



Hazen High School

26-27 Student Handbook

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Mission Statement

The Hazen Community supports each member to achieve our maximum potential both in and outside of the classroom.

We will achieve this by:

- Taking PRIDE in our own work and the work of the community while heeding each member's personal story and supporting their future plans.
- Creating an inclusive environment of UNITY where all members see themselves reflected in the work as we create opportunities to showcase talents, interests, and cultures.
- Preparing all community members for ACHIEVEMENT by supporting rigorous intellectual development, technological literacy, and social responsibility.

Alma Mater- Green, Gold, and Blue

The greenwoods scent the dewy air where golden treasures lie,
Beneath the bonnie, bonnie blue in the land of Hazen High.
Whene're a'roving far from thee to seek our fortunes due,
These golden hours the dearer be with the touch of green and blue.
So let there be no last farewell among the Highland Clan,
For Highland hearts will always dwell in the brotherhood of man.
So on our lips we seal our vow to be true to green, gold, and blue.

Hazen Fight Song

The Hazen Highlanders come down from the hill.
Our loyal students cheer as one loud and shrill
Our adversaries will learn to fear our name
After seeing how we fight to win the game.
So, go, go, you Highlanders for all Hazen High
Keep your banners high for all to see.
And they'll take the low road
And we'll take the high road
Back to Hazen with victory.

Student Government- ASB

All students are members of the Hazen Associated Student Body (ASB) and are encouraged to actively participate in student government. The student body is governed by the Student Council Executive Board and Senate, which is composed of the following voting members: ASB

President; Vice President; Secretary; Treasurer; Historian; Highlander Club officers; Parliamentarian; one representative from each home room; the senior, junior, sophomore, and freshman class presidents; and the president from each chartered club.

Our School Stands Against Discrimination

Discrimination can happen when someone is treated differently or unfairly because they are part of a protected class, including their race, color, national origin, sex, gender identity, gender expression, sexual orientation, religion, creed, disability, use of a service animal, or veteran or military status. Renton School District does not discriminate in any programs or activities on the basis of any of these protected groups and provides equal access to the Boy Scouts and other designated youth groups.

Read more about [Non-discrimination](#), including what it is and how to report it.

Our School is Gender-Inclusive

In Washington, all students have the right to be treated consistent with their gender identity at school. Our school will:

- Address students by their requested name and pronouns, with or without a legal name change
- Change a student's gender designation and have their gender accurately reflected in school records
- Allow students to use restrooms and locker rooms that align with their gender identity
- Allow students to participate in sports, physical education courses, field trips, and overnight trips in accordance with their gender identity
- Keep health and education information confidential and private
- Allow students to wear clothing that reflects their gender identity and apply dress codes without regard to a student's gender or perceived gender
- Protect students from teasing, bullying, or harassment based on their gender or gender identity

Read our full commitment to [Gender-Inclusive Schools](#).

Our School Protects Students from Harassment, Intimidation, and Bullying (HIB)

Schools are meant to be safe and inclusive environments where all students are protected from Harassment, Intimidation, and Bullying (HIB), including in the classroom, on the school bus, in school sports, and during other school activities. Our District [Harassment, Intimidation, and Bullying \(HIB\)](#) webpage defines HIB, explains how to report it, what to do if you see or experience it, and our school and district process for responding.



Hazen High School

Craig Cooper, Principal
Kelly Jones, Assistant Principal
Nathan Meyer, Assistant Principal
Jody Shuman, Assistant Principal
Artise Burton, Dean of Students

Hazen High School
1101 Hoquiam Ave NE Renton, WA 98059
PHONE: (425) 204-4200
FAX: (425) 474-7759

Important Contacts

Main Office	425-204-4201
Attendance Office	425-204-4220
ASB Office	425-204-4221
Counseling Office	425-204-4232
Clinic	425-204-4254
Registrar	425-204-4207
Athletic Director	425-204-4250

Bell Schedules

Monday-Thursday

School Starts: 7:20 am

- **Warning Bell:** 7:15 am
- **1st period:** 7:20 am - 8:30 am
- **2nd period:** 8:35 am - 9:48 am
- **3rd period:** 9:53 am - 11:03 am
- **Lunch:** 11:03 am - 11:33 am
- **4th period:** 11:38 am - 12:48 pm
- **5th period:** 12:53 pm - 2:03 pm
- **Dismissal:** 2:03 pm

Friday

School Starts: 8:50 am

- **Warning Bell:** 8:45 am
- **1st period:** 8:50 am - 9:36 am
- **2nd period:** 9:41 am - 11:00 am
 - **Class Time:** 9:41 am - 10:30 am
 - **Homeroom:** 10:30 am - 11:00 am
- **3rd period:** 11:05 am - 11:51 am
- **Lunch:** 11:51 am - 12:21 pm
- **4th period:** 12:26 pm - 1:12 pm
- **5th period:** 1:17 pm - 2:03 pm
- **Dismissal:** 2:03 pm

Some days throughout the year we will follow a special bell schedule due to testing, final exams, an assembly, or other all school activities. Those schedules are posted [here](#). Special bell schedules will be communicated out via the weekly Hazen School Newsletter and on the School Instagram Account.

General School Information

Accidents

All accidents occurring in the school building, on school property, or at any school sponsored activity, must be reported to an administrator or the school nurse as soon as possible. Renton Police Department may provide assistance and information to aid in auto accident reporting. All students driving to and parking at Hazen must provide and maintain proof of insurance.

Activities and Athletics

Hazen is a member of King Co League, and the Washington Interscholastic Activities Association (WIAA) Our teams compete with other conference teams for league, district, and state honors.

To be eligible to participate in any interscholastic program, students must:

- pass 4 classes in previous trimester (end of 1st and end of 2nd trimesters) and maintain passing grades in at least 4 classes during current trimester;
- meet district minimum grade point average standard of 2.0; some activities may require higher GPAs as per their constitutions;
- purchase an ASB card;
- pay participation fee of \$75;
- pay all outstanding fines;
- have current physical on file;
- purchase insurance or sign an insurance waiver;
- meet all W.I.A.A. rules and regulations
- be registered online in [Final Forms](#)

High School Sports and Seasons

Fall	Cross Country (Boys and Girls) Football (Boys) Golf (Boys) Soccer (Girls) Swimming (Girls) Tennis (Boys) Volleyball (Girls)	Spring	Baseball (Boys) Softball (Girls) Soccer (Boys) Tennis (Girls) Track & Field (Boys and Girls)
Winter	Basketball (Boys and Girls) Flag Football (Girls) Gymnastics (Girls) Swimming (Boys) Wrestling (Boys and Girls)		

Spectator and Fair Play Guidelines

Hazen Highlanders:

- encourage the rules and traditions of the league
- exemplify the highest principles of moral character, scholarship, and fair play
- maintain a courteous, respectful attitude toward all schools, officials, athletes, and spectators with which we come into contact
- all students have equal rights in the activities of the various schools around the league
- continue to remember the principles of fair play
- follow the directives of school personnel at all times.

Activity/Athletic Bus Transport

All students involved in athletics and activity events which use transportation provided by the school district must travel together both ways unless other arrangements have been made with the coach/sponsor ahead of time.

