



Cheyenne Site Council Minutes

April 13, 2026

Cheyenne's Mission: To guide and challenge learning for all students through a learning environment that gives priority to basic traditional skills and values.

Cheyenne's Vision: To create a culture of shared and active leadership so that each member brings their own areas of expertise and works collaboratively to sustain improvements in teaching, in learning, and throughout the community.

Cheyenne's Cornerstones:

1. **School of Choice**
2. **Focus on Academics**
3. **Linear Sequential Curriculum**
4. **Teacher-Directed, Textbook-Based Instruction**
5. **Elevated Grading Scale**
6. **Maximum Use of Academic Time**
7. **Parent Commitment, Involvement, Support**
8. **High Expectations for All**
9. **School Uniforms**

Cheyenne Site Council Purpose: The purpose of the Cheyenne Site Council is to ensure that individuals are provided the opportunity to share in the decision-making process. The Site Council supports the vision and develops and monitors the Campus Improvement Plan (CIP) with a focus on student achievement and school climate.

Members:

- Principal/Administrator - Shawnee Baca
- Assistant Principal - Jill Frey
- Classified Staff Member – Kathleen Baldus
- Teacher Rep. K-5 - Natalie Kearns
- Teacher Rep. Middle School - **Gina Morgan**
- Parent Representative- **Sara Solem**
- Parent Representative- Lisa Sagstad
- PTO Representative - Karinna Holland
- Community Representative – Sarah Lombardi

AGENDA:

- **Principal Baca call the meeting to order:**
 - Date/Time: **4/13 2:33 pm**
- **Principal Baca: Approve Minutes**
 - Motion: **Sara Solem**
 - 2nd: **Natalie Kearns**
 - Vote: **All in favor- Yes**
- **STUGO: Updates**
 - **No updates- 8th liking free seating. Principal Baca talked with several 8th graders who were taking advantage.**

Enrollment Recap: Principal Baca

This year as of 4/13//26:

- 26-27: 990 Total students- (Capacity 1040) Waitlists KDG-21, 1st-12
- Current 25-26 Enrollment is 952 as of today.

Staffing Updates: Principal Baca

- Dean of Students: for 26-27 School Year- posted TOA
- Noon Aide- Need 2-3 for the 26-27 School Year
- Crossing Guards- Open
- 5th Grade- Veregge posted and interviews scheduled
- PE- Holtbrook posted and interviews scheduled.
- .2 Math Interventionist- Posted
- Social Worker Positions eliminated district-wide. We have had this position since Covid and has been instrumental in supporting students.
- Today is the last day for teachers to sign contracts.
- Guidance went to .9- Victoria returning!

State Testing Updates:

- Running smoothly- AP Frey - **THANK YOU Jill!**

CTS Way- Character Counts: Principal Baca

April: Citizenship

A definition of the trait will continue to be shared on the CTS News.

Homeroom positive acknowledgement - Grade levels will be assigned a week on the news. Each teacher will have a day M-Th to acknowledge a student that exemplifies the trait with a certificate and coming to Principal Baca's office to select a prize! **Ongoing and very well received!**

Middle School Incentives - "Clear Comm Card" Ice Cream Social!

Random Selection- Ask Students about Character Counts Trait of the month (past months too) raffle ticket and drawing at the end of the year. **Jar and raffle tickets will be displayed in the front office! End of year prizes ordered- K-5 & MS!**

K-5 Scooters x 2

MS Beets Head phones x 2

W.I.G's: For Ongoing Reference: Principal Baca

Posters in the Front Office and Cafe up and tracking WIG 1!

- WIG 1 : By the end of the 2025-2026 school year, Cheyenne Traditional School will increase the percentage of students performing above grade level in MATH from 25% (May 2025) to 28% (May 2026) as evidenced by the end-of-year Math IXL benchmark assessment.
- **IXL Update: Principal Baca- 30,000 Plus**
- WIG 2 : By the end of the 2025-2026 school year, Cheyenne Traditional School will decrease the percentage of students nearly chronically absent/chronically absent students from 19.16% (May 2025) to 16.16% (May 2026) as evidenced by attendance records.
- **Attendance focus is on going!**

Votes Needed:

1-Vote to have Site Council pay for all field trips out of Tax Credit Extracurricular dollars for the 26-27 school year.

