRICT. CONTRACTOR shall be solely responsible for all taxes, payroll obligations, workers' compensation obligations, and employee benefits relating to CONTRACTOR and its personnel.

b. CONTRACTOR shall be responsible for the selection, supervision, direction, compensation, and conduct of its personnel and shall ensure all personnel assigned to DISTRICT students satisfy this Agreement.

7. Staffing, Supervision, Fingerprinting and Training

a. Staffing and Supervision. CONTRACTOR shall provide adequate adult supervision while students are under CONTRACTOR's supervision and staffing sufficient to safely provide the agreed services.

b. ELOP Staffing Ratios and Qualifications. For supplemental ELOP services, CONTRACTOR shall maintain a minimum adult-to-student ratio of 1:10 for TK/K and 1:20 for grades 1-6, or any more restrictive ratio required by law. Personnel counted toward ELOP ratios shall meet DISTRICT minimum instructional aide qualifications, as applicable.

c. Screening. Before any employee or approved subcontractor has contact with students, CONTRACTOR shall ensure completion of applicable California fingerprinting/criminal background requirements, including required DOJ/FBI clearances, and current tuberculosis clearance. If CONTRACTOR cannot independently facilitate required DOJ/FBI fingerprint clearance, DISTRICT may, when arranged and approved in advance, facilitate fingerprinting; CONTRACTOR or the individual shall pay all associated fees.

d. Training. CONTRACTOR shall ensure personnel assigned to provide ELOP services complete training appropriate to their roles, including, as applicable, mandated reporter/child abuse and neglect reporting, child abuse prevention, student health and safety, emergency procedures, CPR/First Aid, and applicable DISTRICT or site-specific procedures.

e. Certification and Verification. Before services commence, CONTRACTOR shall provide written certification identifying assigned personnel and confirming applicable fingerprinting/DOJ/FBI clearance, TB clearance, and required training. CONTRACTOR shall promptly notify DISTRICT of personnel

changes. For ELOP personnel, certification shall also confirm applicable staffing ratio and qualification requirements.

8. Student Health, Safety and Incident Reporting

a. CONTRACTOR shall comply with DISTRICT and site health, safety, emergency, student conduct, visitor, and emergency response procedures.

b. CONTRACTOR shall exercise reasonable care and supervision and immediately notify the site administrator and, for ELOP, the core provider of illness or injury, significant behavioral incidents, suspected child abuse or neglect, allegations involving CONTRACTOR personnel, law-enforcement involvement, or other events affecting student safety.

c. When requested by DISTRICT, CONTRACTOR shall provide a written incident report within twenty-four (24) hours of the incident or notification, or sooner when required by law, DISTRICT procedure, or circumstances.

9. Nondiscrimination, Accessibility and Student Supports

CONTRACTOR shall provide services without unlawful discrimination and comply with applicable federal and state nondiscrimination and accessibility requirements. CONTRACTOR shall work in good faith with DISTRICT to support reasonable access and participation for students with disabilities and other identified student needs.

10. Confidentiality and Student Privacy

a. CONTRACTOR shall comply with applicable federal and state student privacy laws, including FERPA and applicable California student privacy requirements.

b. CONTRACTOR shall use student information only as necessary to perform contracted services, protect it from unauthorized disclosure, and return or securely destroy DISTRICT-provided student information when no longer required.

c. CONTRACTOR shall not create or maintain independent student educational records except as authorized by DISTRICT.

11. Facilities, Materials and Equipment

a. DISTRICT shall provide appropriate instructional space at Apple Blossom School, including access to designated garden areas and the storage areas identified in Section 3.

b. CONTRACTOR shall provide labor, instructional materials, supplies, and equipment identified as CONTRACTOR responsibilities in the Exhibits. DISTRICT-funded materials or supplies remain subject to applicable funding requirements and DISTRICT property procedures.

c. CONTRACTOR shall use DISTRICT facilities only for authorized services, comply with site rules, maintain program areas in reasonable condition, promptly report damage, and be responsible for damage beyond ordinary wear and tear caused by CONTRACTOR personnel or operations.

12. Insurance

a. During the term, CONTRACTOR shall maintain: Workers' Compensation as required by California law; Commercial General Liability of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate; Hired and Non-Owned Automobile Liability of not less than \$1,000,000 combined single limit when applicable; and Sexual Abuse and Molestation coverage of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.

b. DISTRICT, its Board, officers, employees, agents, and volunteers shall be named as additional insureds on applicable liability coverage. CONTRACTOR shall provide certificates and applicable endorsements before services begin.

13. Indemnification

a. To the fullest extent permitted by law, CONTRACTOR shall indemnify, defend, and hold harmless DISTRICT, its Board, officers, employees, agents, and volunteers from claims, damages, losses, liabilities, costs, and expenses, including reasonable attorneys' fees, to the extent arising from negligent acts, omissions, or willful misconduct of CONTRACTOR, its employees, agents, or approved subcontractors.

b. DISTRICT shall indemnify and hold harmless CONTRACTOR to the extent claims arise from negligent acts, omissions, or willful misconduct of DISTRICT. Neither party shall indemnify the other for the other party's sole negligence or willful misconduct.

14. ELOP Compliance and Audit

a. For supplemental ELOP services, CONTRACTOR shall comply with applicable elements of Education Code section 46120, DISTRICT's adopted ELOP Plan, and other ELOP requirements relevant to the contracted services.

b. CONTRACTOR shall maintain program rosters and service records identifying participating students, dates, start/end times, staffing, and sufficient documentation to verify contracted ELOP services and shall cooperate with DISTRICT, the core provider, auditors, and authorized oversight entities.

c. CONTRACTOR is not responsible for maintaining DISTRICT's official ELOP attendance records. CONTRACTOR shall retain supporting ELOP records for the period required by applicable law and audit requirements.

d. **Family Fees.** CONTRACTOR shall not charge participating students or families any fee for ELOP services unless expressly authorized in writing by DISTRICT.

15. Termination, Cancellations and Program Interruptions

a. Either party may terminate this Agreement upon thirty (30) calendar days' written notice. Before termination for reasons other than an immediate health/safety concern or material breach, the parties shall make a good-faith effort to resolve concerns and minimize disruption.

b. Either party may terminate for material breach if not cured within ten (10) calendar days after written notice, unless not reasonably curable or presenting an immediate threat to student health or safety.

c. Upon termination, CONTRACTOR shall be compensated only for services satisfactorily performed through the effective date and approved non-cancellable costs, if any.

d. School closures, testing, assemblies, field trips, calendar changes, emergency conditions, weather, or other interruptions may require schedule adjustments. The parties shall make reasonable efforts to reschedule affected services.

16. Assignment and Subcontracting

Neither party may assign this Agreement without prior written consent. CONTRACTOR shall not subcontract direct student services without prior written DISTRICT approval. Approved subcontractors shall satisfy the same applicable background, insurance, confidentiality, safety, and compliance requirements.

17. Compliance with Laws

Both parties shall comply with all applicable federal, state, and local laws and regulations relating to performance of this Agreement.

18. Force Majeure

Neither party shall be liable for failure to perform caused by events beyond its reasonable control. The parties shall confer regarding rescheduling, alternate performance, or equitable compensation adjustment when such an event materially prevents services.

19. Entire Agreement; Amendments; Governing Law

This Agreement, including its Exhibits, constitutes the entire agreement between the parties and supersedes prior understandings regarding the services. Amendments must be in writing and signed by authorized representatives. California law governs, with venue in Sonoma County, California.

SIGNATURES

TWIN HILLS UNION SCHOOL DISTRICT		SCHOOL GARDEN NETWORK / FEEDING REBELS	
Signature: _____ Dana Pedersen, Superintendent		Signature: _____ Tesse Struve, Feeding Rebels Founder	
Date: _____ Anticipated Board Ratification Date: August 20, 2026		Date: _____	
		Signature: _____ Katie Parkhurst, Feeding Rebels Co-Founder	
		Date: _____	

EXHIBITS

Exhibit A – Instructional Day Programming & Costs

Program: Apple Blossom Garden Enrichment | Grades TK-5 | 2026-2027

Schedule: Mondays, Tuesdays, Thursdays and Fridays, 12:00-3:30 p.m. (approximately 3.5 hours/day; 14 hours/week). Each TK-5 class receives one 40-minute garden enrichment period per week. Program excludes school holidays and closure days.

Time	Monday	Tuesday	Thursday	Friday
12:00-12:20	Arrival/Prep	Arrival/Prep	Arrival/Prep	Arrival/Prep
12:20-1:00	K - Knapp	Lunch Garden Club	TK/K - Palladino	TK - Castleberry
1:00-1:40	2nd - Behler	K - Russell Larrain	2nd - Kleinschmidt	TK - Redding
1:40-2:20	3rd - McDowell	1st - Weiss	3rd - Amador	1st - Douglas
2:20-3:00	5th - Diedrich	4th - Miller	5th - Kim	4th - Jensen

3:00-3:30 daily: Cleanup / End of Shift.

Instructional-Day Cost

Component	Calculation	Amount
Regular service days	137 days x \$245/day (2 staff x 3.5 hrs x \$35/hr)	\$33,565.00
Pre-service work	6 hours x 2 staff x \$35/hr	\$420.00
Projected Total		\$33,985.00
Not-to-Exceed Authority		\$34,000.00

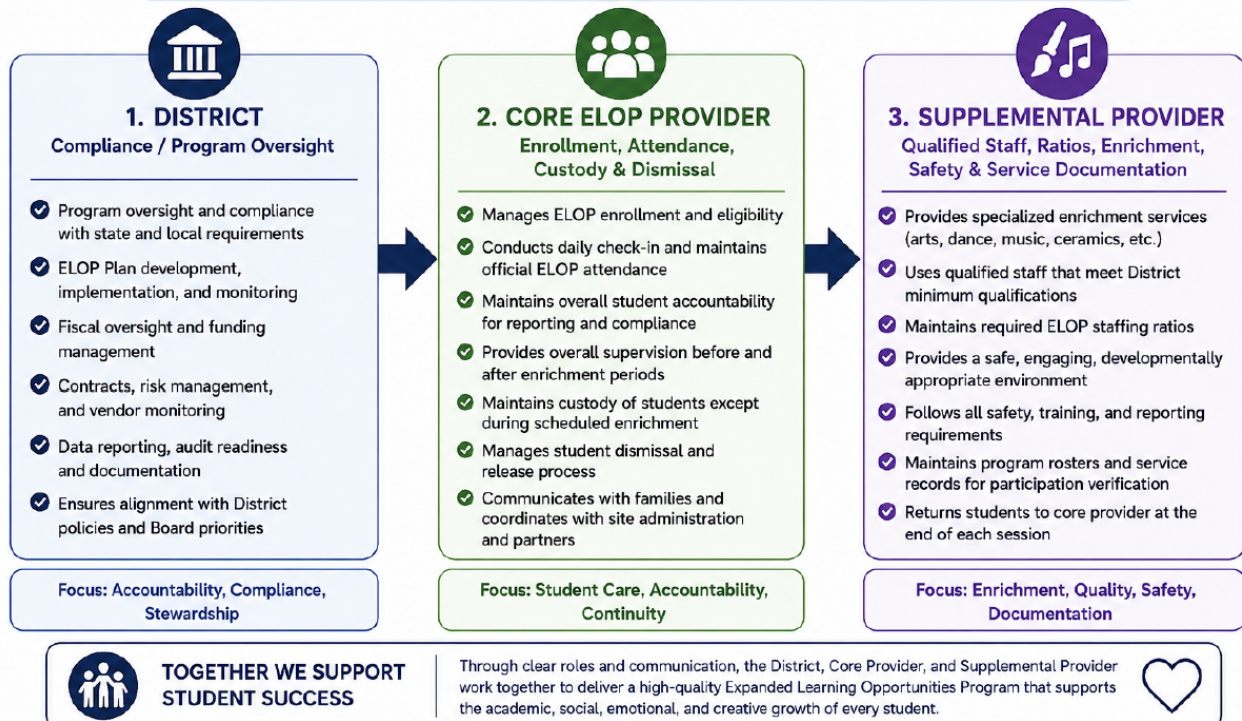
The source draft contains a detailed day-by-day calendar totaling 137 service days. The principal/site may attach the final 2026-2027 calendar to this Exhibit once confirmed.

Exhibit B – ELOP Collaborative Framework

Twin Hills Union School District ELOP Partnership Model

A Collaborative Framework for Effective Expanded Learning Delivery

Three-Tiered Model: Clear Roles • Shared Commitment • Student Success



This model reflects the roles and responsibilities defined in the Master Agreement and supporting Exhibits.

Exhibit C – Supplemental ELOP Programming & Costs – TO BE COMPLETED

This Exhibit intentionally remains open pending final program design by Apple Blossom School and Feeding Rebels. Complete and approve this Exhibit before supplemental ELOP services begin.

Program offering(s): _____
Grades served: _____ Core ELOP Provider: _____
Days of week: _____ Service dates/session dates: _____
TK/K session time(s): _____ Capacity: _____ Staffing: _____
Grades 1-5 session time(s): _____ Capacity: _____ Staffing: _____
Location(s): _____
Program description / enrichment focus: _____
Materials / supplies included: _____
Compensation structure: _____
ELOP not-to-exceed amount: \$ _____

Exhibit D – ELOP Student Accountability and Handoff

1. Core ELOP Check-In:

Student reports to designated core ELOP provider; official attendance is recorded.

2. Transfer to Supplemental Enrichment

Core provider releases enrolled students to Feeding Rebels for the scheduled enrichment period.

3. Feeding Rebels Supervision

Feeding Rebels assumes direct supervision and maintains its program roster during the scheduled session.

4. Return to Core ELOP

At session conclusion, Feeding Rebels returns students to the designated core ELOP provider.

5. Dismissal

Parent/guardian release occurs through the core ELOP provider under established DISTRICT/site procedures.

Exhibit E – Staffing Compliance Certification

- ☐ Staff roster attached (if applicable)
- ☐ DOJ/FBI clearances complete: DOJ Letter _____ District Performed _____
- ☐ TB clearances complete
- ☐ Mandated Reporter training complete and/or ☐ Child Abuse & Neglect
- ☐ ELOP staffing ratios maintained ☐ CPR/First Aid (if applicable)

Authorized Representative: _____ Date: _____

Exhibit F – Insurance and Required Documents

- ☐ Certificate of Insurance Expiration Date: _____ ☐ Additional Insured Endorsement(s)
☐ W-9

Exhibit G – Emergency Procedures Acknowledgement

- ☐ Fire ☐ Earthquake ☐ Lockdown/Secure the Campus ☐ Evacuation
☐ Medical Emergency ☐ Air Quality ☐ Student Release Procedures

Representative Signature: _____ Date: _____

**EDUCATIONAL STAFFING****EDUCATION MASTER SERVICES AGREEMENT**

This Education Master Services Agreement (hereinafter "Agreement") is entered into on this ("**Effective Date**") **August 7, 2026**, by and between **Twin Hills Union Elementary School District** located at 700 Watertrough Road Sebastopol, California 95472, referred to in this Agreement as ("Customer"), and **Amergis Healthcare Staffing, Inc.**, a Maryland Corporation including its affiliates and subsidiaries, with an office located at 2100 Powell Street, Suite 620, Emeryville, CA, 94608, United States of America referred to in this Agreement as ("Amergis"). Customer or Amergis may be referred to herein as a "Party" or jointly as the "Parties."

RECITALS

WHEREAS, Customer operates a located in California and wishes to engage Amergis to provide personnel to supplement Customer's staff;

WHEREAS, Amergis operates a staffing agency that provides supplemental staffing services to its customers; and

THEREFORE, in consideration of the above premises set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the Parties, and intending to be legally bound, Customer and Amergis hereby agree to the following terms and conditions.

ARTICLE I. DEFINITIONS

1.1. Definitions. As used in this Agreement, the following terms shall have the meanings specified below unless the context otherwise requires. Capitalized terms, acronyms and phrases used in the staffing industry (i.e. HR) and business process outsourcing services, industries or other pertinent business context that are not defined will be interpreted in accordance with their then-generally understood meaning:

"Assignment Confirmation" is a document specifying additional details and Bill Rate for any individual Personnel matched for the Customer.

"Bill Rate" means the rates billed to Customer for Work pursuant to this Agreement, any Statement of Work, subsequent Amendment or any Assignment Confirmation.

