CENTURY HIGH SCHOOL

2000 SW Century Blvd
Hillsboro, OR 97123

Important Telephone Numbers:

Main Office: 503-844-1800

Attendance Office: 503-844-1821

Athletic Office: 503-844-1816

Counseling Office: 503-844-1814

Registrar: 503-844-1806

Bookkeeper: 503-844-1803

Transportation: 503-844-1123

Parent-Student Handbook

2026-2027

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HILLSBORO SCHOOL DISTRICT

Welcome to Century High School!

Principal's Welcome

Dear Parents and Students:

It is with great pleasure that we take this opportunity to welcome you to Century High School. For many, it is a greeting extended to old friends; to others, it is an introduction and an invitation. To all, it constitutes a pledge of continued efforts to provide the best possible education for our young people. We look forward to a successful and rewarding 2026-2027 school year. Century High School can take pride in its highly qualified and dedicated staff. Our educators view education as a partnership between home and school. Our faculty and staff are committed to providing the best education possible in preparing our students for the 21st Century.

Whether you are joining us for the first time or have been with us for a number of years, we encourage you all to become active members of Century High School. We offer many outstanding programs that are great ways to get involved at Century High School. The key components to a student's success include a strong, challenging course of study and involvement in co- and extra-curricular activities. Students who get involved pave the way for meeting new people, making new friends, and learning important skills such as leadership, cooperation, and teamwork. Involvement can make the difference in your year and your life.

This handbook has been developed by our staff to help you learn as much as you can about our policies and procedures and the services we provide. It is a reference guide that we hope you find extremely useful throughout the entire school year. Take time to discuss the behavior and academic guidelines and requirements specified in this handbook. They are provided for your reference and are important to understanding general school expectations, which we will all embrace this year.

We look forward to this school year (our 29th year) with great excitement and hope all of our students will have a rewarding and successful year. We trust that your experience with our school will enhance your faith in public education, and that you will find in this school an education for your child that is worthy of your love and concern.

Again, I welcome you to Century High School. I look forward to meeting you and sharing a successful 2026-2027 school year!

Sincerely,

Julie Kasper

Principal

Parent Involvement Opportunities

Century Boosters

Century Boosters is a school-community organization that supports and acknowledges all Century students in academics, athletics, and the arts. Membership dues, merchandise sales, and donations support recognition of as many students as possible and allow the group to sponsor two scholarships for Century students. General membership meetings are held on the second Wednesday of the month, in the Media Center.

Parent Advisory Committee (PAC)

The purpose of the Parent Advisory Committee (PAC) is to advise CHS administrators on matters related to parent involvement in the school system and to make recommendations regarding state policies and guidelines, project proposals, and other matters of interest to the PAC. Meetings are monthly, with every other month being virtual or in person. Contact Alejandro Carrero or Kathy Ramirez for more information and to learn ways to get involved in the school system and support your children's education!

Site Council

The Century School Council leads the school through a process of school improvement. It reviews school improvement goals and determines professional development needs. The Council is made up of parents, teachers, classified personnel, students, and one building administrator. Meetings are held every other month by invitation. Contact Lisa Allen if you are interested in being a part of the site council.

Adult Volunteers

There are many ways that parents and community members can improve Century by volunteering at school or with activities. Community members tutor students, assist in offices, landscape the campus, aid teachers with research or materials preparation, work in concession stands, assist with activities and field trips, sew costumes, plan and carry out recognition events, make phone calls, translate for students and staff, and speak on special topics to classes. If you have any of these special talents or others that would enrich Century High School, it is important that you fill out a volunteer application and criminal history verification packet (See Volunteer Requirements/Procedures in the District section of this handbook) or at Volunteer Application.

Contacting Staff

Inquiries about your student's progress should always begin with the teacher. At Century High School, there are several ways to contact a staff member:

1. Voicemail: Call 503-844-1800 and ask for the teacher, or the teacher's voicemail. Please leave a message, and they will return your call as soon as possible.
2. Email: Email addresses of staff members are available on the school district website.
3. Absentee Excuses. Parents are asked to make a telephone contact when a student is absent or has an appointment, etc. Please call the 24-hour attendance hotline at 503-844-1821 to report student absences. Notes will be accepted when phone contact is not possible. After school hours, or in the event that the call is not answered, please leave a detailed voicemail with your contact information, student name and ID number, and reason for absence. If possible, please call the day or night prior to the absence, and include the reason. If this is not possible, please call the morning of the absence so teachers can be notified. If a student is absent for more than one day, additional calls are necessary.
4. Student Support

    9th Grade Assistant Principal: Alejandro Carrero Ramos

    10th Grade Dean: Jessica Lowry

    11th Grade Dean: Lisa Allen

12th Grade Assistant Principal: Ko Kagawa

Counselors:

9th Grade Counselor: Sarah Sabroe

10th Grade Counselor: Bree Fawk

11th Grade Counselor: Kim Gainey

12th Grade Counselor: Jason Barry

Grad Coach:

Janet Garcia Gomez

Off-Limits Areas

The following areas are off-limits during the school day:

- All PARKING LOTS (except with a pass from the attendance office).
- Athletic and PE fields (including dugouts) are off-limits, unless supervised by a staff member, during the school day.
- Hallways are off limits when classes are in session or during lunch periods.

Students should not loiter in the restrooms

Lunch Off-Limits Areas: Students are expected to be in a supervised area at all times during lunch, such as the cafeteria, central hallways, or back patio. Students are expected to remain on campus for lunch. Students may not leave school without parent/guardian permission. No meals are to be taken outside the Central area (main teal hallway) during lunches. Students are not to be in academic loops during their lunch period. Students found in these areas will face disciplinary action. Food and drink are only allowed in the classrooms with teacher permission, provided they do not interfere with instruction.

Parking — Student Traffic

All motor-driven vehicles must be registered with the attendance office. The parking sticker must be placed on the backside of the rear-view mirror. Parking stickers are $30 for the first and $1 for each additional sticker for a family.

- Student parking is located on the north side of the building. Students enter from Century Blvd.
- The PARKING LOT IS OFF-LIMITS during the school day except for arrival and dismissal.
- Good judgment and courtesy should prevail at all times when operating a vehicle on campus.
- The speed limit is 10 mph.
- The school and District are not responsible for damage or theft involving cars on campus.
- The school reserves the right to search any vehicle on campus if reasonable suspicion of violation exists. If prohibited objects or substances are found, the owner/driver will be subject to disciplinary and/or legal action if deemed necessary by the school administration.

Consequence for Parking Lot Violations(s)

- First Offense: 2-week suspension of parking privileges
- Second Offense: Suspension of parking privileges for up to 9 weeks
- Third Offense: Revocation of parking privileges
- Repeat offenders may have their cars towed at the owner's expense

Cultural Diversity

It is our mission at Century High School to foster understanding and mutual respect among students. We celebrate our diversity of races, cultures, and religious beliefs. Our educational goals include advancing student knowledge and appreciation of the role that our religious heritages and cultural structures play in the historical development of civilization.

Century Fight Song

Hail, hail to thee Century
Home of the Jaguars
We pledge our loyalty
Forever we're true
We'll show our pride
In the black and teal
Fight on with fire and zeal
Always striving
In your light guiding
Hear us roar
C-E-N-T-U-R-Y Century High
Always will be true to thee
Claw for a victory
Striving ever, yielding never
Hear us Roar!

ACADEMIC INFORMATION

Academic Recognition - Chancellor's Diploma / Valedictorian

The Chancellor's Diploma is designed to challenge students who are committed to a rigorous course of study during high school in preparation for admission to a 4-year university. To be considered for a Chancellor's Diploma, a student must:

- Apply and confirm that the student would like this honor
- Maintain an accumulated GPA of 3.75 or higher
- Completed all of the following courses by the end of Grade 12:
    - 4 Credits of English
    - 3 Credits of Math
    - 3 Credits of Social Studies
    - 3 Credits of Science
    - 1 Additional Credit in Social Studies or Science
    - 2 Credits of the same World Language
    - 4 Credits of AP/IB or Dual-Credit Courses
    - Meet Senior Level Career and College Pathway requirements
- All courses listed on the transcript must be taken for a grade.

Valedictorians and Salutatorians will only be chosen from students completing the Chancellor's Diploma.

Course Syllabi and Google Classroom

Class/course syllabi can be accessed on the school website, Course Syllabi, and also in individual teachers' Google Classrooms. Where applicable, these syllabi include:

- Classroom Expectations
- Course Outcomes – content and skills covered in each class
- Grading process and performance criteria to be used
- A description of how academic and non-academic behaviors, not embedded in the learning targets, will be assessed and communicated.

Grade Changes

Any student who wishes to request a grade change must work through their counselor and teacher. If a grade change needs to be made over the summer when the teacher is not on contract, the student should contact their school's principal.

Grade Check

Parents and caretakers can access student grades and attendance details online with ParentVUE. Please contact your school's main office if you need help with an activation code. If parents want to contact individual teachers, they are encouraged to contact the teacher directly using either voicemail or email. If parents would like to know more about the overall progress, they should contact the grade level counselor.

Grade Reporting Codes

5. I - INCOMPLETE

   Student has not demonstrated proficiency, submitted work, or continues to have the opportunity to submit work to reach a passing grade.

6. N - NO GRADE

   For office use only. Indicates that the student took the class but received no grade for it. N is not used in the calculation of the GPA. No graduation credit is awarded.

7. F - FAILING

   Indicates that the student took the class but did not pass the class. No graduation credit is awarded.

8. P - PASSING

   Awarded to students with modified course objectives (e.g., IEP students). P is a final grade that is not used in the calculation of the GPA. Graduation credit is awarded.

9. S/U - SATISFACTORY/UNSATISFACTORY

   Assigned for non-credit classes and credit recovery.

10. WF - WITHDRAWN FAILING

    Administrative approval is required. Used to indicate that the student has withdrawn from class with an F. Like the F grade, WF (point value of 0) is a final grade, used in the calculation of the GPA. No graduation credit is awarded.

11. WP - WITHDRAWN PASSING

    Administrative approval is required. Used to indicate that, upon withdrawal, the student was passing the class, but is medically or unavoidably unable to finish. WP is a final grade and cannot be made up. It is not used in the calculation of the GPA. No graduation credit is awarded.

- LETTER GRADES - Letter grades are defined by the averaging of all the course outcomes assessed in that grading period. The final grade breakdown is defined below:

A	3.20-4.00
B	2.40-3.19
C	1.60-2.39
D	.8-1.59
F	0-.79

Grading Periods and Report Cards

The academic year is divided into 2 semesters. At the conclusion of each semester, students will receive their final grades. The final grades represent their achievement for the semester and are recorded permanently on the student's transcript. Each semester is partitioned into two quarters. The first semester consists of quarters 1 & 2, while the second semester contains quarters 3 & 4. At the end of each quarter, students receive a grade that represents their academic proficiency. A final grade will be given at the end of each semester. Semester final grades will be mailed home.

Graduation

Seniors must fulfill all the necessary graduation criteria to be eligible to partake in the commencement ceremonies. Seniors with any outstanding balances, whether related to school fees or activities, and non-returned textbooks, library books, or Chromebooks, may be precluded from participating in prom or

commencement activities. Additionally, seniors must settle all dues to obtain graduation tickets. Seniors must also meet the credit requirements, pass all mandatory classes, and fulfill all graduation prerequisites, as outlined by the Oregon Department of Education. To receive a diploma, students must meet the credit requirements (24 credits) and can opt to earn credit for proficiency. Close collaboration with their designated counselor, graduation coach, and grade-level administrator is essential for ensuring they are progressing toward graduation. Detailed information on all graduation prerequisites, guidelines for schedule modifications, career and college pathways, dual credit and AP/IB course opportunities, and course offerings can be found in the HSD Course Catalog available in the Handbooks and Course Catalogs section.

Guidelines for Determining Grades

Teachers will use a collection of evidence and professional judgment to ensure a student's grade is an accurate representation of what the student knows, understands, and is able to do in regard to the class/course learning targets.