Activities, Clubs, and other Extracurricular Programs

Hazen High School has many activities in which students can participate. Students are encouraged to purchase a \$30 ASB card to support their school, as well as to receive discounts when purchasing tickets to dances, athletic events, the school yearbook, etc. Students who participate in extracurricular (ex. athletics) will need to purchase an ASB Cards. ASB cards are on sale in the ASB office. There is a \$5 replacement fee for lost I.D. card/ASB card.

Activity Card/ID: All students issued I.D. cards must carry them at all times. Students must present I.D. card for admission to all school dances.

Listen to the daily announcements or check with Ms. Dodson in the ASB Office to learn more about the different clubs and other extracurricular programs at Hazen.

Attendance

Regular school attendance is necessary for mastery of the educational program at Hazen High School. Students are expected to attend each assigned class, on time, every day.

Students have until the tardy bell rings to be in their class before they are marked tardy.

- Tardy: From bell to **10 minutes**
- Late: **10+ minutes to 50%** of period
- W (Truant): absent 50- 100% of period

If students miss over **50%** of class, they are considered absent for that period (W).

Attendance Non-Negotiables

- There will be no passes during the first and last 10 minutes of any class period.
- Students may only be in the classroom to which they are assigned per their class schedule.
- All students in the hall are required to have a pass. This could be a: class specific bathroom pass, blue pass, counseling pass, or an office pass.
- If you are late arriving to school because of an excused absence, report directly to the main office to get an attendance pass.
- If you are late arriving at school because of an unexcused absence, immediately report to class.

The following are not allowed and may result in disciplinary action (including not being allowed to leave class):

- Extended time from class (longer than 10 minutes)
- Regular patterns of leaving class
- Not going where the pass stated they were supposed to go
- Skipping classes is prohibited. Attendance is compulsory (mandatory) in Washington.
(Being in the building does NOT count as being present. Students must be in class for at least 50% of the period to be marked as present.)

BeOnTime 2026-2027

When the tardy bell rings, all teachers will close and lock their classroom doors. Students in the hallway without a pass, will go to a BOT Check-in location to complete the BOT process and receive a white BOT pass. Only students with this pass will be allowed into the classroom. Students may receive a Lunch Detention for tardy. Any BOT assigned Lunch Detentions must be served within a week of a student receiving the BOT tardy. Failure to serve a BOT Lunch Detention may result in the loss of privileges and/or additional consequences including participation in the graduation ceremony for seniors.

If a student is still in the hallway after the BOT station has closed, they should immediately report to class and complete a late pass.

Pre-Arranged Absences

[This form](#) will need to be completed before any planned absence.

To be eligible to participate in after-school activities, students must have been on time to school and in attendance the full school day (all assigned classes).

Auditorium

The Hazen Auditorium is off limits at all times unless under the direct supervision of a teacher and/or advisor. No food or beverages are allowed in the Auditorium.

Building Access

Students may be on campus between 6:00 a.m. and 3:00 p.m. Outside these hours, students must be participating in a scheduled activity supervised by a staff member. Students may only enter authorized learning and activity areas. The roof, kitchen, custodial offices, construction zones, and other restricted areas are off-limits at all times.

Because Hazen High School is an active construction site, students may never enter designated construction areas. If a student has any doubt, hesitation, or uncertainty about whether an area is authorized—including any doorway or entrance that requires stepping up or over a raised threshold—the student must ask a staff member for permission before entering.

Cafeteria

Food is available and served in the cafeteria. The cafeteria will be open 6:50-7:15 a.m. for breakfast and 11:03 to 11:33 a.m. for lunch. On late start Fridays, breakfast is 8:20-8:45 a.m. and lunch is from 11:51 a.m. -12:21 p.m.

Commercial food deliveries can only occur during lunch hours and must be delivered to the table outside of the school's main entrance. Staff will not manage distribution.

Because of parking limitations and construction, we encourage all students to remain on campus for lunch. However, all students may leave campus for lunch.

Cell Phones- No Cell Bell to Bell

Student personal device use is not permitted (includes cell phone, smart glasses, earbuds/headphones, etc.) during specified time(s). Note: smart watches may be worn but not used for communication.

Cell phones and other personal electronic devices must be “Out of sign and silent” during class time and/or any time students do NOT have permission to access their phones.

Students who fail to put their phones and other devices away will first receive a redirection/reminder from the staff member. If they do not put it away or if there is a second offense in a class period, they will be required to put their phone in a locked pouch for the rest of the day.

At the end of the day, the student can unlock their pouch in the main office. All pouches should be returned to the main office at the end of the day. If a student refuses the pouch then the student will be referred to admin and be assigned TWO days of pouch use. If there are repeated violations, a family-admin meeting will be required and/or other consequences will be assigned.

Exceptions will be granted for medical reasons, language needs, and/or IEP & 504 Plan accommodations.

Chromebooks

Responsible Use Policy (RUP)

The Renton School District takes the safety and security of students and staff very seriously. In the fall of 2016, the District adopted a technology Responsible Use Policy (RUP). A RUP is a policy that treats the student as a person who is responsible for their own ethical and appropriate use of the Internet and their electronic devices. The adoption of the policy no longer required student and parent/guardian signatures as acceptance of this policy. Instead, students must follow this policy as with other policies in their Student Handbook.

Each student at Hazen High School is issued a standard student Chromebook. For support and/or issues with your Chromebook, please see Mr. Wagner in the Library/Collaboratory.

Commons

The Commons is available to all students before school, at lunch, and after school until 2:15 p.m. Respecting and maintaining a clean Commons is the responsibility of every Hazen student and staff member.

Community Service Hours

Students are required to complete 20 hours of community service, during the four years of high school. These hours are part of your high school graduation requirements and may be completed through participation in school activities as well as other acceptable community activities. It is recommended that the service to be related to your career exploration or a cause about which you feel passionate. Hours/projects must be approved in advance by your parent/guardian and signed by an adult who supervised your hours. Hours must be voluntary, not tied to class credit or pay. Additional information about community service will be provided during advisory periods. Community Service forms are available with Ms. Swearingen in the Attendance Office.

Counseling Center

Counselors and a career specialist are available to provide confidential assistance on an individual basis to students with educational, vocational, personal, and social concerns. Some specific ways they can help you educationally are listed below:

1. Helping you to set up your four-year program.
2. Describing the contents of courses open to you.
3. Telling you the number of credits you have earned.
4. Informing you of your graduation requirements.
5. Giving information on post-high school plans.

- a. career information
- b. college requirements
- c. scholarships
- d. employment opportunities and procedures
- e. armed services opportunities

Your counselor can also help you with personal problems arising from social, home, or classroom situations. You are encouraged to seek their assistance.

Credit Retrieval

In the Renton School District, students may recover credit for courses that they took but did not pass through our online partner, Imagine Learning Edgenuity. Students in ninth through twelfth grade who have previously failed a course can take an online course, free of charge to recover credit required for graduation.

Students use Imagine Learning Edgenuity, an online platform for all credit recovery courses.

