WESTLAKE
City Schools

Child Nutrition
&
Food Service

2025-2026

Program Information

July, 2026

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Food Service Program Outline

The Westlake City Schools Food Service Department is dedicated to providing healthy, appealing and nutritional affordable meals to students and staff members. The 29 full- and part-time employees prepare an average 225,000 meals annually. WCSD is part of the National School Lunch Program and follows USDA nutritional guidelines for meals and snacks. Meals are structured to provide age appropriate calorie levels, 30% fat or less, less than 10% saturated fat, and under 1500 mg of sodium. The department also participates in the district wellness plan by creating healthy choice meals and snacks at all locations.

A variety of colorful fresh vegetables are offered daily on a rotating basis (dark green, red orange, and other choices). Fresh fruit is offered every day and brought in from local orchards when in season. Potato items such as french fries are baked. All of our snack items meet guidelines for "Smart Snacks for Schools".

Snacks can be purchased on a daily, weekly or monthly basis by cash, check or through our online credit card service using PaySchools Central.

Free and Reduced Lunch Offerings:

Westlake City School District will be participating in the National School Lunch Program (NSLP) for the 2026-2027 school year. Under this option, all children will have to pay for their school lunch unless the family qualifies for either a free or reduced lunch. Lunch costs at Westlake Elementary and Dover Intermediate schools are $3.00, Lee Burneson Middle School are $3.50, and the High School between $3.50 and $4.00. Student milk cost is $0.65.

Children may qualify for free or reduced-price meals. Eligibility for free or reduced-price meals can be determined by completing a school lunch application via the Westlake City Schools web page or automatically through the Supplemental Nutrition Assistance Program (SNAP).

Continuing the 2026-2027 school year, reduced-price meals for will be free to qualifying students with reduced-price eligibility. The State of Ohio budget will cover the cost of $0.40 per reduced lunch served. Families must submit a free/reduced meal application to verify eligibility.

Food Service Policies

8500 - **FOOD SERVICES**

The Board of Education shall provide cafeteria facilities in all school facilities where space and facilities permit, and will provide food service for the purchase and consumption of meals for all students. The Board shall also provide a breakfast program in accordance with procedures established by the Department of Education. The Board shall annually encumber the funds needed to operate the program.

The food-service program shall comply with Federal and State regulations pertaining to the selection, preparation, consumption, and disposal of food and beverages, including but not limited to the current USDA's school meal pattern requirements and the USDA Smart Snacks in School nutrition standards, as well as to the fiscal management of the program.

The Board does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age (except as authorized by law), religion, military status, ancestry, or genetic information (collectively, "Protected Classes") in its educational programs or activities. Students and all other members of the School District community and third parties are encouraged to promptly report incidents of unlawful discrimination and/or retaliation to a teacher, administrator, supervisor, or other District official so that the Board may address the conduct. See Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity.

The Board shall approve and implement nutrition standards governing the types of food and beverages that may be sold on the premises of its schools and shall specify the time and place each type of food or beverage may be sold. In adopting such standards, the Board shall:

A. consider the nutritional value of each food or beverage;

B. consult with a dietitian licensed under R.C. Chapter 4759, a dietetic technician registered by the commission on dietetic registration, or a school nutrition specialist certified or credentialed by the school nutrition association;

C. consult and incorporate to the maximum extent possible the dietary guidelines for Americans jointly developed by the United States Department of Agriculture (USDA) and the United States Department of Health and Human Services; and

D. consult and incorporate the USDA Smart Snacks in School nutrition guidelines.

No food or beverage may be sold on any school premises except in accordance with the standards approved by the Board.

In addition, as required by law, a food safety program that is based on the principles of the Hazard Analysis and Critical Control Point (HACCP) system shall be implemented with the intent of preventing food-borne illnesses. For added safety and security, access to the facility and the food stored and prepared therein shall be limited to food service program staff and other authorized persons.

The Board shall provide a Federal food service program for students during summer intervention programs that are mandated under Federal law. If the Board determines that it is unable to provide a Federal food service program during the summer, for financial reasons, the Board will communicate that decision to its residents in a manner it determines to be appropriate.

During all times while the food service program is operating and students are being served food, at least one (1) employee shall be present in the area in which the food is being consumed who has received instruction in methods to prevent choking and demonstrated an ability to perform the Heimlich maneuver.

Substitutions

If determined appropriate by a student's Section 504 team, substitutions to the standard meal requirements shall be made, at no additional charge, for students for whom a health care provider who has prescriptive authority in the State of Ohio has provided medical certification that the student has a disability that restricts his/her diet, in accordance with the criteria set forth in 7 C.F.R. Part 15b. To qualify for such substitutions the medical certification must identify:

A. the student's disability and the major life activity affected by the disability;

B. an explanation of why the disability affects the student's diet; and

C. the food(s) to be omitted from the student's diet and the food or choice of foods that must be substituted (e.g., caloric modifications or use of liquid nutritive formula).

If determined appropriate by a team of qualified individuals including, but not limited to, the Principal, school nurse, parent, Director of Food Services, substitutions to the standard meal requirements may be made, at no additional charge, for a student who is not a "disabled person," but has a signed statement from a qualified medical authority that the student cannot consume certain food items due to medical or other special dietary needs. To qualify for such consideration and substitutions the medical statement must identify:

A. the medical or dietary need that restricts the student's diet; and

B. the food(s) to be omitted from the student's diet and the food(s) or choice of foods that may be substituted.

For non-disabled students who need a nutritionally equivalent milk substitute, only a signed request by a parent or guardian is required.

Meals sold by the school may be purchased by students and staff members and community residents in accordance with administrative guidelines established by the Superintendent. Meals may be made available, free of charge, to senior citizens who are serving as volunteers to the District.

The operation and supervision of the food-service program shall be the responsibility of the Business Manager. In accordance with Federal law, the Business Manager shall take such actions as

are necessary to obtain a minimum of two (2) food safety inspections per school year, which are conducted by the State or local governmental agency responsible for food safety inspections. The report of the most recent inspection will be posted in a publicly visible location, and a copy of the report will be available upon request.

A periodic review of the food-service accounts shall be made by the Treasurer. Any surplus funds from the National School Lunch Program or the Healthy, Hunger-Free Kids Act of 2010 (P.L. 111-296) shall be used to reduce the cost of the service to students or to purchase cafeteria equipment. Surplus funds from a-la-carte foods may accrue to the food-service program.

Bad debt incurred through the inability to collect meal payment from students is not an allowable cost chargeable to any Federal program. Any related collection cost, including legal cost, arising from such bad debt after they have been determined to be uncollectible are also unallowable.

Bad debt is uncollectible/delinquent debt that has been determined to be uncollectible by the end of the school year in which the debt was incurred. If the uncollectible/delinquent debt cannot be recovered by the School Meals Program in the year when the debt was incurred, then this is classified as bad debt. Once classified as bad debt, non-Federal funding sources must reimburse the NSFSA for the total amount of the bad debt. The funds may come from the District general fund, State or local funding, school or community organizations such as the PTA, or any other non-Federal source. Once the uncollectible/delinquent debt charges are converted to bad debt, records relating to those charges must be maintained in accordance with the record retention requirements in 7 C.F.R. 210.9(b) (17) and 7 C.F.R. 210.15(b).

The Superintendent is authorized to develop and implement an administrative guideline regarding meal charge procedures. This guideline will provide consistent directions for students who are eligible for reduced price or paid meals but do not have funds in their account or in hand to cover the cost of their meal at the time of service.

This guideline shall be provided in writing to all households at the start of each school year and to households transferring to the school or School District during the school year.

With regard to the operation of the school food service program, the Superintendent shall require:

A. the maintenance of sanitary, neat premises free from fire and health hazards;

B. the preparation of food that complies with Federal food safety regulations;

C. the planning and execution of menus in compliance with USDA requirements;

D. the purchase of food and supplies in accordance with State and Federal law, USDA regulations, and Board policy; (see Policy 1130, Policy 1214, Policy 3113, Policy 3214, Policy 4113, Policy 4214, and Policy 6460)

E. complying with food holds and recalls in accordance with USDA regulations;

F. the administration, accounting, and disposition of food-service funds pursuant to Federal and State law and USDA regulations;

G. the safekeeping and storage of food and food equipment pursuant to State and Federal law and USDA regulations;

H. the regular maintenance and replacement of equipment;

I. all District employees whose salaries are paid for with USDA funds or non-Federal funds used to meet a match or cost share requirement must comply with the District's time and effort record-keeping policy (see Policy 6116).

In accordance with the nutritional standards adopted by the Board, the placement of vending machines in any classroom where students are provided instruction, unless the classroom is also used to serve meals to students, is prohibited.

The District shall serve only nutritious food in accordance with the nutritional standards adopted by the Board in compliance with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines. Foods and beverages in competition with the District's food service program must comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition guidelines, and may only be sold in accordance with Board Policy 8550.

The Superintendent will require that the food service program serve foods in the schools of the District that are wholesome and nutritious and reinforce the concepts taught in the classroom.

The Superintendent is responsible for implementing the food service program in accordance with the adopted nutrition standards and shall provide a report regarding the District's compliance with the standards at one of its regular meetings annually.

Revised 12/14/15
Revised 5/23/16
Revised 6/30/17
Revised 7/22/19

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8550 - **COMPETITIVE FOOD SALES**

The Food Service Department will comply with the provisions set forth in Federal law regarding sale of competitive food and foods of minimal nutritional value.

The Food Service Department shall be the sole provider of food and beverage items sold in all schools until one (1) hour following the last lunch period, at which time other school organizations may begin to sell foods and beverage items in accordance with the Board's food service policy (Policy 8500) and guidelines and with the Principal's approval. All food items and beverages sold to students that will be consumed on the school campus (any area of property under the jurisdiction of the school that is accessible to students during the school day) during the school day (the period from the midnight before, to thirty (30) minutes after the end of the official school day) shall comply with the USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards.

Food and beverages sold during the school day outside the cafeteria may be operated on a "profit share" program with prior approval of the Director of the Food Service Department and the principal.

The food and beverages to be sold must be in accordance with the District's approved nutrition standards and the District's wellness policy (Policy 8510) and guidelines. All food items and beverages sold to students that will be consumed on the school campus (any area of property under the jurisdiction of the school that is accessible to students during the school day) during the school day (the period from the midnight before, to thirty (30) minutes after the end of the official school day), including items sold from vending machines, from school stores, or as fund-raisers, including fundraisers operated by student clubs and organizations, parent groups, or boosters clubs, shall comply with the USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards.

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8531 - **FREE AND REDUCED-PRICE MEALS**

The Board of Education recognizes the importance of good nutrition to each student's educational performance.

The Board shall provide needy children with lunch at a reduced rate or at no charge to the student.

Children, eligible for free or reduced-price meals, shall be determined by the criteria established by the Child Nutrition Program and National School Lunch Act. These criteria are issued annually by the Federal government through the State Department of Education.

The Board designates the Director of Business Affairs to determine in accordance with Board standards, the eligibility of students for free and reduced-price meals.

The schools shall annually notify all families of the availability, eligibility requirements, and application procedure for free and reduced- price meals by distributing an application to the family of each student enrolled in the school and shall seek out and apply for such Federal, State, and local funds as may be applied to the District's program of free and reduced-price meals.

The Board shall provide a Federal food service program for students during summer intervention programs that are mandated under Federal law. If the Board determines that it is unable to provide a Federal food service program during the summer, for financial reasons, the Board will communicate that decision to its residents in a manner it determines to be appropriate.

The Superintendent shall prepare and implement the necessary arrangements and guidelines to ensure proper operation of this program. S/He shall ensure that the appropriate policy attachments for Free and Reduced-Price Meals or Free Milk are properly completed and submitted for approval to the School Food Service Division of the State Department of Education by the beginning of each school year.

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8540 - **VENDING MACHINES**

The Board of Education recognizes that vending machines can produce revenues which are useful to augment programs and services to students and staff. It will, therefore, authorize their use in District facilities providing that the following conditions are satisfied.

A. The installation, servicing, stocking, and maintenance of each machine is contracted for with a reputable supplier of vending machines and their products.

B. The District's share of the revenues is managed by the Treasurer in accordance with relevant Board policies and guidelines.

C. No products are vended which would conflict with or contradict information or procedures contained in the District's educational programs on health and nutrition.

D. No food or beverages are to be sold or distributed which will compete with the District's food-service program.

E. Food items and beverages available for sale to students in vending machines for consumption on the school campus (any area of property under the jurisdiction of the school that is accessible to students during the school day) during the school day (the period from the midnight before, to thirty (30) minutes after the end of the official school day) shall comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards.

The Superintendent shall develop and implement guidelines which will require that these conditions are adhered to on a continuing basis.

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8510 - **WELLNESS**

As required by law, the Board of Education establishes the following wellness policy for the Westlake City School District as a part of a comprehensive wellness initiative.

The Board recognizes that good nutrition and regular physical activity affect the health and well-being of the District's students. Furthermore, research suggests that there is a positive correlation between a student's health and well-being and his/her ability to learn. Moreover, schools can play an important role in the developmental process by which students establish their health and nutrition habits by providing nutritious meals and snacks through the schools' meal programs, by supporting the development of good eating habits, and by promoting increased physical activity both in and out of school.

Schools alone, however, cannot develop in students' healthy behaviors and habits with regard to eating and exercise. It will be necessary for not only the staff, but also parents and the public at large to be involved in a community-wide effort to promote, support, and model such healthy behaviors and habits.

