





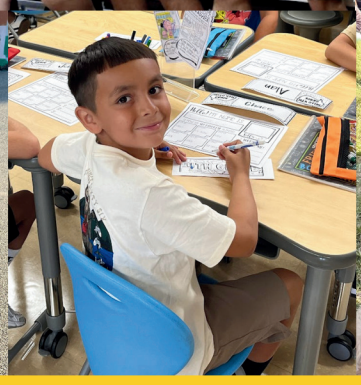
AUGUST 2026















TORRANCE UNIFIED SCHOOL DISTRICT
Annual Rights & Responsibilities
2026-2027







Message From Our Torrance Unified
Superintendent's Office

Torrance Unified Families,

As our 2026-2027 school year quickly approaches, we are grateful that you have chosen Torrance Unified as your partner for your student's education! During the upcoming year, we are excited to continue building the skills outlined in our Portrait of a Graduate (tusd.org/gradportrait) for every student we are privileged to serve.

We are pleased to share that residents have continued to vote Torrance Unified as the best public school district in the South Bay, for the **SIXTH year in a row**, and have also honored our District with an incredible 32 award recognitions as a "best" or a "favorite." Thanks to our talented staff and our commitment to serving every student every day, we continue to offer your students a wide variety of excellent academic, athletic, and extracurricular opportunities.

This **Annual Notification** document contains important information for students, parents, and families about your rights and responsibilities, as well as state and district policies that affect your child and how we operate as a school district. Please take the time to review the information in preparation for the upcoming school year. We appreciate your support and partnership as we work together to ensure this school year is safe and productive.

As the year gets underway, we look forward to continuing to communicate updates and we encourage you to stay connected with us in the following ways:

- Regularly check our Torrance Unified website: tusd.org
- Submit examples of students and staff exhibiting our Portrait of a Graduate skills
- Bookmark tusd.org/alerts for timely information during an emergency drill or incident
- Log in to PowerSchool, our student information system, to register your child and check their academic progress throughout the year
- Follow us on Facebook: TorranceUnifiedSchoolDistrict, Instagram: TorranceUSD and/or LinkedIn.

Thank you,

Tim Stowe, Ed.D.
Superintendent of Schools

2026-2027 ANNUAL NOTIFICATION OF RIGHTS AND RESPONSIBILITIES

Torrance Unified School District

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KEY TO CODE AND REGULATION SECTION ABBREVIATIONS:

Abbreviation	***Complete Title***
5 CCR	Title 5, California Code of Regulations
34 CFR	Title 34, Code of Federal Regulations
40 CFR	Title 40, Code of Federal Regulations
AR	Torrance Unified School District Administrative Rule
BP	Torrance Unified School District Board Policy
BPC	Business and Professions Code
CC	Civil Code
EC	California Education Code
HSC	California Health and Safety Code
PC	California Penal Code
VC	California Vehicle Code
WIC	California Welfare and Institutions Code
USC	United States Code

Mission Statement

The Torrance Unified School District strives to ensure that each and every student is educated and prepared to succeed in life. We are dedicated to maximizing individual potential and developing lifelong learners who will be contributing members in a global society.

TORRANCE UNIFIED SCHOOL DISTRICT

Office of Student Services

Notification to Parents or Guardians

The Education Code of the State of California requires parents or guardians to be notified of certain rights and other designated information. A summary of these code sections is contained in this notice. Further explanation regarding these laws may be requested of any school administrator. The Torrance Unified School District's Emergency and Disaster information card, when signed by the parent or guardian, will be used as an acknowledgment that this notification has been received.

All of the activities described begin with the opening of school each year and continue throughout the school year. A letter specifying any objection you may have at this time to any activity listed, or to the participation of your student in any activity listed, should be sent to the principal of the school your student attends.

Statement of Nondiscrimination

The Torrance Unified School District is committed to providing a safe school environment where all individuals in education are afforded equal access and opportunities. The District's academic and other educational support programs, services and activities shall be free from discrimination, harassment, intimidation, and bullying of any individual based on the person's actual race, color; ancestry, national origin, immigration status, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender; gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. Specifically, state law prohibits discrimination on the basis of gender in enrollment, counseling, and the availability of physical education, athletic activities, and sports. Transgender students shall be permitted to participate in gender-segregated school programs and activities (e.g., athletic teams, sports competitions, and field trips) and to use facilities consistent with their gender identity. The District assures that a lack of English language skills will not be a barrier to admission or participation in District programs. Complaints of unlawful discrimination, harassment, intimidation, or bullying are investigated through the District's Uniform Complaint Procedure. Such complaints must be filed no later than six months after knowledge of the alleged discrimination was first obtained. For additional information, contact: Julio Hernandez-Assistant Superintendent-Human Resources, Torrance Unified School District, 2335 Plaza del Amo, Torrance, CA 90509, or (310) 972-6071.

Inquiries regarding federal laws and regulations concerning nondiscrimination in education or the district's compliance with these provisions may also be directed to:

Office of Civil Rights
U.S. Department of Education
915 Second Ave Room 3310,
Seattle, WA 98174-1099
(206) 607-1600
Email: OCR.Seattle@ed.gov

GENERAL NOTIFICATIONS AND CODES
EC§48980(h)

ADMINISTRATIVE NOTICES:

40 CFR§763.93 -Asbestos Management Plan

The Torrance Unified School District maintains and annually updates its management plan for asbestos-containing material in school buildings. For a copy of the asbestos management plan, please contact the Deputy Superintendent-Business Services-Dr. Keith Butler, 2335 Plaza Del Amo, Torrance, CA 90509.

EC§49091.14; 49063 -Availability of Prospectus

Each school must annually compile a prospectus of the curriculum to include titles, descriptions, and instructional goals for every course offered by the school. Please contact the Director of Curriculum for a copy of the prospectus.

EC§32210; CC§1708.9 - Civility of School Grounds

Any person who willfully disturbs any public school or any public school meeting is guilty of a misdemeanor and shall be punished by a fine of not more than five hundred dollars ($500). It is unlawful for any person, except a parent/guardian acting toward his/her minor child, to intentionally or to attempt to injure, intimidate, interfere by force, threat of force, physical obstruction, or nonviolent physical obstruction with any person attempting to enter or exit any public or private school grounds.

EC§67455 - Competitive Athletes Seeking Higher Education Athletic Programs

Under state law, students who witness or are the victim of any wrongdoing condoned by the higher education athletic organization, have a right to make a report, file, or otherwise assist the reporting of any violation of student athlete rights involving the program, participants, or staff. This right to make such reports is guaranteed by the **"Student Athlete Bill of Rights"(**EC§ 67452)and may not result in retribution or removal of any benefits if the report has been made in good faith and truthfulness.

EC§221.9 - Competitive Athletics

Commencing with the 2015-16 school year and every year thereafter, each public elementary and secondary school that offers competitive athletics shall make the following information public at the end of the school year:

1. The total enrollment of the school, classified by gender.
2. The number of pupils enrolled at the school who participate in competitive athletics, classified by gender.
3. The number of boys' and girls' teams, classified by sport and by competition level.

Schools shall make the information identified above publicly available by posting it on the school's website. If the school does not maintain its own website, the school can submit the information to its school district to have the information posted on the district's website; the information shall be disaggregated by school site.

"Competitive athletics" means sports where the activity has coaches, a governing organization, and practices, and competes during a defined season, and has competition as its primary goal.

EC§ 221.8, 230, 32050, 32051, 35179.4, - Athletics, Safety, and Civil Rights- CIF Bylaw 210C

The Torrance Unified School District is committed to providing a safe and inclusive environment for all student athletes. Participation in athletic programs is provided without regard to actual or perceived race, color, ancestry, national origin, religion, disability, sex, sexual orientation, gender identity, or gender expression. Per California law, any incident of racial discrimination, harassment, or "hate-motivated behavior" occurring at an athletic event must be reported. A standardized Sporting Event/Game Incident Report is available at each of the school sites for Torrance Unified School District schools. Violations of non-discrimination policies in athletics may be filed under the LEAs Uniform Complaint Procedure (UCP).

Hazing of any kind—defined as any method of initiation or pre-initiation into a student organization or team that causes, or is likely to cause, bodily danger or physical or mental harm—is strictly prohibited. Students found in violation of the anti-hazing policy will face immediate disciplinary action, including possible expulsion and removal from all athletic programs. Students who witness hazing but do not report it may also face disciplinary consequences.

To ensure the safety of our students during practice and competition, Torrance Unified School District has implemented the following: Written Emergency Action Plans are posted at every athletic venue (gyms, fields, and courts). These plans outline the location of Automated External Defibrillators (AEDs), emergency exits, and procedures for medical emergencies.

Before participating, parents and students must review and sign the annual Athletic Safety Packet, which includes specific information on:

* Concussion Protocols: "When in doubt, sit them out."
* Sudden Cardiac Arrest (SCA): Warning signs and the importance of immediate AED use.
* Exertional Heat Illness: Standards for hydration and cooling

Torrance Unified School District follows the CIF "Pursuing Victory with Honor" principles. Please be advised:

* Any spectator who physically assaults a game official (referee, umpire, etc.) during or after an event will be permanently banned from attending any CIF-sanctioned athletic contest.
* Spectators are expected to model sportsmanship. Taunting, profanity, or harassment of players, coaches, or officials may result in immediate removal from the facility.

By participating in interscholastic athletics, the student-athlete and parent/guardian agree that the student shall not use androgenic/anabolic steroids or any dietary supplement on the banned substance list without a written prescription from a licensed healthcare practitioner to treat a medical condition.

EC§47605(d)(4) - Charter School Complaint Notice

Charter Schools may NOT discourage enrollment for any of these reasons: low academic achievement, economic disadvantaged, English non-proficient, Ethnicity, Foster Youth, Homelessness, Nationality, Neglect or Delinquent, Race, Sexual orientation, Disabilities. Additionally, EC 220 prohibits discrimination based on gender, gender identity, gender expression, religion, or immigration status. Charter Schools shall NOT: request records or require records to be submitted prior to enrollment or encourage disenrollment for any reason. In order to submit a complaint, please contact the Executive Director of Torrance Meridian Academy at torrancemeridian@tusd.org.

EC§200; 220; 234.1; 234.7 - Educational Equity: Immigration and Citizenship Status

All persons in public schools, regardless of their Immigration status, disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other specified characteristic such as hairstyles, are to be afforded equal rights and opportunities in the schools and are not to be discriminated against on the basis of these specific characteristics in any program or activity conducted by the school that receives or benefits from state financial assistance or enrolls students who receive state financial aid. School officials are prohibited from collecting information or documents regarding citizenship or immigration status of students or their family members. Schools are to adopt a policy that prohibits and adopts a process for receiving and investigating complaints of discrimination, harassment, intimidation, and bullying based on those actual or perceived specified characteristics. The superintendent of a school district or county office of education and principal of a charter school are to report to the governing board of local educational agency in a timely manner any requests for information or access to the school site by an officer or employee or a law enforcement agency for the purpose of enforcing the immigration laws in a manner that ensures the confidentiality and privacy of any potentially identifying information. Schools are encouraged to work with parents and guardians to update emergency contact information in the student's record. When a district employee becomes aware that a student's parent or guardian is not available to care for the student, the employee is encouraged to make every effort to arrange for the student's care through the use of the emergency contact information or instructions provided by the student's parent or guardian. If the school is not able to arrange for care through the use of this information and has exhausted all other options, they may contact the Department of Children and Family Services. Governing boards or schools are to provide information to parents and guardians as appropriate, regarding their children's right to a free public education, regardless of immigration status or religious beliefs. Schools and school districts will adopt by July 1, 2018 model policies created by the California Attorney General, limiting immigration enforcement at public schools ensuring that public schools remain safe and accessible regardless of immigration status. Regardless of immigration status, students who are enrolled in community college bridge programs may use their individual tax identification number, if a student does not have a social security number, in order to fully participate in an internship offered through concurrent enrollment pathway courses. Residency status does not stop opportunities offered to all students on their pathway toward graduation with appropriate courses and internships available to all students eligible.

EC§234.7, FC 6550& 6552, – Immigration Enforcement: School Site Notification and Education Equity

All children in the Torrance Unified School District have a right to a free public education, regardless of their immigration status, or the immigration status of their parents or guardians. This school district will not deny enrollment to any child based on immigration status. Torrance Unified School District is committed to providing a safe, welcoming environment for

all students. Our schools are "Safe Zones," where learning is protected. We will not allow immigration enforcement officers to enter any school site, or access student records, without a valid judicial warrant, court order, or subpoena. School personnel will not solicit, collect, or retain information regarding the citizenship or immigration status of students or their family members. We do not disclose student records to immigration authorities (such as ICE) without parent/guardian consent, a court order, or a subpoena. If an immigration enforcement officer enters a school campus, our staff will: Immediately notify the Principal.

- Immediately notify the Principal.
- Verify the officer's identification and credentials.
- Ask for a valid, signed judicial warrant or subpoena.
- Ensure that no students are interviewed or removed from campus without legal justification and parent notification, if allowed by law.

In the event that an immigration enforcement action occurs at or near a school site, the Torrance Unified School District will promptly notify parents/guardians, to the extent possible under law and consistent with the safety of students and staff.

The District strictly prohibits discrimination, harassment, intimidation, or bullying based on actual or perceived immigration status, national origin, or ethnicity. Students or parents who experience such actions are encouraged to report them to the site principal or through our Uniform Complaint Procedures. We encourage families to ensure that emergency contact information is updated, identifying a trusted adult who can care for their child in the event a parent is detained or deported.

EC§244, 262.3, 280, 33800, 48980, 51500, 51501- Education Equity: Discrimination: Antisemitism Prevention

Torrance Unified School District is committed to maintaining a learning environment free from discrimination, harassment, and bias. All instructional materials, textbooks, and teacher-led discussions must be factually accurate and free from content that promotes unlawful discrimination. This includes specific protections against Antisemitism, Islamophobia, and bias based on shared ancestry or ethnic characteristics. Torrance Unified School District is required to ensure that all curriculum aligns with state standards and does not subject students to a hostile environment. Any materials found to be discriminatory or factually inaccurate regarding protected groups will be removed from the classroom.

If you believe your student has experienced discrimination or that instructional materials violate these standards, you have the right to file a uniform complaint with UCP Coordinator and provide evidence that supports the allegations. The district will investigate and respond to all formal complaints within 60 days. If Torrance Unified fails to meet this timeline or if you are unsatisfied with the local resolution, you have the right to appeal directly to the California Department of Education (CDE).

To report a concern or request more information about our anti-discrimination policies, please contact: : Julio Hernandez-Assistant Superintendent-Human Resources, Torrance Unified School District, 2335 Plaza del Amo, Torrance, CA 90509, or (310) 972-6071.