- To enroll in credit recovery, students must:
 - Have previously attempted the course, which includes having been present for at least 30 days in the class in which an F was received; AND
 - Have received an “F” in the course.
- All in-person students should only enroll in one credit recovery course at a time unless specifically approved by the Principal and Chief of Schools. This limit does not apply for students in the ALE all-virtual program at Talley High School.
- There are no pre-tests for students across the district in credit recovery.
- Accessing pre-tests for an individual student to make the course shorter (potentially resulting in skipping core learning) requires approval from the Principal and Chief of Schools and makes the course ineligible for NCAA course requirements.
- Students need 80% completion and earn an actual grade above 60% (equivalent to 75% on completed work) to retrieve credit.
- After a student successfully recovers credit, the grade of the first attempt (likely an F) remains on the transcript.
- To accelerate students on their path to graduation, we set an end date of 6 weeks after the start of the course, but that can be extended if needed.
- Unit tests (approx 5 - 6 per course) need to be unlocked by mentors, administered, and proctored in a supervised environment by Renton School District teaching staff during the school year.
- Students at Lindbergh, Renton, Hazen, and Talley In-Person require approval from Principal and Chief of Schools to enroll in an Imagine Learning Edgenuity course for initial credit (not credit recovery) for a course they have not attempted. Using credit recovery for initial credit is rare and will not be allowed during the summer.

All credit retrieval course work, whether online or independent study, to be counted toward graduation, must be completed (including the end of course exam), and a grade received by the school no later than 1 week before graduation.

Daily Student Bulletin

Information for the bulletin is submitted by filling out a bulletin notice form and having it approved by the club/class advisor or administrator and Ms. Dodson. Bulletin notices must be turned in to the main office by 7:30 a.m. the morning of the announcement. The bulletin is read the first 3 minutes of 2nd period daily.

Deliveries

Parents/guardians who drop off backpacks, books, notebooks, lunch (from home) should bring items to the main office for delivery. Please refrain from sending flowers or balloons or anything with nuts to students during the school day; these items will not be delivered.

NEW FOR 2026–27: Commercial food deliveries, including Uber Eats and DoorDash, must be delivered to the Main Office and may only occur during lunch. Deliveries made to other areas may be discarded. Staff are not responsible for receiving, storing, or distributing food deliveries.

Driving and Parking

Student Parking and Permit Lottery

Due to construction and limited space, student parking on campus is restricted. A limited number of parking permits are available and are distributed through a lottery held near the beginning of each trimester. Students selected in the lottery who have paid the parking fee and supplied all required documents will receive a parking pass valid for the current trimester only.

Near the end of each trimester, the parking lottery will be rerun for the upcoming trimester. Students do not need to resubmit their names or application information each trimester. Once a student has entered the parking lottery, their name will remain in the lottery pool for the remainder of the school year, provided they continue to meet all eligibility requirements including attendance requirements. Students selected in each trimester's lottery will then have the opportunity to complete any remaining requirements and purchase a parking pass for the upcoming trimester. Based on each lottery's results, students may be selected for multiple trimesters during the school year.

To enter the lottery, students must complete an online application that includes:

- Basic contact information
- The license plate number of the vehicle that will be parked on campus
- A photo of the student's valid driver's license

- A photo of the proof of insurance for the vehicle that will be parked on campus

Lottery winners will be notified by email. To receive a parking permit, selected students must:

- Clear all outstanding ASB fines
- Pay the parking permit fee
- Submit a signed parent or guardian permission form agreeing to all school parking rules

Students must complete all requirements within 10 school days of receiving notification.

If the requirements are not completed by the deadline, the permit will be offered to another student.

Parking Lottery Eligibility

Trimester 1: All students in grades 10 through 12 who meet the application requirements are eligible to enter the parking lottery. Students will be selected at random from the pool of eligible applicants. **Freshmen are not eligible to enter the parking lottery.**

Trimesters 2 and 3: Beginning with the 2026–27 school year, parking eligibility will be based in part on student attendance. Students with **more than 10 days of unexcused absences during the previous trimester** will **not** be eligible to receive a parking permit or park on campus during the following trimester.

Because student parking is extremely limited, the school prioritizes parking access for students who attend regularly, use their parking privileges consistently, and meet school expectations.

Off-Campus Parking

Students who are not selected in the lottery may still drive to school but must park legally on public streets off campus. The school is not responsible for vehicles parked off campus.

Students must plan accordingly, as tardies resulting from off-campus parking will not be excused. Students are expected to follow all applicable parking laws and may not block driveways or fire hydrants or park in other restricted areas.

Student Parking Areas

Beginning with the 2026–27 school year, students will no longer be assigned individual parking spaces. Students with a valid parking permit may park in any available space within a designated student parking area. Passes are valid for one Tri only. Students parking with an outdated pass will be ticketed. All student spaces are available on a first-come, first-served basis.

Staff members will continue to have assigned parking spaces. Student parking areas will be clearly marked, and staff-reserved spaces will be identified by separate signage. Students may not park in spaces reserved for staff.

Student parking restrictions are enforced during school hours, from 6:50 a.m. to 2:10 p.m., Monday through Friday, including late-start days. These restrictions are not enforced outside school hours.

Parking Permit Requirements

Parking permits must be clearly displayed from the rearview mirror or on the dashboard. Lost permits may be replaced for a fee through the ASB Office.

All parking permits are issued through the school office and are nontransferable. Permits may not be given, sold, traded, or transferred to another student. Students who attempt to give or sell a permit, or who attempt to purchase or obtain a permit outside the official school process, will have the permit revoked and may lose parking privileges for the remainder of the school year.

Parking Violations and Consequences

Parking rules are strictly enforced. Students without a valid parking permit may not park in designated student parking areas, even when spaces are available. Violations will result in the following escalating consequences:

- **First offense:** \$20 fine
- **Second offense:** \$30 fine
- **Third offense:** \$50 fine and a meeting with the student and an administrator to review parking rules and expectations
- **Additional offenses:** \$50 fine and a meeting with the student, a parent or guardian, and an administrator to review parking rules and expectations
- **Repeated violations:** Loss of eligibility to participate in the parking lottery for the current school year, future school years, or both

Vehicle Searches

WARNING: VEHICLES ARE SUBJECT TO SEARCH

Any vehicle parked on the Hazen campus, in the adjoining church parking lot, or on adjacent city streets considered an extension of the school campus may be subject to search when there are reasonable grounds to suspect a violation of school rules or applicable law.

A search may include all compartments, containers, and other areas of the vehicle. Once a search begins, the person responsible for the vehicle may not remove it from the area until the search has been completed.

26-27 Student Parking Lottery Timeline

The Tri 1 parking lottery will be held on **August 21, 2026**. Students will be notified by email if they have been selected for a pass by **August 25, 2026**.

To determine eligibility for a parking pass for **Tri 2**, student attendance for Tri 1 will be reviewed on **November 18, 2026**. The Tri 2 parking lottery will be held on **November 18, 2026**. Students will be notified by email if they have been selected for a pass by **November 20, 2026**.

To determine eligibility for a parking pass for **Tri 3**, student attendance for Tri 2 will be reviewed on **March 3, 2027**. The Tri 3 parking lottery will be held on **March 3, 2027**. Students will be notified by email if they have been selected for a pass by **March 5th 2027**.

