

HILLSBORO ONLINE ACADEMY



HILLSBORO
ONLINE ACADEMY

Parent-Student Handbook
2026-2027

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INTRODUCTION

As Hillsboro Online Academy (HOA) prepares to celebrate its 15th year of serving students and families, we reflect on its beginnings in September 2012 when the Hillsboro School District launched the program to provide flexible learning opportunities for students seeking an alternative or supplement to traditional, campus-based education. Recognized by the State of Oregon as a diploma-granting school, HOA is a free public school option and offers core courses and a wide assortment of electives that enable students to fulfill state requirements. In September 2020, we began providing an online curriculum for Kindergarten-2nd grade students making us a full-service K-12 option for families in the Hillsboro School District.

Hillsboro Online Academy is more than an online school. HOA provides students with face-to-face access to district teachers on-site at two locations: Kindergarten - 8th grade is located at Groner Elementary School (23405 SW Scholls Ferry Rd) and our High School is at Oak Street Campus (440 SE Oak St). For K-8 we have in-person opportunities for PE, Music, and STEAM weekly. Our 9-12 students are invited in for drop-in help, clubs and socials.

Parents and students should be aware that the demands of online courses exceed those of traditional “face-to-face” courses. While online instruction places more responsibility on students and parents, it offers greater flexibility fitting course work into a student’s or their family’s busy schedule. Students interact with teachers and other Hillsboro Online staff through messaging or conferencing online in our learning management system - Canvas, by phone or in person by coming in. Attendance is just as important in online learning as it is in a brick-and-mortar school, plus attendance is governed by State of Oregon Attendance Rules.

Hillsboro School District students may enroll in HOA as a full-time student, or as a concurrent student while enrolled in a traditional district high school. Full-time HOA students complete all State of Oregon graduation requirements and, upon completion, will be awarded a Hillsboro School District diploma and walk at graduation with their HOA class.

Concurrent students enroll in HOA courses through their counselor at the high school they are attending. Registered homeschool students, who are residents of the district, are also able to enroll in HOA courses through our Homeschool Partnership program.



Hillsboro Online Academy is dedicated to empowering students to achieve academic excellence through flexible learning options within an inclusive, supportive, and accessible environment.

BECOMING AN HOA STUDENT

Students, living within the Hillsboro School District area, wishing to attend Hillsboro Online Academy are required to submit an In-District Transfer Request. The in-district process applies to Hillsboro School District residents that wish to enroll in a school outside of their designated attendance area. To apply for an In-District transfer, families need to fill out the IN-DISTRICT TRANSFER REQUEST completely and include a letter explaining the reason for the transfer request. Students and families will view a slideshow, take a survey and meet with our school Counselor to determine if HOA is the right fit. All transfers are subject to the following conditions: (1) transportation is the family’s responsibility; (2) the student must comply with district and school policies; and (3) students must maintain regular attendance and acceptable behavior and grades.

Students that do not live within the District’s boundaries can apply for an Inter-District Transfer to attend HOA. Please see [Boundaries and Transfers](#) for more information.

ON-SITE STAFF

Department	Name	Position
Administration	Shannon Lawson	Principal
Counselors	Ken Ollis	Counselor: K-8
	Danielle Jones	Counselor: 9-12
	Annette Snyder	Wellness Counselor
Support Staff	Kristina Estrada	Admin Support 3 - OSC
	Karen Webb	Admin Support 3 - Groner

For a full list of staff, please visit our website's Staff Directory: [HOA Staff Directory link](#)

ACADEMIC INFORMATION

Concurrent Enrollment

High school students enrolled at Hillsboro Online have access to elective courses in our comprehensive district high schools. Band and choir courses are open and available to HOA students at their neighborhood school. Requests to take a course in one of our comprehensive high schools are made to our Counselor who will submit the request for approval. Students directly requesting a course from the high school will be asked to return to HOA and follow the proper request and approval process.

Graduation Requirements

To earn a Hillsboro Standard diploma, students need to successfully complete the credit requirements (24 credits), and meet the personalized learning requirements required by the State of Oregon. Students will meet each semester with our Academic Counselor to make sure they are following their Grad Plan and are on track to graduate. Students will graduate with their HOA class and not their previous home high school.

Early Graduation

The Hillsboro School District requires that students be in attendance for four full years (Grades 9 through 12) under normal circumstances. In some cases, it may be educationally advisable for a given student to meet graduation requirements with less than four full years' attendance. This decision should come about only as the result of a planned program. Parents who are interested in discussing such a program must contact their student's counselor prior to the end of the student's 10th grade year. Early graduation proposals must be approved in advance of the senior year by the building principal.

Senior Information

Seniors will meet regularly during Advisory and with Senior Advisor to talk about graduation requirements. There will be an information night in February where seniors and their families will hear information specific to seniors such as applying to college, filling out the FAFSA and details about graduation.

Grading

High School

Students will be graded on a 4-point scale.

- 4 – Meeting at a High Level
- 3 - Meeting
- 2 - Approaching
- 1 –Demonstrating Minimal Understanding
- 0 – No Evidence

Middle School

Student assessments earn points. Total points are tallied and a letter grade is given based on the following scale:

90-100%	A
80-89.9%	B
70-79.9%	C
60-69.9%	D
Below 59.9%	F

Elementary

Kindergarten - 6th grade levels use standards-based grading:

- E = Exceeds Standard – above 100%
- M = Meets Standard – 80%-100%
- NM = Nearly meets Standard – 70%-79%
- NY = Does not yet meet Standard – 69% and below

Course Retakes

A student who passes a course with a D, or drops a class with a WF (withdraw fail), may retake the course, with administrative approval and if room exists in a course for them to retake it. If a student opts to retake a course, the course must be completed in its entirety. The grade and credit earned in the retake will reflect on the student's official transcript.

Grades

Below is the grade report schedule used by all Hillsboro Schools.

1 st Semester	2 nd Semester
Quarter 1 November 19, 2026	Quarter 3 April 8, 2027
Quarter 2/Semester 1 January 28, 2027	Quarter 4/Semester 2 June 10, 2027

Progress Reports

District elementary schools operate on a semester calendar that provides parents and students with two progress reports each year, at the end of Semester 1 and at the end of Semester 2. The school calendar includes parent-teacher conferences in November. Parents may contact their child's teacher if they have questions regarding their child's progress throughout the year.

Monitoring Student Work

Parents will be required to have a Canvas Parent Observer account and can monitor student work and access grades in detail online through. Parents will sign up during our in-person Orientations. Directions to create a parent account are on our website under [For Families > Canvas Observer FAQs](#). To get a Student Pairing Code, ask your student to generate one from their account settings or you may contact any on-site staff member who can help you.

If parents want to contact individual teachers, they are encouraged to message them through Canvas messaging using their Parent Observer account.

ATTENDANCE

Attendance is crucial for student success at all of our Hillsboro schools, including Hillsboro Online. Our students are expected to be in attendance and participating in their classes daily.

We are required to take daily attendance. Attendance is demonstrated in a 24-hour window. Attendance will include participation in class activities (lessons & assignments) and substantive interaction with a licensed teacher during a school day or substantive interactions with educational assistants, and counselors that support meaningful learning and/or attend to student mental health and wellbeing. Substantive interactions can be evidenced by any of the following or reasonable equivalents:

- Active participation in a video class (e.g. Morning Meeting, advisory, Live Lessons, Connect, etc.)
- A meaningful series of two-way communications between student and teacher via chat, text message, communication app or email;
- A sustained phone call between the teacher or educational assistants/paraprofessionals and the student, or, for younger students, with the parent or guardian of the student.

Students who are taking online only courses may not be counted for attendance based on the student's login history.

If a student is ill or absent, parents should call or email school and report the absence to our office at 503-844-1050. Calls may be placed 24 hours a day as we regularly check phone and email messages.

CLASS PARTIES

Teachers may schedule one or more parties during the school year and only commercially made and packaged foods may be served. Please ask about food allergies.

COLLEGE AND CAREER COUNSELING SERVICES

We regularly post information for students and their families about Career-Related Learning Experiences in our Homeroom Announcements in Canvas and post them on the bulletin board in the hallway. As a public school in Hillsboro we are connected to all of the services available to students through the Washington County Chamber of Commerce's School to Work program. School to Work helps students explore career opportunities plus facilitates job shadow and internship opportunities necessary for students to fulfill their "Career Development" credit and senior project requirements. Please refer to the "Counseling" section under the "For Students" tab on [our HOA website](#) for additional information.

Individual sessions are held by our Counselor with students to assist them with their 7-12, six-year plan and support navigating SAT/ACT when appropriate, as well as share career information with students and families gleaned from the "pre" SAT tests administered by the Hillsboro School District.

DISTRICT AND SCHOOL POLICY

As a public school and part of the Hillsboro School District, we adhere to all board policies set by the district. Below is a link to HSD's "Standards of Student Conduct", which is also available under the "Academics" tab on the Hillsboro School District's website. We ask that all families review the information annually. All District Handbooks and Standard of Student Conduct can be found online at [Handbooks and Course Catalogs](#).

In addition, strict guidelines on Academic Integrity are embedded into the course information for each of our core courses from Florida Virtual.

Electronic Devices

The following guidelines apply to Personal Electronic Devices. For further information access the Student Code of Conduct.

Personal cell phones, earbuds, headphones, smart watches, and other personal electronic devices (PEDs) are

not to be used from the start of the instructional school day through the end of the day (final bell), including passing periods and lunch while on campus. They are required to be “away for the day.” Personal devices are either stored in their personal backpacks, bags, or in their designated locker. This is in accordance with Executive Order 25-09 issued by Governor Kotek in July 2025. School rules may change over time in response to current social media issues and trends, and will be developed to ensure students’ safety and to protect the learning environment.

School-initiated exemptions to this requirement can be made for students who have an Individual Education Plan, a 504 plan, a medical need, or a specific need to access the learning environment.

