EASTERN CENTER FOR ARTS AND TECHNOLOGY
JOINT OPERATING COMMITTEE MINUTES
WEDNESDAY, APRIL 8, 2026

Ms. Carolyn Riley, President, called the public meeting of the Joint Operating Committee to order at 8:00 p.m. with the following members in attendance via Zoom:

Ms. Elizabeth Eisenhart	Abington
	Bryn Athyn
Mr. Charles Burdell-Williams	Cheltenham
Ms. Ashley Pierson	Hatboro-Horsham
Ms. Carolyn Riley	Jenkintown
Mr. Erskine Payton	Lower Moreland
Mr. Jeffrey Bedard	Springfield
Dr. Joseph Burdo	Upper Dublin
Mr. Grant Rounds	Upper Moreland
Mr. Kenneth Roos, Esq.	Solicitor
Dr. Jeffrey Fecher	Superintendent of Record
Dr. Cathleen Plesnarski	Executive Director
Ms. Katie Braun	Business Manager

A motion carried unanimously will necessarily, by reference, include each voting member in attendance.

SALUTE TO THE FLAG

Michael Lucas led the Joint Operating Committee and audience in a salute to the flag.

ACKNOWLEDGEMENT AND HONOR OF INDIGENOUS AND DIVERSE COMMUNITIES

Ms. Carolyn Riley read the Acknowledgement and Honor of Indigenous and Diverse Communities.

MINUTES

Ms. Elizabeth Eisenhart moved approval of the Joint Operating Committee minutes of the regular and agenda session meeting of March 11, 2026.
Motion carried unanimously.

EXECUTIVE SESSION ANNOUNCEMENT

Mr. Kenneth Roos, Esq. announced that an Executive Session was not held prior to the meeting.

PRESIDENT'S REPORT

Informational:

Superintendents and State Competitors

The Superintendents had the opportunity to have breakfast with the AM SkillsUSA State competitors prior to their regularly scheduled meeting with Dr. Plesnarski on April 7, 2026. The PM SkillsUSA State competitors had a pizza party with Administration. Student competitors introduced themselves, and discussed their competition, and future plans. The State Competition was held in Hershey from April 8-10, 2026.

SkillsUSA Models of Excellence Recipient

On March 30, 2026 EASTERN was notified that we have been nationally recognized as one of 24 SkillsUSA Chapters to achieve Models of Excellence status.

Women's History Month

March was Women's History Month. The following EASTERN students were spotlighted to help us celebrate this month:

Alani Fermin	Cosmetology	Cheltenham High School
Ashley Vargas	Allied Health	Cheltenham High School
Bijou Tilema	Networking and Cybersecurity	Cheltenham High School
Kyrah Walden	Protective Services	Upper Moreland High School
Lyla Sand	Cosmetology	Upper Dublin High School
Savannah Adams	Allied Health	Abington Senior High School
Nonkululeko Waters	Protective Services	Upper Moreland High School

FINANCIAL REPORT – For the Period Ending March 31, 2026

Informational:

The Joint Operating Committee acknowledged receipt of the following:

- Statement of Revenues and Expenditures as presented
- Status of the Capital Reserves Fund Revenues for the period ended March 31, 2026, showing cash and investment balances of $1,898,729.04 as presented

Action:

Treasurer's Report *

Mr. Jeffrey Bedard moved acceptance of the Treasurer's Report for the period ended March 31, 2026, showing a General Fund cash and investment balances of $6,747,337.76 and total assets of $8,283,878.99 and the status of the Student Activity account.
Motion carried unanimously.

Disbursements *

Mr. Jeffrey Bedard moved approval of accounts payable checks #38817 through #38938 disbursed during the period of 3/01/2026 through 3/31/2026 in the amount of $483,372.11.
Motion carried unanimously.

Mr. Jeffrey Bedard moved approval of expense disbursement wire/ACH transfers #WT260167 through #WT260187 disbursed during the period of 3/01/2026 through 3/31/2026 in the amount of $797,885.53.
Motion carried unanimously.

