

LICKING VALLEY LOCAL BOARD OF EDUCATION
REGULAR MEETING, MONDAY, JUNE 29, 2026, at 6:00 p.m.
LICKING VALLEY HIGH SCHOOL MEDIA CENTER, 100 HAINSVIEW DR., NEWARK, OHIO

Vision Statement: Every adult helping every child learn and grow every day.

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda items titled Public Comment - Agenda Items Only and Public Comment - Non-Agenda Items Only." Licking Valley Board Policy 0165.1 - REGULAR MEETINGS

ROLL CALL

The Licking Valley Board of Education met in Regular Session on June 29, 2026, at 6:00 p.m. in the Licking Valley High School Media Center. The following members responded to roll call: Mr. Drake McArtor, Mr. Craig Nethers, Mrs. Julie Stedman, Mrs. Jo Lynn Torbert, and Mr. Casey Williams. Mr. Paul Smathers, Incoming Superintendent, and Mr. Andrew Douglass, Treasurer, were also in attendance. Mr. Griffin Williams, Student Representative, was absent.

MOMENT OF SILENCE FOR PRAYER, REFLECTION OR MEDITATION

PLEDGE OF ALLEGIANCE

26-112 PRESENTATION AND ADOPTION OF AGENDA 112

Mr. C. Williams moved and Mrs. Torbert seconded the motion to approve the following.

Additions or Changes to the Agenda

- Page 2 - Treasurer's Report - Add Gallagher as the recommended insurance provider.
- Page 11 – Superintendent Recommendations – Changed the bullying from 1 to 0.
- Page 15 – Superintendent Recommendations – For surplus changed the name from “Hartfield” to “Hatfield” referenced for the room.

Deletion from the Agenda

- Page 2 – Treasurer's Report – Remove Item A, Approval of the minutes from the June 8, 2026 Regular Board Meeting, June 11, 2026 Special Board Meeting and June 16, 2026, Special Board Meeting.

Adoption of the Agenda

The agenda for May 11, 2026, is recommended to be adopted as presented.

DISCUSSION:

The board clarified that the meeting minutes would be sent out after the meeting for additional review. Mr. Douglass confirmed that they will be sent to the board for review.

Ayes: Mr. C. Williams, Mrs. Torbert, Mr. McArtor, Mr. Nethers, Mrs. Stedman
Nays: None
Absent: Mr. G. Williams
Motion Carried.

PUBLIC COMMENT (Agenda Items)

None

26-113 TREASURER'S RECOMMENDATIONS 113

Mr. C. Williams moved and Mrs. Stedman seconded the motion to approve the following.

Meeting Minutes (Item Removed)

Recommended Action: Approval of minutes from the June 8, 2026, Regular Board Meeting, June 11, 2026, and Special Board Meeting and June 16, 2026, Special Board Meeting.

Amending and Filing Certificates

It is recommended to approve of adjusting/filing amended certificates (including the 412 certificates) and appropriation codes to reflect additional incomes, transfers,

- Appropriations and estimated resources

It is recommended to correct the position description previously approved by the Board on June 8, 2026, from Accounts Payable to Student Activity/Accounting Coordinator, with all other terms and conditions of the prior approval remaining unchanged.

It is recommended to approve the District's insurance coverage with Gallagher effective July 1, 2026 through June 30, 2027, as provided in the Board backup materials.

DISCUSSION:
None

Ayes: Mr. C. Williams, Mrs. Stedman, Mr. McArtor, Mr. Nethers, Mrs. Torbert
Nays: None
Absent: Mr. G. Williams
Motion Carried.

Mr. C. Williams moved and Mrs. Stedman seconded the motion to adopt the following.

It is recommended to establish the following accounts, sponsors, and purpose statements for the 2026-2027 school year.

300 Funds	
Athletic Department	Roy Nathan Whisner
Elementary Renaissance Program	Crystal Blume
Middle School Cheerleaders	Brooke Berrera
8th Grade Trip	Ashley Cangelosi
Middle School Scribbled Voices	Ashley Cangelosi

007 Funds	
Middle School Employees Benefit Fund	Tyler Kuhnes

018 Funds	
Middle School Principals Fund	Tyler Kuhnes

Ayes: Mr. C. Williams, Mrs. Stedman, Mr. McArtor, Mr. Nethers, Mrs. Torbert
Nays: None

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Absent: Mr. G. Williams
Motion Carried.