PERSONAL DEVICES	
→ All Personal Devices (Cell phones, smart watches, and iPads) → Earbuds → Headphones	
EXPECTATIONS AWAY FOR THE DAY	
→ In a backpack, bag, or locker → NOT on person or in a pocket	
TIMES OF USE	
May Be Used → Before 8:30 on M/T/Th/F → Before 9:00 on Wednesday → After 3:30 → To and from activity and athletic events → To and from school	May <u>NOT</u> Be Used → During the school day ◆ In class ◆ At lunch ◆ During passing time ◆ In restrooms ◆ In locker rooms

FIELD TRIPS

Occasionally teachers plan learning experiences that take place outside the classroom. Parents are notified in advance of the date, time and destination of all field trips. Parents may fill out an annual permission slip to cover all field trips. Students who do not have one on file are not able to participate.

Volunteer parents often assist teachers on field trips and must complete the District’s volunteer application process prior to the trip. Volunteer information can be found at [Volunteer information](#).

HIGH SCHOOL ATHLETICS AND ACTIVITIES

Hillsboro Online Academy does not have any sports teams so students may participate in OSAA sanctioned athletics and activities at the high school located within the boundaries that they reside in. Students must abide by all district and OSAA rules. If your student is planning to participate in high school athletics and/or activities, please let our Counselor know so that we can review your student’s schedule and transcript to make sure all rules and regulations of grades and attendance are being met. Parents should also make contact with the neighborhood school’s Athletic Director to verify that all athletic participation requirements are being met.

- HOA students may attend athletic events at their resident schools.
- HOA students are permitted on campuses of other schools during the day only to attend a class that they are concurrently enrolled in.
- Students may attend dances at their resident school only by invitation of a student from the school and by completing “guest” paperwork available at each school.
- All district conduct and behavior policies apply to HOA students.

Below are the eligibility standards for the Hillsboro School district that must be met to participate in athletics at any of our high schools.

Academic Eligibility Standards

In order to meet academic eligibility standards for participation in OSAA programs, a student must meet the following:

1. Pass *five* subjects the previous semester, equivalent to 2.5 credits (OSAA).
2. Be enrolled and pass at least five subjects (2.5 credits) in the current semester (OSAA).
3. Pass all subjects or receive a 2.0 GPA the previous grading period (quarter, semester). Summer school or alternate grades will be credited when the next transcript is issued. (HSD)
4. Students not meeting OSAA requirements, by rule, are **INELIGIBLE** for the entire semester.

Additional information on district athletic and activity policies are located at the following website: [Academic Eligibility Standards](#).

NCAA, Non-Traditional Schools and Athletic Scholarship Award

As an online school, HOA is considered to be a “non-traditional school” by the NCAA. Non-traditional schools must go through an extremely lengthy process in order to become an NCAA-approved school.

HOA received NCAA approval for its core courses in August of 2016; credit recovery courses are not approved. It is recommended that student athletes, who may be eligible for athletic scholarships at an NCAA Division I or Division II school, discuss enrollment at Hillsboro Online with their high school Athletic Director, as HOA does not have its own Athletic Director.

ID CARDS

All students must have their ID picture taken at registration or upon enrollment. Cards will be issued at no cost. Students that enroll later in the year will have their photo taken during Orientation and have a card made. All students are required to carry a school ID card for identification purposes. Students must wear their ID card on a lanyard at all times during the school day, at sporting events or activities, or while attending a class in another building, and must present the ID to District or building staff upon request. In addition to serving as an Activity Card (purchase your ASB sticker through your neighborhood school), it is also used for checking out materials from the Library. Replacement cards will be available during the year at a cost of \$5.

MEDICATION

When a student has a health condition necessitating the administration of medication while on campus, parents must submit the necessary paperwork and follow these guidelines:

- Medication must be submitted in its original container and must be transported to and from school by the parent or guardian
- Prescription medication must have a label with the child's name, name of medication, route of administration, dose, amount to be given at school, frequency/time of administration, health care provider's name, and expiration date.
- The Medication Authorization form is to be completed and signed by the parent (for prescription and over-the-counter medication).
- Over-the-Counter medication must be in its original container, with the student's name on the container. A health care provider order is needed if the parent's instructions for administration contradict the safe dosing on the container.
- All changes in instructions must be requested in writing.
- If your child is not on campus, the school will not be giving your child medication.
- Self-Administration General Rules:
 - If a parent desires their student to carry and self-administer a medication, they must bring the medication to school and fill out the Medication Self-Administration Protocol.
 - Student will not share the medication with another person.
 - Student will self-administer the medication as prescribed.
 - Student will carry only the amount of medication needed for one school day.

- Medication must be kept in its appropriately labeled, original container.
- Permission to self-medicate may be revoked if the student violates the policy, and the student may be subject to discipline.
- School nurse consultation required for requests that K-6 students carry any medications.

NEWSLETTER AND WEBSITE INFORMATION

Newsletters are emailed to families under the title “HOA Happenings”. Be sure that we have your most current email address and that you check it regularly. The majority of communication for Hillsboro Online is by email or [ParentSquare](#).

PARENT INVOLVEMENT OPPORTUNITIES

HOA Parent Connect Group

Parent Connect Group is a school-parent organization aimed at assisting and supporting parents of online learners. Meetings are led by Admin and Counselor and held monthly. Topics might cover problem solving, curriculum support, event planning, and more. Please check our online calendar for dates and times.

Adult Volunteers

There are many ways that parents and community members can improve HOA by volunteering at school or with activities. Volunteers can tutor students, aid teachers with research or materials preparation, plan and carry out recognition events, and speak on special topics to classes. If you have any of these special talents or others not mentioned, it is important that you fill out a Volunteer Application online at [Volunteer Application](#).

PERSONAL BELONGINGS

Please help your child be responsible for their own belongings by labeling coats, hats, gloves, and other personal items. Bike locks should be used to secure bicycles in bike racks.

PHYSICAL SITE

All district school policies are adhered to at both of our locations, Groner Elementary (23405 SW Scholls Ferry Rd.) and Oak Street Campus (440 SE Oak St). Students are encouraged to come to on site for assistance with school work from their teachers. Teachers will post their office hours on their course’s main page in Canvas. Students may also access assistance with technology and counseling needs at our school. Our locations are also the gathering area for student activities, field trips and parent meetings.

Both locations are a school and therefore a “quiet learning environment” during our regular day.

HOA’s campus is a closed campus and students are required to sign in upon arrival, and out when leaving. After students arrive on campus, they may not leave without checking out with our office staff. To obtain this authorization, a parent or guardian must notify our office prior to the student’s release.

SAFETY

The safety of your children is a priority. District personnel work closely with law enforcement and emergency management services to ensure our schools are safe and conducive to learning. Each building conducts a fire drill once a month in accordance with the District’s emergency plans and Oregon Fire Code 405.2. Buildings also conduct a minimum of two earthquake drills and four containment drills (lockdown, lockout, shelter-in-place, reverse evacuation) per school year.

Fire drill

Staff and students exit the building to the primary or secondary evacuation location. Teachers take attendance and report to the assembly team.

Earthquake drill

Staff and students perform “Drop, Cover, Hold On” until shaking stops. Once shaking stops, staff and students exit the building to the primary or secondary locations. Teachers take attendance and report to the assembly team.

Lockdown drill

A lockdown drill is used when there is a potential threat suspected inside of the building, requiring that all rooms housing staff and students be locked. LOCKS, LIGHTS. OUT OF SITE. Students and staff remain in locked classrooms or secured areas until an “all clear” is called.

Lockout drill

A lockout drill is used when there is a potential threat suspected outside of the building in the general area of the school, requiring that building entrances be secured. Classroom instruction continues as usual with exterior security precautions and limited or no outside student activity until an “all clear” is called.

Shelter-in-place drill

A shelter-in-place drill is a security procedure used when students and staff are to remain in place until an “all clear” is called. Situations that might require a shelter-in-place include medical emergencies, weather events or hazardous material spill. Staff and students remain in their classrooms until an “all clear” is announced.

Hold drill

A hold drill is when a situation arises making it necessary for students to HOLD in their classroom and/or clear the hallways. Example situations could include a medical emergency, a behavioral crisis, or a maintenance issue. Instruction continues in class, and teachers receive additional instructions as needed.

School Bus Evacuation Drills

School Bus Evacuation Drills are held twice a year. Once within the first six weeks of the new school year and the second within the first six weeks of the second half of the school year. All school bus evacuation drills are conducted at the school during bus arrival times. Students who do not normally ride the school bus to school also receive evacuation drill instruction in the classroom.

SCHEDULE CHANGES

Adding and dropping a course must occur during the first two (2) weeks of a semester. A student will receive a WF (withdrawal fail) after the first two weeks unless there are extenuating circumstances. All adds/drops must receive Counselor and/or Administrator approval.

Students concurrently enrolled with HOA must get approval from their Counselor at their building.

SCHOOL-BASED HEALTH CENTER

The School-Based Health Center (SBHC), located at Century High School, is available to students and employees of the District 8:00 am - 4:30 pm Monday-Friday during the school year, and during the summer on a shortened schedule.

The SBHC does bill insurance and operates on a sliding fee scale for those who do not have insurance. To make an appointment, please call 503-597-4580.

More information can be found at [School-based Resources](#).

STUDENT SERVICES - IEP AND 504

The Student Services Department of the Hillsboro School District provides for the individualized needs of students on Individualized Educational Plans (IEPs). When enrolling a student on an IEP an appointment will be made to meet with the student and their family. It is imperative when enrolling your student that the enrollment form indicates an IEP is in place.

Students on a 504 plan will meet with the counselor to address the special needs of the student and the accommodations provided by the 504 plan. Following state and district protocols, our counselor will meet with families at least once a year.

