



Page High School Sand Devils



Construction Class Internship

Instructor: Ms Trujillo
Office Hours:

Phone: (928) 608 - 4100 Ext: 5827
Email: eutrujillo@pageud.org

COURSE DESCRIPTION:

Construction Internship is an extension of the two year construction program where students will apply their learning and understanding from the last two years of the program. Students will primarily focus on work orders coming from the community, individual projects, and school projects. Joining the construction club and competing at SkillsUSA will also be highly recommended or mandatory pertaining to the students work ethics throughout the first semester of the class.

MANDATORY CLASS MATERIALS:

- Permanent marker
- Lock (for locker)
- Safety glass - First one will be provided. If lost, stolen, or damaged, it is the responsibility of the student to replace it.
- Enclosed shoes (Shop Day) - Sandals, crocs, shoes with any sort of holes are **not acceptable**.

ASSESSMENT:

Students will demonstrate their learning based on the following assessment:

- Professionalism Points
- Weekly Logs
- Final
- SkillsUSA

WEEKLY LOGS: Students will turn in a weekly log. Weekly log will include, date, times, and description of work completed for the day.

GRADING SCALE: Students will demonstrate their learning based on the following assessment.

100 - 90 A	79 - 70 C	< 60
89 - 80 B	69 - 60 D	

CLASS CONTENT CALENDAR: (Please note that this is a tentative and is subject to change)

Assessment	Total Point Allotment	Estimated Percentage Grade
Semester 1		
Finals	1 Resume Final = 100 points	10% of the grade
Professionalism Points	74 days x 5 = 370 points	38% of the grade
Weekly Logs	Contact Paperwork = 50 points 18 Weekly Logs x 25 = 450 points	52% of the grade
	Total = 970 points	Total = 100% of grade
Semester 2		
SkillsUSA	Participation SkillsUSA = 100 points	10% of the grade
Finals	Industry Certification = 100 points Shop Clean Up Final = 50 points	15% of the grade
Professionalism Points	74 days x 5 = 370 points	35% of the grade
Weekly Logs	18 Weekly Logs x 25 = 450 points	40% of the grade
	Total = 1070 points	Total = 100% of grade

PROFESSIONALISM POINTS POLICY:

Students will earn **5 points every day**. This represents the student's attendance, materials, participation and work ethic that is needed to be successful in this class and in the real world industry. Professionalism points are accumulated throughout the entire semester and if points are lost it **WILL** make an impact to your grade.

TRDY - Not inside the class when the bell rings.	3 points
EXC - Doctor excuse or legitimate excuse and communicated to the front office.	3 points
ONC/ACT - On campus or in an activity/sport.	3 points

LEAVES EARLY/STAND BY DOOR - Leaves before the bell rings. Stands by the door.	2 points
ELECTRONIC DEVICES - Cell phones and/or other electronics not in class box.	2 points
XTRDY - 15 + minutes late after the bell rings.	2 points
CLEAN UP - Does not help clean up.	2 points
VER - Absent verified through the front office.	1 point
PPE - No proper PPE and not able to work. Alternative work will be given.	0 points
UNV - No call in or communication to the front office.	0 points
ISS/STEP - Not in class, but in the ISS/STEP program.	0 points
TRUANT - Made the decision to not go to class. CANNOT make up.	0 points
UNPREPARED - No pencil, paper, safety glasses, notes, etc.	Lose 1 point each
NOT WORKING/HORSE PLAY - Not on task, not working, being reminded to work.	Lose 1 point each

If a student wishes to make up professionalism points, he/she may come in during office hours, and make it up.

- **1 pt = 15 minutes after. Students must be working on work the entire time.**
- Sign into the after school sheet on the whiteboard of time in and time out. If students forgets to sign in, it does not count.

SkillsUSA & Travel Eligibility Policy:

- Construction interns are required to attend SkillsUSA. This is part of the students grade and therefore can only have a legitimate reason for not attending. Not having passing grades is not a legitimate reason. If a student does not attend, a zero will be entered for this assessment.
- All travel students must maintain a **70% or a grade of C or higher in all classes**. Grades will be reviewed **the morning before travel** to determine eligibility.

