

RE-ORG. MEETING MINUTES

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call – 4 present, 1 absent – Tricia Service
- 4. A motion was made at 6:15 p.m. by Jason Wasielewski, seconded by Kathleen Sarafin, to Convene to Executive Session to discuss the employment status of specific personnel.
- 5. A motion was made by Dominick Bellino, seconded by Kathleen Sarafin, to Reconvene to General Session – 6:47 p.m.
- 6. Administer Oath of Faithful Performance to:
 - A. Newly Elected Board Members – Patrick Fraccola, Erik Morse (now 6 members present)
 - B. Superintendent of Schools – Joseph Palmer
 - C. Assistant Superintendent of Business and Technology – Kacey Sheppard
 - D. District Clerk – Connie Giordano
 - E. Student Board of Education Representatives – Victoria Cavaretta, Katherine Figueroa, Bella Goodhines – the three student representatives will be appointed and administered their oath at the August Board Meeting.
- 7. Election of Board Officers:
 - A. President of the Board – A motion was made by Dominick Bellino, seconded by Jason Wasielewski, to nominate Jack Bono as the Board of Education President.
5 – YES 0 – NO 1 Abstain
 - B. Vice President of the Board – A motion was made by Dominick Bellino, seconded by Jason Wasielewski, to nominate Kathleen Sarafin as the Board of Education Vice President.
5 – YES 0 – NO 1 Abstain
 - C. Administer Oath of Faithful Performance in Office to Officers
 - D. New President Presides

A motion was made by Dominick Bellino, seconded by Jason Wasielewski, to pull Items F5 and F6 from the Consent Agenda.
6 – YES 0 – NO MOTION PASSED

A motion was made by Dominick Bellino, seconded by Jack Bono, to appoint Tricia Service as the NYSSBA representative.
6 – YES 0 – NO MOTION PASSED

A motion was made by Jason Wasielewski, to volunteer , as the Oneida-Madison-Herkimer School Boards Association representative.
6 – YES 0 – NO MOTION PASSED

CONSENT AGENDA: - Re-Org Procedures, 8A through 8F.

- 8. Reorganization Procedures: (For Action)
 - A. It is hereby recommended that the following officers be appointed for the 2026-2027 school year:

District Treasurer	- Kacey Sheppard	no add’l. compensation
Clerk of the Board	- Connie Giordano	\$5,800 Stipend
Deputy Treasurer	- Karen Wasielewski	\$1,800 Stipend
Tax Collector	- M & T Bank – Mail-in	
In-person Tax Collector	- Dominica Helmer	\$1,800 Stipend
Central Treasurer	- Jennifer Juliano	
	Extraclassroom Activities Fund Acc’t. Manager	\$1,950 Stipend
	Scholarship Fund Account Manager	\$ 850 Stipend
Purchasing Clerk	- Kendra Tillinghast	\$3,100 Stipend
 - B. It is hereby recommended that the following other appointments be approved for the 2026-2027 school year:
 - 1. School Physician - Mary Imogene Bassett Hospital – see attached contract
 - 2. School Attorney - Ferrara, Fiorenza, Larrison, Barrett, & Reitz, P.C.
- Girvan and Ferlazzo, P.C.
 - 3. Bond Counsel - Trespesz & Marquardt
 - 4. Insurance Agents - Excellus Blue Cross-Blue Shield (Health Insurance)
Utica National Insurance Group (Liability, Property,Umbrella)
Republican Franklin Ins. Co. – (Auto)
Student Accident – Wellfleet Co.
State National
Gilroy Kernan & Gilroy
Beazley Cyber
- 8. Reorganization Procedures:
 - B. (Continued)
 - 5. Independent Auditor - West & Company (Gloversville and Saratoga Springs)
 - 6. Financial Advisors - Fiscal Advisors
 - 7. Claims Auditor - Carm LoRe-Cooper \$ 1,900 Stipend
 - 8. CSE/504 Coordinator - Julie Tangorra
 - 9. Impartial Hearing Officers - Per S.E.D. Approved List