STUDENT SUPPORT AND WELLNESS COUNSELING

The primary goal of the Wellness Counselor is to support students' overall wellbeing with a focus on social-emotional health. Our Wellness Counselor can assist with problem solving, stress management, anxiety, social skills, sleep issues, daily routine, and more! Our Wellness Counselor also works closely with parents and families to support their student. Services with the Wellness Counselor can be brief or on-going.

If you would like to meet with the Wellness Counselor or you are wondering if the Wellness Counselor may be able to help you call 503-844-1050.

TALENTED AND GIFTED PROGRAM

Identification procedures for intellectually gifted and academically talented (TAG) students are fully implemented, and programs and services are available for the District-identified TAG students in Kindergarten through 12th grade. Students are identified as TAG through the collection and careful review of a variety of information including parental referrals, Grade 2 Cognitive Abilities Test results, and state test results for students in grades 3-12, parent and teacher observations, and student input. A student may be identified as TAG in one or more of the following categories: Intellectually Gifted, Academically Talented in Reading or Math, or Potential to Perform. The District has a written plan for TAG programs and services in accordance with OAR 581.22.1330. Questions about the TAG program, including the identification process, definitions, the District's TAG Programs and Services Plan, state requirements, and parental rights, may be directed to your child's teacher, our school's TAG liaison, our Principal, and/or our District's TAG Director. More information can be found on the [District's TAG website](#).

TEEN RESOURCE SERVICES

In an emergency, 911 isn't the only place to call!

Youth Services	
Safe Place (Boys & Girls Aid)	503-542-2717; 503-542-2389 @safeplacehillsboro (IG)
YouthLine	877-968-8491 text teen2teen to 839863
Crisis/Emergency	
Emergency Police	911
Boys and Girls Aid	503-222-9661
Washington County Crisis Line	503-291-9111
Alcohol/Drug Help Line	800-923-4357
National Domestic Violence Hotline	800-799-7233
Poison Control	800-222-1222
Trans Lifeline	877-565-8860
Trevor Project	866-488-7386
Information and Referral	
Beaverton Resource Center	503-207-5670
Community Action Organization	503-648-6646
2-1-1 info	211
Emergency Food/Shelter Food & Housing Resources	
WA Cty DHS Self-Sufficiency Office	503-693-4555
Care To Share	503-591-9025 (food) 503-726-0407 (utilities)
HomePlate Youth Services	503-320-8965
Safe Place for Youth	503-542-2389
Salvation Army	503-640-4311
St. Vincent de Paul	503-693-7528
Mental Health	
Youth Contact	503-640-4222
Washington County Mental Health Crisis Line	503-291-9111
Teen Line	800-852-8336 text TEEN to 839863
National Suicide Prevention Lifeline	800-273-8255
Hawthorn Walk-In Center	503-846-4555
LifeWorks NW (Mental Health)	503-640-9010
Child Abuse	
Department of Human Services	503-648-8951
CARES Northwest	503-276-9000
Domestic Violence Resource Center	503-469-8620
Washington County Crisis Line	503-291-9111
Education and Support Services	
Oregon Youth Challenge Program (OYCP)	541-317-9623

Call to Safety (Domestic Violence)	503-235-5333
Sexual Assault Resource Center	503-640-5311
LifeWorks NW (Addiction Services)	503-645-9010
Planned Parenthood (Beaverton)	888-875-7820
Centro Cultural de Washington County	503-395-0446
Q Center	503-234-7837
PFLAG - Portland	503-232-7676
Sexual & Gender Minority Youth Resource Center	503-872-9664
Recreation Resources	
Boys & Girls Club - Inukai Family Club	503-640-4558
Community Music Center - Portland Parks & Rec	503-823-2525
Hillsboro Parks & Recreation	503-681-6120
OMSI	503-797-4000
4-H Washington County Extension	503-821-1150
Programs for Youth Employment	
City of Hillsboro Internship Program	503-681-6455
Job Training Opportunity Program	503-681-4555
Workforce Innovation & Opportunity Youth Program	503-551-9322
HomePlate Youth Services	971-940-2753
OR Bureau of Labor & Industries (Apprenticeship)	971-643-0761
Job CORPS - PIVOT Center	503-274-7343

WHERE TO FIND SUPPORT

DÓNDE ENCONTRAR APOYO

In an emergency, dial 911 — En una emergencia, llamar al 911

 988 SUICIDE & CRISIS LIFELINE National Lifeline (24/7, call or text): 9-8-8, press #1 for Veterans, #2 Spanish	 988 LÍNEA DE PREVENCIÓN DEL SUICIDIO Y CRISIS Línea nacional de prevención del suicidio y situaciones de crisis (disponible todo el tiempo): llamar o enviar mensaje de texto al 988, presionar 1 para veteranos, 2 para español
 Need help or just someone to listen? Call our local crisis line 24/7 at 503-291-9111	 ¿Necesita ayuda o solo a alguien que lo escuche? Llamar a nuestra línea local para situaciones de crisis (disponible todo el tiempo) 503-291-9111 para inglés 503-988-4853 para español
Call Washington County Crisis Line to Access:  Hawthorn WALK-IN CENTER Mental Health & Addictions Care 503-291-9111 (call first) 5250 NE Elam Young Pkwy, Hillsboro <i>*No out-of-pocket costs</i>	Llamar a la línea para situaciones de crisis del Condado de Washington para acceder al Centro de Atención Hawthorn (salud mental y adicciones):  Hawthorn WALK-IN CENTER Mental Health & Addictions Care 503-291-9111 (llamar primero) 5250 NE Elam Young Pkwy, Hillsboro <i>*Servicio gratuito</i>
 YouthLine A SERVICE OF lines4life 24/7, teen advice 5-10 pm Text teen2teen to 839863 Call 877-968-8491 Chat: oregonyouthline.org	 YouthLine A SERVICE OF lines4life Consejos para adolescentes (disponible todos los días de 5 p.m. a 10 p.m.) Enviar «teen2teen» por mensaje de texto al 839863 Llamar al 877-968-8491 Charlar (chat) en: oregonyouthline.org
24/7 support for LGBTQ youth  THE TREVOR PROJECT Saving Young LGBTQ Lives Call 866-488-7386 Text 'START' to 678678 Chat: trevorproject.org	Línea de ayuda del Proyecto Trevor para jóvenes LGBTQ (disponible todo el tiempo)  THE TREVOR PROJECT Saving Young LGBTQ Lives Llamar al 866-488-7386 Enviar «START» por mensaje de texto al 678678 Charlar (chat) en: trevorproject.org
 Family Peace Center Resources & services for survivors of family violence Crisis Line (24/7): 503-430-8300	 Family Peace Center Centro de Paz Familiar Recursos y servicios para sobrevivientes de violencia familiar Línea para situaciones de crisis (disponible todo el tiempo): 503-430-8300
For all community resources:  2.1.1 Get Connected. Get Help.™ Call 211 (24/7) Text your zip code to 898211 www.211info.org	Para acceder a todos los recursos de la comunidad:  2.1.1 Get Connected. Get Help.™ Llamar al 211 (disponible todo el tiempo) Enviar un mensaje de texto con su código postal al 898211 www.211info.org
 School-Based HEALTH CENTER School Based Health Center at Century High School (503)597-4580: Medical, dental, mental health counseling	 School-Based HEALTH CENTER Centro de Salud Escolar de la Escuela Preparatoria Century 503-597-4580: Servicios médicos, dentales y de salud mental
 SAFE OREGON To report bullying, violence, drugs, or harm to school or a student: Call/Text: 844-472-3367	 SAFE OREGON Para reportar situaciones de acoso escolar, violencia, drogas o daños a la escuela o a un estudiante: Llamar/Enviar mensaje de texto al 844-472-3367

These helplines will ask your name, listen to you, and help you figure out next steps.

Estas líneas de ayuda le preguntarán por su nombre, lo escucharán y le ayudarán a determinar los próximos pasos.

District Information and Policies



Superintendent's Welcome

Summer 2026

Dear Families,

It is a pleasure to welcome you to the 2026-27 school year. The start of a new school year is always filled with energy and optimism, and we are excited to partner with you to provide a rich and rewarding experience for all students.

As the school year begins, it is a prime opportunity for families to reinforce the importance of engagement and structure when it comes to students' learning. Your encouragement and your own enthusiasm will be key factors in keeping your student motivated to do their best throughout the coming school year. Please take advantage of opportunities to connect with your student's teacher(s) and to familiarize yourself with the instruction that is taking place at school. If at any time you have questions or concerns regarding academic, social, or emotional support, please reach out to your student's teacher, counselor, or school administration for assistance.

In HSD, we will continue relying on our strategic plan to guide our work and keep us focused on relevant core instruction that supports all students' growth and career aspirations while ensuring that language instruction provides access to content and skill development. We will focus on school climate and culture as well as social and emotional learning so that safe and welcoming environments exist for all students. Finally, we will continue to honor and value the cultures and assets that students and staff bring to our school communities in order to know, value, and empower every student to achieve their dreams.

I want to thank each of you for your continued support as we work together to create educational learning environments that are safe, engaging, and inclusive for students, staff and our community. Great schools have dedicated families, educators, partners and community members who continually work to make a difference for young people in our community. We value the contributions of our families and the work you are doing to partner with our educators to facilitate the best learning program possible for each student.

Respectfully,

A handwritten signature in black ink, appearing to read "TR", representing Travis Reiman.

Travis Reiman
Superintendent

HILLSBORO SCHOOLS DIRECTORY

Nearly 18,000 students are enrolled in 37 Hillsboro schools. Twenty seven elementary schools, four middle schools, and four high schools are organized into four feeder systems. Oak Street Campus offers alternative programs for high school students. Hillsboro Online Academy offers online core courses and electives to students in grades K-12 through a hybrid delivery model.