Mr. Jeffrey Bedard moved approval of ACH transfer for procurement card (P-card) expenses disbursed for the month of February in the amount of $2,442.32.
Motion carried unanimously.

Mr. Jeffrey Bedard moved approval of payroll vouchers #012477 through #012659 disbursed on 3/6/2026 and 3/20/2026 in the amount of $289,816.98.
Motion carried unanimously.

Mr. Jeffrey Bedard moved approval of capital reserve disbursement checks #11259 through #11261 disbursed during the period of 3/01/2026 through 3/31/2026 in the amount of $66,189.43.
Motion carried unanimously.

Mr. Jeffrey Bedard moved approval of student activity disbursement checks #82188 through #82192 disbursed during the period of 3/01/2026 through 3/31/2026 in the amount of $3,193.36.
Motion carried unanimously.

Mr. Jeffrey Bedard moved approval of the attached budget transfers for the period ended March 31, 2026.
Motion carried unanimously.

STUDENT RECOGNITION *

Action:

Ms. Ashley Pierson moved approval of a resolution recognizing Michael Lucas, a senior at Hatboro-Horsham High School and in the Welding Technology program, as *Outstanding Student of the Month* for April. Ms. Carolyn Riley presented Michael Lucas with the Resolution, EASTERN shirt and the Rotary plaque; and the Association's gift card presented by Mr. Jeffrey Pakula, Educators' Association representative.
Motion carried unanimously.

ACADEMIC AFFAIRS

Informational:

Counselor/Special Education Liaison Committee Meeting *

The Counselor/Special Education Liaison Committee meeting minutes of March 18, 2026 were presented.

Administrative Advisory Committee Meeting *

The Administrative Advisory Committee meeting minutes of April 7, 2026 were presented.

Activities Report *

The March 2026 Activities Report of the students and staff was presented.

PERSONNEL AFFAIRS

Informational:

Design, Illustration, and Photography Instructor, Nicole Abruzzi, has submitted an FMLA Leave Request for the period of April 28, 2026, through June 15, 2026.

Action:

Professional

Construction Careers and Management – Job Description *

Mr. Grant Rounds moved acceptance of the new Job Description for the Construction Careers Management Instructor position effective 2026-2027 school year.
Motion carried unanimously.

Carpentry – Job Description *

Mr. Grant Rounds moved acceptance of the revised Job Description for the Carpentry Instructor position, formerly Construction Technology, effective 2026-2027 school year.
Motion carried unanimously.

Design, Illustration, and Photography Instructor – Long Term Substitute

Mr. Grant Rounds moved approval of Nico Clinefelter as Design, Illustration, and Photography Instructor LTS effective April 28, 2026 through June 5, 2026, at Step Base - 0 of the Professional Salary Schedule providing an annual salary of $56,729; prorated at $9,852.93 (28 days). Nico Clinefelter will cover for Nicole Abruzzi while she is on leave.
Motion carried unanimously.

Classified

Live Work

Mr. Grant Rounds moved approval of Nicole Suanlarm to work up to 7 hours at $42/hr. to assist students at the Taste of Willow Grove on April 19, 2026.
Motion carried unanimously.

Practical Nursing

Practical Nursing Adjunct

Mr. Grant Rounds moved approval and ratification of Irina Glukhovsky, BSN, RN as Practical Nursing Adjunct instructor at the rate of $45.16 per hour for the remainder of the 2025-2026 school year:
Motion carried unanimously.

Volunteer

Training Supervisors

Mr. Grant Rounds moved the approval of Victor Baptista of Team Toyota as Training Supervisor for EASTERN's Collision Repair Technology student Ashlin Smith-Brodsky/Springfield.
Motion carried unanimously.

Mr. Grant Rounds moved the approval of Neal Hallowell of Caliber Collision as Training Supervisor for EASTERN's Collision Repair Technology student Monte Butterfield/Abington.
Motion carried unanimously.