The Board sets the following goals in an effort to enable students to establish good health and nutrition habits:

A. With regard to nutrition education, the District shall:

1. Nutrition education shall be included in the Health curriculum so that instruction is sequential and standards-based and provides students with the knowledge, attitudes, and skills necessary to lead healthy lives.

2. Nutrition education shall be integrated into other subject areas of the curriculum, when appropriate, to complement, but not replace, the standards and benchmarks for health education.

3. Nutrition education standards and benchmarks shall be age- appropriate and culturally relevant.

4. The standards and benchmarks for nutrition education shall be behavior focused.

5. Nutrition education shall include opportunities for appropriate student projects related to nutrition, involving, when possible, community agencies and organizations.

6. Nutrition education posters, such as the Food Pyramid Guide, will be displayed in the cafeteria.

7. Staff responsible for providing instruction in nutrition education shall regularly participate in professional development activities designed to better enable them to teach the benchmarks and standards.

8. Instruction related to the standards and benchmarks for nutrition education shall be provided by highly qualified teachers.

9. The District shall provide information to parents that is designed to encourage them to reinforce at home the standards and benchmarks being taught in the classroom.

B. With regard to physical activity, the District shall:

1. **Physical Education**

a. A sequential, comprehensive physical education program shall be provided for students in K-12 in accordance with the physical education academic minimum disruption by bus schedules, recess, and other special programs or events.

b. Planned instruction in physical education shall be sufficient for students to achieve a proficient level with regard to the standards and benchmarks adopted by the State.

c. Planned instruction in physical education shall promote participation in physical activity outside the regular school day.

d. The physical education curriculum shall provide sequential instruction related to the knowledge, attitudes, and skills necessary to participate in lifelong, health-enhancing physical activity.

e. The sequential, comprehensive physical education curriculum shall stress the importance of remaining physically active for life.

f. Teachers properly certificated/licensed in the subject area of physical education shall provide all instruction in physical education.

g. On an annual basis, physical education teachers shall review and affirm receipt of the Ohio Department of Health's concussion information sheet.

h. Physical Education teachers shall remove from class participation any student who exhibits signs, symptoms, or behaviors consistent with having sustained a concussion or head injury. The Principal and/or teacher shall notify parents or guardians about the possible concussion or head injury.

i. Any student who has been removed from physical education class participation because s/he has exhibited signs, symptoms, or behaviors consistent with having sustained a concussion or head injury shall not be permitted to return to physical education class until the student's condition is assessed by a physician, and the physician gives the student written clearance that it is safe to return to class.

2. **Physical Activity**

a. Physical activity should not be employed as a form of discipline or punishment.

b. Schools shall encourage families to provide physical activity outside the regular school day, such as outdoor play at home, participation in sports sponsored by community agencies or organizations, and in lifelong physical activities like bowling, swimming, or tennis.

c. All students in grades 7 - 12 shall have the opportunity to participate in extracurricular activities and intramural programs that emphasize physical activity.

d. All students in grades 7 - 12 shall have the opportunity to participate in interscholastic sports programs.

e. Schools shall offer a wide range of physical activities outside the regular school day that meet the needs, interests, and abilities of all students, including males, females, students with disabilities, and students with special health care needs.

f. All before/after-school programs shall provide developmentally appropriate physical activity for the students who participate.

C. With regard to other school-based activities the District shall:

1. The schools shall schedule mealtimes so there is minimum disruption by bus schedules, recess, and other special programs or events.

2. The school shall provide attractive, clean environments in which the students eat.

3. The schools may use environmentally friendly practices, such as the use of locally grown foods and non-disposable tableware and dishes.

4. Schools in our system utilize electronic identification and payment systems, therefore, eliminating any stigma or identification of students eligible to receive free and/or reduced meals.

5. Students are discouraged from sharing their foods or beverages with one another during meal times, given concerns about allergies and other restrictions on some students' diets.

D. With regard to nutrition promotion, the District shall:

1. encourage students to increase their consumption of healthful foods during the school day;

2. create an environment that reinforces the development of healthy eating habits, including offering the following healthy foods that comply with the USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards.

All foods and beverages sold to students as fund-raisers outside of the school meals program during the regular and extended school day for consumption on the school campus shall meet the USDA Competitive Food regulations, the Alliance for A Healthier Generation's Competitive Foods and Beverages Guidelines, and the USDA Smart Snacks in School nutrition standards.

Furthermore, with the objectives of enhancing student health and well-being, and reducing childhood obesity, the following guidelines are established:

A. In accordance with Policy 8500, entitled Food Service, the food service program shall comply with Federal and State regulations pertaining to the selection, preparation, consumption, and disposal of food and beverages, including but not limited to the USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards, as well as to the fiscal management of the program.

B. As set forth in Policy 8531, entitled Free and Reduced-Price Meals, the guidelines for reimbursable school meals are not less restrictive than the guidelines issued by the U.S. Department of Agriculture (USDA).

The sale of foods of minimal nutritional value in the food service area during the lunch period is prohibited.

C. The sale of foods and beverages to students that do not meet the USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards to be consumed on the school campus during the school day is prohibited.

D. All food items and beverages available for sale to students for consumption on the school campus (any area of property under the jurisdiction of the school that is accessible to students during the school day) between midnight and thirty (30) minutes after the close of the regular school day shall comply with the current USDA Dietary Guidelines for Americans and the USDA Smart Snacks in School nutrition standards, including, but not limited to, competitive foods that are available to students a la carte or as entrees in the dining area (except entree items that were offered on the National School Lunch Program (NSLP) or School Breakfast Program (SBP) menu on the day of and the day after they are offered on the NSLP or

SBP menu), as well as food items and beverages from vending machines, from school stores, or as fund-raisers, including those operated by student clubs and organizations, parent groups, or boosters clubs.

E. The food service program will strive to be financially self-supporting; however, if it is necessary to subsidize the operation, it will not be through the sale of foods with minimal nutritious value.

F. The food service program will provide all students affordable access to the varied and nutritious foods they need to be healthy and to learn well.

The Board designates the Director of Business Affairs as the individual charged with operational responsibility for measuring and evaluating the District's implementation and progress under this policy. The Superintendent shall develop administrative guidelines necessary to implement this policy.

The Superintendent shall appoint a District-wide Wellness Committee that includes parents, students, representatives of the school food authority, educational staff (including physical education teachers), school health professionals, members of the public, and school administrators to oversee development, implementation, evaluation and periodic update of this policy. The Wellness Committee shall be an ad hoc committee with members recruited and appointed annually.

The Wellness Committee shall be responsible for:

A. assessment of the current school environment;

B. review of the District's Wellness policy;

C. presentation of the Wellness policy to the Board for approval;

D. measurement of the implementation of the policy; and

E. recommendation for the revision of the policy, is necessary.

Before the end of each school year, the Wellness Committee shall recommend to the Superintendent any revisions to the policy it deems necessary and/or appropriate.

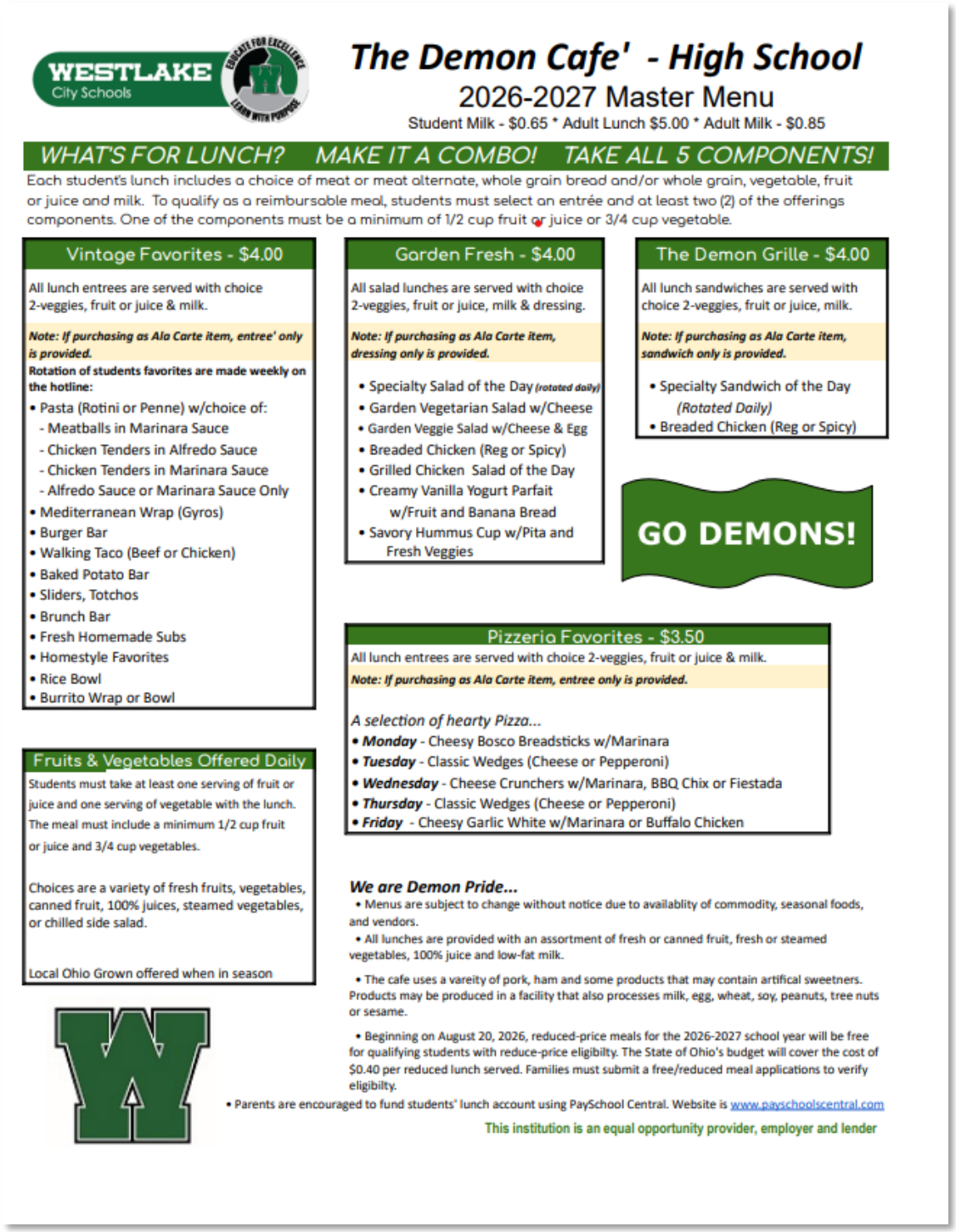
The Superintendent shall report annually to the Board on the Wellness Committee's progress and on its evaluation of the policy's implementation and areas for improvement, including status of compliance by individual schools and progress made in attaining the policy's goals.

The Superintendent is also responsible for informing the public, including parents, students and community members, on the content and implementation of this policy. In order to inform the public, the Superintendent shall post the policy on the District's website, including the Wellness Committee's assessment of the policy's implementation.

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2026 Menus

High School – August & September



The Demon Cafe' - High School

2026-2027 Master Menu

Student Milk - $0.65 * Adult Lunch $5.00 * Adult Milk - $0.85

WHAT'S FOR LUNCH? MAKE IT A COMBO! TAKE ALL 5 COMPONENTS!

Each student's lunch includes a choice of meat or meat alternate, whole grain bread and/or whole grain, vegetable, fruit or juice and milk. To qualify as a reimbursable meal, students must select an entrée and at least two (2) of the offerings components. One of the components must be a minimum of 1/2 cup fruit or juice or 3/4 cup vegetable.

Vintage Favorites - $4.00

All lunch entrees are served with choice 2-veggies, fruit or juice & milk.

Note: If purchasing as Ala Carte item, entree' only is provided.

Rotation of students favorites are made weekly on the hotline:

- Pasta (Rotini or Penne) w/choice of:
  - Meatballs in Marinara Sauce
  - Chicken Tenders in Alfredo Sauce
  - Chicken Tenders in Marinara Sauce
  - Alfredo Sauce or Marinara Sauce Only
- Mediterranean Wrap (Gyros)
- Burger Bar
- Walking Taco (Beef or Chicken)
- Baked Potato Bar
- Sliders, Totchos
- Brunch Bar
- Fresh Homemade Subs
- Homestyle Favorites
- Rice Bowl
- Burrito Wrap or Bowl

Garden Fresh - $4.00

All salad lunches are served with choice 2-veggies, fruit or juice, milk & dressing.

Note: If purchasing as Ala Carte item, dressing only is provided.

- Specialty Salad of the Day *(rotated daily)*
- Garden Vegetarian Salad w/Cheese
- Garden Veggie Salad w/Cheese & Egg
- Breaded Chicken (Reg or Spicy)
- Grilled Chicken Salad of the Day
- Creamy Vanilla Yogurt Parfait w/Fruit and Banana Bread
- Savory Hummus Cup w/Pita and Fresh Veggies

The Demon Grille - $4.00

All lunch sandwiches are served with choice 2-veggies, fruit or juice, milk.

Note: If purchasing as Ala Carte item, sandwich only is provided.

- Specialty Sandwich of the Day *(Rotated Daily)*
- Breaded Chicken (Reg or Spicy)

GO DEMONS!

Pizzeria Favorites - $3.50

All lunch entrees are served with choice 2-veggies, fruit or juice & milk.

Note: If purchasing as Ala Carte item, entree only is provided.

