Students – Families – Students –Community – Students

Authorizer: The Guild

Board of Directors

Executive Director

Executive Director			
Business Operations			
Contracted Services	**Business Services**		Operations & IT Coordinator
Special Education	**Office Manager- MS/Business/Food Service**	**HR Support**	**IT**
Nursing Services	Enrollment Coordinator K-8	HR/Benefits Management	
Transportation Services	Student Files	Onboarding	Purchasing Management
	MARS	Training- Mandatory	Technology & Support - Students and Staff
			Program Systems
	Supply Orders- All Staff		MCA Test Set Up
	Skyward		Coordinate BILL Inc
	Grade Posting		MCA Test Set Up
	Marketing/PR		Coordinate BILL Inc
	Open Houses		
	PR		
	FB/Ads		

K-8 Principal
Licensed/Non Licensed Staff
K-8 Curriculum & Instruction
DAC: MCA Data/Fastbridge
Student Behavior & Family Contact
Kinder Round Up
Kinder Orientation

Shared Responsibilities	**Director of Student Services**
Student Achievement and Assessment	Academic
Staff Development	Title I
All School Goals and K-8 Alignment	Interventionists
MTSS (Multi-Tiered Systems of Support)	Reading Corps
Student Services/Suppport and Identification Process (Includes delivery of SPED Services)	READ Act
Annual Report	Instructional Coaching
CACR Comprehensive Achievement and Civic Readiness	Curriculum and Development
Student Accountability, PBIS, Restorative Practices	Summer School Coordinator
Site Oversite: Observations/Evals, Supervision, Master Scheduling	504
Family Engagement	Staff
Communication	SPED
	Paras/Schedules
	Social Worker
	Foster Care
	Homlessness
	Attendance
	MDE Contact
	American Indian
	Literacy Lead
	EL