- 10. CSE/CPSE Committee - See attached List
- 11. CSE/CPSE Substitute Chairpersons - Samantha Maguire, Gabrielle Higgins, Bldg. Principals
- 12. Substitute School Psychologist - Julie Tangorra
- 13. Surrogate Parents - Marissa Montana-Guzman, Carrie Hamilton
- 14. District Health Safety Committee - See Attached
- 15. Annual Professional Performance Review Committee - See Attached
- 16. Athletic Director - Michael Rozonkiewicz - \$17,000 Stipend
- 17. District Sexual Harassment Comp. Ofcr. - Superintendent Joseph Palmer
- 18. Title VI, Title IX/Compliance Ofcr. - Superintendent Joseph Palmer
- 19. Dignity for All Students Act Coordinators - Building Administrators
- 20. Medicaid Compliance Officer - Julie Tangorra
- 21. Data Protection Officer - Kacey Sheppard, Nicole Castronovo
- 22. District Chief Emergency Officer - Superintendent Joseph Palmer
- 23. Records Management Officer - Kacey Sheppard
- 24. Chemical Hygiene Officer - Bruce Race- \$300 Stipend
- 25. District Mental Health Coordinator - Superintendent Joseph Palmer
- 26. 2026-2027 District Spill Response Team - See Attached List
- 27. Health Insurance Consortium Board - Kacey Sheppard
- 28. Worker's Compensation Board - Kacey Sheppard
- 29. District Homeless Liaison - Julie Tangorra
- 30. Federal Funds Procedural Manual - Kacey Sheppard

- C. **For Action**
 It is hereby recommended that the following designations for the 2026-2027 school year be approved:
 - 1. Official Bank Depositories - M & T Bank, Wilmington Trust, Metropolitan Bank
 - 2. Regular Monthly Meetings - 2nd Tues. of Month, (& 4th if necessary); Budget Vote – 5/18/27 (Meeting date list attached)
 - 3. Official Newspapers - Times Telegram, The Observer Dispatch

- D. **For Action**
 It is recommended that the following authorizations for the 2026-2027 school year be approved:

- 1. Authorization for Payments Without Prior Audit as Allowed by Law.
- 2. Person to Certify Payrolls - Superintendent/Ass't. Superintendent (in absence of Superintendent)
- 3. School Purchasing Agent - Superintendent/Ass't. Superintendent
- 4. Authorized to Approve Conferences, Workshops, etc. - Superintendent
- 5. Establishment of Petty Cash Fund - Gen. Fund (\$100) – Karen Wasielewski – Account Custodian
- 6. Authorized to Approve Budget Transfers (up to \$3,000) - Superintendent/Ass't. Superintendent
- 7. Authorized Signatures on Checks - Kacey Sheppard – District Treasurer/Ass't. Superintendent
 Karen Wasielewski, Deputy Treasurer
 Jennifer Juliano - (Extracurricular Activities)
- 8. Authorized to Suspend Students up to 5 days - Building Principals & Superintendent
- 9. Authorized 403(b) Providers
 VOYA Ins and Annuity Co.
 River Source Life Ins. Co. of NY (Ameriprise)
 Metlife
 Oppenheimer Retirement Funds
 AIG Valic
 AXA Equitable
 Security Benefit
 Valic
 Franklin-Templeton

- 10. Authorization to execute wire transfers with a maximum limit of one million dollars – (\$1,000,000) - Ass't. Superintendent/District Treasurer
- 11. Authorization to execute wire transfers for bonds and payroll-related transfers with a maximum limit of five million dollars (\$5,000,000) - Ass't. Superintendent/District Treasurer

E. **For Action**
 It is hereby recommended that the bonding of the following be approved for the 2026-2027 school year (see attached):

- 1. District Treasurer/Ass't. Superintendent - (\$1,400,000)
- 2. District Tax Collector - (\$1,000,000)
- 3. Central Treasurer - (\$400,000)
- 4. Employee Blanket Bond - (\$100,000)
- 5. Superintendent – (\$400,000)
- 6. Internal Claims Auditor – (\$400,000)