"On Call/Call Back Rates" means those rates, as applicable and as more specifically set forth on the Assignment Confirmation, for hours where Personnel may be called back for previously unscheduled hours to the Work Site to perform assigned duties.

"Out of School and Off-Site Work" is defined as Work conducted by Personnel outside of normal school hours, whether that be after the school day or during any breaks in the school year, or off-site. These types of requests generally include but are not limited to school day length field trips, extended field trips surpassing the length of the school day, overnight field trips, weekend field trips, summer and weekend camps, one-day field trips.



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"Personnel" means clinical and other school-based professionals, behavioral, educational assistance, and instructional employees of Amergis, providing Services to Customer under Customer's direction and control pursuant to the terms of this Agreement.

"Plan" means any student-specific written plan developed to support the student's educational, behavioral, or medical needs, including: (a) a Behavior Intervention Plan (BIP), which is a written improvement plan created for a student based on the results of a Functional Behavior Assessment; (b) an Individualized Education Program (IEP), which is a plan developed under the Individuals with Disabilities Education Act (IDEA) to provide eligible students with special education and related services designed to enable the student to make progress appropriate in light of the student's unique circumstances; and (c) an Individual Health Plan (IHP), which addresses a student's medical needs and may include physician orders, and whose medical services may be incorporated into a student's IEP or Section 504 Plan when such services are necessary for the student to benefit from education.

"Services" means the temporary staffing services provided to Customer by Amergis as detailed in Article III.

"Supplies" means any and all necessary supplies to be used in administering and/or providing Work to student(s), including, but not limited to personal protective equipment ("PPE").

"Week" or **"Invoicing Week"** as used herein means a seven-day period beginning Sunday and ending Saturday. Amergis timekeeping considers all shifts as occurring completely on the day in which the shift begins.

"Work" means the services, duties, and tasks performed by Personnel for Customer at a Customer Work Site, carried out at Customer's direction and under Customer's management, control, and supervision.

"Work Site" means any location Customer assigns Personnel to render Work.

ARTICLE II. TERM

2.1 Term. This Agreement will commence on the Effective Date and will continue for a school calendar year.

2.2 Renewal. This Agreement shall automatically renew at the end of the term for successive one (1) year terms unless either Party provides written notice at least thirty (30) days prior to the end of the term or renewal term, as applicable, of such Party's decision not to automatically renew this Agreement.

ARTICLE III. NATURE AND SCOPE OF SERVICES

3.1 Staffing Services. Amergis will use its best efforts to recruit, screen, onboard, and assign Personnel to Customer as described herein and any applicable Statement of Work to perform Work under Customer's management and supervision at a school Work Site or another Customer-controlled environment. Customer will direct, oversee, and supervise the Work performed by such Personnel. Customer is responsible for ensuring that the Work it directs Personnel to perform is appropriate under applicable scope-of-practice laws and professional standards.



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3.2 Onboarding Requirements. Amergis will onboard Personnel consistent with the criteria detailed in Attachment "B".

3.3 Amergis as Employer. Amergis acknowledges and agrees that its Personnel are Amergis employees and shall be treated as such and not as employees of Customer. Amergis agrees that it (i) is responsible for providing any wages or other benefits to its Personnel; (ii) will make all appropriate tax, social security, Medicare, and other withholding deductions and payments with respect to its Personnel; (iii) will provide workers' compensation insurance coverage for its Personnel; (iv) will make all appropriate unemployment tax payments with respect to its Personnel; and (v) will take any additional actions legally required to establish that the Work provided under this Agreement are employees of Amergis.

3.4 Availability of Personnel. The Parties agree that Amergis' duty to supply Personnel is subject to the availability of qualified Personnel. The failure of Amergis to provide Personnel shall not constitute a breach of this Agreement if the requested Personnel are not available. To the extent that Amergis is unable to provide the modality of Personnel requested by Customer, Amergis will provide Customer with a higher skilled Personnel. Amergis will bill Customer at that Personnel's fair market value rate for the modality provided.

ARTICLE IV. WORK, WORK SITE REQUIREMENTS AND OBLIGATIONS

4.1 Plan Implementation. Customer is responsible for directing and supervising the Work provided by Personnel to students, including any students with medical disabilities. Customer will make available to Personnel, and upon request to Amergis, the applicable Plan(s). Customer shall provide student specific orientation for the requirements of the Plan(s). If the student requires school transportation, Customer shall assess whether the student's disability would allow for safe transport by Customer, and will make all determinations on Placement of Personnel to implement safe transport of both student(s) and Personnel. Customer shall provide all assessments and protocols to Amergis prior to Personnel accompanying a student for transport. Amergis reserves the right to deny a transportation request, in the event there is a concern for safety or other circumstances. In the event, Customer determines transport is safe, Customer shall orient Amergis Personnel on the transportation and emergency protocol(s).

4.2 Orientation and Evaluation. Customer will provide Personnel with orientation of Customer's policies, procedures and School Work Site specific training. Customer will provide School Work Site specific emergency protocol training for all student's with a medically related disability. Customer will perform evaluations of Personnel annually and provide documentation of the evaluation to Amergis. If Customer identifies area for improvement for any Personnel, Customer will collaborate with Amergis to provide additional resources for training and orientation.

4.3 Supplies. Customer will provide all necessary Supplies to Personnel in performance of this Agreement. Customer shall be responsible for disposing of all medical waste and biohazard produced by the Work and will comply with all applicable local, state, and federal rules, regulations, and laws governing such disposal.

4.4 Float Policy. Subject to prior written notification, Customer may Float Personnel, if Personnel satisfies the Customer's requisite specialty qualifications. If Customer Floats Personnel, the Personnel must perform the duties



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of the revised assignment as if the revised assignment were the original assignment. Customer will provide the Personnel with additional orientation regarding the Float assignment as necessary. If Personnel Floats to a staff classification that has a lower Base Rate, then the Base Rate that was applicable to the original Personnel assignment remains the applicable Base Rate despite the Float. If Personnel Floats to a staff classification that has a higher Base Rate, then the Base Rate that is applicable to the newly assigned staff classification is the applicable Base Rate for as long as the Personnel continues to work in that staff classification.

4.5 Right to Dismiss. If at any time Customer, in its reasonable judgment, determines that the Work provided by any Personnel hereunder is inadequate, unsatisfactory or has failed to comply with Customer's rules, regulations, or policies, Customer shall immediately advise Amergis. Amergis will remove Personnel from Customer's School Work Site as requested. Customer will cooperate with Amergis and provide reasonable detail(s) for the dismissal. Customer will provide Amergis with any reports it provides to any governing oversight agency(ies) as a result of Amergis Personnel's conduct, including all drug screens conducted, results of peer review and/or documentation of Customer's investigation(s).

4.6 Work Environment and OSHA. Customer will provide a clean and properly maintained workspace(s) for Amergis to conduct the Services that will enable Amergis to safely provide Work to student(s). Customer will provide furniture at its sole risk to include, but not limited to, tables and chairs, and allow Personnel reasonable access to telephones for business use. Amergis will not be responsible for the proper maintenance of any property supplied by Customer. Customer will orient Personnel to the specific exposure control plan(s), emergency action plan(s), and/or protocol(s) of the Customer as it pertains to all federal OSHA requirements and equivalent state agency requirements, directives, or standards, with respect to blood borne pathogens, other emergent matters, and any of the Customer's specific policies and procedures for safety, hazardous communications and/or operations instructions. Customer will be responsible for all OSHA recordkeeping, logging, and reporting responsibilities required by law pertinent to Work provided under this Agreement.

4.7 Out of School and Off-Site Work. Customer must submit any request for Personnel to perform Out of School and Off-Site Work in advance and in writing, and such Work may not be performed unless and until Amergis provides written approval. For any approved Out of School or Off-Site Work, Customer is solely responsible for overseeing and directing Personnel placement, providing all necessary supplies and resources at its own expense, and maintaining a safe working environment. Customer accepts responsibility for any incidents arising out of the Out of School or Off-Site Work.

4.8 Notification of Incidents and Claims. Customer agrees to notify Amergis of any incident involving Amergis Personnel within forty-eight (48) hours of its occurrence. Customer agrees to provide Amergis documentation of any investigation conducted. Amergis and Customer agree to notify each other in writing of any asserted claim relating to this Agreement within ten (10) days of either discovery of the occurrence upon which the claim may be based or learning of the claim. Indemnity to Customer shall not cover any claims or liabilities in which there is a failure to give the indemnifying party prompt notice of any incident within forty-eight (48) hours of its occurrence.

ARTICLE V. HIRING OF PERSONNEL



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5.1 Conversion. The Parties acknowledge and agree that: (i) the primary purpose of this Agreement is for Amergis to provide supplemental staffing Services, not direct hire services, to Customer; and (ii) Amergis invests significant resources in recruiting candidates and onboarding, training, and employing Personnel. Accordingly, if Customer, or any of its affiliates, subsidiaries, or agents, elects to directly hire any candidate or Personnel introduced by Amergis, Customer agrees to pay Amergis a fee in accordance with the table below ("Conversion Fee"), unless such hire occurs at least twelve (12) months after the later of: (i) the last interview of a candidate by Customer under this Agreement, or (ii) the last shift worked by the Personnel under this Agreement.

The Parties further acknowledge and agree that the Conversion Fees are intended to reasonably approximate Amergis' costs associated with recruiting candidates and onboarding and placing Personnel, and are not intended to be a penalty or to restrict employment opportunities. Rather, they serve as a fair reimbursement for the business-related expenses incurred by Amergis in connection with the engagement of candidates and Personnel.

Tier 1	School Aide/Behavior Aide and similar roles
Tier 2	Special Education Teacher, General Education Teacher, RN, LPN, CNA, Social Worker, SLP, PT, OT, COTA, PTA, Teacher for Deaf and Hard of Hearing, Orientation and Mobility Specialist, School Psychologist, Teacher for Visually Impaired, Sign Language Interpreter and similar roles

Tier 1:

Aggregate Hours Worked By Amergis Personnel for Customer in a Twelve (12) Month Period	Conversion Fee
Prior to completing 180 hours	25% of annualized starting salary
Between completion of 181 and 360 hours	20% of annualized starting salary
After completion of 361 and 540 hours	15% of annualized starting salary
After completion of 541 and 720 hours	10% of annualized starting salary
After completion of 721 hours	0% of annualized starting salary

Tier 2:

Aggregate Hours Worked By Amergis Personnel for Customer in a Twelve (12) Month Period	Conversion Fee
Prior to completing 280 hours	25% of annualized starting salary
Between completion of 281 and 560 hours	20% of annualized starting salary
After completion of 561 and 840 hours	15% of annualized starting salary
After completion of 841 and 1,350 hours	10% of annualized starting salary
After completion of 1,351 hours	0% of annualized starting salary



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5.2 Breach of Conversion of Personnel. In the event that Customer hires or contracts with any candidate or Personnel but does not notify Amergis, the Placement Fee that applies is the lesser of 150% of the amount set forth above or the maximum amount allowed by applicable law.

5.3 Compliance with Staffing Laws. Amergis and Customer acknowledge that certain states have enacted, and in the future may enact, laws, rules and regulations governing Amergis, Customer and/or the Services contemplated by this Agreement (collectively, "State Staffing Laws"). Accordingly, the terms of the Agreement are hereby amended to the extent necessary to comply with applicable State Staffing Laws and any terms contrary to such State Staffing Laws are deemed void and unenforceable. If Customer has Worksites located in multiple states, the laws of the state in which that Worksite resides shall determine whether any State Staffing Law applies to such Worksite.

ARTICLE VI. INVOICING, PAYMENT, AND TAXES

6.1 Invoicing. Amergis will supply Personnel under this Agreement at the rate(s) listed in the Statement of Work or Assignment Confirmations for this Agreement. Amergis will submit invoices to Customer every week for Personnel provided to Customer during the preceding week. Customer Invoices shall be submitted to the following electronic mail address or by the applicable agreed upon Timecard Application.

Invoicing E-mail: acctspay@twinhills.org
 Invoicing Contact: Jamey Muzio - 707-823-0871
 Invoicing Address: 700 Watertrough Rd. Sebastopol, CA 95472

6.2 Payment. All amounts are due and payable within thirty (30) days from the date of invoice. Amergis' preferred payment is via electronic payment (EFT). If Customer is unable to pay electronically, Customer will send all payments to the address set forth on the invoice. Amergis reserves the right to accept or deny payment via credit card on a case-by case basis. Customer will be responsible for an additional surcharge of the lesser of 4% or the maximum amount allowed under applicable law for administrative/processing fee on all accepted payments made via credit card. If any portion of an amount billed by Amergis under this Agreement is subject to a good faith dispute between the Parties, Customer shall give written notice to Amergis of the amounts it disputes ("Disputed Amounts") upon the discovery of the billing dispute and include in such written notice the specific details and reasons for disputing each item. Written notice of a dispute must be provided within fourteen (14) days from date of invoice or the invoice amount is presumed to be valid. Customer shall pay by the due date all undisputed amounts, including, in the event of a billing rate dispute, the amount of the Services at the lower billing rate. Billing disputes shall be subject to the terms of Article XIII, Dispute Resolution.

6.3 Late Payment. Payments not received within thirty (30) days from the applicable invoice date will accumulate interest, until paid, at the rate of one and one-half percent (1.5%) per month on the unpaid balance, equating to an annual percentage rate of eighteen percent (18%), or the maximum rate permitted by applicable law, whichever is less.

6.4 Annual Rate Increases. Customer agrees to and accepts annual rate increases at the percentage listed on "Attachment A" of this Agreement.



6.5 Customer Bankruptcy or Insolvency. Customer agrees that in the event Customer files bankruptcy, (i) to the extent Amergis pays the salary and other direct labor costs of Personnel it provides to Customer and such amounts incurred within one-hundred eighty (180) days prior to bankruptcy are not paid by Customer to Amergis prior to bankruptcy, and/or (ii) Customer is the assignee of claims held by such Personnel against Customer for such amounts incurred within one-hundred eighty (180) days prior to bankruptcy, then Amergis has a claim against Customer in bankruptcy for the amount of such salary and other direct labor costs, which is entitled to a priority under 11 U.S.C. §507(a)(4). All pre-bankruptcy conduct, including amounts due and actions related to payment that could be brought by Customer are released.

6.6 Assurances. In the event Amergis in good faith becomes concerned about impending bankruptcy or other insolvency by Customer, the Parties agree that Amergis may request in writing from Customer a prepayment deposit in the amount equal to the average of two weeks of Services, which Amergis may apply to outstanding invoices in the event that Customer fails to timely pay such invoices. Customer agrees to provide the requested prepayment deposit within five (5) days. In the event that Amergis applies the prepayment deposit in accordance with this section at such time that concern about Customer's impending insolvency remains, Customer agrees to replenish the prepayment deposit within five (5) days of receipt of written notice of its application.

6.7 Transaction Taxes. Customer shall be responsible for any sales tax, gross receipts tax, excise tax or other state taxes applicable to the Services provided by Amergis. If Customer provides Amergis with a valid tax exemption certificate in accordance with local laws covering the Services provided by Amergis, Amergis will not collect Transaction Taxes.

6.8 Reimbursement for Travel Expenses. The Bill Rates herein are inclusive of per day or per diem allowances for lodging, meals, and/or incidental expenses incurred when traveling to be paid by Amergis to Personnel whose primary residence is greater than fifty (50) miles from the Customer Worksite where such Personnel perform Work ("Travel Personnel"). Amergis will provide Customer with sufficient information regarding such Travel-Expense Payments in accordance with section 274(d) of the Internal Revenue Code. Customer is subject to any applicable limitations on deduction under section 274 of the Internal Revenue Code and regulations promulgated thereunder.

ARTICLE VII. RELATIONSHIP OF THE PARTIES

7.1 Independent Legal Entities. Amergis and Customer are independent legal entities. Nothing in this Agreement shall be construed to create the relationship of employer and employee, or principal and agent, or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms of this Agreement. Neither Amergis nor Customer nor any of their respective agents or employees shall control or have any right to control the activities of the other Party in carrying out the terms of this Agreement.

7.2 Conflict of Interest. By entering into this Agreement, the Parties agree that all conflicts of interest shall and have been disclosed to the other Party for review in accordance with that Party's policies and procedures. A conflict of interest occurs when a Customer, employee or Personnel has professional or personal interests that



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compete with his/her/their ability to provide Services to or on behalf of Amergis or Customer. Such competing interests may make it difficult for the Customer employee or Personnel to fulfill his/her/their duties impartially.

