Payment Options for School Fees

School Fees may be paid by:

1 **CHEQUE/CASH**
Providing post-dated personal cheques* (in Canadian or US Currency)

2 **BANK DRAFT/MONEY ORDER**
Payable to 'BCS Association'.

3 **CREDIT CARD VIA FINANCE PORTAL**
Credit card payments are accepted through the Finance Portal with no additional fees
Note that only MasterCard and Visa are accepted.

https://bishopscollegeschool.coba.ca/FinNet/login.asp

4 **WIRE/BANK TRANSFER**
Please advise the Business Office by fax or email upon making bank transfers to ensure the funds transferred are properly credited to your account. Bank details are as follows:

Beneficiary's Bank	Royal Bank of Canada Banque Royale du Canada Lennoxville Branch / Succursale de Lennoxville 131 Queen St. / rue Queen Sherbrooke, Quebec J1M 1J7
SWIFT BIC Code (for International)	ROYCCAT2XXX
ABA Number (for United States)	021000021
Bank ID	003
Branch ID / Transit	02391
Routing Number	000302391 **Routing number electronic payment format**
Transit Number (MICR)	02391-003 **Routing number MICR-encoded paper payment format**

Canadian Clearing Code (CC)	//CC000302391 Also known as Canadian sort code
Beneficiary's Account Number Canadian Beneficiary's Account Number USD	1003466 4001046
Beneficiary's Name & Address	Association B.C.S. / B.C.S. Association 80 Chemin Moulton Hill Sherbrooke, Quebec J1M 1Z8
Royal Bank of Canada Customer (Canadian Accounts only) on-line Bill Payments	Bishop's College School (Quebec)

Canadian banks do not have IBAN (International Bank Account Number) numbers. If asked for the RBC IBAN number it is simply our Bank Number (003) followed by your account number and your branch's transit number

Please ensure to reference the student name on payments sent and also email accountsreceivable@bishopscollegeschool.com with payment information.

5 **ONLINE PAYMENTS**

If you are a Royal Bank of Canada (RBC) client with a bank account in Canada, you will have the option of online bill payment. You will need your child's student number. Payment should be made to Bishop's College School (Quebec)

6 **Interac e-Transfers** are also available from most Canadian banks. You will need your child's student number and the following email: accountsreceivable@bishopscollegeschool.com to make this type of payment.

7 **Pay My Tuition Transfers**

International transfers at a lower rate than most banks. Follow link, select make a payment and then select Bishop's College School as the recipient.

www.paymytuition.com