To enter the lottery for Tri 1, click the link below. You will need your student number (found in Skyward), a picture of your drivers license, a picture of your current insurance, your license plate number, and the make, model and color (Toyota Rav4 Blue) to complete your entry. Please make sure to have these ready before you click the link.

[The link to enter parking lottery for Tri 1 at Hazen](#)

Emergency Preparedness

Emergency drills are held periodically to ensure proper evacuation of the school building. Students must follow teachers' instructions and/or exit the building according to the designated route for each room. For safety and to allow emergency workers and vehicles access to all areas, students must keep away from the buildings during the evacuation period. **Students who fail to comply with emergency procedures are subject to discipline.**

Dropping a Course

RSD Class Transfer/Withdrawal/Change Timeline

First 10 Days	You can change classes Nothing goes on your transcript
Days 11-30	If you drop a class: • 0.25 credit with a grade (A–D); or • W/NC (no credit, no grade)
Days 31–60	If you are enrolled in a class after day 30, you earn: • 0.5 credit with a passing grade • A–F grade will be awarded
After Day 31	Every dropped class gets a grade. Special Rule: Pass the final exam or equivalent assignment(s) earn 0.5 credit, even if you started late.
Incomplete ("I")	Need more time? • With teacher approval, make a plan for completion • Finish within 30 days • The "I" appears on your transcript for a maximum of 30 days, then becomes an "F" or the teacher's final grade
Dual Credit CTE	If a student enrolls after the 30th day of a trimester, the class may use Pass / No Credit (talk with the teacher)
Last 10 Days	Enroll during the final 10 days = Audit only (no credit)

REMINDERS: You get credit for the work you do. Hazen will honor that credit. All class changes/withdrawals that take place after Day 10, require parent/guardian notification.

Fines or Other Obligations

Fines and/or obligations due to Hazen High School are issued periodically throughout the school year and at the end of each trimester. Fines and/or obligations should be cleared at least on a trimester basis.

All returned/NSF checks will be assessed a \$25 handling fee. All fines, detention hours and obligations must be cleared prior to receiving parking registration, sports clearances, and admittance to dances.

Seniors: All fines and /or obligations must be cleared prior to receiving graduation tickets or being allowed to participate in the graduation ceremony. Those students issued fines or detention hours after receiving tickets must clear these prior to graduation practice, to walk or receive their diplomas.

FERPA- Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the District receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal or appropriate school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of student's education records that the parent or eligible student believes are inaccurate or misleading. Parents or eligible students may ask Renton School District to amend a record that they believe is inaccurate or misleading. They should write to the school principal or custodian of such records, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personal identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure

without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or parent or student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the Renton School District will disclose education records without consent to officials of another school district in which a student seeks or intends to enroll.

4. The right to file a complaint with the Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.

The name and address is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202-4605.

Grading

We believe:

- There is a large benefit for our students when teachers' grading practices are aligned. This provides consistency and clarity for our students and families.
- There should be horizontal alignment among teachers who teach the same course within a department.
- It is important that grades are updated regularly to best communicate student progress in a course.
- That Skyward is the "real" grade. It is the grade that students and families should look at throughout the trimester.

High Schools within the Renton School District use an A-F grading scale for most classes. At the beginning of each term, each teacher will specify in writing the student learning goals or standards for each respective course. Teachers will maintain accurate academic effort and community skills (as applicable) grades in the District gradebook on Skyward. The gradebook is set up based on a teacher's professional judgement and may look different than the general gradebook below. Please reach out to your teacher for more information about grades and/or grading practices.

The Hazen High School gradebook is set to the below range in Skyward:

A	100-93
A-	92.99-90.00
B+	89.99-87.00
B	86.99-83.00
B-	82.99-80.00
C+	79.99-77.00
C	76.99-73.00
C-	72.99-70.00
D+	69.99-64.00
D	63.99-60.00
F	59.99 and below

Teachers teaching the same class will have the same:

- Grading scale (%, A-F)
- Categories and Weighting
- Make-up/Re-Take policy
- Late work policy

Graduation

Graduation at Hazen High School is held annually in June at the ShoWare Center in Kent, WA. Family and friends gather to honor the hard work and achievements of the graduating class during a formal commencement ceremony. For detailed information—like ticketing, parking, and the full ceremony guide check the graduation guide. The updated graduation guide for each year is released in January and can be found on the Hazen Graduation website and Graduation Canvas page.

Graduation Requirements

- In order to participate in Graduation Ceremonies, a student must have 26.00 or more credits, completed their Graduation Pathway Requirement, a completed High School and Beyond Plan, completed 20 or more hours of community service, and submitted their senior survey.
- A student must have been in attendance and completed at least one of the last three trimesters at Hazen, unless the student has been enrolled in the Running Start Program.
- All credit retrieval course work, including the end-of-course exam, whether online or independent study, to be counted toward graduation, must be completed in order to count toward graduation. A grade must be received no later than 2:30PM on the Monday before graduation in order to count towards graduation credit.

- In 3rd trimester if you are in a Running Start class that is required for graduation, you must be able to show that you are currently passing the class by June 8th in order to participate in graduation rehearsal and the graduation ceremony.
- All fines, fees, lunch detentions, other discipline and other obligations must be cleared prior to participation in the Graduation Ceremony.
- Each participating student MUST participate in the Graduation Ceremony rehearsal and any activities on Graduation Day.
- Each student who participates in the graduation ceremony will purchase or rent the proper cap, gown, and stole as designated by the school administration, the class advisor, and the officers.
- Caps, gowns, stoles, and tassels will be worn in the proper manner as designated by the district, school administration and class advisors.
- Each student is expected to cooperate with school administration by participating fully in all parts of the Graduation Ceremony.
- Failure to comply with the above requirements will automatically forfeit a student's privilege of participation in the graduation ceremonies.

Hazel Health- FREE Mental Health Services

Renton School District has partnered the Seattle Sounders, Providence Health, and Work2BeWell to provide mental wellness education and support for students across the district including free virtual mental health sessions with licensed therapists.

As part of the partnership, our students and families have access to Hazel Health to schedule appointments with licensed therapists and on-demand access to medical providers. A school health representative can initiate a video visit with a Hazel health care provider while your child is at-school to provide mental health services. Therapy sessions with Hazel Health are a safe space and are private and confidential. Virtual therapy is funded by Providence's Wellbeing Trust. Learn more and sign-up [here](#).

Head Lice Information

Head lice are an occasional annoyance for children in schools. Please check your child's head every few weeks for signs of lice. It is easier to tackle the issue when lice are found early. Inspect your child's head and hair, particularly around the ears and at the nape of the neck. Look for:

- Intense itching and/or red marks on the scalp
- Tiny oval whitish eggs (nits). Nits are tightly attached to the hair and will not flake off like dandruff or hair product.
- Live lice – See the links below for pictures of lice.

To prevent lice, instruct your children not to share combs, brushes, or clothing. Lice do not jump or fly from one person to another. They are transmitted only by close contact with persons or articles such as hats, brushes, combs, pillows, coats, etc. which contain the lice or nits on them.