26-115 **SUPERINTENDENT’S RECOMMENDATIONS** 115

Mr. C. Williams moved and Mrs. Stedman seconded the motion to approve the following.

PERSONNEL

It is recommended the personnel changes listed below be accepted.

Official employment for all of our new hires is contingent upon the satisfactory completion of a criminal records background check as required by ORC 3319.291, and receipt of appropriate certificate or license from the Ohio Department of Education.

Rescinded Contracts

First Name	Last Name	Assignment	Effective Date	Reason
Brock	Bradley	Custodian	June 29, 2026	Will need to be approved at a different Step for 2026-2027
Melissa	Balo	Custodian	June 29, 2026	Will need to be approved at a different Step for 2026-2027
Robert	Hays	Head Custodian	June 29, 2026	Will need to be approved at a different Step for 2026-2027
Melissa	Flanigan	Quiz Team	June 29, 2026	Resigned
Patrick	Wiseman	Band - Middle School	June 29, 2026	Resigned
Jessica	Starkey	Bus Driver	June 29, 2026	Will need to be approved at a different Step for 2026-2027
Brie-Ann	Wilson	HS Newspaper	June 29, 2026	Will need to be approved at a different step for 2026-2027.
Tyler	Rowe	High School Social Studies Teacher	June 29, 2026	Received transcripts to confirm appropriate column on salary schedule

Resignations/Retirements

Resignations

First Name	Last Name	Assignment	Effective Date
Melissa	Flanigan	School Psychologist	June 30, 2026
Emma	Swartz	Kindergarten Teacher	June 30, 2026

DISCUSSION:
Mr. Williams asked when the cutoff is for resignations. Mr. Smathers explained that they have until July 10, 2026 to notify the district of their resignation.

Ayes: Mr. Williams, Mrs. Stedman, Mr. McArtor, Mr. Nethers, Mrs. Torbert
Nays: None

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Absent: Mr. G. Williams
Motion Carried.

26-116 SUPERINTENDENT’S RECOMMENDATIONS 116

Mr. Williams moved and Mrs. Torbert seconded the motion to approve the following.

Appointments and Assignments 2026-2027

Certified

First Name	Last Name	Assignment	Contract	Contract Days	Salary	Reason
Samantha	Tyson	High School Unit Intervention Specialist	1-Year Limited	184	Masters + 30 Step 18	Replacing Brody Camp - resigned
Luke	Kennedy	Middle School 6th Grade English Language Arts Teacher	1-Year Limited	184	Bachelors Step 0	Replacing Lillian Stewart - resigned
Tyler	Rowe	High School Social Studies Teacher	1-Year Limited	184	Bachelors +150 Step 0	Replacing Madison Sweeney- resigned
Kelsey	Bolton	Kindergarten Teacher	1-Year Limited	184	Bachelors Step 0	Replacing Emma Swartz - resigned

Classified

First Name	Last Name	Assignment	Contract	Contract Days	Salary	Reason
DeAnn	Dorogi	Middle School Aide (In-school suspension)	1-Year Limited	188	Step 8	Replacing Wendy Watson - accepted administrative assistant position at the Intermediate
Brock	Bradley	Custodian	1-Year Limited	260	Step 12	Correction to Step
Melissa	Balo	Custodian	1-Year Limited	260	Step 8	Correction to Step
Robert	Hays	Head Custodian	1-Year Limited	260	Step 13	Correction to Step
Jessica	Starkey	Bus Driver	2-Year Limited	185	Step 2	Correction to Step

Substitutes 2026-2027

Substitute Teacher

Kristin Beebe, Chester Clickenger, Danielle Diss, Sue Graham, Amy Gray, Paul Gregory, Sophia Musgrave, Lisa Myers, John Scranage, Mark Shoemaker, Margot Short, Jacie Wolfe, Laurnyn Greer (Long term substitute for Shala Hall)

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Substitute Aide - Instructional (Daily)

Jeff Camp, Joyce Every, Margaret Richards, Tiffany Gutridge, Patricia Hill, Tasha Lohr, Vickie Mealick, Taylor Williams, Karen Rubrecht, Briana Ware, Michelle Shepler, Sara Walsh, Kelsey Boyer, Amberlyn Walker