A selection of hearty Pizza...

- ***Monday*** - Cheesy Bosco Breadsticks w/Marinara
- ***Tuesday*** - Classic Wedges (Cheese or Pepperoni)
- ***Wednesday*** - Cheese Crunchers w/Marinara, BBQ Chix or Fiestada
- ***Thursday*** - Classic Wedges (Cheese or Pepperoni)
- ***Friday*** - Cheesy Garlic White w/Marinara or Buffalo Chicken

Fruits & Vegetables Offered Daily

Students must take at least one serving of fruit or juice and one serving of vegetable with the lunch. The meal must include a minimum 1/2 cup fruit or juice and 3/4 cup vegetables.

Choices are a variety of fresh fruits, vegetables, canned fruit, 100% juices, steamed vegetables, or chilled side salad.

Local Ohio Grown offered when in season

We are Demon Pride...

- Menus are subject to change without notice due to availablity of commodity, seasonal foods, and vendors.
- All lunches are provided with an assortment of fresh or canned fruit, fresh or steamed vegetables, 100% juice and low-fat milk.
- The cafe uses a vareity of pork, ham and some products that may contain artifical sweetners. Products may be produced in a facility that also processes milk, egg, wheat, soy, peanuts, tree nuts or sesame.
- Beginning on August 20, 2026, reduced-price meals for the 2026-2027 school year will be free for qualifying students with reduce-price eligibilty. The State of Ohio's budget will cover the cost of $0.40 per reduced lunch served. Families must submit a free/reduced meal applications to verify eligibilty.
- Parents are encouraged to fund students' lunch account using PaySchool Central. Website is www.payschoolscentral.com

This institution is an equal opportunity provider, employer and lender

WESTLAKE City Schools

Lee Burneson Middle School – August & September

Lee Burneson Middle School Lunch Menu - Aug/Sept 2026

Monday, Aug 17	Tuesday, Aug 18	Wednesday, Aug 19	Thursday, Aug 20	Friday, Aug 21
Welcome Back to School			Bosco Cheesy Breadsticks Marinara Sauce Garlic Parmesan Steamed Edamame Twisted Fried **Weekly Specialty Burger** **Roman Burger**	Pepperoni Pizza Cheese Pizza Buffalo Pizza Specialty Pizza of Day Steamed Broccoli Florets **Weekly Specialty Burger** **Roman Burger**
Monday, Aug 24	**Tuesday, Aug 25**	**Wednesday, Aug 26**	**Thursday, Aug 27**	**Friday, Aug 28**
Chicken Mash Potato Bowl (Mashed Potatoes, Corn, Chicken Gravy, Cheddar Cheese, Fresh Bake Roll Mashed Potatoes Small Garden Salad/Dressing **Weekly Specialty Burger** **Cuban Sub**	2-Soft Tacos Choice: Fajita Chicken or Seasoned Beef w/Lettuce, Cheese & Sour Cream Tater Tots Small Garden Salad/Dressing **Weekly Specialty Burger** **Cuban Sub**	Chicken Tender Wrap w/Cheese, Tomato, Lettuce & Choice of BBQ Ranch or Hot Honey Sauce Twisted Fries Small Garden Salad/Dressing **Weekly Specialty Burger** **Cuban Sub**	Cheesy Mac & Cheese Plain or Topped w/Popcorn Chicken WG Muffin Steamed Broccoli Florets Small Garden Salad/Dressing **Weekly Specialty Burger** **Cuban Sub**	Pepperoni Pizza Cheese Pizza Buffalo Pizza BBQ Chicken Pizza Cinnamon Maple Roasted Chickpeas **Weekly Specialty Burger** **Cuban Sub**
Monday, Aug 31	**Tuesday, Sept 1**	**Wednesday, Sept 2**	**Thursday, Sept 3**	**Friday, Sept 4**
Chicken Nuggets Dutch Waffle Hash Brown Potato Small Garden Salad/Dressing **Weekly Specialty Burger** **Demon Burger**	Crispy Demon Nachos w/Fajita Chicken (OR) Seasoned Beef Tex-Mex Roasted Potatoes Small Garden Salad/Dressing **Weekly Specialty Burger** **Demon Burger**	Bosco Cheesy Breadsticks Marinara Sauce Garlic Parmesan Steamed Edamame Small Garden Salad/Dressing **Weekly Specialty Burger** **Demon Burger**	Chicken Parmesan over Rotini Noodles Dinner Roll Steamed California Veggie Small Garden Salad/Dressing **Weekly Specialty Burger** **Demon Burger**	Pepperoni Pizza Cheese Pizza Buffalo Pizza Specialty Pizza of Day Steamed Broccoli Florets **Weekly Specialty Burger** **Demon Burger**
Monday, Aug 31	**Tuesday, Sept 1**	**Wednesday, Sept 2**	**Thursday, Sept 3**	**Friday, Sept 4**
NO SCHOOL 	Chipotle Burrito-Cilantro Lime Rice w/Choice of Chicken, Beef or Bean top w/choice of Cheese Lettuce, Tomato, Sour Cream Oven Roasted Potatoes **Weekly Specialty Burger** **Hot Turkey BLT**	Cheese Crunchers Marinara Sauce Tater Tots Small Garden Salad/Dressing **Weekly Specialty Burger** **Hot Turkey BLT**	Rotini Pasta Bar w/choice Alfredo Sauce, Marinara Sauce, Rosa Sauce Choose Meatballs or Chicken Tenders, Bake Roll Garlic Green Beans Small Garden Salad/Dressing **Weekly Specialty Burger** **Hot Turkey BLT**	Pepperoni Pizza Cheese Pizza Buffalo Pizza BBQ Chicken Pizza Savory Roasted Chickpeas Small Garden Salad/Dressing **Weekly Specialty Burger** **Hot Turkey BLT**
Monday, Sept 14	**Tuesday, Sept 15**	**Wednesday, Sept 16**	**Thursday, Sept 17**	**Friday, Sept 18**
Popcorn Chicken Wrap w/Mozzarella, Lettuce & Sauce Choice of BBQ, Hot Honey, Boom-Boom Twister Fries **Weekly Specialty Burger** **Pierogi Burger**	Crispy Tater Tot Totchos Crispy Tater Tots, Cheese Sauce, Bacon Bits, Sour Cream & Breadstick Fiesta Beans **Weekly Specialty Burger** **Pierogi Burger**	Bosco Cheesy Breadsticks Marinara Sauce Tater Tots Small Garden Salad/Dressing **Weekly Specialty Burger** **Pierogi Burger**	Egg/Cheese Croissant (OR) Egg/Cheese/Sausage Croissant Hash Brown Patties Small Garden Salad/Dressing **Weekly Specialty Burger** **Pierogi Burger**	Pepperoni Pizza Cheese Pizza Buffalo Pizza Specialty Pizza of Day Steamed Broccoli Florets **Weekly Specialty Burger** **Pierogi Burger**
Monday, Sept 21	**Tuesday, Sept 22**	**Wednesday, Sept 23**	**Thursday, Sept 24**	**Friday, Sept 25**
Chicken Mash Potato Bowl (Mashed Potatoes, Corn, Chicken Gravy, Cheddar Cheese, Fresh Bake Roll Mashed Potatoes **Weekly Specialty Burger** **Specialty Grilled Cheese**	Bavarian Soft Pretzels Queso Cheddar Sauce Tater Tots Small Garden Salad/Dressing **Weekly Specialty Burger** **Specialty Grilled Cheese**	Burger Bar Plain or Choice of Toppings w/WG Bun French Fries Small Garden Salad/Dressing **Weekly Specialty Burger** **Specialty Grilled Cheese**	Beef Barbacoa Tex-Mex Bowl w/Cheese, Lettuce, Tomato, Corn, Sour Cream Fiesta Bean, Edamame Salsa Small Garden Salad/Dressing **Weekly Specialty Burger** **Specialty Grilled Cheese**	Pepperoni Pizza Cheese Pizza Buffalo Pizza BBQ Chicken Pizza Steamed Broccoli Florets **Weekly Specialty Burger** **Specialty Grilled Cheese**
Monday, Sept 28	**Tuesday, Sept 29**	**Wednesday, Sept 30**		
Popcorn Chicken or Buffalo Popcorn Chicken Sub Oven Roasted Potatoes Small Garden Salad/Dressing **Weekly Specialty Burger** **Roman Burger**	Crispy Demon Nachos w/Fajita Chicken or Season Beef & Queso Sauce Twisted Fries Fiesta Beans **Weekly Specialty Burger** **Roman Burger**	Bosco Cheesy Breadsticks Marinara Sauce Garlic Parmesan Steamed Edamame Twisted Fries **Weekly Specialty Burger** **Roman Burger**		

This institution is an equal opportunity provider, employer, and lender

Veggie Choices Offered (Must take 1/2 cup)
Small Garden Salad, Fresh Baby Carrots, Cucumber Slices, Celery Sticks

Fruit Choices Offered (Must take 1/2 cup)
Fresh or Canned, 100% Juice available Tuesday & Thursday Only

WESTLAKE City Schools

Meal Prices
Students: Lunch - $3.50 / Milk - $0.65
Adults: Lunch - $5.00 / Milk $0.85

WHAT'S FOR LUNCH? MAKE IT A COMBO!
Each student's lunch includes choice of meat or meat alternate, whole grain bread and/or grains, vegetable, fruit or 100% fruit juice and choice of milk. Each lunch must take a minimum of 1/2 cup fruit or vegetable. So why not take all 5 components?

We are Demon Pride...

- Menus are subject to change without notice due to availability of commodity, seasonal foods and vendors.
- All lunches are provided with an assortment of fresh fruit, canned fruit and low-fat milk choices. On Tuesday's and Thursday's juice is offered as a fruit.
- Beginning on August 20, 2026, reduced-price meals for the 2026-2027 school year will be free for qualifying students with reduce-price eligibility. The State of Ohio's budget will cover the cost of $0.40 per reduced lunch served. Families must submit a free/reduced meal applications to verify eligibilty.
- Parents are encouraged to fund students' lunch accounts using PaySchool Central. Website available at www.payschoolscentral.com
- The cafe uses a variety of pork, ham & some products that may contain artificial sweeteners. Products may be produced on a facility that also processes milk, egg, wheat, soy, peanuts, tree nuts or sesame.

Fresh Local Fruit(s) and/or Vegetable(s) Served
This Month (if available) is...
"HYDROPONIC LEAF LETTUCE "



Garden Fresh Offered Daily

Garden Fresh Selections

- Garden Veggie Salad w/Cheese (M-W-F)
- Garden Veggie Salad w/Cheese & Egg (T-TH)
- Breaded Chicken Salad (Reg or Spicy)
- Grilled Chicken Salad w/Fresh Veggies
- Creamy Yogurt Parfait w/Fruit & Muffin
- Savory Hummus Cup w/Pita & Fresh Veggies

Specialty Salads

- Monday - BBQ Chicken
- Tuesday - Chicken BLT
- Wednesday - Taco
- Thursday - Deli Chef
- Friday - Buffalo Chicken



Deli Sandwiches Offered Daily

- Hamburger or Cheeseburger w/WG Bun
- Chicken Filet Sandwich (Reg or Spicy)
- Turkey & Cheese Croissant (T-TH)
- Cold Turkey Sub
- Cold or Hot Deli Sub

