



Course Syllabus
Automotive Technology III
AUT 100 - Automotive Basics – (3 Credits)
AUT 106 - Engines – (3 Credits)
Page High School
2026/27 School Year
C. Green, Automotive Technology Instructor



Instructor: Chris Green

Office Hours: Monday and Wednesday 3:40 - 4:25pm

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CLASSROOM PHILOSOPHY

Students will learn in a positive environment of cooperation and safety with an attitude of building for their future. Real world experiences will be utilized whenever possible to enhance their learning experience. It will be done through rigorous and relevant experiences throughout the course.

STANDARDS OF INSTRUCTION

The State of Arizona identifies **193** standards which are to be taught throughout the completion of an automotive program. Students will be exposed to all standards within the nine areas which are: **1.0 Perform Engine Services; 2.0 Perform Automatic Transmission and Transaxle Services; 3.0 Perform Manual Drivetrain and Axle Services; 4.0 Perform Suspension and Steering System Services; 5.0 Perform Brake System Services; 6.0 Perform Electrical/Electronic System Services; 7.0 Perform Heating and Air Conditioning System Services; 8.0 Perform Engine Performance Services; and 9.0 Perform Automotive Shop and Safety Tasks.**

MATERIALS

Students are recommended to bring the following items for class:

- binder or notebook for notes
- Paper, pencils/pens, permanent markers
- **Closed toed shoes and hair ties for shop**
- **Safety Glasses**
- **Disposable rubber gloves**
- **Work Gloves**

Students are required to wear their safety glasses at **all times** when working in the shop. Students are also required to wear **closed toe shoes** while in the shop area, Long pants and other protective clothing are recommended and will need to be supplied by the student. Light work gloves or latex gloves may be beneficial, but are not provided.

The class curriculum will be about 49% on-line/textbook study, and the balance will be hands-on shop tasks.

The web sites the students will be accessing are:

www.cdlearning.com

www.tpcfusion.com

[Google Classroom](#)

www.alldatapro.com

The web sites can be accessed from any computer with internet capabilities, so the work **does not** have to be done only in the classroom.

GRADING SYSTEM

As established by the PUSD#8 school board, the grade scale is as follows:

90-100% A

80-89%	B
70-79%	C
60-69%	D
59% or <	F

SAFETY CURRICULUM POLICY

100% score is required on both Final Exams in Automotive Safety and Automotive Pollution Prevention. These exams must be completed before the end of the first quarter.

PROFESSIONALISM POINTS POLICY:

- Students will earn **10 points every day**. This represents the student's **attendance, materials, participation and work ethic** that is needed to be successful in this class and in the real world industry. Professionalism points are accumulated throughout the entire semester and if points are lost it **WILL** make an impact on your grade.
- Absents not excused or classified by verified will result in the student losing **ALL** professionalism points. If a student wishes to make up the points, he/she may come in during office hours and make it up.
 - **3 pt = 10 minutes of off hour work. Students must be working on work designated by the instructor the entire time.**
- Students with an activity absence will **NOT** lose professionalism points.
- Students with an excused absence: the professionalism points will be evaluated by the situation and the instructor.
- Truancy is **NOT allowed** and if found truant all professionalism points will be lost and cannot be made up. In addition, if a student leaves class earlier they will also lose professionalism points.
- Tardies automatically **lose two** professionalism points. Extra Tardies **lose five** professionalism points.

DUAL ENROLLMENT (COCONINO COMMUNITY COLLEGE) CREDIT:

Students may earn college credit for construction (CCC CTM 123) through Coconino Community College (CCC) if they choose too.

- Auto Tech 3 S1 (CCC AUT 100-Automotive Basics) = 3 credits
- Auto Tech 3 S2 (CCC AUT106-Engines) = 3 credits
- Total College Credits Earned = 6 credits
- Credit will be earned after taking **3 years** of Automotive Technology and with a **passing grade of a D or higher**.
- Keep in mind the grade earned (A-F) will stay on the student's college record/transcript.
- Students may change their mind for earning college credit but must do so before the drop date. Drop date will be communicated once the teacher is notified.

This is highly recommended whether or not the student decides to attend college or pursue a degree in construction, this college credit can also be used as an elective credit.

EXPECTATIONS OF STUDENTS:

This class will consistently recognize and reinforce The Sand Devil Way at Page High School. These expectations ensure that the learning environment is set up to increase student learning. Throughout the school year, there will be other recognitions of The Sand Devil Way expectations.

Students are expected to follow all school rules in this classroom. These rules can be found in your Student Handbook. The following classroom expectations will help you be successful in this class and help maintain a positive learning environment.