Substitute Aide - 1:1 or Unit (Daily)

Cortney Rognon-Zimmerman, Bethany Harvey, Helen Roback, Jessica White, Anne Houston, Rebecca Gombos, Julie Spellman, Kerrie Davis, Emily Wear, Amanda Walpole, Sally Carroll, Sara Kramer

Discretionary Rate Substitute Aide (Daily)

Denise Mullett - Step 6 (Instructional)
Janet Harble - Step 33 (Unit or 1:1)
Amee Martin - Step 3 (Unit or 1:1)

Substitute Library Aide (Daily)

Emily James, Melissa Long, Anne Watson

Substitute Aide (Call in)

Tessa Blizzard, Denise Miller, Violet Tucker, Peggy O'Reilly, Megan Snyder, Jay Satterfield, Dea Shaw, Amanda Cunningham

Personal Service Contracts

Competency-based Learning Lab

It is recommended to approve the following teacher(s) to provide student instruction for the Competency Based Learning Lab from May 1, 2026 through August 30, 2026, to be paid at a rate of \$20.00 per hour from the Intermediate School Operating Budget:

- Christine Fisher

Lead Mentor/OTES 2.0 Instructor (Renewal)

It is recommended to approve a personal service contract for Erin Fee for two (2) days of training for new staff on August 5 and 6. She will be paid her daily rate.

Building Mentors (Same as last year)

It is recommended to approve the following building mentors to be paid their daily rate of ½ day to work with new staff on August 5 and 6.

Elizabeth Adkins, Kristie Conley, Caroline Johnson, Michael Hancock, Adam Britton, Brian Gant, Dannette Morehouse, Ara Fee, Deborah Fehrman, Mary Stafford, Kristen Rose, Christine Fisher, Stacey Unklesbay, Allison Walton, Melissa Davidson, Andrea Sopher, Cathy McKee, Tiffany Mulford

Teacher Orientation & Induction Program

It is recommended to approve the new teachers to be paid their daily rate for the required two (2) days of training which includes the Orientation Induction Program on August 5 and 6.

Supplemental

First Name	Last Name	Assignment	Status	Category	Salary	Reason
Travis	Glosser	Weight Room (June-August)	2026-27	4	Step 0	Replacing Michael Hinger - resigned
Tiana	Rogers	Mock Trial	2026-27	5	Step 0	New position - 50% of contract shared with Caraline Johnston

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First Name	Last Name	Assignment	Status	Category	Salary	Reason
Caraline	Johnston	Mock Trial	2026-27	5	Step 0	New position- 50% of contract shared with Tiana Rogers
Brie-Ann	Wilson	HS Newspaper	2026-27	5	Step 1	Correction to step
Timothy	German	Football - Freshman	2026-27	3	Step 0	Replacing Michael Hinger - resigned
Grant	Markert	Football - Freshman Assistant	2026-27	4	Step 0	Replacing Tyler Kuhnes - resigned
Layna	Gordon	Cheerleader - Freshman	2026-27	4	Step 0	Replacing Matilyn Mathias - resigned
Hannah	Stiles	Middle School Band- Supplemental	2026-27	5	Step 1	Replacing Patrick Wiseman- Resigned

DISCUSSION:
Mrs. Stedman said it is nice to see Ms. Gordon on the supplementals and to see the graduates come back to the district.
Mr. Williams asked if there was one weight room position still remaining. Mr. Smathers confirmed that we are still working on filling the last open position for this supplemental.
Mr. Nethers also recognized other previous graduates that are filling positions.

Ayes: Mr. C. Williams, Mrs. Torbert, Mr. McArtor, Mr. Nethers, Mrs. Stedman
Nays: None
Absent: Mr. G. Williams
Motion Carried.

