

**MINUTES**  
**Caleb Greenwood PTSO Executive Board Meeting**  
**5:30 pm June 3, 2026**  
**Caleb Greenwood Action Center**

**A-1 Call to Order & Welcome**

- A. Welcome and call to order at 5:40pm

**A-2 Roll Call of Executive Board Members**

Present:

Jessica Harold - Vice President  
Shana Nijjar - Secretary  
Katie Cole - Member-at-Large  
Julie Garrison - Treasurer  
Kelly Parks - Auditor  
Rosanne Cherry - Teacher Representative  
Samantha Trent - Principal  
Amy Botill - Parliamentarian  
Alexis Lantz - Garden Committee Member/Parent  
Joanna O'Brien Guerrero - Parent  
Angela Desmangles - Parent

Absent:

Tracey Weinstein - President

**A-3 Approval of Meeting Minutes**

- A. Approval of Board Meeting Minutes for May 6, 2026
- a. Rosanne Cherry made a motion to approve the minutes from May 6, 2026. Kelly Parks seconded this motion. All ayes and no nays. The motion passed.
- B. Approval of Board Meeting Minutes for May 20, 2026
- a. Katie Cole made a motion to approve the minutes with minor edits from May 20, 2026. Kelly Parks seconded this motion. All ayes and no nays. The motion passed.

**A-4 President's Report**

- A. Thank yous
- a. Tracey would like to thank Katie Cole for her time on the PTSO Board member as she ends her term on the Board. ‘
  - b. Another thank you to Amy Botill for making all the changes within the bylaws promptly.

**A-4 Treasurer's Report**

- A. Julie Garrison explained that one of the biggest update that is reflected on the budget is that we received the funds for the Dia Fundraiser. We raised more than anticipated so thank you to everyone that helped with that fundraiser.

- B. Teacher expenses and receipts are coming in so that's great that teachers are taking advantage of this allocation.
- C. We probably need to decrease the income expected for Spirit Wear since we work with the online company 1st Place Spirit Wear now and do not sell any spirit wear in person. We only receive a 10% commission of sales now so we will decrease that accordingly.
- D. A few of the checks for the field trips have not cleared yet and it is hard to get a hold of the people in charge there so those are pending.

#### **A-5 Teacher's Report**

- A. Mrs. Cherry presents and tells us the Kinder Promotion is this Friday, June 5th at 8:30AM and 9:30AM.
- B. The week of 6/8-6/12 is the last week of school and also Spirit Week.
  - a. Monday - Pajama Day
  - b. Tuesday - Sports Day
  - c. Wednesday - Wear your favorite color
  - d. Thursday - Wear crazy socks, hats and sunglasses
- C. Field Day will be Tuesday, 6/9 and students will celebrate meeting their goal of running 11,000 miles with our annual STRIDE Celebration/Field Day. This event is for our Cougar students and will be during the school day.
- D. Art Docent for 2026-2027
  - a. Kelly Cordero put together a presentation regarding how we can get art into the classrooms for the next school year as an interim until we get an Art Teacher from the District.
  - b. We were shown a sample video of an art lesson that can be shown in the class and with the help of an art volunteer and the classroom teacher, the lesson can come to life and be implemented in the classroom.
    - i. Joanna O'Brien Guerrero asked a question about why we cannot have an Art Teacher funded by the PTSO anymore. Principal Trent explained the reason for this change and how the SETA has taken away this option for any PTSO to pay for any "teacher" positions like an art teacher, music teacher, etc. The funding for Prop 28 can only be used to pay a fully credentialed teacher to teach art, music, etc. So we are kind of stuck until the district can find a qualified teacher to fill these positions. The PTSO cannot hire anyone for these positions as it would be a labor violation.
      - 1. The PTSO used to be able to pay for a music teacher, an art teacher and also covered the sexual education from a private education specialist but can no longer cover these expenses any longer.

