

WARREN HILLS REGIONAL BOARD OF EDUCATION

July 14, 2026

6:30 p.m. – Executive Session

7:00 p.m. Regular Meeting

A. Call to Order – Alfred Coscia, President

B. Roll Call - Stephen Frost, Interim Business Administrator

Roll call was taken by Mr. Stephen Frost. Members present Alfred Coscia, Molly Fraumeni, Jean Hansen, Erik Heller, Amy Kemp, Lisa Marshall and Paula Merrill. Also present were Nicholas Diaz, Stephen Frost, Dennis Mack, Board Attorney Marc Zitomer and Insurance Counsel Eric Harrison. Thomas Dufner and Corey Piasecki were absent.

C. Executive Session- 6:30 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session.

Motion by Mr. Coscia and seconded by Mrs. Marshall to enter into executive session at 6:31 pm.

MOTION: Alfred Coscia		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				X
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

D. Reconvene: 7:06 p.m.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger*, *New Jersey Herald* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance**Approval of Board Minutes**

- June 23, 2026 Regular & Executive Session Meetings

Motion by Mr. Coscia and seconded by Mrs. Marshall to approve the minutes of the June 23, 2026 Regular meeting and Executive Session meeting.

MOTION: Alfred Coscia		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				X
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

E. Communications – Dr. Nicholas Diaz, Superintendent of Schools

Dr. Diaz inquired from the Board Attorney what topics this section of the agenda included.

Mr. Zitomer responded that is for official communications from the Department of Education.

F. Student Liaison Report – none

Dr. Diaz and Mr. Coscia agreed to set up a meeting with the incoming liaison.

G. Superintendent's Report – Dr. Nicholas Diaz**Listening and Learning**

Over these first few weeks, I have made it a priority to get out into our schools and community. I recently had the opportunity to visit our Extended School Year program, where I enjoyed meeting many of our students and staff. It has been wonderful to see our schools active throughout the summer and to spend time with our students.

In addition to visiting our schools, I have made it a priority to meet with as many stakeholders as possible. To date, I have met individually with nearly all of our administrators and have begun

scheduling one-on-one meetings with every staff member. While that process will likely take much of the school year, I believe it is one of the most important investments I can make as your Superintendent.

This week, Mr. Kavcak and I are meeting with three of our five sending district superintendents, with the remaining two meetings scheduled for August. I also had the opportunity to meet with two parents this week. My goal is simple: to listen, learn, build relationships, and better understand the strengths, challenges, and opportunities that exist throughout our district and community.

Community Engagement

I am planning to host informal community meet and greets in each of our sending districts. The first is tentatively planned for The Chuckling Cow/The Laughing Goat in Mansfield Township, with additional events to follow in each of our sending communities. The purpose is to provide an opportunity to meet residents, answer questions, listen to feedback, and continue building strong relationships throughout the district.

Partnerships

I have also reached out to Warren County Community College and Centenary University to discuss expanding opportunities for our students.

With Warren County Community College, we hope to build upon our existing partnership. With Centenary University, we will explore the possibility of establishing a new partnership. Mr. Kavcak will join me for these meetings, and I look forward to updating the Board as these conversations progress.

District Goals

I have begun developing district goals for the 2026-2027 school year. My plan is to work collaboratively with the administrative team during our first Administrative Council meeting in August to develop a draft. I anticipate bringing those proposed goals to the Board at the August 18 meeting for discussion, feedback, and, hopefully, adoption prior to the start of the school year.

Thank You

I want to thank our Board of Education, staff, parents, students, and community members for the warm welcome you have extended to me. I am excited about the work ahead and look forward to building on the many strengths that already exist at Warren Hills.

H. Presenter(s): None

I. Goals: No updates

Warren Hills Regional School District Goals for 2025-2026 School Year

District Goal 1: To increase the percentage of students who are *graduation ready* on the NJGPA-Adaptive, Math & ELA assessments, utilizing the *Curriculum Monitoring and Assessment Plan* and the *Annual School Plan* to more closely evaluate student growth.

District Goal 2: To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with student, faculty and administrative stakeholders by facilitating at least 2 in-district programs.

District Goal 3: To implement the *Structured English Instruction Program* by providing certificated faculty with in-house Professional Development time and resources to complete the

15-hour, self-paced training program no later than May 29, 2026, with a successful completion rate of greater than 95% of certificated teaching staff and non-certificated teaching staff.