26-117

SUPERINTENDENT’S RECOMMENDATIONS

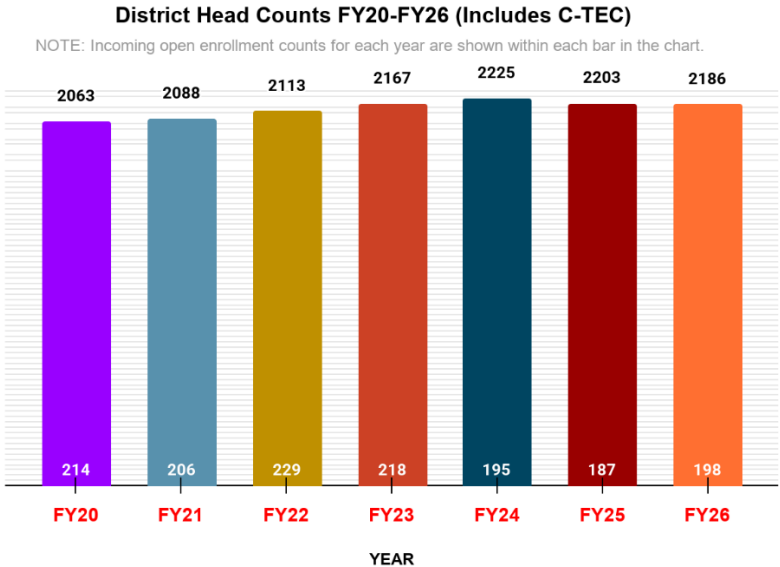
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Mrs. Stedman moved and Mr. C. Williams seconded the motion to approve the following.

STUDENTS/CURRICULUM

It is recommended to accept the following Student/Curriculum items.

Enrollment



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Harassment, intimidation, or bullying means:
Any intentional written, verbal, electronic, or physical act that a student or group of students exhibits toward another particular student(s) more than once and the behavior both causes mental or physical harm to the other student(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other student(s); or violence within a dating relationship.

"Electronic act" means an act committed through the use of a cellular telephone, computer, pager, personal communication device, or other electronic communication device.
Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional well-being.

Licking Valley High School

Grade	Males	Females	Grade Count
09	0	0	0
10	0	0	0
11	0	0	0
12	0	0	0
TOTAL	0	0	0

Licking Valley Middle School

Grade	Males	Females	Grade Count
06	0	0	0
07	0	0	0
08	0	0	0
TOTAL	0	0	0

Licking Valley Elementary

Grades K-5	Males	Females
TOTAL	0	0

DISCUSSION:
None

Ayes: Mr. Stedman, Mr. C. Williams, Mr. McArtor, Mr. Nethers, Mrs. Torbert
Nays: None
Absent: Mr. G. Williams
Motion Carried.

26-118

SUPERINTENDENT’S RECOMMENDATIONS

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Mr. C. Williams moved and Mr. Nethers seconded the motion to approve the following.

FIRST READING STUDENT AND ATHLETIC HANDBOOKS
The Superintendent presents the following handbooks for the Board's first reading and review. No formal action is requested at this meeting. The handbooks will be brought back for Board approval at the next regular meeting.
Handbooks Presented for First Reading:
2026-2027 Primary School Handbook
2026-2027 Intermediate School Handbook
2026-2027 Middle School Handbook
2026-2027 High School Handbook

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2026-2027 Athletics Handbook

No action required. This item is presented for first reading and review only.

GIFTS/DONATIONS
It is recommended to accept the gifts/donations listed:

Donations Received Between June 9, 2026 - June 26, 2026

Date	Donation Recipient	Amount	Received From
6/9	MS Panther Pantry	\$400.00	James & Linda Lawrence
6/9	LVIS Principals Fund	\$50.00	Frazeysburg Dairy Queen
6/9	HS Yearbook	\$40.00	Anonymous Donation
6/9	LV Trust Fund	\$1,000.00	Emma Cunningham Scholarship Fund - Newark Elks #391
6/12	HS Panther Pantry	\$50.00	Phillip Clark in memory of Millie Clark
6/15	LVIS Principals Fund	\$500.00	Carolyn Backenstos
6/15	LVPS Principals Fund	\$500.00	Carolyn Backenstos
6/18	Student Lunch Balances	\$1,000.00	Toboso United Methodist Church
6/24	HS Panther Pantry	\$2,280.65	Brushy Fork United Methodist Church
6/24	HS Band	\$200.00	Toboso United Methodist Church
	Total	\$6,020.65	

DISCUSSION:
Mr. Williams requested that each handbook be provided electronically with redlined changes for the Board’s review. He noted that the Board reviews and approves student handbooks but that the District does not appear to have a corresponding employee handbook. Mr. Douglass confirmed that he had been unable to locate an existing employee handbook.