- Student grades are based on a collection of evidence that evaluates their proficiency level based on established performance criteria.
- Retakes are allowed for Summative assessments/projects – that is, work that evaluates a student's understanding of a concept(s).
- Retakes can be completed within a two week window after completion of the first attempt. Retakes are at the teacher's discretion, and students can earn up to a 4. Students can only attempt a retake once.
- If a teacher does not have sufficient evidence to determine an accurate level of proficiency in regard to course outcomes, the grade may be recorded as an Incomplete, "I" at the quarter. Students will then have two weeks to finish up any missing work at the teacher's discretion. After two weeks, the assigned grade will need to be updated by the teacher. If the student has incomplete work at the end of the second semester they can make up the incomplete work during summer school, if summer school is offered or at the teacher's discretion. At the end of the semester, if a student does not have sufficient evidence, the student will receive an F.
- Lessons, course outcomes, and assessments are based on the adopted Oregon State Standards.
- All teachers will use a four-point scale to assess student work. The district-adopted four-point scale is below:

4	Advanced/ Avanzado	Student demonstrates superior performance; advanced understanding *and/or* application *and/or* analysis of the knowledge and skills of the course outcome. / El estudiante demuestra un desempeño superior, además de comprensión avanzada o aplicación/análisis de los conocimientos y las destrezas con base en los objetivos del curso.
3	Proficient/ Competente	Student demonstrates solid academic performance; proficient knowledge and skills of the course outcome. / El estudiante demuestra un desempeño académico sólido, además de conocimientos y destrezas competentes con base en los objetivos del curso.
2	Basic/ Básico	Student demonstrates partial proficiency of knowledge and skills that are fundamental for proficient work of course outcome. / El estudiante demuestra un dominio parcial de los conocimientos y las destrezas fundamentales para alcanzar los objetivos del curso de una manera competente.
1	Minimal Understanding/ Comprensión mínima	Student demonstrates minimal understanding of the knowledge and skills of the course outcome but evidence is incomplete and/or contains significant errors; student may need additional support. / El estudiante demuestra una comprensión mínima de los conocimientos y las destrezas con base en los objetivos del curso, sin embargo, la evidencia es insuficiente, incompleta o contiene errores significativos; es probable que el estudiante necesite apoyo adicional.
0	No Evidence/ Sin evidencia	Student work does not demonstrate knowledge and skills of the course outcome, or no evidence has been submitted. / Los trabajos del estudiante no demuestran los conocimientos y las destrezas mínimas con base en los objetivos del curso o el estudiante no ha presentado ninguna evidencia.

Homework and Make-Up Work Expectations

Homework and Out of Class Formative Assessment Opportunities

Student learning is enhanced by practice outside of class. Consequently, some courses will involve homework, or formative assessment opportunities. Significant points in connection with homework:

- Students who expect to benefit from their courses must do more than simply participate in class. Assignments and other activities undertaken on the student's own time complement class activities.
- Teachers are authorized and encouraged to assign activities and/or materials to be completed outside of class as part of these activities.
- Certain classes will involve regular out-of-class assignments for which students should set aside time on a daily basis.
- Even though it is understood that some students hold jobs to support their families, a work situation should not impact the completion of classwork.
- College-bound students are reminded that success in college will require 2-3 hours of work outside of class for every hour of actual class. Begin now to organize time and exercise self-discipline. A specified amount of time set aside at the same time every day will soon become an accepted part of a student's daily routine.
- Students with pre-arranged absences are required to turn in all homework immediately upon their return to school.
- No make-up opportunity is required for students who are truant (unexcused).

Make-up Work

When a class is missed, it is the student's responsibility to check Google Classroom, StudentVue, and speak with their teachers about making up assignments. The student needs to communicate with their teacher to ensure a plan for success. It is important that this be done as soon as possible so that they do not fall behind the rest of the class.

Honor Roll and Honors Designation

Honor Roll

Students who achieve a GPA of 3.50 or higher in a minimum of five graded classes during any semester grading period will have their names placed on the Honor Roll.

Honors Option

Students may have the opportunity to earn an Honors designation in English, Social Sciences, Science, and Math. Any student may attempt an Honors designation; students who successfully complete the requirements will have an H (indicating Honors) by the designated course on their transcript. Teachers will indicate in their course expectations how students earn the Honors distinction. It may be through extended research, field experiences, higher-level problem-solving, or writing. Students must maintain a B average each term in Honors Option courses to merit the H designation.

On-Track Status

On-track status measures whether or not a student is likely to graduate on time. Students not on track will have regular meetings with parents/guardians, counselor, graduation coach, and administrator to ensure they are on track to graduate. Students not on track for graduation may need to take summer school or academic options courses to re-earn missed credit(s). On-track at the end of each grade is shown below:

9th Grade	10th Grade	11th Grade	12th Grade
6 credits total 1 credit in English 1 credit in Math 1 credit in Science 1 credit in World Studies 0.5 credits in PE 1.5 credits Elective	12 credits total 1.5 credits in Math 2 credits in Science 1 credit in Health 1 credit in PE 2 credits in English 1 credit in Arts, Lang, CTE 3.5 credits Elective	16 credits total 2 credits in Math 3 credits in Science 2 credits in Social Studies 3 credits in English 1 credit in Health 1 credit in PE 1.5 credits in Arts, Lang, CTE 4 credits elective	24 credits total 3 credits in Math 3 credits in Science 3 credits in Social Studies 4 credits in English 1 credit in Health 1 credit in PE 3 credits in Arts, Lang, CTE 5 credits Elective .5 credit Career Develop. .5 credit Senior Project

Plagiarism/Academic Dishonesty

Students are expected to put forth their best effort on tests and assignments. Engaging in various forms of cheating or academic dishonesty does not permit students to realize the full extent of the educational experience or their full academic potential. Students are encouraged to appropriately collaborate with peers to achieve proficiency in the course content. Inappropriate actions include:

- Using or sharing prohibited study aids or other written materials on tests or assignments.
- Sharing, collaborating, or communicating with others on tests or assignments, before or during tests or assignments, in violation of the direction of the class instructor.
- Knowingly sharing false information or knowingly misleading another to reach a false answer or conclusion.
- Plagiarism, artificial intelligence (AI), or using ideas or writings of another as your own, will not be tolerated. See *Academic Dishonesty in the District Standards of Student Conduct Handbook (Policy IKI).*

Senior Accreditation and Graduation Ceremony

By the end of the day on Senior Accreditation Day, as set by each high school at the beginning of the year and communicated to students and families, senior students must have met and be passing all graduation requirements. Any senior who has not met or is failing any required course at this time may NOT be able to participate in the graduation ceremony.

Special Education

Consistent with federal and state regulations, the District provides a variety of specialized learning programs for students with hearing, vision, speech, physical, health, emotional, intellectual, or specific learning disabilities. Any student with an identified disability may be eligible to receive services from one or more of those programs. Families concerned that their child's school progress may be limited by a disability may contact their School Counselor. Students may refer themselves, but parental permission for evaluation is required if the student is not yet 18 years of age. Referrals should be directed to the building coordinator of Special Education or the counselor. Families might also wish to discuss such matters with the District's Director of Special Programs at (503) 844-1500.

504 Plans

Students may qualify for specific academic accommodations through a 504 plan. A 504 plan supports students who cannot access school due to a mental or physical impairment. Families concerned about their student accessing school or academic progress should contact their child's counselor.

Students in Good Standing

Hillsboro School District recognizes students who are in good standing. Students who are in good standing meet the following requirements.

- Their attendance is 90% or better. Please note that this includes both excused and unexcused absences.
- They are passing all courses.
- They have had no major discipline referrals in the last 30 days.

Transcripts

Transcripts will be provided free of charge to students who withdraw or for scholarship applications. Students will also be entitled to three additional transcripts, without cost, for college, military, employment, or other purposes. See the Career Center secretary. Unofficial transcripts can be printed from StudentVue.

ATTENDANCE

Two critical keys to successful attendance are well-informed parents/caregivers and students, and good communication. Oregon Law charges the school, not the parent, to determine which absences, other than illness or family emergency, should be excused.

All Hillsboro Schools are closed campuses. Students may not leave the school campus without permission.

Oregon Revised Statutes provide that all persons between the ages of six and eighteen years, who have not completed the twelfth grade, are required to attend regularly and be enrolled full-time in the appropriate school in the attendance area in which they reside. Applications for exemptions may be made at the school where the student is enrolled. See the attendance section in the Standards of Student Conduct for specific guidelines and policies.

Please note: According to Oregon state law, any student absent from school for 10 consecutive days must be dropped from the school rolls. (ORS 339.250, OAR 581-23-006).

Excused Absences Include:

For an absence to be excused, it must meet one of the following criteria as defined by Oregon State Statute:

- Illness of a student
- Illness of an immediate family member
- Emergencies, such as death, accident, medical, or injury
- Religious observances
- Legal or court appointment
- Suspension

Unexcused Absences:

An Unexcused Absence is defined as absence from school or class without permission. Any unexcused absence not verified by a parent/guardian or staff member within 48 hours is considered truancy. Continued unexcused absences will result in disciplinary consequences.

- Family and personal vacations are not an excused absence.

Excusing Absences

Parents are asked to make a telephone contact when a student is absent or has an appointment, etc.

Please use the ParentVue app or call the 24-hour attendance hotline to report student absences before the start of the school day. Notes will be accepted when phone contact is not possible.

After school hours, an answering machine will take messages. If possible, please call the day or night before the absence, and include the reason. If this is not possible, please call the morning of the absence so teachers can be notified. If a student is absent for more than one day, additional calls are necessary.

Absences not verified by a parent phone call become temporary absences for 48 hours. After 48 hours, these absences become unexcused absences. It is the student's responsibility to notify teachers within 48 hours if an unexcused absence is changed to an excused.

Pre-arranged Absence

Absences for reasons other than illness or family emergency should be arranged by parents before the planned absence. Some examples are family trips, hunting/fishing, school-approved trips/activities such as Outdoor School and school-sponsored athletic events, and medical appointments.

- Parents must call the attendance office to approve the pre-arranged absence. Students then do the following:
    - Obtain permission forms in the attendance office.
    - Obtain teacher signatures, and
    - Return the form to the attendance office prior to the absence. If these steps are not taken, the absence is not pre-arranged and is unexcused.
- At times, class material covered during an absence cannot be made up (class discussions, films, and lectures). A teacher may choose to give an alternate assignment.

Field Trips

Participating in field trips is a privilege, not a right. Students who have excessive absences, five or more, or are failing a class may be denied permission to go on a field trip.

Medical/Dental Appointments

Students are encouraged to schedule medical and dental appointments outside school hours. When necessary to keep an appointment, parents must call the Attendance Office prior to student checkout. If a student leaves without prior parental permission and without checking out in the attendance office, the result is an unexcused absence.

Leaving or Returning to School

Students must check in and out of school at the attendance office.

- Failure to comply will result in unexcused absences for all classes missed and disciplinary action.

Excessive Absence

When a student is excessively absent from a class, regardless of reason, parent contact will be made, and an attendance plan will be created.

Contacting Parents

We will contact parents using the information provided in ParentVue. Please ensure your contact information is up to date. If you need assistance in updating your information, please reach out to our main office.

Tardies

- Students arriving on campus from an appointment should check in through the attendance office for a pass to class.
- We value instructional time. Students who are tardy miss valuable class time. Tardies will be tracked, and conversations with an administrator will happen as needed. Consequences will be assigned as needed.
- Tardy Codes include:
    - UT: Tardy to class within 10 minutes
    - T10: Tardy to class within 45 minutes

Make-up Work

Students who are out of school for more than one day may request assignments by accessing Google Classroom or contacting the teacher directly.

Participation Eligibility

Students absent from school for more than half their class day may not participate in or attend any school-sponsored activity on the day of absence, including any practice, athletic event, or school-sponsored activity. Students with unexcused absences or suspensions during a school day are also excluded from participating in school-sponsored activities.

Independent Student

To become an independent student, a student must complete the Independent Student Form available through the main office. If a student is not 18 years of age and wishes to become independent, they must be emancipated through a court of law.

ATHLETICS AND ACTIVITIES

Athletic & Performance Activities Expectations

All students are encouraged to participate in and/or attend athletics and performance activities. All activities and performances are on the school and athletics calendars, and are publicized in the building. Students are expected to follow ALL general school expectations and bring a student ID with them. Students, families, and guests are NOT allowed to bring backpacks, large bags, or outside food/drink into any school-sponsored athletics or performance event. Students who are suspended are NOT allowed to attend any school-sponsored athletics or performance event.

HSD and OSAA Athletic & Performance Participation Requirements

We believe that students who actively engage in school and extracurricular activities find more success. By being present and involved, one is more apt to positively engage with school.

HSD Attendance Requirements:

- Unexcused Absences: To participate in practice or contests, students must attend all of their scheduled classes for the day. If a student has an unexcused absence for one of their classes or advisory periods, they become ineligible for that day.
- Excused Absences: Excused absences must be called into attendance or updated on ParentVue by 2:00 pm on the day of the absence in order to participate in practice or a game on that day. If a student misses more than half of their day, they will not be eligible to practice or participate in a school-sponsored activity, regardless of whether it is excused or not.

OSAA Academic Standards Requirements

In order to meet academic eligibility standards for participation in OSAA programs, a student must meet the following requirements. Students not meeting OSAA requirements, by rule, are ineligible for the entire semester.

- Pass five subjects in the previous semester, equivalent to 2.5 credits (OSAA)
- Be enrolled and be passing at least five subjects (2.5 credits) in the current semester and be making satisfactory progress toward graduation.

Insurance

Student-athletes must show proof of medical insurance prior to athletic participation.