The Equity in Higher Education Act, states that all persons, regardless of their disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, immigration status have equal educational rights and opportunities including financial aid for higher education to also be equitable, and an application may not be denied of a student based on their immigration status.

The Sex Equity in Education Act exempts any discrimination based on male or female identity for pupils who seek to participate in state or national conferences, therefore, furthering California's goal of providing an equal educational opportunity to all students by prohibiting the use of public resources when a program discriminates based on gender.

EC§51512 - Electronic Listening or Recording Device

The use by any person, including a pupil, of any electronic listening or recording device in any classroom without the prior consent of the teacher and the principal is prohibited as it disrupts and impairs the teaching process and discipline in the schools. Any person, other than the pupil, willfully in violation shall be guilty of a misdemeanor. Any pupil in violation shall be subject to appropriate disciplinary action.

EC§48901.5 - Electronic Signaling Device

The use by any person, including a pupil, of any electronic signaling device in any classroom without the prior consent of the teacher and the principal is prohibited as it disrupts and impairs the teaching process and discipline in the schools. The only allowable use would be acceptable if it is determined by a licensed physician that the pupil must use

for the health and safety of a pupil. Any pupil in violation shall be subject to appropriate disciplinary action.

Smartphone use may be prohibited by districts, charter schools, and county schools while a student is at a school site and under the supervision and control of staff. There are health and special education limits or usage that may differ from the general student population, but must be in writing and kept on file in student records for confidential record keeping and reasons.

EC§49501.5, 49495 - California Universal Meals Program

All TUSD schools will be offering FREE daily breakfast and lunch regardless of their fee or reduced-price meal eligibility. through the California Universal Meals Program. Meals are free of charge; families are required to submit a meal application. The information collected on the meal application ensures our schools receive adequate funding to support the learning of low income students and can offer your family additional benefits such as discounted fees. Other areas supported by this funding include intervention, additional academic counseling, social-emotional counseling, and reading recovery. Schools serving grades 1-6 will serve breakfast or a morning snack to non-school aged children with a guardian present.

How to Apply: Complete a meal application here. You do not need a LINQ/Titan account to complete a meal application. One application per household. Students that attend Torrance Elementary or Shery High will complete the Educational Benefit Form instead of the meal application due to being a Community Eligibility Site.
QUESTIONS/NEED ASSISTANCE: Please contact the Nutrition Services Department at 310-972-6350

EC§48980(c) - Minimum & Pupil-free Staff Development Days

Requires the annual notification to advise parents and guardians of all pupils attending a school of the schedule of minimum days and pupil-free staff development days. If minimum or pupil-free staff development days are scheduled after the start of the school year; the school should notify parents and guardians of affected pupils as early as possible, but not later than one month prior to the scheduled day.

EC§11500; 11501; 11502; 11503 BP6020, AR6020 - Parent Engagement- School Accountability

Torrance Unified School District will provide parent and family engagement programs to positively influence our student's education. To participate in the district offerings of parent education and to provide parental input to the local training programs for parents, please contact the Coordinator Parent/Community Engagement at gutierrez.nancy@tusd.org or (310)972-6146 for more information on how you may contribute. Parent Involvement Policy

LC§230.8 - Parent Participation in School Meetings and Conferences

Parents may fear discrimination in hiring or discharge by an employer if they take time off work to attend school meetings. and events The following labor code indicates that parents have time allowed for these purposes. If the parent's employer has 25 or more employees, the parent must be allowed to attend school meetings and events for your children, up to a maximum of 40 hours each year without discrimination or fear of job loss. Purposes to attend child-related activities include enrollment in grades 1-12, to address child care or school emergencies, behavior or discipline problems that require immediate parent attention, sudden school closure, or natural disaster. ("Parent'' means a parent, guardian, stepparent, foster parent, or grandparent of, or a person who stands in.) If an employer discharges, threatens to discharge, demotes, suspends, or otherwise discriminates against the parent, the employee may be entitled to reinstatement and reimbursement for lost income or benefits. See Labor Code 230.8 for more details.

Pesticide Notice

The Healthy Schools Act of 2000 was signed into law in September 2000 and requires that all schools provide parents/guardians or District staff personnel with written notification of expected pesticide use on school sites. The notification will identify the active ingredient or ingredients in each pesticide product and will include the Internet address Pesticide use at school sites for further information on pesticides and their alternatives.

Attached is the schedule for the 2026-2027 school year. The dates listed on the schedule will be the only dates that pesticides will be used at the sites if necessary. All the pesticide information is included. If use is required, a posting 24 hours in advance is provided, describing the location and type of ingredients to be used, **excluding emergency application due to health and safety conditions which require immediate attention**. The posting will remain in place for 72 hours after application.

This will be the only notification for this school year. The Torrance Unified School District uses pesticides only when absolutely necessary to provide a healthy school environment and will continue to explore new methods as they become available to limit pesticide use. Please register at the following link should you wish to receive individual notifications 72 hours prior to application: Pesticide Application Notification If you have any questions please contact the Grounds and Operations Supervisor; at (310) 972-6252.

Termite control will be done on Fridays as needed at all sites.

Outdoor gopher control will be done on the first and third Tuesday of every month as needed at all sites.

The designated dates listed below will be when outdoor pesticide applications will be made for insect and weed control as needed.

School Site	Dates (Monday)
Adams Elementary School Bert Lynn Middle School District Administration Building, EMB District Maintenance Yard District Triangle Edison Elementary Levy Adult School Magruder Middle School Magruder Middle School Child Center Seaside Elementary School Towers Elementary School Griffith Adult Education Center	AUG 2026 3, 10, 17, 24 SEPT 2026 14, 21, 29 OCT 2026 5, 12, 19, 26 NOV 2026 2, 9, 16, 23, 30 DEC 2026 7, 14, 21, 28 JAN 2027 4, 11, 18, 25 FEB 2027 1, 8, 15, 22 MAR 2027 1, 8, 15, 22, 29 APRIL 2027 5, 12, 19, 26 MAY 2027 3, 10, 17, 24 JUNE 2027 7, 14, 21, 28 JULY 2027 12, 19, 26

School Site	Dates (Tuesday)
North High School South High School Torrance High School West High School	AUG 2026 4, 11, 18, 25 SEPT 2026 1, 8, 15, 22, 29 OCT 2026 6, 13, 20, 27 NOV 2026 3, 10, 17, 24 DEC 2026 1, 8, 15, 22, 29 JAN 2027 5, 12, 19, 26 FEB 2027 2, 9, 16, 23 MAR 2027 2, 9, 16, 23, 30 APRIL 2027 6, 13, 20, 27 MAY 2027 4, 11, 18, 25 JUNE 2027 1, 8, 15, 22, 29 JULY 2027 6, 13, 20, 27

School Site	Dates (Wednesday)
Anza Elementary School Carr Elementary School Carr Elementary School-Tykes Jefferson Middle School Richardson Middle School Shery High Continuation School Torrance Elementary School Torrance Elementary School-Tykes Torrance High School Stadium Walteria Elementary School Yukon Elementary School	AUG 2026 5, 12, 19, 26 SEPT 2026 2, 9, 16, 23, 30 OCT 2026 7, 14, 21, 28 NOV 2026 4, 11, 18, 25 DEC 2026 2, 9, 16, 23, 30 JAN 2027 6, 13, 20, 27 FEB 2027 3, 10, 17, 24 MAR 2027 3, 10, 17, 24, 31 APRIL 2027 7, 14, 21, 28 MAY 2027 5, 12, 19, 26 JUNE 2027 2, 9, 16, 23, 30 JULY 2027 7, 14, 21, 28

School Site	Dates (Thursday)
Calle Mayor Middle School	AUG 2026 6, 13, 20, 27
Casimir Middle School	SEPT 2026 3, 10, 17, 24
Fern Elementary School	OCT 2026 1, 8, 15, 22, 29
Hickory Elementary School	NOV 2026 5, 12, 19
J.H. Hull Middle School	DEC 2026 3, 10, 17
Lincoln Elementary School	JAN 2027 7, 14, 21, 28
Madrona Middle School	FEB 2027 4, 11, 18, 25
Riviera Elementary School	MAR 2027 4, 11, 18, 25
	APRIL 2027 1, 8, 15, 22, 29
	MAY 2027 6, 13, 20, 27
	JUNE 2027 3, 10, 17, 24
	JULY 2027 1, 8, 15, 22, 29

School Site	Dates (Friday)
Arlington Elementary School	AUG 2026 7, 14, 21, 28
Arlington Elementary School-Tykes	SEPT 2026 4, 11, 18, 25
Arnold Elementary School	OCT 2026 2, 9, 16, 23, 30
Arnold Elementary School –LAUNCH	NOV 2026 6, 13, 20
Hamilton Adult Center	DEC 2026 5, 11, 18
Torrance Aquatic Center	JAN 2027 8, 15, 22, 29
Torrance High School JV Baseball Field	FEB 2027 5, 12, 19, 26
Victor Elementary School	MAR 2027 5, 12, 19, 26
Wood Elementary School	APRIL 2027 2, 9, 16, 23, 30
Wood Elementary School- Tykes	MAY 2027 7, 14, 21, 28
	JUNE 2027 4, 11, 25
	JULY 2027 2, 9, 16, 23, 30

The Torrance Unified School District may be using the following chemicals to apply at the school sites:
EXTERIOR

CHEMICAL	USED TO TREAT	CHEMICAL	USED TO TREAT
PT Wasp Freeze II Plalletrin 0.1% EPA number 499-550	Wasp & Hornet	DIMENSION 270 G Dithiopyr EPA number 7001-375	Weed Control
CONTRAC California Blox Bromethalin 0.01% EPA number 12455-151	Rats, Mice, Meadow Voles	CHEETAH PRO Glufosinate Ammonium EPA number 228-743	Weed Control
RCO Omega Gopher Grain Bait Strychnine Alkaloid EPA number 5042-32	Gopher Control	SPEEDZONE SOUTHERN Dichlorprop-p, 2-ethylhexyl ester, Dicamba acid EPA number 227-1031	Weed Control
IGI Carbon Dioxide Carbon Dioxide EPA number 91274-1	Gopher Control	Fumitoxin Tablets and Pellets Aluminum Phosphide EPA number 72959-1 and 72959-2	Gopher Control
AIRIMMEC PGR Dikegular – Sodium EPA number 2217-776	Plant & Trees Growth	SUSPEND SC Deltamethrin 4.75% EPA number 101563-4	Insect Control

Pesticide Notice- Chemicals <u>INTERIOR</u>

CHEMICAL	USED TO TREAT	CHEMICAL	USED TO TREAT
ADVION Ant Gel Carboxylate 0.05% EPA number 100-1498	Ants	PHANTOM Chlorfenapyr 21.45% EPA number 241-392	Insects & Termites
PT ALPINE Dinotefuran Pyriproxyfen Prallethrin EPA number 499-540	Flea & Bed Bug Control	CONCROBIUM Sodium Carbonate 0.95% EPA reg, no. 82552-1	Mold, Mildew
ADVION Cockroach Gel Indoxacarb 0.6% EPA number 100-1484	Roaches	ADVION Bait Arena Indoxacarb 0.1% EPA number 100-1485	Ants
ADVION Bait Arena Indoxacarb 0.6% EPA number 100-1486	Roaches		

EC§48904 - Property Damage

Parents or guardians may be held financially liable if their child willfully damages school property or fails to return school property loaned to the child. The school may further withhold grades, diploma, and transcript of the pupil until restitution is paid.

EC§49073 - Pupil Directory Information

The District makes student directory information available in accordance with state and federal laws. The primary purpose of directory information is to allow the Torrance Unified School District to include information from your child's student records in school publications, including, but not limited to, the following: the annual yearbook, honor roll or recognition lists, graduation programs, a playbill for drama production, and athletic programs. "Directory Information" includes one or more of the following items: student's name, address, telephone number, e-mail address, date of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, grade level, degrees, honors and awards received, information that is not considered harmful or an invasion of privacy if released. The District has determined that directory information may be disclosed to organizations, including, but not limited to, the following: Parent Teacher Association (PTA), post-secondary educational institutions, prospective employers, or military recruiters. No information may be released to private profit-making entities other than employers, prospective employers, vendors for the purpose of school photography and graduation regalia, and representatives of the news media, including but not limited to newspapers, magazines and radio and television stations. Directory information may be disclosed without prior consent from the parent or legal guardian unless the parent or legal guardian submits a written notice to the school to deny access to their pupil's directory information (opt-out forms available at your student's school site and at the TUSD Family Welcome and Enrollment Center). Directory information regarding a pupil identified as a homeless child or youth shall not be released unless a parent or eligible pupil given parental rights, has provided written consent that directory information may be released. The parent of a student experiencing homelessness must opt-in for the student's information to be shared.

Exception to this practice*: A student experiencing homelessness may be automatically included in directory information only to facilitate free oral and vision health screenings. If a parent, guardian or unaccompanied youth is not interested in their student's information being shared for free oral and vision health screening, the parent, guardian or unaccompanied youth must provide written notification that they do not consent to this release.*

Torrance Unified School District will not release student information to third parties for immigration enforcement purposes, unless the parent or guardian consents or as required to do so by a court order or judicial subpoena. Students' citizenship status, immigration status, place of birth, or any other information indicating national origin will not be released without parental consent or a court order.

Unless Torrance Unified School District is providing information for legitimate educational purpose under FERPA and the California Education Code or directory information, Torrance Unified School District shall notify parents or guardian and eligible students, and received their written consent, before it releases a student's personally identifiable information.

Note: A school, district, CDE, or any party that is authorized to receive personally identifiable information from education records may release the records or information without the required written consent if all personally identifiable information has been removed. Authorized parties must make a reasonable determination that the student's identity is not personally identifiable, considering single or multiple releases and taking into account other reasonably available information. This determination must be made before releasing individual or summary student information.

EC§49063; 49069; 20 USC §1232g; 34 CFR §99.7 - Pupil Records - Notification of Rights

A cumulative record, whether recorded by handwriting, print, tapes, film, microfilm, or other means, must be maintained on the history of a pupil's development and educational progress. The district will protect the privacy of such records. Parents/guardians have the right to 1) inspect and review the student's educational records maintained by the school, 2) request that a school correct records which they believe to be inaccurate or misleading, and 3) have some control over the disclosure of information from educational records. The district shall disclose educational records without parental consent to school officials with legitimate educational interests, federal, state, or local education authorities and upon request from officials of another school district in which a pupil seeks or intends to enroll.

Parents' request to access their student's educational records must be submitted in written form to the Custodian of Records-Director of Student Services at Family Welcome Enrollment Center; 2336 Plaza del Amo, Torrance, CA 90509 and the district will have five (5) business days from the day of receipt of the request to provide access to the records. Copies of student records are available to parents for a reasonable fee per page.