WESTLAKE City Schools

Dover Intermediate School AND Westlake Elementary School – August & September

Elementary & Dover Intermediate School Lunch Menu - Aug/Sept 2026

ENTREE OPTIONS	Monday	Tuesday	Wednesday	Thursday	Friday
Main		WELCOME BACK TO SCHOOL		Aug 20 Pepperoni Pizza	Aug 21 Beef Hot Dog/WG Bun
Vegetarian				Cheese Pizza	Bosco Cheesy Breads/Marinara
2nd Choice				Salad w/Popcorn Chix/Roll	Salad w/Popcorn Chix/Roll
3rd Choice				Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit
Veggie Choice				Steamed Broccoli Florets	Baked Beans
Veggie Choice				Small Garden Salad/Dressing	Fresh Baby Carrots/Dip
Main	Aug 24 Chicken Tenders/Roll	Aug 25 Homemade Pasta Bake	Aug 26 Mini Pancakes/Chix Sausage	Aug 27 Pepperoni Pizza	Aug 28 Hamburger/Cheeseburger
Vegetarian	Soft Pretzel/Cheese Sauce	Cheese Crunchers/Marinara	Toasted Cheese Sandwich	Cheese Pizza	Bosco Cheesy Breads/Marinara
2nd Choice	Popcorn Chicken Bento Box	Popcorn Chicken Bento Box	Popcorn Chicken Bento Box	Popcorn Chicken Bento Box	Popcorn Chicken Bento Box
3rd Choice	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit
Veggie Choice	Glazed Carrots	Steamed Edamame	Tater Tots	Steamed Broccoli Florets	Baked Fries
Veggie Choice	Fresh Veggie Cup/Dip	Small Garden Salad/Dressing	Fresh Veggies Cup/Dip	Small Garden Salad/Dressing	Fresh Cucumber Cup/Dip
Main	Aug 31 Breaded Chicken Sandwich	Sept 1 Soft Tacos	Sept 2 Chix Tenders w/Dutch Waffle	Sept 3 Pepperoni Pizza	Sept 4 Egg, Sausage, & Cheese Croissant
Vegetarian	French Toast Sticks/Syrup	Cheese Crunchers/Marinara	Homemade Mac & Cheese	Cheese Pizza	Bosco Cheesy Breads/Marinara
2nd Choice	Salad w/Popcorn Chix/Roll	Salad w/Popcorn Chix/Roll	Salad w/Popcorn Chix/Roll	Salad w/Popcorn Chix/Roll	Salad w/Popcorn Chix/Roll
3rd Choice	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit
Veggie Choice	Steamed Broccoli Florets	Corn & Edamame Salad	Hash Brown Potatoes	Corn & Edamame Salad	Tater Tots
Veggie Choice	Fresh Veggie Cup/Dip	Small Garden Salad/Dressing	Fresh Veggie Cup/Dip	Small Garden Salad/Dressing	Fresh Baby Carrots/Dip
Main	Sept 7 NO SCHOOL	Sept 8 Walking Tacos	Sept 9 Mini Waffle/Chix Sausage	Sept 10 Pepperoni Pizza	Sept 11 Mini Corn Dogs
Vegetarian		Cheese Crunchers/Marinara	Toasted Cheese Sandwich	Cheese Pizza	Bosco Cheesy Breads/Marinara
2nd Choice		Popcorn Chicken Bento Box	Popcorn Chicken Bento Box	Popcorn Chicken Bento Box	Popcorn Chicken Bento Box
3rd Choice		Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit
Veggie Choice		Steamed Corn	Tater Tots	Steamed Broccoli Florets	Potato Smiles
Veggie Choice		Small Garden Salad/Dressing	Veggie Pasta Salad	Small Garden Salad/Dressing	Veggie Pasta Salad
Main	Sept 14 Orange Chicken	Sept 15 Soft Tacos	Sept 16 Mini Pancakes/Chix Sausage	Sept 17 Pepperoni Pizza	Sept 18 Beef Hot Dog/WG Bun
Vegetarian	French Toast Sticks/Syrup	Cheese Crunchers/Marinara	Homemade Mac & Cheese	Cheese Pizza	Bosco Cheesy Breads/Marinara
2nd Choice	Salad w/Popcorn Chix/Roll	Salad w/Popcorn Chix/Roll	Salad w/Popcorn Chix/Roll	Salad w/Popcorn Chix/Roll	Salad w/Popcorn Chix/Roll
3rd Choice	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit
Veggie Choice	Crispy Roasted Chickpeas	Steamed Corn	Emoticon Potatoes	Steamed Carrots	Tater Tots
Veggie Choice	Fresh Veggie Cup/Dip	Small Garden Salad/Dressing	Crispy Roasted Chickpeas	Small Garden Salad/Dressing	Fresh Cucumber Cup/Dip
Main	Sept 21 Chicken Tenders	Sept 22 Hamburger/Cheeseburger	Sept 23 Drumstick w/Dutch Waffle	Sept 24 Pepperoni Pizza	Sept 25 Fish Sticks/Goldfish Crackers
Vegetarian	Soft Pretzel/Cheese Sauce	Cheese Crunchers/Marinara	Toasted Cheese Sandwich	Cheese Pizza	Bosco Cheesy Breads/Marinara
2nd Choice	Popcorn Chicken Bento Box	Popcorn Chicken Bento Box	Popcorn Chicken Bento Box	Popcorn Chicken Bento Box	Popcorn Chicken Bento Box
3rd Choice	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit
Veggie Choice	Roasted Potatoes	French Fries	Potato Starz	Steamed Broccoli Florets	Baked Beans
Veggie Choice	Fresh Veggie Cup/Dip	Small Garden Salad/Dressing	Fresh Veggie Cup/Dip	Small Garden Salad/Dressing	Fresh Baby Carrots/Dip
Main	Sept 28 Popcorn Chicken/Roll	Sept 29 Walking Tacos	Sept 30 Mini Waffle/Chix Sausage		
Vegetarian	French Toast Sticks/Syrup	Cheese Crunchers/Marinara	Homemade Mac & Cheese		
2nd Choice	Salad w/Popcorn Chix/Roll	Salad w/Popcorn Chix/Roll	Salad w/Popcorn Chix/Roll		
3rd Choice	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit	Yogurt Parfait/Fresh Fruit		
Veggie Choice	Steamed Corn	Tater Tots	Potato Smiles		
Veggie Choice	Fresh Veggie Cup/Dip	Small Garden Salad/Dressing	Fresh Veggie Cup/Dip		

WESTLAKE City Schools — EDUCATE FOR EXCELLENCE — LEARN WITH PURPOSE

Meal Prices
Student Lunch - $3.00
Student Milk - $0.65
Adult Lunch - $5.00
Adult Milk - $0.85

WHAT'S FOR LUNCH? MAKE IT A COMBO!

Each student's lunch includes choice of meat or meat alternate, whole grain bread and/or grains, vegetable, fruit or fruit juice and choice of milk. Each lunch must take a minimum of 1/2 cup fruit or vegetable. So why not take all 5 components?

We are Demon Pride...

- Menus are subject to change without notice due to availablity of commodity, seasonal foods and vendors.
- All lunches are provided with an assortment of fresh or canned fruit, fresh or steamed vegetables and low-fat milk. On Tuesday's and Thursday's juice is offered as a fruit.
- The cafe uses a vareity of pork, ham and some products that may contain artifical sweetners. Products may be produced in a facility that also processes milk, egg, wheat, soy, peanuts, tree nuts or sesame.
- Beginning on August 20, 2026, reduced-price meals for the 2026-2027 school year will be free for qualifying students with reduce-price eligibilty. The State of Ohio's budget will cover the cost of $0.40 per reduced lunch served. Families must submit a free/reduced meal applications to verify eligibilty.
- Parents are encouraged to fund students' lunch accounts using PaySchool Central. Website available at www.payschoolscentral.com

Fresh Local Fruit(s) and/or Vegetable(s) Served This Month (if available) is ...

Hydroponic Leaf Lettuce for daily salads



Seasonal Cookie of the Month: None for September
Served on N/A

All lunches served will receive a seasonal cookie of the month produced by our local distributor, Dough Go's in Canton.



This institution is an equal opportunity provider, employer, and lender

Participation & Fund Balance History – 5-Year

Lunchroom Meals Served 2025-2026

Month	WES	DIS	LBMS	WHS	Total per month
Aug/Sept	11970	5305	5272	9134	31681
Oct	11596	4841	4500	7504	28441
Nov	8319	3657	3220	5399	20595
Dec	7781	3346	2870	5033	19030
Jan	7569	3261	2951	4049	17830
Feb	10239	3861	3330	5568	22998
March	10762	4235	3606	5537	24140
April	9199	4017	3229	5360	21805
May/June	15415	6730	4998	7921	35064
TOTAL	**92850**	**39253**	**33976**	**55505**	**221584**

2025-2026 Ending Unencumbered Cash Balance = $696,146.15

Lunchroom Meals Served 2024-2025

Month	WES	DIS	LBMS	WHS	Total per month
Aug/Sept	11720	4754	5500	8257	30231
Oct	12358	5362	5282	7562	30564
Nov	8428	3714	3777	5589	21508
Dec	8505	3688	3699	5559	21451
Jan	8565	3760	3603	4419	20347
Feb	9080	3929	3735	5369	22113
March	10200	3894	3581	5466	23141
April	9505	4071	3812	5362	22750
May/June	17561	7179	5881	8662	39283
TOTAL	**95922**	**40351**	**38870**	**56245**	**231388**

2024-2025 Ending Unencumbered Cash Balance = $833,996.83

WESTLAKE City Schools

Lunchroom Meals Served 2023-2024

Month	WES	DIS	LBMS	WHS	Total per month
Aug/Sept	13657	5724	6215	10155	35751
Oct	11381	4857	4906	7575	28719
Nov	9843	4268	4252	6892	25255
Dec	9546	3904	3873	5004	22327
Jan	8295	3465	3367	5236	20363
Feb	11313	4596	4472	6726	27107
March	10393	3854	3684	5448	23379
April	9746	3949	3842	5836	23373
May/June	15374	6159	5626	4965	32124
TOTAL	**99548**	**40776**	**40237**	**57837**	**238398**

2023-2024 Ending Unencumbered Cash Balance = $ 993,471.86

Lunchroom Meals Served 2022-2023

Month	WES	DIS	LBMS	WHS	Total per month
Aug/Sept	13411	5483	6074	10806	35774
Oct	10203	4433	4421	7357	26414
Nov	9994	4255	4204	6895	25348
Dec	7936	3407	3357	4470	19170
Jan	10370	4536	4378	6945	26229
Feb	11136	4806	4705	6380	27027
March	12909	5445	5123	7562	31039
April	7872	3270	3071	4463	18676
May/June	16400	6885	5632	8326	37243
TOTAL	**100231**	**42520**	**40965**	**63204**	**246920**

2022-2023 Ending Unencumbered Cash Balance = $795,617.04

WESTLAKE City Schools

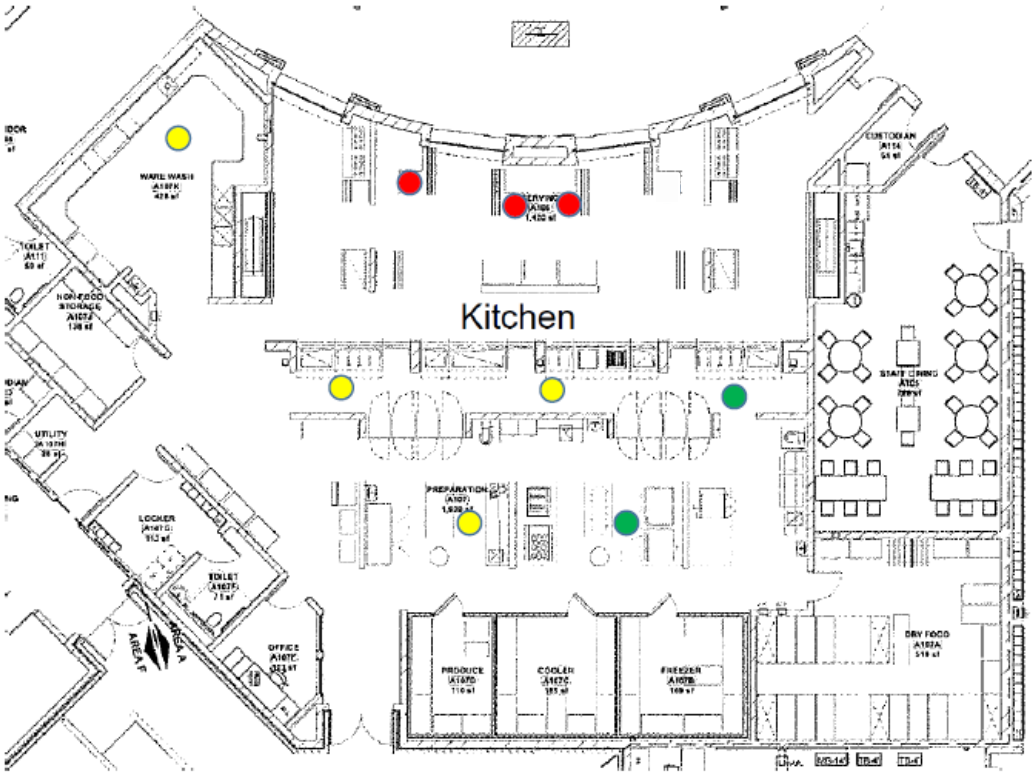
Lunchroom Meals Served 2021-2022

Month	WES	DIS	LBMS	WHS	Total per month
Aug/Sept	16480	7642	7872	16327	48321
Oct	13877	6385	6691	11905	38858
Nov	11866	5367	5790	11342	34365
Dec	10703	4801	5025	8944	29473
Jan	11603	5209	5376	8613	30801
Feb	11992	5402	5613	9536	32543
March	16423	7495	7770	12823	44511
April	10792	4315	4630	7948	27685
May/June	19905	8306	8284	13400	49895
TOTAL	**123641**	**54922**	**57051**	**100838**	**336452**