F. **For Action**
 It is hereby recommended that the following other items be approved for the 2026-2027 school year:

- 1. Re-adoption of All Policies in Effect during Previous Year and the Code of Ethics
- 2. Establish Mileage Reimbursement Rate - IRS Rate
- 3. **SPECIAL PROJECT AUTHORIZATION**
 It is recommended that the Board of Education authorize the Superintendent, or his designated representative to sign and submit all applications for federal funds as well as any other funds which may be available to the School District.
- 4. **Participation in Associations** - Oneida-Madison-Herkimer School Board Institute and the New York State School Boards Association.
- 5. NYSSBA Representative - (Nominate Board Member)
- 6. Oneida-Madison-Herkimer School Bd. Institute Executive Committee Representative – (Nominate Board Member)o
- 7. **FEDERAL FUNDS**
 The Board of Education renews its commitment to comply with Federal regulations as administered through the State Education Department (see manual)
- 8. Authorization of BOCES as a Legal Bidding Agent for Frankfort-Schuyler Central School
- 9. The Herkimer-Fulton-Hamilton-Otsego BOCES approved substitute teacher list shall be the Frankfort-Schuyler Central School District substitute teacher list for the 26-27 academic year.
- 10. National Purchasing Network for Cooperative Purchasing and Bidding
- 11. The substitute teacher rates for 2026-2027 shall be:
 - Certified Teachers - \$130/day
 - Certified Retired Frankfort-Schuyler Teachers - \$160/day
 - Non-Certified Teachers - \$117/day
 - Teacher’s Ass’ts./Teacher’s Aides - \$115/day
 - LPNs - \$20/hr.
 - RNs - \$40/hr.
 - Cleaners/Custodians - (align with minimum wage)

G. A motion was made by Kathleen Sarafin, seconded by Dominick Bellino, to adjourn the Re-Org. Meeting at 6:59 p.m.

6 – YES

0 – NO

MOTION PASSED

Regular Board of Education Meeting Secondary Cafeteria

Absent: 1

Others Present: Joseph Palmer, Superintendent, Kacey Sheppard, Assistant Superintendent of Business and Technology
Connie Giordano, District Clerk

The meeting was called to order by Jack Bono at 7:00 p.m. and the Pledge of Allegiance was recited.

Roll call was taken by Jack Bono 6– Present 1 – Absent - Tricia Service

Convene to General Session – a motion was made by Dominick Bellino, seconded by Kathleen Sarafin, to convene to General Session at 7:00 p.m.

1. Superintendent Joseph Palmer – Updates Capital Project Report

N/A

A motion was made by Dominick Bellino, seconded by Kathleen Sarafin, to approve the following **CONSENT AGENDA**: Minutes, Personnel 1 - 8, approved with revisions, New Business 1 - 4.

6 - YES 0 - NO MOTION PASSED

June 9, 2026
May 19, 2026 - Revised

1. Treasurer's Report
2. Revenue Report
3. Trial Balance Report
4. Revenue Status Report
5. Bank Reconciliation
6. Multi Fund Report
7. Appropriation Status Report
8. Scholarship Report
9. Extraclassroom Activities Fund Report

1. Accepted Resignation from School Nurse:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Sherri Willsey from her position of School Nurse, effective June 18, 2026.
2. Accepted Resignation from Lunch Monitor:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby accepts the resignation of Michele Dychko from her position of Lunch Monitor effective June 12, 2026.
3. Schedule E – Coaching Appointments:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints the following coaches for the 2026-2027 school year, stipends per the current contract:

Patrick Fraccola Jr.	Head Varsity Football	Volunteer
Bill Pocyntylyuk	Assistant Varsity Football	\$3,012
Phillip Tangorra	Assistant Varsity Football	Volunteer
Patrick Fraccola Sr.	Assistant Varsity Football	Volunteer
Michael Giambrone	Boys Head Varsity Soccer	\$4,200
Jack R. Bono	Boys Head Modified Soccer	\$2,400
Ashley Hinckley	Soccer Program Assistant	\$ 800
Bryan Cronkhite	Boys Head Varsity Basketball	\$4,200