Any challenge to school records must be submitted in writing to the Custodian of Records-Director of Student Services at Family Welcome Enrollment Center; 2336 Plaza del Amo, Torrance, CA 90509. A parent challenging school records must show that the records are 1) inaccurate, 2) an unsubstantiated personal conclusion or inference, 3) a conclusion or inference outside the observer's area of competence, 4) not based on the personal observation of a named person with the time and place of the observation noted, 5) misleading, or 6) in violation of the privacy or other rights of the student. Parents have the right to file a complaint with the United States Department of Education concerning an alleged failure by the District to comply with the provisions of the United States Family Educational Rights and Privacy Act (FERPA) by writing to: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Ave., SW, Washington,D.C. 20202-4605 or going to their website at, FERPA-Department of Education.

EC§49073.6 - Pupil Records Obtained from Social Media

Requires a school district, county office of education, or charter school that considers a program to gather or maintain in its records any information obtained from social media, as defined, of any enrolled pupil to first notify pupils and their parents/guardians about the proposed program and to provide an opportunity for public comment at a regularly scheduled public meeting of the governing board before the adoption of the program.

Once a program is adopted, the following information must be provided to parents/guardians as part of the annual notification:

1. Definition of "social media."
2. Assurance that the information gathered or maintained pertains directly to school or pupil safety.
3. An explanation of the process by which a pupil or a pupil's parent/guardian may access the pupil's records for examination of the information gathered or maintained.
4. An explanation of the process by which a pupil or a pupil's parent/guardian may request the removal of information or make corrections to information gathered or maintained.
5. Notice that the information gathered and maintained shall be destroyed within one year after a pupil turns 18 years of age or within one year after the pupil is no longer enrolled, whichever occurs first.

EC§49077 - Release of Information Pursuant to Court Order

Information concerning a student shall be furnished in compliance with a court order or a lawfully issued subpoena. The District must make a reasonable effort to notify a parent or legal guardian and the pupil in advance of disclosing pupil information pursuant to a subpoena and, when appropriate, court order.

EC§48900.1, BP 5144.4 - Required Parental Attendance

Teachers may require the parent or guardian of a student who has been suspended by a teacher to attend a portion of that school day in his or her student's classroom. The attendance of the parent or guardian will be limited to the class from which the student was suspended. A written notice will be sent to the parent or guardian regarding the implementation of this requirement. Employers are not allowed to apply sanctions against the parent or guardian for this requirement if the parent or guardian has given reasonable notice to their employer.

EC§32255 *et seq.* - Right to Refrain from Harmful or Destructive Use of Animals

Any pupil with a moral objection to dissecting or otherwise harming or destroying an animal, or any part thereof, must inform his or her teacher of the objection. Objections must be substantiated by a note from the pupil's parent or guardian.

A pupil who chooses to refrain from participation in an education project involving the harmful or destructive use of an animal may receive an alternative education project if the teacher believes that an adequate alternative education project is possible. The teacher may work with the student to develop and agree upon an alternative education project so that the pupil may obtain the knowledge, information, or experience required by the course of study in question.

EC§51101(a)(12); PC§627.5; 627.6 - School Visiting Procedures

Parents and guardians of students enrolled in public schools have the right and should have the opportunity, as mutually supportive and respectful partners in the education of their children, to be informed in advance about school rules, including procedures for visiting the school. Schools are required to post at every entrance a notice setting forth the visitor registration requirements, hours during which registration is required, the registration location, the route to take to that location, and the penalties for violation of registration requirements.

29 USC §794; 34 CFR §104.32 - Section 504 Federal Rehabilitation Act and Americans with Disabilities Act

Section 504 of the Federal Rehabilitation Act of 1973, and the Americans with Disabilities Act (42 USC 12101 *et seq.)* prohibit discrimination on the basis of disability. Section 504 requires school districts to identify and evaluate children with disabilities in order to provide them with a free, appropriate public education. Individuals with a physical or mental impairment that substantially limits one or more major life activities, including seeing, hearing, walking, breathing, working, performing manual tasks, learning, eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, speaking, are eligible to receive services and aids designed to meet their needs as adequately as the needs of nondisabled students are met.

For additional information about the rights of parents of eligible pupils, or questions regarding the identification, evaluation, and eligibility of Section 504 protections, please contact the Section 504 Coordinator, Coordinator, Mental Health and Counseling at 310-972-6113

Note: The definition of "major life activity" has been expanded due to amendments to the ADA in 2009.

EC§49076.7 - Social Security Numbers

Pupils and their parents or guardians should not be asked to provide their social security numbers or the last four digits of the social security numbers unless required by state or federal law. If a form is requesting that you provide a social security number or the last four digits of the social security number for you and or your child and it does not specify the state or federal law that requires this information, ask the school administrator for more information before providing it.

Student Acceptable Use and Copyright Policy

I. Acceptable Uses of Technology

The Torrance Unified School District strongly believes in the educational value of electronic services and recognizes the potential of such to support our curriculum and student learning. We are pleased to announce that electronic information services are available to students and teachers in our District. Our goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation, and communication.

Listed below are terms and guidelines for the appropriate use of technology. If any user does not follow these guidelines, access to the information service may be denied and the user may be subject to disciplinary or legal action. (Possible disciplinary action may include: Parent Conference, removal from class, restitution, suspension, refer to Police Department, adjustment transfer to another school).

1. **Definitions**

District technology includes, but is not limited to, computers, the District's computer network including servers and wireless computer network technology (WIFI), the Internet, email, USB drives, wireless access points, routers, tablet computers, smartphones and smart device, telephones, cellular telephones, personal digital assistants, pagers, MPS players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off-site or through District-owned or personally owned equipment or devices.

2. **Privileges**

The use of the information system is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. All decisions, related to the cancellation, are subject to the District's review process. The Torrance Unified School District may deny, revoke, or suspend specific user accounts.

3. **Student Obligations and Responsibilities**

Students are expected to use District technology safely, responsibly, and for educational purposes only. The student in whose name the District technology is issued is responsible for its proper use at all times. Students shall not share their assigned online services account information, passwords, or other information used for identification and authorization purposes, and shall use the system only under the account to which they have been assigned.

Students are prohibited from using District technology for improper purposes, including, but not limited to, use of District technology to:

a. Access, post, display, or otherwise use material that is discriminatory, libelous, defamatory, obscene, sexually explicit, or disruptive
b. Bully, harass, intimidate, or threaten other students, staff, or other individuals ("cyberbullying")
c. Disclose, use, or disseminate personal identification information (such as name, address, telephone number, Social Security number, or other personal information) of another student, staff member; or other person with the intent to threaten, intimidate, harass, or ridicule that person
d. Infringe on copyright, license, trademark, patent, or other intellectual property rights
e. Intentionally disrupt or harm District technology or other District operations (such as destroying District equipment, placing malware on District computers, adding or removing a computer program without permission from a teacher or other District personnel, changing settings on shared computers)
f. Install unauthorized software
g. "Hack" into the system to manipulate data of the District or other users
h. Engage in or promote any practice that is unethical or violates any law or Board policy, administrative regulation, or District practice
i. The use of AI to generate images, voice narration, or video of students, teachers, staff or other TUSD employees that impersonates or resembles in likeness or kind without explicit consent shall not be tolerated.

4. **Privacy**

Since the use of District technology is intended for educational purposes, students shall not have any expectation of privacy in any use of District technology.

The District reserves the right to monitor and record all use of District technology, including, but not limited to, access to the Internet or social media, communications sent or received from District technology, or other uses, such monitoring/recording may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper; illegal, or prohibited activity. Students should be aware that, in most instances, their use of District technology (such as web searches and emails) cannot be erased or deleted.

All passwords created for or used on any District technology are the sole property of the District. The creation or use of a password by a student on District technology does not create a reasonable expectation of privacy.

5. **Personally Owned Devices**

If a student uses a personally owned device to access District technology, he/she shall abide by all applicable Board policies, administrative regulations, and this Acceptable Use Agreement. Any such use of a personally owned device may subject the contents of the device and any communications sent or received on the device to disclosure pursuant to a lawful subpoena or public records request.

6. District Responsibilities/Limitations

a. The District will take prudent steps to develop, implement and maintain security procedures to ensure the integrity of individual and District files. The District cannot guarantee that information on any computer system will be secure from other users.
b. The District will attempt to provide error-free and dependable access to technology resources associated with the network.
c. The District will not be held liable for any information that may be lost, damaged, or unavailable due to technical or other difficulties.
d. The District cannot be held liable for the accuracy of the information available through its services.

7. Web Policy

a. Teacher/Staff Web Pages. Teachers may establish Web pages for use with class activities or that provide a resource for other teachers. Teachers will be responsible for maintaining their class or educational resource sites. Teacher Web pages will be developed in such a manner as to reflect well upon the District and school.
b. Student and Extracurricular Organization Web Pages. Students may create a website as part of a class activity. Material presented on a student class activity Web site must meet the educational objectives of the class activity. Material presented on extracurricular pages must relate specifically to organization activities.
c. Online Identification - Middle School/High School. To recognize achievement and success, images of students and their work may be displayed on Web pages. Images of students, student work, and student achievement will only be identified by first name and last initial. Student grades may be displayed by I.D. number. Signed parent permission must be obtained if students are to be identified beyond these guidelines.
d. Online Identification - Elementary School. To recognize student achievement and success, images of students and their work may be displayed on Web pages. Images of students, student work, and student achievement will only be displayed with signed positive parent/guardian permission.
e. It will not be considered a violation of a user's right to free speech to require the removal of material that fails to meet established educational objectives or that is in violation of this ISP or student disciplinary policy.

8. Artificial Intelligence

a. Students may only use AI tools in an academic setting that have been approved by the school district
b. This policy applies to all students and any other individuals associated with the Torrance Unified School District who use AI technologies while using a TUSD associated account on or off site.
c. AI tools may only be used for educational purposes, such as research, writing assistance (including peer review), and completing assignments.
d. AI tools should be used primarily for supporting curriculum objectives and enhancing learning experiences.
e. Students must obtain parental/guardian consent, which is embedded in the acceptable use policy, before using any AI tool that collects personal information in order to adhere to federal, state, and district laws and policies as mentioned below
f. Student use of AI must comply with the company's end-user license agreement.

Expectations for how students may use AI

g. Responsible use: Students must use technology resources responsibly, and ethically, respecting the privacy and security of themselves and others.
h. Appropriate Content: Accessing, sharing, or creating inappropriate content is prohibited. This includes, but is not limited to, offensive, obscene, or harmful material.
i. Cybersecurity: Students should protect their personal information and be cautious of online threats, such as phishing and malware.
j. Respect for Property: Students are expected to respect school technology equipment and report any damage or malfunctions immediately.
k. Supervision: Technology use should be supervised by teachers or school staff, especially for younger students.

9. Copyright Law and Fair Use

The Torrance Unified School District also believes strongly in the educational value of print media, video/DVD, and software, and recognizes the potential of such to support our curriculum and student learning. We are pleased to articulate your professional responsibilities as it applies to copyright law and fair use. Also made clear in the Torrance Unified School District Curriculum Handbook and Board Policy 6162.6 and 6162.8, the law of copyright is serious and must be understood by educators.

10. Definition of Copyright

a. "Copyright is the exclusive right to produce or reproduce (copy), to perform in public, or to publish an original literary or artistic work." (Source: Duhaime's Law Dictionary). Almost everything created privately and originally after March 1, 1989 is copyrighted and protected whether it has a notice or not.

11. Application of Fair Use

a. Fair Use Clause: "Fair use" is a part of the United States Copyright law. It allows people to use and make copies of copyrighted works if they are using them for criticism, comment, news reporting, teaching, scholarship, and research. The following factors determine Fair Use:
   i. *The purpose and character of the use,* including whether such use is of a commercial nature or is for nonprofit educational purposes. For example, you must be using for educational use, not just using it in a school environment.
   ii. *The nature of the copyrighted work.* Note: Fair use applies more narrowly to highly creative works-in comparison to those that are mostly fact-based in nature.
   iii. *The amount and substantiality of the portion used* in relation to the copyrighted work as a whole, including consideration of quantity and quality of the portion used. For example, is the individual using only what is necessary and not the heart of the work.
   iv. *The effect* of the use upon the potential market for or *value* of the copyrighted work.
   v. The copying should not *harm the market* for the original work.
   vi. Copying materials from consumables such as workbooks, weighs heavily against fair use.

12. Guidelines for Students

a. Students may incorporate portions of lawfully acquired copyrighted works when producing their own educational multimedia projects for a specific course.
b. Students may perform and display their own projects in the course for which they were created.
c. Students may retain them in their own portfolios as examples of their academic work for later personal uses such as job and school interviews.

Guidelines In Order to Stay Within Fair Use *Use the smallest amount of*	
Motion Media	10% or 3 minutes
Test	10% or 1,000 words
Poetry	250 words; no more than 3 poems by same author; no more than *five* poems from any single anthology
Music, Lyrics, Video	10% or 30 seconds
Photos & Illustrations	5 images from one author; not more than 10% or 15 images from a single published collected work
Numerical Data Sets	10% or 2,500 fields or cells

13. Software Copyright*

Use of software does not fall under fair use. Unless you have specific permission from the copyright owner; it is illegal to:

a. Purchase a single user license and load it onto multiple computers or a server
b. Download copyrighted software from the Internet or bulletin boards
c. Load the software your school purchased onto your computer at home

*Copyright© 2007 Intel Corporation - may be used for not-for-profit, educational purposes.

14. Copyright Requirements - Movies on Campus

a. Pre-recorded home videocassettes and DVDs that are available for rental or purchase include the right to exhibit the movie for home use only.
b. These motion pictures do not include a license for showing outside one's home.
c. Movies shown in any other place, or for other use, must have a separate license that specifically authorizes such use. (United States Code, Title 17.)

15. Other Important Provisions

a. The rental or purchase of a video or DVD does not bear the right to perform the copyrighted work publicly. (USC Title 17, § 202.) Videos may be shown without a separate license in the home to "a normal circle of family and its social acquaintances" (USC Title 17, § 101) because such showings are not considered public.
b. Videos may be shown without a license for non-profit educational purposes and in certain narrowly defined "face-to-face" teaching activities because the law provides limited exceptions for such showings (Section 110).
c. All other public performances of videos and /or DVDs are illegal unless they have been authorized by license. Even performances in semi-public places such as clubs, lodges, factories, summer camps, and schools are public performances subject to copyright control. (Senate Report No. 94-473, page 60; House Report No. 94-1476, page 64.)

Student and parent/guardian acknowledgment is required each year.