2021-2022 Ending Unencumbered Cash Balance = $731,628.03

Kitchen Floor Plans and Staffing

Westlake High School – Food Service Staffing location



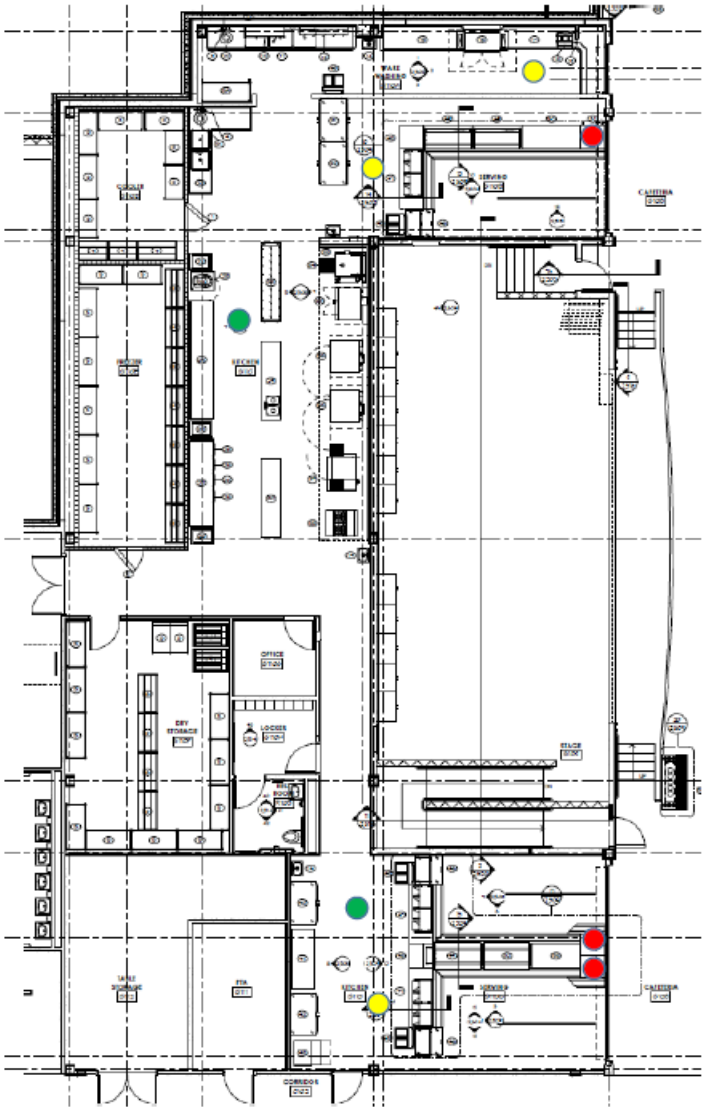
● = Cashier

● = Kitchen Helper / Dishwasher / Baker

● = Cook Manager & Assistant Cook Manager

WESTLAKE
City Schools

Westlake Elementary School - Food Service Staffing Location



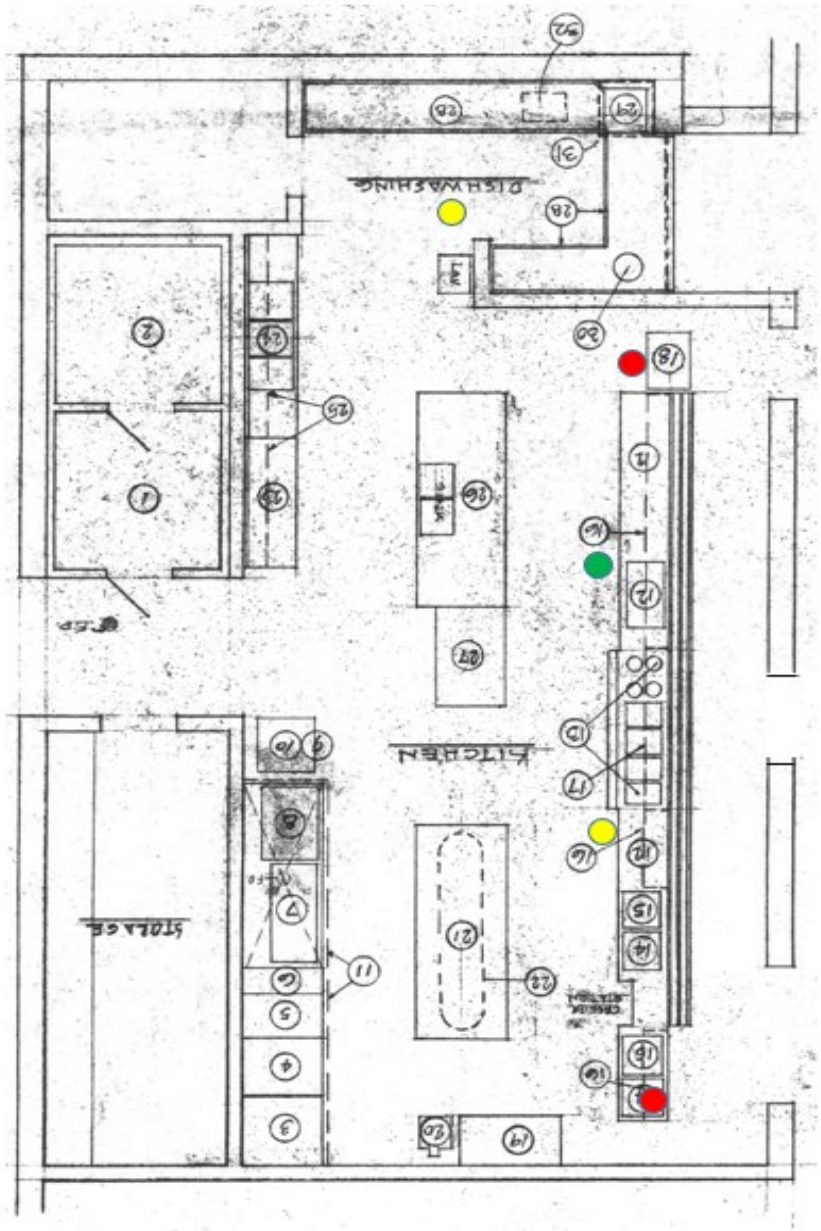
= Cashier (3)

= Kitchen Helper / Dishwasher (3)

= Cook Manager & Assistant Cook Manager (2)

WESTLAKE
City Schools

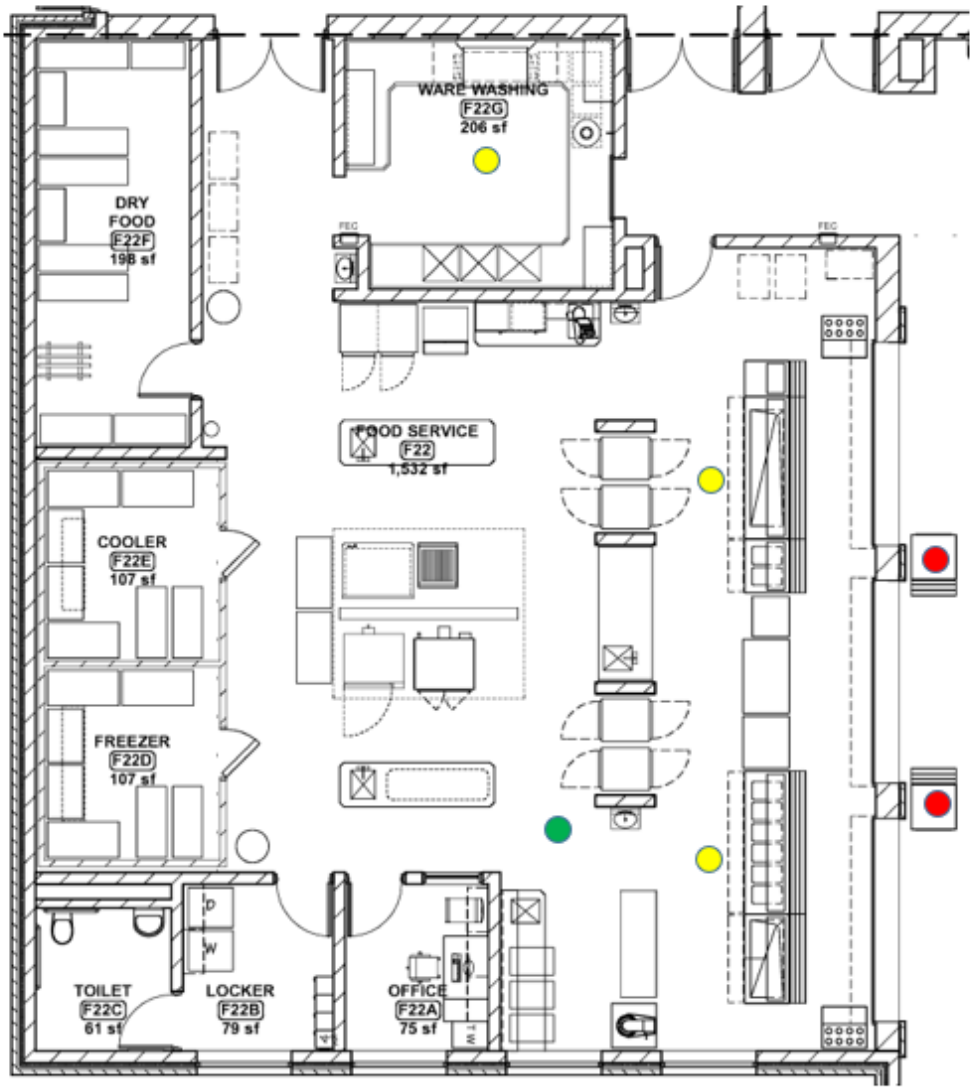
Dover Intermediate School - Food Service Staffing Location



- = Cashier (2)
- = Kitchen Helper / Dishwasher (3)
- = Cook Manager & Assistant Cook Manager (1)

WESTLAKE City Schools

Lee Burneson Middle School - Food Service Staffing Location



= Cashier (2)

= Kitchen Helper / Dishwasher (3)

= Cook Manager & Assistant Cook Manager (1)

WESTLAKE City Schools

District or School Information

Each district or school will provide copies of the report available to the public upon request.

State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages available for sale on the premises of its schools. Additionally, the board or governing authority must specify the time and place each type of food or beverage is available for sale. The standards specified for beverages and food are minimum standards. Local districts and schools may adopt higher standards.

Each board or governing authority assigns staff to make sure that the district or school meets the nutrition standards in state law. The staff prepares an annual report regarding the district's or school's compliance with the standards. Completion of this survey fulfills the district or school's requirement to report to the Ohio Department of Education and Workforce its compliance with state law. The board or governing authority must schedule an annual presentation on the report at one of its regular meetings and include the date of the annual presentation in this survey.

* 1. IRN:

045062

* 2. Organization Name:

Westlake City School District

* 3. By checking this option I attest that...

- [x] The district or school named above has adopted and is enforcing a nutrition standards policy that considers the requirements of Ohio Revised Code 3313.814 and governs the types of food and beverages that may be sold on the premises of its school(s).
- [ ] The district or school named above has not adopted and/or is not enforcing a nutrition standards policy that considers the requirements of Ohio Revised Code 3313.814 and governs the types of food and beverages that may be sold on the premises of its school(s).

WESTLAKE City Schools

Board or Governing Authority Meeting Presentation

* 4. Date of board or governing authority meeting presentation:

	MM	DD	YYYY
Date	07	27	2026

* 5. Name of district or school staff person responsible for ensuring that the school district or school meets the nutrition standards as required by law:

Name:	Adam House
Title:	Director of Business Affairs
Phone Number:	440.835.6319
Email Addess:	housea@wlake.org

WESTLAKE City Schools

Appendix A
National School Lunch Program

USDA United States Department of Agriculture



THE NATIONAL SCHOOL LUNCH PROGRAM

1. What is the National School Lunch Program?

The National School Lunch Program (NSLP) is a federally assisted meal program operating in public and nonprofit private schools and residential child care institutions. It provides nutritionally balanced, low-cost or no-cost lunches to children each school day. The program was established under the Richard B. Russell National School Lunch Act, signed into law by President Harry Truman in 1946.

About 7.1 million children participated in the NSLP in its first year. Since then, the Program has reached millions of children nationwide: 1970: 22.4 million children; 1980: 26.6 million children; 1990: 21.1 million children; 2000: 27.3 million children; 2010: 31.8 million children; and 2016: 30.4 million children.

2. Who administers the NSLP?

The Food and Nutrition Service (FNS) of the United States Department of Agriculture (USDA) administers the Program at the Federal level. At the State level, the NSLP is administered by State agencies, which operate the Program through agreements with school food authorities. State agency contact information is available at: https://www.fns.usda.gov/school-meals/school-meals-contacts.

3. How does the Program work?

The NSLP is generally operated by public or non-profit private schools of high school grade or below. Public or non-profit private residential child care institutions may also participate in the NSLP, and charter schools may participate in the NSLP as public schools. Participating school districts and independent schools receive cash subsidies and USDA Foods for each reimbursable meal they serve. In exchange, NSLP institutions must serve lunches that meet Federal meal pattern requirements and offer the lunches at a free or reduced price to eligible children. School food authorities can also be reimbursed for snacks served to children who participate in an approved afterschool program including an educational or enrichment activity."

4. What are the nutrition requirements for NSLP lunches?

All NSLP lunches must meet Federal requirements, though decisions about the specific foods to serve and the methods of preparation are made by local school food authorities. Information about the NSLP nutrition standards, along with technical assistance and guidance materials, may be found on the School Meals website: https://www.fns.usda.gov/school-meals/nutrition-standards-school-meals.

5. How can children qualify for free or reduced price school lunch?

Children may be determined "categorically eligible" for free meals through participation in certain Federal Assistance Programs, such as the Supplemental Nutrition Assistance Program, or based on their status as a homeless, migrant, runaway, or foster child.

NATIONAL SCHOOL LUNCH PROGRAM

WESTLAKE City Schools

USDA United States Department of Agriculture

Children enrolled in a federally-funded Head Start Program, or a comparable State-funded pre-kindergarten program, are also categorically eligible for free meals.

Children can also qualify for free or reduced price school meals based on household income and family size. Children from families with incomes at or below 130 percent of the Federal poverty level are eligible for free meals. Those with incomes between 130 and 185 percent of the Federal poverty level are eligible for reduced price meals. Schools may not charge children more than 40 cents for a reduced price lunch. To see the current Income Eligibility Guidelines, please visit: https://www.fns.usda.gov/school-meals/income-eligibility-guidelines.

6. What are the current reimbursement rates for participating schools?

School food authorities are reimbursed for meals based on children's free, reduced price, or paid eligibility status. For current reimbursement rates, please visit: http://www.fns.usda.gov/school-meals/rates-reimbursement. School food authorities that are certified to be in compliance with the Program meal pattern receive an extra 6 cents for each lunch served. Additionally, schools in Alaska, Hawaii, and Puerto Rico are eligible for a higher reimbursement rate, due to the higher cost of food in those areas.