Mr. Grant Rounds moved the approval of Dean Seltzer of Techno Metal Post Montco. LLC as Training Supervisor for EASTERN's Construction Technology student Anthony Mutone/Springfield.
Motion carried unanimously.

FACILITIES TECHNOLOGY AND FINANCIAL AFFAIRS

Informational:

Building Report *

The building report for March activities regarding the school plant and property was presented.

Action:

Ratify and Approve Change Order No. GC-01 for a Credit of ($1,077.35) for Material Changes for Walls in Rooms A109 & 109 *

Mr. Erskine Payton moved the ratification and approval of Change Order No. GC-01 from S.B. Conrad, Inc, our General Contractor, for Phase 6 – LPN Relocation Renovation project, for a credit of ($1,077.35) for building walls in rooms A109 and 109 using *CFMF and drywall rather than 6" CMU**.

*CFMF – Cold-formed metal framing
**CMU – Concrete masonry unit
Motion carried unanimously.

Acceptance of Supplemental Equipment Grant - $191,394.91

Mr. Erskine Payton moved the acceptance of the Supplemental Equipment Grant in the amount of $191,394.91 from the Pennsylvania Department of Education (PDE). This grant will be used to purchase the following pieces of equipment:

Allied Health
One (1) – 15 Lead EKG Placement Trainer
One (1) – Tri-Scan Max Portable Ultrasound

Culinary Arts
One (1) – Rational Combi Gas Oven

Design, Photography and Illustration
20 – IMAC Bundles with Software

Exercise Science and Rehabilitation
One (1) – Anatomage Virtual Cadaver Table

Protective Services
One (1) – FIAR Augmented Reality Fire Extinguisher Trainer

Motion carried unanimously.

NEXT MEETING

The next meeting of the Joint Operating Committee is Wednesday, May 13, 2026.

ADJOURNMENT

Ms. Carolyn Riley adjourned the April 8, 2026 meeting of the Joint Operating Committee at 8:24 p.m.

Ms. Carolyn Riley
Joint Operating Committee President

Ms. Katie Braun
Joint Operating Committee Secretary

Recording Secretary: Linda McAlpine

EASTERN CENTER FOR ARTS AND TECHNOLOGY
AGENDA SESSION MINUTES

WEDNESDAY, APRIL 8, 2026
7:30 PM VIA ZOOM

1. **Presentation – Capital Plan**

   Ms. Braun and Dr. Plesnarski presented on the Capital Plan, including the origin, past projects, current project updates, and future projects.

2. **Zoom Phone System Renewal**

   Our Zoom Phone, Meeting, and Webinar agreement is coming up for renewal in September. Zoom has made changes to their licensing model and EASTERN has been working with them to determine what licenses we need based on their new model. At this time, we believe we've come up with a total count of license types to accommodate our needs and recommend renewing our agreement with Zoom for another 3 years. This will ensure our per license costs don't increase over the 3 year period and give us predictability if we need to add new licenses at any time.

   This is being presented in April for a motion to approve in May.

3. **Addendum for Threat Assessment Coordination**

   Eastern Center for Arts and Technology/Upper Moreland Township Police Department MOU Language Addition - Threat Assessment Coordination Procedures was reviewed and will be approved at the May JOC meeting.

4. **2026-2027 School Goals**

   Dr. Plesnarski discussed the importance of carrying out these goals through multiple years to ensure they are met and produce expected outcomes for students. The goals will be presented for approval in the June 2026 Joint Operating Committee agenda.

5. **2027-2028 Budget Development Calendar**

   The 2027-2028 Budget Development Calendar was finalized and presented for review by the Joint Operating Committee.

6. **Proposed 2026-2027 Meeting Dates**

   Dr. Plesnarski reviewed the proposed 2026-2027 meeting dates for Joint Operating Committee meetings, which are normally held the second Wednesday of the month. After discussion, the Joint Operating Committee was asked to consider approving the proposed meeting dates at next month's public meeting.