Medical

Physical exams are required for all first-time participants, and students entering ninth and eleventh grades.

These physicals are the responsibility of the family and the family physician. In years when physicals are not required, an athlete may continue participation on the appropriate form with a parent's/caretaker's signature.

Travel

All students are required to travel to and from all contests in school-sanctioned vehicles. Deviations from the above require prior approval of the coach and building administrator. All students are required to travel to and from all contests unless other transportation arrangements have been made by the school. In some situations, students may be asked to complete an Alternate Driver Form to travel to and from athletic events or activities. This form allows the student to be transported to a school-sponsored activity in another individual's vehicle.

User Fees and Method of Payment

Students who participate in the interscholastic athletic program shall pay a participation fee to partially defray the expenses of the athletic programs.

Per sport/activity fees are $200.00 per student with a maximum participation fee of $400.00 per student or $800.00 per family for an OSAA sport and $150.00 per activity. Students may qualify for a reduction in costs or free participation by completing the family income survey on the HSD website. All fees must be paid in full by the last day of the season for each sport. Your student will not be permitted to participate in any additional sport with an outstanding balance. If you are unable to meet the final payment date, you must call the school to make payment arrangements.

All students are also expected to pay the ASB fee. These monies support the activities of the district.

Waivers and Refunds

Waivers will be handled by the building athletic director under the direction of the building principal. The family income survey will simply indicate if the family is unable to pay.

Prorated refunds will be available only when participation is ended due to no fault of the student. The district athletic director will establish refund schedules for each sport.

Clubs and Organizations

We value student participation in extracurricular activities. Currently, there are numerous clubs offered for students to come together to discuss common interests and build leadership skills at each high school. There will be an opportunity in the fall for interested students to sign up for club participation. New clubs and school-related organizations that represent the common interests of a group of students and a faculty advisor may form under the following procedures:

- At least 10 students and an advisor must indicate their willingness to participate.
- A constitution must be written following a prescribed outline available in the activities office.
- Clubs will be chartered by the ASB Executive Board with the final approval of the administration.

Sportsmanship

Each school's students and faculty are proud of the spirit and sportsmanship shown at their respective high schools. As a high school student or a parent, you will be expected to abide by the standards of spirit and sportsmanship outlined below:

- Fans participate only in positive cheers that support your school's team. Cheers that demean members of the opposing teams, schools, or officials are not tolerated.
- Students cooperate with the cheerleaders to demonstrate as much spirit as possible. Spontaneous chants and spell-outs that have little to do with team support are prohibited.

- Standards of student conduct outlined in this handbook apply to all school activities, including sporting events. Particularly note that vulgarity and/or suggestive language or gestures are prohibited.
- The Pacific League and the Greater Metro Conference both have regulations that include all of the above and also prohibit the use of noisemakers, the throwing of any object, and the posting of signs in the gymnasium.
- Students who leave the building or facility during an event or contest will not be allowed to return.

BUILDING ACCESS, SUPERVISION, AND SAFETY

School Calendar

Check the school and district websites for the most current information.

Building Security and Safety

Maintaining a secure campus is our top priority. From 8:30 to 3:30, access to the school for students and guests is permitted solely through the main office door; all other entrances must remain locked. Students and staff must refrain from propping open exterior doors or allowing entry to anyone during the school day. Any students found violating this security protocol will face consequences in line with our safety policy. Both staff and students must have and display a valid school ID to gain entry into the building by being buzzed in through the front office during the school day. Visitors are also required to be buzzed in as our schools operate as a closed campus. All visitors should have a predetermined reason or appointment and must check in at the main office, sign in, and acquire a nametag if accessing areas beyond the front office. To uphold security standards, former students and school-age children from other institutions are not permitted on campus during the school day.

Security Cameras

Cameras are placed throughout each building to monitor safety and security at all times. Students should be aware that their actions may be monitored and recorded.

School Day Hours

The front office is open Monday-Friday from 8:00 a.m. - 4:00 p.m. During the school day and outside of school hours, the building is locked. All entries during the school day must be through the main office. On Monday, Tuesday, Thursday, and Friday, classes begin promptly at 8:30 a.m. and end at 3:30 p.m. On Wednesday, classes begin promptly at 9:00 a.m. The building closes at 4:00 p.m., and students are expected to leave the building prior to this time. Note for students electing to take a 0 period: it begins at 7:30 a.m. Monday, Tuesday, Thursday, and Friday.

Student Supervision

Adult supervision is ensured for students during regular school hours while commuting on District-provided vehicles to and from school, and when participating in District-sponsored activities. Supervision is available from 8:00 a.m. before school and extends until 3:45 p.m. in designated areas on campus, except on Wednesdays, where supervision begins at 8:30 a.m. It's important to note that supervision excludes early mornings or after students depart unless they are engaged in a scheduled activity. Students are expected to depart post-school hours promptly unless they are part of a supervised activity. Additionally, students with late start, early release, or open periods should be enrolled in classes or not on campus, as there won't be adult supervision during those times. Certain areas on campus are off-limits during the school day to ensure student safety and security.

Visitors

We value the safety and security of our students and staff at all times. Families and other adults are welcome to visit the building with a staff escort after checking in at the main office. Please remember that all other doors are to remain locked during the school day. All visitors must wear identification tags while on campus. To ensure minimal disruption, we kindly ask families to provide advance notice if they wish to visit classes.

Teachers are instructed not to allow visitors into the classroom unless they have checked in at the main office and are wearing a visitor badge. Student visitors, including siblings and those from other schools, are not permitted on campus during school hours. Unauthorized visitors will be issued a trespass notice and denied future access to the premises. Thank you for your cooperation in maintaining a safe learning environment for all.

COUNSELING SERVICES

The counseling center can provide both academic and social/emotional support and resources for all students. Staff and students may initiate support requests, but parents are also encouraged to refer their student to the counselor as needed. Individual counselors will work with parents and a school-based team to identify appropriate interventions and supports.

Throughout the year, counselors will meet periodically with students to assess their individual progress toward meeting graduation requirements. Grade-level classroom guidance will also be held.

In order to ensure that all students are prepared for post-high school education, eligible, and ready, counselors will help students develop personalized post-secondary plans, which may include:

- PLAN, ACT, and SAT preparation
- College visits
- Financial aid and scholarship applications
- College admission applications
- Dual-credit opportunities
- Internships/job shadows
- Career planning

How to Request an Appointment

Students are asked to request an appointment with their counselor through the counseling secretary or the counseling scheduling platform. Parents may contact their student's counselor directly via email, phone, or by making an appointment.

Schedule Correction Procedures

Counselors work very hard with students to select the appropriate classes. Schedule corrections may occur for the following:

- I have already earned credit for a class that I have on my schedule
- I am missing a required core class in my schedule
- I have not met the prerequisites for a class on my schedule
- I need to take a specific class for my College Career Pathway (CCP)
- I am enrolled in an off-campus class (for example: HOA or PCC)
- I am taking an internship worth credit (CRLE)
- I am missing a class (a hole in my schedule)
- I do not have enough classes to be OSAA-eligible

Schedule Corrections will NOT be made for:

- Lunch Request
- Specific Teacher Requests
- Peer Request
- Dropping Advanced Courses
- Changing unwanted electives

- Adding early release/late arrival
- Participation in Athletics
- Dropping unwanted core classes, such as a fourth year of math or science

It is possible that a student will have received electives for which they did not forecast or the course was selected in their alternatives. This is due to limited space in classes or a schedule conflict, making it impossible to fill a schedule hole with a requested class.

After the first three weeks of the semester, students who remove a course(s) will automatically receive a Withdraw Fail (WF) on their transcript, regardless of their current grade in the class. The WF will appear on the student's transcript and impact his/her GPA in the same way as an F.

Wellness Counselor and Youth Contact

Each high school has Wellness and Youth Contact counselors available to support students. These counselors are available during the school day to provide mental and emotional health support to our students and their families. Care Team is a weekly meeting with various staff and the district Care Coordinator to help families who request social/emotional counseling support find these opportunities in the community.

PARTNERING AND COMMUNICATING BETWEEN SCHOOL AND FAMILY

Address and Telephone Number Change

Our ability to contact parents in case of an emergency depends on the accuracy of current contact information. Please ensure that all contact information in ParentVue is up to date and verified. Please notify the registrar immediately in the case of home and/or work telephone or address changes by calling the school's main office. Also, the school makes regular attendance calls to phone numbers that are listed in Synergy. Please ensure that you have updated contact information so that you are receiving these calls. Please note that sometimes students block school numbers on their parents' phones in order to prevent these calls from going through. This is an urgent situation that creates a safety concern. Please check your phones for blocked numbers if you worry this might be the case.

Adult Volunteers

When schools and the community work together for the common goal of school improvement, students ultimately benefit. There are many ways parents and other community members can help improve our schools by volunteering at school or helping with activities. Community members have tutored students, assisted in offices, landscaped the campus, aided teachers with research or preparation of materials, worked in concession stands, chaperoned students during activities and field trips, sewn costumes, planned and carried out recognition events, made telephone calls, translated for students and staff, and spoken on special topics to classes. If you have any of these special talents or others that would benefit our students, please contact our main office. You can find information on how to sign up to be a volunteer on the HSD website.

Communication from the School

Effective communication and parent involvement are essential for ensuring the academic success of students at our school. We encourage caregivers to stay informed and engaged by keeping their contact information up to date in our student information system. Various communication channels are utilized, including emails, phone calls, text reminders, website updates, and school-wide announcements. Parents are invited to participate in school activities, meetings, and conferences to support their child's educational journey. Regular updates and important information will be shared through newsletters, emails, ParentSquare, and the school website. Please ensure your contact details are current to receive these communications. Should you have any concerns or need assistance, our staff is available to help. Thank you for partnering with us to enhance your students' educational experience.

Parent-Student Communication During the School Day

During the school day, students are required to keep their cell phones turned off and out of sight in accordance with HSD policy. In case of an emergency, parents are advised to contact the school directly, and we will promptly connect with your child. It is important to note that students should not be sending or receiving texts during class time, and we kindly ask for your cooperation in refraining from contacting your child's cell phone while school is in session to avoid disruptions to instruction. Personal calls should be scheduled before school, or after school. Students can make an emergency phone call when given permission by an adult.

Contacting Staff

For inquiries regarding your student's progress, it is recommended to reach out directly to the respective teacher. There are several communication channels available for contacting staff. An updated staff directory is accessible on the website under the HS Staff link. The most convenient method of communication is through email, which can be initiated via ParentVue. Staff members strive to respond to emails within 48 hours. If needed, you can contact the school directly and request to speak with the teacher, which may lead you to their voicemail. It is important to use these avenues when contacting staff when addressing matters related to your student's academic progress.

ParentVue

Student grades are regularly updated on ParentVue. This is an important tool for caregivers to track student progress and to connect with teachers. Your student’s teachers can also be emailed through ParentVue. If you need assistance connecting to ParentVue, please call the main office.

Scheduling Appointments

Due to scheduling constraints, an administrator or counselor is generally not available for drop-in meetings. If you are seeking to meet in person with an administrator or counselor, please schedule an appointment in advance. To schedule an appointment with your student’s counselor or administrator, please call the school.

Fall Conferences

During Conferences in November, parents and caretakers can engage in discussions with teachers. Family Conference Connections will provide families with an opportunity to meet and confer with teachers. Information will be shared by schools as the event date approaches.

School Newsletters

The Principal will share school activities and important information through a newsletter. The newsletter will keep students and parents informed of school events in a timely manner. To be included on the e-mail, please be sure to update your email address on ParentVue.

STUDENT INFORMATION

High School Bell Schedule

HSD High School Daily Bell Schedule

Day 1: Periods 1-4 Day 2: Periods 5-8	Monday	Tuesday	Wednesday	Thursday	Friday
0 Period	7:30-8:24	7:30-8:24		7:30-8:24	7:30-8:24
Periods 1/5	8:30-10:02	8:30-10:02	9:00-10:15	8:30-9:49	8:30-9:49
Periods 2/6	10:08-11:40	10:08-11:40	10:21-11:36	9:55-11:14	9:55-11:14
Advisory and Access			**Advisory** 11:42-12:14	**Access** 11:20-12:06	**Access** 11:20-12:06
Lunch 1 Periods 3/7	11:44-12:14 12:20-1:52	11:44-12:14 12:20-1:52	12:18-12:48 12:54-2:09	12:10-12:40 12:46-2:05	12:10-12:40 12:46-2:05
Periods 3/7 Lunch 2	11:46-1:18 1:22-1:52	11:46-1:18 1:22-1:52	12:20-1:35 1:39-2:09	12:12-1:31 1:35-2:05	12:12-1:31 1:35-2:05
Periods 4/8	1:58-3:30	1:58-3:30	2:15-3:30	2:11-3:30	2:11-3:30

Cultural Diversity

It is the mission of the Hillsboro School District to foster understanding and mutual respect among students. We celebrate our diversity of races, cultures, and religious beliefs. Our educational goal is to harness the energy of our diverse community to support our students as they prepare for their future.