ARTICLE VIII. PER DIEM SERVICES

8.1 Per Diem Personnel. If Customer requires short-term, shift-based, or as-needed assignments ("Per Diem Personnel"), Customer will use its best efforts to request Per Diem Personnel at least twenty-four (24) hours prior to reporting time in order to assure prompt arrival of assigned Per Diem Personnel. All information regarding reporting time and assignment will be provided by Customer to Amergis in writing.

(a) Per Diem Personnel Short-notice Requests. Amergis will bill Customer for the entire shift if an order for Per Diem Personnel is made less than two (2) hours prior to the start of the shift, as long as the Per Diem Personnel report for work within a reasonably prompt period of time under existing conditions after receiving notice of the assignment.

(b) Per Diem Personnel Order Cancellation. If Customer changes or cancels an order for Per Diem Personnel less than two (2) hours prior to the start of a shift, Amergis will bill Customer for two (2) hours at the established fee for each scheduled Per Diem Personnel. Amergis will be responsible for contacting Per Diem Personnel prior to reporting time.

ARTICLE IX. ADDITIONAL OFFERINGS

9.1 MaxView. The Parties acknowledge and agree that notwithstanding any Customer manuals, instructions, or other Customer policies, Amergis reserves the right to utilize MaxView, a proprietary web-based timekeeping system, for the provision of Services and is not required and/or mandated to use paper-based timekeeping records, unless otherwise required by applicable law. Personnel will submit hours worked to Customer via MaxView. Customer will be notified via electronic mail regarding the hours submitted and agrees to review and approve the submitted hours on a weekly basis, each Monday by noon local time. Customer approved hours will be utilized for the weekly payroll and billing. Any non-approved hours will be discussed between Customer and Amergis; notwithstanding this, Customer and Amergis agree to cooperate in good faith to ensure that all Personnel time is properly captured to ensure compliance with applicable local, state, and federal wage and hour laws.

9.2 Sunburst. The Parties may agree to utilize Amergis' in-house workforce solution, Sunburst Workforce Advisors, LLC ("Sunburst"), by mutual written agreement ("MSP Opt-In"), after which Attachment "C" shall take effect and govern the scope of work for the managed service provider offering ("MSP"). For the purpose of this section, email correspondence between the Parties indicating mutual intent to utilize Sunburst shall be sufficient to effectuate the MSP Opt-In. In absence of such MSP Opt-In, Attachment "C" shall not take effect.

9.3 Amergis Teletherapy Services. If Customer requests that Personnel perform remote Work through a teletherapy platform, Customer may request in writing (email suffices) that such Personnel utilize the Amergis Teletherapy Platform for the delivery of the remote Work. Upon such election, the Amergis Teletherapy Platform Addendum, attached hereto as Attachment "D", shall automatically apply. If Customer elects not to utilize the Amergis Teletherapy Platform, Attachment "D" shall not apply and shall have no force or effect. If Customer



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directs Personnel to perform remote Work, but does not elect to utilize the Amergis Teletherapy Platform, Customer shall be solely responsible for providing and supporting any teletherapy equipment, systems, and platform access for remote Personnel, as well as ensuring the secure transfer, maintenance, and handling of any student or service records necessary for remote service delivery.

ARTICLE X. INSURANCE

10.1 Amergis Insurance. Amergis will maintain (at its sole expense), or require the Contractors it utilizes under this Agreement to maintain, valid policies of insurance evidencing general and professional liability coverage of not less than \$1,000,000 per occurrence and \$3,000,000 in the aggregate, covering Services. Amergis will provide a certificate of insurance evidencing such coverage upon written request by Customer.

10.2 Customer Insurance. Customer will maintain at its sole expense valid policies of general and professional liability insurance with minimum limits of \$1,000,000 per occurrence and \$3,000,000 annual aggregate. Customer will give Amergis prompt written notice of any material change in Customer coverage. Customer shall name Amergis as an additional insured on its general liability policy.

ARTICLE XI. INDEMNIFICATION

11.1 Indemnification by Amergis. Amergis agrees, at its own expense, to indemnify, defend, and hold harmless Customer and its parent, subsidiaries, Affiliates, directors, officers, employees, and agents against any and all third-party losses, liabilities, judgments, awards, and costs (including reasonable attorneys' fees and expenses) to the extent arising out of or relating to:

- (a) bodily injury (including death) or any real or tangible property loss or damage as a direct result of Amergis' employees' negligent acts or omissions in the performance of Services under this Agreement; or
- (b) any breach by Amergis of Section 3.2.

11.2 Indemnification by Customer. Customer agrees, at its own expense, to indemnify, defend, and hold harmless Amergis and its parent, subsidiaries, affiliates, directors, officers, employees, and agents against any and all third-party losses, liabilities, judgments, awards, and costs (including reasonable attorneys' fees and expenses) to the extent arising out of or relating to:

- (a) bodily injury (including death) or any real or tangible property loss or damage as a direct result of Customer's employees' negligent acts or omissions;
- (b) any breach of this Agreement by Customer; or
- (c) any Transaction Taxes levied, assessed, or imposed by any taxing authority as a result of, or in connection with this Agreement, whatever the source and regardless of whether invoiced to or remitted by Customer.



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11.3 Indemnification Procedures. The Party seeking indemnification under this Article XI (the “**Indemnified Party**”) shall notify the other Party (the “**Indemnifying Party**”) promptly after the Indemnified Party receives notice of a claim for which indemnification is sought under this Agreement; provided, however, that no failure to so notify the Indemnifying Party shall relieve the Indemnifying Party of its obligations under this Agreement except to the extent that it can demonstrate damages directly attributable to such failure. To the extent permitted by law, the Indemnifying Party shall have authority to defend or settle the claim; provided, however, that the Indemnified Party, at its sole discretion and expense, shall have the right to participate in the defense and/or settlement of the claim, and provided further, that the Indemnifying Party shall not settle any such claim imposing any liability or other obligation on the Indemnified Party without the Indemnified Party’s prior written consent.

ARTICLE XII. LIMITATION OF LIABILITY

12.1 Limitation on Liability. IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, INCIDENTAL, PUNITIVE, EXEMPLARY, RELIANCE OR SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING DAMAGES FOR LOST PROFITS, LOSS OF USE, BUSINESS INTERRUPTION, OR LOSS OF DATA IN CONNECTION WITH OR ARISING OUT OF THIS AGREEMENT REGARDLESS OF THE FORM OF ACTION WHETHER IN CONTRACT, WARRANTY, STRICT LIABILITY OR TORT AND EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

12.2 Cap on Damages. THE TOTAL AGGREGATE LIABILITY OF EACH PARTY TO THE OTHER PARTY FOR DAMAGES UNDER THIS AGREEMENT OR OTHERWISE SHALL NOT EXCEED THE SUM OF ALL FEES PAID OR PAYABLE TO AMERGIS BY CUSTOMER UNDER EITHER THE APPLICABLE STATEMENT OF WORK OR FOR SERVICES RENDERED DURING THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE MONTH IN WHICH SUCH LIABILITY AROSE, WHICHEVER IS LESS. MULTIPLE CLAIMS UNDER THIS AGREEMENT WILL NOT ENLARGE THIS LIMIT. THIS LIMITATION OF LIABILITY SHALL APPLY NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY EXCLUSIVE REMEDY HEREIN.

ARTICLE XIII. DISPUTE RESOLUTION

13.1 Dispute Resolution. Except as otherwise provided in this Agreement, any dispute between the Parties regarding the interpretation or enforcement of this Agreement or any of its terms shall be addressed by good faith negotiation between the Parties.

13.2 Dispute Resolution Process. To initiate such negotiation, a Party must provide to the other Party written notice of the dispute that includes both a detailed description of the dispute or alleged nonperformance and the name of an individual who will serve as the initiating Party’s representative in the negotiation. The other Party shall have ten (10) business days to designate its own representative in the negotiation. The Parties’ representatives shall meet at least once within forty-five (45) days after the date of the initiating Party’s written notice in an attempt to reach a good faith resolution of the dispute. Upon agreement, the Parties’ representatives may utilize other alternative dispute resolution procedures such as private mediation to assist in the negotiations.

13.3 Inability to Resolve. If the Parties have been unable to resolve the dispute within forty-five (45) days of the date of the initiating Party’s written notice, either Party may pursue any remedies available to it under this Agreement,



at law, in equity, or otherwise, including, but not limited to, instituting an appropriate proceeding before a court of competent jurisdiction.

ARTICLE XIV. CONFIDENTIALITY AND USAGE OF DATA

14.1 Confidentiality.

- (a) **Amergis/Customer Information.** The Parties recognize and acknowledge that, by virtue of entering into this Agreement and providing Services hereunder, the Parties will have access to certain information, which may be considered confidential or trade secret information (collectively "Information") such that a Party may derive independent economic value, actual or potential, from the Information not being generally known to the public or to other persons or entities, which are not a party to this Agreement. This Information may include, without limitation, information with respect to the Party's customers, vendors, cost structure, and/or business strategy, or business methods at any time used, developed, or disclosed by the Party. Each of the Parties agree that neither it, nor its staff shall, at any time either during or subsequent to the termination of this Agreement, disclose the Information to others, use, copy, or permit the Information to be copied, except pursuant to duties for or on behalf of the other Party as defined within this Agreement. A Party may disclose the Information pursuant to a governmental, judicial, or administrative order, subpoena, discovery request, regulatory request or similar request, provided that the other Party promptly notifies the non-disclosing Party, in writing of such request or demand for disclosure, and no later than within forty-eight (48) hours of receipt of such request, so that the non-disclosing Party, at its sole expense, may seek to make such disclosure subject to a protective order or other appropriate remedy to preserve the confidentiality of the Information.
- (b) **Disclosure of Amergis/Customer Partnership.** From time to time, Amergis lists or mentions its customers in its marketing, communication, and business initiatives barring any restrictions and obligations as set forth in Section 14.1(C) and/or Section 14.2 of this Agreement. Customer agrees that Amergis may disclose the partnership between Amergis and Customer, and use Customer's name for such marketing, communication, and business purposes and initiatives. The Parties will make all commercially reasonable efforts to facilitate and coordinate press announcements, press releases, and other joint-marketing efforts related to this Agreement and the Amergis /Customer partnership. If either Party reasonably objects to use or disclosure of said partnership in such initiative(s), the other Party may ask the Party that developed the marketing or promotional content to edit or adjust such materials, and such Party will not unreasonably disagree.
- (c) **Student Information.** In the event that Amergis receives student information, which may include student financial or medical information (collectively "Student Information"), Amergis shall not disclose any Student Information for which Services are provided under this Agreement to any third-party, except where permitted or required by law or where such disclosure is expressly approved by Customer, Amergis, and if required, student in writing. Further, each Party and its employees shall comply with the other Party's policies and obligations. Amergis may maintain and use Student Education Records to perform the Services under this Agreement and may disclose de-identified data to third parties in performance of Services under this Agreement. If Amergis is provided access to students' records, Amergis shall limit its Personnel's access to the records to those persons for whom access is essential to the performance of the Services under this Agreement. Amergis shall, at all times and in all respects, comply with the terms of the Family Rights and



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Privacy Act of 1974, as amended. Amergis reserves the right to retain any Student Education Records for the length of time necessary to meet Amergis' contractual and legal commitments.

14.2 Data Security. Customer will be responsible for establishing and overseeing all access, maintenance, and transmission of Customer and Student data and information, including privacy and security measures required under Law, which may further be needed to maintain and protect the security of all Customer computer systems, networks, and/or data related to the Services under this Agreement. Customer will be responsible for providing all education and training to Personnel as it relates to Customer's privacy and security measures and processes, including, without limitation the Customer's processes and expectations for collecting, storing, securing, and transferring Customer or Student data and information accessed, collected, and maintained under this Agreement.

Customer acknowledges and understands and agrees that no Personally identifiable information ("PII") or Protected Health Information ("PHI") PHI will be relayed, transmitted, or otherwise provided to or stored by Amergis or Amergis Personnel, unless necessary to be provided in performance of Services under this Agreement. Customer further acknowledges that it will provide Amergis with deidentified data, whenever possible, including removal of direct identifiers. Customer shall indemnify and hold harmless Amergis, its directors, officers, shareholders, employees, and agents from and against any and all claims, losses, liabilities, costs and other expenses resulting from, or relating to, the negligent handling of PII or PHI, including the unauthorized use, access, or disclosure by Customer, its employees, agents, and subcontractors.

14.3 Aggregate Statistical Usage. Customer acknowledges and agrees that Amergis will collect data related to the performance of the Services for the purposes of aggregation and the creation of a centralized benchmarking mechanism, such data does not contain student data or identifying student information. Notwithstanding anything to the contrary in this Agreement, Customer acknowledges and agrees that Amergis shall have a perpetual right to collect, use, and disclose the data collected relating to the Services and derived from Customer's use of Amergis, Amergis Personnel, and Contractors affiliated with Amergis under this Agreement for the analysis, benchmarking, analytics, marketing, or other business purposes as long as all data collected is done in an anonymized aggregated manner, with Customer's data aggregated with data of other Amergis customers, so as to be non-specific to any individual Customer.

14.4 Survival. All obligations set forth in this Article XIV shall survive the termination of this Agreement.

ARTICLE XV. TERMINATION

15.1. Termination for Convenience. Either Party may terminate this Agreement for any reason by providing at least thirty (30) days advance written notice of the termination date to the other Party.

15.2. Termination for Cause. If payment default occurs, Amergis may terminate this Agreement upon seven (7) days advance written notice of the termination date to Customer.

15.3 Post Termination Obligations. Termination will have no effect upon the rights and obligations resulting from any transactions occurring prior to the effective date of the termination.



ARTICLE XVI. GENERAL TERMS

16.1 Amergis Subcontracting. Amergis may subcontract this Agreement upon written notice to Customer.

16.2 Non-discrimination. Neither Amergis nor Customer will discriminate on the basis of race, color, religion, creed, national origin or ancestry, ethnicity, sex (including gender, pregnancy, sexual orientation, and gender identity), age, physical or mental disability, citizenship, past, current, or prospective service in the uniformed Services, genetic information, or any other characteristic protected under applicable federal, state, or local law.

16.3 Compliance with Laws. Amergis agrees that all Services provided pursuant to this Agreement shall be performed in compliance with all applicable federal, state, and/or local rules and regulations. In the event that applicable federal, state, or local laws and regulations or applicable accrediting body standards are modified, Amergis reserves the right to notify Customer in writing of any modifications to the Agreement in order to remain in compliance with such law, rule, or regulation.

16.4 Governing Law, Jurisdiction. This Agreement will be governed by and construed in accordance with the laws of the State of Maryland, without regard to its principles of conflict of laws. Any dispute or claim from this Agreement shall be resolved exclusively in the federal and state courts of the State of Maryland and the parties hereby irrevocably submit to the personal jurisdiction of said courts and waive all defenses thereto.

16.5 Assignment of Agreement. Customer may not assign this Agreement without the prior written consent of Amergis, and such consent will not be unreasonably withheld. Amergis may assign this Agreement without consent and/or notice for assignment to either: (i) an entity owned by or under common control with assignor, (ii) in connection with any acquisition of all of the assets or capital stock of Amergis, and/or (iii) a name change by Amergis.

16.6 Attorneys' Fees. In the event either Party is required to obtain legal assistance (including in-house counsel) to enforce its rights under this Agreement, or to collect any monies due to such Party for Services provided, the prevailing Party shall be entitled to receive from the other Party, in addition to all other sums due, reasonable attorney's fees, court costs, and expenses, if any, incurred enforcing its rights and/or collecting its monies, including any fees and costs incurred on an appeal.

16.7 Notices. Any notice or demand required under this Agreement will be in writing; will be personally served or sent by certified mail, return receipt requested, postage prepaid, or by a recognized overnight carrier which provides proof of receipt; and will be sent to the addresses below. Either Party may change the address to which notices are sent by sending written notice of such change of address to the other Party.



