



Who Should I Contact?

Have a question and/or concern? By following this chain of communication, parents, students and community members can get their questions and concerns addressed quickly and efficiently.

ATHLETICS

Step 1: Coach; if not resolved...
Step 2: Steven Davis, Coordinator of Health, Physical Education, and Athletics (631-434-2512); if not resolved...
Step 3: Matthew Gengler, Assistant Superintendent for Secondary Education; if not resolved...

BUDGET

Stacy O'Connor, Assistant Superintendent for Finance and Operations

BUILDINGS AND GROUNDS

Step 1: Miguel Cruz, Director of Facilities (631-434-2291); if not resolved...
Step 2: Stacy O'Connor, Assistant Superintendent for Finance and Operations; if not resolved...

INSTRUCTIONAL ACTIVITIES AND PROGRAMS

Step 1: Activity Advisor; if not resolved...
Step 2: Building Principal; if not resolved...
Step 3: Stacey Brdey, Assistant Superintendent for Elementary Education or Matthew Gengler, Assistant Superintendent for Secondary Education; if not resolved...

CURRICULUM AND INSTRUCTION

Step 1: Classroom Teacher; if not resolved...
Step 2: High School Department Chairperson (if applicable); if not resolved...
Step 3: Building Principal, if not resolved...
Step 4: District Coordinators: Curriculum Office for English Language Arts and Social Studies / Math and Business / Science and Technology (631-434-2241), Bilingual and ENL (631-434-2511), or Performing and Fine Arts (631-434-2338); if not resolved...
Step 5: Stacey Brdey, Assistant Superintendent for Elementary Education or Matthew Gengler, Assistant Superintendent for Secondary Education; if not resolved...

EMPLOYMENT AND CERTIFICATION

Nicole Valente, School Personnel Officer (631-434-2331)

FOOD SERVICE CONCERNS

Step 1: Beth Sather, Food Services Manager (631-434-2316); if not resolved...
Step 2: Erik Karlund, Director of Operations (631-434-2311); if not resolved...
Step 3: Stacy O'Connor, Assistant Superintendent for Finance and Operations

GUIDANCE

Step 1: School Counselor; if not resolved...
Step 2: Building Principal; if not resolved...
Step 3: Wayne Abenes, Coordinator of School Counseling (631-434-2394); if not resolved...
Step 4: Stacey Brdey, Assistant Superintendent for Elementary Education or Matthew Gengler, Assistant Superintendent for Secondary Education

MEDICAL CONCERNS, K – 12

Step 1: School Nurse, if not resolved...
Step 2: Building Principal; if not resolved...
Step 3: Sean Coffin, Coordinator of Health, Psychological, and Social Work Services (631-434-2583); if not resolved...
Step 4: Rhonda Young, Assistant Superintendent of Special Services

REGISTRATION AND RESIDENCY

Step 1: Central Registration Office (631-434-2301); if not resolved...
Step 2: Marlene Ramos-Velita, Coordinator of Central Registration & Census (631-434-2301)

SCHOOL PERSONNEL

Step 1: Building Principal; if not resolved...
Step 2: Nicole Valente, School Personnel Officer (631-434-2331); if not resolved...
Step 3: Stacey Brdey, Assistant Superintendent for Elementary Education or Matthew Gengler, Assistant Superintendent for Secondary Education

SECURITY

Step 1: Building Principal, if not resolved...
Step 2: Byron McCray, Director of School Safety (631-434-2500); if not resolved...
Step 3: Stacy O'Connor, Assistant Superintendent for Finance and Operations

SPECIAL EDUCATION

Step 1: Teacher; if not resolved...
Step 2: High School Special Services Department Chairperson (if applicable); if not resolved...
Step 3: Coordinator of Special Services; Caitlin Dittmeier, Elementary (631-434-2141) or April Seneus, Secondary (631-434-2142); if not resolved...
Step 4: Rhonda Young, Assistant Superintendent of Special Services

TECHNOLOGY CONCERNS

Step 1: Building's School Communications Aide; if not resolved...
Step 2: IT Hotline (631-972-1300); if not resolved...
Step 3: Candice Cheng, IT Coordinator (631-972-1300); if not resolved...
Step 4: Stacy O'Connor, Assistant Superintendent for Finance and Operations

TRANSPORTATION CONCERNS

Step 1: Bus Driver; if not resolved...
Step 2: David Esteves, Coordinator of Transportation (631-434-2493); if not resolved...
Step 3: Erik Karlund, Director of Operations (631-434-2311); if not resolved...
Step 4: Stacy O'Connor, Assistant Superintendent for Finance and Operations

As a final step in the communication process, if your question or concern remains unresolved after contacting all designated staff listed in the chain of communication on this sheet, you are encouraged to reach out to the Office of the Superintendent of Schools, Ms. Wanda Ortiz-Rivera, for further assistance.

CENTRAL ADMINISTRATION

Wanda Ortiz-Rivera, Superintendent of Schools
(631) 434-2325 | wortiz@bufsd.org

Stacy O'Connor, Assistant Superintendent for Finance and Operations
(631) 434-2311 | soconnor@bufsd.org

Matthew Gengler, Assistant Superintendent for Secondary Education
(631) 434-2115 | mgengler@bufsd.org

Stacey Brdey, Assistant Superintendent for Elementary Education
(631) 434-2496 | sbrdey@bufsd.org

Rhonda Young, Assistant Superintendent of Special Services
(631) 434-2401 | ryoung@bufsd.org

Dr. Vincent Leone, Director of Programs and Policy
(631) 434-2498 | vincent.leone@bufsd.org

Should your concern still remain unresolved after following all appropriate steps in the communication protocol, you may also contact the Board of Education by reaching out to the District Clerk at (631) 434-2327 or via email at clerk@bufsd.org.

Community members may also attend any scheduled Board meeting. Please note, the Board will not entertain public comments of a personal or personnel concern.

