



Page High School Sand Devils



Drafting Internship

Instructor: Ms Trujillo

Office Hours: Lunch, Tues. & Thurs. (Class Work Only)

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COURSE DESCRIPTION AND PREREQUISITE:

This class and course is self paced with a lot of independent work. This will focus on preparing students for industry certifications and possible real-world projects if needed. Students have the option to get certified through 3 industry certification based on their timeline of completing each certification.

COURSE REQUIREMENTS:

❖ USB Drive 1 TB [Back Up]

❖ School Thinkpad [laptop] - Optional

ASSESSMENT:

Students will demonstrate their learning based on the following assessment

❖ Professional Points

❖ Projects

Final

GRADING SCALE:

Letter grades will be administered and determined as follows:

100 - 90 A

79 - 70 C

< 60

89 - 80 B

69 - 60 D

CLASS CONTENT CALENDAR: (Please note that this is a tentative and is subject to change)

1st Semester		
Course Content	Assessment	Points Allotment
Syllabus	Sign Syllabus	5 points
Floor Plan	Dream Home Floor Plan/Project	100 points
Title Block	Title Block Project	25 points
Site Plan	Dream Home Site Plan/Project	50 points
Foundation Plan	Dream Home Foundation Plan/Project	50 points
Roof Plan	Dream Home Roof Plan/Project	50 points
Final Exam	Resume	100 points
2nd Semester		
Electrical Plan	Dream Home Electrical Plan/Project	50 points
Plumbing Plan	Dream Home Plumbing Plan/Project	50 points
Elevation Plans	Dream Home Elevation Plans/Project	50 points
Section Plans	Dream Home Elevation Plans/Project	50 points
Detail Plans	Dream Home Elevation Plans/Project	50 points
Rendering/Walkthrough/Camera	Dream Home Elevation Plans/Project	50 points
Final Exams	Autodesk Certified Professional in Revit Certification AZ State SkillsUSA Attendance Final Portfolio	100 points 100 points 150 points

COURSE EVALUATION: (Please note that this is tentative and may subject to change)

Assessment	Total Point Allotment	Estimated Percentage Grade
Semester 1		
Tests	1 FINAL = 100 points	13% of the grade
Projects	5 Projects = 280 points	37% of the grade
Professionalism Points	74 days x 5 = 370 points	50% of the grade
	Total = 750 points	Total = 100% of grade
Semester 2		
Projects	6 Projects = 300	29% of the grade
Tests	3 FINALS = 350 points	34% of the grade
Professionalism Points	74 days x 5 = 370 points	36% of the grade
	Total = 1020 points	Total = 100% of grade

PROFESSIONALISM POINTS POLICY:

Students will earn **5 points every day**. This represents the student's attendance, materials, participation and work ethic that is needed to be successful in this class and in the real world industry. Professionalism points are accumulated throughout the entire semester and if points are lost it **WILL** make an impact to your grade.

TRDY - Not inside the class when the bell rings.	3 points
EXC - Doctor excuse or legitimate excuse and communicated to the front office.	3 points
ONC/ACT - On campus or in an activity/sport.	3 points
LEAVES EARLY/STAND BY DOOR - Leaves before the bell rings. Stands by the door.	3 points
ELECTRONIC DEVICES - Cell phones and/or other electronics not in class box.	2 points
XTRDY - 15 + minutes late after the bell rings.	2 points
CLEAN UP - Does not help clean up.	2 points
VER - Absent verified through the front office.	1 point
UNV - No call in or communication to the front office.	0 points
ISS/STEP - Not in class, but in the ISS/STEP program.	0 points
TRUANT - Made the decision to not go to class. CANNOT make up.	0 points
UNPREPARED - No pencil, paper, USB drive, notes, etc.	Lose 1 point each
NOT WORKING/HORSE PLAY - Not on task, not working, being reminded to work.	Lose 1 point each

If a student wishes to make up professionalism points, he/she may come in during office hours, and make it up.

- **1 pt = 15 minutes after. Students must be working on work the entire time.**
- Sign into the after school sheet on the whiteboard of time in and time out. If students forgets to sign in, it does not count.