Mr. Williams stated that the District’s expectations for students are clearly documented, while expectations for employees may not be as clearly documented. Mrs. Stedman noted that the athletic handbook includes duties and responsibilities for certain employee positions and discussed if it could be beneficial elsewhere.

Mr. Smathers explained that employee expectations are currently governed by Board policies and procedures, the Ohio Revised Code, and applicable negotiated agreements. He agreed that reviewing whether an employee handbook or similar resource would be beneficial was a good idea.

Mr. Williams thanked the donors for their contributions.

Ayes: Mr. C. Williams, Mr. Nethers, Mr. McArtor, Mrs. Stedman, Mrs. Torbert
Nays: None
Absent: Mr. G. Williams
Motion Carried.

26-119 SUPERINTENDENT’S RECOMMENDATIONS 119

Mr. C. Williams moved and Mrs. Stedman seconded the motion to approve the following.

BUSINESS
It is recommended to accept the Business items listed.

Special Education and Related Services
Education Service Center of Central Ohio Ventures II Seats

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It is recommended to approve the agreement with the Education Service Center of Central Ohio for (1) one seat for the 2026-2027 school year.

Nursing Services Agreement (Renewal)

It is recommended to approve the Nursing Services Agreement between Licking Memorial Hospital and Licking Valley Schools for the 2026-2027 school year.

Versatrans Bus Routing System Maintenance (Renewal)

It is recommended to approve the maintenance service agreement with Versatrans Bus Routing System for \$7,677.65 beginning July 1, 2026, through June 30, 2027.

Lunch Prices 2026-2027

It is recommended to approve the 2026-2027 cafeteria prices (no increase) and the Food Service Compliance Report for 2026-2027.

Student Prices:

Breakfast: Free

Lunch: \$3.00 in all buildings

Adult Prices:

Adult breakfast will be \$1.75 and lunch will be \$5.00.

Licking Valley School District Meal Charging Policy/ Procedure (Renewal)

It is recommended to approve the Licking Valley School District Meal Charging Policy/Procedure.

Drug Testing for Student Athletes and Transportation Department (Renewal)

It is recommended to approve the contract between Licking Valley and Worksite MedTest, LLC for student athlete and transportation department drug testing for the 2026-2027 school year.

Surplus

It is recommended to approve the items listed as surplus.

Tag Number	Item	Qty	Reason	For Bid
NA	TurningPoint Clickers - ES Bevard	2	Outdated	No
NA	Doc Camera - ES Bevard	1	Broken	No
NA	CPS Chalkboard - ES Bevard	2	Outdated	No
NA	Mimio - ES Bevard	4	Outdated	No
NA	Kindles - ES Bevard	7	Outdated	No
NA	Kindles with Protective Cases - ES Bevard	6	Outdated	No
NA	IPad - ES Bevard	1	Outdated	No
NA	Lenovo Thinkpad Chromebooks	2	Outdated	No
NA	Texas Instrument Cal. for Overhead Projector - HS K. Conley 113	1	Obsolete	No
NA	Desktop Computer - HS Hatfield 222	1	Obsolete	No
NA	Dell Computer Monitor - HS Hatfield 222	1	Obsolete	No
NA	HP Printer - HS Hatfield 222	1	Broken	No

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Tag Number	Item	Qty	Reason	For Bid
NA	LG VCR/DVD Player - HS Chapman 214	1	Broken	No
NA	Misc. Old Style Charger Cords, Power Adapters - HS Chapman 214	1	Obsolete	No
NA	Obsolete Smartboard Accessories - HS Chapman 214	1	Obsolete	No
NA	Broken Keyboards - HS Chapman 214	5	Broken	No
NA	White GE Ovens - HS Hughes 101	2	Broken	No
NA	White Crosley Refrigerator/ Freezer (labeled) - HS Hughes 101	1	Broken	No
NA	Red Kitchen Aid Stand Mixer (labeled) - HS Hughes 101	1	Broken	No
NA	Expresate 1 Books - HS Cox 201	46	Outdated	No
NA	Expresate 1 Teacher Edition - HS Cox 201	2	Outdated	No
NA	Expresate 1 Teacher Workbooks - HS Cox 201	6	Outdated	No
NA	Expresate 2 Teacher Workbooks - HS Cox 201	6	Outdated	No
NA	Expresate 2 Books - HS Cox 201	4	Outdated	No
NA	Expresate 2 Student Workbooks - HS Cox 201	45	Outdated	No
NA	Ventanas 1 Workbooks - HS Cox 201	31	Outdated	No
NA	Paso a Paso 2 Books - HS Cox 201	2	Outdated	No
NA	Conversaciones Credoras Books - HS Cox 201	4	Outdated	No
NA	Aventura Workbooks - HS Cox 201	7	Outdated	No