7. What types of foods do participating schools receive from USDA?

In addition to cash reimbursements, schools receive USDA Foods. States select USDA Foods for their schools from a list of foods purchased by USDA and provided through the NSLP. Schools can also receive bonus USDA Foods as they are available from surplus agricultural stocks. The variety of USDA Foods schools receive depends on available quantities and market prices. For more information about USDA Foods, please see: https://www.fns.usda.gov/fdd/food-distribution-programs.

8. What additional support do schools receive from FNS?

Through its Team Nutrition initiative, FNS provides training and technical assistance to school nutrition professionals to enable them to prepare and serve nutritious meals that meet the Program meal pattern requirements and appeal to children. The Team Nutrition Resource Library has web-based resources available to help children and school nutrition professionals understand the link between diet and health. State and local Program operators may request free printed copies of certain Team Nutrition materials. To learn more, visit: http://www.fns.usda.gov/tn/team-nutrition.

FNS is also working to increase the availability of fresh produce in schools. The Fresh Fruit and Vegetable Program introduces children at participating low-income elementary schools to a variety of produce they otherwise might not have the opportunity to taste. In addition, through the Farm to School initiative, FNS helps school food authorities incorporate fresh, local produce into school lunch menus.

9. Where can I go to learn more about the NSLP?

For more information about the NSLP, please contact the State agency responsible for the administration of the Program in your State: https://www.fns.usda.gov/school-meals/school-meals-contacts.



USDA's Food and Nutrition Service https://www.fns.usda.gov/
USDA is an equal opportunity provider and employer.
Updated November 2017

NATIONAL SCHOOL LUNCH PROGRAM

Appendix B
Third Party Dietician Contract

INDEPENDENT CONTRACTOR AGREEMENT
BETWEEN THE
WESTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION
AND THE
OHIO SCHOOLS COUNCIL

This Independent Contractor Agreement ("Agreement") is made and entered into this 1st day of July, 2026, by and between the WESTLAKE CITY SCHOOL DISTRICT BOARD OF EDUCATION whose address is 24365 Hilliard Boulevard, Westlake, Ohio 44145 ("Westlake Schools") and the OHIO SCHOOLS COUNCIL whose address is 6393 Oak Tree Boulevard, Suite 377, Independence, Ohio 44131. ("Contractor").

SECTION 1: ENGAGEMENT

a) During the term of this Agreement, Westlake Schools hereby engages Contractor, pursuant to Section 3313.171 of the Ohio Revised Code, to provide Food Management Services and related consulting services to the Westlake Schools. This engagement retains Contractor for a total of 480 hours. The contract hours may be decreased or increased by mutual agreement. Contractor hereby agrees to serve the Westlake Schools as a consultant, as provided for in Section 3317.171 of the Ohio Revised Code, and as defined in this Agreement.

b) Neither Westlake Schools nor Contractor may assign or subcontract any of their respective obligations or duties, or any interest therein, under this Agreement without the prior written consent of the other party.

SECTION 2: TERM OF AGREEMENT

This Agreement shall commence on July 1, 2026, and terminate not later than June 30, 2027.

SECTION 3: FEES

a) Westlake Schools shall pay the Contractor at the rate of $80.00 per hour for consulting services rendered to the Westlake Schools under this Agreement, provided that the fees paid under this Agreement shall not exceed $38,400. The Contractor shall submit quarterly statements to Westlake Schools for services rendered. Said statement shall contain time entries for invoiced services recorded in hourly increments to 1/4 of an hour and provide reasonable detail as to the services provided during the quarter.

b) Contractor understands that it is responsible for paying all federal, state or local income taxes with respect to amounts paid hereunder, and that the Westlake Schools will not withhold through payroll deductions any taxes or other payments. Contractor further acknowledges that Westlake Schools is not responsible for workers' compensation insurance or unemployment insurance for the Contractor or for contributions to any Ohio retirement system.

SECTION 4: RELATIONSHIP OF PARTIES

The parties intend that an independent contractor relationship will be created by this Agreement. Westlake Schools is interested only in the results to be achieved, and the conduct and control of the work will be determined solely by Contractor. For the Contractor's services provided on-site at Westlake Schools, Westlake Schools shall provide office facilities

and support services including telephone and copy service. Except as otherwise specified herein, Contractor is expected to provide, at Contractor's own expense, any general office equipment, supplies and services necessary for Contractor to perform the duties set forth in this Agreement at Contractor's work site. Westlake Schools shall reimburse Contractor for all direct out-of-pocket expenses incurred on behalf of Westlake Schools (e.g., non-local travel), provided that such expenses have been approved in advance by the Superintendent/Business Manager.

Contractor is neither an agent nor an employee of Westlake Schools for any purpose, and Contractor is not entitled to any of the benefits Westlake Schools provides or may provide to its own employees. Contractor shall not be considered an administrator, teacher, or classified employee of Westlake Schools for any purpose. Contractor shall have no authority to bind or commit Westlake Schools to any agreement or obligation.

SECTION 5: TERMINATION OF AGREEMENT

This Agreement may be terminated for good cause by the Westlake Schools by giving written notice of the intent to terminate the Contractor. Except as otherwise specifically provided for herein, for purposes of this Agreement termination for "good cause" shall mean termination for a material breach of or material default under this Agreement by Contractor. If terminated by Westlake Schools, the termination shall become effective immediately upon the delivery of notice.

This Agreement may be terminated by Contractor by giving written notice of the intent to terminate at least fourteen (14) days prior to the effective date of such termination giving written notice of the intent to terminate.

For purposes of this section, notice shall be deemed sufficiently provided when accomplished by personal service or by certified mail to the address specified above or such other address as Westlake Schools or Contractor shall specify to the other during the term of the Agreement.

SECTION 6: CONFIDENTIALITY AND COMPLIANCE WITH RULES

a) Contractor shall not during the term of this Agreement disclose to any third parties any information concerning the Westlake Schools without the prior written consent of the Superintendent, and it shall confine use of information exclusively to carrying out services for Westlake Schools.

b) Contractor further agrees to abide by any and all pertinent federal, state and local laws and regulations and those policies, rules and regulations established by the Westlake Schools.

SECTION 7: INDEMNIFICATION

a) Contractor shall indemnify, defend, and hold Westlake Schools harmless from and against any and all claims arising from Contractor's performance of services pursuant to this Agreement.

b) Westlake Schools shall indemnify, defend, and hold Contractor harmless from and against any and all claims arising from Westlake Schools' performance of its obligations pursuant to this Agreement.

WESTLAKE City Schools

SECTION 8: REPRESENTATIONS/WARRANTIES BY CONTRACTOR

a) Contractor represents and warrants that it is free to enter into this Agreement and perform the duties required hereunder, and that there are no employment contracts, agreements, restrictive covenants or other restrictions preventing it from entering into this Agreement or performing its duties hereunder.

b) Contractor also represents and warrants that during the entire term of this Agreement it shall keep in full force and effect a professional liability insurance policy with minimum limits of liability coverage of $5,000,000 per occurrence. Contractor can provide Westlake City School District with written evidence of said policy upon request.

SECTION 9: MISCELLANEOUS

a) This Agreement shall inure the benefit of and be binding upon the parties and their respective successors, assigns, heirs, and personal representatives.

b) The laws of the State of Ohio shall govern this Agreement, without regard to its conflict of law rules. If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or inoperative under law, the remaining provisions of this Agreement shall continue in full force and effect.

c) No waiver or modification of this Agreement shall be valid unless it is in writing and signed by Contractor and by the President and Treasurer of the Board of Education of the Westlake City School District.

d) Contractor and Westlake Schools acknowledge that this Agreement embodies the entire agreement between them concerning the matters discussed herein. Contractor further acknowledges that Westlake Schools has made no other representations, other than those set forth above, to induce it to agree to this Agreement, and Contractor further acknowledges that it has not relied on any such representations.

e) Contractor and Westlake Schools agree that any legal action relating to the construction or enforcement of this Agreement shall be brought solely in a court of the State of Ohio in Cuyahoga County, Ohio, and such courts shall have sole and exclusive jurisdiction over all such matters. Contractor and Westlake Schools consent to venue and personal jurisdiction over them in a court of the State of Ohio in Cuyahoga County, Ohio, for purposes of construction and enforcement of this Agreement.

f) Westlake Schools shall provide Contractor with a copy of any fiscal certificate required by Chapter 5705 of the Ohio Revised Code and the Board resolution adopting this Agreement.

g) The Food Management Services contract service will primarily focus on assisting in the management of the food service program. Duties may include, but are not limited to:

(a) Menu development to meet USDA Type A meals;
(b) Input on district Wellness Policy;
(c) Development of special dietary menu items;
(d) Assist with Developing and monitoring HACCP;
(e) Develop production guidelines for menu items;

(f) Assist with quarterly financial review of the program;
(g) Ordering guide to use appropriate bid items;
(h) Onsite staff overview in facilities-Estimated at 8 hours per week during the school year;
(i) Sample invoices for bid price review;
(j) Recommend equipment purchases;
(k) Recommend purchases of commodities, products, and service needs;
(l) Recommend staffing levels;
(m) Input on employee evaluations;
(n) Assists with personnel in-service;
(o) Assists with free/reduced lunch applications/verification; and,
(p) Recommend procedures and policies to comply with state and federal regulations

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date indicated below.

WESTLAKE CITY SCHOOL DISTRICT
BOARD OF EDUCATION

Todd Hopkins, CFO/Treasurer
CFO/Treasurer

Date: 5-18-2026
Per Board Resolution
#26-109

OHIO SCHOOLS COUNCIL

William J. Zelei
Executive Director/Treasurer

Date: June 11, 2026

Appendix C
Notices

2026 Summer Meal Program:

Meals for Kids Site Finder

https://www.fns.usda.gov/summer/sunmeals

Summer Grocery Benefit for Kids

SUN Bucks provides $120 in grocery benefits per eligible school-age child when school is out for summer. SUN Bucks can be used to purchase food from authorized retailers in participating states, Tribes, and territories. It may also be known as Summer Electronic Benefits Transfer (or Summer EBT) in certain locations.

Children can receive SUN Bucks on top of other benefits like SNAP and WIC, and in addition to free SUN Meals from local meal sites or SUN Meals To-Go in eligible rural communities. Click HERE for the Fact Sheet.

Families who are currently on the Free and/or Reduced-Meal Program, please click HERE for more information.

Nutritional Facts for School Lunch Program:

FOOD SERVICE

Lisa Zuk, Administrative Assistant
zuk@wlake.org

24365 Hilliard Blvd.
Westlake, OH 44145
p: (440) 835-6319
f: (440) 871-6034
wlake.org



Nutritional Facts for School Meals

The Westlake City School District Food Service Department participates in several USDA Food and Nutrition Service programs, including the National School Lunch Program (NSLP). These programs help ensure students receive nutritious, well-balanced meals that support learning, growth, and healthy lifestyles.

USDA nutrition standards are based on current nutrition science and are designed to provide students with healthy, age-appropriate meals every school day.

Building a Reimbursable School Lunch

To receive a complete reimbursable meal, students must select at least three of the five meal components, including at least ½ cup of fruits and/or vegetables. Depending on the grade level.

The five meal components are:

- Fruits
- Vegetables
- Whole grain-rich grains
- Meat or meat alternate
- Milk

Fruits and Vegetables

Students are encouraged to fill their trays with a variety of colorful fruits and vegetables each day. Research shows that children eat more fruits and vegetables when they are offered a wider selection. Our menus include fresh, frozen, and canned options that meet USDA nutrition standards. Students must select a minimum of ½ cup of either fruit or vegetable component or a combination of both.

REVISED: 7/1/26

Fruits and Vegetables (continue)
Each student must take a minimum of the following per day.

- Grades K-8: ½ cup fruit & ¾ cup vegetable
- Grades 9-12: 1 cup fruit & 1 cup vegetable

Whole Grain-Rich Foods
All grains served are whole grain-rich, providing important fiber, vitamins, and minerals that help students stay full, focused, and energized throughout the school day. Menu items include breads, rolls, pasta, rice, tortillas, and other whole grain-rich products.

Each student must take a minimum of the following per day.

- Grades K-8: 1 ounce whole-grain rich
- Grades 9-12: 2 ounces whole-grain rich

Lean Proteins
A meat or meat alternate is offered daily to provide the protein children need for healthy growth and development.

Each student must take a minimum of the following per day.

- Grades K-8: 1 ounce equivalent
- Grades 9-12: 2 ounces equivalent

Milk
Students may choose from 1% low-fat unflavored milk, fat-free unflavored milk, or fat-free flavored milk. Lactose-free milk options are available for students with dietary needs. New, flavored milk is now offered with limits on added sugar.

Sodium and Added Sugar
Westlake City Schools follows USDA requirements to reduce sodium and limit added sugars in school meals. We:

- Select lower-sodium foods whenever possible.
- Season foods with herbs and spices to enhance flavor.
- Offer breakfast cereals, yogurt, and flavored milk that meet USDA added sugar limits.
- Continue to meet evolving federal nutrition standards as they are implemented.

Smart Snacks in School
All snack items sold during the school day—including à la carte items, vending machines, and school stores—meet the USDA Smart Snacks in School nutrition standards. These guidelines help ensure students have access to healthier snack choices throughout the school day.

For additional information about USDA school meal nutrition standards and Smart Snacks, visit the USDA Food and Nutrition Service website. http://www.fns.usda.gov/healthierschoolday/tools-schools-focusing-smart-snacks.