Office for School Performance			
Audrea Neville	Assistant Superintendent	School Performance	503-844-1500
Brooke Nova	Assistant Superintendent	Academic Services	503-844-1500
Derek Brown	Information & Technology Officer	Technology Services	503-844-1500
Francesca Sinapi	Equity, Access & Engagement Officer	Equity, Access and Engagement	503-844-1500
David Nieslanik	Executive Director	High School Education	503-844-1500
Lindsay Garcia	Executive Director	Elementary-Middle Education	503-844-1500
Berta Lule	Executive Director	Elementary Education	503-844-1500
Elaine Fox	Executive Director	Student Services	503-844-1500

R. A. Brown / Century			
Middle School	Principal	School Phone	Executive Director
R. A. Brown MS	Andrew Bekken	503-844-1070	Lindsay Garcia
High School	Principal	School Phone	Executive Director
Century HS	Julie Kasper	503-844-1800	David Nieslanik
Elementary School	Principal	School Phone	Executive Director
Butternut Creek ES	Amanda Bethune	503-844-1390	Lindsay Garcia
Imlay ES	Graciela Cerda	503-844-1090	Lindsay Garcia
Indian Hills ES	Katie Thomas	503-844-1350	Lindsay Garcia
Ladd Acres ES	Jennifer Robbins	503-844-1300	Lindsay Garcia
Reedville ES	Haley Christensen	503-844-1570	Berta Lule
L. C. Tobias ES	Genevieve Muramatsu	503-844-1310	Lindsay Garcia

South Meadows / Hilhi			
Middle School	Principal	School Phone	Executive Director
South Meadows MS	Chris Benz	503-844-1220	Lindsay Garcia
High School	Principal	School Phone	Executive Director
Hillsboro HS	Cary Meier	503-844-1980	David Nieslanik
Elementary School	Principal	School Phone	Executive Director
Brookwood ES	Emily Caldwell	503-844-1715	Lindsay Garcia
Farmington View ES	Natasha Echeverria	503-844-1735	Berta Lule
Groner ES	Alano Ciliberto	503-844-1600	Berta Lule
Minter Bridge ES	Jaycee Zaugg	503-844-1650	Berta Lule
Rosedale ES	Pete Muilenburg	503-844-1200	Lindsay Garcia
Tamarack ES	Christy Walters	503-844-1778	Berta Lule
W. L. Henry ES	Lisa Aguilar Fasel	503-844-1690	Berta Lule
Witch Hazel ES	Debbie Alvarado	503-844-1610	Berta Lule

Evergreen / Glencoe			
Middle School	Principal	School Phone	Executive Director
Evergreen MS	Kevin Hertel	503-844-1400	Lindsay Garcia
High School	Principal	School Phone	Executive Director
Glencoe HS	Claudia Ruf	503-844-1900	David Nieslanik
Elementary School	Principal	School Phone	Executive Director
Atfalati Ridge ES	Willow Grossen	503-844-1240	Lindsay Garcia
Free Orchards ES	Gabby Hensley	503-844-1140	Berta Lule
Jackson ES	Cherylen Marshall	503-844-1670	Lindsay Garcia
Lincoln Street ES	Teresa Vázquez	503-844-1160	Berta Lule
North Plains ES	Devin Dye	503-844-1630	Lindsay Garcia
Paul L. Patterson ES	Kellie Petrick	503-844-1380	Lindsay Garcia
W. V. McKinney ES	Tristin Burnett	503-844-1660	Lindsay Garcia
Alternative School	Principal	School Phone	Executive Director
Oak Street Campus	Amy Torres	503-844-1680	David Nieslanik

J. W. Poynter / Liberty			
Middle School	Principal	School Phone	Executive Director
J. W. Poynter	Jeremy Corwin	503-844-1580	Lindsay Garcia
High School	Principal	School Phone	Executive Director
Liberty HS	Dennis Joule	503-844-1250	David Nieslanik
Elementary School	Principal	School Phone	Executive Director
Eastwood ES	Jose Barraza	503-844-1725	Berta Lule
Lenox ES	Sarah Keller	503-844-1360	Berta Lule
Mooberry ES	Aurora Lopez	503-844-1640	Berta Lule
Orenco ES	Allison Combs	503-844-1370	Berta Lule
Quatama ES	Jamie Lentz	503-844-1180	Berta Lule
West Union ES	Juliet Hong	503-844-1620	Berta Lule
Multi-Level	Principal	School Phone	Executive Director
Hillsboro Online Academy	Shannon Lawson	503-844-1050	David Nieslanik

ALTERNATIVE PATHWAYS AND SUPPORTS

In the Hillsboro School District (HSD), we serve every student living in our area to ensure they have pathways to success. While we know many of our students prefer a traditional secondary school experience, we also know that some of our students prefer an Alternative Pathway. Our district provides both Alternative Pathways and Supports to ensure career and college readiness for students. Below are examples of programs and supports available to our students.

- Hillsboro Online Academy (Grades K-12)
- Oak Street Campus (High School Grades 9-12, Pathways Center)
- Early College High School
- Expanded Options (High School Grades 11-12)
- Hillsboro In-School Program (HIP), Connect, and GED Options

If you are interested in exploring the Alternative Pathways in the Hillsboro School District, please contact your school counselor for detailed information.

ATHLETICS AND ACTIVITIES STANDARDS

Athletics and Activities Eligibility Requirements

Participation in athletics/activities is available to any student. The following regulations govern athletic/activity eligibility.

- The participant must meet OSAA and District eligibility requirements.
- The participant must adhere to the training and rules established by the coach, athletic department, and school administration.
- The participant must meet physical requirements and possess insurance that covers them for athletic injuries.
- A participant who is dropped from a team for disciplinary reasons will not be allowed to become a member of any other sport during that season.
- A participant may not drop from one sports team and transfer to another without agreement of both coaches concerned.
- A participant must possess a student body card with an ASB sticker.

The Hillsboro School District recognizes athletic/activity participation as an integral part of the educational process. Experience has shown that such participation promotes and supports the academic mission of schools, and contributes to student social and personal development. Students who represent their schools should set high expectations for themselves in all areas of school life, but particularly in the classroom.

If you have any questions, please do not hesitate to contact the high school assistant principal/athletic directors:

Athletics and Activities			
Rian Petrick	Director of Extracurricular Services and Athletics	District Office	503-844-1433
Michelle Gray	High School Assistant Principal/Athletic Director	Century HS	503-844-1800
Andy Ackerman	High School Assistant Principal/Athletic Director	Glencoe HS	503-844-1900
Jonathan Lopez Arana	High School Assistant Principal/Athletic Director	Hillsboro HS	503-844-1980
Alan Foster	High School Assistant Principal/Athletic Director	Liberty HS	503-844-1250

Academic and Attendance Standards

In order to meet academic and attendance standards, a student must:

1. Meet the OSAA requirements of (1) having passed five subjects (2.5 credits) the previous semester (2) be enrolled and doing passing work in at least five subjects (2.5 credits) the current semester; and (3) must be making satisfactory progress towards earning a diploma as outlined in OSAA rule 8.1.2; and
2. HSD Attendance Requirements
 - a. **Unexcused Absences:** To participate in practice or contests, students must attend all of their scheduled classes for the day. If a student has an unexcused absence for one of their classes or advisory periods, they become ineligible for that day.
 - b. **Excused Absences:-** Excused absences must be called in to attendance prior to the absence. If a student misses more than half their academic day, they will not be eligible to practice or compete that day.

Students can become eligible again on the following day if they attend all of their classes.

Participants in athletic/activity programs not meeting the OSAA standard are, by OSAA regulation, ineligible for the semester. They may not participate or represent the school until semester grades are posted to determine eligibility. Students may not practice if they do not meet the OSAA standard unless they apply for an exception and it is approved by the principal. The principal's approval will be contingent, in part, on the student submitting a plan for how they will fulfill academic requirements given the time demands of athletic/activity participation. Students granted an exception and allowed to practice must meet the OSAA academic standard at the nine-week grading period.

CLOSED CAMPUS

School board policy requires that students remain on campus from the time they arrive until the end of their school day. Leaving campus during the day *for any reason* without first checking out through the attendance office will result in unexcused absences for any class periods missed.

Students are expected to leave their cars immediately upon arriving at school and are not allowed in the parking lot during the school day without written permission. Disciplinary action will result from failure to comply with this policy.

DIPLOMA AND CERTIFICATE OF ATTENDANCE

Students in the Hillsboro School District have the opportunity to obtain a Chancellor's, Standard, Modified, or Extended Diploma, or a Certificate of Attendance. A Certificate of Attendance honors four years of high school attendance but does not result in a high school diploma (as defined in SB992).

Hillsboro School District Diploma Criteria:

Subject Area/Required Elements	Chancellor's Diploma	Standard Diploma	Modified Diploma	Extended Diploma
Language Arts (LA)	4 credits	4 credits	3 credits	2 credits
Mathematics (MA)	4 credits (including Algebra 1 level or higher)	3 credits (Algebra 1 level or higher)	2 credits	2 credits
Science (SC)	3 credits	3 credits	2 credits	2 credits
Social Science (SS)	3 credits	3 credits	2 credits	3 credits (history, geography, economics or civics)
Science/Social Science (additional)	1 credit			
Physical Education (PE)	1 credit	1 credit	1 credit	1 credit
Health (HE)	1 credit	1 credit	1 credit	1 credit
Career and College Development	0.5 credit	0.5 credit	2.5 credits	
Senior Project (SP)	0.5 credit	0.5 credit	0.5 credit	

Applied Arts, Career Technical Education, or World Language (AA/CTE/WL)	3 credits (including 2 credits of same world language)	3 credits	1 credit	1 credit (art or world language)
Electives (EL)	4.5 credits	4.5 credits	8.5 credits	
Personal Financial Education (PFE)	0.5 credit	0.5 credit	0.5 credit	
Proficiency in Essential Skills: <i>reading, writing, and mathematics (see note 2)</i>	required	required	required (modifications allowed)	exempt
Chancellor's Diploma:				
Academic credits are met through courses in	English, mathematics, science, social science, applied arts, career technical education, and world language			
Number of required academic credits	18 credits			
Minimum number of required academic credits in advanced-level coursework (designated as Advanced Placement, International Baccalaureate, dual credit courses)	4 credits			
Minimum grade in every required academic course	C <i>(see note 3)</i>			
Required cumulative, unweighted GPA in academic courses	3.0 GPA unweighted			
Required unweighted GPA in all coursework	3.0 GPA unweighted			
TOTAL CREDITS REQUIRED	26	24	24	12

Certificate of Attendance:

A Certificate of Attendance recognizes a student's regular full-time attendance for at least four years, beginning in grade nine, and may be awarded to students who do not meet the requirements for a Chancellor, Standard, Modified, or Extended Diploma. The Certificate of Attendance is not equivalent to a high school diploma. Students who receive a Certificate of Attendance are not considered high school graduates for any purpose, which includes state or district reporting, applications for employment, military service, financial aid, admittance to institutions of higher education, or any other purpose. For additional information, this website can be accessed [ODE Certificate of Attendance FAQ \(PDF\)](#).

