Brittany Haden, Principal
Lindsey Honea, Counselor
Misty Tadda, Registrar
Brack Wathor, Attendance

Bentonville Schools VIRTUAL

Phone: 479.367.8000
Bentonville High School
1901 SE J St.
Bentonville, AR 72712

Daily Expectations:

- Google Meets will be open and available to all students for the entire scheduled class period.
- Teachers and students will have cameras on with their entire faces showing for an environment of engagement and social interaction for the entire google meet.
- Students must have a designated space to complete their school work/join google meets that is conducive to learning. Students are not allowed to join google meets from their beds, any other inappropriate location, or while out of their home without specific permission/communication prior to class.
- All school rules apply such as dress code and personal device usage during class.
- Students must log into google meets using their school issued chromebook so that all features can be utilized.
- Students will actively participate in class and respond to the teacher when prompted.
- Assignments are due Friday at 4:00pm. All assignments will be graded and uploaded into eSchool by the following Friday.
    - If a student misses the required deadline for an assignment, they must notify the teacher when it is submitted. Then assignments will be graded within 2 weeks of notification.
- Students with 150% extended time must submit assignments by the following Tuesday at 4:00pm.
- Teachers will stay in regular communication with families about their student's progress.
- Students and families should check email and school status daily.
- Students may be removed from the google meet if they are being disruptive to the learning environment. If this happens, the teacher will contact the family.
- If students leave class early without permission or are gone for more than 10 minutes of the class without permission, they will be marked as skipping the class.

AI Procedures:

- Bentonville Schools Virtual will follow all Bentonville Schools policies and procedures regarding AI usage.
- Teachers will determine the level of AI support allowed on each assignment and will have notated through google classroom.
- It is the students responsibility to clarify AI support for each assignment if they are confused.

Testing Procedures:

- All teachers have the ability to request students come in person to complete testing if there is evidence of AI use or cheating on previous tests. There will be communication between the teacher, guardian, student and Virtual School Administrator if teachers are requesting a student come in person to test.
- Students will be REQUIRED to come in person for all State Testing Exams.

Monday/Tuesday REQUIRED Synchronous Expectations:

- An engaging lesson will be taught with a range of learning opportunities for students. These lessons will take up the entire class period timeframe. Please do not plan any appointments or other arrangements for these days.
- Work on Monday and Tuesdays MAY be directly related to work completed the week before, for a student to be able to actively participate they MUST have completed their work from the week before.
- Students who work ahead must remain on the google meet for the entire class period.
- Students will be marked tardy if they are not logged in and ready to participate in class at the start of the class period.
- Students must follow the attendance procedures outlined on our website to be counted present.

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Wednesday/Thursday Asynchronous Expectations:

- Students will be assigned required google meets for Wednesday and/or Thursday if they have below a 70% in their classes OR if they did not understand the content taught on Monday and/or Tuesday.
- If a student is absent on Monday and/or Tuesday they will be assigned to attend the google meets on Wednesday and/or Thursday.
- Students must remain in the google meet until the teacher dismisses them.
- Teachers will NOT be expected to immediately grade assignments as students turn in work during this time.
- Students are responsible for checking their RTI Scheduler every week. An email is sent to students Friday at 5:00pm with all assigned RTI google meets.

Friday In Person Tutoring Expectations:

- There will be no scheduled google meets on Fridays. If a student needs virtual assistance, they must reach out to their teachers via email to set up a time to visit.
- Any student who has below a 65% in any class for 3 consecutive weeks will be assigned REQUIRED tutoring on Fridays.
    - Emails are sent out weekly to families and students to notify them if their child is failing a class. This should ensure that the family is aware 3 weeks prior to the student being assigned in person tutoring that it is a possibility.
    - Students will be notified via RTI Scheduler that they have in person tutoring.
- Students doing courseware will be assigned REQUIRED in person tutoring if they are behind tack for 3 consecutive weeks.
- Students are responsible for checking their RTI Scheduler every week. An email is sent to students Tuesday at 5:00pm with all assigned required in person tutoring for Friday. It should not be a surprise as this will be required after 3 weeks of having a failing grade.

Advisory/Flex for High School

- 6.1 (Tuesday 10:37-11:20) - Advisory Lessons with teacher, this is required.
- 6.2 (Tuesday 11:25-12:09) - this is a designated time for students to work on their courseware
- 6.3 (Thursday 10:37-11:20) and 6.4 (Thursday 11:25-12:09)
    - RTI - Test Data Required Interventions (Math, ELA, Science)
    - Office Hours

Traveling Expectations:

- Students attend Virtual for several different reasons and we want to support all students. If your child will be traveling and not in their regular work space please communicate with the attendance clerk prior to traveling.
- An individual plan will be developed with the Virtual RTI coordinator to ensure your student stays on track in their classes and that there is a clearly communicated plan with all teachers.

Virtual Lab:

- All teachers have designed space for students to come work in their classroom each week. These spaces will be open from 8:55-3:30 every Wednesday, Thursday and Friday.

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- Students are strongly encouraged to sign up ahead of time so teachers can plan on working with you while you are on campus.
- Any time a students comes on campus they MUST sign in and out through the Virtual office. They must follow all school rules which include but are not limited to no cell phones and wearing school issued ID on a Virtual School lanyard.
- The purpose of the lab is to provide a space for students to interact with their teachers and peers when not in their required synchronous google meets. Teachers have a schedule of when they will be in the lab and available, if you want to work with a specific teacher please reach out to them ahead of time to see when they will be available.

HAC Grading Key

- X – Student is exempt from the assignment. The assignment does not count against the student's grade and does allow the student to be exempt from the final exam.
- Z – Student did not turn in the assignment, and it is no longer accepted. This counts as a zero and requires the student to take the final exam.
- N – Student has not turned in the assignment, but it is still accepted. This counts as a zero and requires the student to take the final exam.
- L – Student turned in the assignment late. This counts as a zero but still allows the student to be exempt from the final exam.
- 0 – Entering a zero records a zero for the assignment and requires the student to take the final exam.