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Tag Number	Item	Qty	Reason	For Bid
NA	Expresate 2 Teacher Edition - HS Cox 201	1	Outdated	No
NA	Assorted Spanish Teaching Books - HS Cox 201	41	Outdated	No
NA	American Popular Music from Minstrelsy to MP3 Textbooks - HS Barrett Band	35	Outdated	No
1000127	Lenovo ThinkCentre M91p Computers - HS Cox/Barnes	11	Obsolete	No
NA	Boxes of Books - HS Cox/Barnes	12	Obsolete	No
NA	Desktop Computer with Monitor and Cords - HS Wolfe	1	Obsolete	No
NA	Metro Hot Box (HS)	1	Broken	No
NA	Cresco Hot Box (HS)	1	Broken	No
NA	Warming Food Cabinet (MS)	2	Broken	No
NA	Southbend Steamer Oven (MS)	1	Broken	No

DISCUSSION:
Mrs. Stedman asked what happens with some of the technology when it goes through surplus.
Mr. Douglass said that it is either sold or may be disposed of if it is no longer usable.
Mr. Nethers asked how much it costs for the drug testing.
Mr. Douglass said he can provide the cost after the meeting.

Ayes: Mr. C. Williams, Mrs. Stedman, Mr. McArtor, Mr. Nethers, Mrs. Torbert
Nays: None
Absent: Mr. G. Williams
Motion Carried.

26-120

SUPERINTENDENT’S RECOMMENDATIONS

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Mr. Williams moved and Mrs. Torbert seconded the motion to approve the following.

Educere
It is recommended to approve the contract between Licking Valley and Educere as an online learning provider for the 2026-2027 school year.

DISCUSSION:
Mr. Williams asked if we have anyone that offers sign language as a course. Mr. Smathers said we do not have anyone to teach the course and it is only an option online.
Mrs. Stedman asked about the available classes and who pays for them. Mr. Smathers said the responsibility has not changed for who must pay for the course based upon it

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being credit attainment or credit recovery.

Ayes: Mr. C. Williams, Mrs. Torbert, Mr. McArtor, Mr. Nethers, Mrs. Torbert
Nays: None
Absent: Mr. G. Williams
Motion Carried.

26-121 BOARD OF EDUCATION REPORTS/RECOMMENDATION 121

FIRST READING of BOARD POLICY UPDATES

To present the first reading of proposed Board policy updates as provided in the backup materials. No action will be taken.

Policy	Title
6218	CASH BALANCE RESERVE POLICY (new)

DISCUSSION:
Mr. Williams asked what the reason is that we need a policy vs. a standard operating procedure.
Mr. Douglas said it becomes a voted board item and sets the standards for what the district wants to achieve related to the minimum and maximum days of cash.

STUDENT BOARD MEMBER UPDATE

STUDENT ACHIEVEMENT UPDATE

LEGISLATIVE UPDATE

Mr. Nethers provided a legislative update and asked Mr. Douglass about the potential impact of House Bill 479 on the District. Mr. Douglass stated that he was reviewing the changes affecting inside millage and the calculation of the 20-mill floor and that the District-specific financial impact had not yet been determined.

Mr. Nethers discussed Senate Bill 52, which authorizes several specialty license plates, and the possibility of pursuing legislation to create a Licking Valley Local Schools specialty license plate. The discussion included how a school-specific plate could raise funds through an additional voluntary contribution paid by motorists when the plate is issued or renewed. The contribution would be directed to the school-related organization identified in the authorizing legislation. Mr. Nethers offered to contact legislators to explore this opportunity for Licking Valley.