TUSD Distance Learning Acceptable Use Policy for Parents/Guardians and Students

Parents/Guardians:

- It is the responsibility of parents/guardians to supervise their child(ren) while they are working online and to ensure any content which they are submitting to their teacher is appropriate.
- Distance Learning virtual sessions are designed for students. To prevent disruptions to the learning environment, parents/guardians shall not actively participate in Distance Learning virtual sessions, although parents/guardians may assist their child with technology and/or remain nearby.
- Any confidential or personally identifiable information related to students participating during a virtual session shall not be collected, discussed, or shared.
- Under no circumstances shall pictures or recordings be taken of audio/video web conferencing sessions without the permission of the teacher.
- Content shared with students is for the sole purpose of instruction and is not to be distributed via social media platforms or any other means.

Students:

- Always be respectful and courteous to other students and teachers during virtual check-in sessions. Inappropriate, offensive or threatening comments; misrepresentation of identity, and/or disruptive behavior by any participants during virtual check-in sessions will not be tolerated.
- For the safety and security of all participants, students must clearly identify themselves when
- entering a web conference by enabling their video camera and displaying their names.
- Students must not take screenshots, pictures, or recordings of their video conferencing sessions.
- Login credentials and web conferencing links must not be shared. Sharing of login information and links violates other students' and teachers' rights to confidentiality and could allow class participation by unauthorized persons and/or lead to disruptive behaviors that detract from a productive and positive learning environment.
- Students who are disruptive and/or "trespass" in Distance Learning virtual sessions, will receive appropriate consequences per the TUSD Discipline Matrix. Consequences may result in temporary or permanent loss of technology access, which would prevent the student from participating in Distance

Learning virtual sessions. Students receiving this consequence would have assignments provided to the student's parent/guardian.

- Students must adhere to the provisions identified in the **Board of Education Policy 5131-** Conduct. Other applicable policies include (and can be found):

Board Policy 5137 - Positive School Climate
Board Policy 5145.3 Administrative Rule 5145.3 - Non-Discrimination/Harassment
Board Policy 5131.2 Administrative Rule 5131.2 – Bullying

Google Workspace for Education (G-Suite)

Complete notice describing the personal information TUSD provides to Google for the Google Workspace for Education accounts and how Google collects, uses, and discloses personal information from students in connection with these accounts can be found here: **G-Suite Notice**

EC§51513; 51514 and U.S.C. 1232h(b), (c)(1)(A), and (c)(2) - Surveys

Anonymous, voluntary and confidential research and evaluation tools to measure student's health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the student's attitudes and practices relating to sex, family life, morality, and religion may be administered to students if the parent is notified in writing that 1) this test, questionnaire, or survey is to be administered, 2) the student's parent is given the opportunity to review the test, questionnaire, or survey, and 3) the parent consents in writing. Questions pertaining to the sexual orientation and gender identity of a student shall not be removed from a survey that already includes them.

EC§221.61-Title IX

Title IX of the Education Amendments of 1972 is one of several federal and state anti-discrimination laws that ensure equality in educational programs and activities that receive federal funding. Specifically, Title IX protects male and female pupils and employees, as well as transgender pupils and pupils who do not conform to sex stereotypes, against discrimination based on sex, including sexual harassment. California law also prohibits discrimination based on gender, gender expression, gender identity, and sexual orientation. Under Title IX, pupils may not be discriminated against based on their parental, family, or marital status, and pregnant and parenting pupils may not be excluded from participating in any educational program, including extracurricular activities, for which they qualify. For more information about Title IX, or how to file a complaint of noncompliance with Title IX, please visit **TUSD Title IX information**

BP 1312.3, 5CCR 4600 - Uniform Complaint Policy and Procedures Annual Notice

The Torrance Unified School District annually notifies our students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of our Uniform Complaint Procedures (UCP) process. The UCP Annual Notice is available on our website.

Torrance Unified School District has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. Torrance Unified shall investigate, via the Uniform Complaint Procedures (UCP) alleging failure to comply with those laws and regulations including, but not limited to allegations of discrimination, harassment, intimidation, or bullying against any protected group or noncompliance with laws relating to all programs and activities implemented by Torrance Unified that are subject to UCP as cited below. Torrance Unified shall seek to resolve at the local level those complaints in accordance with the UCP set forth in the California Code of Regulations, Title 5, Sections 4600-4695, and the policies and procedures of Torrance Unified.

Programs and Activities Subject to the UCP

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career Technical and Technical Education and Career Technical and Technical Training Programs
- Child Care and Development Programs
- Compensatory Education
- Consolidated Categorical Aid Programs
- Course Periods without Educational Content

- Discrimination, harassment, intimidation, or bullying against any protected group as identified under sections 200 and 220 and Section 11135 of the Government Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.
- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district
- Every Student Succeeds Act
- Instructional Materials and Curriculum Diversity
- Local Control and Accountability Plans (LCAP)
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School or Athletic team names, mascots or nicknames
- School Plans for Student Achievement
- School Safety Plans
- School site Councils
- State Preschool
- State Preschool Health and Safety Issues in LEAs Exempt from Licensing and any other state or federal educational program the State Superintendent of Public Instruction (SSPI) of the California Department of Education (COE) or designee deems appropriate.

Unlawful discrimination, harassment, intimidation or bullying complaints shall be filed no later than six months from the date the alleged discrimination, harassment, intimidation or bullying occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying. The district prohibits retaliation against any person who files a complaint or participates in an investigation.

Filing a UCP Complaint

A UCP complaint shall be filed no later than one year from the date the alleged violation occurred. For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by our agency. A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity. A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee. A pupil fee or LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance.

Responsibilities of the Torrance Unified School District

We shall post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, and pupils formerly in Juvenile Court now enrolled in a school district.

We advise complainants of the opportunity to appeal an Investigation Report of complaints regarding programs within the scope of the UCP to the Department of Education (CDE).

We advise complainants of civil law remedies, including injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation, or bullying laws, if applicable.

Copies of our UCP procedures shall be available free of charge.

Contact Information

Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints: Assistant Superintendent of Human Resources, Julio Hernandez, Human Resources Department, 2335 Plaza del Amo, Torrance CA 90501 (310)972-6072. The above contact is knowledgeable about the laws and programs that they are assigned to investigate in Torrance Unified School District. The district will complete the investigation and issue a written Decision (Investigation Report) within *60 calendar days* from receipt of the complaint.

Please contact Director of Human Resources, William Arguello at (310) 972-6069 if you would like more information on how to file a complaint with the school or district. Parents may appeal to CDE within 30 calendar days if not in agreement with the final report. For more information on the CDE appeal process, you may visit https://www.cde.ca.gov/re/cp/uc/ucpmonitoring.asp

EC§45330, 48980, ESSA 112(e)(1)(A – Right to Request Teacher and Paraprofessional Qualifications
Upon request, Torrance Unified will provide details regarding teacher licensing, state qualification criteria, and grade/subject certifications, teacher emergency or provisional status, teacher's degree major, graduate certifications, and field of discipline and paraprofessional qualifications
To request this information please email the request to, humanresources@tusd.org.

EC§35186 -Williams Complaint Policy and Procedure

Every school must provide sufficient textbooks and instructional materials. Every student, including English learners, must have textbooks or instructional materials, or both, to use at home or after school. School facilities must be clean, safe, and maintained in good repair. There should be no teacher vacancies or missing assignments. If a school is found to have deficiencies in these areas, and the school does not take corrective action, then a complaint form may be obtained from the Uniform Complaint Officer, Assistant Superintendent-Human Resources. Parents, students, teachers, or any member of the public may submit a complaint regarding these issues. However; it is highly encouraged that individuals express their concerns to the school principal before completing the complaint forms to allow the school to respond to these concerns.

CURRICULUM NOTICES:

EC§48980(k); 52244 -Advanced Placement Examination - State Funds
Eligible high school students may receive financial assistance to cover the costs of the advanced placement examination fees. Please contact your school site for additional information.

EC§69432.9 - Cal Grant Program
A Cal Grant is money for college that does not have to be paid back. To qualify, a student must meet the eligibility and financial requirements as well as any minimum grade point average (GPA) requirements. Cal Grants can be used at any University of California, California State University, or California Community College. Some independent and career colleges or technical schools in California also take Cal Grants.

In order to assist students apply for financial aid, all students in grade 12 are automatically considered a Cal Grant applicant and each grade 12 student's GPA will be submitted by the October 1 deadline to the California Student Aid Commission (CASC) electronically by a school or school district official. A student, or the parent/guardian of a student under 18 years of age, may submit a request in writing to the Principal of their school indicating that the student does not wish for the school to electronically send CASC the student's GPA. Until a student turns 18 years of age, only the parent/guardian may submit this request to opt-out the student. Once a student turns 18 years of age, only the student may submit the request to opt himself/herself out and can opt-in if the parent/guardian had previously decided to opt out the student.

EC§48412; 5 CCR§11523 - California Proficiency Program (grades 9-12)
The California Proficiency Program (CPP) is a voluntary test that assesses proficiency in basic reading, writing, and mathematics skills taught in public schools. Eligible pupils who pass the CPP are awarded a Certificate of Proficiency by the State Board of Education. A pupil who receives a Certificate of Proficiency may with verified approval from the parent or legal guardian, leave high school early. The Certificate of Proficiency is equivalent to a high school diploma, however; it is not equivalent to completing all coursework required for regular graduation from high school. Pupils planning to continue their studies in a college or university should contact the admissions office of the institution to find out if the Certificate of Proficiency will meet admission requirements.

A pupil may take the CPP only if they meet one of the following requirements on the test date: 1) is at least 16 years old; 2) has been enrolled in the tenth grade for one academic year or longer; 3) will complete one academic year of enrollment in the tenth grade at the end of the semester during which the CHSPE regular administration will be conducted. (Regular administrations are the fall and spring administration each school year). A fee for each examination application shall not be charged to homeless or foster youth under the age of 25. For more information, including administration dates and registration deadlines, visit the following website https://hiset.org/california-proficiency

EC§221.5(d) - Career Counseling & Sex Equity in Career Planning
Commencing grade 7, school personnel shall assist pupils with course selection or career counseling, exploring the possibility of careers, or courses leading to careers based on the interest and ability of the pupil and not on the pupil's gender. Parents or legal guardians are notified so that they may participate in such counseling sessions and decisions.

EC§51225.3, 51229, 48980(l) - Career Technical Education Course
Requires a school district that elects to allow a career technical course to satisfy the graduation requirement imposed by EC 51225.3(a)(l)(E) to provide the following notifications:

1. Information about the high school graduation requirements of the school district and how each requirement satisfies or does not satisfy the subject matter requirements for admission to the California State University and the University of California.
2. A complete list of career technical education courses offered by the school district that satisfy the subject matter requirements for admission to the California State University and the University of California, and which of the specific college admission requirements these courses satisfy.

Career Technical Education (CTE) courses are offered to count toward graduation. The CTE courses that are offered at Torrance Unified schools generally satisfy the A-G for CSU/UC requirements for admission. For more information, please contact our academic advisors/counselors at this link TUSD CTE WEBSITE

EC§48980.6-Dual Enrollment
For students in grades 7 to 12, the district offers dual enrollment opportunities. More information on these courses can be found here at the **TUSD Early College Program page**.

COLLEGE AND CAREER EDUCATION

College Admission Requirements. College Admission requirements can vary depending on the college or university, whether the school be public or private, a California school or out of state. Essentially, schools will be evaluating a student's application for rigor of program, GPA, and standardized test scores. In some cases, schools may review extracurricular activities, essays, letters of recommendation, and interviews in evaluating a candidate. Subject requirements for college admission follow essentially those as outlined by the University of California. Minimum requirements include: English: 4 years, Social Studies: 2 years, Foreign Language: 2 years, Science: 2 years, Mathematics: 3 years (Algebra 1, Geometry, Algebra 2), Visual and Performing Art: 1 year. These are the minimum requirements. More competitive schools expect more years of Foreign Language, Math, and Science with the added rigor of Honors, Advanced Placement, or college-level courses. In addition, the University of California also requires scores from ACT with Writing or SAT with Essay. SAT Subject Tests are not required but more competitive majors and programs may recommend or require SAT subject tests to demonstrate proficiency and showcase academic mastery.

To attend a community college, you need a high school diploma or 8equivalent, or be over the age of 18. You may also transfer to a CSU or UC after attending a community college.

For more information on college admission requirements, please refer to the following web pages:
https://www.cccco.edu/ - This is the official website of the California Community College system. It offers links to all the California Community Colleges.
https://www.calstate.edu/- This extensive online site offers assistance to students and their families on the CSU system, including the ability to apply online, and links to all CSU campuses.
https://www.universityofcalifornia.edu/ - This massive website offers information regarding admissions, online application, and links to all UC campuses.
https://www.assist.org/ - This online student-transfer information system shows how course credits earned at one public California college or university can be applied when transferred to another.
https://hs-articulation.ucop.edu/agcourselist- For high school courses that have been certified by UC as satisfying the requirements for admission to UC and CSU by school, access:

Description of Career Technical Education. Students may also explore career options through Career Technical Education (CTE). These are programs and classes offered by a school that are specifically focused on career preparation and/or preparation for work. The programs and classes are integrated with academic courses and support academic achievement. Students can learn more about career technical education by referring to the following webpage: **https://www.cde.ca.gov/ci/ct/gi/**

Additional CTE courses, which may qualify for high school credit, are offered through El Camino Community College **https://www.elcamino.edu/** and the Southern California Regional Occupational Center **www.scroc.com**. Students should discuss any non-TUSD course with their Counselor. Some courses require administrator approval prior to

enrollment.

Academic Counseling: TUSD counselors meet individually with every student in each high school during Spring programming to assist them in choosing appropriate classes for their postsecondary education, whether that be a four-year, two-year, technical school, or school-to-work transition. Grade-level parent nights as well as grade-level presentations provide parents and students with information on college admission, financial aid, and options available following graduation.

Counselors are available before and after school and during lunch. Appointments to meet the Counselor during the school day are also available with signed consent of the student's period teacher. A Course Description Booklet is available on all of the high school websites that provide information on College admissions and TUSD graduation requirements.

Career Centers at each of the high schools provide up-to-date information for both college and career exploration.

EC§51225.8 (9-12), EC§51225.7- Federal Student Aid

Under state law, school districts are required to inform parents that students prior to entering 12th grade, are entitled to information on how to properly complete and submit the Free Application for Federal Student Aid (FAFSA) or the California Dream Act Application at least once as well as the ability to opt out of these opportunities. This information should be available in a timely manner as financial aid is awarded in order of submission according to deadlines, on a first-come, first-served basis. All family and student personal information will be protected according to state and federal privacy laws and regulations. Schools will verify that each 12th grade student has completed the FAFSA application or opt-out form to qualify for graduation. Student lists will be matched to FAFSA applications for the purpose of ensuring that either the FASFA is completed or if an opt out form has been completed to maintain the students' ability to graduate. Parents/guardians must be notified if the student is exempted. Torrance Unified School District will provide this information at the Annual District Financial Aid Night. Please contact your high school for the date and location of this year's event.