If you find nits or lice on your child's head, several steps are needed to get rid of them including correctly using a FDA-approved lice hair treatment, nit removal and washing all articles in contact with hair in hot water.

If you find your child has lice, please inform the office staff at school so that school lice procedures can be followed. Bring your child to the school office to be checked prior to returning to the classroom. It is also helpful to inform the adults in charge of other children with whom your child has close contact, such as close friends, daycare, sports teams or youth groups. Consult your child's health care provider if you do not have success treating the lice with over-the-counter products.

For more information, visit:

[King County Lice Information](#)

[State of Washington Lice Information](#)

[Center for Disease Control - CDC](#)

[CDC - Lice Treatment](#)

Health Services

The nurse's office is open from 6:50 a.m. to 2:30 p.m. If you need assistance when the clinic is closed, report to the attendance office. Except in emergency situations, you must obtain a pass from your teacher before going to the clinic. Emergency first aid will be given if illness or injury occurs after arrival at school. The primary emphasis of school health services on campus is to provide health appraisal, health counseling, and health education. Many types of resources are available. This is a wellness center; you do not need to be ill to drop by before or after school or during lunch.

Regarding Medications: Washington state law prohibits school personnel from providing students with any medication and requires written permission from your physician to bring any medication to school (prescriptive or non-prescriptive). The physician must state when the medication is to be taken and for what length of time. The medication must be cleared and recorded by the nurse. If the nurse is unavailable, you must check in at the attendance office. This procedure needs to be followed for ALL medication, including non-prescription medicines, such as Tylenol, aspirin, cough syrup, etc.

Menstrual products are available to students at no charge in most school bathrooms and in the clinic.

ID Cards

To ensure the safety of all students and staff at Hazen High School, you may be asked to show your Student ID card upon request. If you do not comply, disciplinary action may be taken by an administrator. If lost, students may replace ID in the ASB office for \$5.00. All transactions in the Main Office, ASB Office, and Library REQUIRE student ID to be shown.

Insurance

School insurance is available at a minimum cost. Students interested in purchasing school insurance can pick up a packet at the main office. Students enrolled in sports must purchase school insurance if they are not sufficiently covered through another policy. Application forms are available in the main office.

Language Access, Translation and Interpretation Services

Renton School District serves thousands of students and families who speak both English and their home language. In our classrooms, this means recognizing a student's home language as an asset to learning. To support staff-family communication, [ParentSquare](#) will automatically translate school messages into a student's home language. In addition, all Hazen Staff also have access to Language Link, an interpretation service. This service can be used to support both in-person and phone meetings with families. In-person interpreters can also be scheduled as needed for IEP/504 and other meetings..

Library

It will be open from 7:05 a.m. until 2:30 p.m. Students are welcome to use the library before or after school, or during class time with their teacher's permission and a written hall pass.

All library materials are available for checkout with a Hazen High School identification card. Books are due three weeks from checkout; magazines may be borrowed for a week at a time; and reference books may be used overnight. Media, other than printed material, is loaned on a time-needed basis. No fines are charged for late materials. Students are asked to return books as soon as they are finished with them so others may use them. If a book is lost or not returned, the borrower is charged with the replacement value of the book.

Lockers

Lockers are school property, provided for student convenience. At the start of the school year, students may sign up for a locker in the attendance office. As a result of a possible school violation or as a general inspection of school property, lockers may be searched (RCW 28A.600.220). The school is not responsible for items which are missing from an individual's school or physical education locker. Students are discouraged from keeping articles of value in their lockers.

Problems with the lock or mechanical operation are to be reported to the custodian by filling out a form in the attendance office. Take care of assigned lockers—you will be billed for any repairs or cleaning needed at the end of the year.

Lost and Found

Lost and Found is in the Counseling Office. Students are urged to turn in all found items and to leave any expensive items at home. Hazen High School is not responsible for any lost or stolen items.

Parent Square

ParentSquare is the primary communication tool used at our school to keep families informed and connected. It delivers important updates including attendance and tardy notifications, the weekly school newsletter, school closures, and messages from teachers and coaches. To ensure you receive all messages, it's essential that your contact information is accurate and up to date in Skyward. It is recommended that you download the [ParentSquare App](#).

Permanent Early Dismissal/Late Arrival

Permanent early dismissals and late arrivals must be approved by the principal and included in a student's schedule. Forms may be obtained from the counseling office.

Students participating in after school activities will not be granted early dismissals. Students with permanent early dismissals must leave campus.

Opportunity Center

The Opportunity Center staff is there to help students and parents/guardians find information on careers, colleges, scholarships, grants, work-study, and all career and vocational related areas. There will be information published in the student bulletin throughout the year. The Opportunity Center is open to the community as well as Hazen students.

Running Start

Running Start allows students to take community college and technical college classes to earn both high school and college credits, and the district pays the tuition. Students must be a junior or a senior. See your counselor in March to sign up for the fall session of Running Start.

Running Start students are NOT permitted on the Hazen campus except during their class time. Students cannot loiter on campus grounds before or after Hazen classes. Running start students who come to campus for a class will wait in the Opportunity Center.

Schedule Changes

Students are expected to carefully plan course requests and to register for the appropriate classes during the regular registration process. When a student enrolls in a course, it is considered to be a commitment to successfully complete the course.

All schedule changes must be completed by the 3rd school day of the start of a trimester. Schedule change requests after the normal registration process, will only be allowed when a valid educational need is evident.

Changes are made ONLY for the following academic reasons:

- Duplicate period errors
- Incomplete schedule (may be missing a period)
- Seniors in need of a class for graduation
- Error in course placement
- Completed credit retrieval and/or summer school, and completed the course.
- Running Start schedule

All other changes require administrative approval. All schedule change requests must be submitted in writing from the student and their parent or guardian. The schedule change is only completed when the counselor finalizes the process with the student. Also see the “Dropping a Course” section of the handbook for more information and important deadlines.

Selling Items at Schools

Conducting private business or selling unauthorized items is prohibited. Property may be confiscated, and law authorities contacted. Discipline may be assigned.

Signs and Posters

All signs and posters must be approved by the ASB office before being posted. Do not post on painted surfaces.

Student Store-The Edge

The Edge (student school store) is operated by DECA for the benefit of all students. The Edge is in the Commons. Snacks are sold for your convenience during lunch.

Technology Support

Technology support will be available in the library from 7:05 a.m. until 2:30 p.m. Students are welcome to come to the library for technology support before or after school, or during class time with their teacher’s permission and a written hall pass.

Telephones

Office telephones are for school business and should be used by students for emergencies only. Cell phones are not to be used in the classroom or during class time. Discipline action will be taken in response to violations.

Transportation

Renton School District provides free transportation for students who live within their school attendance area but outside the school's walk zone. Additional consideration is given to students with special needs.

Schools have a 1-mile radius walk boundary. Eligible students are provided service beyond the walk boundary.

All transportation questions should be directed to the Renton School District Transportation Department at 425-204-4455.

