Satchel Ford Elementary
School Improvement Council

May 21, 2026
5:30 p.m.
Media Center

Minutes

Committee Members and Guests:	**SFES Faculty:**
Caleb Gaston, Chair Maddy Barbian, Co-Vice Chair Berry Mattox, Co-Vice Chair Sarah Roberts, Secretary Susan Wheeler, incoming PTO President Laury Andreo Daniel Hudson Alli Morgan Kathleen Muthig Andy Sipes Walt Whisenhunt	Dr. Matthew Scandrol, Principal Consuela Yisreal, Parent and Family Engagement Specialist Lynne Trowbridge

I. Welcome and Call to Order
   A. Establishment of quorum
   B. Compliance with FOIA
   Chair Gaston called the meeting to order, a quorum was established, and it was noted that the group follows all requirements of the Freedom of Information Act.

II. Approval of April 2, 2026 Meeting Minutes
The Minutes were approved as presented.

III. PTO Update
Ms. Wheeler let the group know that the 5th grade Neon Dance was upcoming, and that Booster Thon raised more than ever this year; over $20,000 were distributed in teacher grants.

IV. Parent and Family Engagement Update
Ms. Yisreal stated that there has been high turnout at multiple events over the year, and that food, clothing, rent/utilities assistance has been distributed. She also let the group know that her school assignment will be made in July.

V. Principal's School Update
Dr. Scandrol noted that the 5th grade and kindergarten promotions were done, with 4K to be next week. Satchel Ford will be hosting summer school, and YMCA camps start 6/1.

VI. Ongoing Business

A. Strategic Plan Review and Development
Mr. Sipes let the group know that this was completed for the year.

B. SIC Member Handbooks and Information
   a. Draft Bylaws – have been finalized and will be distributed in August
   b. SIC composition/recruitment
   The group discussed more proactive planning in the next school year, to allow teachers to attend: two lead teachers are to attend each meeting.

C. Lunch Buddies and Watch DOGS
Ms. Muthig noted that four lunch buddies have been meeting consistently; she is hopeful that the current four will continue. She also noted the goal of recruiting four more for next school year.

Chair Gaston stated that there needs to be increased communication with teachers for next year (for example, when they are scheduled to come, and what they can do). It was also noted that the initiative needs a leader to coordinate with Mr. Missouri.

VII. Building and Grounds

A. Maintenance Items
Fencing continues to be a problem.

B. Playground Equipment
Swings continue to be a problem, with new seats scheduled to be installed the second week of June.

C. Other Safety Items
An unplanned fire drill went well.

VIII. New Business

A. New Principal Hiring Process Update
Chair Gaston let the group know that he participated in interviews, and that a nominee will be presented to the school board on 5/26/26, with a start date of 7/1/26.

The group also discussed planning for the next school year: there will be an SIC table at Meet the Teacher; information about Lunch Buddies and Watch DOGS will be provided in the start-of-the-year packet for families; the need to continue developing the SIC in relation to the Principal and official communication with the District.

IX. Public Comments

X. Next Meeting and Adjournment
Tuesday, 8/11/26 at 5:30pm in the Media Center