INDUSTRY CERTIFICATION(S):

Industry certification is now **REQUIRED** as it is highly recommended in the industry/career and is an opportunity for students to advance their learning in engineering, drafting, blueprint reading, architecture, construction, welding, etc. The industry certification is at **no cost** to the student. Students are required to take the following and also have the options to take more than 1 industry certifications as follows:

Required:

- ❖ Autodesk Certified User: Revit Certification
- ❖ Autodesk Professional Certification

SkillsUSA & Travel Eligibility Policy:

- Drafting interns are required to attend SkillsUSA. This is part of the students grade and therefore can only have a legitimate reason for not attending. Not having passing grades is not a legitimate reason. If a student does not attend, a zero will be entered for this assessment.
- All travel students must maintain a **70% or a grade of C or higher in all classes**. Grades will be reviewed **the morning before travel** to determine eligibility.

CLASSROOM POLICIES:

- **Personal Electronic Devices** - Cell phones, headphones and other personal electronic devices are a determinant to the learning environment. Cell phones will be stored in the box as you enter the classroom. Not even for math calculations. Earbuds, and other personal electronic devices must be stored in a student's backpack for the duration of instructional time or in the box. Below are the consequences for violating these expectations at Page High School.
 - **1st Offense:** Staff will review school wide expectations of no phones during instructional time and the student will be directed to place their phone in the box.
 - **2nd Offense:** Phone is confiscated and held until the end of the day by administration.
 - **3rd Offense:** Phone is confiscated and held until the end of the day, the student is assigned Lunch Detention, and parents/guardians will be notified.
 - **4th Offense:** Phone is confiscated, student is assigned After School Detention (ASD), and parent/guardian must pick up the phone.
 - **5th Offense:** The student will be required to turn their phone into the office when they arrive on campus in the morning. The duration of time will be determined by administration.

- If a student is found using their cellphone in the hallway during instructional time, the device will be confiscated and held until the end of the day.
- **Exiting** - Students are expected to work from bell to bell.
 - Students are to not wait by the door for the bell to ring. Will lose **(2)** professionalism points.
 - Students are to not leave before the bell rings. Will be marked absent and lose **ALL** professionalism points.
- **Tardies** - A student who is not inside the class at the end of the bell is considered tardy. Tardies will be addressed according to the student handbook and professionalism points will be lost based on the chart above.
- **Extra Tardies** - 15+ minutes late is considered extra tardy. Refer to professionalism point chart.
- **Student Athletes** - All paper documentations must **ONLY** be handled before, and after school or during lunch time. It will not be addressed during class time.
- **Food & Drinks** - **NOT** permitted in this class/shop especially if we cannot clean up after ourselves.
- **Restroom/Water/Hall policy** -
 - Must have a student planner to sign in order to use the restroom.
 - Not allowed to go the **first and last 10 minutes of class**.
 - Not allowed when lecturing is on going.
 - Not allowed when another student is gone. One at a time.
 - Must take the hallway pass (plant/wood). Do not take the pass in the restroom.
 - Must stay within J-Building.
 - Do not abuse the system or your privilege may be revoked.
 - Do not lose the hall pass or no one will be able to go at any time.
- **Sand Devil Way** - This class will consistently recognize and reinforce The Sand Devil Way at Page High School. These expectations ensure that the learning environment is set up to increase student learning. Students are expected to follow all school rules in this classroom. These rules can be found in your Student Handbook. The following classroom expectations will help you be successful in this class and help maintain a positive learning environment:
 - **Be On-Time:** In the classroom, when the bell rings is on time.
 - **Be Prepared:** Come to class prepared with all materials and ready to learn from bell to bell.
 - **Be Respectful:** Respect other students, teachers, school property, and yourself. Respect those around you the way you would like to be respected.
 - **Be Kind, Get Involved, Work Hard!!!**

The Sand Devil Way	Classroom Expectations
Be Kind	- Respectful Comments, body language and facial expressions - Help and encourage others
Get Involved	- Actively participate - Ask questions
Work Hard	- Attend all classes, on time, every day - Complete your best work on time - Overcome challenges

MODIFICATION:

The Instructor reserves the right to add, delete, or modify the syllabus with reasonable notification.

PLEASE SIGN THIS PAGE AND RETURN **ONLY THIS PAGE** AS SOON AS POSSIBLE:

Drafting Interns

Trujillo

We, my child and I have read and understand the information on the preceding pages related to the course outline, grading, and class policies for Ms. Trujillo's Drafting class internship.

Date:_____

Student Name:_____

Student Signature:_____

Parent/guardian Name:_____

Parent/guardian Signature:_____

Parent/guardian Email Address:_____

Parent/guardian Daytime Phone Number: _____