Assemblies

Assemblies at our school are categorized as either mandatory, where attendance is required, or optional, allowing students to choose between attending the assembly or reporting to an alternate supervised space. It is essential to adhere to closed campus rules, meaning students must not leave without prior parental consent.

Assembly Behavior

- Be courteous to classmates, teachers, and guests at all times.
- Be seated promptly, and remain seated until dismissed.
- Stop talking the moment someone appears at the microphone.
- Talking, whispering, or attracting attention is out of place, as is booing, whistling, and shouting.
- Show appropriate appreciation to the assembly presenters.

Advisory and Access Time

The Advisory class serves as a vital component of student support and academic enrichment. This structured period, following the second or sixth-period class, is designed to offer essential guidance on study skills, career opportunities, graduation requirements, and course selection.

Through Access Time, the school aims to cultivate a positive environment, set clear expectations, and provide additional academic assistance. Students are encouraged to utilize this time effectively, including seeking help from teachers or completing make-up tasks as needed.

Attendance to both Advisory and Access Time is mandatory, ensuring that students benefit from academic support and the chance to explore interests beyond the curriculum.

Appropriate Dress

We expect students to dress for success. Families are responsible for the attire their students wear to school.

- An adequate coverage of the body is required.
- Only appropriate sayings or pictures may be displayed on clothes; any markings that promote behavior violating school conduct standards (drug/alcohol/tobacco/sexual/weapon references) are not permitted.
- Shoes are always required.

Possible solutions to infractions may include contacting the student's parent/guardians, offering suitable replacement clothing, and/or problem-solving between the student and staff/administrator.

For additional information, please refer to the Standards of Student Conduct.

Chromebooks

Students are expected to have a school-issued Chromebook so they can access their Google accounts and use it in the classroom when guided. Students must use a school-district-issued device when accessing state testing. The school does not take responsibility for electronic devices that are lost, damaged, or stolen. There is a fine leveraged for lost adapters and Chromebooks that are damaged or lost. Students should never leave their electronic devices unattended. It is our goal to embrace technology while also teaching students about when it is the right time to use it in the classroom. It is not acceptable to use technology in the classroom unless students are given permission by their teacher for a specific academic purpose. If technology is used without permission, the device may be subject to confiscation with further consequences from the teacher or administration.

Dances

Attending school dances is a privilege. Students earn the right to attend dances, and this right can be revoked at any time.

- A valid Student ID must be shown to gain admittance to all dances.
- Students may bring one guest to school dances if a guest pass has been previously completed and approved; however, middle school students or students over the age of 20 are not allowed to attend dances. Guest forms will be made available 2-3 weeks before the dance and must be completed and submitted on time for approval.
- Students must be in good standing in order to bring a guest to a dance. Additionally, the guest must also be in good standing. This includes having a 90% or higher attendance rate, passing all classes, and having no major behavior referrals.
- Students should be aware that administrators may use an alcohol detection device (Breathalyzer) at school dances.
- No outside food or beverages are allowed, but sometimes food and drinks are sold or available during dances.
- Students will be given a bracelet as they enter the dance. Those who leave the dance will have their dance bracelet removed and will not be readmitted.
- All school rules are enforced at dances and other after-school activities. If students fail to follow these rules, they will have their bracelet removed and be escorted from the dance. Further consequences or school sanctions may apply.
- Students suspended from school at the time of the dance may not attend the dance.
- Inappropriate dancing will not be allowed. Violators will have their bracelet removed and be removed from the dance.
- No outside-of-school guests are allowed at after-game dances.

Electronic Devices

The following guidelines apply to Personal Electronic Devices. For further information, access the Student Code of Conduct.

Personal cell phones, earbuds, headphones, smart watches, and other personal electronic devices (PEDs) are not to be used from the start of the instructional school day through the end of the day (final bell), including passing periods and lunch. They are required to be "away for the day." Personal devices are either stored in their personal backpacks, bags, or in their designated locker. This is in accordance with Executive Order 25-09 issued by Governor Kotek in July 2025. School rules may change over time in response to current social media issues and trends, and will be developed to ensure students' safety and to protect the learning environment.

School-initiated exemptions to this requirement can be made for students who have an Individual Education Plan, a 504 plan, a medical need, or a specific need to access the learning environment.

PERSONAL DEVICES	
➔ All Personal Devices (Cell phones, smart watches, and iPads) ➔ Earbuds ➔ Headphones	
EXPECTATIONS AWAY FOR THE DAY	
➔ In a backpack, bag, or locker ➔ NOT on person or in a pocket	
TIMES OF USE	
May Be Used	**May NOT Be Used**
➔ Before 8:30 on M/T/Th/F ➔ Before 9:00 on Wednesday ➔ After 3:30 ➔ To and from activity and athletic events ➔ To and from school	➔ During the school day ◆ In class ◆ At lunch ◆ During passing time ◆ In restrooms ◆ In locker rooms

Fines and Fees

Student Fees

Please refer to the fee schedule posted in the District Section of this handbook.

Unpaid Fees

Seniors with an outstanding balance (school or activity fees) may not be allowed to participate in prom or commencement exercises. Additionally, seniors will not be able to pick up graduation tickets unless all fees are paid and they are on track to graduate with the required credits and have passed all classes. Fees not paid at the middle school level will follow students to high school.

Fines

Fines may also be incurred for damage to school property, or failure to return books or technology checked out from the library, this includes textbooks and Chromebooks.

Textbooks and Chromebooks Fees

The District does not charge students a rental fee for the use of textbooks. However, students are responsible for textbooks and Chromebooks checked out to them, and are expected to exercise care in the treatment of the materials. Please be aware of the following guidelines:

- Students must return materials to the library and turn in the same materials they checked out from the library.
- Students should check all materials carefully when they are checked out to them.
- Students are required to pay for lost books or materials damaged beyond use.
- Charges will be based on the replacement cost of the lost or damaged materials.

All fees must be paid, and all materials (technology, textbooks, and library books) returned before participation in prom and commencement activities. Diplomas will be held until all outstanding balances have been resolved.

Food & Drinks

General guidelines relative to where food and drink are allowed on our campus are as follows:

- Food delivery services (Uber Eats, DoorDash, etc.) are not allowed. Food delivered via these services will not be accepted by the school, regardless of whether the parent or student ordered the food, nor are students allowed to leave class or the school building to accept the food when it is delivered.
- Food will be allowed only in the cafeteria, designated spaces near the cafeteria, and the area directly outside the student store. General cleanliness of these areas is expected.
- No food or drink items of any kind are to be taken to the gym or auditorium during school hours.
- Students arriving late with food or drink will need to leave these items in the office; they can pick them up during lunch. (added new line)
- Food and drinks may be consumed in classrooms with teacher permission.

Fundraising and Financial Solicitations

Students shall not distribute or display any material/item that is of a commercial nature. Students shall obtain the authorization of the school's administration prior to selling or distributing materials/items or engaging in school-related fundraiser activities that solicit students' or adults' financial contributions. Students may not sell items at school for personal monetary gain.

Hallway Supervision

Class time is valuable, and students are expected to be in class or supervised at ALL times. We follow a 10-10 rule, where students are not allowed to leave class during the first 10 minutes and the last 10 minutes of class. Also, students who leave class are expected to have a hall pass. Students in hallways without a pass will be asked to return to class or escorted back to their classroom by a campus monitor or another available adult. Student failure to return to class or failure to follow an adult's request to return to class may result in further consequences. Students with 'late start', 'early release', 'HOA Concurrent', or with an open period on their schedule are NOT allowed to be in the building during the periods where these are scheduled.

Lockers

Students may request a locker during registration or through the Assistant Principal's office. It is the student's responsibility to notify the office if his/her locker is defective or damaged. Lockers are the property of the District, and school authorities have the right and obligation to check lockers when there is a reason to believe they may contain items that threaten student safety or welfare.

- Students may be charged for damage to locks or lockers.
- Locker combinations will be given only to the student assigned to that locker.
- Under no circumstances should lockers or locker combinations be shared by students.

- Any theft and/or loss of property that may result is not the responsibility of the school.

In the interest of security, lockers are to be used only during passing time and during lunch. Unauthorized entry or tampering with another student's locker may result in suspension from school.

P.E. lockers are maintained by the P.E. department. To obtain a P.E. locker, a student must talk with their P.E. teacher. Students may be required to provide their own locks and are responsible for their belongings. Each high school is not responsible for lost or stolen items.

Lost or Stolen Items

The school is NOT responsible for lost or stolen items. Students should report lost or stolen items to the assistant principal's office so the loss can be investigated. Items that are turned in as lost will be held in the lost and found. Do not store valuable items in the outside pockets of your backpack.

Public Displays of Affection (PDA)

School is not the place for long embraces or kisses. Couples may hold hands and put their arm around each other's waist. Respect yourself, each other, and those around you.

Skateboards

For safety reasons, during the school day, students must lock their skateboards in their lockers or in the skateboard storage racks. Students may not store skateboards in the office, or carry the skateboard on their person during the school day. Skateboards are not allowed on the bus.

Student IDs and ASB Stickers

- **Student Body (ID) Cards**

  All students will be issued a student body card. Students will have their ID picture taken at registration or upon enrollment. All students must carry their ID card at all times while on campus or at school-sponsored events and must present the ID to district or building staff upon request. Students will be required to present their ID to be let into the building. Students who lose or break their ID cards can get a replacement from the Main Office. Students with lost ID cards may be charged $5 for a replacement at the administrator's discretion.

- **ASB Stickers**

  Students are strongly encouraged to purchase ASB Stickers. These funds provide operating funds for extracurricular activities such as assemblies, athletics, publications, and dances, from which all students benefit. Students who pay ASB dues are entitled to free admission to home athletics events and reduced costs for dances and other school-sponsored events.

Valuable Personal Property

Please do not bring large sums of money or other valuable items to school. Don't share locker combinations! Report all thefts to Campus Security immediately. The school is not responsible for the loss of personal items, including class projects.

STUDENT SERVICES

Cafeteria

All students using the cafeteria are expected to clean up their own litter. Trash is to be thrown in garbage cans. Students are responsible for picking up the litter at the table where they are seated. For information on the lunch program, please refer to the District section of this handbook or go online to the district home page and view the information listed in School Meals under 'Parent Pages.'

College and Career Center

The Career Center is designed to facilitate student research of careers, jobs, training, job shadows, and job placement. Resources include: Xello, college and vocational school resources (Oregon and out-of-state), printed and audio-visual career materials, as well as sources of job-search techniques.

Health Services

The services of a health assistant for emergency care will be available to students in the health office. Students should observe the following guidelines regarding health care:

- Care of emergency illnesses and accidents occurring at school is handled by the health assistant. The health assistant is not a nurse. The office is not a hospital or doctor's office and must only be used for first aid, referral for care, or to arrange to go home when ill or injured.
- Students and families should follow the State of Oregon's Too Sick For School Guidelines when their child is ill.
- Parents or guardians are responsible for transportation home in case of illness and will be notified by the health assistant. Students are not permitted to go home without parental consent.
- Students should report to class and obtain a pass before reporting to the health office, except in cases of extreme emergency.
- The health office will not store or dispense medication without having a medication authorization form filled out and on file.
- If a student wishes to carry their own over-the-counter medication, they must have both the medication authorization form and self-carry form on file.

Library/Media Center

The Library/Media Center is the information center of our school and a welcoming place where everyone belongs. It is the source of print and non-print materials. It supports instruction, provides information for individual needs, and promotes leisure reading. We offer fiction and nonfiction books in a variety of genres in both English and Spanish. Students may browse the online catalog and can place holds on books. Students can access our academic databases and digital resources by visiting the Library Media Services website online. Books are checked out for three weeks and may be renewed for an additional three weeks. We do not charge overdue fines for late returns. If a student loses a book, they may replace it with a similar title or pay for the replacement cost.

School-Based Health Center: Century High School

The School-Based Health Center (SBHC) is available to students 8:00 am - 5:00 pm Monday through Friday during the school year. The SBHC will be open three days a week during the summer from 8:00 am - 5:00 pm. Medical, dental, and mental health services are provided. The SBHC accepts most health care insurances or operates on a sliding fee scale. Oregon state law requires a parent or legal guardian's consent to provide medical treatment to an individual less than 15 years of age and/or to provide mental health services to an individual less than 14 years of age. Students are encouraged to manage their healthcare needs in consultation with their families. Parents have the right to contact the school office to request information on the whereabouts of their students at any time during the school day. To make an appointment, students may walk into the SBHC and see when they have appointments available, call the health center at 503-844-2840, or ask a parent or guardian to call and schedule an appointment.

