Georgia Department of Education (GaDOE)
Title I, Part C – Education of Migratory Children
Local Identification and Recruitment (ID&R) Plan

School District: *Bulloch County* School Year: *2026-2027*

All school districts in Georgia follow the state and regional GaDOE MEP ID&R plan as outlined in the Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook. The plan below describes how the school district will implement ID&R requirements aligned to the state and regional ID&R plans.

I. ID&R Planning and Implementation

1. How often will the MEP contact meet with local ID&R staff (recruiters and supplemental service providers or SSPs) to monitor the implementation of this ID&R plan (minimum of once a semester and summer)?

   The ESOL/Migrant Coordinator will meet with the District's Migrant SSPs to monitor the implementation of our ID&R Plan a minimum of three times during the school year in fall, winter, and spring. Strategies for recruiting and schedule adjustments will be discussed during the meetings. During the summer months (June and July), when SSPs are not on a full contract schedule, the ESOL/Migrant Coordinator will continue to monitor for potential migrant families and conduct scheduled check-ins, as needed, with the regional recruiter. These check-ins will focus on monitoring potential leads generated through enrollment data, community referrals, and collaboration with local agencies or employers. Any potentially eligible migrant families identified during the summer will be documented and referred to the regional recruiter for follow-up if an SSP is not available. This structure ensures continuous monitoring and implementation of the ID&R Plan during both the academic year and summer months, in compliance with program requirements.

2. Describe how the district will manage and coordinate year-round recruitment efforts for enrolled students, out-of-school youth (OSY), and preschool-aged children, including during the regular school year and summer. Explain how staff schedules will be flexible during peak periods of agricultural activity and visits to seasonal and temporary work sites such as farms, packing sheds, and meat processing plants (e.g., poultry, beef, or lumber mills). Include a narrative outlining the use of the ID&R Activities checklist to ensure that all ID&R activities occur at the appropriate times and are documented as required.

   Bulloch County Schools utilizes an Occupational Survey embedded within the district's Family Registration Form and annual update process to identify potential migrant students. The ESOL/Migrant Coordinator and Migrant Student Support Personnel (SSPs) review responses, and a Migrant SSP follows up with potential families to determine eligibility and needs. ID&R efforts are conducted year-round, including outreach to employers, neighborhoods, farms, community agencies, and other locations where migrant families and out-of-school youth (OSY) may live or work. While SSPs primarily work within their regular schedules, flexibility is incorporated as needed during peak agricultural periods. When necessary, outreach activities may be adjusted or coordinated with regional recruiters to ensure access to families who may not be available during the school day. All ID&R activities are documented and updated regularly to ensure continuous and compliant implementation.

3. How will the district coordinate with regional and state MEP staff for identifying and contacting potentially eligible migratory families, targeting enrollees and non-enrollees (ages 0 to 21), and ensure COEs are completed as needed (within two days)?

   Bulloch County Schools collaborates with regional and state Migrant Education Program (MEP) staff to identify and contact potentially eligible migratory children and youth ages 0–21, including enrolled students, out-of-school youth (OSY), and preschool-aged children. Migrant Student Support Personnel (SSPs) maintain ongoing communication with regional recruiters to verify eligibility, share leads, and coordinate recruitment efforts.

Potential families are identified through enrollment data, occupational surveys, community referrals, and outreach to local employers. SSPs prioritize timely contact and eligibility determination. All Certificates of Eligibility (COEs) are completed accurately and submitted (preferably within two days) following the interview. SSPs participate in ongoing training provided by GaDOE and regional staff to ensure compliance and timely processing.

4. How will the district contact currently eligible migratory children and youth to determine if new qualifying moves have occurred and ensure COEs are completed as needed?

   Bulloch County Schools conducts ongoing recruitment throughout the school year and summer to determine if currently eligible migratory children and youth have made new qualifying moves. Migrant SSPs contact all eligible families and out-of-school youth during the annual re-sign period in August and monitor students approaching their End of Eligibility to determine if continued eligibility is warranted. SSPs use multiple methods to maintain contact and identify new qualifying moves, including phone calls, home visits, community referrals, employer and farm visits, regional recruiter collaboration, and review of occupational surveys. When a new qualifying move is identified, a new Certificate of Eligibility (COE) is completed accurately and submitted within two days, in accordance with state and federal requirements.

