

IMPORTANT SUBSTITUTE INFORMATION

CONTACTS

Human Resources

Ginger Reidy, (630) 548-6002

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Payroll

Glenda Swartz, (630) 420-6330

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2026-2027 Pay Rates

Substitute Teacher full day:	\$135.00 (TRS reportable wages)
Substitute Teacher ½ day:	\$67.50 (TRS reportable wages)
Daily Substitute Bonus Pay:	\$125.00 (for every 10 days worked)
Retired Teacher full day:	\$200.00 (No TRS)
Retired Teacher ½ day:	\$100.00 (No TRS)
SPED Substitute Paraprofessionals:	\$20.49/hour (Social Security reportable wages)
Substitute Paraprofessionals:	\$19.56/hour (Social Security reportable wages)
Permanent Building Substitute full day:	\$180.00 (TRS reportable wages)
Long-Term Substitute Teacher full day:	\$250.00 (TRS reportable wages)
Long-Term Substitute Specialist full day:	\$350.00 (TRS reportable wages)

INSTRUCTIONAL TIMES (Hours of Student Attendance)

Early Childhood School Hours:

Full day 8:30 a.m. – 2:45 p.m.

Half day AM 8:30 a.m. – 11:00 a.m.

Half day PM 12:15 p.m. - 2:45 p.m.

A half day is no more than 3 hours

Elementary School Hours:

Full day 8:15 a.m. – 2:30 p.m.

Half day AM 8:15 a.m. – 11:15 a.m.

Half day PM 11:16 a.m. - 2:30 p.m.

A half day is no more than 3 hours

Junior High School Hours:

Full day 8:00 a.m. – 2:50 p.m.

Half day AM 8:00 a.m. – 11:05 a.m.

Half day PM 11:06 a.m. - 2:50 p.m.

A half day is no more than 3 hrs 5 mins

High School School Hours:

Full day 7:45 a.m. – 3:10 p.m.

Half day AM 7:45 a.m. – 11:30 a.m.

Half day PM 11:31 a.m. - 3:10 p.m.

A half day is no more than 3 hrs 45 mins

Substitute teachers are paid for either a full day or half day. Please arrive **20 minutes** prior to the instructional start times listed above, and plan to stay approximately **10 minutes** after the instructional end times listed above..

Substitute paraprofessionals are paid per hour for the hours worked during the instructional times listed above. Please arrive **15 minutes** prior to the instructional start times listed above, and plan to stay approximately **10 minutes** after the instructional end times listed above.