This institution is an equal opportunity providers, employer and lender

REVISED: 7/1/26

Non-Discrimination:

In accordance with federal civil rights law and USDA civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the state or local agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at *How to File a Program Discrimination Complaint* and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992.

Submit your completed form or letter to USDA by:

1. Mail: USDA Food and Nutrition Service, 1320 Braddock Place, Room 334 Alexandria, VA 22314; or

2. Email: FNSCIVILRIGHTSCOMPLAINTS@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

WESTLAKE
City Schools

Free & Reduced Program Public Release:

FOOD SERVICE

Lisa Zuk, Administrative Assistant
zuk@wlake.org

24365 Hilliard Blvd.
Westlake, OH 44145
p: (440) 835-6319
f: (440) 871-6034
wlake.org

PUBLIC RELEASE - July 2026

Westlake City School District today announced its 2026-2027 program year policy free and reduced-price meals for students unable to pay the full price of meals served under the National School Lunch Program. Each school office and the central office has access to a copy of the policy, which may be reviewed by any interested party. The State of Ohio Budget for school year 2026-2027 includes funding to cover the cost of reduced meals for lunch. This provision allows schools to provide no cost meals to reduced price meal eligible students.

The Federal Income Eligibility Guidelines will be used to determine eligibility. Children from families whose annual income is at or below the federal guidelines are eligible for free and reduced-price meals.

Application forms are located online for parents or guardians to complete. To apply for free and reduced-price benefits, households should complete an application and return it to the school. Additional copies are available at each school. A complete application is required. Households which currently receive Special Nutrition Assistance Program Benefits (SNAP, formally known as food stamps) or Ohio Works First (OWF) funds for a child must provide the child's name, the SNAP or OWF seven-digit case number and signature of an adult household member on the application. Households that do not receive SNAP or OWF funds must provide the names of all household members, the last four digits of the Social Security Number of the adult signing the application or state "none" if the adult does not have a Social Security Number, the amount and source of income received by each household member (state the monthly income) and the signature of an adult household member. If any of this information is missing, the school cannot process the application.

FREE HEALTH CARE: Families with children eligible for school meals may be eligible for free health care coverage through Medicaid and/or Ohio's Healthy Start & Healthy Families programs. These programs include coverage for doctor visits, immunizations, physicals, prescriptions, dental, vision, mental health, substance abuse and more. Please call 1-800-324-8680 for more information or to request an application. Information can also be found on the web at http://jfs.ohio.gov/ohp/consumers/familychild.stm. Anyone who has an Ohio Medicaid card is already receiving these services.

The information provided on the application is confidential and will only be used for the purpose of determining eligibility and may be verified at any time during the school year by school or other program official. To discourage the possibility of misrepresentation, the application forms contain a statement above the space for signature certifying that all information furnished is true and correct. Applications are being made in connection with the receipt of federal funds. Schools or other officials may check the information on the application at any time during the school year. Deliberate misrepresentation of information may subject the applicant to prosecution under applicable state and federal laws.

Households will be notified of the approval or denial of benefits.

Foster children are categorically eligible for free meal benefits regardless of the household's income. If a family has foster children living with them and wishes to apply for such meals for them, contact the school for more information. Under the provision of the policy, Mrs. Jane Perry, Director of Student Services (440.250.1266 or perryj@wlake.org) will review applications and determine eligibility. If a parent or guardian disagrees with the decision on the application or the result of verification, the decision may be discussed with the determining official on an informal basis. If a formal appeal is desired, the household has the right to a fair hearing. A fair hearing can be requested either orally or in writing from:

Mr. Adam House, Director Business Affairs – 24365 Hilliard Blvd., Westlake, OH 44145

The policy contains an outline of the hearing procedure.

Households may apply for benefits any time during the school year. If a household is not currently eligible and if the household size increases or income decreases because of unemployment or other reasons, the family should contact the school to file a new application. Such changes may make the children of the family eligible for free or reduced-price benefits if the family income falls at or below the levels shown above.

Nondiscrimination Statement

In accordance with federal civil rights law and USDA civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the state or local agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Mail Stop 9410, Washington, D.C. 20250-9410;

2. Fax: (202) 690-7442; or

3. Email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

Food Service Meal Charge Guidelines:

Board of Education - 24365 Hilliard Blvd. - Westlake, Ohio 44145
Main 440.871.7300 - Fax 440.871.6034 - Food Service 440.835.6319
Email: zuk@wlake.org

FOOD SERVICE MEAL CHARGE GUIDELINES

The Westlake City School District is committed to working with our staff to minimize the impact of unpaid meal charges on participating students and on our bottom line. It's important that families with full-paid or reduced-paid meals status stay up to date with their child(ren) lunch accounts. It is important that meal charges and alternate meal policies are clearly communicated to families and students. Please refer to Westlake City School District website under Board Polices 8500 and 8531. Below are guidelines on how the district will handle non-payment of meals by Westlake City School students.

A. UNPAID STUDENT MEAL CHARGES

1. Federal requirements do not allow the Child Nutrition Program to let students charge meals. The district believes no student should go without eating, the cafeteria will allow the students to charge a reimbursable daily meal. There are limitations for charging school meals and is required by the student to pay back the advanced charged meal amount.

2. When a student has reached the charge limit they will be given an alternative meal until the negative balance is paid in full. An alternative meal will consist of a cheese sandwich and milk. Students with a negative meal account balance will not be permitted to purchase ala carte items.

    a. Grade KG thru 6 – Students with full paid meal status may charge up to $15.00, equivalent of 5 lunches. Reduced paid meal status may charge up to $2.00, equivalent of 5 lunches.

    b. Grade 7 thru 8 – Students with full paid meal status may charge up to $10.50, equivalent of 3 lunches. Reduced paid meal status may charge up to $1.20, equivalent of 3 lunches.

    c. Grade 9 thru 12 – Students with full paid meal status may charge up to $7.00/$8.00, equivalent of 2 lunches. Reduced paid meal status may charge up to $0.80, equivalent of 2 lunches.

        i. Seniors - During the last three weeks of school the students will not be permitted to charge to a negative balance.
        ii. Seniors – Unpaid meal balances will be added to any outstanding unpaid fees and will need to be paid prior to graduation.

3. Low balance and deficiency letters regarding meal balances are either'd emailed or mailed home monthly. Cashier's at each building informs the students when their meal account is at a low balance. At the end of each school year unpaid meal charges will be carried over to the next school year. This will continue until the unpaid meal charges are paid.

B. WHAT HAPPENS TO MEAL BALANCES AT THE END OF EACH SCHOOL YEAR?

1. If the student hasn't graduate from Westlake High School or moved out of the district, the meal account balance (positive and/or negative) will roll over to the next school year. This process will continue throughout the student school years at Westlake City School District.

2. If a student is graduating from Westlake High School with a positive account meal balance, the parent or guardian would need to contact, in writing or email, the Westlake City School Food Service Office requesting either:

    a. A refund and their mailing address, please allow 30 business days to process the refund check (OR)
    b. Request a transfer of funds into a sibling's meal account

3. If a student has moved out of the district with a positive account meal balance, the parent or guardian would need to contact, in writing or email, the Westlake City School Food Service Office requesting:

    a. A refund and their mailing address, please allow 30 business days to process the refund check

C. CAN FUNDS BE TRANSFERRED BETWEEN STUDENTS ACCOUNT?

1. Yes, if a student has sufficient funds on their meal account and his/her sibling doesn't, the household can contact, via email, the Westlake City School Food Service Office and request a transfer amount to cover deficiency or lunch for the day. Note, transfer request or funds deposited onto meal account through EZPAY could take up to 24 hours to reach the student's meal account.

D. SNACK GUIDELINES

1. KG thru 4 Grade - Grades OFFERS a variety of three (3) snacks per day plus ice cream. The selection of snacks will include, but not limited to, salty snacks, sweet snacks and beverage selection. Snack choices do meet the healthy snack regulations. Each student will be allowed to purchase one (1) snack per day unless noted differently on the student's meal account. Parents may contact the Westlake City School Food Service Office at any time with snack restriction request.

2. Grades 5 thru 12 – Grades are not limited, students are not limited to the number of snacks they can purchase per day. The selection of snacks will include, but not limited to, salty snacks, sweet snacks, ice cream and beverage. Snack choices do meet the healthy snack regulations. Students can purchase as many snacks as their meal account or cash on hand allows unless noted differently on the student's meal account. Parents may contact the Westlake City School Food Service Office at any time with snack restriction request.

E. STUDENT LUNCH ID CARD

1. At the beginning of each school year, each student is given a new ID card. These meal cards help with the flow of a smooth and steady pace for the meal lines. If a student loses their ID/meal card a new one can be issued for the cost to the student of $5 each. Funds received from the replacement of ID/meal cards are used for future purchasing of new cards each year.

This institution is an equal opportunity provider

WESTLAKE City Schools

Free and Reduced Lunch Program

FOOD SERVICE

Lisa Zuk, Administrative Assistant
zuk@wlake.org

24365 Hilliard Blvd.
Westlake, OH 44145

p: (440) 835-6319

f: (440) 871-6034

wlake.org

July 2026

Frequently Asked Questions About Free and Reduced-Price School Meals

Dear Parent/Guardian:

Children need healthy meals to learn. Westlake City School District offers healthy meals each school day. Lunch costs are Elementary and Dover Intermediate $3.00, Lee Burneson $3.50 and High School $3.50 - $4.00. Your children may qualify for free meals or for reduced-price meals. Reduced price is $0.40 for lunch. However, beginning August 20, 2026, reduce-price meals for the 2026-2027 school year will be free for qualifying students with reduce-price eligibility. This packet includes an application for free or reduced-price meal benefits and detailed instructions. Below are some common questions and answers to help you with the application process.

1. **Who can receive free or reduced-price meals?** All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP) or Ohio Works First (OWF); foster children that are under the legal responsibility of a foster care agency or court; children participating in their school's Head Start program; and children who meet the definition of homeless, runaway, or migrant are eligible for free meals. Also, your children may receive free or reduced-price meals if your household's income is within the federal income eligibility guidelines limits.

INCOME ELIGIBILITY GUIDELINES 2026-2027			
Household size	**Yearly**	**Monthly**	**Weekly**
1	$29,526	$2,461	$568
2	40,034	3,337	770
3	50,542	4,212	927
4	61,050	5,088	1,175
5	71,558	5,964	1,377
6	82,066	6,839	1,579
7	92,574	7,715	1,781
8	103,082	8,591	1,983
Each additional Person:	10,508	876	203

WESTLAKE
City Schools

2. **How do I know if my children qualify as homeless, migrant or runaway?** If members of your household lack a permanent address; are staying together in a shelter, hotel or other temporary housing arrangement; relocate on a seasonal basis or; children live with you who have chosen to leave their prior family or household then the children may qualify as homeless, migrant or runaway. If you have not been told your children will receive free meals, please call Mrs. Jane Perry at PH: 440.250.1266 or Email: perryj@wlake.org. to see if they qualify.

3. **Do I need to fill out an application for each child?** No. Use one free and reduced-price school meal application for all students in your household. We cannot approve an application that is not complete. Please submit all required information. Return the completed application to your child's school secretary or mail to Lisa Zuk – 24365 Hilliard Blvd., Westlake, OH 44145 (440.835.6319) or email zuk@wlake.org.

4. **Should I complete an application if I received a letter this school year saying my children are approved already for free meals?** No, but please read the letter carefully and follow the instructions. If any children in your household were missing from the eligibility notification, please contact Lisa Zuk at 440.835.6319 or email zuk@wlake.org immediately.

5. **Can I apply online?** Yes. You are encouraged to complete an online application instead of a paper application if possible. The online application requirements are the same and will request the same information as the paper application. Click HERE to begin or to learn more about the online application process. Contact Lisa Zuk at 440.835.6319 or email zuk@wlake.org with any questions about the online application.

6. **My child's application was approved last year. Do I need to complete another application?** Yes. Your child's application is valid for that school year and for the start of this school year. You are required to submit a new application by September 30th unless the school told you that your child is eligible for the new school year.

7. **I receive Women, Infants and Children (WIC) benefits. Can my child(ren) get free meals?** Children in households participating in WIC may be eligible for free or reduced-price meals. Please submit a completed application.

8. **Will the information I give be checked?** Yes, we also may ask you to send written proof.

9. **If I do not qualify now, may I apply later?** Yes. You may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced-price meals if the household income drops below the income limit.

10. **What if I disagree with the school's decision about my application?** You should talk to school officials. You also may ask for a hearing by calling or writing to the following contact person: Mr. Adam House – 24365 Hilliard Blvd. – Westlake, OH 44145 (440.835.6319) or email zuk@wlake.org.

11. **May I apply if someone else in my household is not a U.S. citizen?** Yes. You or your child(ren) do not have to be a U.S. citizen to qualify for free or reduced-price meals.

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City Schools

12. **What if my income is not always the same?** List the amount that you normally receive. For example, if you normally make $1,000 each month, but you missed some work last month and only made $900, submit the report with the routine amount of $1,000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.

13. **What if some household members have no income to report?** Household members may not receive some types of income that are asked for you to report on the application or may not receive income at all. When this happens, please write a 0 in the corresponding field. However, if any income fields are left empty or blank, those also will be counted as zeroes. Please be careful when leaving income fields blank.

14. **We are in the military. Do we report our income differently?** Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it also must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment also is excluded from income.