School-to-Career Program

Century, Glencoe, Liberty, and Hillsboro High Schools are members of the Western Washington County School-to-Career Consortium, which is operated through the Washington County Chamber of Commerce. Students have access to career exploration and work-based learning opportunities with businesses in the area.

Student Store

The student store is a retail school store operated by marketing students. Students may buy school supplies, spirit items, and snacks.

HILLSBORO SCHOOL DISTRICT
OFFICE OF **THE SUPERINTENDENT**

Superintendent's Welcome

Summer 2026

Dear Families,

It is a pleasure to welcome you to the 2026-27 school year. The start of a new school year is always filled with energy and optimism, and we are excited to partner with you to provide a rich and rewarding experience for all students.

As the school year begins, it is a prime opportunity for families to reinforce the importance of engagement and structure when it comes to students' learning. Your encouragement and your own enthusiasm will be key factors in keeping your student motivated to do their best throughout the coming school year. Please take advantage of opportunities to connect with your student's teacher(s) and to familiarize yourself with the instruction that is taking place at school. If at any time you have questions or concerns regarding academic, social, or emotional support, please reach out to your student's teacher, counselor, or school administration for assistance.

In HSD, we will continue relying on our strategic plan to guide our work and keep us focused on relevant core instruction that supports all students' growth and career aspirations while ensuring that language instruction provides access to content and skill development. We will focus on school climate and culture as well as social and emotional learning so that safe and welcoming environments exist for all students. Finally, we will continue to honor and value the cultures and assets that students and staff bring to our school communities in order to know, value, and empower every student to achieve their dreams.

I want to thank each of you for your continued support as we work together to create educational learning environments that are safe, engaging, and inclusive for students, staff and our community. Great schools have dedicated families, educators, partners and community members who continually work to make a difference for young people in our community. We value the contributions of our families and the work you are doing to partner with our educators to facilitate the best learning program possible for each student.

Respectfully,

Travis Reiman

Superintendent

HILLSBORO SCHOOLS DIRECTORY

Nearly 18,000 students are enrolled in 37 Hillsboro schools. Twenty seven elementary schools, four middle schools, and four high schools are organized into four feeder systems. Oak Street Campus offers alternative programs for high school students. Hillsboro Online Academy offers online core courses and electives to students in grades K-12 through a hybrid delivery model.

Office for School Performance			
Audrea Neville	Assistant Superintendent	School Performance	503-844-1500
Brooke Nova	Assistant Superintendent	Academic Services	503-844-1500
Derek Brown	Information & Technology Officer	Technology Services	503-844-1500
Francesca Sinapi	Equity, Access & Engagement Officer	Equity, Access and Engagement	503-844-1500
David Nieslanik	Executive Director	High School Education	503-844-1500
Lindsay Garcia	Executive Director	Elementary-Middle Education	503-844-1500
Berta Lule	Executive Director	Elementary Education	503-844-1500
Elaine Fox	Executive Director	Student Services	503-844-1500

R. A. Brown / Century			
Middle School	Principal	School Phone	Executive Director
R. A. Brown MS	Andrew Bekken	503-844-1070	Lindsay Garcia
High School	Principal	School Phone	Executive Director
Century HS	Julie Kasper	503-844-1800	David Nieslanik
Elementary School	Principal	School Phone	Executive Director
Butternut Creek ES	Amanda Bethune	503-844-1390	Lindsay Garcia
Imlay ES	Graciela Cerda	503-844-1090	Lindsay Garcia
Indian Hills ES	Katie Thomas	503-844-1350	Lindsay Garcia
Ladd Acres ES	Jennifer Robbins	503-844-1300	Lindsay Garcia
Reedville ES	Haley Christensen	503-844-1570	Berta Lule
L. C. Tobias ES	Genevieve Muramatsu	503-844-1310	Lindsay Garcia

South Meadows / Hilhi			
Middle School	Principal	School Phone	Executive Director
South Meadows MS	Chris Benz	503-844-1220	Lindsay Garcia
High School	Principal	School Phone	Executive Director
Hillsboro HS	Cary Meier	503-844-1980	David Nieslanik
Elementary School	Principal	School Phone	Executive Director
Brookwood ES	Emily Caldwell	503-844-1715	Lindsay Garcia
Farmington View ES	Natasha Echeverria	503-844-1735	Berta Lule
Groner ES	Alano Ciliberto	503-844-1600	Berta Lule
Minter Bridge ES	Jaycee Zaugg	503-844-1650	Berta Lule
Rosedale ES	Pete Muilenburg	503-844-1200	Lindsay Garcia
Tamarack ES	Christy Walters	503-844-1778	Berta Lule
W. L. Henry ES	Lisa Aguilar Fasel	503-844-1690	Berta Lule
Witch Hazel ES	Debbie Alvarado	503-844-1610	Berta Lule

Evergreen / Glencoe			
Middle School	Principal	School Phone	Executive Director
Evergreen MS	Kevin Hertel	503-844-1400	Lindsay Garcia
High School	Principal	School Phone	Executive Director
Glencoe HS	Claudia Ruf	503-844-1900	David Nieslanik
Elementary School	Principal	School Phone	Executive Director
Atfalati Ridge ES	Willow Grossen	503-844-1240	Lindsay Garcia
Free Orchards ES	Gabby Hensley	503-844-1140	Berta Lule
Jackson ES	Cherylen Marshall	503-844-1670	Lindsay Garcia
Lincoln Street ES	Teresa Vázquez	503-844-1160	Berta Lule
North Plains ES	Devin Dye	503-844-1630	Lindsay Garcia
Paul L. Patterson ES	Kellie Petrick	503-844-1380	Lindsay Garcia
W. V. McKinney ES	Tristin Burnett	503-844-1660	Lindsay Garcia
Alternative School	Principal	School Phone	Executive Director
Oak Street Campus	Amy Torres	503-844-1680	David Nieslanik

J. W. Poynter / Liberty			
Middle School	Principal	School Phone	Executive Director
J. W. Poynter	Jeremy Corwin	503-844-1580	Lindsay Garcia
High School	Principal	School Phone	Executive Director
Liberty HS	Dennis Joule	503-844-1250	David Nieslanik
Elementary School	Principal	School Phone	Executive Director
Eastwood ES	Jose Barraza	503-844-1725	Berta Lule
Lenox ES	Sarah Keller	503-844-1360	Berta Lule
Mooberry ES	Aurora Lopez	503-844-1640	Berta Lule
Orenco ES	Allison Combs	503-844-1370	Berta Lule
Quatama ES	Jamie Lentz	503-844-1180	Berta Lule
West Union ES	Juliet Hong	503-844-1620	Berta Lule
Multi-Level	Principal	School Phone	Executive Director
Hillsboro Online Academy	Shannon Lawson	503-844-1050	David Nieslanik

ALTERNATIVE PATHWAYS AND SUPPORTS

In the Hillsboro School District (HSD), we serve every student living in our area to ensure they have pathways to success. While we know many of our students prefer a traditional secondary school experience, we also know that some of our students prefer an Alternative Pathway. Our district provides both Alternative Pathways and Supports to ensure career and college readiness for students. Below are examples of programs and supports available to our students.

- Hillsboro Online Academy (Grades K-12)
- Oak Street Campus (High School Grades 9-12, Pathways Center)
- Early College High School
- Expanded Options (High School Grades 11-12)
- Hillsboro In-School Program (HIP), Connect, and GED Options

If you are interested in exploring the Alternative Pathways in the Hillsboro School District, please contact your school counselor for detailed information.

ATHLETICS AND ACTIVITIES STANDARDS

Athletics and Activities Eligibility Requirements

Participation in athletics/activities is available to any student. The following regulations govern athletic/activity eligibility.

- The participant must meet OSAA and District eligibility requirements.
- The participant must adhere to the training and rules established by the coach, athletic department, and school administration.
- The participant must meet physical requirements and possess insurance that covers them for athletic injuries.
- A participant who is dropped from a team for disciplinary reasons will not be allowed to become a member of any other sport during that season.
- A participant may not drop from one sports team and transfer to another without agreement of both coaches concerned.
- A participant must possess a student body card with an ASB sticker.

The Hillsboro School District recognizes athletic/activity participation as an integral part of the educational process. Experience has shown that such participation promotes and supports the academic mission of schools, and contributes to student social and personal development. Students who represent their schools should set high expectations for themselves in all areas of school life, but particularly in the classroom.

If you have any questions, please do not hesitate to contact the high school assistant principal/athletic directors:

Athletics and Activities			
Rian Petrick	Director of Extracurricular Services and Athletics	District Office	503-844-1433
Michelle Gray	High School Assistant Principal/Athletic Director	Century HS	503-844-1800
Andy Ackerman	High School Assistant Principal/Athletic Director	Glencoe HS	503-844-1900
Jonathan Lopez Arana	High School Assistant Principal/Athletic Director	Hillsboro HS	503-844-1980
Alan Foster	High School Assistant Principal/Athletic Director	Liberty HS	503-844-1250

Academic and Attendance Standards

In order to meet academic and attendance standards, a student must:

1. Meet the OSAA requirements of (1) having passed five subjects (2.5 credits) the previous semester (2) be enrolled and doing passing work in at least five subjects (2.5 credits) the current semester; and (3) must be making satisfactory progress towards earning a diploma as outlined in OSAA rule 8.1.2; and
2. HSD Attendance Requirements
    a. Unexcused Absences: To participate in practice or contests, students must attend all of their scheduled classes for the day. If a student has an unexcused absence for one of their classes or advisory periods, they become ineligible for that day.
    b. Excused Absences:- Excused absences must be called in to attendance prior to the absence. If a student misses more than half their academic day, they will not be eligible to practice or compete that day.

Students can become eligible again on the following day if they attend all of their classes.

Participants in athletic/activity programs not meeting the OSAA standard are, by OSAA regulation, ineligible for the semester. They may not participate or represent the school until semester grades are posted to determine eligibility. Students may not practice if they do not meet the OSAA standard unless they apply for an exception and it is approved by the principal. The principal's approval will be contingent, in part, on the student submitting a plan for how they will fulfill academic requirements given the time demands of athletic/activity participation. Students granted an exception and allowed to practice must meet the OSAA academic standard at the nine-week grading period.

CLOSED CAMPUS

School board policy requires that students remain on campus from the time they arrive until the end of their school day. Leaving campus during the day *for any reason* without first checking out through the attendance office will result in unexcused absences for any class periods missed.

Students are expected to leave their cars immediately upon arriving at school and are not allowed in the parking lot during the school day without written permission. Disciplinary action will result from failure to comply with this policy.

DIPLOMA AND CERTIFICATE OF ATTENDANCE

Students in the Hillsboro School District have the opportunity to obtain a Chancellor's, Standard, Modified, or Extended Diploma, or a Certificate of Attendance. A Certificate of Attendance honors four years of high school attendance but does not result in a high school diploma (as defined in SB992).

Hillsboro School District Diploma Criteria:

Subject Area/Required Elements	Chancellor's Diploma	Standard Diploma	Modified Diploma	Extended Diploma
Language Arts (LA)	4 credits	4 credits	3 credits	2 credits
Mathematics (MA)	4 credits (including Algebra 1 level or higher)	3 credits (Algebra 1 level or higher)	2 credits	2 credits
Science (SC)	3 credits	3 credits	2 credits	2 credits
Social Science (SS)	3 credits	3 credits	2 credits	3 credits (history, geography, economics or civics)
Science/Social Science (additional)	1 credit			
Physical Education (PE)	1 credit	1 credit	1 credit	1 credit
Health (HE)	1 credit	1 credit	1 credit	1 credit
Career and College Development	0.5 credit	0.5 credit	2.5 credits	
Senior Project (SP)	0.5 credit	0.5 credit	0.5 credit	

Applied Arts, Career Technical Education, or World Language (AA/CTE/WL)	3 credits (including 2 credits of same world language)	3 credits	1 credit	1 credit (art or world language)
Electives (EL)	4.5 credits	4.5 credits	8.5 credits	
Personal Financial Education (PFE)	0.5 credit	0.5 credit	0.5 credit	
Proficiency in Essential Skills: *reading, writing, and mathematics (see note 2)*	required	required	required (modifications allowed)	exempt
Chancellor's Diploma:				
Academic credits are met through courses in	English, mathematics, science, social science, applied arts, career technical education, and world language			
Number of required academic credits	18 credits			
Minimum number of required academic credits in advanced-level coursework (designated as Advanced Placement, International Baccalaureate, dual credit courses)	4 credits			
Minimum grade in every required academic course	C *(see note 3)*			
Required cumulative, unweighted GPA in academic courses	3.0 GPA unweighted			
Required unweighted GPA in all coursework	3.0 GPA unweighted			
TOTAL CREDITS REQUIRED	26	24	24	12

Certificate of Attendance:

A Certificate of Attendance recognizes a student's regular full-time attendance for at least four years, beginning in grade nine, and may be awarded to students who do not meet the requirements for a Chancellor, Standard, Modified, or Extended Diploma. The Certificate of Attendance is not equivalent to a high school diploma. Students who receive a Certificate of Attendance are not considered high school graduates for any purpose, which includes state or district reporting, applications for employment, military service, financial aid, admittance to institutions of higher education, or any other purpose. For additional information, this website can be accessed ODE Certificate of Attendance FAQ (PDF).