Students who violate classroom or school rules will be held accountable through the posted accountability system. Major infractions will be referred to the Dean of Students immediately, while minor infractions will be enforced accordingly:

1. Verbally reminded about the expectation
2. The appropriate behavior will be re-taught
3. Appropriate behavior will be taught and an intervention will be utilized

4. Parent/guardian contact
5. Office Discipline Referral completed by teacher and student and sent to Dean of Students

The Sand Devil Way	Classroom Expectations
Be Kind	• Respectful Comments, body language and facial expressions • Help and encourage others
Get Involved	• Actively participate • Ask questions
Work Hard	• Attend all classes, on time, every day • Complete your best work on time • Overcome challenges

TARDIES:

Tardies are disruptive to the learning environment. They break the momentum of learning in the classroom. Likewise, they often make the teacher stop and change the completed attendance. If you are tardy to class, it will be treated as a minor incident and following steps will be taken by both the teacher and the student:

1st tardy: Teacher records the tardy (include the tardy #), communicates expectation to the student (re-teach), and utilizes classroom management procedures to reinforce expectation

2nd tardy: Teacher records the tardy (include the tardy #), communicates expectation to the student (re-teach), and utilizes classroom management procedures to reinforce expectation

3rd – 4th tardy: Teacher records the tardy, Tardy Office Discipline Referral (Tardy ODR) completed by teacher and student is sent to Dean's office. Student assigned to lunch detention.

5th tardy: Teacher records the tardy, Tardy Office Discipline Referral (Tardy ODR) completed by teacher and student is sent to the Dean's office. Students assigned to After-School Detention (ASD) to complete reflection assignments and to make-up missing academics. Parent meeting with the Dean of Students.

6th tardy: Teacher records the tardy, Tardy Office Discipline Referral (Tardy ODR) completed by teacher and student is sent to the Dean's office. Students assigned to After-School Detention (ASD) to complete reflection assignments and to make-up missing academics. Parent meeting with the Dean of Students. Student referred to counselor for time management sessions.

7+ tardy: Teacher records the tardy, Tardy Office Discipline Referral (Tardy ODR) completed by teacher and student is sent to Dean's office. Students meet with the teacher, parents, counselor, and Dean to formulate an intervention plan.

Make every effort to be on time and prepared, so the class can get started on the day's objective. Cooperate with a substitute teacher to avoid disrupting the learning process when I am not here.

ATTENDANCE:

Chronic absenteeism is a major issue and detriment to student learning. Students that are absent (UNVERIFIED, TRUANT, VERIFIED) for 12 days or more in the semester will not earn credit for the semester. Students will be afforded the opportunity to make up missed time through office hours.

CELL PHONES:

Cell phones are **NOT** permitted in this class. *Not even for math calculations.* Cell phones will be asked to be put in the classroom phone holder or front desk at the beginning of each class. Students who do not comply will be :

- 1st offense = ODR (Office Referral), lunch detention, & asked to put their phone in the holder. Lose **(1)** professionalism points.

- 2nd offense = ODR (Office Referral), ASD, & asked to put their phone in the holder.. Lose **two** professionalism points here on out.
- 3rd offense = ODR (Office Referral), confiscate & office hold, & asked to put their phone in the class holder.

Cell phones have become a **HUGE** distraction in the classroom. Students and parents please let's work together to minimize the number 1 distractions in all classrooms. **NO CELLPHONES ALLOWED.**

EARBUDS - Are not authorized.

CTE Travel Eligibility Policy:

To be eligible for CTE-related travel, students must maintain a **70% or higher in all classes**. Grades will be reviewed **at noon on the day prior to travel** to determine eligibility.

MODIFICATION: The Instructor reserves the right to add, delete, or modify the syllabus at any time.

Parents/Guardians:

Please be available to support student learning. Allow your student opportunities to discuss their plans for the future and discuss the skills/strategies they are learning. Please contact me if there are special circumstances that may interfere with your student's ability to be successful in this class.

The teacher will: Be available to meet with parents or guardians to discuss student learning. Monday and Wednesday 3:45 to 4:20 pm. I can be reached through the main line to the high school: 928-608-4138, ext. 5811 or by email at: cgreen@pageud.org

*Course Syllabus
Automotive Technology 3
Page High School
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PLEASE SIGN THIS PAGE AND RETURN **ONLY THIS PAGE** AS SOON AS
POSSIBLE:

I have read and understand the expectations presented in this Course Syllabus. (Auto1)
Please detach and return, it will be kept on file with safety records for the class.
THANK YOU!

Student Printed

Student Signature

Parent Printed

Parent Signature

Date