Vending Machines

Vending machines are open before and after school and during lunch. **The ASB Office does not provide change for any purpose and is not responsible for any lost money or machine errors.** If there is an issue with any of the vending machines, notify the ASB Office and they will contact the Vending Machine Company.

Voter Registration

Voter registration forms will be available throughout the year in the main office. This service is available to the entire community. Any person who will be 18 years old by the next general election may register.

Visitors

NO FRIENDS, RELATIVES, OR VISITORS are allowed on campus during the school day. You have a busy schedule and do not have time to entertain guests. All parents, children, and guardians are requested to please check in at the main office to obtain proper identification clearance. Students and staff should report any non-students or unregistered visitors to a Hazen staff member immediately.

All visitors must check in the Main Office when they arrive on campus. Visitors are not allowed anywhere in the building without office permission.

Non-students and other visitors who fail to comply with staff instructions will be trespassed from campus.

Withdrawal or School Transfer

A parent/guardian must present a written request along with proper identification to the attendance office when withdrawing or transferring a student to another school. The student must obtain a checkout form and have it signed by all of their teachers and present the completed form to the secretary in the counseling office for final signature. Students will be fined for any missing books, fees, or other school equipment not returned before exiting Hazen. Transcripts will be held until all fees have been paid.

Non-Resident Students-Renton area students who desire to attend Hazen, but do not reside in the Hazen service area or students currently attending Hazen who move outside of the service area (but still in the Renton School District boundary) need to obtain an Intra-district Transfer Request form from the counseling office. This form needs to be completed by the parent/guardian and returned to the Renton School District Administration Building. Intra-district Transfer Requests are determined based on space and program availability. Students moving during the school year will be allowed to finish the current trimester, provided they are in good standing, and the parent/guardian has submitted a completed Intra-district Agreement. Twelfth grade students may complete their senior year provided space is available, they are in good standing, and the parent/guardian has submitted a completed Intra-district Agreement.

Students residing outside of the Renton School District may request to attend Hazen by submitting an Inter-district Transfer to the Renton School District Administration Building. This form needs to be completed by the parent/guardian and the releasing school district and returned to the Renton School District Administration Building. Determination is based on space and program availability.

Work Credit

CTE Worksite Learning offers students the opportunity to earn 0.5 high school CTE credit for every 180 verified work hours.

- Minimum age is 16+
- Must have taken a related CTE course
- Must have an agreement with individualized learning plan on file prior to earning credit

If you meet all of the above requirements and wish to discuss participation in the CTE Worksite Learning program or need to complete another work verification form, please contact Ms. Taylor in the Opportunity Center.

Yearbooks

Yearbooks will be sold at specific times throughout the year. Check the web site for details. Students with an ASB Card may purchase a yearbook at a reduced price. Yearbooks are distributed approximately two weeks before the end of the school year. It is the student's responsibility to ensure his/her photo is placed in the yearbook by meeting all deadlines.

School Policies and Student Conduct

At Hazen High School we hold high expectations for our students. We do so because we believe in our hearts and minds that they can achieve them. At times our students need our support and guidance as they learn and grow and we employ the use of restorative practices to address school discipline and harm.

The rules in this handbook are meant to communicate our expectations for student conduct at school, conduct at all school-sponsored activities, and other off-campus conduct that adversely affects the school learning climate. Some of these rules contain recommended penalties. However, depending on the circumstance of the violation, school authorities may, in compliance with state law and the rules of the State Board of

Education, Chapter 180-40 WAC, imposes a variety of disciplinary responses and/or sanctions.

Student Behavior

Aggressive or reckless behavior, including horseplay, which jeopardizes the health, safety, or welfare of other students or staff members will be subject to discipline, Friday Morning School, and/or suspension. RCW 28A.635.090 makes it a crime to interfere by force or violence with any staff member or student who is in the peaceful discharge of their duties or studies. In addition, RCW 28A.635.100 makes it a crime to intimidate or use threat of violence against any staff member or student in the peaceful discharge of their duties or studies. Violators will be subject to disciplinary action, Friday Morning School, and/or suspension.

Relevant Federal and State Law

1. Requires that the rules of a district governing pupil conduct and discipline be interpreted to insure an optimum learning atmosphere in the classroom. Optimum learning atmosphere shall be defined as the climate in which each student has the maximum opportunity to learn. The conduct of students that interferes with that climate is kept at an absolute minimum as determined by the classroom teacher.
2. Requires students to comply with rules established for the governing of schools.
3. Requires a student to pursue their course of study and make reasonable progress.
4. Requires students to submit to the authority of teachers, subject to such disciplinary action, as school officials shall determine. (This includes the act of giving your name to any staff member that requests it)
5. Empowers teachers to hold pupils on strict accountability for disorderly or antisocial conduct while under the teacher's supervision, and to make recommendations for the suspension of a student for cause.
6. Makes it a crime to willfully create a disturbance on school premises during school hours or at school activities or meetings.

7. Provides that students who damage property at school or while under school jurisdiction may be suspended and punished. The student, parent(s) and/or guardian(s) shall be liable for damages.
8. Allows teachers to temporarily exclude students from classroom instructional or activity area.
9. Prohibits harassment on the basis of race, national origin, gender, age, religion, marital status, sexual orientation, or disability.

Discipline

We employ restorative practices as part of our strategy to nurture a school community built upon Hazen's values and our high expectations for student conduct. At times, we know that our students need our support and guidance to meet our expectations and learn from their actions. Disciplinary actions are intended to help our students a) accurately reflect upon their actions/words, b) identify the impacts of their actions/words, c) internalize their own learning, and d) make a path forward to avoid future issues. All choices have consequences and students will be held to high expectations for the choices they make.

Disciplinary actions include but are not limited to:

- Meeting with an administrator
- Family meeting
- Opportunities to learn (Everfi, Webquest etc.)
- Lunch Detention
- After School Intervention
- Friday Morning School
- In-School Suspension (ISS)
- Short Term Suspension (1-9 days)
- Long Term Suspension (10+ days)
- Expulsion
- Administrative agreements (No Contact, Safety Plan etc.)

Harassment, Intimidation, and Bullying RCW 28A.300.285

Hazen is committed to a safe, civil learning environment where all students, employees, and patrons work, learn, and participate in an environment free from bullying, harassment, and intimidation. Hazen prohibits bullying, harassment, and intimidation, based on actual or perceived race, color, religion, ancestry, national origin, sexual orientation, gender, gender identity, disability, marital status, or other individual characteristics, including, but not limited to socio-economic status and physical appearance.

Bullying, harassment, and intimidation can take many forms and can include slurs, rumors, jokes, innuendoes, demeaning comments, drawings, cartoons, pranks, ostracism, physical

attacks or threats, other gestures, or written, oral, or physical acts relating to an individual or group which:

1. Have the effect of creating an intimidating, hostile, or offensive working or learning environment;
2. Have the effect of unreasonably interfering with an individual's work performance or education;
3. Otherwise unreasonably affects an individual's employment or educational opportunities; OR
4. Violates the civility standard of the district.

This policy does not prohibit civil, respectful expressions of religious or political views and is a component of the district's responsibility to create and maintain a safe, civil, and inclusive learning community.