3. Schedule E – Coaching Appointments:
(Continued)

Michael Paragi	Boys Head JV Basketball	\$2,700
Jack R. Bono	Boys Basketball Program Assistant	\$ 800
John Treen	Wrestling Head Varsity	\$4,200
Dave Haughton	Wrestling Program Assistant	\$ 800
Clay Wellenstein	Wrestling Program Volunteer Assistant	Volunteer
Michael Rozonkiewicz	Head Varsity Baseball	\$4,200
Steve Sydoriw	Baseball Modified Head	\$2,400
Jack R. Bono	Baseball Program Assistant	\$ 800
Bryan Cronkhite	Baseball Program Assistant	Volunteer
Robert Harrod	Girls Head Varsity Soccer	\$4,200
Gianna DeSarro	Girls Head JV Soccer	\$2,700
Gillian Keeler	Girls Head Modified Soccer	\$2,400
Henry Bick	Soccer Program Assistant	\$ 800
Julia Bovenzi	Cheerleading Coach	\$4,200
Kathy Elthorp	Cheerleading Coach	Volunteer
Anthony Reina	Track and Field Head Coach	\$4,200
Eva Fiorentino	Track and Field Ass't. Varsity	\$3,012
Joelle Yost	Track and Field Modified Head Coach	\$2,700
Brady Sanfillipo	Indoor Track and Field Head Var. Coach	\$4,200
Anthony Reina	Indoor Track and Field	Volunteer
Jeff Adasek	Girls Head Varsity Basketball Coach	\$4,200
Gillian Keeler	Girls Head JV Basketball Coach	\$2,700
Gianna DeSarro	Girls Head Modified Basketball Coach	\$2,400
Cortlynn Drexler	Basketball Program Assistant	\$ 800
Joseph Palmer	Basketball Program Assistant	Volunteer
Dan Fiorentinno	Head Varsity Softball	\$4,200
Gianna DeSarro	Head JV Softball Coach	\$2,700
Anthony Rocco	Softball Program Assistant	\$ 400
Henry Bick	Softball Program Assistant	\$ 400
Joelle Yost	Girls Head Varsity Volleyball Coach	\$4,200
Ashley Manning	Girls Modified Head Volleyball	\$2,400

4. Rescinded Appointment of Elementary Teacher:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby rescinds the May 5, 2026 appointment of Caroline Gehring from her position of Elementary Teacher.

5. Approved Stipend for Substitute CSE Chairpersons:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the stipend of \$1,500 for substitute CSE Chairpersons, effective September 1, 2026:

Gabrielle Higgins
Samantha Maguire

6. Appointed Part Time Art Teacher:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Greta Karcher to the position of Part Time Art Teacher, at an annual pay rate Step 1 MA: \$23,619 effective August 17, 2026. This is a four-year probationary appointment in the tenure area of Art, extending from August 17, 2026 to August 17, 2030, and is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

- Education:
- Ithaca College-Bachelors in Fine Arts
 - Russel Sage- Masters in Art Education- May 2026

- Certifications:
- Visual Arts- Expected Summer 2026

- Justification:
- Fulfill current resignation left by Ms. Nancie Cooney

7. Schedule E Appointments:

Musical	H. Odin	\$3,250
Yearbook	J. Purinton/A. Cucci	\$1,625/ea.
Bus/Cafeteria Monitor-Elem.	M. Grippe/A.Castellano/J. Gentile/D. Barberio	\$2,250/ea.
	D. Talarico/A. Trievel	

7. Schedule E Appointments:
(Continued)

Bus/Cafeteria Monitor-MS-HS	R. Tangorra/J. Adasek/R. Testa/K. Perry C. Drexler/J. Minosh/M. Cleveland	\$2,250/ea.
Student Council	E. Fiorentino	\$1,550
FBLA-MS	J. Adasek	\$1,274
FBLA-HS	A. Reina	\$1,274
Friends of Frankfort	E. Rocco	\$1,200
Builders Club	K. Newtown	\$1,200
Key Club	M. Cleveland	\$1,200
K-Kids	T. Carinci/H. Scialdo/A.Castellano/D. Barberio A. Trievel	\$ 240/ea.
Mock Trial	J. Minosh	\$1,200
Jazz Band	K. Donaleski	\$1,200
Select Chorus	H. Odin	\$1,200
Show Choir	H. Odin	\$1,200
Nat'l. Honor Society Adv.	T.B.D.	
Nat'l. Jr. Honor Society Adv.	J. Reid	\$ 950
Champions of Curriculum	K. Murphy	\$1,346
	J. Adasek	\$1,346
	M. Rocco	\$1,346
	D. Talarico	\$1,346
	J. Purinton	\$1,346
	A. Cucci	\$1,346
	A. Trievel	\$1,346
Youth Choir	J. Baker	\$ 950
Elementary Band	K. Bunger	\$ 950
Elementary Chorus	J. Baker	\$ 950
Chess Club	E. Bajtarevik	\$ 650
Alliance Club	K. Barlow	\$ 650
Art Club – Elemen.	M. Rocco	\$ 650
Art Club – Secondary	C. LaVenture	\$ 650
Yearbook – Elementary	D. Barberio/S. Gerould	\$ 300/ea.
Intramurals – Elemen.	T. Carinci	\$ 500
Intramurals – Secondary	C. Drexler	\$ 500
Nature Club	A. Cucci	\$ 600
P2/SEL	S. Gerould/G. McLean	\$ 200/ea.
Nat'l. Honor Soc. Comm.	A. Reina/A. Cucci/C. Drexler	\$ 145/ea.
Nat'l. Jr. Honor Soc. Comm.	H. Lawrence/K. Newtown/J. Purinton/ J. Zollweg	\$ 145/ea.
Chemical Hygiene Ofcr.	B. Race	\$ 300
Ski Club	TBD	\$ 340
E Sports	A. Reina	\$ 650
Senior Honor Banquet Coord.	K. Newtown	\$ 250
Grade 7 Class Advisor	A. Trievel	\$ 500
Grade 8 Class Advisor	G. McLean/J. Shank	\$ 250/ea.
Grade 9 Class Advisor	D. Helmer	\$ 525
Grade 10 Class Advisor	M. Cleveland	\$ 700
Grade 11 Class Advisor	H. Odin	\$ 950
Grade 12 Class Advisor	K. Dowdall	\$1,700