Warren Hills Board of Education Board Goals for 2025-2026:

1. Support the administration, faculty and staff district achievement by monitoring student growth, professional development, and school climate initiatives. The Board will ensure these initiatives are implemented with fidelity and reviewed for effectiveness.
2. Support, recognize and celebrate student achievements by highlighting academic, extracurricular, and personal successes. The Board seeks to foster a positive culture that values both student growth and staff contributions.

J. Committee Reports

Committee	Date	Discussion
Finance, Facilities & Transportation	No meeting held	By Chair: A. Kemp
Education, Policy & Technology	No meeting held	By Chair: L. Marshall
Personnel & Student Activities	No meeting held	By Chair: M. Fraumeni
Negotiations	No meeting held	By Chair: T. Dufner

K. Old Business

Mrs. Fraumeni inquired on the Bus Driver rate of pay with a request to look into.

L. New Business

Mrs. Marshall discussed a new academic study hall class being offered and staffing questions about the class.

M. Public Comment - None

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely

that all of their questions will be answered and may be referred to further dialogue with the administration.

N. ACTION ITEMS

I. PERSONNEL

Motion by Mrs. Fraumeni and seconded by Mrs. Hansen to accept the recommendation of the Superintendent and to approve the Motions I. 1 to I. 2

*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Jennifer Cagnassola	Approve	Teacher	\$82,141.00	MS	08-24-26	06-30-27	MA Step 9 Pending receipt of required documents
2	Jason Graf	Approve	Mentor	\$500.00	HS	08-24-26	06-30-27	J. Cagnassola (Mentee) 2026-2027 School Year, per contractual language
3	Elizabeth McKeown	Approve	Mentor	\$500.00	MS	08-24-26	06-30-27	Anthony Marinelli (Mentee) 2026-2027 School Year, per contractual language
4	John Henderson Jr.	Approve	Custodian	\$41,533.00 Pro-Rated	District	07-16-26	06-30-27	CUST Step 5, (current PT going to FT position)
5	Rachel Simpson	Approve	School Nurse	\$47.00/hr	District	07-06-26	08-01-26	ESY School Nurse - Pending receipt of required documents - Submission of Timesheet
6	Trina Schafer	Approve	School Nurse	\$47.00/hr	District	07-06-26	08-01-26	ESY School Nurse - Pending receipt of required documents - Submission of Timesheet
7	Kelly Hayes	Approve	Secretary	\$25.98/HR	District	07-15-26	6-30-27	Additional Clerical Assistance as needed, not to exceed 30 hours per week
8	Jennifer Beetar-Speth	Approve	Chaperone	N/A	HS	07-15-26	06-30-27	Parent Chaperone for all FFA Events for the 2026-2027 School Year - Pending receipt of required documents

*2. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	M Mason	NJSBGA North/South Facilities Training	Morris Knolls High School 50 Knoll Dr Rockaway NJ 07866	Mileage	July 22, 2026

July 14, 2026

Approval of Personnel Motions

MOTION: Molly Fraumeni		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				X
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X		Abstain #1	
Alfred Coscia	X			

II. EDUCATION AND POLICY

Motion by Mrs. Fraumeni and seconded by Mrs. Hansen to approve the Motions II. 1 to II. 4

*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2026-2027 - None

HS – 2026-2027 - None

*2. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	M Renier O Reiner	Trails End Camp 230 Trails End Road Honesdale PA 18430	Transportation	WHRSD Varsity Cheer Team
2	P Smith	Triple Brook Campground 58 Honey Run Road Blairstown NJ	Transportation	WHRSD FFA

*3. Motion to approve LEA Checklist for Virtual or Remote Instruction Programs along with the Emergency Virtual/Remote Instructional Plan for the 2026-2027 School Year.

*4. Motion to approve participation in the New Jersey State Interscholastic Athletic Association and agree to be governed by the Constitution, Bylaws and Rules and Regulations of the NJSIAA, including the rules governing student-athlete eligibility for the 2026-2027 School Year.

Approval of Education & Policy Motions

MOTION: Molly Fraumeni		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				X
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X			
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

III. BUDGET AND FINANCE

Motion by Mrs. Kemp and seconded by Mrs. Hansen to accept the recommendation of the Superintendent and to approve the Motions III. 1 to III. 16 as amended.