Twin Hills Union School District DBA Twin
Hills Union Elementary School District
700 Watertrough Road,
Sebastopol California 95472

Amergis Healthcare Staffing, Inc.
7223 Lee DeForest Drive
Columbia, MD 21046
ATTN: Contracts Department
Email copy to: contracts@amergis.com

ATTN:

COPY TO:
Amergis Healthcare Staffing, Inc.
2100 Powell Street, Suite 620, Emeryville, CA,
94608, United States of America
ATTN: Nicholas Taylor

16.8 Headings. The headings of sections and subsections of this Agreement are solely for reference only and will neither affect nor control the meaning or interpretation of this Agreement.

16.9 Merger. This Agreement constitutes the entire contract between Customer and Amergis regarding the Services to be provided hereunder. Any agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force or effect. All terms of a later signed Agreement will supersede a prior signed Agreement. This Agreement may be executed in any number of counterparts, each of which will be deemed to be the original, but all of which shall constitute one and the same document.

16.10 Amendment. No changes and/or amendments to this Agreement will be effective unless made in writing and signed by duly authorized representatives of both Parties except as provided in [Section 3.1](#), [Section 16.3](#), and Attachment(s).

16.11 Severability. In the event that one or more provision(s) of this Agreement is deemed invalid, unlawful, and/or unenforceable, then only that provision will be omitted, and will not affect the validity or enforceability of any other provision; the remaining provisions will be deemed to continue in full force and effect.



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Customer and Amergis have acknowledged their understanding of and agreement to the mutual promises written above by executing and delivering this Agreement as of the Effective Date set forth above.

TWIN HILLS UNION SCHOOL DISTRICT DBA
TWIN HILLS UNION ELEMENTARY SCHOOL
DISTRICT

Dana Pedersen
Signature of Authorized Representative

Dana Pedersen
Printed Name

Superintendent
Title

08/11/26
Date

AMERGIS HEALTHCARE STAFFING, INC.:

Signed by:
Jimmy Ortiz
887348C8ACCE4B3...
Signature of Authorized Representative

Jimmy Ortiz
Printed Name

Assistant Controller
Title

07-Aug-26
Date



EDUCATIONAL STAFFING

**ATTACHMENT "A"
STATEMENT OF WORK**

1. **Scope of Services.** Amergis is responsible for recruiting, screening, and hiring its Personnel as set forth herein to provide Services to Customer, with such Work provided by Personnel under Customer's management and supervision at a Work Site or in an environment controlled by Customer. Upon Customer's request for supplemental Personnel, Amergis will use commercially reasonable efforts to provide Personnel to Customer. Customer shall communicate duties, shifts, unit assignments and other working details to Personnel during their Assignment.
2. **Personnel Requirements and Screening.** Amergis will supply Customer with Personnel who meet the criteria set forth in the Assignment Onboarding Attachment "B". Amergis will provide Personnel who have the necessary and appropriate skills, education, knowledge and experience for the positions to be filled, subject to the approval of the Customer.
3. **Interview.** Customer may request to conduct a telephone interview with any Personnel candidate prior to the Services commencing.
4. **Bill Rates.** Bill Rates are agreed to between the Customer and Amergis for the following positions. If Customer and Amergis execute a subsequent Assignment Confirmation(s) per individual Personnel the Bill Rates in the Assignment Confirmation will apply to the named Personnel therein and for the timeframe indicated.

Positions	Rate \$ (per hour)
School Aide	\$45.00
Behavior Technician	\$50.00
RN	\$75.75
LVN	\$62.00
Speech Language Pathologist (In-Person)	\$120.00 - \$140.00
Speech Language Pathologist (Remote)	\$110.00 - \$115.00
Speech Language Pathologist Assistant	\$65.00
RN Certified Nurse	\$100.00
BCBA	\$110.00
Psychologist (In-Person)	\$125.00 - \$140.00
Psychologist (Remote)	\$115.00 - \$120.00
Occupational Therapist	\$105.00 - \$115.00
Physical Therapist	\$110.00 - \$125.00
Adaptive Physical Education teacher	\$97.00
Administrative Assistant	\$45.00
Counselor/ Mental Health Worker	\$100.00
Teacher for the Deaf and Hard of Hearing	\$90.00
RBT (Not Including Supervision)	\$55.00
Sign Language Interpreter	\$85.00



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Certified Occupational Therapy Assistant	\$75.00
Special Education Teacher (M/M)	\$85.00
Special Education Teacher (ESN)	\$95.00
Physical Therapist Assistant	\$75.00
Teacher Orientation and Mobility	\$100.00
Social Worker	\$90.00 - \$100.00
Certified Wellness Coach I	\$55.00
Certified Wellness Coach II	\$62.00

5. **Out of School Time and Off-Site School Time.** Rates charged for Work rendered outside of school time or off-site during school time will be in accordance with the local and/or state regulatory wage laws. Overtime Rates are also charged for all hours worked in excess according to applicable state law.
6. **Annual Rate Increase.** Effective on the Agreement renewal date and every year thereafter, Bill Rates for all modalities listed above will be increased by three percent (3%) of Bill Rate(s).
7. **Weekend Rates.** Customer and Amergis may agree in individual Assignment Confirmations to Weekend Rates that differ from the Bill Rate. As applicable, Weekend Rates will apply to shifts beginning at 11:00 p.m. on Friday and will apply through shifts ending at 7:00 a.m. on Monday.
8. **Orientation.** Bill Rate(s) will be billed for all time spent in required Customer orientation.
9. **Overtime.** Overtime Rates are charged for all hours worked in excess of forty (40) per week or according to applicable state law. The overtime rate is a one and one-half times (1.5x) multiplier of the Bill Rate for such hours, unless applicable state law requires a different multiplier.
10. **Holidays.** Holiday Rates will apply to all hours worked in the time period beginning at 11:00 p.m. the night before the holiday through 11:00 p.m. the night of the holiday. The Holiday Rate is a one and one-half times (1.5x) multiplier of the Bill Rate for the following holidays:

New Year's Day	Labor Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

11. **Work Site.** This Statement of Work and underlying Agreement shall apply to the following Work Site(s) or Customer locations:



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- 12. Invoicing.** Amergis will supply Personnel under this Agreement at the Bill Rates listed herein or in any Assignment Confirmation. Amergis will submit invoices to Customer every week for Personnel provided to Customer during the preceding week. The specified contacts for individual Work Sites is set forth below:
- 13. Changes.** The Parties agree that Changes may be made to this Statement of Work by execution of a subsequent Statement of Work(s) or Assignment Confirmation(s), or Change Request.
- 14. On Call.** Hours for Personnel that are placed on call will be invoiced to Customer at the "On-Call Hourly Rate" as specified in herein, if applicable, and if called in will be billed at the overtime rate, unless a greater rate such as double time must be used under federal and/or state law.
- 15. Construction.** Except as expressly set forth by this Statement of Work, the Agreement shall continue in full force and effect in accordance with the provisions thereof. Nothing in this Amendment to the Agreement is intended to modify, alter, reduce, or change the right or obligations in the Agreement executed except as expressly stated in this Statement of Work.



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ATTACHMENT "B"
PRE-ASSIGNMENT SCREENING

- 1. For all Personnel submitted to Customer under the Agreement, Amergis will:**
 - a. Conduct a criminal background screening in accordance with applicable law, including any state exclusion review as applicable;
 - b. Verify current license, registration, or certification for the Services to be provided, if applicable to role;
 - c. Verify relevant professional and specialty experience, as requested by Customer;
 - d. Confirm Personnel are authorized to work;
 - e. Perform federal exclusion and abuse check(s) including but not limited to, List of Excluded Individuals/Entities (LEIE) and the Excluded Parties List System (EPLS) and the National Sex Offender Registry;
 - f. Verify skills checklist of competencies for the position and exam;
 - g. Verify that a current diagnostic Tuberculosis (TB) test or screening is on file, in accordance with state regulations.
- 2. Upon written request by Customer, Amergis will provide Customer with the following:**
 - a. Reasonable proof of previous employment;
 - b. Education verification.
- 3. Customer Criminal Background Report.** In the event that Customer requires its own criminal background screening, which may include fingerprinting, for Amergis Personnel, Customer shall provide Amergis with a copy of the results and/or report, or the "Clear" or "Not Clear" status. Providing first day instructions for Amergis Personnel following Customer required background screening will constitute a "Clear" status. Customer agrees that Personnel may begin assignment following completion of a successful Customer background screening.



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**ATTACHMENT "C"
WORKFORCE SOLUTION ADDENDUM**

This Workforce Solution Addendum ("Addendum") takes effect as of the date of the MSP Opt-In, as described in the Education Master Services Agreement ("Agreement") between Customer and Amergis, the terms of which are expressly incorporated herein.

1. **Scope of Services.** Customer wishes to utilize Amergis Healthcare Staffing, Inc.'s workforce solution, Sunburst ("MSP"), to centralize and consolidate the management Services of its temporary school-based professionals ("Contract Workers"). Customer agrees that all providers of Services ("Staffing Suppliers") inquiring to provide healthcare-related, school-based Services ("Staffing Services") to Customer will be overseen by MSP. Customer shall notify incumbent Staffing Suppliers 1) to work with MSP to obtain necessary program information and onboarding documentation from MSP; and 2) that all communication regarding day-to-day activity and will be conducted between MSP and Customer. MSP will establish a program management team consisting of MSP personnel to be Customer's central point for all matters relating to Customer's staffing needs.
2. **MSP Services.** The MSP Services provided by MSP to Customer will generally consist of:
 - a. Identifying strategic Staffing Suppliers for Customer's educational, healthcare and administrative staffing needs;
 - b. Contracting with Staffing Suppliers;
 - c. Providing a web-based application software program ("System") to automate the process by which Contract Workers are requisitioned from Staffing Suppliers;
 - d. Onboarding Contract Workers and providing assignment details;
 - e. Coordinating with Customer regarding Staffing Suppliers;
 - f. Verifying each Staffing Supplier has uploaded onboarding documentation;
 - g. Maintaining accurate and complete statuses; and
 - h. Validating submission of electronic timecards.
3. **Purchasing Agent.** MSP will act as Customer's purchasing agent. As Customer's purchasing agent, MSP will enter into Staffing Supplier Agreements with Staffing Suppliers to Provide Services to Customer under terms that are substantially the same as those in the Education Master Services Agreement.
4. **Onboarding and Orientation.** MSP will participate in a review of all Staffing Supplier work progress and satisfaction of any onboarding and orientation requirements set forth in the Education Master Services Agreement, which may be updated/modified by Customer in the System.
5. **Rates.** Charges will be based on a Customer approved hourly bill rate at the time an order for Contract Worker(s) is posted via the System. Bill rates are subject to change at time of order posting based on Customer Approval. Customer and MSP reserve the right to add additional modalities/positions if needed and agreed upon. All orders for Contract Workers will be submitted through the System.
6. **Incident Reporting.** Customer agrees to notify MSP of any incident involving Contract Workers within forty-eight (48) hours of its occurrence. Customer agrees to provide MSP with documentation of any investigation conducted related to Contract Workers and/or the Services.



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7. **Consolidated Invoices.** All Staffing Supplier invoices are consolidated as a part the MSP Services. MSP will issue consolidated invoices to Customer on a weekly basis (or on a less frequent basis if requested by Customer). Customer will remit payment for uncontested invoices in a timeframe consistent with the Education Master Services Agreement.
8. **Taxes.** Bill Rates do not include any applicable Transaction Taxes. Customer is responsible for any applicable Transaction Taxes and, if applicable, shall pay or reimburse MSP for Transaction Taxes as a result of, relating to, or in connection with this Addendum (including with respect to Transaction Taxes required to be forwarded by MSP to Staffing Suppliers in connection with their provision of Services). If Customer provides MSP with a tax exemption certificate in accordance with local laws that covers the MSP Services provided by MSP, MSP will not collect Transaction Taxes if the tax exemption certificate is valid. The rates paid to Suppliers for Travel Personnel include amounts to reimburse Suppliers for Travel-Expense Payments made to Travel Personnel. Suppliers shall provide Customer with sufficient information regarding such Travel-Expense Payments in accordance with section 274(d) of the Internal Revenue Code. Customer is subject to any applicable limitations on deduction under section 274 of the Internal Revenue Code and regulations promulgated thereunder.
9. **MSP Fee.** MSP will provide MSP Services at no direct cost to Customer. MSP's administrative fee for MSP Services will be funded by participating Staffing Suppliers.
10. **Aggregate Statistical Usage.** Customer acknowledges and agrees that MSP will collect data related to the performance of the Services for the purposes of aggregation and the creation of a centralized benchmarking mechanism. Customer acknowledges and agrees that MSP shall have the perpetual right to use and disclose the data collected relating to the Services, in any manner, as long as any data collected is done on an aggregate basis, with Customer's data aggregated so as to be non-specific to Customer or including any personally identifiable information of an individual.



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ATTACHMENT "D"
AMERGIS TELETHERAPY PLATFORM

This Telehealth Platform Addendum ("Addendum") takes effect as of the date of the Opt-In, as described in the Education Master Services Agreement ("Agreement") between Customer and Amergis, the terms of which are expressly incorporated herein.

1. **Access.** Subject to Customer's compliance with the terms herein, Amergis may, in its sole discretion, provide certain Teletherapy Personnel on assignment with Customer access to a third-party browser-based teletherapy platform ("Teletherapy Platform") for use with Customer's students. Customer and Amergis acknowledge and agree that the Teletherapy Platform serves a legitimate educational interest, including supporting instruction and permitted remote telehealth assessments and documentation of student progress.
2. **Equipment.** Customer will be responsible for providing students with a secure device to access the Teletherapy Platform (computer, tablet, or similar device with working webcam and microphone) and internet access (together, "Device").
3. **Misuse.** Amergis is not responsible for the misuse of the Device or Teletherapy Platform by Customer or its students.
4. **Transfer of Educational Records.** Customer acknowledges and agrees that certain reports or similar documents generated by the Teletherapy Platform ("Teletherapy Records") may be classified as educational records under the Family Educational Rights and Privacy Act (FERPA).

Amergis will use commercially reasonable efforts to facilitate the transfer of Teletherapy Records to Customer. Customer will establish and maintain a Secure File Transfer Protocol (SFTP) or equivalent secure transmission method that meets or exceeds prevailing industry standards for the protection of Teletherapy Records. Amergis is not responsible for any data security vulnerabilities or breaches arising from the transmission method selected or maintained by Customer. Customer will remain responsible for responding to and complying with applicable law regarding all requests to access educational records, including the Teletherapy Records.

5. **Permissible Use.** Amergis will access, use, view, store, maintain, or otherwise process Teletherapy Records solely to the extent reasonably necessary to: (i) support the provision of the teletherapy Services by Teletherapy Personnel; (ii) facilitate the secure transfer of the records to Customer; and (iii) comply with applicable laws and regulations and its internal policies regarding record retention (collectively, "Permissible Use").

Amergis will not process Teletherapy Records for any purpose outside the scope of Permissible Use, including, without limitation, selling, licensing, or sharing such records with unauthorized third parties. Amergis has no obligation to Customer to retain the Teletherapy Records, and makes no guarantees to Customer regarding the retention of the Teletherapy Records.

6. **Standard of Care.** Amergis will protect the systems processing the Teletherapy Records in accordance with reasonable commercial practices and will use safeguards no less protective than those used to secure Amergis' own data of a similar type.

Twin Hills Union School District Job Description

EL Instructional Assistant & Program Coordinator

The EL Instructional Assistant & Program Coordinator is under the supervision of and evaluated by the Site Administrator and direction of the classroom teacher(s). The EL Instructional Assistant and Program Coordinator supports credentialed teachers by teaching non-and-limited English-speaking students the English language to enable them to function effectively in their regular classrooms. This position requires TB testing and fingerprint clearance.

Deleted: English speaking

REQUIRED QUALIFICATIONS

- **Education and Experience:**
 - Associates Degree or equivalent including or supplemented by courses or training in the appropriate second language
 - One year experience working with elementary school age children (can be as a volunteer)
- **Knowledge of:**
 - Bilingual – English/Spanish required
 - Good oral and written communication skills in English and appropriate second language
 - Basic math
 - General classroom procedures and equipment
 - Technology in an educational setting
- **Ability to:**
 - Exercise sound judgment, use appropriate discretion, and maintain confidentiality of student, family, and District information.
 - Demonstrate the interpersonal skills, professionalism, and physical ability necessary to effectively perform assigned duties.
 - Maintain regular and punctual attendance and demonstrate professional conduct and appearance appropriate to the school environment.
 - Meet applicable Instructional Assistant proficiency requirements, including passing the District's proficiency assessment when required based on education and qualifications.
 - Tutor students individually or in small groups
 - Supervise and support groups of students, reinforce school expectations and rules, promote positive behavior, and provide consistent and appropriate guidance and redirection as needed.

