

GFPS Student Chromebook Use and Care Expectations

We are excited to inform you that our school has provided you with a powerful tool to enhance your learning experience – a Chromebook. This device will play a crucial role in your academic journey, empowering you to access information, collaborate with peers, and engage in interactive learning opportunities. To ensure that you make the most of this resource, we would like to outline some important expectations for Chromebook use and care.

General Guidelines:

- a. Treat your Chromebook and Charger with care, as they are valuable educational tools.
- b. Only use the Chromebook for educational purposes within the school's guidelines.
- c. Do not leave your Chromebook unattended for any reason.
- d. Do not attempt to install unauthorized software or modify system settings.
- e. Keep the Charger and cord in good repair.

Charging and Power Management:

- a. Bring your Chromebook to school **fully charged** each day.
- b. Use only the provided charger and avoid using third-party chargers.
- c. Avoid exposing your Chromebook to extreme temperatures or direct sunlight.

Internet Usage:

- a. Use the Internet responsibly and follow the school's Acceptable Use Policy.
- b. Do not attempt to bypass or disable any web filtering or security measures.
- c. Respect copyright laws and avoid downloading or sharing copyrighted materials.

Physical Care:

- a. Keep food and beverages away from your Chromebook to prevent spills or damage.
- b. Do not place heavy objects on top of your Chromebook.
- c. Avoid writing or placing stickers on the Chromebook, as it may damage the device.
- d. If you notice any hardware issues, report them immediately to your teacher or librarian.

Security and Privacy:

- a. Do not share your login credentials or personal information with anyone.
- b. Lock your Chromebook when not in use to protect your data.
- c. Report any suspicious activity or incidents of theft to a teacher or administrator.

Damage or Loss:

- a. In case of damage, immediately report it to your teacher or librarian.
- b. You will be held responsible for the repair or replacement cost in case of negligence or intentional damage. Insurance is available and highly recommended.
- c. Report any loss or theft of your Chromebook to the school administration immediately.
- d. You will be held responsible for the replacement cost of a lost Chromebook and/or charger.

Remember, your Chromebook and Charger is a shared resource, and it is your responsibility to take care of it. By adhering to these guidelines, you can ensure that your Chromebook remains in good condition, providing you with a reliable tool for learning throughout your high school years.