Grimsley High School

26-27 Schedule Change Request Form

Please complete the form below and return to counseling. Once your request is reviewed, your counselor will be in touch with you if your request has been approved. Schedule changes requests are NOT guaranteed and will be based on your request, reason for the request, and class sizes. Requests for schedule changes will NOT be accepted after September 14, 2026!

Student Name: _____ Grade Level: _____

Student Email: _____

Parent Name: _____ Counselor: _____

Parent Email: _____

Does the student have an IEP or 504? ☐ IEP ☐ 504

Class Requesting to Drop: _____

Class Requesting to Add: _____

Reason for Request - Note that schedule change requests will not be approved for a specific lunch or teacher.

_____

_____

_____

Student Signature: _____

Parent Signature: _____

To Be Completed by Counselor:

Date of Request: _____

If Student has an IEP/504, was the Case Manager Notified?

Reason for Denial (if applicable)