5 CCR§3831 - Gifted and Talented Pupil Program (GATE)

Requires the school district to develop a written plan for the GATE program which shall be available for public inspection. Plan to include: 1) the rationale for the purposes of the program, including the general goals and specific objectives which pupils are expected to achieve; 2) rationale for the district's method of identification of gifted and talented pupils; 3) where appropriate, procedure for the consideration of the identification and placement of a pupil who was identified as gifted or talented in the district from which the pupil transferred; 4) the services to be rendered and the activities to be included for pupils participating in special day classes, receiving special services, or participating in special activities for an amount of time as specified in Education Code Section 52206; 5) plan for evaluating the various components of the program; 6) procedures for modifying the district gifted and talented program on the basis of the annual review; 7) staff development plan based upon a needs assessment which includes specification of requisite competencies of teachers and supervisory personnel; 8) procedures for ensuring continuous parent participation in recommending policy for planning, evaluating, and implementing the district program; 9) procedure to inform parents of a pupil's participation or nonparticipation in the gifted and talented program; and 10) an objective related budget.

California College Guidance Initiative (CCGI)

Torrance Unified has partnered with the California College Guidance Initiative (CCGI), which works with school districts throughout California to ensure that all high school seniors in California graduate with clear postsecondary goals. One of the features of this system is the verification of student transcript records, which will allow Torrance Unified, California Community Colleges (CCC), California State University (CSU), and the University of California (UC) to validate student course data and to view progress towards meeting the ''A-G" requirements. This partnership will allow students access to exclusive tools and resources to support their college and career planning. Students can also launch and track their FAFSA or California Dream Act Applications from this platform. These resources are only provided when students' transcript data is uploaded from the District's student information system, into CaliforniaColleges.edu.

In accordance with all state and federal student privacy laws, we are providing you with the annual opportunity to opt out of the District's disclosure of your Student Information. Please visit Opt-Out of CCGI and confirm your decision to remove your student's individualized access to CaliforniaColleges.edu's transcript-informed functionality. Please note that opting out will prevent your child from accessing the planning and information tools that will be utilized throughout their high school careers.

EC §310 Language Programs

Process for Choosing a Language Acquisition Program

All parents (English only and English Learners) may request a language acquisition program by contacting your school principal or the district office. If a total of 20 parents of students at the same grade level or 30 in the school have requested a particular language program, the district must follow a time-bound process to consider how the request of the parent group can best be accommodated, including the feasibility of providing the program at the site. If parents/guardians of TK-6 students are interested in a dual language program that is not available at their site, they may also request a transfer to a site with a dual language program.

Language Acquisition Programs

Torrance Unified School District currently offers two language acquisition programs. Both programs are designed to lead to grade-level proficiency in English within a reasonable amount of time. The Spanish Dual Language Immersion program (currently offered at Carr and Torrance Elementary Schools) is designed to lead to proficiency in Spanish as well. Information on the types of language programs available and a description of each program is below:

Structured English Immersion (SEI) Program

Teachers are made aware of the student's SEI program participation and are to provide appropriate ELD, SDAIE, and Primary Language support (as possible) for all English Learners in their class. English Learners are assessed annually as a measure of student progress and program modifications are based upon individual student progress. Instruction in the SEI program is predominantly in English. Primary language support (when available) along with school site interventions are provided as needed and as resources allow. English Language Development (ELD) is provided daily. For more information see English Language Development page ELD website

Spanish Dual Language Immersion (DLI) Program

A language acquisition program for native Spanish speakers who are English Learners and native English speakers that provides language learning and academic instruction in both languages with a 90/10 model. The goals of this program are high academic achievement, first and second language proficiency, and cross-cultural understanding. This program begins in Transitional Kindergarten or Kindergarten and continues to twelfth grade. EC Section 306(c)(1). For more information on the Dual Language Immersion Program, please visit the DLI Website page. DLI website

EC§ 51930-51939 -HEALTH LITERACY

TUSD Health Literacy Mission: The mission of the Torrance Unified School District (TUSD) is to ensure that each student is prepared to succeed in life. To accomplish this, the District has designed policies, activities, and curriculum to develop health literacy for our students.

Health Literacy Definition: Health literacy is defined as the capacity of an individual to obtain, interpret, and understand basic health information and services, and the competence to use such information and services in ways, which are health enhancing. **Health Content Standards Overview:** The overarching health content standards for kindergarten through grade twelve, provide students with factual and consistent information about health which will empower them to make healthy decisions (Health Education Content Standards for California Public Schools, 2008). The health education standards are taught within the context of six health content areas and are distributed grade appropriately throughout students' educational years.

1 Nutrition and Physical Activity: Kindergarten, Grade 2, 4, 5, 7, 8, and High School
2a Growth and Development: Kindergarten, Grades 1, and 3
2b Growth, Development, and Sexual Health: Grades 5, 7, 8, and High School
3. Injury Prevention and Safety: Kindergarten, Grades 1, 4, 6, 7, 8, and High School
4. Alcohol, Tobacco, and Other Drugs: Kindergarten, Grades 2, 4, 6, 7, 8, High School
5. Mental, Emotional, and Social Health: Kindergarten, Grades 2, 3, 6, 7, 8, and High School
6. Personal and Community Health: Kindergarten, Grades 1, 3, 5, 7, 8, and High School

Health Instruction: During the school year, at all TUSD, students in Grade 5, Middle, and High School will participate in Growth, Development, Comprehensive Sexual Health, and HIV/AIDS prevention education. The program consists of presentations that will be presented in your students' health and/or science class and will be medically accurate, age-appropriate, and inclusive of all students. All presentations encourage students to continue communication regarding covered health concepts with parents, guardians, or other trusted adults.

Although Growth, Development, and Sexual Health is covered in Grades 5, 7, 8, and High School, the emphasis for Grade 5 comes from the Health Education Framework (2019) and standards. The essential concepts in grade 5 Growth, Development, and Sexual Health (Health Education Content Standards for California Public Schools, 2009).

- Explain that puberty and physical development can *vary* considerably and still be normal.
- Identify personal hygiene practices and health and safety issues related to puberty.
- Describe the human cycle of reproduction, birth, growth, aging, and death.
- Explain the structure, function, and major parts of the human reproductive system.
- Identify the physical, social, and emotional changes that occur during puberty
- Define sexually transmitted infections (STIs), including human immunodeficiency virus (HIV) and acquired immunodeficiency syndrome (AIDS)
- Describe how HIV is and is not transmitted

Starting in Grade 7, the **California Healthy Youth Act: CHYA** (Education Code 51930-51939) requires that comprehensive sexual health education and HIV prevention education be provided to students at least once in middle school and once in high school. Course instruction and materials must encourage students to communicate with parents, guardians or other trusted adults about human sexuality. CHYA has five primary purposes:

- To provide pupils with the knowledge and skills necessary to protect their sexual and reproductive health from HIV and other sexually transmitted infections, unintended pregnancy, and menstrual health
- To provide pupils with the knowledge and skills they need to develop healthy attitudes concerning adolescent growth and development, body image, gender, sexual orientation, relationships, marriage, and family
- To promote understanding of sexuality as a normal part of human development
- To ensure pupils receive integrated, comprehensive, accurate, and unbiased sexual health and HIV prevention instruction, and provide educators with clear tools and guidance to accomplish that end
- To provide pupils with the knowledge and skills necessary to have healthy, positive, and safe relationships and behaviors.

Assembly Bill 1227 amends EC 51934 and 51950 it requires that students starting in Grade 7 learn about healthy relationships and are provided with abuse (including sexual abuse and human trafficking) prevention education in age-appropriate ways. Students gain knowledge about these issues as well as related topics such as affirmative consent, relationship violence, bullying, sexual harassment, and media influences.

Parents can choose to withdraw their student from instruction by submitting a written request to their site administrator indicating that their student not receive the instruction. Preview opportunities of the educational materials used in comprehensive sexual health education, and HIV prevention education are available at your school site. A separate letter from your school will provide grade-specific information no fewer than 14 days before instruction is delivered. Parents can request a copy of Education Codes 51930-51939, the California Health Youth Act.

EC§57144, 51745, 51745.5, 51746, and 56026 - Independent Study

Independent Study (IS) is by choice and may not be mandated. Each district that chooses to offer IS must have policies for independent study courses or curriculum equivalent time to complete work expectations equal to what is offered in person. In addition, the short-term (less than 15 school days) and long-term (16 or more school days) will require the IS engagement defined per the policies adopted by the local governing board. Persons who sign the IS agreement, deadline to sign within 10 days of short-term IS or in advance of long-term IS must be updated including the equitable access to students with disabilities based upon individual student needs. For more information on how Torrance Unified School District offers IS options, please contact the school site administrator.

EC§51225.1; 51225.2 - Migrant and Newly Arrived Immigrant Pupils: Graduation Requirements and Continued Education Options

A student identified as a migratory youth who transfers between schools any time after the completion of the pupil's second year of high school or as a newcomer student and is enrolled in what should have been his or her third or fourth year of high school may be eligible to graduate under the state reduced graduation requirements if certain criteria are met. Qualifying students may be able to graduate with their four-year cohort with the state reduced graduation requirements of 130 credits or have the option to remain for a fifth year in order to graduate with the state or the full LEA graduation requirements. A student who graduates with the reduced requirements will have limited access to higher education and other post-secondary opportunities. A student who graduates under the local LEA graduation requirements may expand their post-secondary opportunities and be eligible to submit applications to the UC or CSU systems. Contact our counseling office to determine eligibility. Students and parents of migratory children shall not request a transfer solely to qualify for this exemption.

In addition, as a public school that receives migrant education funds, our school is actively looking for parent involvement in the planning, operation, and evaluation of our programs. The parents have the authority to decide who may participate on the oversight council. If you are interested, or if you know other parents of migratory students who are interested in this council, please contact the Coordinator of Parent Community Engagement at (310)972-6146.

EC§41601.6 - Migrant Education-Extended School Year

Students who are identified as a "migrant child" in grades TK-6 may be allowed to enroll in two public schools during summer; winter; or other intersessions - both the school in which they last attended and the next intended school to be entered upon the migration with parents from one agricultural work site to another.

EC§51225.1; 51225.2 - Military Families: Coursework and Graduation Requirements

If you are a military family, your child may qualify to be exempted from local graduation coursework requirements that are beyond the California state requirements. Please make an appointment with the school counselor at your student's school to review your child's options for graduation. All coursework that was completed at another school outside of Torrance Unified School District will be issued full or partial credit.

EC§51430 - Retroactive Grant of High School Diplomas: Departed and Deported Pupils

The governing board of the Torrance Unified School District may award a diploma to any student who may have been deported outside the US, if in good standing after completing the second year of high school. Any transfer credits from outside the US will be considered as completed through online or foreign classes.

EC§35256; 35258 - School Accountability Report Card

Torrance Unified School District has developed a School Accountability Report Card (SARC) for each school as required by the California Education Code. The SARC provides information about each site, including facilities information, mandated test scores, and school-wide demographic information about both students and staff. The SARCs may be obtained online at this site, **TUSD-SARC** a hard copy of the SARC will be provided to parents or guardians upon written request. For more information about testing and accountability contact the Testing Office at (310) 972-6150. The Testing Office is part of the Educational Services Division and is under the supervision of the Assistant Superintendent, Educational Services.

EC§51950 - Sexual Abuse and Sex Trafficking Prevention

Torrance Unified School District is authorized to provide sexual abuse and sex trafficking prevention education which includes instruction on the frequency and nature of sexual abuse and sex trafficking, strategies to reduce their risk, techniques to set healthy boundaries, and how to safely report an incident. Parents or guardians may submit a written request to excuse their child from participation in any class involving sexual abuse and sex trafficking prevention education, and assessments related to that education.

EC§49380, 49381 – Human Trafficking Prevention (grade 6- 12)

Torrance Unified is committed to maintaining a safe and supportive learning environment for all students. California law requires schools to provide age appropriate instruction and information designed to prevent human trafficking, including sexual exploitation and labor trafficking. Age-appropriate human trafficking prevention information may be provided to students as part of health education, safety instruction, or other school-based programs. Instruction is designed to help students recognize unsafe or exploitative situations, understand how traffickers may target or recruit youth, develop strategies to seek help from trusted adults and know how to access local and national support resources.
Students and families are encouraged to report concerns related to human trafficking, exploitation, or unsafe situations. Support and resources include:
- School staff, including administrators, counselors, or teachers
- Local law enforcement or child welfare agencies, if there is immediate danger
- Connecting to the National Human Trafficking Hotline by calling 1-888-373-7888, Text “HELP” or “INFO” to 233733 or online at https://humantraffickinghotline.org

Reports to the hotline may be made confidentially, and support is available 24 hours a day.

EC§51900.6 - Sexual Abuse and Sexual Assault Awareness and Prevention

Torrance Unified School District is authorized to provide age-appropriate instruction for students in kindergarten through grade 12, in sexual abuse and sexual assault awareness and prevention. Parents or guardians may submit a written request to excuse their child from participation in any class involving sexual abuse and sexual assault awareness and prevention.

EDUCATION OF HOMELESS AND FOSTER YOUTH

EC§48204; 48853; 48853.5; 51215.1; 51225.2 - Foster Youth Education

Under LCFF, Foster youth applies to a foster or probation youth who is the subject of a juvenile dependency court petition (CA WIC§300; §602), whether or not the child has been removed from his or her home and who is under the jurisdiction of the juvenile court. AB 1055 also includes a dependent child of the court of an Indian tribe, consortium or tribes, or tribal organization is afforded the same guarantee of rights as the foster children identified through the county court systems. The law requires every local educational agency to designate a staff person as the educational liaison for foster children to:

1) ensure and facilitate the proper educational placement, enrollment in school, and checkout from school of foster children; and 2) assist foster children when transferring from one school/district to another school/district in ensuring proper transfer of credits, records, and grades. The district's foster youth liaison can be contacted at the Family Welcome Enrollment Center at (310)972-6280 or at Buildingbridges@tusd.org.