GRADING AND PERFORMANCE REPORTING

Hillsboro School District's grading and reporting system shall provide students, parents, teachers, and the community with a framework for accurately reporting student achievement. It is the District's responsibility to ensure that all school members work to challenge and support each student in their pursuit of the highest levels of academic and personal achievement.

The District will:

1. Distribute to parents/guardians and students, at the beginning of each class/course, information on class/course expectations, Oregon State and District curriculum standards/learning goals, and performance criteria.
2. Ensure teachers use a collection of evidence and professional judgment so that a student's grade is an accurate representation of what the student knows, understands, and is able to do in regard to class/course learning targets.
3. Ensure that academic achievement grade calculations are accurate and consistent throughout the District, and that these grades provide meaningful information supportive of student achievement.

Specific course outcomes and rubrics tied to these course outcomes will be shared through each course syllabus.

LETTER GRADES - Letter grades are defined by the averaging of all the course outcomes assessed on a 0 to 4 scale in that grading period. The final grade breakdown is defined below:

A	3.20-4.00
B	2.40-3.19
C	1.60-2.39
D	.8-1.59
F	0-.79

Class assignments* and student grades are available online through secure StudentVue and ParentVue portals. Additional information on how to access these portals can be obtained from your school. (*Individual teachers may also use alternative websites or online platforms for sharing assignments, upcoming events, etc.)

Additional Grading Scale Marks	
I	INCOMPLETE – Used when teachers do not have sufficient evidence to determine a grade at the end of a grading period.
N	NO GRADE – For office use only. Indicates that the student took the class but received no grade for it. N is not used in the calculation of the GPA. No graduation credit is awarded.
P	PASSING – Awarded to students with modified course objectives (e.g., IEP students). P is a final grade that is not used in the calculation of the GPA. Graduation credit is awarded.
S/U	SATISFACTORY/UNSATISFACTORY – Assigned for non-credit classes and credit recovery.
WF	WITHDRAWN FAILING – Administrative approval is required. Used to indicate that the student has withdrawn from class with an F. Like the F grade, WF (point value 0) is a final grade used in the calculation of the GPA. No graduation credit is awarded.
WP	WITHDRAWN PASSING – Administrative approval is required. Used to indicate that, upon withdrawal, the student was passing the class, but is medically or unavoidably unable to finish. WP is a final grade and cannot be made up. It is not used in the calculation of the GPA. No graduation credit is awarded.

Weighted grades are given for Advanced Placement (AP) and International Baccalaureate (IB) courses. The transcripts of students who graduate from Hillsboro School District include both a regular grade point average (GPA) and class rank, and a weighted GPA and class rank. See policy [*IK-AR: Academic Achievement – Secondary Grading and Reporting Practices*](#) for additional information.

EMERGENCY CLOSURES & INCLEMENT WEATHER

In the event of hazardous weather or other emergencies, local radio and television stations will carry school schedule change information. The District will strive to post closure and delay information on the [District website](#) as soon as possible.

In the event of ice or snow, the District may use modified routes or bus stops, especially in the higher elevations.

Many radio stations begin announcing school closures by 5:30 a.m. These stations include KEX (1190), KXL (750), KKRZ (100.3) KKCW (103.3). Television stations that announce school closures include KATU (2), KOIN (6), KPTV (12), and KGW (8). Families can also download the Flash Alert app for the most up-to- date information.

Please be aware that changes in weather and road conditions can result in bus pick up and route times being delayed. We ask that you be patient and avoid calling the school or Transportation as phone lines should remain clear for emergency use.

GIFTS

District policy discourages student gifts to teachers. Letters to staff members expressing gratitude or appreciation are always welcome and considered more appropriate.

MIDDLE & HIGH SCHOOL FEES

Middle School Student Class and Miscellaneous Fees 2026-27				
Homework Planner	\$5 (required for all students)			
Replace ID Card	\$2			
Yearbook	TBA			
Other Fees	SOME ELECTIVES MAY CHARGE ADDITIONAL FEES FOR STUDENT-SELECTED PROJECTS			
High School Student Class and Miscellaneous Fees 2026-27				
DESCRIPTION	CENTURY	GLENCOE	HILHI	LIBERTY
Optional Fees <i>(Families may choose to pay these fees to help support the school/classroom)</i>	Some electives may have additional fees for student-selected projects <i>(all visual arts, all photography, all technology classes, printer paper, planners)</i>			
Activity Fee*	\$150 Marching Band Cheerleading Dance Team Color Guard Speech	\$150 Concert/Symphonic Band Cheerleading Dance Team Color Guard	\$150 Marching Band Cheerleading Dance Team Color Guard FFA	\$150 Marching Band Cheerleading Dance Team Color Guard
ASB <i>(only required for students involved in a school-sanctioned activity)</i>	\$20	\$20	\$20	\$20
Athletic Participation*	\$200	\$200	\$200	\$200
Parking Permit	\$30 per year	\$30 per year	\$30 per year	\$30 per year
Planner	\$5	\$5	\$5	\$5
Yearbook	\$55* <i>*\$5 discount on orders before October 1</i>	\$50	\$50	\$50

*Per student per sport/activity to a maximum of \$300 per student; maximum of \$600 per family. (Maximum amounts do not apply to Lacrosse, Golf, or Tennis)

It is the philosophy of Hillsboro School District School Board of Directors that no student is denied the opportunity to participate in any phase of the curriculum because of financial hardship. The District will provide necessary materials free of charge to any student whose families indicate that the costs entailed would represent a financial hardship to the family. All families will have access to a simple family income survey, in which they can self-report their household size and income to be considered for a partial or full reduction of certain fees. The family income survey is voluntary and can be completed during online annual verification of student information, or by filling out a paper form available from your school's front office.

Admission to athletic contests: \$6/adults, \$4/students, \$2/with ASB sticker from visiting team (NWOC – Hilhi); \$6/adults, \$4/students, free/with ASB sticker from visiting team (Metro – Century, Glencoe, Liberty)

HEALTH AND SAFETY

Immunizations

 **Parents, don't let your child get left behind!**



Oregon law requires the following shots for school and child care attendance*

A child 2-17 months entering
**Child Care or
Early Education** needs*

Check with your child's program or
healthcare provider for required vaccines

A child 18 months or older entering
**Preschool, Child Care or
Head Start** needs*

4 Diphtheria/Tetanus/Pertussis (DTaP)
3 Polio
1 Varicella (chickenpox)
1 Measles/Mumps/Rubella (MMR)
3 Hepatitis B
2 Hepatitis A
3 or 4 Hib

A student entering
**Kindergarten or
Grades 1-6** needs*

5 Diphtheria/Tetanus/Pertussis (DTaP)
4 Polio
1 Varicella (chickenpox)
2 MMR or 2 Measles, 1 Mumps, 1 Rubella
3 Hepatitis B
2 Hepatitis A

A student entering
Grades 7-12 needs*

5 Diphtheria/Tetanus/Pertussis (DTaP)
1 Tdap
4 Polio
1 Varicella (chickenpox)
2 MMR or 2 Measles, 1 Mumps, 1 Rubella
3 Hepatitis B
2 Hepatitis A

**At all ages and grades, the number of doses required varies by a child's age and how long ago they were vaccinated. Other vaccines may be recommended. Exemptions are also available. Please check with your child's school, child care or healthcare provider for details.*

Accident and Illness

In case of a serious accident involving a student, we will first try to contact the parent. If we are unable to reach the parent, we will call the emergency numbers in the student's file. If we are still unable to reach someone, we will have the student transported to a hospital in accordance with the emergency medical technicians' evaluation of the student's condition.

In the case of minor injuries, students will receive basic first aid in the health room as needed. Standard first aid guidelines are posted in each school health room. These guidelines are also posted on the District website in the nursing department section.

Should a student become ill, we will contact the parent and ask that the student be taken home. We follow the Washington County Health Department recommendations for [exclusion from school](#) for illness.

- School-aged children occasionally have signs and symptoms which may be related to communicable diseases. Because many communicable diseases are most infectious at their onset, a child should be excluded from school per Washington County Health Department Communicable Disease Exclusion Guidelines. Only a licensed health care provider can make a diagnosis and/or prescribe treatment and provide instructions regarding the student's return to school.

Students should be excluded from school participation if their illness prevents the student from participating in school activities; if the student requires more care than the school staff can provide; or if any of the symptoms listed on [Too Sick for School](#) are observed.

Students presenting with these symptoms will be separated from other students while awaiting a parent/guardian to pick them up. If you have any questions about your child's readmission to school after recovering from any communicable disease, please [contact](#) your building's nurse. If you have questions or concerns about care given in the Health Room, or concerns regarding emergency health care for asthma, allergies, insect stings, hypoglycemia, or other conditions, please contact your building's nurse.

