Date

Your broker's name

Address

To Whom It May Concern:

This letter will act as your authorization to release ___#___ shares of _____stock name _____ from my account, _____ account number _____, to the West Chester Friends School, c/o Friends Fiduciary.

Please deliver shares via DTC wire #2803 to U.S. Bank N.A, Institutional Code and Bank Agent #12278, for deposit into account #10996-01-J, Friends Fiduciary Corporation, Quaker Growth & Income Fund, Participant Income Account.

Account name: West Chester Friends School (Tax ID #23-1690347)
DTC number: 2803
Account number: #10996-01-J, Friends Fiduciary Corporation, Quaker Growth & Income Fund, Participant Income Account

Custodian contact information:
U.S. Bank N.A., Institutional Trust & Custody EX-PA-WBSP
50 S. 16th St, Ste 2000
Philadelphia, PA 19103

Please notify the contacts below at the Friends Fiduciary office and West Chester Friends School by phone or email of the incoming gift. Please provide the name of the securities and the number of shares being transferred.

**Contacts:**
James Lewis, Staff Accountant, Friends Fiduciary, jlewis@friendsfiduciary.org, 215-241-7272, x108

Tim McElroy, Senior Accountant, Friends Fiduciary, tmcelroy@friendsfiduciary.org, 215-241-7272, x101

Kim Walters, Director of Development, WCFS, kwalters@wcfriends.org, 610-696-2962 x114.

Thank you for your prompt attention to this matter.

Sincerely,