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ADA Requirement:

- Meet the physical requirements necessary to safely and effectively perform assigned duties, including lifting twenty (20) pounds on an occasional basis and in excess of twenty (20) pounds with assistance

Deleted: <#>Exercise good judgment, use discretion, maintain confidentiality
<#>Demonstrate good mental, emotional and physical health
<#>Be prompt and present a neat, clean appearance
<#>Pass the Instructional Assistant Proficiency Test if you do not possess an associate's (or higher) degree

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EXAMPLES OF DUTIES AND RESPONSIBILITIES:

- Assist with interpretation during meetings and conferences with parents/guardians, including IEP meetings, as appropriate.
- Prepare lesson plans and instructional materials for assigned students under the supervision of teachers; duplicate materials as needed
- Assist classroom teacher(s) in assigned instructional areas by providing individual and small-group academic and English language development support to English Learner students, including reinforcement of classroom instruction, language development, and other academic skills.
- Provide Spanish language enrichment activities for students, including conversational Spanish, vocabulary development, cultural activities, games, and other age-appropriate enrichment experiences, as assigned. Such activities may be provided during the regular school day or as part of before-school, after-school, intersession, Expanded Learning Opportunities Program (ELOP), or other District enrichment programming, and shall not include duties requiring a certificated teaching credential.
- Administer and grade various tests including ELPAC to assigned students
- Share observations with the teacher(s) and work in a professional relationship to foster student learning
- Interact with students, encourage performance, observe progress, and meet instructional reinforcement needs as they arise
- Support students in computer assisted instruction program

Deleted: ¶
<#>Monitor and control groups of students, enforce the school rules, maintain discipline, be firm and consistent

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Assist the classroom teacher(s) in assigned instructional areas by tutoring non-and-limited English speaking students in the English language and other subjects either one on one in the student's classroom or in small groups in the ESL room...

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- Attend and co-facilitate ELAC meetings and support meaningful parent and family engagement in the District's English Learner program.
- Explain school and classroom policies, procedures and processes to assigned students
- Provide oral and written English/Spanish translation of school and program communications, including notices, correspondence, and other materials from teachers, administrators, and District staff.
- Confer with parents as necessary and as requested by teacher regarding the progress and attendance of students
- Maintain confidentiality of student, family, and District information in accordance with District policies and applicable requirements.
- Prepare the classroom activities by preparing materials, obtaining supplies, and readying necessary equipment
- Participate in staff meetings and conferences when the need arises, including ELD training
- Follow accepted principles, practices, rules, and regulations of the district
- Perform other related duties as assigned

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<#> Translate program information, letters and notes to parents from teachers and site administrator including IEP notes¶

Deleted: Restrict all observations to the school and never discuss a child's behavior outside of the classroom¶

The Twin Hills Union School District is an Equal Opportunity Employer

EL Instructional Assistant & Program Coordinator: page 2

PAY SCALE - CLASSIFIED:

Range J

Essential Job Functions

(Constantly = over 2/3 time, Frequently = 1/3 – 2/3 time, Occasionally = under 1/3 time, seldom = under 7% time)

Physical

- **Standing/walking:** Frequently, throughout work shift while performing classroom duties, P.E. classes, recess supervision, field trips.
- **Sitting:** Occasionally, while performing classroom duties.
- **Lift/Carry:** Frequently, 1-25 pounds; books, instructional materials, binders, files, paperwork. For lifting over 20 pounds, assistance is available.
- **Bending/twisting:** Occasionally, at knees/waist/neck throughout work shift.
- **Push/pull:** Occasionally, using both hands and arms exerting a force of 5-20 pounds while assisting students, moving manuals/paperwork, opening drawers and doors, etc.
- **Climbing/balancing:** Rarely, using stairs from lower classrooms/offices to upper classrooms.
- **Kneeling/crouching/crawling:** Occasionally, may be required while assisting student in physical activities or may occur while restraining student's disruptive behavior.
- **Hands/arms:** Constantly, consistent use of both in reaching/handling/grasping/fingering/gripping while performing a variety of physical and administrative duties. Overhead reaching is required.
- **Sight/hearing/speech:** Constantly, to provide assistance to students and teachers. Assignment may require hand/eye coordination, depth perception and peripheral vision.

Mental

- Must possess necessary written and oral communication skills to complete assignments. Must be able to read, write, speak and teach English. Must possess interpersonal skills to work harmoniously with a wide variety of students, parents and staff. Must be able to adapt to work pressures that may include frequent interruptions and multiple tasks.
- Must be able to work independently and exercise creative problem-solving ability.
- Must be able to provide supervisory skills to provide guidance and appropriate behavioral corrections to assigned students.

Work Conditions

- **Location:** Work is performed 95% within the school office setting, 5% in an outdoor setting, walking on campus.
- **Hazards:** Trip hazards and slippery surfaces.
- **Equipment used:** General office equipment; copier, computer, 10-key, phones
- **Safety equipment:** None required.

Deleted: ¶

HIRING PROCESS:

Mandatory Information to be submitted to Superintendent:

Deleted: Anna Maria Guzman, Ed.D,

- Completed and signed district application (available in the District Office, address below)
- Current Employees can submit a letter of interest to the District Office.
- A minimum of three letters of recommendation written within the last 12 months which support your application for the vacant position

- Current resume
- Letter of introduction explaining why you are qualified for this position and including information that will help the screening committee get to "know" you during the paper screening process

District Office and submission address: 700 Watertrough Rd, Sebastopol, CA 95472

➤ **Selection Process:**

- Applications will be reviewed and rated by a screening committee
- Persons selected for an interview will be contacted
- Position may be filled at anytime

The Twin Hills Union School District is an Equal Opportunity Employer

Twin Hills Union School District

Job Description

EL Instructional Assistant & Program Coordinator

The EL Instructional Assistant & Program Coordinator is under the supervision of and evaluated by the Site Administrator and direction of the classroom teacher(s). The EL Instructional Assistant and Program Coordinator supports credentialed teachers by teaching non-and-limited English-speaking students the English language to enable them to function effectively in their regular classrooms. This position requires TB testing and fingerprint clearance.

REQUIRED QUALIFICATIONS

- **Education and Experience:**
 - Associates Degree or equivalent including or supplemented by courses or training in the appropriate second language
 - One year experience working with elementary school age children (can be as a volunteer)
- **Knowledge of:**
 - Bilingual – English/Spanish required
 - Good oral and written communication skills in English and appropriate second language
 - Basic math
 - General classroom procedures and equipment
 - Technology in an educational setting
- **Ability to:**
 - Exercise sound judgment, use appropriate discretion, and maintain confidentiality of student, family, and District information.
 - Demonstrate the interpersonal skills, professionalism, and physical ability necessary to effectively perform assigned duties.
 - Maintain regular and punctual attendance and demonstrate professional conduct and appearance appropriate to the school environment.
 - Meet applicable Instructional Assistant proficiency requirements, including passing the District's proficiency assessment when required based on education and qualifications.
 - Tutor students individually or in small groups
 - Supervise and support groups of students, reinforce school expectations and rules, promote positive behavior, and provide consistent and appropriate guidance and redirection as needed.

ADA Requirement:

- Meet the physical requirements necessary to safely and effectively perform assigned duties, including lifting twenty (20) pounds on an occasional basis and in excess of twenty (20) pounds with assistance

EXAMPLES OF DUTIES AND RESPONSIBILITIES:

- Assist with interpretation during meetings and conferences with parents/guardians, including IEP meetings, as appropriate.
- Prepare lesson plans and instructional materials for assigned students under the supervision of teachers; duplicate materials as needed
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- Administer and grade various tests including ELPAC to assigned students
- Share observations with the teacher(s) and work in a professional relationship to foster student learning
- Interact with students, encourage performance, observe progress, and meet instructional reinforcement needs as they arise
- Support students in computer assisted instruction program

- Attend **and co-facilitate** ELAC meetings and support meaningful parent and family engagement in the District's English Learner program.
- Explain school and classroom policies, procedures and processes to assigned students
- Provide oral and written English/Spanish translation of school and program communications, including notices, correspondence, and other materials from teachers, administrators, and District staff.
- Confer with parents as necessary and as requested by teacher regarding the progress and attendance of students
- Maintain confidentiality of student, family, and District information in accordance with District policies and applicable requirements.
- Prepare the classroom activities by preparing materials, obtaining supplies, and readying necessary equipment
- Participate in staff meetings and conferences when the need arises, including ELD training
- Follow accepted principles, practices, rules, and regulations of the district
- Perform other related duties as assigned

The Twin Hills Union School District is an Equal Opportunity Employer

EL Instructional Assistant & Program Coordinator: page 2

PAY SCALE - CLASSIFIED:

Range J

Essential Job Functions

(Constantly = over 2/3 time, Frequently = 1/3 – 2/3 time, Occasionally = under 1/3 time, seldom = under 7% time)

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- **Hazards:** Trip hazards and slippery surfaces.
- **Equipment used:** General office equipment; copier, computer, 10-key, phones
- **Safety equipment:** None required.

HIRING PROCESS:

Mandatory Information to be submitted to Superintendent:

- Completed and signed district application (available in the District Office, address below)
- Current Employees can submit a letter of interest to the District Office.
- A minimum of three letters of recommendation written within the last 12 months which support your application for the vacant position

- Current resume
- Letter of introduction explaining why you are qualified for this position and including information that will help the screening committee get to “know” you during the paper screening process

District Office and submission address: 700 Watertrough Rd, Sebastopol, CA 95472

➤ **Selection Process:**

- Applications will be reviewed and rated by a screening committee
- Persons selected for an interview will be contacted
- Position may be filled at anytime

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Quarterly Report – Williams Uniform Complaints [Education Code § 35186]

District: Twin Hills Union School District

Name & Title of Preparer: Katie Anderson, Business Manager

Quarter Reported: (check one)

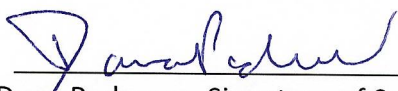
- ☐ 1st Quarter: July 2025 through September 2025 – Due October 2025
- ☐ 2nd Quarter: October 2025 through December 2025–Due January 2026
- ☐ 3rd Quarter: January 2026 through March 2026 – Due April 2026
- ☒ 4th Quarter: April 2026 through June 2026 – Due July 2026

Date for information to be reported publicly at governing board meeting: June 30, 2026

Please check the box that applies:

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. **Copies of the complaint and the district's written response will be submitted along with this report.**

General Subject Area	Number of Complaints Received	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials and Textbooks	0	0	0
Facility Conditions	0	0	0
Teacher Vacancy or Misassignment	0	0	0
TOTAL	0	0	0


 Dana Pedersen, Signature of Superintendent

Date: 06/30/2026

Sign and date the report **after** it is presented at your board meeting.
 Please submit the executed report to SCOE EES via email at williams@scoe.org

TWIN HILLS UNION SCHOOL DISTRICT

Consent Calendar: Acceptance of Donations

JULY 1 THROUGH JULY 31, 2026

Date Received	Donor	Amount	Purpose
Fund 01: Apple Blossom Elementary School /General District			
		\$0.00	
	Total	\$0.00	
Fund 03: Twin Hills Charter Middle School			
	Total	\$0.00	
Fund 04: Orchard View Charter School			
	Total	\$0.00	
Fund 05: SunRidge Charter School			
	Total	\$0.00	
		THUSD Total	\$0.00

Thank you to all our donors, your support is greatly appreciated.

Note: Generally, donations are recorded here when funds are deposited to SCOE account.

Donations marked * have not yet been deposited to SCOE.

{Date Received may actually be date deposited to bank or SCOE}

For the August 20, 2026 board meeting.

Checks Dated 06/01/2026 through 06/30/2026

Check Number	Check Date	Pay to the Order of	Check Amount
2162975	06/03/2026	Kyocera Document Solutions Northern CA	116.36
2162976	06/03/2026	3Chords Inc. dba ESES	1,989.00
2162977	06/03/2026	Sebastopol Hardware Center	425.07
2162978	06/03/2026	Uline Attn Accounts Receivable	91.31
2162979	06/03/2026	Kyocera Document Solutions NC	394.51
2164759	06/10/2026	Andy's Produce Market	186.36
2164760	06/10/2026	ESP & Alarms, Inc dba Edison Security Protection	105.00
2164761	06/10/2026	EMS LINQ INC	474.83
2164762	06/10/2026	Revolution Foods PBC	13,171.12
2164763	06/10/2026	Department Of Justice	32.00
2164764	06/10/2026	Recology Sonoma Marin	644.75
2164765	06/10/2026	Major Alarm, Inc.	852.00
2164766	06/10/2026	Brady Industries, LLC	1,253.85
2164767	06/10/2026	Norgeot, Lauren	30.00
2164768	06/10/2026	ODP Business Solutions, LLC	386.66
2164769	06/10/2026	Positive Images	500.00
2164770	06/10/2026	3Chords Inc. dba ESES	1,989.00
2164771	06/10/2026	Rodriguez, Ana	7.40
2164772	06/10/2026	Sonoma County Office Of Educ.	6,048.32
2166556	06/17/2026	ATT	292.64
2166557	06/17/2026	T & B Sports, Inc.	222.50
2166558	06/17/2026	3Chords Inc. dba ESES	1,053.00
2166559	06/17/2026	Sonoma County Family YMCA	4,167.00
2166560	06/17/2026	Tombe Realty, Inc.	19,144.20
2166561	06/17/2026	Kyocera Document Solutions NC	206.64
2166562	06/17/2026	YourGeniusLab LLC	10,000.00
		Total Number of Checks	26
			63,783.52

Fund Recap

Fund	Description	Check Count	Expensed Amount
09	General Fund (charter Schools)	26	63,783.52
	Total Number of Checks	26	63,783.52
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		63,783.52

Total Expenditures June 2026

Total Vendor Warrants June 30, 2026	\$ 63,783.52
Payroll: June 10, 2026 Supplemental	14,122.88
Payroll: June 30, 2026 DNP	-
Payroll: June 31, 2026 Regular	251,968.82
Total PR & Expenditures	\$ 329,875.22

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/01/2026 through 06/30/2026

Check Number	Check Date	Pay to the Order of	Check Amount
2163399	06/03/2026	Creative Composition, INC	2,417.37
2163400	06/03/2026	Kyocera Document Solutions Northern CA	115.81
2163401	06/03/2026	Roberts Mechanical & Elect Inc	197.00
2163402	06/03/2026	Fagen Friedman & Fulfrost LLP	830.00
2163403	06/03/2026	Frog Power Equipment LLC	773.04
2163404	06/03/2026	Pace Supply Corp.	227.02
2163405	06/03/2026	Terminix Processing Center	89.00
2163406	06/03/2026	West County Transport. Agency	6,939.53
2163407	06/03/2026	Amplify Education, Inc.	15,016.44
2163408	06/03/2026	Correa, Karen	88.23
2163409	06/03/2026	Mountain Fresh Spring Water	26.25
2163410	06/03/2026	Mountain Fresh Spring Water	29.00
2163411	06/03/2026	Elliott, Erin	75.52
2163412	06/03/2026	Friedman's Home Improvement	1,260.48
2163413	06/03/2026	Greene, Janet	2,100.00
2163414	06/03/2026	T-Mobile	90.90
2163415	06/03/2026	Knapp, Elisha	49.99
2163416	06/03/2026	National Academy of Athletics	7,366.00
2163417	06/03/2026	Persinger Architects Inc.	56,655.70
2163418	06/03/2026	Sebastopol Hardware Center	889.43
2163419	06/03/2026	ROOTS Solutions, LLC	2,100.00
2165037	06/10/2026	Baudville	372.04
2165038	06/10/2026	EMS LINQ INC.	949.65
2165039	06/10/2026	Revolution Foods PBC	34,668.49
2165040	06/10/2026	Castino Restaurant	12,228.86
2165041	06/10/2026	Conger, Diane	2,380.00
2165042	06/10/2026	Kyocera Document Solutions-CA	295.94
2165043	06/10/2026	Kyocera Document Solutions Northern CA , Inc.	262.21
2165044	06/10/2026	Department Of Justice	32.00
2165045	06/10/2026	Recology Sonoma Marin	1,124.72
2165046	06/10/2026	Recology Sonoma Marin	580.75
2165047	06/10/2026	Sonoma County Office Of Educ.	10,346.24
2165048	06/10/2026	Shura, Samantha	9,371.17
2165049	06/10/2026	Alpha Analytical Laboratories	140.00
2165050	06/10/2026	Mountain Fresh Spring Water	35.00
2165051	06/10/2026	DuVall, Maura	341.04
2165052	06/10/2026	Major Alarm, Inc.	1,664.50
2165053	06/10/2026	Brady Industries, LLC	4,624.26
2165054	06/10/2026	Flyers Energy LLC	134.19
2165055	06/10/2026	T-Mobile	160.00
2165056	06/10/2026	Jenkins, Dia	20.00
2165057	06/10/2026	Young, Minney & Corr, LLP	255.00
2165058	06/10/2026	Mobile Modular Mgmt Corp.	2,141.19
2165059	06/10/2026	Myhers, Catherine	4,781.00
2165060	06/10/2026	North Bay Security Group, LLC	1,400.00
2165061	06/10/2026	PresenceLearning, Inc.	1,827.00
2165062	06/10/2026	Rising Phoenix Psych Ed Svcs	15,120.00
2165063	06/10/2026	Inspire	64,179.95
2165064	06/10/2026	Oak Hall Cap & Gown	104.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/01/2026 through 06/30/2026