Health Management Plan

A Health Management Plan is created by the District Nurse in collaboration with the parent and/or health care provider. Health management plans are not routinely provided for *asthma or insect sting allergies*. Guidelines for first aid related to these conditions are posted in the school health rooms. *Please contact your school nurse if you would like a specific health management plan developed for your child, especially if they will need accommodations related to their condition.*

Medications

When a student has a health condition necessitating the administration of medication during the school day, parents must submit the required paperwork, following these guidelines:

- Medications must be submitted in their original container, and must be transported to and from school by the parent/guardian. Medications cannot be transported to school on the bus.
 - Any refills must be submitted in their original container to the school by the parent. Pharmacies will provide an extra bottle for school use when requested.
- Prescription medications must have a label with the child's name, name of medication, route of administration, dose, amount to be given at school, frequency/time of administration, and healthcare providers name and expiration date.
- Medication Authorization form must be completed and signed by the parent/guardian (both for prescription and over-the-counter medication).
- Over-the-counter medications must be in their original container, with the student's name on the container. A health care provider's order is needed if the parent's instructions for administration contradict the safe dosing or FDA's recommended use on the container.
- All changes in instructions must be requested in writing.
- When the normal school schedule is changed (due to early release, late openings, etc.) and a student's scheduled medication time does not fall during the school hours for that day, the school will not administer the student's medication.

- Self-administration

- General rules

- If a parent/guardian wishes their student(s) to carry and self-administer a medication, they must bring the medication to school and fill out the required paperwork. Contact your child's school for further information regarding student self-administration of medications at school.
 - Student will not share the medication with another person.
 - Student will self-administer this medication as prescribed.
 - Student will carry only the amount of medication needed for one school day.
 - Medication must be kept in its original container.
 - Permission to self-medicate may be revoked if the student violates the policy, and the student may be subject to discipline, up to and including expulsion, if the policy is violated.
 - School nurse consultation is required for requests that K-6 students carry any medications.
 - The School District requests that the parent provide a back-up for bronchodilator inhalers or epinephrine auto injector, to be kept in the office, when the student is carrying these medications.
 - If the student attends a before-or-after-school program at school and the office is closed, the back-up medication will be unavailable. It is recommended that the parent provide an additional back-up EpiPen or inhaler to the individual program.

Student Health and Wellness

The safety and well-being of our students is the number one priority in our schools, district, and community. Teachers, counselors, support staff, administrators, district office personnel, and community partners are all available to assist parents and families in supporting students. The resources and information on the [Student Health and Wellness](#) page are intended to supplement information that is available in your school. If you need additional information or assistance, please contact your school's main office or counseling office, or one of the community support organizations listed on the [Resources](#) page.

Emergency Drills

The safety of your children is a priority. District personnel work very closely with law enforcement and emergency management services to ensure our schools are safe and conducive to learning. Each building conducts fire drills and safety drills once a month in accordance with the District's emergency plan and Oregon Revised Statute 336.071. Buildings conduct monthly fire drills, two earthquake drills, two lockdown drills, two lockout drills, and shelter-in-place drills throughout the school year.

Fire drill

Staff and students exit the building to the primary or secondary evacuation location. Teachers take attendance and report to the assembly team.

Earthquake drill

Staff and students perform "Drop, Cover, Hold On" until shaking stops. Once shaking stops, staff and students exit the building to the primary or secondary locations. Teachers take attendance and report to the assembly team.

Lockdown drill

A lockdown drill is used when there is a potential threat suspected inside of the building, requiring that all rooms housing staff and students be locked. LOCKS, LIGHTS. OUT OF SIGHT. Students and staff remain in locked classrooms or secured areas until an "all clear" is called.

Lockout drill

A lockout drill is used when there is a potential threat suspected outside of the building in the general area of the school, requiring that building entrances be secured. Classroom instruction continues as usual with exterior security precautions and limited or no outside student activity until an "all clear" is called.

Shelter-in-place drill

A shelter-in-place drill is a security procedure used when students and staff are to remain in place until an "all clear" is called. Situations that might require a shelter-in-place include medical emergencies, weather events or hazardous material spill. Staff and students remain in their classrooms until an "all clear" is announced.

Hold drill

A hold drill is when a situation arises making it necessary for students to HOLD in their classroom and/or clear the hallways. Example situations could include a medical emergency, a behavioral crisis, or a maintenance issue. Instruction continues in class, and teachers receive additional instructions as needed.

School Bus Evacuation Drills

School Bus Evacuation Drills are held twice a year. Once within the first six weeks of the new school year and the second within the first six weeks of the second half of the school year. All school bus evacuation drills are conducted at the school during bus arrival times. Students who do not normally ride the school bus to school also receive evacuation drill instruction in the classroom.

Parent Reunification

In the event a safety incident occurs at your student's school, it may be necessary for the District to initiate an off-site parent reunification plan. This plan is a systematic process to assist schools in effectively and efficiently reuniting students with parents/guardians.

- Off-site Parent reunification video for parents and community members:
 - [Off-site Parent reunification video \(ENGLISH\)](#)
 - [Off-site Parent reunification video \(SPANISH\)](#)
- Although it will be your first instinct to go to your student's school it is essential that parents/guardians **DO NOT** go to the school *unless directed to do so*. Parents/guardians will be notified where to pick up their student. The following means of communication may be used to notify parents/guardians about emergencies: District website, ParentSquare messaging, Flash Alert, automated call system, Facebook, Twitter (X), local radio and television stations.
- The reunification process can be a challenging and time-consuming process. We ask that parents and guardians be patient and understanding, knowing that the District is doing everything possible to reunite you with your student.
- Parents/guardians will need to bring personal identification to assist the District in the reunification process.

IMMIGRATION POLICY

In accordance with Oregon House Bill 4079, the District will adopt policy KNA: Immigration Enforcement on District Property, describing how the community will be notified when federal immigration authorities enter a campus for enforcement purposes, no later than September 30, 2026. After that date, the policy will be available on the district's website at www.hsd.k12.or.us/policies.

LOST AND FOUND

Any article found should be turned into the main office. Failure to do so may result in disciplinary action. Students who have lost articles may claim them from the office. Articles in the physical education lost and found are not to be removed without teacher authorization.

To enable parents, students, and staff to reclaim articles of clothing and other items lost or misplaced, each school will provide a designated "Lost and Found" location at their school. To the degree possible, school staff will display items at the designated location to facilitate identification of missing items by students, parents, and/or staff.

Parents will be reminded periodically via newsletters and school websites to check the lost and found for missing articles.

All lost and found items remain the sole property of the individual who lost them until the school deems the items as unclaimed. Under no circumstances will articles of clothing or other items be removed for private use or personal gain unless by the original owner.

Parents will be notified annually that all unclaimed clothing and other collected items will be donated to charitable organizations or groups up to twice a year. Schools will retain a receipt from the charitable organization receiving the unclaimed articles.

Money found at a school or other District facility will be held for 30 calendar days. Unclaimed money less than \$100 will be deposited in the school's Associated Student Body (ASB) fund or the District building fund. Any money over \$100 dollars will be sent to the Business Office to be held for a period of 90 calendar days. After 90 calendar days, unclaimed money will be deposited into the ASB fund of the school or the District building fund.

MEALS

For the 2026-2027 school year, HSD is offering one free breakfast and lunch daily to all enrolled students, regardless of income, thanks to participation in the Community Eligibility Provision (CEP) You can view the menu, including nutritional facts, on the [Hillsboro School District website](#).

Milk is included with school meals; however, if purchased alone costs \$0.75. Individual milk and a la carte items are paid at the time of transaction, and no charging is allowed for these items. Money should be applied to the student's meal account prior to purchase. Money can be provided to the kitchen directly by cash or check, or applied online using a credit card. Please note that the kitchens will not be able to provide change and all money provided will be applied to the meal account.

If your student has food allergies and plans to eat school meals, please contact the school nurse and the Nutrition Services department. Medical documentation or the [USDA meals accommodation request form](#) must be provided to the department.

Families are still responsible to pay for meals received without payment from prior school years. Please contact HSD's Nutrition Services department for more information or to arrange a repayment plan.

Elementary Schools

The District uses an electronic meal and a la carte accounting system. Students access meal accounts using their student identification meal card or by entering their student ID number on the available pin pad. Parents wishing to visit their students at lunchtime are able to purchase meals at an adult rate, (\$3.75 – Breakfast; \$5.25 – Lunch) payment is taken at the point-of-service.

Payments are still accepted for negative balances, and a la carte purchases, and may be deposited with the cafeteria staff or online at [LINQ Connect](#). (Note: There is a convenience fee of \$2.85 per online payment transaction.) Parents may access students' meal participation and account activity by creating an account through LINQ Connect.

- Depositing money in the form of cash or a check. If using a check, write the full name of the student(s) in the lower left-hand corner of the check. If the deposit is for multiple students, indicate the distribution of money for each child's account on the memo line (see example).

The image shows a check form with a light blue background and a thin black border. In the top right corner, the number '1025' is printed. Below it, there is a 'DATE' field. The 'PAY TO THE ORDER OF' field is followed by a dollar sign (\$) and a blank space. Below this, the word 'DOLLARS' is printed, followed by a small lock icon and the text 'Security Features: Scratch to Reveal'. The 'MEMO' line is at the bottom, and a blue arrow points to it with the text 'Student(s) Full Name(s)'. At the very bottom, there are two sets of numbers: '100000000000' and '100000000000', followed by '1025'.

Student balances and account activity may be requested from your school's cafeteria manager or may be viewed at [LINQ Connect](#).

For accounts that have negative balances, households will receive an automated phone call, and email reminder every week that their student's account is overdrawn.

Middle and High Schools

The District uses an electronic meal and a la carte accounting program. Students may access their account by keying their student I.D. number into a cafeteria terminal or scanning their student ID card. Deposits can be made with the cafeteria at any time or payments can be made online at [LINQ Connect](#).

Menu and Nutritional Facts

You can view the menu, including nutritional facts, on the [Hillsboro School District website](#).