Harassment refers to any malicious act, which causes harm to any person's physical well-being. It can be discriminatory harassment, malicious harassment, or sexual harassment.

Intimidation refers to implied or overt threats of physical violence.

Bullying refers to unwanted aggressive behavior(s) by another youth or group of youths that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated. Bullying may inflict harm on the targeted youth including physical or educational harm.

Bullying can also occur through technology and is called electronic bullying or cyberbullying. Harassment, intimidation, or bullying" means any intentional electronic, written, verbal, or physical act including, but not limited to, one shown to be motivated by any characteristic in RCW 28A.640.010 and 28A.642.010, or other distinguishing characteristics, when the intentional electronic, written, verbal, or physical act:

- A. Physically harms a student or damages the student's property;
- B. Has the effect of substantially interfering with a student's education;
- C. Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- D. Has the effect of substantially disrupting the orderly operation of the school.

Students and families can access more information about HIB, including the HIB reporting form, via the district website

at: <https://www.rentonschools.us/learning-and-teaching/student-support/bullying-suicide-prevention>

Completed HIB reporting forms should be submitted to the Main Office.

For more information visit the [Renton School District Bullying Prevention \(HIB\) webpage](#).

Cheating-Plagiarism

Plagiarism is the taking of language, ideas, or thoughts from another person or source and presenting them as original work. Students who use plagiarized papers or projects or are involved in any other form of cheating will be subject to reduction in grades and/or disciplinary action for a first offense. For a second offense in the same school year, a student may be subject to removal from class and/or a failing grade.

All Hazen students are expected to abide by the Hazen Honor Code. Failing to do so may result in the loss of credit and/or additional disciplinary action.

26-27 Hazen High School Honor Code

The Hazen High School community values honesty and integrity in our actions and words. At Hazen, each student is empowered to engage in critical thinking, hold high expectations for themselves and others, and act with academic integrity. Therefore, it is each student's responsibility to submit their own work, use their own ideas, and follow their teacher's instructions.

Violating the Hazen Honor Code includes, but is not limited to: cheating, copying, plagiarism, falsifying academic records, and any act designed to give unfair advantage to a student, including the use of generative artificial intelligence (GenAI) to complete their work for them.

1st Offense	Student-teacher conference. Teacher makes parent contact and completes Incident Form. For classwork/homework, redo opportunities may be offered for violations and may receive up to half credit. For assessments, violations will receive from 50% to 0% based on teacher discretion.
2nd Offense	Student-teacher conference. Teacher makes parent contact and completes Incident Form. All work in violation of the honor code receives a 0.
3rd Offense	Teacher makes parent contact and completes Incident Form. Administrator conferences with student. Administrator makes additional parent contact. Academic agreement, all work in violation of the honor code receives a 0.
4th Offense	Teacher makes parent contact and completes Incident Form. Student-parent-teacher-administrator conference, all work in violation of the honor code receives a 0, and additional progressive discipline as determined by administrator.

Classroom Disruptions

Students are expected to conduct themselves in a positive manner that contributes to classroom activities. If a disruption occurs and a teacher has been unable to solve the problem, the student will be sent to an administrator. The student may be kept out of the class for appropriate disciplinary action.

Drug Possession and Being Under the Influence

A student found in possession of drug paraphernalia or drugs, using or under the influence of illegal drugs or alcohol in school, on school property or at school functions, may be subject to disciplinary action, including but not limited to loss of privileges, detention, short term suspension, long term suspension, and expulsion. Student and family may be referred to drug & alcohol counseling resources.

Confiscated drugs and/or paraphernalia will not be returned to students or families.

Drug Distribution/Selling

Sale and/or distribution of illegal substances may result in expulsion from the Renton School District and/or a referral to the Renton Police Department.

Electronics in the Classroom

Personal electronic devices, such as cell phones, digital music players, smart watches, and any other electronic device that may capture images or sound, project or create sound, or be used to generate communication to other devices, are often disruptive to effective classroom instruction when not part of the teacher's planned learning activities.

For this reason, all personal electronic devices and peripherals (earbuds, headphones, etc.) are to remain turned off and stored away from students during class time (bell-to-bell), unless explicit permission is given by an instructor for use.

Violations will result in progressive corrective action, parent/caregiver contact, and possible confiscation by security or administration/dean of students. Classroom teachers will attempt to redirect and intervene to remind students to meet this expectation prior to referral to an administrator, if necessary. Insubordinate or argumentative behavior may result in further disciplinary consequences.

Fighting

Fighting is not tolerated, and may result in disciplinary action, including but not limited to loss of privileges, detention, short term suspension, long term suspension, and expulsion.

NOTE: This includes so called “play-fighting,” escalated verbal altercations, physical intention to hurt another person (bucking up) and any other involvement with a fight (promoting, instigating, and/or spectating).

Food, Beverage, and Litter

Students may eat lunch in the cafeteria, commons, and outdoors in approved areas. Students should make sure areas remain litter-free. Students may not eat in classroom hallways or on any carpeted areas except for the vending area in the ASB Commons. Students are not allowed to sit in staircases, as this is against fire codes. Students are expected to pick up litter following lunch and leave their eating table/area clean. The D Wing and 700 building are off limits during lunch. Areas can be closed to food if the student body does not keep the school clean.

Forgery

Forging notes or passes, altering school records, or in any way participating in the contribution of false information for school records will result in disciplinary action.

Gang Affiliation/Display

A gang is defined (RCW 28A.600.445) as a group of people who interact among themselves; have identifiable leadership; take upon themselves an identity and/or a group name; claim a physical territory; and engage together in one or more forms of antisocial behavior and/or criminal activity on a regular or ongoing basis. Student behavior, dress, signing or symbolism intended to represent gang affiliation will not be tolerated on school grounds or at school sponsored events. These symbols change from time to time and include such items as hats, bandanas of any color, chain ornaments, clothing colors and styles, gang colors, use of hand signals, and symbols of affiliation, including jewelry, graffiti, and tattoos. Behavior on or about school premises or at school sponsored events that creates conflict or an atmosphere of intimidation, or creates a clear and present danger, or disrupts the orderly operation of school is prohibited. When an issue of concern is present, the student(s) involved will be notified and asked not to display such symbolism again. Subsequent violation of this policy will result in discipline, suspension, or expulsion.

For school discipline purposes, gang affiliation/display includes:

- the creation, display, or communication of gestures, language, imagery, or symbols as defined below commonly associated with gang culture
- the promotion of gang culture and/or gang violence, and/or the solicitation or recruitment of gang members.

Gang imagery and symbols include, but are not limited to:

- apparel (including shoelaces, bandanas, belts, or hats) by virtue of color, arrangement, trademark, symbol, or any other attributes indicate or imply gang membership or affiliation
- displays of gang affiliation on personal belongings including clothing, school assignments, notebooks, body, etc.

Hazing

Hazing and/or initiations of any form are unlawful, violate School Board Policy, and will not be tolerated. Violations will result in disciplinary action up to and including expulsion.

Personal Protection Spray Devices- Pepper Spray

As per Renton School District Policy 1200, those students between the ages of 14 and 18 may carry a personal protection spray device if they have completed and submitted a parent/guardian permission form. These forms are available in the main office. PLEASE NOTE: Such devices may only be used in the case of legitimate self-defense.