The Board also discussed the Student Athlete Mobility provisions included in Senate Bill 276 and the circumstances under which a student might seek approval to participate in an extracurricular activity offered by a neighboring public school when the activity is not offered by the student’s home district.

PUBLIC COMMENT

Mr. Gordon Postal asked what the range of fees is for the upcoming year and if the fees were paid last year. Mr. Douglass said he could provide the fee schedule and confirmed the fees for seniors were paid.

BOARD DISCUSSION

Library Policy
Mrs. Stedman provided the Board with documentation regarding the library opt-out process. She discussed the research she had completed and expressed concern that parents should not feel pressured to reconsider their decision regarding participation in the opt-out process. She emphasized the importance of continued compliance with Board policy and appropriate review of library materials. Mrs. Stedman stated that certain materials she believes should not be available remain listed in the catalog or present in the District’s libraries. She acknowledged that Mr. Smathers is reviewing the matter as part of his transition into the District.

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Mr. Williams thanked Mrs. Stedman for the information and her work on the process. He asked whether the procedures could be addressed through standard operating procedures rather than Board policy.

Mrs. Torbert expressed support for maintaining the current process, noting that it is helpful to have clearly established steps and that the work completed to date appears to be effective.

Mr. McArtor asked whether parents are notified in advance when students may be asked to review or discuss a particular book or other material. Mr. Smathers emphasized the importance of parent collaboration, communication, engagement, and involvement in the process.

Mr. Williams stated that he supports the process that has been developed and believes the District should err on the side of protecting parental rights when a decision could affect those rights.

Mr. Nethers stated that the process is straightforward and that parents are responsible for completing the applicable form. He suggested that when a teacher takes students to the library and a form has not been completed, the form should be sent to the parents again.

Mrs. Stedman asked whether information could be shared regarding staff members who moved to different positions internally in August. She also noted that some District handbooks include staff listings at the beginning and may need to be updated to reflect personnel changes.

Mr. McArtor requested that an updated organizational chart be provided to the Board.

Mrs. Stedman stated that she was looking forward to receiving an update on the strategic plan.

Mr. Williams discussed the engagement component of the strategic plan and expressed concern that the District has not sufficiently advanced or measured its student-engagement initiatives. He noted that community feedback identified engagement as an important priority and stated that the District needs measurable information demonstrating whether its investments have resulted in increased student engagement and improved student outcomes. Mr. Smathers stated that he is working to reestablish the group responsible for this work due to recent personnel changes. Mr. Williams recommended surveying parents, staff, and students to obtain data that could be used to evaluate progress.

Mr. McArtor raised the topic of facility use and suggested that it be discussed at the next Board meeting. Mr. Williams asked about the current use of District facilities. Mr. Douglass stated that several groups have used District facilities and have been charged the applicable fees. He explained that the facility-use process is currently being revised and that the timing would be appropriate for Board review. Mr. Smathers stated that the administrative team will review the facility-use process, including how fees are assessed. Mrs. Torbert discussed the use of the new athletic fields and the potential for wear and tear. Mr. Douglass confirmed that no requests involving the new fields had been approved because the District was still determining the allowable uses and any associated cost.

Mr. McArtor stated that he would like the Board to resume recognizing community members and asked Board members to consider individuals who may be appropriate for future recognition.

Mr. McArtor confirmed and announced that the Board would not hold a meeting in July.

Mr. Williams recommended obtaining appraisals of the District's real property and other significant assets so the Board has a clear understanding of what the District owns and the current value of those assets, particularly when evaluating potential support, partnerships, or future decisions.

Mrs. Torbert discussed upcoming projects, the potential burden they could place on the District, and the importance of taking appropriate steps to protect the District's interests. Mr. Douglass stated that he would notify Mrs. Torbert and Mr. Williams of the upcoming meeting so Board representation could be included.

Ayes: Mr. C. Williams, Mr. Nethers, Mr. McArtor, Mrs. Stedman, Mrs. Torbert
Nays: None
Absent: Mr. G. Williams
Motion Carried.

26-123 ADJOURNMENT 123

Ayes: Mr. C. Williams, Mrs. Stedman, Mr. McArtor, Mr. Nethers, Mrs. Torbert
Nays: None
Absent: Mr. G. Williams
Motion Carried.

Andrew Douglass, Treasurer