GRADING AND PERFORMANCE REPORTING

Hillsboro School District's grading and reporting system shall provide students, parents, teachers, and the community with a framework for accurately reporting student achievement. It is the District's responsibility to ensure that all school members work to challenge and support each student in their pursuit of the highest levels of academic and personal achievement.

The District will:

1. Distribute to parents/guardians and students, at the beginning of each class/course, information on class/course expectations, Oregon State and District curriculum standards/learning goals, and performance criteria.
2. Ensure teachers use a collection of evidence and professional judgment so that a student's grade is an accurate representation of what the student knows, understands, and is able to do in regard to class/course learning targets.
3. Ensure that academic achievement grade calculations are accurate and consistent throughout the District, and that these grades provide meaningful information supportive of student achievement.

Specific course outcomes and rubrics tied to these course outcomes will be shared through each course syllabus.

LETTER GRADES - Letter grades are defined by the averaging of all the course outcomes assessed on a 0 to 4 scale in that grading period. The final grade breakdown is defined below:

A	3.20-4.00
B	2.40-3.19
C	1.60-2.39
D	.8-1.59
F	0-.79

Class assignments* and student grades are available online through secure StudentVue and ParentVue portals. Additional information on how to access these portals can be obtained from your school. (*Individual teachers may also use alternative websites or online platforms for sharing assignments, upcoming events, etc.)

Additional Grading Scale Marks	
I	INCOMPLETE – Used when teachers do not have sufficient evidence to determine a grade at the end of a grading period.
N	NO GRADE – For office use only. Indicates that the student took the class but received no grade for it. N is not used in the calculation of the GPA. No graduation credit is awarded.
P	PASSING – Awarded to students with modified course objectives (e.g., IEP students). P is a final grade that is not used in the calculation of the GPA. Graduation credit is awarded.
S/U	SATISFACTORY/UNSATISFACTORY – Assigned for non-credit classes and credit recovery.
WF	WITHDRAWN FAILING – Administrative approval is required. Used to indicate that the student has withdrawn from class with an F. Like the F grade, WF (point value 0) is a final grade used in the calculation of the GPA. No graduation credit is awarded.
WP	WITHDRAWN PASSING – Administrative approval is required. Used to indicate that, upon withdrawal, the student was passing the class, but is medically or unavoidably unable to finish. WP is a final grade and cannot be made up. It is not used in the calculation of the GPA. No graduation credit is awarded.

Weighted grades are given for Advanced Placement (AP) and International Baccalaureate (IB) courses. The transcripts of students who graduate from Hillsboro School District include both a regular grade point average (GPA) and class rank, and a weighted GPA and class rank. See policy *IK-AR: Academic Achievement – Secondary Grading and Reporting Practices* for additional information.

EMERGENCY CLOSURES & INCLEMENT WEATHER

In the event of hazardous weather or other emergencies, local radio and television stations will carry school schedule change information. The District will strive to post closure and delay information on the District website as soon as possible.

In the event of ice or snow, the District may use modified routes or bus stops, especially in the higher elevations.

Many radio stations begin announcing school closures by 5:30 a.m. These stations include KEX (1190), KXL (750), KKRZ (100.3) KKCW (103.3). Television stations that announce school closures include KATU (2), KOIN (6), KPTV (12), and KGW (8). Families can also download the Flash Alert app for the most up-to- date information.

Please be aware that changes in weather and road conditions can result in bus pick up and route times being delayed. We ask that you be patient and avoid calling the school or Transportation as phone lines should remain clear for emergency use.

GIFTS

District policy discourages student gifts to teachers. Letters to staff members expressing gratitude or appreciation are always welcome and considered more appropriate.

MIDDLE & HIGH SCHOOL FEES

Middle School Student Class and Miscellaneous Fees 2026-27	
Homework Planner	$5 (required for all students)
Replace ID Card	$2
Yearbook	TBA
Other Fees	SOME ELECTIVES MAY CHARGE ADDITIONAL FEES FOR STUDENT-SELECTED PROJECTS

High School Student Class and Miscellaneous Fees 2026-27				
DESCRIPTION	CENTURY	GLENCOE	HILHI	LIBERTY
Optional Fees *(Families may choose to pay these fees to help support the school/classroom)*	Some electives may have additional fees for student-selected projects *(all visual arts, all photography, all technology classes, printer paper, planners)*			
Activity Fee*	$150 Marching Band Cheerleading Dance Team Color Guard Speech	$150 Concert/Symphonic Band Cheerleading Dance Team Color Guard	$150 Marching Band Cheerleading Dance Team Color Guard FFA	$150 Marching Band Cheerleading Dance Team Color Guard
ASB *(only required for students involved in a school-sanctioned activity)*	$20	$20	$20	$20
Athletic Participation*	$200	$200	$200	$200
Parking Permit	$30 per year	$30 per year	$30 per year	$30 per year
Planner	$5	$5	$5	$5
Yearbook	$55* **$5 discount on orders before October 1*	$50	$50	$50

*Per student per sport/activity to a maximum of $300 per student; maximum of $600 per family. (Maximum amounts do not apply to Lacrosse, Golf, or Tennis)

It is the philosophy of Hillsboro School District School Board of Directors that no student is denied the opportunity to participate in any phase of the curriculum because of financial hardship. The District will provide necessary materials free of charge to any student whose families indicate that the costs entailed would represent a financial hardship to the family. All families will have access to a simple family income survey, in which they can self-report their household size and income to be considered for a partial or full reduction of certain fees. The family income survey is voluntary and can be completed during online annual verification of student information, or by filling out a paper form available from your school's front office.

Admission to athletic contests: $6/adults, $4/students, $2/with ASB sticker from visiting team (NWOC – Hilhi); $6/adults, $4/students, free/with ASB sticker from visiting team (Metro – Century, Glencoe, Liberty)

HEALTH AND SAFETY

Immunizations

Oregon law requires the following shots for school and child care attendance*

A child 2-17 months entering **Child Care or Early Education** needs*	Check with your child's program or healthcare provider for required vaccines
A child 18 months or older entering **Preschool, Child Care or Head Start** needs*	4 Diphtheria/Tetanus/Pertussis (DTaP) 3 Polio 1 Varicella (chickenpox) 1 Measles/Mumps/Rubella (MMR) 3 Hepatitis B 2 Hepatitis A 3 or 4 Hib
A student entering **Kindergarten or Grades 1-6** needs*	5 Diphtheria/Tetanus/Pertussis (DTaP) 4 Polio 1 Varicella (chickenpox) 2 MMR or 2 Measles, 1 Mumps, 1 Rubella 3 Hepatitis B 2 Hepatitis A
A student entering **Grades 7-12** needs*	5 Diphtheria/Tetanus/Pertussis (DTaP) 1 Tdap 4 Polio 1 Varicella (chickenpox) 2 MMR or 2 Measles, 1 Mumps, 1 Rubella 3 Hepatitis B 2 Hepatitis A

**At all ages and grades, the number of doses required varies by a child's age and how long ago they were vaccinated. Other vaccines may be recommended. Exemptions are also available. Please check with your child's school, child care or healthcare provider for details.*

3/2026

Accident and Illness

In case of a serious accident involving a student, we will first try to contact the parent. If we are unable to reach the parent, we will call the emergency numbers in the student's file. If we are still unable to reach someone, we will have the student transported to a hospital in accordance with the emergency medical technicians' evaluation of the student's condition.

In the case of minor injuries, students will receive basic first aid in the health room as needed. Standard first aid guidelines are posted in each school health room. These guidelines are also posted on the District website in the nursing department section.

Should a student become ill, we will contact the parent and ask that the student be taken home. We follow the Washington County Health Department recommendations for exclusion from school for illness.

- School-aged children occasionally have signs and symptoms which may be related to communicable diseases. Because many communicable diseases are most infectious at their onset, a child should be excluded from school per Washington County Health Department Communicable Disease Exclusion Guidelines. Only a licensed health care provider can make a diagnosis and/or prescribe treatment and provide instructions regarding the student's return to school.

Students should be excluded from school participation if their illness prevents the student from participating in school activities; if the student requires more care than the school staff can provide; or if any of the symptoms listed on Too Sick for School are observed.

Students presenting with these symptoms will be separated from other students while awaiting a parent/guardian to pick them up. If you have any questions about your child's readmission to school after recovering from any communicable disease, please contact your building's nurse. If you have questions or concerns about care given in the Health Room, or concerns regarding emergency health care for asthma, allergies, insect stings, hypoglycemia, or other conditions, please contact your building's nurse.

Health Management Plan

A Health Management Plan is created by the District Nurse in collaboration with the parent and/or health care provider. Health management plans are not routinely provided for *asthma or insect sting allergies.* Guidelines for first aid related to these conditions are posted in the school health rooms. *Please contact your school nurse if you would like a specific health management plan developed for your child, especially if they will need accommodations related to their condition.*

Medications

When a student has a health condition necessitating the administration of medication during the school day, parents must submit the required paperwork, following these guidelines:

- Medications must be submitted in their original container, and must be transported to and from school by the parent/guardian. Medications cannot be transported to school on the bus.
    - Any refills must be submitted in their original container to the school by the parent. Pharmacies will provide an extra bottle for school use when requested.
- Prescription medications must have a label with the child's name, name of medication, route of administration, dose, amount to be given at school, frequency/time of administration, and healthcare providers name and expiration date.
- Medication Authorization form must be completed and signed by the parent/guardian (both for prescription and over-the-counter medication).
- Over-the-counter medications must be in their original container, with the student's name on the container. A health care provider's order is needed if the parent's instructions for administration contradict the safe dosing or FDA's recommended use on the container.
- All changes in instructions must be requested in writing.
- When the normal school schedule is changed (due to early release, late openings, etc.) and a student's scheduled medication time does not fall during the school hours for that day, the school will not administer the student's medication.

- Self-administration
  General rules
    - If a parent/guardian wishes their student(s) to carry and self-administer a medication, they must bring the medication to school and fill out the required paperwork. Contact your child's school for further information regarding student self-administration of medications at school.
    - Student will not share the medication with another person.
    - Student will self-administer this medication as prescribed.
    - Student will carry only the amount of medication needed for one school day.
    - Medication must be kept in its original container.
    - Permission to self-medicate may be revoked if the student violates the policy, and the student may be subject to discipline, up to and including expulsion, if the policy is violated.
    - School nurse consultation is required for requests that K-6 students carry any medications.
    - The School District requests that the parent provide a back-up for bronchodilator inhalers or epinephrine auto injector, to be kept in the office, when the student is carrying these medications.
    - If the student attends a before-or-after-school program at school and the office is closed, the back-up medication will be unavailable. It is recommended that the parent provide an additional back-up Epipen or inhaler to the individual program.

Student Health and Wellness

The safety and well-being of our students is the number one priority in our schools, district, and community. Teachers, counselors, support staff, administrators, district office personnel, and community partners are all available to assist parents and families in supporting students. The resources and information on the Student Health and Wellness page are intended to supplement information that is available in your school. If you need additional information or assistance, please contact your school's main office or counseling office, or one of the community support organizations listed on the Resources page.

Emergency Drills

The safety of your children is a priority. District personnel work very closely with law enforcement and emergency management services to ensure our schools are safe and conducive to learning. Each building conducts fire drills and safety drills once a month in accordance with the District's emergency plan and Oregon Revised Statute 336.071. Buildings conduct monthly fire drills, two earthquake drills, two lockdown drills, two lockout drills, and shelter-in-place drills throughout the school year.

Fire drill

Staff and students exit the building to the primary or secondary evacuation location. Teachers take attendance and report to the assembly team.

Earthquake drill

Staff and students perform "Drop, Cover, Hold On" until shaking stops. Once shaking stops, staff and students exit the building to the primary or secondary locations. Teachers take attendance and report to the assembly team.

Lockdown drill

A lockdown drill is used when there is a potential threat suspected inside of the building, requiring that all rooms housing staff and students be locked. LOCKS, LIGHTS. OUT OF SIGHT. Students and staff remain in locked classrooms or secured areas until an "all clear" is called.

Lockout drill

A lockout drill is used when there is a potential threat suspected outside of the building in the general area of the school, requiring that building entrances be secured. Classroom instruction continues as usual with exterior security precautions and limited or no outside student activity until an "all clear" is called.

Shelter-in-place drill

A shelter-in-place drill is a security procedure used when students and staff are to remain in place until an "all clear" is called. Situations that might require a shelter-in-place include medical emergencies, weather events or hazardous material spill. Staff and students remain in their classrooms until an "all clear" is announced.