15. **What if there is not enough space on the application for my family?** List any additional household members on a separate piece of paper and attach it to your application. Contact Lisa Zuk at 440.835.6319 or email zuk@wlake.org to receive a second application.

16. **Why am I being asked to give my consent for an instructional fee waiver?** Ohio public schools are required to waive the school instructional fees for children that quality for free meal benefits. School food service personnel must have parent consent to share the student meal application if your child(ren) quality for a fee waiver. If you agree to allow your child(ren)'s meal application to be shared with school officials to see if they qualify for a fee waiver then select yes in part 5. If you do not wish for that information to be shared, then select no in part 5. Answering no to this question will mean your child will not be considered for a fee waiver. Answering this question either way will not change your child(ren)'s free or reduced-price meal eligibility.

17. **My family needs more help. Are there other programs we might apply for?** To find out how to apply for Ohio Supplemental Nutrition Assistant Program (SNAP) or other assistance benefits, contact your local assistance office or call 877-852-0010.

If you have other questions or need help, call 440.835.6319.
Si necesita ayuda, por favor llame al teléfono: 440.835.6319
Si vous voudriez d'aide, contactez-nous au numéro : 440.835.6319

Sincerely,

Lisa Zuk
Food Service Department
Enc.

WESTLAKE City Schools

INSTRUCTIONS FOR APPLYING

A household member is any child or adult living with you.

IF YOUR HOUSEHOLD RECEIVES BENEFITS FROM THE SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) OR OHIO WORKS FIRST (OWF), FOLLOW THESE INSTRUCTIONS:

Part 1: List all household members and the school name and grade level for each child.
Part 2: List the 7-digit case number for any household member (including adults) receiving SNAP or OWF benefits.
Part 3: Skip this part.
Part 4: Skip this part.
Part 5: Answer yes or no and sign your name if you would like the application to be checked by school officials to determine if the child(ren) qualifies for a school instructional fee waiver.
Part 6: Sign the form. The last four digits of a Social Security Number are **not** necessary.
Part 7: We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced-price meals.

IF NO ONE IN YOUR HOUSEHOLD RECEIVES SNAP OR OWF BENEFITS AND IF ANY CHILD IN YOUR HOUSEHOLD IS HOMELESS, MIGRANT OR RUNAWAY, FOLLOW THESE INSTRUCTIONS:

Part 1: List all household members and the school name and school grade level for each child.
Part 2: Skip this part.
Part 3: If any child you are applying for is homeless, migrant, or a runaway, check the appropriate box and call Mrs. Jane Perry at 440.250.1266. If not, skip this part.
Part 4: Complete only if a child in your household is not eligible under Part 3. See Instruction for all other households.
Part 5: Answer yes or no and sign your name if you would like the application to be checked by school officials to determine if the child(ren) qualifies for a school instructional fee waiver.
Part 6: Sign the form. The last four digits of a Social Security Number are **not** necessary if you did not need to complete in part 4.
Part 7: We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced-price meals.

IF YOU ARE APPLYING FOR A FOSTER CHILD, FOLLOW THESE INSTRUCTIONS:

If <u>all</u> children in the household are foster children:

Part 1: List all foster children and the school name and grade level for each child. Check the box indicating the child is a foster child.
Part 2: Skip this part.
Part 3: Skip this part.
Part 4: Skip this part.
Part 5: Answer yes or no and sign your name if you would like the application to be checked by school officials to determine if the child(ren) qualifies for a school instructional fee waiver.
Part 6: Sign the form. The last four digits of a Social Security Number are **not** necessary.
Part 7: We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced-price meals.

If <u>some</u> children in the household are foster children:

Part 1: List all household members and the name of school and grade level for each child. For any person, including children, with no income, you must check the "No Income" box. Check the box if the child is a foster child.
Part 2: If the household does not have a 7-digit SNAP or OWF case number, skip this part.
Part 3: If any child you are applying for is homeless, migrant, or a runaway check the appropriate box and call Mrs. Jane Perry at 440.250.1266. If not, skip this part.
Part 4: Follow these instructions to report total household income from this month or last month.

- **Box 1–Name:** List all household members with income.
- **Box 2 –Gross Income and how often it was received:** For each household member, list each type of income received for the month. Check the appropriate box to note how often the person receives the income - weekly, every other week, twice a month, or monthly. For earnings, list the gross income - not the take-home pay. Gross income is the amount earned *before* taxes and other deductions and can be found on your pay stubs. For other income, list the amount and check the box to note how often each person received assistance from welfare, child support, alimony, pensions, retirement, Social Security, Supplemental Security Income (SSI), Veteran's benefits (VA benefits), and disability benefits. Under *All Other Income*, list Worker's Compensation, unemployment or strike benefits, regular contributions from people who do not live in your household and any other income. Do not include income from SNAP, FDPIR, WIC, federal education benefits and foster payments received by the family from the placing agency. For ONLY the self-employed, report income after expenses under *Earnings from Work*. This is for your business, farm, or rental property. If you are in the Military Privatized Housing Initiative or receive combat pay, do not include these allowances as income.

Part 5: Answer yes or no and sign your name if you would like the application to be checked by school officials to determine if the child(ren) qualifies for a school instructional fee waiver.
Part 6: Adult household member must sign the form and list the last four digits of their Social Security Number (or mark the box if he or she doesn't have one).

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Part 7: We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced-price meals.

ALL OTHER HOUSEHOLDS (INCLUDING WIC HOUSEHOLDS) FOLLOW THESE INSTRUCTIONS:

Part 1: List all household members and the school name and grade level for each child. For any person, including children, with no income, you must check the "No Income Box".

Part 2: If the household does not have a SNAP or OWF 7-digit case number, skip this part.

Part 3: If any child you are applying for is homeless, migrant, or a runaway check the appropriate box and call or email **Mrs. Jane Perry at 440.250.1266 or Email:** perryj@wlake.org. If not, skip this part.

Part 4: Follow these instructions to report total household income from this month or last month.

- **Box 1 – Name:** List all household members with income.
- **Box 2 –Gross Income and how often it was received:** For each household member, list each type of income received for the month. Check the box to note how often the person receives the income—weekly, every other week, twice a month, or monthly. For earnings, be sure to list the gross income - not the take-home pay. Gross income is the amount earned *before* taxes and other deductions and can be found on pay stubs. For other income, list the amount and check the box to note how often each person received assistance from welfare, child support, alimony, pensions, retirement, Social Security, Supplemental Security Income (SSI), Veteran's benefits (VA benefits), and disability benefits. Under *All Other Income*, list Worker's Compensation, unemployment or strike benefits, regular contributions from people who do not live in your household and any other income. Do not include income from SNAP, FDPIR, WIC, federal education benefits and foster payments received by the family from the placing agency. For ONLY the self-employed, report income after expenses under *Earnings from Work*. This is for your business, farm, or rental property. If you are in the Military Privatized Housing Initiative or receive combat pay, do not include these allowances as income.

Part 5: Answer yes or no and sign your name if you would like the application to be checked by school officials to determine if the child(ren) qualifies for a school instructional fee waiver.

Part 6: An adult household member must sign the form and list the last four digits of their Social Security Number (or mark the box if he or she doesn't have one).

Part 7: We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced-price meals.

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2026-2027 FREE AND REDUCED-PRICE SCHOOL MEALS APPLICATION

Part 1. ALL HOUSEHOLD MEMBERS

Names of all household members (First, Middle Initial, Last)	Name of school and grade level for each child/or indicate "NA" if child is not in school. School	Grade	Check if a foster child (legal responsibility of welfare agency or court) *If all children listed below are foster children, skip to Part 5 to sign this form.	Check if No Income
			☐	☐
			☐	☐
			☐	☐
			☐	☐
			☐	☐
			☐	☐
			☐	☐

Part 2. BENEFITS: If any member of your household receives Supplemental Nutrition Assistance Program (SNAP) or Ohio Works First (OWF) benefits, provide the name and 7-digit case number for the person who receives benefits and **skip to Part 5**. If no one receives these benefits, **skip to Part 3**.

NAME: _____ 7-DIGIT CASE NUMBER: _____

Part 3. If any child you are applying for is homeless, migrant, or a runaway check the appropriate box and call Mrs. Jane Perry at 440.250.1266 or email perryj@wlake.org.

Homeless ☐ Migrant ☐ Runaway ☐

Part 4. TOTAL HOUSEHOLD GROSS INCOME (before deductions). List all income on the same line as the person who receives it. Check the box for how often it is received. Record each income only once.

1. NAME (List all household members with income)	2. GROSS INCOME AND HOW OFTEN IT WAS RECEIVED														
	Earnings from work before deductions	Weekly	Every 2 Weeks	Twice Monthly	Monthly	Welfare, child support, alimony	Weekly	Every 2 Weeks	Twice Monthly	Monthly	Pensions, retirement, Social Security, SSI, VA benefits	Weekly	Every 2 Weeks	Twice Monthly	Monthly	All Other Income (Indicate frequency, such as "weekly" "monthly" "quarterly" "annually"
(Example) Jane Smith	$200	☒	☐	☐	☐	$150	☐	☒	☐	☐	$0	☐	☐	☐	☐	$50.00/ quarterly
	$	☐	☐	☐	☐	$	☐	☐	☐	☐	$	☐	☐	☐	☐	$_____/_____
	$	☐	☐	☐	☐	$	☐	☐	☐	☐	$	☐	☐	☐	☐	$_____/_____
	$	☐	☐	☐	☐	$	☐	☐	☐	☐	$	☐	☐	☐	☐	$_____/_____
	$	☐	☐	☐	☐	$	☐	☐	☐	☐	$	☐	☐	☐	☐	$_____/_____
	$	☐	☐	☐	☐	$	☐	☐	☐	☐	$	☐	☐	☐	☐	$_____/_____

Part 5. SCHOOL INSTRUCTIONAL FEE WAIVER ADULT CONSENT: Your child(ren) may qualify for a waiver of their school instructional fees. Your permission is required to share your meal application information with school officials to determine if your child(ren) qualifies for a fee waiver. Answering this question will not change whether your children will receive free or reduced-price meals.

Please check a box: ☐ **Yes, I agree to have my meal application used to determine if my child(ren) qualifies for a fee waiver.**

☐ **No, I do not agree to have my meal application used to determine if my child(ren) qualifies for a fee waiver.**

Signature of Parent/Guardian: _____ Date: _____

Part 6. SIGNATURE AND LAST FOUR DIGITS OF SOCIAL SECURITY NUMBER (ADULT MUST SIGN)

An adult household member must sign the application. **If Part 4 is completed, the adult signing the form must also list the last four digits of his or her Social Security Number or mark the "I do not have a Social Security Number" box.** (See Privacy Act Statement on the back of this page.)

I certify (promise) that all information on this application is true and that all income is reported. I understand that the school will receive federal funds based on the information I give. I understand that school officials may verify (check) the information. I understand that deliberate misrepresentation of the information may cause my children to lose meal benefits and I may be subject to prosecution under state and federal statutes.

Sign here: X_____ Print name: _____ Date: _____

Address: _____ Phone Number: _____

Last four digits of your Social Security Number: __ __ __ __ ☐ I do not have a Social Security Number

Part 7. Children's ethnic and racial identities: We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced-price meals.

Choose one ethnicity:	Choose one or more (regardless of ethnicity):
☐ Hispanic/Latino ☐ Not Hispanic/Latino	☐ Asian ☐ American Indian or Alaska Native ☐ Black or African American ☐ White ☐ Native Hawaiian or another Pacific Islander

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Do not complete this section. Intended for school use only.
Annual Income Conversion: Weekly x 52, Every 2 Weeks x 26, Twice A Month x 24, Monthly x 12
Total Income: _____ Per: Week, Every 2 Weeks, twice per Month, Month, Year Household size: _____
Categorical Eligibility: ___ Date Withdrawn: _____ Eligibility: Free___ Reduced___ Denied___ Reason: _____
Determining/Approval Official's Signature: _____ Date: _____
Confirming Official's Signature: _____ Date: _____
Follow-up Official's Signature: _____ Date: _____
If selected for Verification, Date Verification Notice Sent: _____ Response Date: _____ 2nd Notice Sent: _____ Results Sent: _____
Verification Result: No Change _____ Free to Reduced Price _____ Free to Paid _____ Reduced Price to Free ____ Reduced Price to Paid ___

Your children may qualify for free or reduced-price meals if your household income falls at or below the limits on this chart.

Privacy Act Statement: This explains how we will use the information you give us.

The Richard B. Russell National School Lunch Act requires the information on this application. You are not required to provide information, but if information is not provided, the state agency cannot approve your child for free or reduced-price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Ohio Works First (OWF) case number or other identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced-price meals, and for administration and enforcement of the lunch and breakfast programs. We may share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

INCOME ELIGIBILITY GUIDELINES 2026-2027			
Household size	Yearly	Monthly	Weekly
1	$29,526	$2,461	$568
2	40,034	3,337	770
3	50,542	4,212	927
4	61,050	5,088	1,175
5	71,558	5,964	1,377
6	82,066	6,839	1,579
7	92,574	7,715	1,781
8	103,082	8,591	1,983
Each Additional Person:	10,508	876	203

USDA Nondiscrimination Statement

In accordance with federal civil rights law and USDA civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the state or local agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. **Mail**: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Mail Stop 9410, Washington, D.C. 20250-9410;
2. **Fax**: (202) 690-7442; or
3. **Email**: program.intake@usda.gov.

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