Check Number	Check Date	Pay to the Order of	Check Amount
2165065	06/10/2026	Pacific Gas & Electric	769.02
2165066	06/10/2026	Pellini, Jennifer	829.80
2165067	06/10/2026	Sebastopol Auto Parts	13.22
2165068	06/10/2026	Stevens, Jason	155.31
2166866	06/17/2026	Affronti, Jude	10.05
2166867	06/17/2026	Anderson, Katie	130.60
2166868	06/17/2026	ATT	390.07
2166869	06/17/2026	ATT	31.51
2166870	06/17/2026	ATT	131.20
2166871	06/17/2026	ATT	193.46
2166872	06/17/2026	ATT	32.51
2166873	06/17/2026	ATT	32.51
2166874	06/17/2026	Austerweil, Julie	228.33
2166875	06/17/2026	Williams, Tyler	30.00
2166876	06/17/2026	Kyocera Document Solutions Northern CA , Inc.	444.76
2166877	06/17/2026	Kyocera Document Solutions Northern CA , Inc.	635.84
2166878	06/17/2026	Shura, Samantha	1,612.67
2166879	06/17/2026	RH and Sons Water Services	3,825.00
2166880	06/17/2026	Eberly, Brian	682.42
2166881	06/17/2026	Major Alarm, Inc.	657.18
2166882	06/17/2026	Brady Industries, LLC	632.70
2166883	06/17/2026	Flory Systems LLC	211.67
2166884	06/17/2026	Forslund, Tim	203.33
2166885	06/17/2026	Lofchie, Jennifer	55.93
2166886	06/17/2026	Muzio, Jamey	43.50
2166887	06/17/2026	National Academy of Athletics	238.13
2166888	06/17/2026	3Chords Inc. dba ESES	351.00
2166889	06/17/2026	Pedersen, Dana	71.31
2166890	06/17/2026	Pellini, Jennifer	141.44
2166891	06/17/2026	Terminix Processing Center	90.02
2166892	06/17/2026	Dienamics	227.79
2166893	06/17/2026	S & S Worldwide, Inc.	351.38
2166894	06/17/2026	Stavropoulos, Becky	30.00
2166895	06/17/2026	ROOTS Solutions, LLC	275.00
2166896	06/17/2026	Smith, Marian	2,153.92
2166897	06/17/2026	Vickery, Kathryn	30.00
2166898	06/17/2026	Weeks Drilling & Pump Co.	1,100.00
2166899	06/17/2026	West County Transport. Agency	2,128.79
2166900	06/17/2026	Wills, Cheryl	62.35
2166901	06/17/2026	Zschach, Kenneth	100.00
		Total Number of Checks	89
			286,209.63

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	57	217,319.29
03	Charter School: Twin Hills	23	26,977.86
09	Charter School Fund: Orchrdr Vw	11	2,070.84
12	Child Development Fund	7	3,651.00
13	Cafeteria Fund	2	35,618.14

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/01/2026 through 06/30/2026

Check Number	Check Date	Pay to the Order of	Check Amount
--------------	------------	---------------------	--------------

Fund Recap

Fund	Description	Check Count	Expensed Amount
21	Bond Fund	1	572.50
Total Number of Checks		89	286,209.63
Less Unpaid Tax Liability			.00
Net (Check Amount)			286,209.63

<i>Total Expenditures June 2026</i>	
Total Vendor Warrants June 30, 2026	\$ 286,209.63
Payroll: June 10, 2026 Supplemental	64,504.78
Payroll: June 30, 2026 DNP	-
Payroll: June 31, 2026 Regular	948,618.03
Total PR & Expenditures	\$ 1,299,332.44

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/01/2026 through 07/31/2026

Check Number	Check Date	Pay to the Order of	Check Amount
2168518	07/08/2026	BMO Bank N.A.	1,728.37
2168519	07/08/2026	Bunch, Kirstin	30.00
2168520	07/08/2026	Revolution Foods PBC	5,831.80
2168521	07/08/2026	Conger, Diane	840.00
2168522	07/08/2026	Kyocera Document Solutions-CA	325.53
2168523	07/08/2026	Recology Sonoma Marin	1,060.92
2168524	07/08/2026	Recology Sonoma Marin	532.90
2168525	07/08/2026	Alpha Analytical Laboratories	140.00
2168526	07/08/2026	Mountain Fresh Spring Water	25.50
2168527	07/08/2026	Mountain Fresh Spring Water	22.50
2168528	07/08/2026	Primo Brands	71.02
2168529	07/08/2026	Flory Systems LLC	222.25
2168530	07/08/2026	Hamilton, Teresa	26.84
2168531	07/08/2026	T-Mobile	90.90
2168532	07/08/2026	Fagen Friedman & Fulfroost LLP	7,432.00
2168533	07/08/2026	Music & Arts	4,368.91
2168534	07/08/2026	Myhers, Catherine	781.25
2168535	07/08/2026	3Chords Inc. dba ESES	2,808.00
2168536	07/08/2026	Inspire	16,666.76
2168537	07/08/2026	Anova Education & Behavior Consultation, Inc.	7,179.69
2168538	07/08/2026	Persinger Architects Inc.	56,083.20
2168539	07/08/2026	Terminix Processing Center	89.00
2168540	07/08/2026	Terminix Processing Center	100.00
2168541	07/08/2026	Pitney Bowes Bank Inc	7,000.00
2168542	07/08/2026	Sebastopol Hardware Center	299.60
2168543	07/08/2026	Stanroy Music Center	202.57
2168544	07/08/2026	STS Education	31,338.37
2169567	07/10/2026	Kyocera Document Solutions Northern CA	3,158.63
2169568	07/10/2026	T-Mobile	160.00
2169569	07/10/2026	New Management, Inc.	447.38
2169570	07/10/2026	PresenceLearning, Inc.	6,760.50
2169571	07/10/2026	West So. Cty. Union Hs Dist.	534.56
2170385	07/15/2026	Amador, Laura	30.00
2170386	07/15/2026	Department Of Justice	96.00
2170387	07/15/2026	Alpha Analytical Laboratories	2,405.00
2170388	07/15/2026	Employment Development Dept.	1,094.18
2170389	07/15/2026	Hamilton, Teresa	9.92
2170390	07/15/2026	Ives Pool	1,825.00
2170391	07/15/2026	Fagen Friedman & Fulfroost LLP	8,321.00
2170392	07/15/2026	PresenceLearning, Inc.	806.27
2170393	07/15/2026	ODP Business Solutions, LLC	9.30
2170394	07/15/2026	Pedersen, Dana	408.26
2170395	07/15/2026	Pellini, Jennifer	329.81
2170396	07/15/2026	Terminix Processing Center	90.02
2170397	07/15/2026	Weeks Drilling & Pump Co.	1,100.00
2170398	07/15/2026	West County Transport. Agency	1,356.61
2170399	07/15/2026	Amplify Education, Inc.	126,006.65
2170400	07/15/2026	County Of Sonoma	1,025.00
2170401	07/15/2026	Kyocera Document Solutions Northern CA , Inc.	394.51

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/01/2026 through 07/31/2026

Check Number	Check Date	Pay to the Order of	Check Amount
2170402	07/15/2026	Kyocera Document Solutions Northern CA , Inc.	262.21
2170403	07/15/2026	Kyocera Document Solutions Northern CA , Inc.	206.64
2170404	07/15/2026	Sonoma County Office Of Educ.	109.26
2170405	07/15/2026	San Joaquin Cty Office of Educ	800.00
2170406	07/15/2026	Hamilton, Teresa	101.82
2170407	07/15/2026	Learning Without Tears	2,120.74
2170408	07/15/2026	ESGI, LLC	1,092.00
2170409	07/15/2026	NoRedInk Corp.	6,987.10
2170410	07/15/2026	Mobile Modular Mgmt Corp.	2,141.19
2170411	07/15/2026	Muzio, Jamey	3.56
2170412	07/15/2026	PresenceLearning, Inc.	1,400.00
2170413	07/15/2026	Palladino, Gabriella	30.00
2170414	07/15/2026	Pellini, Jennifer	194.96
2170415	07/15/2026	Securitas Technology Corp	1,789.02
2170416	07/15/2026	Securitas Technology Corp	221.22
2170417	07/15/2026	Frontline Technologies Group LLC	2,249.54
2170418	07/15/2026	TOMBE REALTY, INC.	19,718.52
2170419	07/15/2026	Active Internet Technologies	8,150.00
2170935	07/17/2026	Revolution Foods PBC	31.20
2170936	07/17/2026	Anova Education & Behavior Consultation, Inc.	3,564.95
2170937	07/17/2026	Pacific Gas & Electric	22.64
2170938	07/17/2026	ROOTS Solutions, LLC	400.00
2171530	07/22/2026	West So. Cty. Union Hs Dist.	372,265.40
2171531	07/22/2026	Kyocera Document Solutions Northern CA , Inc.	444.76
2171532	07/22/2026	Reyff Electric Co, Inc.	3,359.56
2171533	07/22/2026	Ives Pool	975.00
2171534	07/22/2026	TCI	2,560.00
2171535	07/22/2026	Pace Supply Corp.	185.17
2171536	07/22/2026	Pellini, Jennifer	199.37
2171537	07/22/2026	Rental Place LLC, The	83.20
2171973	07/24/2026	ATT	382.84
2171974	07/24/2026	ATT	30.60
2171975	07/24/2026	ATT	129.35
2171976	07/24/2026	ATT	189.84
2171977	07/24/2026	ATT	32.14
2171978	07/24/2026	ATT	32.14
		Total Number of Checks	85
			734,132.42

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	50	642,860.09
03	Charter School: Twin Hills	26	35,996.85
04	Orchard View Charter School	9	5,732.18
05	SunRidge Charter School	8	24,918.94
09	Charter School Fund: Orchrd Vw	7	11,953.57
12	Child Development Fund	13	5,615.22
13	Cafeteria Fund	4	7,055.57

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 07/01/2026 through 07/31/2026

Check Number	Check Date	Pay to the Order of	Check Amount
		Total Number of Checks	85
			734,132.42
		Less Unpaid Tax Liability	.00
		Net (Check Amount)	734,132.42

<i>Total Expenditures July 2026</i>	
Total Vendor Warrants July 31, 2026	\$ 734,132.42
Payroll: July 10, 2026 Supplemental	29,436.84
Payroll: July 31, 2026 Regular	187,048.86
Total PR & Expenditures	\$ 950,618.12

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Description

Includes Purchase Orders dated 06/01/2026 - 06/30/2026

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
P26-00155	Sonoma County Offic	PO# 9060	4HAY	09	Unrestricted/no	6,048.32
P26-00156	Positive Images	PO# 8958	4HAY	09	Unrestricted/no	500.00
P26-00157	EMS LINQ INC	PO# 9063-CAFETERIA SCANNER	4HAY	09	Cafeteria	474.83
P26-00158	STS Education	PO# 9088 Chromebooks	4HAY	09	State Lottery	10,446.13
P26-00159	T & B Sports, Inc.	PO# 8955 STAFF APPREC	4HAY	09	State Lottery	222.50
P26-00160	BMO Bank N.A.	25/26 Use Tax Payment	4SUN	09	Unrestricted/no	128.64
					Total	17,820.42

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Description

Includes Purchase Orders dated 06/01/2026 - 06/30/2026

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
P26-00081	Major Alarm, Inc.	PO #8599 - AB/TH FIRE MONITORING	7DSW	01	Unrestricted/no	4,904.03
P26-00097	Pace Supply Corp.	PO #8586 - LAVATORY SUPLS	7DSW	01	Restricted Main	1,200.00
P26-00311	RH and Sons Water S	PO #8868 - AB/TH WATER SYSTEM HAZARD ASSESSMENT	7DSW	03	Unrestricted/no	3,875.00
P26-00426	New Management, Inc	PO# 9016 LockBlocs	7DSW	01	Resig Safety Cr	447.38
P26-00429	Sonoma County Offic	PO# 9061	7DSW	01	Unrestricted/no	10,346.24
P26-00430	BMO Bank N.A.	PO# 8989 Storage Bins	2THS	03	ELO Program	87.38
P26-00431	EMS LINQ INC.	PO# 9031-Cafeteria	7DSW	13	Child Nutrition	949.65
P26-00432	Apple Inc.	PO# 8997 OV-Laptop Maura	3OVS	09	State Lottery	1,111.16
P26-00433	S & S Worldwide, In	PO# 9013-SUMMER CAMP SUPPLIES	5DYA	12	Unrestricted/no	351.38
P26-00434	Smith, Marian	PO# 9011-SUMMER CAMP T-SHIRTS	5DYA	12	Unrestricted/no	2,153.92
P26-00435	STS Education	PO# 9087 Chromebooks	3OVS	09	State Lottery	31,338.37
P26-00436	BMO Bank N.A.	PO# 9084 SUMMER CAMP SUPPLIES 25-26	5DYA	12	Unrestricted/no	770.23
P26-00437	Dienamics	PO# 8988-PROMOTION CERTS & COVERS	2THS	03	State Lottery	227.79
P26-00438	Zschach, Kenneth	PO# 8990 STAR LAB	2THS	03	Arts Music Inst	100.00
P26-00440	BMO Bank N.A.	PO# 9109 ABASP	5DYA	12	Unrestricted/no	62.20
P26-00441	West County Transpo	PO# 9121 BAND FT	2THS	03	Arts & Music	2,024.69
P26-00442	BMO Bank N.A.	2025-26 Use Tax Payment	9DSO	01	Unrestricted/no	71.97
Total						60,021.39