#### **A-6 Principal's Report**

- A. New Hires

- a. We have two new hires who are both Caleb Parents!
    - i. Ashley Densmore will be a new 1st grade teacher.
    - ii. Kelsey Harvey will be a new 5th grader teacher.
- B. Our student population is growing at a wonderful rate.
  - a. We will have approximately 610 students next year.
  - b. We will have to re-work how we organize assemblies. Principal Trent has an assemblies adjunct committee. They are planning to reduce the amount of award assemblies and increase the number of enrichment assemblies.
    - i. We may need to increase the assemblies budget for the next school year then to be able to account for 3 different assemblies in the way that we need to separate the grade levels to fit classes in the MPR.
- C. Yearbook
  - a. It may be worth talking about switching companies. We have a big credit from them because they keep messing up multiple things each year so they keep providing credit.
  - b. TreeRing may be another company we should consider.
  - c. With all the extras we have from previous years, we should sell those at the 6th grade promotion this year to any kids who may have missed getting one during their time at Caleb Greenwood.

## **A-7 New Business**

- A. Feedback from the Caleb Community
  - a. Everyone on the PTSO should be very proud that mostly everyone is satisfied with the work we are doing.
  - b. Everyone present reviewed and discussed the Caleb Community Feedback Survey Results.
    - i. There were 121 total respondents.
    - ii. Those present went through the suggestions for future PTSO-related activities and/or events that would like to be seen at Caleb Greenwood and discussed which suggestions could be implemented.
    - iii. Principal Trent suggested that some of the ideas she thought would be fun, easy and low-cost would be:
      - 1. Paint & Sip
      - 2. Student Art Gallery Event
      - 3. Family Dance/Fall Homecoming Dance
      - 4. Tie Dye
- B. Campus Updates Survey
  - a. The most popular campus upgrade was the Bike Parking. 84% of respondents listed it as their first or second priority.

- i. For this option, we would need to consider the location for these bike parking/racks because of the weather/shade. We also would need district approval which takes quite a bit of time.
- b. Risers/Storage was the second most popular upgrade with 70% of respondents listed it as their first or second priority.
  - i. We have a quote for these items and they could be implemented easily and quickly. No permit is needed from the district for this.
- c. Marquis - 47% of respondents listed it as their first or second priority.
  - i. No permit is needed from the district for this.

#### C. Garden Committee Update

- a. Alexis Lantz mentioned that we have our last Garden Work Party is Sunday, June 7, 2026 from 9AM-11AM.
- b. Ava Christiansen asked if there was more gardening work that she could do in terms of work around Caleb that was more substantial so she could do more to earn her Gold Award. She will be doing work all summer.
- c. The lost and found is overflowing and all items left over will be donated at the end of the school year so everyone is encouraged to please check out what is there so before everything is donated.
- d. A few of the garden committee members spoke with committee members from Bret Harte about how long it took to get their garden beautification plans approved by the district and they said it took one year for one of the plans and two months for another one of the plans. Hopefully it does not take so long for our plans to be approved.

#### D. Sixth Grade End of Year Events

- a. The 6th grade dance was on Friday, May 29, 2026 from 2:30-5:00PM and was wonderful!
- b. Promotion will be on Wednesday, June 10, 2026.
- c. End of Year Pool Party is on Wednesday, June 10, 2026 after the promotion.

#### E. Volunteer Appreciation Event

- a. On June 5, 2026 the PTSO is calling all volunteers to come join us at Sac City Brews from 5-7pm for light snacks and drinks to say THANK YOU for making this year special for our Caleb Cougars! This is an adults only event.

#### F. Popsicles from the PTSO at Glenn Hall Park

- a. All Caleb Cougars are welcome to celebrate the end of the school year with their friends at Glenn Hall Park directly following dismissal on 6/11 on the last day of school. Bring your lunch and a picnic blanket. PTSO will provide popsicles to kick off a summer of fun!

#### G. Calendar of Events for 2026-2027 School Year

- a. Dates for events and possible events suggested in the survey were discussed for when the best time of year would be to do each event. The calendar is not yet finalized but events will be posted to the website calendar once they are.

- b. Tracey has a draft in place but it will be finalized later.

**A-8 Adjournment**

- A. Meeting is adjourned at 7:44pm