Band & Strings in Spring - **up to two field trips**

Spanish S1 & S2- **up to two field trips**

Motion: Sara S.

2nd: Natalie K

Vote: All in Favor - Yes

2-Theater Club Sponsorship for 26- 27: Molly Gluzinski

Will have two productions: Fall a Play and Spring a Musical!

Vote to increase stipend for Molly G to \$1688 each semester for a total of Not exceed \$3400.

\$2500 In Theater Expenses:

○ Stipend Paid from Tax Credit Extra Curricular Funds and pay up to \$2500 in Theater Club Expenses out of Tax Credit Extra Curricular Fund.

o Motion: Gina M

2nd: Sarah L

All in favor: All in favor - Yes

FYI– PTO Kim Ho will need a second stipend. Performance time past two years 3 weeks of prep for Kim and Molly. 10 weeks of working with the kids. 1-2 weeks of recap

and clean up afterwards. The same plan will happen in S1 and then again in S2. Also PTO should please look at the budget amount set aside to support theater- two performances now. Please communicate clearly with Kim and Molly directly how and how much PTO plans to support. THank you!

3-Theater Support -expenses for 26-27: We approved an ongoing budget of \$2500 and now will need to vote to increase it and to Not exceed \$5000.

Funds Paid from Tax Credit Extra Curricular Funds

o Motion: Natalie K 2nd: Lisa S All in favor: All in favor- yes

3-Elementary Grades participating in Field Days will be allowed to wear a plain colored shirt and socks for their corresponding class. Cheyenne PTO Karinna Holland- Any update on the plan- what shirts, what colors, no logo'd etc- follow up from the last Site Council meeting. No vote needed if PTO chairs have not provided Karinna with the details needed.

KDG, 1st, 2nd, 3rd, 4th & 5th!

Color choices would be: Red, Blue, Yellow, Green

These items would be worn on their specified field day:

o Motion: 2nd: All in favor:

No need for vote- kids will wear spirit shirts for Field Days.

Discussion Items:

1- Final Aztec Park parking lot update - Lisa Sagstad

- Removal of two clothing donation bins- no kick back to CTS \$\$- no need to have bins on campus.
- Update on removal? No updates

2- Kindergarten Graduation: Principal Baca

Discussion about Promotion and why we should or should not create a promotion for KDG. All in favor of no promotion for KDG and only having 8th grade promotion.

3- Parent Meeting or Town Hall discussing 26-27 School Year at Cheyenne - Host Principal Baca Request- Lisa Sagstad

- **Focus on Scheduling:**

- **Pre Week:** Band & Strings teachers wanted to eliminate Middle School General Music- only way to support was to take special to a 5 day M-F Semester or Year Long status. Focus on the 2-3 years of revolving door in our Spanish classrooms and how to best ensure our students are being supported and learning the Spanish Curriculum.
- **8/13/26** - Starting in August Principal Baca met weekly with specials teachers and specialists and then bi weekly beginning in January to gather information and to learn what was needed to best support and enhance each area.
- **9/19/36** - At the PTO General Meeting Principal Baca discussed the Spanish teacher crisis and classroom behavior issues and answered parent questions.
- **9/24/26** - Principal Baca sent a Parent Square Survey regarding Interest in Spanish and other elective offerings- gathering data to best support students.
- **3/23/26** - Principal Baca sent a Parent Square to all 6th, 7th & 8th grade families with detailed information regarding Specials offerings and selection process by grade.
- **March Site Council Mtg/Votes** -
 - Principal Baca asked the Site Council for funds to support before/after school clubs to support student enrichment.
 - **Art Club and PE Club** stipends were approved for teachers - Students who are not able to take PE or Art during their specials rotation can now have the opportunity to participate in PE and Art not just for a semester, but year long.
- **3/27/27** - Principal Baca met with Band and Orchestra teachers to discuss students who continue to take lessons outside of school and are not able to participate in Band or Strings during the day - participating in the Band and Orchestra concerts.
 - Approved by teachers.

- Students must set up a time to meet with the teacher in the Fall and get materials to practice and must attend any after school pre performance practices prior to the concert.

- **K-3 Specials-No Change**
 - A-F Rotation- PE, Music, Art

- **4th & 5th Specials: No Change**
 - A-F Rotation- PE, Music, Art, Band, Strings
 - **Kathleen Actual Scheduling Update for 26-27 School Year:** All who wanted PE, Art, Band, Strings were scheduled to accommodate all 4th & 5th grade student elective choices.