Foster youth educational rights include:

- Stable school placements in the least restrictive education programs with access to academic resources, services, and extracurricular activities that are available to all pupils.
- The right to remain in the school of origin, defined as the school that the student was last enrolled or attended when put into foster care or any school attended in the past fifteen (15) months; and the right to matriculate with his or her peers while in foster care.
- Immediate enrollment in the school of origin as defined above, or school where the foster youth is currently residing, whether in a licensed children's institution, licensed foster home, or a family home following a commitment or placement under the Welfare and Institutions Code.
- Right to remain in the school of origin, as described above, through the end of the academic school year after the court case closes.
- Right to remain at school of origin, as defined above, through high school graduation even if the court case closes while the student is in high school
- Proper and timely transfer between schools. This includes the coordination between the local Educational agency and the county placing agency and the transfer of educational information and records of the foster youth to the next educational placement.
- No lowering of grades if the foster youth is absent from school due to a decision by a court or placing agency to change his or her placement, or due to a verified court appearance or related court-ordered activity.
- Issuance and acceptance of partial credits for courses that have been satisfactorily completed by the Foster youth. The foster youth shall not be required to retake the portion of the course already completed unless it has been determined that he or she is reasonably able to complete the requirements in time to graduate from high school. Not be required to retake a course the pupil has satisfactorily completed.
- Notified of the possibility of graduating within four years with reduced state requirements, if the foster youth transferred after the second year of high school, is credit deficient, and will not be able to graduate on time with local district requirements.
- Invitation extended to the foster youth's attorney, and a representative from the county child welfare agency to attend the extension of suspension meeting, the manifestation determination meeting (if applicable), and the expulsion hearing related to a disciplinary proceeding involving the foster youth.
- In addition to parental notification requirements for an involuntary transfer to a continuation school, suspension, or expulsion, notification must be made to the foster child's attorney and social worker; and, for the child's tribal social worker; if applicable, and county social worker.
- The attorney and social worker have the same rights as parents during these processes, such as requests for meetings and the ability to inspect all documents.
- File a complaint of noncompliance with the local educational agency under the Uniform Complaint Procedures.

42 USC§11432; EC§48851; 48852.5; 48857,51225, 69432.7; 69519; 69956; 70032; 78220; 88931
Homeless Youth Education; Right to Apply for Financial Aid

The McKinney-Vento Homeless Assistance Act for Homeless Children and Youth entitles all homeless school-aged children to the same free and appropriate public education that is provided to non-homeless students. Every school district must appoint a liaison to assist these students. The district's homeless youth liaison can be contacted at Building bridges in the Family Welcome Enrollment Center at (310)972-6280 or at Buildingbridges@tusd.org.

A homeless student is defined as a person between the ages of birth (Early Head Start and Head Start Programs) and twenty-two (special education students) who lacks a fixed, regular; and adequate nighttime residence and may temporarily live in emergency or transitional shelter; abandoned building, parked car; or another facility not designed as a regular sleeping accommodation for human beings, live "doubled-up" with another family, due to loss of housing stemming from financial problems (e.g., loss of job, eviction, or natural disaster), Live in a hotel or motel, live in a trailer park or campsite with their family, have been abandoned at a hospital, Be in a home for school-aged, unwed mothers or mothers-to-be if there are no other available living accommodations; or be abandoned, runaway, or pushed out youth or migrant youth because he/she is living in circumstances described above.
A student experiencing homelessness has the right to:

- Attend either the school of origin, defined as the school that the student was last enrolled or attended when last housed or any school attended in the past fifteen (15) months; or the current school of residence and matriculate with their peers while experiencing homelessness
- If a dispute arises over school selection or enrollment, the parent/guardian has the right to dispute the school's decision by contacting the district's homeless liaison at the Family Welcome and Enrollment Center and following the district's dispute resolution policy
- Immediate enrollment of homeless students, which is defined as "attending class and participating fully in school activities". Schools cannot delay or prevent the enrollment of a student due to the lack of school or immunization records or other documentation usually required for enrollment
- To programs and services for which the student is eligible. Referrals may include but are not limited to nutrition, special education services, tutoring, English Language Learners programs, Gifted and Talented Education program, preschool, before and after school services or any other program offered by the school or district
  Transportation, at the request of the parent/guardian/unaccompanied homeless youth, to and from the school of origin, if feasible and unless there is a local child welfare agency agreement the school district will assume part or all of the transportation costs
- Unaccompanied youth; such as teen parents not living with their parents or guardian or students that have run away or have been pushed out of their homes have access to these same rights
- Once the student is found eligible a reduced state graduation requirements or a 5th year if the student qualifies as McKinney Vento and transfers schools after the 2nd year of high school and is greatly deficient in credits so that they are not feasibly able to graduate on time (within 4 years) with local district requirements.
- School districts are required to issue and accept partial credit for courses that have been satisfactorily completed
- Students experiencing homelessness have a right to apply for financial aid to seek education beyond high school

HEALTH RELATED NOTICES:

Accident/Health Insurance

The safety of our students is one of our most important concerns. Even so, accidents do happen, and resulting medical treatment (ambulance transport, surgery, hospitalization, etc.) can be very expensive. Please know that the Torrance Unified School District **DOES NOT** assume responsibility for these costs. However; as a service to you and your child, your school has joined with 1,000s of others by offering you access to a low-cost, voluntary purchase student accident/health insurance program. The program is arranged and administered by Myers-Stevens & Toohey & Co., Inc. a firm that has specialized in such coverages for 40 years. Details and an enrollment form are in the brochure that is available at your school site. Please read it carefully. Several plans are offered and rates for the entire school year.

You can limit coverage to school related injuries only (including sports) or opt for 24/7 protection. Also offered is a Student Health Care Plan (recommended if your child has no other health insurance) and a pharmacy discount program for your entire family. Whether your child currently has no other coverage or you want to "fill in the gaps" in other insurance, you will probably find an option to fit your needs. Students participating in interscholastic sports are required by state laws to have medical insurance.

While you can seek care from any doctor or hospital, you'll also have access to an extensive network of medical providers with discounted charges. Seeking care through contracted providers may further reduce your out-of-pocket costs, particularly if your child needs surgery or hospitalization.

To enroll, complete the enrollment form in full, select the plan(s) you want for your child, enclose the proper premium using a check, money order; or credit card, seal and return as directed on the form. While your child is eligible to enroll at any time, you are encouraged to consider early enrollment to get maximum value from the plan(s) selected. Enrollment forms are located at your school site. You may also enroll online at https://myers-stevens.com/enrollment/

NOTE - Once processing is completed, an ID card verifying coverage will be mailed home to you. If you have any questions, please call Myers-Stevens & Toohey at (800) 827-4695. Bilingual representatives are available for parents who need assistance in languages other than English.

HSC§124241 - California Youth Football Act

Under state law, students who participate in football games in grades 6-12 must have a licensed medical professional present during the game, whether playing at a home game or away at another school. This does not include Physical Education classes or intramural football games outside of extracurricular athletics offered at the middle or high school.

EC§49475 - Concussion and Head Injuries

A concussion is a brain injury that can be caused by a bump, blow, or jolt to the head, or by a blow to another part of the body with the force transmitted to the head. Even though most concussions are mild, all concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly. *A* school district, charter school, or private school that elects to offer an athletic program must immediately remove from a school-sponsored athletic activity for the remainder of the day an athlete who is suspected of sustaining a concussion or head injury during that activity. The athlete may not return to that activity until he or she is evaluated by, and receives written clearance from, a licensed healthcare provider. If the licensed health care provider determines the athlete has a concussion or head injury, the athlete shall also complete a graduated return-to-play protocol of no less than 7 days in duration under the supervision of a licensed health care provider.

On a yearly basis, a concussion and head injury information sheet must be signed and returned by the athlete and the athlete's parent or guardian before the athlete initiates practice or competition. This requirement does not apply to an athlete engaging in an athletic activity during the regular school day or as part of a physical education course.

EC§46010.1 - Confidential Medical Services

School authorities may excuse any pupil in grades 7-12 from school for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian. When excusing students for confidential medical services or verifying such appointments, staff will not ask the purpose of such appointments but may contact a medical office to confirm the time of the appointment. Staff will not notify a parent when a student leaves school to obtain confidential medical services.

EC§49476 - Controlled Substances: Opioids

A school district or charter school each academic year must provide documentation to students who participate in athletics a specified fact sheet regarding prescription opioids. School authorities must provide facts regarding the risks and side effects of opioid use each school year to athletes. Parents and student athletes must sign an acknowledgment of receipt of the document annually.

Diabetes (Type 2) Information

Effective July 1, 2010, California Education Code Section 49452.7 states that school districts must provide information to parents about type 2 diabetes. The Centers for Disease Control (CDC) estimates that one in three children born after 2000 will develop type 2 diabetes in his or her lifetime. Type 2 diabetes affects the way the body is able to use sugar (glucose) for energy. Insulin is the hormone used to help "carry" the glucose or sugar to cells in your body. In type 2 diabetes the body is resisting the insulin that is being produced by the pancreas which can lead to overproduction, and through time, the pancreas can stop producing insulin all together. Until a few years ago, type 2 diabetes was rare in children, but it is becoming more common, especially for overweight teens.

Risk factors include: being overweight, family history of diabetes, inactivity, specific racial/ethnic groups, and puberty. It is recommended that students displaying or possibly experiencing the risk factors and warning signs associated with type 2 diabetes be screened (tested) for the disease. Warning signs may include increased hunger; unexplained weight loss, increased thirst with dry mouth or frequent urination, tiredness, blurred vision, slow healing of sores or cuts, irregular periods and/or excess facial hair growth in girls, and high blood pressure or abnormal blood fats levels. Another warning sign is Acanthosis Nigricans (AN). This is a skin discoloration characterized by dark velvety or ridged patches of skin, especially on the back of the neck, under the arms, and/or over the knuckles. This may be an indication of insulin resistance and high insulin levels.

Torrance Unified School District Nurses will continue to observe for Acanthosis Nigricans and other warning signs or symptoms during interactions and periodic screenings with students. If your child is found to have AN and/or other warning signs of type 2 diabetes, the District Nurse will send a notification recommending that he/she be seen by their primary care practitioner. Healthy lifestyle choices can help prevent and treat type 2 diabetes. Choosing foods low in fat and calories, maintaining a healthy weight, as well as increasing physical activity to at least 60 minutes every day will help to prevent and/or treat the disease. If diet and exercise are not enough, it may be necessary for your primary care practitioner to prescribe medication for treatment.
For official detailed information from the California Department of Education at:
https://www.cde.ca.gov/ls/he/hn/type2diabetes.asp
If you have any questions or concerns, please contact your District Nurse or health care provider.

EC§49414 - Emergency Treatment for Anaphylaxis
Anaphylaxis is a severe and potentially life-threatening allergic reaction that can occur after encountering an allergic trigger; such as food, medicine, an insect bite, latex or exercise. Symptoms include narrowing of the airways, rashes or hives, nausea or vomiting, a weak pulse and dizziness. It is estimated that approximately 25% of anaphylactic reactions occur during school hours to students who had not previously been diagnosed with a food or other allergy. Without immediate administration of epinephrine followed by calling emergency medical services, death can occur. Being able to recognize and treat it quickly can save lives. Recent changes to EC 49414 now require school districts to provide epinephrine delivery system to school nurses and trained personnel and authorizes them to use epinephrine delivery system for any student who may be experiencing anaphylaxis, regardless of known history. Emergency epinephrine auto-injectors must be stored in an accessible location along with a copy of written training material upon need for emergency use. Notice of location must be publicly posted. Torrance Unified District schools have epinephrine auto-injectors at each school site health office.

HSC§124085; 124100; 124105 - Entrance Health Screening
State law requires that the parent or legal guardian of each pupil provide the school within 90 days after entrance to first grade documentary proof that the pupil has received a health screening examination by a doctor within the prior 18 months. Pupils may be excluded up to 5 days from school for failing to comply or not providing a waiver. Free health screening is available for eligible students through the Child Health Disabilities Prevention Program.

EC§49452.9 Health Care Coverage
Your child and family may be eligible for free or low-cost health coverage. For information about healthcare coverage options and enrollment assistance, contact Covered California directly at (800) 300-1506 or go to Covered CA. Additionally, California law allows all low-income children under 19 years old, regardless of immigration status, to enroll in Medi-Cal at any time in the year. Families can apply in person at their local county human services office, over the phone, online, with a mail-in application, or at a local health center. For more information about Medi-cal enrollment, visit **www.health4allkids.org.**

EC§32221.5 - Health Insurance Coverage for Athletes
Under state law, school districts are required to ensure that all members of school athletic teams have accidental injury insurance that covers medical and hospital expenses. This insurance requirement can be met by the school district offering insurance or other health benefits that cover medical and hospital expenses. Some pupils may qualify to enroll in no-cost or low-cost local, state, or federally sponsored health insurance programs. Information about these programs may be obtained by calling (800) 300-1506.

EC§49452-494455 - Health Screenings
The following health screenings are conducted during the school year at no cost to parents by credentialed school nurses:
• Vision: Kindergarten, 2nd, 5th, 8th grade (color vision 1st grade boys)
• Hearing: Kindergarten 2nd, 5th, 8th and 10th grade
All screenings are mandated by law unless they violate the religious beliefs of the family. Families may submit a written statement regarding this religious belief to the school's health office.
The screenings may be waived, if the pupil's parents so desire, by their presenting of a certificate from a physician, surgeon, physician assistant, optometrist, or audiologist (for hearing) setting out the results of a determination of the pupil's hearing and vision, including visual acuity and color vision

EC§49403; 48216; HSC§120325; 120335; 120365; 120370;120375 - Immunizations
Students must be immunized against specified communicable diseases as appropriate for their age group. These immunizations include Diphtheria, Haemophilus Influenza type B, Hepatitis B, Measles, Mumps, Pertussis (whooping

cough), Poliomyelitis, Rubella, Tetanus, and Varicella (chickenpox). Students are prohibited from attending school unless immunization requirements are met for their age and grade. The school district will cooperate with local health officials in measures necessary for the prevention and control of communicable diseases in school-age children.

State law requires the following immunizations before a child may attend school:

(a) All new students to the Torrance Unified School District in transitional kindergarten through grade 12, must provide proof of Polio, Diphtheria, Pertussis, Tetanus, Measles, Mumps, Rubella, Hepatitis B and Varicella immunizations.
(b) All 7th grade students must also provide proof of a second Varicella vaccine and a Pertussis booster vaccine (Tdap).

Free- or low-cost immunizations for children are available at the following locations:
(a) MLK JR. Center for Public Health. Please call (310) 354-2300 or (323) 568-8100 for information or view the following link: http://publichealth.lacounty.gov/chs/NurseClinic.pdf
(b) Partners for Healthy Kids Mobile Medical Clinic. Available at the District Office on the second Thursday of each month. Please call (424) 210-7024 for information and appointments.