Hold drill

A hold drill is when a situation arises making it necessary for students to HOLD in their classroom and/or clear the hallways. Example situations could include a medical emergency, a behavioral crisis, or a maintenance issue. Instruction continues in class, and teachers receive additional instructions as needed.

School Bus Evacuation Drills

School Bus Evacuation Drills are held twice a year. Once within the first six weeks of the new school year and the second within the first six weeks of the second half of the school year. All school bus evacuation drills are conducted at the school during bus arrival times. Students who do not normally ride the school bus to school also receive evacuation drill instruction in the classroom.

Parent Reunification

In the event a safety incident occurs at your student's school, it may be necessary for the District to initiate an off-site parent reunification plan. This plan is a systematic process to assist schools in effectively and efficiently reuniting students with parents/guardians.

- Off-site Parent reunification video for parents and community members:
  - Off-site Parent reunification video (ENGLISH)
  - Off-site Parent reunification video (SPANISH)
- Although it will be your first instinct to go to your student's school it is essential that parents/guardians DO NOT go to the school *unless directed to do so*. Parents/guardians will be notified where to pick up their student. The following means of communication may be used to notify parents/guardians about emergencies: District website, ParentSquare messaging, Flash Alert, automated call system, Facebook, Twitter (X), local radio and television stations.
- The reunification process can be a challenging and time-consuming process. We ask that parents and guardians be patient and understanding, knowing that the District is doing everything possible to reunite you with your student.
- Parents/guardians will need to bring personal identification to assist the District in the reunification process.

IMMIGRATION POLICY

In accordance with Oregon House Bill 4079, the District will adopt policy KNA: Immigration Enforcement on District Property, describing how the community will be notified when federal immigration authorities enter a campus for enforcement purposes, no later than September 30, 2026. After that date, the policy will be available on the district's website at www.hsd.k12.or.us/policies.

LOST AND FOUND

Any article found should be turned into the main office. Failure to do so may result in disciplinary action. Students who have lost articles may claim them from the office. Articles in the physical education lost and found are not to be removed without teacher authorization.

To enable parents, students, and staff to reclaim articles of clothing and other items lost or misplaced, each school will provide a designated "Lost and Found" location at their school. To the degree possible, school staff will display items at the designated location to facilitate identification of missing items by students, parents, and/or staff.

Parents will be reminded periodically via newsletters and school websites to check the lost and found for missing articles.

All lost and found items remain the sole property of the individual who lost them until the school deems the items as unclaimed. Under no circumstances will articles of clothing or other items be removed for private use or personal gain unless by the original owner.

Parents will be notified annually that all unclaimed clothing and other collected items will be donated to charitable organizations or groups up to twice a year. Schools will retain a receipt from the charitable organization receiving the unclaimed articles.

Money found at a school or other District facility will be held for 30 calendar days. Unclaimed money less than $100 will be deposited in the school's Associated Student Body (ASB) fund or the District building fund. Any money over $100 dollars will be sent to the Business Office to be held for a period of 90 calendar days. After 90 calendar days, unclaimed money will be deposited into the ASB fund of the school or the District building fund.

MEALS

For the 2026-2027 school year, HSD is offering one free breakfast and lunch daily to all enrolled students, regardless of income, thanks to participation in the Community Eligibility Provision (CEP) You can view the menu, including nutritional facts, on the Hillsboro School District website.

Milk is included with school meals; however, if purchased alone costs $0.75. Individual milk and a la carte items are paid at the time of transaction, and no charging is allowed for these items. Money should be applied to the student's meal account prior to purchase. Money can be provided to the kitchen directly by cash or check, or applied online using a credit card. Please note that the kitchens will not be able to provide change and all money provided will be applied to the meal account.

If your student has food allergies and plans to eat school meals, please contact the school nurse and the Nutrition Services department. Medical documentation or the USDA meals accommodation request form must be provided to the department.

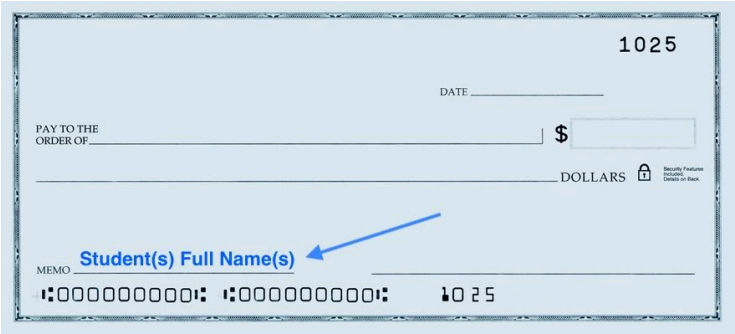
Families are still responsible to pay for meals received without payment from prior school years. Please contact HSD's Nutrition Services department for more information or to arrange a repayment plan.

Elementary Schools

The District uses an electronic meal and a la carte accounting system. Students access meal accounts using their student identification meal card or by entering their student ID number on the available pin pad. Parents wishing to visit their students at lunchtime are able to purchase meals at an adult rate, ($3.75 – Breakfast; $5.25 – Lunch) payment is taken at the point-of-service.

Payments are still accepted for negative balances, and a la carte purchases, and may be deposited with the cafeteria staff or online at LINQ Connect. (Note: There is a convenience fee of $2.85 per online payment transaction.) Parents may access students' meal participation and account activity by creating an account through LINQ Connect.

- Depositing money in the form of cash or a check. If using a check, write the full name of the student(s) in the lower left-hand corner of the check. If the deposit is for multiple students, indicate the distribution of money for each child's account on the memo line (see example).



Student balances and account activity may be requested from your school's cafeteria manager or may be viewed at LINQ Connect.

For accounts that have negative balances, households will receive an automated phone call, and email reminder every week that their student's account is overdrawn.

Middle and High Schools

The District uses an electronic meal and a la carte accounting program. Students may access their account by keying their student I.D. number into a cafeteria terminal or scanning their student ID card. Deposits can be made with the cafeteria at any time or payments can be made online at LINQ Connect.

Menu and Nutritional Facts

You can view the menu, including nutritional facts, on the Hillsboro School District website.

MEDIA RELEASE – DIRECTORY INFORMATION

Directory information is information about students that could include the following: student's name, address, phone number, photograph, participation in officially recognized activities and sports, weight and height (for members of athletic teams), grade level, diplomas, honors, or awards received, and/or the most recent school enrollment.

The Hillsboro School District gives notice that such information may be printed or published during the year in formats such as honor rolls, award announcements, press releases, media productions, play programs, team rosters, sports programs, concert programs, yearbooks, school or District web site articles, and other such school or District publications, and will be appropriate for the purpose of that publication.

Hillsboro School District may, upon request, provide directory information to organizations such as a graduation products contractor or the Hillsboro Schools Foundation.

Print and electronic media representatives may attend school activities, projects, or events for news coverage and may photograph a student or students.

Parents and guardians have the right to prevent the District from releasing directory information regarding the student and/or parent. To exercise this right, requests must be submitted in writing by the parent/guardian, student 18 years of age, or emancipated student to the principal within fifteen days of annual public notice.

Parents/guardians are reminded that if they submit a request to prevent publication of directory information, the school will not be able to include the student in honor rolls, press releases, media productions, team rosters, concert programs, and other such school or District publications.

- All requests by parents to prevent publication of directory information will be honored.
- No unlisted phone numbers will be released for any reason.
- Directory information shall be released only with administrative direction; information considered by the District to be potentially or knowingly detrimental will not be released.

MILITARY REQUEST FOR INFORMATION

In compliance with the federal law, school districts are required to provide the name, address, and phone number of all students in Grades 11 and 12, regardless of age, to military recruiters.

Individual students or parents of students may request the student's name not be released to the military. Because the District must submit the list to the military in mid-October, written requests to withhold a student's information must be received at the school office no later than the fourth Friday in September.

A request to withhold information from the military will not affect other directory information releases (e.g., honor rolls, yearbook, and athletic programs).

NONDISCRIMINATION (TITLE IX)

The District strives to provide equal educational opportunities to all students and to eliminate conditions that may cause discrimination. A student, parent, or guardian who believes they are the subject of discrimination

may report the incident to the staff member on duty at the time or to the student's teacher or administrator. The teacher or administrator will take appropriate action, which may include following the rules for discipline outlined in the Standards of Student Conduct.

Students and their parents are encouraged to attempt to resolve concerns informally. However, if they are unable to do so or if they believe the student is the subject of discrimination from a District staff member, one of its volunteers, or the District generally, they are encouraged to complete the District's Discrimination Complaint Form.

Changes to the District's complaint procedure may be made if an administrator is named in the complaint.

Harassment

Confidentiality will be maintained, and no reprisals or retaliation will be allowed to occur because of the good faith reporting of charges of harassment.

The Title IX coordinators for the district are Saideh Haghighi Khochkhou, Chief Operations Officer and Brian Haats, Chief Human Resources Officer. Complaints should be addressed to Saideh Haghighi Khochkhou or Brian Haats by calling 503-844-1500.

PARENTAL RIGHTS TO REVIEW MATERIALS

The District is committed to protecting student and parental privacy. Board Policy KAB: Parental Rights further ensures parents have the opportunity to review curriculum material, surveys, or tools that may seek personal information about students. For more information, refer to the FERPA (Family Educational Rights and Privacy Act) amendment in the Standards of Student Conduct.

Health Curriculum Content

According to Oregon state law and Board Policy IGAI, parents are notified that age-appropriate material regarding human sexuality, HIV/AIDS, and sexually transmitted disease prevention will be taught in the health curriculum. Parents of minor students will be notified in advance of any human sexuality and/or AIDS/HIV instruction and may excuse their child from that portion of the instructional program by submitting a written request to the principal.

Surveys and Research Projects

Research studies may be requested by universities to satisfy advanced degree requirements for graduate students. The District evaluates the intrusion of the survey or research tool and works with the university prior to approval. Interruption of instructional time is a primary consideration in approving or denying surveys or research projects. The District requires notification to parents when a research study proposes to use student data or responses and gives parents a chance to exclude their student from such activity.

Annual Student Survey

The District administers a student survey annually. This survey is completed by students in selected grade levels between Grades 4 and 12. The survey gathers information on school safety and belonging, drugs and alcohol, and instruction-related issues. Results of the survey are used for school improvement planning, grant applications, and evaluation of progress toward goals. Parents may contact Francesca Sinapi with any questions at 503-844-1500. For more information refer to the PPRA (Protection of Pupils Rights) amendment in the Standards of Student Conduct.

PERSONAL ELECTRONIC DEVICES & SOCIAL MEDIA-STUDENTS

Student use of a personal electronic device is prohibited from the start of regular instructional hours until the end of regular instructional hours, except as provided in Board Policy JFCEB: Personal Electronic Devices.

As used in this policy, a "personal electronic device (PED)" is any portable, electrically powered device that is capable of making and receiving calls and text messages and accessing the internet independently from the school's network infrastructure. This includes headphones and earbuds attached to personal electronic devices.

The District will not be liable for personal electronic devices brought on District property or to District-sponsored activities. The District will not be liable for information or comments posted by students on social media websites when the student is not engaged in District activities and not using District equipment.

Administrative regulations may include grade-level or age-level possession and/or use restrictions by students on District property and at District-sponsored activities; consequences for violations; a process for responding to a student's request to use a personal electronic device, including an appeal process if the request is denied; and such other provisions as the Superintendent or superintendent's designee may deem necessary.

Full policy language for JFCEB: Personal Electronic Devices and Social Media – Students is available on our district website.

Legal Reference(s):
ORS332.107
Copyrights, 17 U.S.C. §§ 101- 1332; 19 C.F.R. Part 133 (2006)

STUDENT DEVICE USE GUIDELINES

When accessing the District's technology hardware and network, students agree to use it in a responsible, ethical, and legal manner in support of teaching, learning, District work, and the attainment of the Board's goals. Use implies acceptance of the terms of these guidelines. Failure to follow these guidelines, District policy, and administrative regulations governing use of the District's system may result in the suspension and/or revocation of system access, and disciplinary action up to and including suspension or expulsion. Violations of law will be reported to law enforcement officials and may result in criminal or civil sanctions. Fees, fines, or other charges may also be imposed.

General Guidelines

- Keep the device safe and secure.
- Do not leave devices unattended and visible in a vehicle.
- Keep devices away from liquids, and keep liquids away from devices.
- Use network systems to back up your data. *The responsibility of backing up personal data located on devices is solely the end user's responsibility.*
- Users shall maintain personal responsibility for all non-approved financial obligations incurred while using the District's technology.
- Users are personally accountable for behaviors that are illegal, destructive, or that are not directly related to the District's work.
- Users shall act in a manner that protects the security, integrity, and reliability of technology equipment, infrastructure, and services.
- Users shall not share passwords with others or use another person's password. Doing so is a breach of security that threatens District's information, services, and fiscal controls.

