

Clinical Internship/Practicum Syllabus Giles County High School

Instructor: Laura Kelly B.S. RT(R)(M), Radiologic Technologist, NREMT

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Work Phone: 931-363-6532 (please leave a message or email- I will return ASAP)

Course Description: Clinical Internship is a capstone course and work-based learning experience designed to provide students with real-world application of skills and knowledge obtained in a prerequisite Health Science course. Upon completion of this course, proficient students will be able to pursue certification in the pre-requisite course of Cardiovascular Services, Exercise Physiology, Medical Therapeutics or Pharmacological Science. Prior to beginning work at a clinical site, students must be certified in Basic Life Support (BLS) Cardiopulmonary Resuscitation (CPR), and deemed competent in basic first aid, body mechanics, Standard Precaution guidelines, and confidentiality.

1) Workplace-Based: Students participate in individual work-based learning experiences in professional settings when they meet the hours required for a full-time course equivalent. These experiences include registered apprenticeships, cooperative education (co-op), and internships.

2) Classroom-Based: Students are immersed in a classroom-based experience where they learn through targeted industry involvement that may take the form of industry-driven project-based learning, school-based enterprise, and virtual enterprise. This model should incorporate industry engagement through activities like tours, informational interviewing, job shadows, community service projects, and technical mentoring to achieve learning standards at professional-level expectations.

Upon completion of the practicum, students will be prepared for postsecondary and career opportunities aligned with their interests and demonstrate professional-quality employability skills relevant to their chosen career paths. At the completion of this semester, students will be OSHA 10 certified and BLS certified (this will be a cost of \$7/student).

Dear Student and Parents,

I am very excited about having you in my class this year. This is a very exciting opportunity for you to explore your career interests in a work setting outside of the classroom as well as have in class standards to improve your job seeking and readiness skills. The course standards have/will be reviewed in class. Parents, if you have any questions about what will be covered in the class, please feel free to contact me by email or phone. Also, the course standards can be viewed on the TN department of education website https://www.tn.gov/content/dam/tn/education/ccte/hlth/cte_std_clinical_internship.pdf

Students will also be set up with an account at TN.gov for Work based learning. This is where they will input their job information and will also complete an exit survey as required by the state. Students will be given their login information.

<https://wbl.tnedu.gov/Account/Login?ReturnUrl=%2fHome%2fWelcome>

Clinical Internship
Spring 2027

We are required to meet in person, a MINIMUM of one day a week, per state standards. Students will be aware in advance of the meeting day. They will also have detailed instructions for what needs to be submitted each week for grading. There may be some weeks we meet more often, to ensure that we complete all necessary assignments and projects.

The grading system is as follows:

Class attendance/participation/job sight
feedback: 75%
Portfolio : 25%

*You will receive a weekly grade as outlined
and attached*

Supplies needed: ½ inch binder with divider tabs- This will be taken with them to clinic sites EVERY time. (this will have their required documentation included in it).

Assignments: Clinical Internship will be a little different as we will be working on career skills and building an online portfolio. I expect portfolio assignments to be done in a timely manner and any edits or corrections made upon teacher suggestions/recommendations. There will be a calendar specifying what is due and when which will be given within the first week of class.

Clinical Hours: Within the first week of class, students will be required to return all required documents in order to be able to attend clinical rotations. If students have a healthcare related job, they must provide their schedule and job contact information. All other students will be placed in a clinical rotation.

I look forward to a very productive and exciting semester. We will work and learn together!

Laura Kelly B.S. RT (R) (M), NREMT
Health Science Instructor
GCHS
931-478-0689

WBL Weekly Grading Policy

While your portfolio is a portion of your grade (25%), it is crucial for us to have additional grading. This holds us all accountable for our work and our actions. I will be giving you a weekly grade, based on the following criteria. **ALL WORK MUST BE TURNED IN FRIDAY 2:30 pm TO RECEIVE CREDIT: NO late work will be accepted.**

Portfolio progress will be checked each week at our in person meeting.

Clock in/out using HOMEBASE App to document attendance at clinicals (15 pts per day)	45 points
Weekly journal article submitted in google classroom (this is also a part of your portfolio) <i>You also receive a grade for your journal article: these MUST be turned in by 2:30 for credit- there is NO late work accepted for journal articles.</i>	20 points
Class attendance (IN person required, min of ONE day/week)	25 points
Review of portfolio (to date) with me on our in person meeting day. (*something will need to be updated each week)	10 points

**I will have a calendar of important dates and deadlines to you by next week*

Clinical Internship
Spring 2027

Syllabus Confirmation

Please fill out the attached form. Signatures will serve as acknowledgement that the students and parent(s) have read and understand the course syllabus. This acknowledgement form must be returned in order to participate in any labs or activities.

Re: Work Based Learning/Clinical Internship

To the Parents/Guardians of:_____

Hello! My name is Laura Kelly and I am the Health Science Instructor at Giles County High School. Your child is enrolled this semester in my Clinical Internship class. This will sometimes require your child to leave school early and drive to their respective jobs, job shadowing or assigned responsibility.

I am required by the state to keep on file a copy of your student's driver's license and a valid insurance card. Please get a copy of this for me as soon as possible.

Please read and initial the following items if you give your approval.

_____ YES, my student may leave the school for health related job shadowing/ volunteer work or their job.

_____ YES, my student has a valid license and proof of insurance.

_____ YES, I understand that my student must let their instructor know their whereabouts if they are signed out of school for a clinical internship.

Please sign below and write your contact number in case I have any issues or concerns and need to get in touch with you.

Parent/guardian signature_____

Parent/guardian printed name_____

Parent/guardian contact number_____

Kelly GCHS

Clinical Internship
Spring 2027