Please see the monthly calendar with additional clinic locations:
https://s3-us-west-2.amazonaws.com/images.provhealth.org/Providence-Images/PFHK_Calendar.pdf

- Students are not required to have immunizations if they attend a home-based private school or a non TUSD independent study program and do not receive classroom-based instruction. However, parents must continue to provide immunization records for these students to their schools. The immunization requirements do not prohibit students from accessing special education and related services required by their individualized education programs.
- As of January 1, 2016, parents of students in any school will no longer be allowed to submit a personal beliefs exemption for a currently required vaccine. A personal beliefs exemption on file at school prior to January 1, 2016, will continue to be valid until the student enters the next grade span at kindergarten (including transitional kindergarten) or 7th grade.
- A medical exemption on file at school prior to January 1, 2020, will continue to be valid until the student enters the next grade span. Medical exemptions issued prior to January 1, 2020, shall not be revoked unless the exemption was issued by a physician or surgeon that has been subject to disciplinary action by the Medical Board of California or the Osteopathic Medical Board of California.

Beginning January 1, 2021, only medical exemptions for immunization filed through CAIR-ME Cair-me website will be accepted. A medical exemption shall not be revoked unless the exemption was issued by a physician or surgeon that has been subject to disciplinary action by the Medical Board of California or the Osteopathic Medical Board of California. If a medical exemption is revoked, the child may continue in attendance. However; within 30 calendar days of the revocation, the child must begin the immunization schedule required for conditional admittance in order to remain in attendance, unless an appeal is filed within that 30-day time period, in which case the child may continue in attendance and will not be required to otherwise comply with immunization requirements unless and until the revocation is upheld on appeal. Information about medical exemptions from immunizations for your student is also available at

http://www.shotsforschool.org.

A student not fully immunized may be temporarily excluded from a school or other institution when that child has been exposed to a specified disease and whose documentary proof of immunization status does not show proof of immunization against one of the communicable diseases described herein.

EC§48980.4, 1367.66, HSC 120390, 120336, 120390.6- Immunizations: HPV: Cancer Prevention Act
The Torrance Unified School District believes in the health and safety of every student. Pupils in the state are advised to adhere to current immunization guidelines, as recommended by the Advisory Committee on Immunization Practices (ACIP) of the federal Centers for Disease Control and Prevention (CDC), the American Academy of Pediatrics, and the American Academy of Family Physicians, regarding full human papillomavirus (HPV) immunization before admission or advancement to the eighth grade level of any private or public elementary or secondary school. Per HSC 120336, "HPV vaccination can

prevent over 90 percent of cancers caused by HPV. HPV vaccines are very safe, and scientific research shows that the benefits of HPV vaccination far outweigh the potential risks."

HSC§121475-121520 – Tuberculosis Screening

To ensure a healthy school environment, Los Angeles County requires all students entering school for the first time or transferring from a school outside of Los Angeles County to undergo a tuberculosis risk assessment. Take the Pediatric TB Risk Assessment Form to the student's healthcare provider. The provider must complete the form up to one year prior to enrollment. If the student's provider is unable to complete the risk assessment within the time frame, please reach out to the school nurse for additional assistance in completing the pediatric risk assessment. Actual TB testing is only required if the provider identifies specific risk factors during this screening. Return the completed form with your student's enrollment or to your student's school site. The risk assessment can also be completed at one of the Department of Public Health walk-in sites or at a low- or no-cost community clinic.

EC§48206.3; 48207; 48208 - Instruction for Pupils with Temporary Disabilities

A pupil with a temporary disability which makes attendance in the regular day classes or the alternative educational program in which the pupil is enrolled impossible or inadvisable may receive individualized instruction provided in the pupil's home for one hour a day. Please contact the Home Hospital Office (310)972-6117 for further information. A pupil with a temporary disability, who is in a hospital or other residential health facility, excluding a state hospital, may be deemed to have complied with the residency requirements for school attendance in the school district in which the hospital is located. It is the responsibility of the parent or guardian to notify the school district in which the hospital or other residential health facility is located of the presence of a pupil with a temporary disability. Upon receipt of the notification, the district will within five working days determine whether the pupil will be able to receive individualized instruction pursuant to EC 48206.3 and, if so, provide the instruction within five working days or less. A pupil with a temporary disability may remain enrolled in the district of residence or charter school and may attend regular classes when not confined to the hospital setting, the total days of instruction may not exceed the maximum of five days with both school settings and attendance may not be duplicated. If necessary, the district of residence may provide instruction in the home for the days not receiving instruction in the hospital setting, depending upon the temporary doctor orders. The supervisor of attendance shall ensure that absences from the regular school program are excused until the pupil is able to return to the regular school program. An honorary high school diploma which is clearly distinguishable from the regular diploma of graduation may be awarded to a pupil who is terminally ill, from the resident governing school board, a county office of education, or a charter school.

EC§222 - Lactating Pupils

Lactating pupils are allowed reasonable time to accommodate the need to express breast milk in a private and secure room without academic penalty, and access to a power source and a place to safely store expressed breast milk. A student may make a complaint of non-compliance to the local educational agency, and if after filing that complaint the student is still not accommodated according to the law, the student may report to the California Department of Education via the following website: https://www.cde.ca.gov/re/cp/uc/

EC§49472 - Medical and Hospital Services Not Provided

Torrance Unified School District does not provide medical or hospital services for pupils of the district injured in accidents related to school activity, attendance or in athletic activities.

HSC§120440 - Medical Records Sharing

Requires a school district planning to provide information from pupils' medical records to an immunization system to inform students or parents or guardians of the following.

1. Medical information may be shared with local health departments and the State Department of Health Services
2. The name and address of the State Department of Health Services or of the immunization registry with which the school will share the information
3. Information shared with local health departments and the State Department of Health Services will be treated as confidential and will only be used to share with each other; and, upon request, with health care providers, schools, child care facilities, family child care homes, WIC service providers, county welfare departments, foster care agencies, and health care plans
4. The providers, agencies, and institutions will, in turn, treat the shared information as confidential, and shall use it only as specified
5. The student or parent or guardian has the right to examine any immunization-related information shared in this

manner and to correct any errors in it

6. The student or the parent or guardian may refuse to allow this information to be shared in the manner described or to receive immunization reminder notifications at any time, or both.
7. After refusal, a physician may maintain access to this information for the purposes of patient care or protecting the public health. After refusal, the local health department and the State Department of Health Services may maintain access to
8. this information for the purpose of protecting the public health

Note: Students or parents or guardians may refuse to permit record sharing. Notification may be provided by ordinary mail and must include reasonable means for refusal, such as return form or contact telephone number.

Confidentiality of Medical Information Act-CC 56.10

School-linked service coordinators will have access to healthcare information that complies with federal health insurance requirements. The coordinator must be credentialed and serve with confidentiality requirements per licensed school nurses, marriage and family therapists, educational psychologists, and clinical counselors.

Children and Youth Behavioral Health Initiative (CYBHI)

The state's Children and Youth Behavioral Health Initiative (CYBHI) has made it possible for schools to be reimbursed from Medi-Cal and commercial health plans for school-based wellness services. The reimbursement of these services does not in any way impact your or your child's existing benefits, and there are no co-payments of any kind. Billing your child's insurance allows us to sustain and expand these essential services at no additional cost to your family and helps to offset costs to the school. All parents will be asked to consent to billing in the annual online registration in Power School. Please be assured that your and your child's personal information will be handled securely, and the information disclosed will be used for the limited purpose of participating in the reimbursement process. This consent is voluntary, and you may revoke your consent at any time by notifying the school in writing. Your child will have access to our school-based wellness services regardless of whether you give us consent to bill. To acknowledge your understanding and provide your consent, please check the box below. Thank you for your support as we participate in CYBHI to expand access to wellness services for all students. If you would like more information, you can refer to the State of California Department of Health Services, Children and Youth Behavioral Health Initiative (CYBHI) Fee Schedule Program Parent & Caregiver Information.

EC§49423; 49423.1; 49480 - Medication Regimen and Administration of Prescribed Medication

The parent or legal guardian of any pupil taking medication on a regular or as-needed basis, must inform the school nurse or health services assistant of the medication being taken, the current dosage, and the name of the supervising physician. With the consent of the parent or legal guardian, the school nurse may communicate with the physician and may counsel with school personnel regarding the possible effects of the medication on the child's physical, intellectual, and social behavior; as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

Any pupil who is required to take, during the regular school day, medication prescribed by a physician, may be assisted by the school nurse or other designated school personnel. In order for the school nurse or designated school personnel to assist the pupil requiring medication, the school district must receive a written statement of instructions from the physician detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken and a written statement from the parent, foster parent, or guardian of the pupil requesting that the school district assist the pupil as instructed in the statement of the physician. A pupil may carry and self-administer an epinephrine delivery system or inhaled asthma medication if the school district receives both a written statement of instructions from the physician detailing the name of the medication, method, amount, and time schedules by which such medication is to be taken and a written statement from the parent or guardian requesting that the pupil self- administer. All requests are to be approved by the school nurse prior to use. The written statements should be provided at least annually and more frequently if the medication, dosage, frequency of administration, or reason for administration changes.

EC§35292.6 – Menstrual Products

The Torrance Unified School District supports period equity and now provides free and accessible menstrual products, in all women's restrooms and all-gender restrooms, and in at least one men's restroom at schools serving grades 3-12. Notice of this service is required to be posted in a prominent and conspicuous location in every restroom where menstrual products, available and accessible, free of cost, are required to be stocked. The posted notice will contain the name, email and phone of the person responsible for maintaining this supply at the school site.

EC§215; 49428 - Mental Health and Suicide Prevention

Suicide is a serious public health problem that takes an enormous toll on families, friends, classmates, co-workers, and communities. A young person (ages 10–24) in California dies by suicide approximately every 16 to 24 hours on average. Recognizing that early prevention and intervention can drastically reduce the risk of suicide and is a collective effort of all adults that support and work with students, including parents/legal guardians, caregivers, families, local community organizations, mental health practitioners, and related professionals. At the Torrance Unified School District, student safety and emotional well-being is a top priority. TUSD has multiple efforts to comprehensively address these through both prevention and intervention. Torrance Unified has adopted a policy on the prevention of student suicides in accordance with the California Department of Education's model suicide prevention policy. Student suicide rates are of concern to all members of the school community. Local Districts are required by California law to provide age-appropriate suicide prevention education to all students (AB 1767& 2246).

Social Emotional Learning Curriculum is also implemented in our elementary and middle schools to help teach students the social emotional skills they need. The Signs of Suicide program is in our middle and high schools to teach students the warning signs of depression and suicide and encourage them to seek help if they see them in themselves or in a friend. There are hotline numbers on the back of all middle and high school student ID cards in case students need to speak with someone. The numbers include: National Suicide Prevention Hotline (800) 273-TALK; Crisis Text Line: 741741 text 'Home'; Suicide Prevention Crisis Line 1-877-727-4747; Trevor Hotline (866) 488-7386 or on the Torrance District website here. In our continued efforts in student safety and crisis prevention, we collaborate with the Sandy Hook Promise Foundation to provide the Say Something Anonymous Reporting System (SS-ARS). The SS-ARS gives students and families access to a 24/7 crisis line, run by trained crisis counselors, to anonymously report potential threats of harm to self or others.

For students that need more assistance, TUSD has many social emotional, and mental health supports in place. We have counselors, psychologists, therapists, and mental health interns (Masters of Social Work, Masters of Marriage and Family Therapy, School Counselor, or School Psychologist Interns) throughout TUSD that can meet with students.

TUSD also collaborates with many community-based mental health agencies for students that are in need of a higher level of mental health services or prefer to access mental health support outside of school.

Parents/guardians/caregivers can also access mental health or substance use support directly through Care Solace at caresolace.com/torranceparents or by emailing them directly for assistance at weserve@caresolace.org. For assistance accessing counseling or mental health services, students or parents/guardians can contact their school counselor.

EC§49452.8 - Oral Health Assessment

Record of a dental assessment done by a dental professional is required for all kindergarteners and first graders attending public school for the first time. Dental assessments must be completed in the 12 months prior to entry or by May 31st of the pupil's first school year

EC§49451; 20 USC 1232h - Physical Examination

A parent or guardian may file annually with the school principal a written statement signed by the parent or legal guardian, withholding consent to a physical examination of the pupil. However, whenever there is good reason to believe that the pupil is suffering from a recognized contagious or infectious disease, the pupil shall be sent home and shall not be permitted to return until school authorities are satisfied that the contagious or infectious disease no longer exists.

EC§221.51; 222.5; 46015; 48205; & 48980 - Pregnant and Parenting Pupils

Torrance Unified School District will treat both the pregnant teen mother and the teen father with the same accommodations, regardless of sex. The teen parents may not be excluded from any class or extracurricular activities, solely on the basis of pregnancy, childbirth, false pregnancy, termination of pregnancy, or postpartum recovery. Physical and emotional ability to continue may only be determined by a physician or nurse practitioner. Pregnant or parenting pupils may not be required to participate in pregnant minor programs or alternative programs, with the

exception of personal choice. Parental rights will be an option available in annual notifications or at semester term periods, welcome packets, orientation, online or in print, or in independent study packets as provided to all regular students from the district. Parental leave for eight weeks for preparation of the birth of an infant, post-partum for mental and physical health needs of the teen parents and to bond with infants, or any additional medically approved time to protect the infant or parents is allowed. Any additional time due if deemed medically necessary, as prescribed by a physician or nurse practitioner. The pregnant and parenting teens are not required to take all or part of the leave to which they are entitled. Leave will be approved by the district supervisor of attendance, as an excused absence, with a unique code similar to independent study. However, no work is required during the leave. Upon return, the parenting teens are entitled to return to the school courses that were in enrolled before taking leave. Make up plans and re-enrollment will be worked out with the school counselor or administrator to achieve an opportunity to fully participate in all activities, as before leave. If needed, a parenting teen may enroll for a fifth year of instruction if on course for graduation requirements. If parenting teens were enrolled in an alternative school setting, a return to that environment is to be available as needed to achieve graduation. A pupil shall not incur any academic penalties due to using these available accommodations. An illness for a sick child does not require a doctor's note for the custodial parenting teens; the mother or father will be excused by the attendance supervisor.

EC§48985.5- Pupil Safety -Parental Notification: Synthetic Drugs
Torrance Unified School District is committed to the safety of all our students. Although the long-term effects of many synthetic drugs on physical and mental health are not yet known, immediate effects on a student's education, family, and life could be long-lasting. A synthetic drug is a drug with properties and effects similar to a known hallucinogen or narcotic but with a slightly altered chemical structure created to evade existing restrictions against illegal substances. These drugs may include synthetic cannabinoids, methamphetamines, bath salts, and fentanyl. Illicit fentanyl can be added to other drugs to make them cheaper, more powerful, and more addictive and has been found in heroin, methamphetamine, counterfeit pills, cocaine, and other drugs. Fentanyl mixed with any drug increases the likelihood of a fatal overdose. Unless tested, it is difficult to tell if drugs have been laced with fentanyl because it cannot be seen, smelled, or tasted. In addition, various social media platforms may be used to market and sell synthetic drugs such as fentanyl. Additional information regarding fentanyl is available from the CDPH's Substance and Addiction Prevention Branch.