Public Displays of Affection

Public displays of affection that are not school appropriate are not allowed. Sexual activity on campus is prohibited. Failure to follow this policy may result in disciplinary action.

Respect and Common Courtesy/Civility

Every person has a right to be treated with respect and common courtesy. Staff and students have a responsibility to listen to opposing points of view and act toward each other with sensitivity and mutual concern. RCW 28A.635.010 makes it a crime to insult or abuse any staff member. Any offense will result in disciplinary action up to and including expulsion.

Skateboards and Scooters

Skateboards or rollerblades are not to be used on school property at any time.

First Offense: Confiscated until end of day.

Second Offense: Confiscated until end of year.

Social Media

Social media has many benefits, but when media postings violate the law or school policies, or create a disruption to the school community, school administrators may take appropriate action, including investigation and discipline.

Students are expected to follow all school and district policies for internet and computer use when using e-mail, the internet, and social media as forms of communications with fellow students, teachers, and the community. Use of social media that leads to disruption of the learning environment and/or the social/emotional well-being of students and staff is subject to

disciplinary actions. Use good judgment with social media—what you post leaves a digital footprint. How you represent yourself online is an extension of yourself. Do not post anything you wouldn't want friends, parents, teachers, or future colleges/employers to see. Hazen's policies against bullying, hazing, sexual or other harassment apply fully to the use of the internet and social media. Under certain circumstances, the school may discipline students who violate rules of appropriate conduct, which includes but is not limited to the use of social networking sites during or outside of school. Recording and/or distributing any digital video and/or audio of misbehavior that occurs on campus, or at a district-sanctioned event, is grounds for disciplinary action, including suspension. Staff members and students are not to be recorded at any time without permission. Hazen is not responsible for your use or misuse of social media.

Student Dress

Maintaining a productive learning environment and assuring the safety and well-being of all students are primary concerns of the Board. Student dress shall only be regulated when, in the judgment of school administrators, there is a reasonable expectation that:

- A. A safety concern that the student's dress includes clothing that is gang related apparel/ hate speech/ hate group; or
- B. Damage to school property could result from the student's dress; or
- C. A material and substantial disruption of the educational process could result from the students' dress or appearance.

For the purpose of this policy, a material and substantial disruption of the educational process may be found to exist when a student's conduct is inconsistent with any part of the educational mission of the school district. **Prohibited apparel includes that which features drug, tobacco, or alcohol-related messages; gang-related messages; or lewd, sexual messages.** Student choices in matters of dress should be made in consultation with their parents/guardians.

The uniforms of nationally recognized youth organizations and clothing worn in observance of a student's religion are not subject to this policy.

The superintendent shall establish procedures providing guidance to students, parents/guardians, and staff regarding appropriate student dress in school or while engaging in co-curricular activities. Such procedures shall ensure that any student wearing, carrying, or displaying gang-related apparel, or exhibiting behavior or gestures that symbolize gang membership, or causing and/or participating in activities which intimidate or affect the attendance of another student shall be asked, with notice to his/her parents/guardians, to make appropriate corrections and shall be subject to discipline if the corrections are not undertaken.

Theft

Hazen students respect the personal property of others. Any theft is cause for disciplinary action up to and including expulsion. Due to the potential disruption of teaching and learning, Hazen cannot guarantee searches for stolen property during the school day. We encourage students to leave valuables at home. Hazen is not responsible for the loss of or damage to any personal property.

Trespass/Loitering

Students are not to enter or loiter on any school district campus without proper authorization. A charge of trespass, with notice to police authorities, may be given to any person who creates a disturbance on school property and whose continued or recurring presence may result in a real or perceived disruption to the school environment or pose a threat to the safety and well-being of property or person. Students on campus while on suspension and/or expulsion are subject to additional disciplinary action and arrest for criminal trespass. Violators may be subject to discipline, suspension, expulsion and/or arrest for criminal trespass.

All students who are not involved in a supervised activity after school must leave campus by 2:15 p.m. All exterior doors will be locked for security purposes except the main office doors.

Vandalism

The school district may prosecute students for vandalizing school property. Vandalism is cause for immediate suspension. A school district whose property has been lost or willfully cut, defaced, or injured may withhold grades, diploma, transcript, or deny participation in school related activities of the student responsible for the damage/loss until the student's parent/guardian has paid for the damages. (RCW 28A.87.120)

Weapons on School Premises (RCW 9.41.280)

Students may not carry weapons and/or objects that look like weapons or can be used as weapons. The possession of any weapon such as knives, guns, clubs, and/or explosive devices, including fireworks, is cause for discipline, up to expulsion for one year or more. Laser pointers are not permitted on campus, except for appropriate instructional use. Possession or use of a laser pointer may result in discipline, up to expulsion.

Vaping-Tobacco

Renton School District fully enforces the RCW 28A.210.310 that states students of any age are prohibited from smoking or using tobacco products, or having tobacco products in their possession at any time during the school day or at any school sponsored activity. Students are also not allowed to use or possess e-cigarettes, vapor cigarettes, or any other inhalant or e-cigarette paraphernalia on school property, or at any school sponsored activity. Before or after school, students are not to use tobacco or e-cigarette products on or adjacent to the school

grounds and/or visual distance of any school grounds. Disciplinary action includes but is not limited to loss of privilege, detention, and suspension.

Other Infractions

For other school policy infractions (see GENERAL EXPECTATIONS) discipline may include loss of privileges, detention, suspension or expulsion depending on the situation. Suspension may be used for violations of the following criminal acts: verbal abuse/harassment, vandalism, theft, serious disruptions of the educational process, and threats to safety.

In some circumstances, a student will be emergency expelled as a first response due to immediate and ongoing safety concerns related to the student's behavior. All discipline applies to misconduct during the school day, at school-sponsored activities, while on school grounds, on school buses/vehicles provided by the district, or other instances that seriously interfere with student safety and learning.

Non-Discretionary Discipline

RENTON SCHOOL DISTRICT

IMPORTANT POLICIES AND PROCEDURES FOR ALL STUDENTS AND FAMILIES

All policies and procedures of the Renton School District may be found and accessed at the [website](#). Please note that we provide annual notice regarding the policies and procedures listed below to all students and families. This document constitutes our annual notice, such that if you have additional concerns or need more information you may access the most up-to-date information using the link above.

Policy and Procedure 3205 – Sexual Harassment of Students Prohibited

Policy and Procedure 3207 – Harassment, Intimidation, and Bullying

Policy and Procedure 3210 – Nondiscrimination and Harassment-Free Environment

Policy and Procedure 3240 – Student Conduct Expectations and Reasonable Sanctions

Policy and Procedure 3241 – Classroom Management, Discipline and Corrective Action

Policy and Procedure 4200 – Safe and Orderly Learning Environment

Policy 4210 – Regulation of Dangerous Weapons on School Premises

Policy 4215 – Use of Tobacco and Nicotine Substances

Instructional Technology Responsible Use Policy (RUP) <http://www.rentonschools.us/Page/2458>