Acceptable Use of Technology Equipment

Acceptable use includes activities that directly relate to the District's work, teaching, and learning, or that support the attainment of Board goals and priorities. Such use may include electronic or voice mail, real-time electronic conferencing, reading or posting messages on websites or online communities, accessing internal information databases and other shared resources, and access to external resources through the Internet or commercial services.

Electronic communication devices, technology equipment, infrastructure, and services are provided to support District work. Limited personal use of these services is permitted if there is no additional direct cost to the District, and if personal use does not interfere with student learning, conflict with employee work responsibilities, violate the professional code of conduct, result in personal financial advantage, or violate Board policy or administrative regulations.

Replacement of lost, stolen, or damaged devices by Students

If the above guidelines have been followed, students will not be held responsible in the event that their technology equipment is lost, stolen, or damaged such that a replacement is needed. However, students and their families may be held financially responsible for any problems caused by negligence as determined by District or school administration. Examples of negligence include, but are not limited to:

- The device was left unattended in an unsecured area.
- The device was left visible and unattended in a vehicle.
- The device was intentionally damaged.
- The device was damaged due to negligent treatment.
- The device was being used or was placed in hazardous-to-device areas such as around water, in the rain, near unguarded containers of liquid, or in a bag with a container of liquid.
- The device was damaged while being used by a person other than the student or employee.
- The device was lost, stolen, or damaged during non-school related use, where proper safety and/or security measures were not implemented.
- The device was damaged while being used in a way in which the device was not intended to be used.

In the event of lost, stolen, or significantly damaged devices:

- If stolen, immediately contact the police and complete a police report.
- Contact the Technology Department at 503-886-8956 to obtain needed information for insurance and police reports (model, bar code number, serial number, purchase price, purchase date, replacement cost).
- Within 48 hours, report loss to the school's Office Manager, Principal, or techhelp@hsd.k12.or.us.

RESIDENCY AND STUDENT TRANSFER REQUIREMENTS

Residency Requirements

By state law and District policy, students are assigned to, and expected to attend, a "home school" in their "home district" based on the legal address of residence of their parent or legal guardian. The Hillsboro School District has also established attendance boundaries that provide clear feeder paths from elementary to middle to high schools. These boundaries allow academic continuity within each feeder and balance enrollments across schools in the District.

The elementary home school determines the feeder path a student will take into middle or high school. To determine the student's assigned attendance area, please use the "Find my Home School" tool on the Transportation Department page of the District website or contact Transportation Services at (503) 844-1123. Questions regarding requirements to confirm residency should be referred to the home school.

Exceptions to school assignments must be approved by the Superintendent/designee through a transfer request initiated by the parent or legal guardian. Students living away from home or with friends or relatives, who are not emancipated or living with a legal guardian, must have administrative approval to attend a District school other than their home school. Students whose place of residence changes during the school year must notify their school and may be required to submit a transfer request if they have moved to a different attendance area.

Transfer Requests

Residents of the Hillsboro School District who wish to transfer to a school other than their home school must initiate a transfer request within the established schedules. There are two transfer request processes: (1) In-District, for requests to attend schools within the Hillsboro School District; and (2) standard inter-district, for requests to schools outside the Hillsboro School District (i.e., Beaverton or Forest Grove School Districts).

Under the standard inter-district transfer process, resident students must obtain a release from the Hillsboro School District and an acceptance from the non-resident district; non-resident students who wish to attend a

school in the Hillsboro School District must be accepted by the Hillsboro School District and obtain a release from their resident district.

Transfer requests are considered equitably and are not based on the student's race, religion, gender, gender expression, sexual orientation, ethnicity, national origin, disability, health, whether a student has an individualized education program, the terms of an individualized educational program, income level, residence, proficiency in the English language, athletic ability, academic records, behavioral records, or eligibility for participation in a talented and gifted or special education or related program.

General terms of acceptance are that transportation is the responsibility of the family, and that the student must abide by stated attendance and behavior expectations: 1) Attendance of 92% or greater; and 2) No major referrals, no referrals of five days or more, and no expulsion. These terms will be applied consistently to all similarly situated students on inter-district transfer such that they do not have the effect of discriminating against a class of persons.

Upon acceptance by Hillsboro School District, inter-district transfer students on an individualized education plan or in need of special education services will be asked to contact the Student Services department at 503-844-1500.

In competitive activities that are governed by the Oregon School Activities Association (OSAA), competitive eligibility will be determined by a review based on OSAA standards. Parents are reminded that a transfer application, if approved, will allow the student to complete an academic transfer, but does not guarantee eligibility to participate in competitive activities at the school.

The OSAA states, "It is a Fundamental Rule of the Association that a student must attend the high school in the high school attendance boundary within which the Joint Residence of the student and the student's parents are located. Exceptions to this Fundamental Rule are to be narrowly construed." (Rule 8.6.1). Parents may contact OSAA at (503) 682-6722 with specific questions.

Note that the District will not transfer students based on athletic/activity consideration. Students also may not sign up for or practice with athletic teams or other activity programs at their requested school unless they have been approved for transfer.

Transfer students who wish to return to their home school must submit notification in writing to their current school to withdraw their transfer. To transfer to a different school, the student must submit a new application. Students also may need to reapply for a transfer to continue at their current school if a change in residence moves them into a new home school attendance area.

Transfer Policies

- JECC: Assignment of Students to Schools
- JECC-JC-AR: In-District Transfers
- JECB: Admission of Nonresident Students
- JECF: Inter-District Transfer of Resident Students

For additional information on the District's transfer protocols and timelines, please visit the Boundaries and Transfers page of the website under the For Families drop-down menu.

Student Withdrawal from School

If a student plans to withdraw from school for any reason, the following steps must be taken:

1. The parent or guardian must contact the school either personally, by telephone, or in writing to authorize the withdrawal.
2. The student is expected to have an exit interview with an assistant principal or counselor and then pick up a withdrawal form from the registrar. Teachers will indicate the student's grades at the time of withdrawal, while the media assistant or bookkeeper will confirm any outstanding debts.
3. Refunds of student body fees are prorated according to a schedule, and refunds are sent through the mail to the student's parent or guardian.

It is important that students go through the proper withdrawal procedures. Otherwise, refunds will be

delayed, and students may have difficulty obtaining records as needed for employment, the armed services, or further schooling.

SELLING/ADVERTISING/POSTERS

Students and community members are not to sell, distribute, or advertise any items or services on campus unless they have the approval of the school administration. Information on the flyer approval process is available on the Community page of the District website.

SOCIAL SECURITY DISCLOSURE STATEMENT

Providing a student's social security number (SSN) is voluntary. If provided, the District will use the student's SSN for record keeping, research, and reporting purposes only. The District will not use the SSN to make any decision directly affecting the student. Student SSNs will not be given to the general public. If a parent/guardian chooses to not provide a student's SSN, the student will not be denied any rights. Providing a student's SSN means the parent/guardian consents to the use of the student's SSN in the manner described.

OAR 581-021-0250 (1)(j) authorizes school districts to ask for students' social security number (SSN). The SSN will be used by the district for reporting, research, and record keeping. The SSN will also be provided to the Oregon Department of Education. The Oregon Department of Education gathers information about students and programs to meet state and federal statistical reporting requirements, and to help school districts and the state research, plan, and develop educational programs. This information supports the evaluation of educational programs and student success in the classroom.

The District and Oregon Department of Education may also match the SSN with records from other agencies as follows:

- The Oregon Department of Education uses information gathered from the Oregon Employment Division to learn about education, training, and job market trends. The information is also used for planning, research, and program improvement.
- State and private universities, colleges, community colleges, and vocational schools use the information to find out how many students go on with their education and their level of success.
- Other state agencies use the information to help state and local agencies plan educational and training services to help Oregon residents get the best jobs available.

Student SSNs will be used only for statistical purposes as listed above. State and federal laws protect the privacy of student records.

STUDENT RECORDS LAW

By Oregon law, a student's parent or an eligible student has the right to:

- Inspect and review the student's education records;
- Request the amendment of the student's education records to ensure that they are not inaccurate, misleading or otherwise in violation of the student's privacy or other rights;
- Consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that the applicable state or federal law authorizes disclosure without consent;
- Pursuant to OAR 581-021-410, file with the United States Department of Education a complaint under CFR 99.64 concerning alleged failures by the District to comply with the requirements of federal law; and
- Obtain copies of the District policies that pertain to student education records:
    - JO/IGBAB: Education Records/Records of Students with Disabilities
    - JO/IGBAB-AR: Education Records/Records of Students with Disabilities Management

Copies of policies are available from the building principal, from the District Administration Center, or online at Hillsboro School District website.

The District forwards education records within 10 days of receiving a request according to Oregon law (OAR 581-021-0250).

SUSTAINABILITY

The District will strive to conduct its operations and make decisions that support sustainability by minimizing the waste of natural resources, while protecting the health and well-being of its constituents through environmentally and economically sound practices.

When purchasing, the District shall consider the potential for recycling of materials and shall avoid, when feasible, the purchase of materials that are not recyclable. The District shall take advantage of local opportunities to recycle waste materials and cooperate with the recycling efforts of the community.

TESTING INFORMATION

SAT, ACT, PreACT, PSAT

Be sure to check the admission requirements of your potential colleges or universities to determine if they have a preference for the SAT or ACT for admission. Note that test scores are only part of a student's review for admission; coursework, grades, and activities also weigh into the evaluation. Students/families are responsible for registering themselves for any test dates.

SAT

The Scholastic Aptitude Test, or SAT, is published by the College Board and is used to assess college readiness. The SAT is composed of two sections: (1) the Reading and Writing section, and (2) the Math section. Please reference the HSD course catalog for additional testing details, dates, and deadlines.

ACT

The American College Testing, or ACT, college readiness assessment is a composite, standardized test. The ACT includes tests in English, math, reading, and science.

PreACT

HSD Determines the date. All 10th Grade students take the PreACT at their home school December 15th, 2026. Students may choose to Opt-Out.

PSAT/NMSQT

The Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT) is a standardized test administered by the College Board and co-sponsored by the National Merit Scholarship Corporation. Upcoming date: October 27th, 2026 and is offered as an Opt-In.

Please check with your school's counseling center for specific information.

TRANSPORTATION

The purpose of school bus transportation is to provide safe, comfortable, and economical transportation for those students living beyond the walking distances established in ORS 327.043. All of the seats on the bus are reserved specifically for those students.

Prior to the opening of school, parents/guardians of incoming Kindergarten-12th graders are asked to visit the MyBus page of the District website (under Departments/Transportation) for information about their student's eligibility for bus service and, if applicable, their assigned route. Parents/guardians of incoming kindergartners will receive bus information through the mail. Questions and inquiries should then be directed to Transportation Services at (503) 844-1123.

VOLUNTEER REQUIREMENTS/PROCEDURES

The District encourages and appreciates the involvement of community members and families who volunteer in our schools. As the safety and welfare of students is of primary importance, the Hillsboro School District

requires criminal history checks for all employees, volunteers, and high school and college students who work with our students.

Volunteer Procedures

There are five basic steps to becoming a volunteer through our online system:

1. Read the District's Volunteer Handbook.
2. Complete the Volunteer Application.
3. Begin the Fingerprint Background Clearance Process.
4. Check your Volunteer Status.
5. Contact the school that interests you directly, either by email or phone, to see what opportunities they have available. Your volunteer application must be fully approved in order to begin volunteering.

This process can take several days or more, so get your application in early.

All information will be handled in a professional and confidential manner.

Reminder: Sign in and out in the main office each time you volunteer, and wear your volunteer badge at all times.

POLICIES

AC:	Nondiscrimination
AC-AR:	Discrimination Complaint Procedure (form)
ACB:	Every Student Belongs
ACB-AR:	Bias Incident Complaint Procedure
IGBAG:	Special Education – Procedural Safeguards
IGBAG-AR:	Special Education – Procedural Safeguards
IGBBC:	Talented and Gifted - Programs and Services
IGBBC-AR:	Complaints Regarding the Talented and Gifted Program (form)
JB:	Equal Educational Opportunity
JB-AR:	Equal Opportunity Plan – Students
JBA/GBN:	Sexual Harassment
JBA/GBN-AR:	Sexual Harassment Complaint Procedure (form)
JFCF:	Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence, or Domestic Violence – Student
JFCF-AR:	Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence Reporting Procedures – Student
JFH:	Student Complaints
KL:	Public Complaints
KL-AR1:	Public Complaint Procedure (form)
KL-AR-2:	Appeal to the Deputy Superintendent of Public Instruction
KLB:	Complaints about Instructional Materials
KLB-AR (1):	Instructional Materials Reconsideration Procedure
KLB-AR (2):	Request for Reconsideration of Instructional Materials (form)

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