MEDIA RELEASE – DIRECTORY INFORMATION

Directory information is information about students that could include the following: student's name, address, phone number, photograph, participation in officially recognized activities and sports, weight and height (for members of athletic teams), grade level, diplomas, honors, or awards received, and/or the most recent school enrollment.

The Hillsboro School District gives notice that such information may be printed or published during the year in formats such as honor rolls, award announcements, press releases, media productions, play programs, team rosters, sports programs, concert programs, yearbooks, school or District web site articles, and other such school or District publications, and will be appropriate for the purpose of that publication.

Hillsboro School District may, upon request, provide directory information to organizations such as a graduation products contractor or the Hillsboro Schools Foundation.

Print and electronic media representatives may attend school activities, projects, or events for news coverage and may photograph a student or students.

Parents and guardians have the right to prevent the District from releasing directory information regarding the student and/or parent. To exercise this right, requests must be submitted in writing by the parent/guardian, student 18 years of age, or emancipated student to the principal within fifteen days of annual public notice.

Parents/guardians are reminded that if they submit a request to prevent publication of directory information, the school will not be able to include the student in honor rolls, press releases, media productions, team rosters, concert programs, and other such school or District publications.

- All requests by parents to prevent publication of directory information will be honored.
- No unlisted phone numbers will be released for any reason.
- Directory information shall be released only with administrative direction; information considered by the District to be potentially or knowingly detrimental will not be released.

MILITARY REQUEST FOR INFORMATION

In compliance with the federal law, school districts are required to provide the name, address, and phone number of all students in Grades 11 and 12, regardless of age, to military recruiters.

Individual students or parents of students may request the student's name not be released to the military. Because the District must submit the list to the military in mid-October, written requests to withhold a student's information must be received at the school office no later than the fourth Friday in September.

A request to withhold information from the military will not affect other directory information releases (e.g., honor rolls, yearbook, and athletic programs).

NONDISCRIMINATION (TITLE IX)

The District strives to provide equal educational opportunities to all students and to eliminate conditions that may cause discrimination. A student, parent, or guardian who believes they are the subject of discrimination

may report the incident to the staff member on duty at the time or to the student's teacher or administrator. The teacher or administrator will take appropriate action, which may include following the rules for discipline outlined in the [Standards of Student Conduct](#).

Students and their parents are encouraged to attempt to resolve concerns informally. However, if they are unable to do so or if they believe the student is the subject of discrimination from a District staff member, one of its volunteers, or the District generally, they are encouraged to complete the District's Discrimination Complaint Form.

Changes to the District's complaint procedure may be made if an administrator is named in the complaint.

Harassment

Confidentiality will be maintained, and no reprisals or retaliation will be allowed to occur because of the good faith reporting of charges of harassment.

The Title IX coordinators for the district are Saideh Haghighi Khochkhou, Chief Operations Officer and Brian Haats, Chief Human Resources Officer. Complaints should be addressed to Saideh Haghighi Khochkhou or Brian Haats by calling 503-844-1500.

PARENTAL RIGHTS TO REVIEW MATERIALS

The District is committed to protecting student and parental privacy. Board Policy [KAB: Parental Rights](#) further ensures parents have the opportunity to review curriculum material, surveys, or tools that may seek personal information about students. For more information, refer to the FERPA (Family Educational Rights and Privacy Act) amendment in the Standards of Student Conduct.

Health Curriculum Content

According to Oregon state law and Board Policy IGAI, parents are notified that age-appropriate material regarding human sexuality, HIV/AIDS, and sexually transmitted disease prevention will be taught in the health curriculum. Parents of minor students will be notified in advance of any human sexuality and/or AIDS/HIV instruction and may excuse their child from that portion of the instructional program by submitting a written request to the principal.

Surveys and Research Projects

Research studies may be requested by universities to satisfy advanced degree requirements for graduate students. The District evaluates the intrusion of the survey or research tool and works with the university prior to approval. Interruption of instructional time is a primary consideration in approving or denying surveys or research projects. The District requires notification to parents when a research study proposes to use student data or responses and gives parents a chance to exclude their student from such activity.

Annual Student Survey

The District administers a student survey annually. This survey is completed by students in selected grade levels between Grades 4 and 12. The survey gathers information on school safety and belonging, drugs and alcohol, and instruction-related issues. Results of the survey are used for school improvement planning, grant applications, and evaluation of progress toward goals. Parents may contact Francesca Sinapi with any questions at 503-844-1500. For more information refer to the PPRA (Protection of Pupils Rights) amendment in the Standards of Student Conduct.

PERSONAL ELECTRONIC DEVICES & SOCIAL MEDIA-STUDENTS

Student use of a personal electronic device is prohibited from the start of regular instructional hours until the end of regular instructional hours, except as provided in Board Policy JFCEB: Personal Electronic Devices.

As used in this policy, a “personal electronic device (PED)” is any portable, electrically powered device that is capable of making and receiving calls and text messages and accessing the internet independently from the school’s network infrastructure. This includes headphones and earbuds attached to personal electronic devices.

The District will not be liable for personal electronic devices brought on District property or to District-sponsored activities. The District will not be liable for information or comments posted by students on social media websites when the student is not engaged in District activities and not using District equipment.

Administrative regulations may include grade-level or age-level possession and/or use restrictions by students on District property and at District-sponsored activities; consequences for violations; a process for responding to a student’s request to use a personal electronic device, including an appeal process if the request is denied; and such other provisions as the Superintendent or superintendent’s designee may deem necessary.

Full policy language for JFCEB: Personal Electronic Devices and Social Media – Students is available on our [district website](#).

Legal Reference(s):

[ORS332.107](#)

Copyrights, 17 U.S.C. §§ 101- 1332; 19 C.F.R. Part 133 (2006)

STUDENT DEVICE USE GUIDELINES

When accessing the District’s technology hardware and network, students agree to use it in a responsible, ethical, and legal manner in support of teaching, learning, District work, and the attainment of the Board’s goals. Use implies acceptance of the terms of these guidelines. Failure to follow these guidelines, District policy, and administrative regulations governing use of the District’s system may result in the suspension and/or revocation of system access, and disciplinary action up to and including suspension or expulsion. Violations of law will be reported to law enforcement officials and may result in criminal or civil sanctions. Fees, fines, or other charges may also be imposed.

General Guidelines

- Keep the device safe and secure.
- Do not leave devices unattended and visible in a vehicle.
- Keep devices away from liquids, and keep liquids away from devices.
- Use network systems to back up your data. *The responsibility of backing up personal data located on devices is solely the end user’s responsibility.*
- Users shall maintain personal responsibility for all non-approved financial obligations incurred while using the District’s technology.
- Users are personally accountable for behaviors that are illegal, destructive, or that are not directly related to the District’s work.
- Users shall act in a manner that protects the security, integrity, and reliability of technology equipment, infrastructure, and services.
- Users shall not share passwords with others or use another person’s password. Doing so is a breach of security that threatens District’s information, services, and fiscal controls.

Acceptable Use of Technology Equipment

Acceptable use includes activities that directly relate to the District’s work, teaching, and learning, or that support the attainment of Board goals and priorities. Such use may include electronic or voice mail, real-time electronic conferencing, reading or posting messages on websites or online communities, accessing internal information databases and other shared resources, and access to external resources through the Internet or commercial services.

Electronic communication devices, technology equipment, infrastructure, and services are provided to support District work. Limited personal use of these services is permitted if there is no additional direct cost to the District, and if personal use does not interfere with student learning, conflict with employee work responsibilities, violate the professional code of conduct, result in personal financial advantage, or violate Board policy or administrative regulations.

Replacement of lost, stolen, or damaged devices by Students

If the above guidelines have been followed, students will not be held responsible in the event that their technology equipment is lost, stolen, or damaged such that a replacement is needed. However, students and their families may be held financially responsible for any problems caused by negligence as determined by District or school administration. Examples of negligence include, but are not limited to:

- The device was left unattended in an unsecured area.
- The device was left visible and unattended in a vehicle.
- The device was intentionally damaged.
- The device was damaged due to negligent treatment.
- The device was being used or was placed in hazardous-to-device areas such as around water, in the rain, near unguarded containers of liquid, or in a bag with a container of liquid.
- The device was damaged while being used by a person other than the student or employee.
- The device was lost, stolen, or damaged during non-school related use, where proper safety and/or security measures were not implemented.
- The device was damaged while being used in a way in which the device was not intended to be used.

In the event of lost, stolen, or significantly damaged devices:

- If stolen, immediately contact the police and complete a police report.
- Contact the Technology Department at 503-886-8956 to obtain needed information for insurance and police reports (model, bar code number, serial number, purchase price, purchase date, replacement cost).
- Within 48 hours, report loss to the school's Office Manager, Principal, or techhelp@hsd.k12.or.us.

RESIDENCY AND STUDENT TRANSFER REQUIREMENTS

Residency Requirements

By state law and District policy, students are assigned to, and expected to attend, a "home school" in their "home district" based on the legal address of residence of their parent or legal guardian. The Hillsboro School District has also established attendance boundaries that provide clear feeder paths from elementary to middle to high schools. These boundaries allow academic continuity within each feeder and balance enrollments across schools in the District.

The elementary home school determines the feeder path a student will take into middle or high school. To determine the student's assigned attendance area, please use the "Find my Home School" tool on the Transportation Department page of the District website or contact Transportation Services at (503) 844-1123. Questions regarding requirements to confirm residency should be referred to the home school.

Exceptions to school assignments must be approved by the Superintendent/designee through a transfer request initiated by the parent or legal guardian. Students living away from home or with friends or relatives, who are not emancipated or living with a legal guardian, must have administrative approval to attend a District school other than their home school. Students whose place of residence changes during the school year must notify their school and may be required to submit a transfer request if they have moved to a different attendance area.

Transfer Requests

Residents of the Hillsboro School District who wish to transfer to a school other than their home school must initiate a transfer request within the established schedules. There are two transfer request processes: (1) In-District, for requests to attend schools within the Hillsboro School District; and (2) standard inter-district, for requests to schools outside the Hillsboro School District (i.e., Beaverton or Forest Grove School Districts).