5. How will the district ensure that the occupational survey, completed by all students during new student registration and back-to-school registration, is gathered, reviewed, and prioritized for further follow-up to identify potential migratory children and youth? Ensure that MEP's contact or a designated individual reviews the form to confirm that the one in use is the most recent version. Additionally, describe how local school staff will be trained on this process.

   Bulloch County Schools utilizes an Occupational Survey embedded within the online Family Registration Form for new students and the annual update for returning students to identify potential migratory children and youth. All surveys are collected through Infinite Campus and reviewed by the ESOL/Migrant Coordinator and designated Migrant Student Support Personnel (SSPs). Surveys indicating potential eligibility are prioritized for timely follow-up with families. The ESOL/Migrant Coordinator ensures the survey in use is the most current state-approved version and communicates updates to staff. School personnel, including data clerks and registrars, are trained on the registration process, the purpose of the Occupational Survey, and procedures for identifying and routing referrals.

6. How will the district coordinate with other agencies, organizations, and/or gather resources to build a recruitment network to identify potentially eligible migratory participants?

   Regional recruiters and local families are used to help the district identify students who move into our area. The Migrant SSPs/recruiters will visit farms during peak seasons, will visit farms during peak seasons and leave contact information at churches, ethnic food stores, laundromats, health departments, food banks, and other community agencies that may be in contact with migrant workers. MSIX also notifies the Migrant SSPs that a migrant student has moved to our area. Migrant SSPs utilize phone calls and visits within two days of learning of a newcomer's arrival.

II. School District/Local Agricultural Information

1. How will the district create and/or maintain a current local agricultural or employment locations map containing profiles of employers, if applicable, agricultural activities, crops, and/or growing seasons in your area? Please explain how this information will be updated during the year (each semester, minimum).

   The district's local agricultural map will contain employment locations, agricultural activities, and crops and growing seasons. There is an employer roster that will include business names, business addresses, and names and phone numbers of contact individuals. This will be done through weekly recruitment efforts, including phone contact and home visits with local crew leaders and farmers in the community. The map will be updated each semester.

2. How will the district create and or maintain a local residential map that includes the areas/neighborhoods and labor camps/apartment complexes where migratory families may reside? Please explain how this information will be updated during the year (each semester, minimum).

   The locations of migrant participants and residences or areas where families may live will be plotted on the map. By maintaining a good working relationship with farmers, crew leaders, migrant families, and local agencies, this information will be updated each semester.

3. What is the district's plan for contacting employers within its boundaries regarding hiring practices, crops, and growing seasons to identify potentially new eligible migratory families?

   Each semester, the Migrant SSPs will contact local farmers or farm-related agencies to add updated information to the maps and rosters.

4. The district's list of agricultural activities, local agricultural map, residential map, and list of employers must be readily available to be shared with the GaDOE MEP staff throughout the current school year when requested and/or needed. Where will this information be stored in the district? (Please ensure to keep all this information current and on file.)

   The Bulloch County ID&R Plan is available in the Federal Programs Director's office at the central office.

DISCLAIMER

The Georgia Migrant Education Program Identification and Recruitment and Data Collection Handbook is the primary source of information for all aspects of ID&R.

Reminders

- All quality control procedures must follow the *Georgia Migrant Education Program Identification and Recruitment and Data Collection Handbook* quality control descriptors. You may access the latest ID&R handbook by visiting the Georgia MEP Identification & Recruitment Resources page at the link below:
  Georgia Migrant Education Program Identification and Recruitment and Data Collections Handbook

- You may use the Georgia MEP State Agricultural Activities map as a starting point when creating your local agricultural map. Click the link below:
  Georgia MEP State Agricultural Activities Map

- Remember that your local agricultural map must include information unique to your area and complement the Georgia MEP State agricultural map with information not currently identified/found in it.

Agreement

☐ I agree that all the information provided in this ID&R Plan is accurate and up to date to the best of my knowledge and will be readily available to Georgia MEP staff for use, research, resources, and/or monitoring purposes throughout the current school year.

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