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Description

Includes Purchase Orders dated 07/01/2026 - 07/31/2026

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
B27-00001	Harmony Farm Supply	9147-GARDEN SUPPLIES (SR,OV)	7DSW	04	State Lottery	1,300.00
B27-00002	Grainger Inc	9148 MAINT & REPAIRS SUPPLS	7DSW	05	Unrestricted/no	800.00
B27-00003	Pace Supply Corp.	9150-LAVATORY MAINT & SUPPLS	7DSW	05	Restricted Main	2,200.00
B27-00004	Harmony Farm Supply	9151-IRRIGATION MAINT & SUPPLS	7DSW	05	Restricted Main	900.00
B27-00006	Redwood Lock, Inc.	9154-KEYS & LOCKS	7DSW	05	Unrestricted/no	1,665.00
B27-00007	ODP Business Soluti	9176-TEACHER SUPPLIES	1ABS	01	State Lottery	14,000.00
B27-00008	ODP Business Soluti	9177-TEACHER SUPPLIES	2THS	03	State Lottery	8,000.00
B27-00009	ODP Business Soluti	9178 TEACHER SUPPLIES	3OVS	04	State Lottery	6,000.00
B27-00010	ODP Business Soluti	9179 TEACHER SUPPLIES	SUN5	05	State Lottery	5,600.00
B27-00011	ODP Business Soluti	9180 OFFICE SUPPLIES	1ABS	01	State Lottery	400.00
B27-00012	ODP Business Soluti	9181 OFFICE SUPPLIES	2THS	03	State Lottery	600.00
B27-00013	ODP Business Soluti	9182 OFFICE SUPPLIES	3OVS	04	State Lottery	600.00
B27-00014	ODP Business Soluti	9183- OFFICE SUPPLIES	SUN5	05	State Lottery	1,000.00
B27-00015	ODP Business Soluti	9187 DO OFFICE SUPPLIES	9DSO	01	Unrestricted/no	5,000.00
B27-00016	FIRCREST MARKET	GARDEN CLASS SUPPLS & TK/K SNACKS	SUN5	05	State Lottery	4,400.00
B27-00017	Blick Art Materials	TEACHER ORDERS	7DSW	05	State Lottery	8,500.00
B27-00018	Mercurius USA	TEACHER SUPPLIES 2026-27	SUN5	05	State Lottery	8,000.00
B27-00019	BMO Bank N.A.	TECH SUPPLIES AB/TH/OV/SR	7DSW	03	State Lottery	10,000.00
B27-00020	BMO Bank N.A.	TECH SUPPLIES	9DSO	01	Unrestricted/no	3,600.00
B27-00021	AGiRepair, Inc.	CHROMEBOOK REPAIRS	7DSW	01	State Lottery	1,500.00
B27-00022	Frog Power Equipmen	MOWER PARTS	7DSW	01	Restricted Main	1,000.00
P26-00439	West County Transpo	PO# 9120 FT BUS	5DYA	01	ELO Program	2,479.55
P26-00443	West So. Cty. Union	FACILITY RENTAL-OV GRAD 25-26	3OVS	09	State Lottery	534.56
P26-00444	Ives Pool	DAY CAMP SWIM	5DYA	12	Unrestricted/no	1,825.00
P26-00445	ROOTS Solutions, LL	SUMMER GARDEN CLASSES	5DYA	12	Unrestricted/no	800.00
P26-00446	Anova Education & B	ESY SERVICES 6/26-7/26	1ABS	01	Special Educati	5,864.95
P27-00001	Clever Inc.	PO# 9010 CLEVER IDM	7DSW	01	State Lottery	1,600.00
P27-00002	Amplify Education,	PO# 9072 DIBELS STUDENT LICENSE-OV,SR,AB	1ABS	01	State Lottery	2,745.00
P27-00003	Mystery Science Inc	PO# 9073 - AB SCIENCE	1ABS	01	Lottery-instruc	994.18
P27-00004	IXL Learning	PO# 8973 IXL SITE LICENSE	1ABS	01	Unrestricted/no	7,532.50
P27-00005	Learning Without Te	PO# 9067 AB PK-2ND	1ABS	01	Lottery-instruc	2,120.74
P27-00006	ESGI, LLC	PO# 9064 AB K ESGI LICENSES	1ABS	01	Unrestricted/no	1,092.00
P27-00007	CharacterStrong	PO# 8991 TH-TIER 1 CURRICULUM LICENSE 2026-27	2THS	03	State Lottery	1,999.00
P27-00008	TCI	TH TEACHER LICENSE	2THS	03	State Lottery	2,560.00
P27-00009	Amplify Education,	PO# 9092 TH DESMOS LICENSES	2THS	03	State Lottery	4,145.00
P27-00010	Imagine Learning LL	PO# 8998-OV EDGENUITY	3OVS	04	State Lottery	5,665.00
P27-00011	XtraMath	PO# 8971-AB PREM SCHOOL ANNUAL LICENSE	1ABS	01	Unrestricted/no	500.00
P27-00012	EPS Operations, LLC	PO# 9068- AB WORDS/WRITING	1ABS	01	State Lottery	323.39
P27-00013	Oak Meadow	PO# 8894 PK-KINDER PACKAGES	3OVS	04	Child Dev UPK	3,136.24

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Description

Includes Purchase Orders dated 07/01/2026 - 07/31/2026

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
P27-00014	NoRedInk Corp.	PO# 9127 AB/TH NRI PREMIUM LICENSES	7DSW	03	Unrestricted/no	6,987.10
P27-00015	Pearson Education I	PO# 9027- Q INTERACTIVE LICENSE & DAL S MHS ED	7DSW	01	Special Educati	5,630.00
P27-00016	Sonoma County Famil	PO# 9145 ELOP CARE-MORN/EVE	SUN5	05	ELO Program	61,600.00
P27-00017	BMO Bank N.A.	SCANNER-DO	9DSO	01	Unrestricted/no	436.99
P27-00018	BMO Bank N.A.	KITCHEN AID MIXER-CULINARY 26-27	2THS	03	State Lottery	327.70
P27-00019	Apple Inc.	PO# 9090 15" MacBook Air	2THS	03	Arts & Music	1,682.41
P27-00020	K-Log Inc.	PO# 9075- AB FURNITURE	1ABS	01	SS & PD BG	12,355.57
P27-00021	TOMBE REALTY, INC.	PO# 9057 SR LEASE PAYMENTS	SUN5	05	Unrestricted/no	236,622.24
P27-00022	Kyocera Document So	PO# 9058 SR KNC3419 COPIER LEASE	SUN5	05	State Lottery	4,734.12
P27-00023	Mobile Modular Mgmt	PO# 9023 AB/TH RENT PORTABLES	7DSW	03	Unrestricted/no	28,524.00
P27-00024	Muzio, Jamey	POSTAGE 2026-27	7DSW	01	Unrestricted/no	100.00
P27-00025	Pitney Bowes Bank I	PO# 9132-POSTAGE DISTRCT WIDE	7DSW	01	Unrestricted/no	7,000.00
P27-00026	Pitney Bowes	POSTAGE METER LEASE	7DSW	01	Unrestricted/no	1,836.12
P27-00027	Flyers Energy LLC	FUEL FOR MAINTENANCE	7DSW	01	Restricted Main	2,450.00
P27-00028	Sebastopol Hardware	REPAIRS & MAINT SUPPLS	7DSW	05	Restricted Main	9,000.00
P27-00029	Kyocera Document So	PO# 9047 B1254-Taskalfa 6004i Lease Payment	SUN5	05	State Lottery	2,479.62
P27-00030	Kyocera Document So	PO# 9045- SR KNC3419 COPIER MAINT & SUPPLS	SUN5	05	State Lottery	100.00
P27-00031	BMO Bank N.A.	PO# 9069 OFFICE PRINTERS	1ABS	01	State Lottery	1,310.98
P27-00032	Scholastic Inc.	PO# 9066 AB SCHOLASTIC SUBSCRIP	1ABS	01	Lottery-instruc	2,281.30
P27-00033	ODP Business Soluti	PO# 9065 AB COMPOSITION BOOKS	1ABS	01	Lottery-instruc	437.45
P27-00034	ESP & Alarms, Inc.	PO# 9037- SECURITY MONITORING	SUN5	05	Restricted Main	450.00
P27-00035	Johnson Controls, I	PO# 9044 SR ANNUAL MAINT AGRMNT-AS PER LEASE	SUN5	05	Restricted Main	1,000.00
P27-00036	Kyocera Document So	PO# 9046 - SR B1254 COPIER MAINT	SUN5	05	State Lottery	2,621.96
P27-00037	Sebastopol City of	PO# 9053 SR ANNUAL WATER & SEWER	SUN5	05	Unrestricted/no	30,600.00
P27-00038	Sebastopol City of	PO# 9054 SR ANNUAL IRRIGATION	SUN5	05	Unrestricted/no	8,670.00
P27-00039	Sonoma County Offic	PO# 9076 AB CUMULATIVE FOLDERS	1ABS	01	Unrestricted/no	54.63
P27-00040	BMO Bank N.A.	PO# 8972 AB-TK WAFFLE BLOCKS	1ABS	01	SS & PD BG	142.02
P27-00041	Securitas Technolog	PO# 9129 OV-SECURITY MONITORING	3OVS	04	Restricted Main	442.44
P27-00042	Securitas Technolog	PO# 9130 SECURITY MONITORING AB/TH	7DSW	01	Restricted Main	3,578.04
P27-00043	School & College Le	PO# 9085 LEGAL SERVICES RETAINER	7DSW	01	Unrestricted/no	16,300.00
P27-00044	Amplify Education,	PO# AB AMPLIFY DESMOS MATH	1ABS	01	Lottery-instruc	119,116.65
P27-00045	BSN Sports, LLC	PO# 9125 - TH PE SUPLS (ROYER)	2THS	03	State Lottery	425.97
P27-00046	PresenceLearning, I	PO# 8999 CLINICAL SERVICES	3OVS	04	Special Educati	36,260.00
P27-00048	Amsterdam Printing	PO# 9000 ACADEMIC PLANNERS	3OVS	04	State Lottery	99.80

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Description

Includes Purchase Orders dated 07/01/2026 - 07/31/2026

PO Number	Vendor Name	Requisition Information	Ord Loc	Req Fund	Resource Description	Req Fund Order Amt
P27-00049	Sonoma County Offic	PO# 9110 CUMULATIVE FILE FOLDERS	3OVS	04	State Lottery	54.63
P27-00050	Frontline Technolog	PO# 9024 ABSENSE & SUB MNGMT	7DSW	01	Unrestricted/no	2,249.54
P27-00051	North Bay Security	PO# 9062 STAFF TRAINING	7DSW	01	Resig Safety Cr	5,800.00
P27-00052	Rental Place LLC, T	RENTALS	7DSW	05	Restricted Main	1,500.00
P27-00053	Brady Industries, L	CUSTODIAL SUPPLIES	7DSW	01	Unrestricted/no	36,000.00
P27-00054	Active Internet Tec	WEBSITE SERVICE	7DSW	01	Unrestricted/no	8,150.00
P27-00055	San Joaquin Cty Off	2026-27 EdJoin Account Fees	9DSO	01	Unrestricted/no	800.00
P27-00056	Community Plaything	8959 PLAY EQUIP/FURNITURE	SUN5	05	Child Dev UPK	28,431.65
P27-00057	West So. Cty. Union	9159-2026-27 SPECIAL ED CONSORTIUM FEES/SVCS	7DSW	01	Special Educati	1,363,224.00
P27-00058	County Of Sonoma	9161-FOOD ANNUAL PERMIT-RENEWAL	7DSW	13	Child Nutrition	3,075.00
P27-00059	Kyocera Document So	9162-KYOCERA LEASE PAYMENTS (B1777)	2THS	03	State Lottery	3,146.40
P27-00060	Kyocera Document So	9163-LEASE PAYMENTS KYOCERA (B1551)	3OVS	04	State Lottery	5,337.08
P27-00061	Kyocera Document So	9165-AB & TH KYOCERA LEASE (B1019 AB/B1141 TH)	7DSW	01	State Lottery	7,630.02
P27-00062	Reyff Electric Co,	INSTALLATION OF CAN LIGHTS	9DSO	01	Restricted Main	3,359.56
P27-00063	BMO Bank N.A.	SUMMER CAMP CARNIVAL SUPPLIES	5DYA	12	Unrestricted/no	323.74
P27-00064	ATT	AB PHONE/WELL	1ABS	01	Unrestricted/no	5,196.00
P27-00065	ATT	TH PHONE/WELL	2THS	03	Unrestricted/no	2,796.00
P27-00066	ATT	OV PHONE	3OVS	04	Unrestricted/no	1,620.00
P27-00067	ATT	SR PHONE	SUN5	05	Unrestricted/no	3,600.00
P27-00068	Alpha Analytical La	WATER TESTING AB & TH	7DSW	03	Unrestricted/no	6,000.00
P27-00069	Ives Pool	SUMMER CAMP SWIM	5DYA	12	Unrestricted/no	2,385.00
P27-00070	T-Mobile	APPLE iPHONES	5DYA	12	Unrestricted/no	1,340.98
P27-00071	Pacific Gas & Elect	ANNUAL UTILITIES ELEC & GAS	SUN5	05	Unrestricted/no	42,993.00
P27-00072	Terminix Processing	BI-MONTHLY PEST CONTROL	SUN5	05	Unrestricted/no	918.36
P27-00073	Recology Sonoma Mar	SR DISPOSAL 2026-27	SUN5	05	Unrestricted/no	8,125.08
P27-00074	Flory Systems LLC	CONSULTANT SERVICES-LCAP, ELOP, FED PROGRAMS	7DSW	01	SS & PD BG	16,160.00
P27-00075	ROOTS Solutions, LL	ABASP GARDEN CLASSES-7/26	5DYA	12	Unrestricted/no	400.00
P27-00077	TCI	SCIENCE TEXTBOOKS & STUDENT WORKBOOKS GRD 6-8	3OVS	04	Lottery-instruc	8,743.39
P27-00078	Apple Inc.	iPADS-OV	3OVS	04	State Lottery	2,836.10
P27-00079	Sequoia Landscape M	LANDSCAPE MATERIALS/FILL SAND	7DSW	01	Restricted Main	12,000.00
P27-00080	Amplify Education,	CKLA TEACHER LICENSE & STUDENT MATERIALS	1ABS	01	Lottery-instruc	21,921.60
P27-00081	BMO Bank N.A.	DIEDRICH DONATION \$ ORDER	1ABS	01	Designated Fund	218.33
P27-00082	ATT	ABASP PHONE	5DYA	12	Unrestricted/no	384.00
P27-00083	Terminix Processing	OV MONTHLY PEST CONTROL	3OVS	04	Unrestricted/no	1,200.00
P27-00084	International Fire	FIRE EXTINGUISHING SERVICES	7DSW	01	Restricted Main	4,127.80

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Description

Includes Purchase Orders dated 07/01/2026 - 07/31/2026

PO Number	Vendor Name	Requisition Information	Ordr Loc	Req Fund	Resource Description	Req Fund Order Amt
P27-00085	BMO Bank N.A.	CONFERENCE TABLE-SUPTS OFFICE	9DSO	01	Unrestricted/no	2,402.20
P27-00086	Aarrestad-Gjervik C	E-RATE CONSULTING SERVICE 2026-27	7DSW	01	Unrestricted/no	700.00
P27-00087	Isom Advisors	GO BOND CONTINUING DISCLOSURE SERVICE 2026-27	7DSW	21	Unrestricted/no	1,575.00
P27-00088	Sandborn Tree Servi	LIMB REMOVAL	1ABS	01	Restricted Main	2,700.00
P27-00089	Associated Plumbing	WATER LEAK DETECTION/REPAIR	1ABS	14	Unrestricted/no	7,905.00
P27-00090	Amplify Education,	OV AMPLIFY DESMOS MATH	3OVS	04	State Lottery	4,952.57
P27-00091	Terminix Processing	TH MONTHLY PEST CONTROL	2THS	03	Unrestricted/no	1,068.00
P27-00092	Terminix Processing	AB MONTHLY PEST CONTROL	1ABS	01	Unrestricted/no	1,380.24
P27-00093	Amplify Education,	AMPLIFY GRADE 8 ENGLISH 2 YR PILOT	3OVS	04	State Lottery	1,487.46
P27-00094	Mountain Fresh Spri	DO DRINKING WATER	9DSO	01	Unrestricted/no	1,000.00
P27-00095	Alpha Analytical La	AB/OV & TH SEMI-ANNUAL WATER TESTING DEC & JUNE	7DSW	03	Unrestricted/no	9,620.00
P27-00096	Pacific Gas & Elect	AB & OV ELECTRICITY & GAS	7DSW	01	Unrestricted/no	50,000.00
P27-00097	Pacific Gas & Elect	TH ELECTRICITY & GAS	2THS	03	Unrestricted/no	15,000.00
P27-00098	Anova Education & B	JULY ESY SERVICES-7 DAYS	9DSO	01	Special Educati	2,286.71
P27-00099	CTR for Mathematics	TH INTERVENTION MATERIALS	2THS	03	Unrestricted/no	1,803.06
P27-00100	Read Naturally	TH SPED READING	2THS	03	Special Educati	593.87
P27-00101	ExploreLearning, LL	TH REFLEX-LICENSES	2THS	03	Lottery-instruc	1,160.00
P27-00102	K-Log Inc.	SUPTS OFFICE CHAIRS	9DSO	01	Unrestricted/no	2,269.60
P27-00103	BMO Bank N.A.	AB ROOM 3 SUPPLIES	1ABS	01	SS & PD BG	429.80
P27-00104	BMO Bank N.A.	TK SUPPLIES	1ABS	01	ELO Program	165.38
P27-00105	T-Mobile	3 CELL PHONES	5DYA	12	Unrestricted/no	1,044.00
P27-00106	Augment Media dba	DISTRICT AD 1/2 PAGE	7DSW	01	Unrestricted/no	500.00
P27-00107	Howard Ind., Inc.	GOOGLE WORKSPACE FOR ED	7DSW	01	Unrestricted/no	7,087.50
P27-00108	BMO Bank N.A.	TK SUPPLIES	3OVS	04	Child Dev UPK	1,080.21
P27-00109	ProSolarClean, LLC	SOLAR PANEL CLEANING	7DSW	01	Restricted Main	2,515.05
P27-00110	BMO Bank N.A.	TK CLASSROOM SET-UP SUPPLS	1ABS	01	State Lottery	847.15
Total						2,470,259.28

The preceding Purchase Orders have been issued in accordance with the District's Purchasing Policy and authorization of the Board of Trustees. It is recommended that the preceding Purchase Orders be approved and that payment be authorized upon delivery and acceptance of the items ordered.