Under the standard inter-district transfer process, resident students must obtain a release from the Hillsboro School District and an acceptance from the non-resident district; non-resident students who wish to attend a

school in the Hillsboro School District must be accepted by the Hillsboro School District and obtain a release from their resident district.

Transfer requests are considered equitably and are not based on the student's race, religion, gender, gender expression, sexual orientation, ethnicity, national origin, disability, health, whether a student has an individualized education program, the terms of an individualized educational program, income level, residence, proficiency in the English language, athletic ability, academic records, behavioral records, or eligibility for participation in a talented and gifted or special education or related program.

General terms of acceptance are that transportation is the responsibility of the family, and that the student must abide by stated attendance and behavior expectations: 1) Attendance of 92% or greater; and 2) No major referrals, no referrals of five days or more, and no expulsion. These terms will be applied consistently to all similarly situated students on inter-district transfer such that they do not have the effect of discriminating against a class of persons.

Upon acceptance by Hillsboro School District, inter-district transfer students on an individualized education plan or in need of special education services will be asked to contact the Student Services department at 503-844-1500.

In competitive activities that are governed by the Oregon School Activities Association (OSAA), competitive eligibility will be determined by a review based on OSAA standards. Parents are reminded that a transfer application, if approved, will allow the student to complete an academic transfer, but does not guarantee eligibility to participate in competitive activities at the school.

The OSAA states, "It is a Fundamental Rule of the Association that a student must attend the high school in the high school attendance boundary within which the Joint Residence of the student and the student's parents are located. Exceptions to this Fundamental Rule are to be narrowly construed." (Rule 8.6.1). Parents may contact OSAA at (503) 682-6722 with specific questions.

Note that the District will not transfer students based on athletic/activity consideration. Students also may not sign up for or practice with athletic teams or other activity programs at their requested school unless they have been approved for transfer.

Transfer students who wish to return to their home school must submit notification in writing to their current school to withdraw their transfer. To transfer to a different school, the student must submit a new application. Students also may need to reapply for a transfer to continue at their current school if a change in residence moves them into a new home school attendance area.

Transfer Policies

- [JECC: Assignment of Students to Schools](#)
- [JECC-JC-AR: In-District Transfers](#)
- [JECB: Admission of Nonresident Students](#)
- [JECF: Inter-District Transfer of Resident Students](#)

For additional information on the District's transfer protocols and timelines, please visit the [Boundaries and Transfers](#) page of the website under the For Families drop-down menu.

Student Withdrawal from School

If a student plans to withdraw from school for any reason, the following steps must be taken:

1. The parent or guardian must contact the school either personally, by telephone, or in writing to authorize the withdrawal.
2. The student is expected to have an exit interview with an assistant principal or counselor and then pick up a withdrawal form from the registrar. Teachers will indicate the student's grades at the time of withdrawal, while the media assistant or bookkeeper will confirm any outstanding debts.
3. Refunds of student body fees are prorated according to a schedule, and refunds are sent through the mail to the student's parent or guardian.

It is important that students go through the proper withdrawal procedures. Otherwise, refunds will be

delayed, and students may have difficulty obtaining records as needed for employment, the armed services, or further schooling.

SELLING/ADVERTISING/POSTERS

Students and community members are not to sell, distribute, or advertise any items or services on campus unless they have the approval of the school administration. Information on the [flyer approval process](#) is available on the Community page of the District website.

SOCIAL SECURITY DISCLOSURE STATEMENT

Providing a student's social security number (SSN) is voluntary. If provided, the District will use the student's SSN for record keeping, research, and reporting purposes only. The District will not use the SSN to make any decision directly affecting the student. Student SSNs will not be given to the general public. If a parent/guardian chooses to not provide a student's SSN, the student will not be denied any rights. Providing a student's SSN means the parent/guardian consents to the use of the student's SSN in the manner described.

OAR 581-021-0250 (1)(j) authorizes school districts to ask for students' social security number (SSN). The SSN will be used by the district for reporting, research, and record keeping. The SSN will also be provided to the Oregon Department of Education. The Oregon Department of Education gathers information about students and programs to meet state and federal statistical reporting requirements, and to help school districts and the state research, plan, and develop educational programs. This information supports the evaluation of educational programs and student success in the classroom.

The District and Oregon Department of Education may also match the SSN with records from other agencies as follows:

- The Oregon Department of Education uses information gathered from the Oregon Employment Division to learn about education, training, and job market trends. The information is also used for planning, research, and program improvement.
- State and private universities, colleges, community colleges, and vocational schools use the information to find out how many students go on with their education and their level of success.
- Other state agencies use the information to help state and local agencies plan educational and training services to help Oregon residents get the best jobs available.

Student SSNs will be used only for statistical purposes as listed above. State and federal laws protect the privacy of student records.

STUDENT RECORDS LAW

By Oregon law, a student's parent or an eligible student has the right to:

- Inspect and review the student's education records;
- Request the amendment of the student's education records to ensure that they are not inaccurate, misleading or otherwise in violation of the student's privacy or other rights;
- Consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that the applicable state or federal law authorizes disclosure without consent;
- Pursuant to OAR 581-021-410, file with the United States Department of Education a complaint under CFR 99.64 concerning alleged failures by the District to comply with the requirements of federal law; and
- Obtain copies of the District policies that pertain to student education records:
 - [JO/IGBAB: Education Records/Records of Students with Disabilities](#)
 - [JO/IGBAB-AR: Education Records/Records of Students with Disabilities Management](#)

Copies of policies are available from the building principal, from the District Administration Center, or online at [Hillsboro School District website](#).

The District forwards education records within 10 days of receiving a request according to Oregon law (OAR 581-021-0250).

SUSTAINABILITY

The District will strive to conduct its operations and make decisions that support sustainability by minimizing the waste of natural resources, while protecting the health and well-being of its constituents through environmentally and economically sound practices.

When purchasing, the District shall consider the potential for recycling of materials and shall avoid, when feasible, the purchase of materials that are not recyclable. The District shall take advantage of local opportunities to recycle waste materials and cooperate with the recycling efforts of the community.

TESTING INFORMATION

SAT, ACT, PreACT, PSAT

Be sure to check the admission requirements of your potential colleges or universities to determine if they have a preference for the [SAT](#) or [ACT](#) for admission. Note that test scores are only part of a student's review for admission; coursework, grades, and activities also weigh into the evaluation. Students/families are responsible for registering themselves for any test dates.

SAT

[The Scholastic Aptitude Test](#), or SAT, is published by the College Board and is used to assess college readiness. The SAT is composed of two sections: (1) the Reading and Writing section, and (2) the Math section. Please reference the [HSD course catalog](#) for additional testing details, dates, and deadlines.

ACT

[The American College Testing](#), or ACT, college readiness assessment is a composite, standardized test. The ACT includes tests in English, math, reading, and science.

PreACT

HSD Determines the date. All 10th Grade students take the PreACT at their home school December 15th, 2026. Students may choose to Opt-Out.

PSAT/NMSQT

The Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT) is a standardized test administered by the College Board and co-sponsored by the National Merit Scholarship Corporation. Upcoming date: October 27th, 2026 and is offered as an Opt-In.

Please check with your school's counseling center for specific information.

TRANSPORTATION

The purpose of school bus transportation is to provide safe, comfortable, and economical transportation for those students living beyond the walking distances established in ORS 327.043. All of the seats on the bus are reserved specifically for those students.

Prior to the opening of school, parents/guardians of incoming Kindergarten-12th graders are asked to visit the [MyBus page of the District website](#) (under Departments/Transportation) for information about their student's eligibility for bus service and, if applicable, their assigned route. Parents/guardians of incoming kindergartners will receive bus information through the mail. Questions and inquiries should then be directed to Transportation Services at (503) 844-1123.

VOLUNTEER REQUIREMENTS/PROCEDURES

The District encourages and appreciates the involvement of community members and families who volunteer in our schools. As the safety and welfare of students is of primary importance, the Hillsboro School District

requires criminal history checks for all employees, volunteers, and high school and college students who work with our students.

Volunteer Procedures

There are five basic steps to becoming a volunteer through our online system:

1. Read the District's Volunteer Handbook.
2. Complete the Volunteer Application.
3. Begin the Fingerprint Background Clearance Process.
4. Check your Volunteer Status.
5. Contact the school that interests you directly, either by email or phone, to see what opportunities they have available. Your volunteer application must be fully approved in order to begin volunteering.

This process can take several days or more, so get your application in early.

All information will be handled in a professional and confidential manner.

Reminder: Sign in and out in the main office each time you volunteer, and wear your volunteer badge at all times.

POLICIES

AC:	Nondiscrimination
AC-AR:	Discrimination Complaint Procedure (form)
ACB:	Every Student Belongs
ACB-AR:	Bias Incident Complaint Procedure
IGBAG:	Special Education – Procedural Safeguards
IGBAG-AR:	Special Education – Procedural Safeguards
IGBBC:	Talented and Gifted - Programs and Services
IGBBC-AR:	Complaints Regarding the Talented and Gifted Program (form)
JB:	Equal Educational Opportunity
JB-AR:	Equal Opportunity Plan – Students
JBA/GBN:	Sexual Harassment
JBA/GBN-AR:	Sexual Harassment Complaint Procedure (form)
JFCF:	Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence, or Domestic Violence – Student
JFCF-AR:	Hazing, Harassment, Intimidation, Bullying, Menacing, Cyberbullying, Teen Dating Violence Reporting Procedures – Student
JFH:	Student Complaints
KL:	Public Complaints
KL-AR1:	Public Complaint Procedure (form)
KL-AR-2:	Appeal to the Deputy Superintendent of Public Instruction
KLB:	Complaints about Instructional Materials
KLB-AR (1):	Instructional Materials Reconsideration Procedure
KLB-AR (2):	Request for Reconsideration of Instructional Materials (form)

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