- **MS Specials: Updates**
 - Semester Selection- no more elementary A-F rotation- now like all Middle Schools- preparing our students for next steps in High School.
 - Spanish offered to 7th & 8th grades:
 - 26-27 School Year **2** -sections of 7th Spanish and **3** -sections of 8th Spanish.
 - 8th grade students will receive High School credit for Spanish 1.
 - All instruction will be in person.
 - Financial Literacy 7th & 8th grades:
 - 26-27 School Year **4** -sections of 7th Financial Literacy- Semester long.
 - 26-27 School Year **1** -sedition of 8th Financial Literacy-year long.
 - Computer Literacy 6th grade:
 - Computer support to transition in the Middle School and skills for High School.
 - Peer Mentoring 7th & 8th grades.

- RFS/MFS: Ongoing
 - DMF: 6th, 7th & 8th grades.
 - **Kathleen Actual Scheduling Update for 26-27 School Year:** All who wanted PE, Art, Band, Strings, DMF, Peer Mentoring, Spanish, RFS, MFS & Financial Literacy- were given at least 1 semester of first choices of electives or their schedule was created to accommodate their year long elective choice.
- **Solution to World Language teacher shortage & student behavior:**
 - Gina Morgan - 6th Grade Computer Literacy and 7th & 8th Financial Literacy.
 - Offering Spanish to those students who want Spanish.
- **Focus on Specialists:**
 - SPED Teacher Homeroom/WIN, Detailed schedule for each of our students- pull from core class when benefits students educational plan. Under 10 students.
 - RTI- Reading for Success offered next year for MS 1st or 2nd Hour instead of just during WIN or students missing Specials. Students can move out of RFS-at the semester with academic success and teacher approval and then take specials- PE, Art etc -1st or 2nd Hour. (Solves the frustration from Specials teachers that students are gone and they never know when they will be in class and behind on activities and learning and grades reflect the continued missed days- For example, the students schedule may say PE on EF Days but in reality the student meets with Pert and never attends PE)
 - MFS- Math for Success will continue as it always has with students taking MFS during specials. Students can move out of MFS-at the semester with academic success and teacher approval and then take specials- PE, Art etc 1st or 2nd Hour.
- **Addition of After School Clubs:**
 - Clubs taught by staff and No cost to families.
 - PE Club S1 & S2
 - Art Club S1 & S2

- **Band & Orchestra:**
 - Students taking outside lessons can participate in the concerts.

- **Professional Development for Staff half days:**
 - On Site and District Provided-
 - Pre-Week: Spalding with Fidelity
 - 8/27/26: WIG Data Dive/ADE Essential Standards Math/ELA
 - MTSS-Tier 1-3 Documents- “How To”
 - 9/10/26: District Provided by subject area/grade
 - 10/8/26: Dr. Anna MTSS- How to look at data:
 - Fast Bridge/IXL
 - MTSS Tier 1-3 supports
 - 11/5/26: BCBA Hannah Beckman
 - Data and Intervention Tracking
 - How to process monitor
 - 12/10/26: MTSS Updates:
 - Frequency of meetings changed from grade level/admin/specialist meeting weekly to by weekly starting in January of 26.
 - 1/28/26: Math Powers Possibilities- District provided
 - 2/25/26: Jonna Wallace -MS ELA in all areas and
 - Carli Fried- MS Math
 - 2/25/26: Gifted support for Elementary teachers.
 - All K-5 teachers have gifted students in their classes
 - Cheyenne has the most gifted students on one campus in SUSD.
 - 3/4/26: Gifted Supports Part 2- K-8
 - 4/29/26: District Provided - AI in the classroom
 - 5/6/26: District Provided - Review of New District Math
 - As FYI and knowledge for our Cheyenne Teachers.
 - Shawnee Baca attending General PTO Meeting March 29th

Meeting Closed:

Time: 3:39 pm

(Last Meeting of the School Year)

Tax Credit Balance and Planned Expenditures 25-26

- **General Extracurricular - \$119,637.99**
- **Tax Credit Field Trips -\$3,576.58**
- **Tax Credit Fine Arts - \$9,319.98**
- **Tax Credit Gifted - \$36,953.94**