CLASSROOM POLICIES:

- **Personal Electronic Devices** - Cell phones, headphones and other personal electronic devices are a determinant to the learning environment. Cell phones will be stored in the box as you enter the classroom. Not even for math calculations. Earbuds, and other personal electronic devices must be stored in a student's backpack for the duration of instructional time or in the box. Below are the consequences for violating these expectations at Page High School.
 - **1st Offense:** Staff will review school wide expectations of no phones during instructional time and the student will be directed to place their phone in the box.
 - **2nd Offense:** Phone is confiscated and held until the end of the day by administration.
 - **3rd Offense:** Phone is confiscated and held until the end of the day, the student is assigned Lunch Detention, and parents/guardians will be notified.
 - **4th Offense:** Phone is confiscated, student is assigned After School Detention (ASD), and parent/guardian must pick up the phone.
 - **5th Offense:** The student will be required to turn their phone into the office when they arrive on campus in the morning. The duration of time will be determined by administration.
 - **If a student is found using their cellphone in the hallway during instructional time, the device will be confiscated and held until the end of the day.**
- **Dress Code** - For safety concerns all students are expected to dress appropriately and professionally, meaning while in the construction shop jeans/slacks and enclosed shoes must be worn.
- **Safety Glasses-** Students who do not have safety glasses during shop day will do the following:
 - Write 2 sentences on why they do not have their safety glasses and their plan to have it next time. Put paper on the teacher's desk. Grab a used safety glasses from Ms. T.
- **Enclosed Shoes** - Students who do not have proper shoe during shop day will do the following:
 - Organize tool rooms and/or materials.
 - Extreme offense = Parent contact.
- **Shop Day Clean Up** - All students are responsible for cleaning the shop before they are dismissed..
- **Exiting** - Students are expected to work from bell to bell.
 - Students are to not wait by the door for the bell to ring.

- Students are to not leave before the bell rings.
- **Tardies** - A student who is not inside the class at the end of the bell is considered tardy. Tardies will be addressed according to the student handbook and professionalism points will be lost based on the chart above.
- **Extra Tardies** - 15+ minutes late is considered extra tardy. Refer to professionalism point chart.
- **Student Athletes** - All paper documentations must ONLY be handled before, and after school or during lunch time. It will not be addressed during class time.
- **Food & Drinks** - NOT permitted in this class/shop especially if we cannot clean up after ourselves.
- **Restroom/Water/Hall policy** -
 - Must have a student planner to sign in order to use the restroom.
 - Not allowed to go the **first and last 10 minutes of class.**
 - Not allowed when lecturing is on going.
 - Not allowed when another student is gone. One at a time.
 - Must take the hallway pass (plant/wood). Do not take the pass in the restroom.
 - Must stay within J-Building.
 - Do not abuse the system or your privilege may be revoked.
 - Do not lose the hall pass or no one will be able to go at any time.
- **Sand Devil Way** - This class will consistently recognize and reinforce The Sand Devil Way at Page High School. These expectations ensure that the learning environment is set up to increase student learning. Students are expected to follow all school rules in this classroom. These rules can be found in your Student Handbook. The following classroom expectations will help you be successful in this class and help maintain a positive learning environment:
 - **Be On-Time:** In the classroom, when the bell rings is on time.
 - **Be Prepared:** Come to class prepared with all materials and ready to learn from bell to bell.
 - **Be Respectful:** Respect other students, teachers, school property, and yourself. Respect those around you the way you would like to be respected.
 - **Be Kind, Get Involved, Work Hard!!!**

The Sand Devil Way	Classroom Expectations
Be Kind	- Respectful Comments, body language and facial expressions - Help and encourage others
Get Involved	- Actively participate - Ask questions
Work Hard	- Attend all classes, on time, every day - Complete your best work on time - Overcome challenges

MODIFICATION:

The Instructor reserves the right to add, delete, or modify the syllabus at any time.

PLEASE SIGN THIS PAGE AND RETURN ONLY THIS PAGE AS SOON AS POSSIBLE:

**Construction Internship
Syllabus
Trujillo**

We, my child and I have read and understand the information on the preceding pages related to the course outline, grading, and class policies for Ms. Trujillo's Construction II.

Date: _____

Class Hour: _____

Student Name: _____

Student Signature: _____

Parent/guardian Name: _____

Parent/guardian Signature: _____

Parent/guardian Email Address: _____

Parent/guardian Daytime Phone Number: _____



Daily Work Journal - Weekly

Page High School

Construction Technology

Student Name: _____

Today's Date: _____

Work Site: _____

Week #: _____

	Date	Hours	Supervisor Initials	Tasks Completed/Comments
Monday				
Tuesday				
Wednesday				
Thursday				

Weekly Total Hours:	
X Rate of Pay:	
Total Gross Pay for the Week:	

Student Signature: _____

Date: _____

Employer-Mentor Signature: _____

Date: _____