**Twin Hills Union School District
Board of Trustees Regular Meeting
June 23, 2026
Agenda Minutes**

Location: [Apple Blossom Elementary School | Room #13](#)

(700 Watertrough Road, Sebastopol, CA 95472)

Start Time: 4:30pm

A. FORMAL OPENING

1. Call Session To Order. The Board meeting was called to order at 4:30pm by President Harding. Trustee Ost absent.
2. Roll Call: Present Trustee Harding, Trustee Moise, Trustee Houghton, Trustee Beck. Absent Trustee Ost.
3. Pledge of Allegiance
4. Approval of the Agenda by Trustee Beck and second by Trustee Houghton. Approval 4-0

PUBLIC COMMENT ON CLOSED SESSION ITEMS - There were no public comments.

B. RECESS TO CLOSED SESSION at 4:32pm.

C. RECONVENE TO OPEN SESSION at 5:11

1. Roll Call - Trustee Ost absent.
2. Report Out of Closed Session Actions - There was no reportable action taken in closed session.

D. REPORTS

1. **Report: Board of Trustees**
 2. **Report: Superintendent**
-

E. PUBLIC COMMENT OPEN SESSION at 5:24pm - There were no public comments.

F. DISCUSSION/ ACTION ITEMS/ PUBLIC HEARING

1. Motion to Approve Overnight Field Trips – SunRidge Charter School by Trustee Beck and second by Trustee Moise. Approval 4-0
2. Motion to Approve OPSC Modernization Project Scopes for Twin Hills Charter Middle School and Apple Blossom School by Trustee Houghton and second by Trustee Moise. Approval 4-0
3. Motion to Approve Resolution No. 2026-618 Ordering the November 3, 2026 Governing Board Election by Trustee Houghton and second by Trustee Beck. Approval 4-0
4. Motion to Approve Draft B with two modifications as reflected in Draft B of the Extreme Weather Safety Protocol Pursuant to SB 1248 (Yahushua's Law) by Trustee Houghton and second by Trustee Moise. Approval 4-0.
5. 2026-2027 Local Control Accountability Plan (LCAP) for Twin Hills Union District and District Charter Schools. Informational only. Board requested Budget Study Session for a Saturday in late October or early November.

Close Regular Board Meeting at 6:08

Open 1) Public Hearing at 6:09

6. Public Hearing on 2026-27 Twin Hills Union Local Control Accountability Plans (LCAP) & Budget Overview for Parents. No public comment.

Close 1) Public Hearing at 6:10

Open Regular Board Meeting at 6:11

7. 2026-2027 Proposed Budget for Adoption and Budget Narrative. Informational only.

**Twin Hills Union School District
Board of Trustees Regular Meeting
June 23, 2026
Agenda Minutes**

Close Regular Board Meeting at 6:52

Open 2) Public Hearing at 6:53

8. Public Hearing on 2026-27 Adopted Budget- No public comment.

Close 2) Public Hearing at 6:54

Open 3) Public Hearing at 6:55

9. Public Hearing on Statement of Reserves for the 2026-27 Adopted Budget. No public comment.

Close 3) Public Hearing at 6:56

Open Regular Board Meeting at 6:57

10. Informational - Education Protection Account Budget Report. Informational only.

11. Motion to Approve North Bay Security Group Services Agreement by Trustee Beck and second by Trustee Moise. Approval 4-0.

12. Motion to Approve the Addendum to Superintendent Employment Contract by Trustee Moise and second by Trustee Houghton. Approval 4-0.

G: Consent agenda approved by Trustee Beck and second by Trustee Moise. Approval 4-0.

1. Donation Report: May 2026

2. Payroll and Expenditures: May 2026

3. Purchase Order Report: May 2026. Trustee Moise asked clarifying questions surrounding the return of funds due to the state surrounding Prop 39 funding.

4. Regular Board Meeting Minutes: May 7, 2026 & April 9, 2026 (REVISED)

5. Personnel Report: May 2026

6. Enrollment Report: May 2026
-

H. FORMAL CLOSING

3. Next Regular Board Meeting: June 25, 2026 @ 4:30 pm (Apple Blossom - Room 13)

4. Motion to Adjourn at 7:08pm by Trustee Houghton and second Trustee Beck.

Respectfully Submitted

Dana Pedersen, Superintendent

Jeff Harding, Board President

John Moise, Board Clerk

**Twin Hills Union School District
Board of Trustees Regular Meeting
June 25, 2026
Minutes**

Location: [Apple Blossom Elementary School | Room #13](#)
(700 Watertrough Road, Sebastopol, CA 95472)

A. FORMAL OPENING

1. The Board Meeting was called to order at 4:30 pm by Trustee Moise.
2. Roll Call: Present Trustee Beck, Trustee Houghton, Trustee Moise. Absent Trustee Harding and Trustee Ost
3. Pledge of Allegiance
4. Motion to approve Agenda by Trustee Houghton and second by Trustee Beck. Approved 3-0

B. PUBLIC COMMENT OPEN SESSION: No public comments

C. DISCUSSION / ACTION ITEMS

1. Motion to approve the 2026-27 Local Control Accountability Plan & Budget Overview for Parents by Trustee Beck and second by Trustee Houghton. Approved 3-0. Superintendent Pedersen commented that no changes were made from the June 23, 2026 meeting.
2. Motion to approve the 2026-2027 Local Indicator Report (2025-2026 Reflection) by Trustee Houghton and second by Trustee Beck. Approved 3-0
3. Motion to approve the 2026-27 Annual Adopted Budget by Trustee Beck and second by Trustee Houghton. Approved 3-0.
4. Motion to approve the Consideration and Approval of 2026–2027 Salary Schedules by Trustee Beck and second by Trustee Houghton. Approved 3-0
5. Motion to approve the Board Policy 4119.24, 4219.24, 4319.24: Preventing Adult Sexual Misconduct and Child Sexual Abuse by Trustee Houghton and second by Trustee Beck. Approved 3-0
6. Motion to approve the Renewal Memorandum of Understanding with Sonoma County Family YMCA for SunRidge Charter School Expanded Learning Opportunities Program (ELOP) and Aftercare Services 2026–2027 by Trustee Houghton and second by Trustee Beck. Approved 3-0
7. Motion to approve the 2026-27 Tree House Hollow Lease Addendum by Trustee Beck and second by Trustee Houghton. Approved 3-0

G. FORMAL CLOSING

1. Next Regular Board Meeting: August 20, 2026 @ 4:30 pm
2. Motion to Adjourn at 4:55 pm by Trustee Beck and second by Trustee Houghton. Approved 3-0

**Twin Hills Union School District
Board of Trustees Special Meeting
August 11, 2026
Meeting Minutes**

Location: [Apple Blossom Elementary School | Room #3](#)
(700 Watertrough Road, Sebastopol, CA 95472)

Start Time: 4:30pm

A. FORMAL OPENING

1. The Board Meeting was called to order at 4:30 by President Harding.
2. Roll Call: Present Trustee Harding, Trustee Moise, Trustee Beck and Trustee Ost. Absent Trustee Houghton.
3. Pledge of Allegiance
4. Motion to approve agenda by Trustee Ost and second by Trustee Moise. Approved 4-0

B. PUBLIC COMMENT ON OPEN SESSION: No comments.

C. DISCUSSION/INFORMATION and/or ACTION ITEMS

1. Presentation by CBO Katie Anderson concerning the 45-Day Budget Revision Update. No comments

D. FORMAL CLOSING

1. Next Regular Board Meeting: August 20, 2026 @ 4:30 pm (Twin Hills Middle- Library)
2. Motion to Adjourn at 4:46 by Trustee Beck and second by Trustee Ost. Approved 4-0

Respectfully submitted,

Dana Pedersen, Superintendent
Recording Secretary to the Board of Trustees

Approved:

John Moise, Board Clerk

Jeff Harding, Board President

Twin Hills USD

Monthly Personnel Report

August 20, 2026

Certificated

Additions:

- Bunch, Kirstin - 2026-2027 0.6 FTE THCMS Temporary Intervention (Math) Teacher
- Greaney, J, Nicole – 2026-2027 0.4 FTE SR Temporary Intervention Teacher
- Miller, Carrie – 2026-2027 1.0 FTE 1.0 FTE AB Teacher – Prob 1
- Palladino, Gabriella – 2026-2027 1.0 FTE 1.0 FTE AB TK Teacher – Prob 1
- Rubens, Malia – 2026-2027 1.0 FTE 1.0 FTE OV SPED Teacher – Prob 1
- Ruder, Linda – 2026-2027 1.0 FTE AB & OV School Counselor – Prob 1

Changes:

- Szmidt-Yaconelli, Ondrejka - 2026-2027 0.2 FTE OV Temporary Vice Principal & 0.8 FTE OV Supervising Teacher

Separations:

- Walsh, Colleen – AB Teacher resigned 6/25/26

Assignment Consent for 2026-2027 Local Assignment Options:

Ed Code 44256(b)

- Barboza, Vanessa – English & History CORE, Twin Hills Charter Middle School

Ed Code 44258.2

- Rosemark, Tracy – English, Twin Hills Charter Middle School
- Capriola, Cat – History, Twin Hills Charter Middle School

Ed Code 44258.3

- Schmitz, Andrea - Health & Drug Education, Twin Hills Charter Middle School
- Whitestone, Shawna - Health & Drug Education, Twin Hills Charter Middle School

Ed Code 44258.7

- Schmitz, Andrea – Spanish, Twin Hills Charter Middle School
- LaLonde, Therese - Yearbook Studio Arts, Twin Hills Charter Middle School

Ed Code 44865

- Bush, Christina – OV Independent Study Supervising Teacher
- Correa, Karen – OV Independent Study Supervising Teacher
- Forslund, Tim – OV Independent Study Supervising Teacher
- Galbraith, Sunny– OV Independent Study Supervising Teacher
- Hergenrather, Nell – OV Independent Study Supervising Teacher
- Lofchie, Jennifer – OV Independent Study Supervising Teacher
- Loughran, Lisa – OV Independent Study Supervising Teacher
- Malisa, Alison – OV Independent Study Supervising Teacher
- Sheedy, Nate – OV Independent Study Supervising Teacher
- Stevens, Jason – OV Independent Study Supervising Teacher
- Szmidt Yaconelli, Ondrejka – OV Independent Study Supervising Teacher
- TimberMoon, Amanda – OV Independent Study Supervising Teacher
- Turner, Elise – OV Independent Study Supervising Teacher

Classified

Additions:

- Palmer, Amy - THCMS IA, Campus Supervisor and SPED Support (Gen Ed) IA
- Iodence, Chelsey – AB IA & YA Substitute

Changes:

- Overshiner, Amanda – AB TK Instructional Assistant - Request for Maternity Leave of Absence 08/13/2026 through 10/31/2026 (estimated)
- Ryan, Amy – AB SPED Instructional Assistant – Request of temporary reduction of workdays in the 2026-27 school year, working Monday through Thursday with Fridays off.
- Johnson, Liz - AB SPED Instructional Assistant Fridays Temporary 2026-27
- Morgan, Amy – AB IA & YA TK/K for new class rehired from 39 month rehire list.
- Matulich, Rosemary – AB IA & YA, moving from substitute position to a regular position
- Franceschi, Amy – THCMS Food Service Assistant, reducing Office Assistant and Campus Supervisor FTE to maintain current hours
- Salas, Gabi - THCMS PE Instructional Assistant rehired from 39-month rehire list

Separations:

- Huyhn, Nicole – THCMS Food Service Assistant resigned 7/9/26
- Pierre, Kayla - THCMS IA, Campus Supervisor and SPED Support (Gen Ed) IA resigned 7/10/2026

Proposition 28: Arts and Music in Schools Funding

Annual Report

Fiscal Year 2026-27

Name: Twin Hills Union Elementary

CDS Code: 4970961-0000000

Allocation Year: 2025-26, 2024-25, 2023-24

1. Narrative description of the Prop 28 arts education program(s) funded. (2500 character limit).

Apple Blossom had staff turnover at the close of the 2024-25 school year and was unable to replace the .25 FTE art aid position and hired Greene Class Art to provide art enrichments to students. Additionally, the school used the funds to purchase art supplies and musical instruments.

2. Number of full-time equivalent teachers (certificated). 0.0

3. Number of full-time equivalent personnel (classified). 0.0

4. Number of full-time equivalent teaching aides. 0.0

5. Number of students served. 290

6. Number of school sites providing arts education. 1

Date of Approval by Governing Board/Body 8/20/2026 12:00:00 AM

Annual Report Data URL

<https://www.twinhillsusd.org/school-board/board-agendas>

Submission Date 7/20/2026 9:11:26 AM

Proposition 28: Arts and Music in Schools Funding

Annual Report

Fiscal Year 2026-27

Name: Orchard View

CDS Code: 4970961-4930319

Charter School Number: 310

Allocation Year: 2025-26, 2024-25, 2023-24

1. Narrative description of the Prop 28 arts education program(s) funded. (2500 character limit).

Orchard View School utilized the funding to hire a .2 FTE Art aide and purchase classroom materials and supplies.

2. Number of full-time equivalent teachers (certificated). 0.0

3. Number of full-time equivalent personnel (classified). 0.0

4. Number of full-time equivalent teaching aides. 0.2

5. Number of students served. 224

6. Number of school sites providing arts education. 0

Date of Approval by Governing Board/Body 8/20/2026 12:00:00 AM

Annual Report Data URL

<https://www.twinhillsusd.org/school-board/board-agendas>

Submission Date 7/20/2026 9:39:50 AM

Proposition 28: Arts and Music in Schools Funding

Annual Report

Fiscal Year 2026-27

Name: Sunridge Charter

CDS Code: 4970961-4930350

Charter School Number: 481

Allocation Year: 2025-26, 2024-25, 2023-24

1. Narrative description of the Prop 28 arts education program(s) funded. (2500 character limit).

SunRidge School utilized the funding to hire a .34 FTE Art aide and purchase classroom materials and supplies.

2. Number of full-time equivalent teachers (certificated). 0.0

3. Number of full-time equivalent personnel (classified). 0.0

4. Number of full-time equivalent teaching aides. 0.3

5. Number of students served. 263

6. Number of school sites providing arts education. 1

Date of Approval by Governing Board/Body 8/20/2026 12:00:00 AM

Annual Report Data URL

<https://www.twinhillsusd.org/school-board/board-agendas>

Submission Date 7/20/2026 10:02:47 AM

Proposition 28: Arts and Music in Schools Funding

Annual Report

Fiscal Year 2026-27

Name: Twin Hills Charter Middle

CDS Code: 4970961-6052302

Charter School Number: 904

Allocation Year: 2025-26, 2024-25, 2023-24

1. Narrative description of the Prop 28 arts education program(s) funded. (2500 character limit).

Twin Hills Middle School utilized the funding to purchase musical instruments and take a trip to compete on the regional level.

2. Number of full-time equivalent teachers (certificated). 0.0

3. Number of full-time equivalent personnel (classified). 0.0

4. Number of full-time equivalent teaching aides. 0.0

5. Number of students served. 252

6. Number of school sites providing arts education. 1

Date of Approval by Governing Board/Body 8/20/2026 12:00:00 AM

Annual Report Data URL

<https://www.twinhillsusd.org/school-board/board-agendas>

Submission Date 7/20/2026 9:20:41 AM