1. Motion to approve the bill list for the period June 24, 2026 through July 14, 2026 in the amount of \$2,899,285.99
2. Motion to approve Student Activities bill list for the period June 1, 2026 through June 30, 2026 in the amount of \$71,344.80
3. Motion to approve Cafeteria bill list for the period April 1, 2026 through June 30, 2026 in the amount of \$251,196.13
4. Motion to approve the contract with NJ Commission of the Blind for Level I services for the 2026-27 school year for Student# 1417953248 in the amount of \$2,668.00.
5. Motion to approve the contract with NJ Commission of the Blind for Level I services for the 2026-27 school year for Student# 2592349641 in the amount of \$2,668.00.
6. Motion to approve agreement with Township of Washington for additional Crossing Guard services for the 2026-27 school year at the rate of \$32/hour.
7. Motion to approve agreement with Township of Washington for additional Police Services for the 2026-27 school year with the following rates:
 - \$100.76/hour per officer
 - \$8.50/hour administrative fee/tax
 - \$20.00/hour use of vehicle
8. Motion to approve the following Special Education Tuition Contracts for the 2026-2027 school year:

Student	School	Amount	Aide	Related Services	Effective
3460721560	Somerset County ESC	\$7,970.00	N/A	N/A	7/1/26-8/12/26
3460721560	Somerset County ESC	\$70,708.00	N/A	N/A	9/4/26-6/30/27

9. Motion to approve the disposal of the following assets per district policy 7300, Disposition of Property, as per attached list.

10. Motion to accept the donation from Streak Running Club for Track & Field and Cross Country items valued at \$4,197.28.

11. Motion to approve the submission of the IDEA Basic Grant for the 2026-27 school year in the amount of \$415,539.

12. Motion to approve the submission of the ESEA Grant for the 2026-27 school year in the amount of \$296,092, with Mansfield Township as Title III consortium, as follows:

Title I-A	\$225,837
Title I, Supplemental	\$3,861
Title II-A	\$37,324
Title III	\$9,095
Title III-Immigrant	\$4,691
Title IV	\$15,284

13. Motion to approve Joint Transportation Agreements with Mansfield Township to transport our combined student population for the 2026-2027 school year as follows:

<u>Route ID</u>	<u>Cost</u>
WH8	\$39,474.29
WH29	\$40,019.10
WH10	\$39,474.29
SH1	\$2,248.02
WH-13	\$25,903.94
WH-9	\$25,903.94
WH-26	\$25,903.94
WH-7	\$25,903.94
WH-20	\$25,903.94
WH-6	\$25,903.94

14. Motion to accept the following quotes for the 2026-2027 Transportation Route Central Run as recommended by the Superintendent:

Vendor Name	Route Cost	Aide Cost	Mileage Adjustment Cost
GST Transport	No Quote	N/A	N/A
Snyder Bus Service	\$149.98/diem	N/A	\$1.31 per mile
Krapf School Bus	No Quote	N/A	N/A

- Be It Resolved to award the following contracts for the 2026-2027 Transportation Route Central Run as recommended by the Superintendent:

Vendor Name	Route Cost	Aide Cost	Mileage Adjustment Cost
Snyder Bus Service	\$149.98/diem	N/A	\$1.31 per mile

15. Motion to approve a Tuition Contract with Oxford Township School District to accept 74 regular education students to attend Warren Hills Regional High School for the 2026-2027 school year at a tuition rate of \$20,500.00 per student.

16. Motion to approve professional services contract for the 2026-27 school year with Bonnie Adamski for ABA services at a rate of \$75/hr.

Approval of Budget & Finance Motions

MOTION: Amy Kemp		SECOND: Jean Hansen		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				X
Molly Fraumeni	X			
Jean Hansen	X			
Erik Heller	X		#2 (Ck 28237) #10	
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Amy Kemp	X			
Alfred Coscia	X			

O. Public Comment – None

P. Second Executive Session - None

Q. Adjournment 7:23 p.m.

Approval to Adjourn

Motion by Mr. Coscia and seconded by Mrs. Hansen to adjourn at 7:23 p.m. will full board consent.

Respectively submitted,

Stephen Frost
Interim School Business Administrator/Board Secretary