8. Appointed Elementary Special Education Teacher:

Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby appoints Courtney Crespo to the position of Elementary Special Education Teacher, at an annual pay rate Step 13 MA: \$57,607 effective August 17, 2026. This is a four-year probationary appointment in the tenure area of Special Education, extending from August 17, 2026 to August 17, 2030, and is contingent upon clearance from the New York State Department of Education (fingerprint clearance).

Education:

- Utica College-Bachelors of Science in Psychology Child Life: May 2010
- Utica College- Masters in Elementary & Special Education Grades 1-6- May 2013

Certifications:

- Students with Disabilities (Grades 1-6)- December 2024
- Childhood Education (Grades 1-6)- December 2024

Job Related Experience/Trainings:

- Notre Dame Elementary School- General Education Teacher- September 2012-Current

Justification:

- Fulfill vacant Special Education 15-1-1

New Business:

1. Approve Addition of Two (2) Novels to the Eighth Grade ELA Curriculum:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the addition of two (2) novels to the Eighth Grade ELA curriculum:
Restart – Gordon Korman
Long Way Down – Jason Reynolds
2. Approval of Out of District Enrollment and Tuition Structure for School Year 2026-2027:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the Out of District Enrollment and Tuition Structure and Non-Resident Enrollment Forms for School Year 2026-2027.
3. Multi-Year Telecommunications Broadband Service/Mohawk RIC Agreement:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby approves the Multi-Year Telecommunications Broadband Service Agreement as follows:
WHEREAS, the Board of Education of the Frankfort-Schuyler Central School District desires to enter into a 5 year contract with the Madison-Oneida BOCVES in order for the Mohawk Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(JJ),, those services being Broadband Telecommunications as defined on the attached sheet(s).
NOW, THEREFORE, it is
RESOLVED, that the Board of Education of the Frankfort-Schuyler Central School District agrees to enter into a contract with the Madison-Oneida BOCES through the provision of said services to the District not to exceed \$335.00 monthly, (Frankfort-Schuyler CSD) plus any one time vendor installment costs, subject to the approval of the Commissioner of Education, for a period of 5 years, beginning on or about July 1, 2026, and ending on or about June 30, 2031.
4. Donation of Books to Frankfort Free Public Library:
Be it resolved that the Frankfort-Schuyler Central School District Board of Education hereby donates the following books to the Frankfort-Free Public Library:
Kindergarten Superkids:
Meet the Superkids Workbooks-17
Superkids Club Workbook- 7
Semester 1&2 Leveled Readers, Informational Text, Below, On and Above,
All 4 Sets for both semesters
Big Book for K
All Teacher Manuals for all Units
First Grade Superkids
Semester 1 Readers: 24
Semester 2 Readers 21
Workbook
Semester 1- 15
Semester 2- 10
Backpack Pages
Semester 1-10
Semester 2-6
Semester 1&2 Leveled Readers, Informational Text, Below, On and Above,
All 4 Sets for both semesters
Big Book First Grade
Teacher Manuals for all 16 Units

Old Business:

Convene to Executive Session – A motion was made by Kathleen Sarafin, seconded by Dominick Bellino, to convene to Executive Session at 7:13 p.m. to discuss specific personnel.

Reconvene and Adjourn – A motion was made by Erik Morse, seconded by Patrick Fraccola to reconvene and **adjourn** at 7:51 p.m.

6 – YES

0 – NO

MOTION PASSED

Respectfully Submitted, _____
District Clerk

