

School Budget Advisory Committee (SBAC)

Meeting Minutes

Date: June 2, 2026

Time: 4:00 p.m. – 5:31 p.m.

Location: Zoom Virtual Meeting

1. Call to Order and Welcome

Approx. 4:00 p.m. – 4:10 p.m. - The meeting was called to order. Committee members, staff, and members of the public were welcomed. Meeting materials had been distributed in advance, and participants were informed that opportunities for questions and discussion would be provided throughout the meeting.

2. Governor's May Revision and State Budget Update - Approx. 4:10 p.m. – 4:30 p.m. - Presentation - District staff presented an overview of the Governor's May Revision and its projected impact on Burbank Unified School District.

Topics included:

- Proposition 98 funding.
- LCFF revenue projections.
- Ongoing versus one-time state revenues.
- Impact of the May Revision on the District's budget outlook.
- Relationship between state funding increases and future fiscal planning.

Committee Discussion - Committee members asked questions regarding:

- Proposition 98 funding assumptions.
- The amount of additional revenue anticipated by the District.
- Whether additional revenues could support compensation increases.
- Economic factors contributing to increased state revenues.

Members emphasized the importance of distinguishing between ongoing and one-time funding sources before committing to ongoing expenditures.

3. Enrollment Trends and Fiscal Outlook

Approx. 4:30 p.m. – 4:45 p.m. - Presentation - District staff reviewed enrollment trends and projections and discussed the relationship between enrollment and District revenues.

Topics included:

- Current enrollment declines.
- Future enrollment projections.

- Fiscal impacts associated with declining enrollment.
- Long-term planning considerations.

Committee Discussion - Committee members discussed:

- Reliability of enrollment projections.
- Use of school-site information regarding families not planning to return.
- Potential long-term facility and operational planning needs.

Some members suggested the District begin evaluating future options should enrollment declines continue over multiple years.

4. Labor Negotiations and Compensation Considerations

Approx. 4:45 p.m. – 5:00 p.m. - Presentation - District staff provided an update regarding current labor negotiations and discussed the fiscal implications of employee compensation proposals.

Committee Discussion - Questions and comments included:

- Timing of negotiations during the current school year.
- Comparison to bargaining timelines from prior years.
- Balancing employee compensation with fiscal sustainability.

Employee representatives shared observations regarding the bargaining process and timelines.

5. Litigation and Special Education Costs

Approx. 5:00 p.m. – 5:10 p.m. - Presentation - District staff reviewed litigation expenditures and discussed factors contributing to legal costs.

Topics included:

- Special education litigation.
- Legal expenditures.
- Financial impacts associated with claims and settlements.

Committee Discussion - Committee members requested additional information regarding:

- Comparison of litigation costs to similar districts.
- Factors driving litigation expenditures.
- Potential strategies to reduce future legal costs.

Discussion focused on proactive practices that may reduce future litigation while maintaining services to students.

6. Proposed Organizational Structure and Staffing Recommendations

Approx. 5:10 p.m. – 5:25 p.m.

Presentation - District staff presented proposed organizational changes and staffing recommendations intended to improve operational support, fiscal oversight, compliance, and communications functions.

Committee Discussion - The committee engaged in extensive discussion regarding the proposed organizational changes.

Fiscal Concerns - Several members expressed concern regarding adding district-level positions while the District continues to address:

- Structural deficit spending.
- Declining enrollment.
- Fiscal stabilization efforts.

Reorganization Questions - Members requested clarification regarding:

- How the proposal constitutes a reorganization.
- Expected efficiencies.
- Consolidation of responsibilities.
- Long-term fiscal impacts.

Communications Position Discussion - Committee members discussed the proposed communications function.

Some participants noted that comparable districts utilize dedicated communications staff, while others questioned whether a communications position alone would significantly impact enrollment or broader systemic challenges.

Ongoing Cost Concerns - Members expressed concerns regarding:

- Ongoing salary commitments.
- Sustainability of proposed expenditures.
- Alignment of staffing additions with available ongoing revenues.

Several members requested additional information and analysis before supporting the proposed organizational changes.

7. Fiscal Stabilization Plan and Long-Term Budget Planning

Approx. 5:25 p.m. – 5:30 p.m.

Presentation - District staff discussed ongoing fiscal stabilization efforts and long-term budget planning strategies.

Topics included:

- Structural deficit reduction.
- Multi-year financial planning.
- Staffing alignment with enrollment trends.
- Long-term fiscal sustainability.

Committee Discussion - Members emphasized the importance of continuing efforts to address structural deficit spending while carefully evaluating future expenditures and organizational changes.

8. Public Feedback and Open Discussion

Throughout Meeting - Committee members and participants provided comments and questions throughout the meeting.

Recurring themes included:

- Fiscal transparency.
- Enrollment challenges.
- Staffing priorities.
- Litigation costs.
- District communications.
- Organizational efficiency.
- Long-term financial sustainability.

District staff encouraged participants to continue providing feedback through the online question form.

9. Next Steps and Adjournment

Approx. 5:30 p.m. – 5:31 p.m. - District staff thanked committee members for their participation and thoughtful feedback.

Next Steps

- Staff will review questions and comments received during the meeting.
- A follow-up SBAC meeting will be scheduled to review the Fiscal Stabilization Plan in greater detail.
- Additional financial information and analysis will be provided to support future discussions.

The meeting was adjourned at approximately **5:31 p.m.**