EC§32282, 47605, 47605.6, 49414.3, 49414.4 and 49428.16 – Pupil Health: Opioid Prevention and Treatment
Districts may provide schools, grades 7-12, stock emergency naloxone or another opioid antagonist to provide emergency medical aid to persons suffering, or reasonably believed to be suffering, from an opioid overdose.

STUDENT SERVICES NOTICES:

EC§58501 -Alternative Schools
California state law authorizes all school districts to provide for alternative schools. Education Code 58500 defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

(a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
(b) Recognize that the best learning takes place when the student learns because of his/her desire to learn.
(c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his/her own time to follow his/her own interests. These interests may be conceived by him/her totally and independently or may result in whole or in part from a presentation by his/her teachers of choices of learning projects.
(d) Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
(e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including, but not limited to, the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.

Attendance:
The Torrance Unified School District urges parents to make sure their children attend school regularly and to schedule medical and other appointments after school or during school holidays. The district also asks that travel or other absences be avoided during the time school is in session. The higher the district's daily attendance rate, the more a student will learn and the greater the amount of funding that the district will receive from the state for classroom

instruction and academic programs. The school calendar is designed to minimize problems for families which plan vacations around traditional holiday periods, and thereby minimize student absences.

Attendance Definitions: Compulsory Education, Tardy, Truancy, Chronic Absenteeism and Consequences EC§48200, 48260, 48260.5, 48262, 48263, 48263.6, 48263, 48264, 48267, 48268, 48269, 60901

EC§48200 – Compulsory Education
Each person between the ages of 6 and 18 years is subject to compulsory full-time education. Each person shall attend the public full-time day school or continuation school or classes and for the full time designated as the length of the school day by the governing board of the school district in which the residency of either the parent or legal guardian is located and each parent, guardian, or other person having control or charge of the pupil shall send the pupil to the public full-time day school or continuation school or classes and for the full time designated as the length of the school day by the governing board of the school district in which the residence of either the parent or legal guardian is located. A pupil shall not be enrolled for less than the minimum school day established by law. Exceptions are for persons enrolled in charter school, home school or other private school enrollments, and other online charter school options.

Regular school attendance is essential for student learning, academic success, and social development. Students who attend school consistently are more likely to achieve higher academic outcomes, stay engaged in learning, graduate on time and avoid the need for academic or legal interventions. Parents/guardians are legally responsible for ensuring their child attends school regularly and on time. The school is committed to supporting students and families in improving attendance. When attendance concerns occur, the school may offer attendance conferences, counseling or support services, academic interventions, referrals to school or community resources, and other supports.

Absences, Written Excuse
Following an absence, a student is required to bring a written excuse from home when returning to school. Illnesses and doctor and dental appointments are considered excused absences. Absences without a written excuse are recorded as unexcused.

EC§48263; 48264 -Arrest of Truants/School Attendance Review Boards
The school attendance supervisor; administrator or designee, a peace officer; or probation officer may arrest or assume temporary custody during school hours, of any minor who is found away from his/her home and who is absent from school without valid excuse within the county, city or school district. A student who is a habitual truant may be referred to a School Attendance and Review Board (SARB).

EC§60901 - Chronic Absenteeism
A student is considered a chronic absentee when he/she is absent on 10% or more of the school days in one school year; from the date of enrollment to the current date. Chronic absenteeism includes all absences, excused unexcused and suspensions, and is an important measure because excessive absences negatively impact academic achievement and student engagement.

EC§33479 et seq - Sudden Cardiac Arrest
Sudden cardiac arrest (SCA) is when the heart stops beating, suddenly and unexpectedly. When this happens, blood stops flowing to the brain and other vital organs. SCA is not a heart attack; it is a malfunction in the heart's electrical system, causing the victim to collapse. The malfunction is caused by a congenital or genetic defect in the heart's structure. SCA is more likely to occur during exercise or sports activity, so athletes are at greater risk. These symptoms can be unclear and confusing in athletes. Often, people confuse these warning signs with physical exhaustion.

If not properly treated within minutes, SCA is fatal in 92 percent of cases. In a school district, charter school, or private school that elects to conduct athletic activities, the athletic director; coach, athletic trainer; or authorized person must remove from participation a pupil who passes out or faints, or who is known to have passed out or fainted, while participating in or immediately following an athletic activity. A pupil who exhibits any of the other symptoms of SCA during an athletic activity may be removed from participation if the athletic trainer or authorized person reasonably believes that the symptoms are cardiac related. A pupil who is removed from play may not return to that activity until he or she is evaluated by, and receives written clearance from a physician or surgeon. On a yearly basis, an acknowledgment of receipt and review of information regarding SCA must be signed and returned by the pupil and the pupil's parent or guardian before a pupil participates in specific types of athletic activities which generally does not apply to those conducted during the regular school day or as part of a physical education course.

EC§46014; 48205 - Excused Absences

Pupils, with the written consent of their parents or guardians, may be excused from school in order to participate in religious exercises or to receive moral or religious instruction.

No pupil shall have his or her grade reduced or lose academic credit for any excused absence or absences if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time.

(a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:

1) Due to a student's illness, including an absence for the benefit of the student's mental or behavioral health.
2) Due to quarantine under the direction of a county or city health officer.
3) For the purpose of having medical, dental, optometric, or chiropractic services rendered.
4) For the purpose of attending the funeral services or grieving the death of either a member of the pupil's immediate family, or of a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, so long as the absence is not more than five days per incident.
5) For the purpose of jury duty in the manner provided for by law.
6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent.
7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district. *Please note: attendance at religious retreats shall not exceed one school day per semester.*
8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.
9) For the purpose of spending time with a member of the pupil's immediate family, who is an active duty member of the uniformed services, as defined in EC§49701, and has been called to duty for; is on leave from, or has immediately returned from deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
10) For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.
11) For the purpose of participating in a cultural ceremony or event. *Please note: "Cultural" means relating to the practices, habits, beliefs, and traditions of a certain group of people*
12) (A) For the purpose of a middle school or high school pupil engaging in a civic or political event, as provided in subparagraph (B), provided that the pupil notifies the school ahead of the absence. Please note: A "civic or political event" includes, but is not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls. (B) (i) A middle school or high school pupil who is absent pursuant to subparagraph (A) is required to be excused for only one school day-long absence per school year. (ii) A middle school or high school pupil who is absent pursuant to subparagraph (A) may be permitted additional excused absences at the discretion of a school administrator; as described in subdivision (c) of Section 48260.
13) (A)For any of the purposes described in clauses (i) to (iii), inclusive, if an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, has died, so long as the absence is not more than three days per incident
    (i) To access services from a victim services organization or agency. Please note: "Victim services organization or agency" means an agency or organization that has a documented record of providing services to victims.
    (ii) To access grief support services.
    (iii) To participate in safety planning or to take other actions to increase the safety of the pupil or an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, including, but not limited to, temporary or permanent relocation. Please note: "Immediate family" means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

    Any absences beyond three days for the reasons described in subparagraph 13(A) shall be subject to the discretion of the school administrator, or their designee, Extensions are based on the administrator's assessment of the necessity of the absence. pursuant to Section 48260.
14) Due to the pupil's participation in military entrance processing.
15) Authorized at the discretion of a school administrator; as described in subdivision (c) of Section 48260.

b) A pupil with an excused absence from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of for tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and

assignments that the pupil missed during the absence.

c) For purposes of this section, attendance at religious retreats shall not exceed one school day per semester.

d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

e) For purpose of this sections, the following definitions apply"

1) A "civic or political event" includes, but is not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls.

2) "Cultural" means relating to the practices, habits, beliefs, and traditions of a certain group of people.

3) "Immediate family," as used in this section, means the parent or guardian, brother or sister; grandparent, or any other relative living in the household of the pupil.

4) "Victim services organization or agency" has the same meaning as defined in paragraph (7) of subdivision (g)of Section 230.1 of the Labor Code.

Tardiness

Children should be encouraged to be prompt as part of developing good habits. They are expected to be at school on time. If a child is late, the child should bring an excuse from home to the school office. A student will be classified as truant if they are tardy or absent for more than a 30-minute period during the school day without a valid excuse on three occasions in one school year.

Tardiness – EC 48260 (a)

Children should be encouraged to be prompt as part of developing good habits. They are expected to be at school on time. A student is considered tardy when they are not present in their assigned classroom or instructional area at the scheduled start time of the school day or class period. If a child is late, the child should bring a note from home to the school office. Excessive tardiness disrupts instruction and impacts student learning.

EC§48260; 48262; 48263.6 - Truancy Definitions

A student is considered truant after three absences or three tardies of more than 30 minutes each time or any combination thereof and the absences or tardies are unexcused. After a student has been reported as a truant three or more times in a school year and the district has made a conscientious effort to meet with the family, the student is considered a habitual truant.

Examples of truancy include missing an entire school day without an excuse, leaving school without permission or excessive unexcused tardiness. Repeated unexcused absences may lead to parent notification, attendance conferences, referrals to a School Attendance Review Team (or similar intervention), and additional actions by the district.

After a student has been reported as a truant three or more times in a school year and the district has made a conscientious effort to meet with the family, the student is considered *a habitual truant*

A student who is absent from school without a valid excuse for 10% or more of the schooldays in one school year, from the date of enrollment to the current date, is considered a *chronic truant*. Unexcused absences are all absences that do not fall within EC 48205.

For questions regarding attendance polices, please contact your student's school office.

EC§ 60901 – Chronic Absenteeism A student who is absent from school without a valid excuse for 10% or more of school days in one school year; from the date of enrollment to the current date. Chronic absenteeism includes all absences – excused, unexcused and suspensions – and is an important measure because excessive absenteeism negatively impacts academic achievement and student engagement.

EC§48260.5, 48263; 48267 et seq; WIC§236; 601; 601.3; 653.5; 654; 651.5 -Truant Consequences

Any student who is identified as "Truant" may be assigned as a ward of the court, if the available community resources do not resolve the students' continued problem of truancy, by a Probation Officer or Deputy District Attorney.

Parents will be notified if their child is identified as truant. Parents are obligated to compel their child to attend school. District staff will offer to meet with the parents to discuss solutions and offer alternative education options to help address the truancy. In addition, school personnel are available to meet with the pupil and family to develop strategies to support the pupil's attendance at school and offer available mental health and supportive services.

Attendance Options Available in the Torrance Unified School District

The Torrance Unified School District currently provides comprehensive educational programs for school-age children enrolled in Kindergarten (including Transitional Kindergarten) and grades one through twelve. These programs are available on a limited basis through statutory attendance options to students who reside outside district boundaries. Additional attendance options as described below are available on a limited basis to pupils.

EC§48200; 48204- Residency Requirements

A minor between the ages of 6 and 18 years is subject to compulsory education and, unless exempted, must enroll in school in the school district in which the residence of either the parent or legal guardian is located.

A pupil may alternatively comply with the residency requirements for school attendance in a school district if he or she is any of the following: placed in a foster home or licensed children's institution within the boundaries of the school district pursuant to a commitment of placement under the Welfare and Institutions Code; a pupil who is a foster child who remains in his or her school of origin; an emancipated pupil who resides within the boundaries of the school district; a pupil who lives in the home of a caregiving adult that is located within the boundaries of the school district; or a pupil residing in a state hospital located within the boundaries of the school district or a pupil whose parent is transferred or is pending transfer to a military installation within the state while on active military duty pursuant to an official military order. Students in military and migrant families may remain in their school of origin and shall have waived residency restrictions due to the frequency of movement of their families. Please contact the manager of the Family Welcome Enrollment Center at (310)972-6280, for more information on the protections afforded to these student groups per California law.

Current statutory attendance options, and local attendance options available to district pupils, are as follows:

EC§35160.5(b) - Open Enrollment: Parents or Guardians who currently reside within the Torrance Unified School District attendance boundaries and Parents or Guardians of students who otherwise established residency pursuant to provisions of EC §§48204 or 48209 may apply for to attend a Torrance Unified School District school of their choice. **Applications are accepted during the months of January and February for the following school year.** The selection is made by a computer-generated, non-biased lottery system. No pupil who currently resides in the attendance area of a school can be displaced by pupils transferring from outside the attendance area. Students who are a victim of bullying shall be allowed an intra-district permit to transfer if space is available at the same grade level. If there is no "intra-district" space to attend, the student may seek an "inter-district" permit to another district without any delay in release from the home district, but it does not guarantee entrance to an outside district. The process to enter another school district will be according to the desired district's transfer policies. A "victim of an act of bullying" means a pupil that has been determined to have been a victim of bullying by an investigation pursuant to the complaint process described in Section 234.1 and the bullying was committed by any pupil in the school district of residence, and the parent of the pupil has filed a written complaint regarding the bullying with the school, school district personnel, or a local law enforcement agency. "Bullying" means any severe or pervasive physical or verbal communication made in writing or by means of an electronic act directed toward one or more pupils that results in placing a reasonable person in fear of harm of self or property. It may cause a substantially detrimental effect on physical or mental health, interfere with academic performance, or the ability to participate in or benefit from the services, activities, or privileges provided by a school, and may be done in person or online. Bullying may be exhibited in the creation or transmission of bullying online, on or off the school site, by telephone or other device in a message, text, sound, video, or image in a post on a social network internet website or burn page that creates a credible impersonation of another student knowingly and without consent for the purpose of bullying. Sharing or forwarding messages contributes to the act of bullying. If there are any questions regarding this policy, please call the Manager of the Family Welcome Enrollment Center at (310) 972-6280.

EC§46600 *et seq.* - Interdistrict Permits: The parent or legal guardian of a pupil may seek release from their home district to apply to attend a school in any other school district. The terms and conditions for release or acceptance are set by the home and accepting districts. School districts may enter into agreements for the interdistrict transfer of one or more pupils for a period of up to five years. The agreement must specify the terms and conditions for granting or denying transfers and may contain standards of reapplication and specify the terms and conditions under which a permit may be revoked. Unless otherwise specified in the agreement, a pupil will not have to reapply for an interdistrict transfer; and the school board of the district of enrollment must allow the pupil to continue to attend the school in which he/she is enrolled. A student who has completed grade 10 by June 30, may remain enrolled within the district of enrollment through grades 11 and 12 without any revocation from the desired district and must be treated the same as any other resident student. Regardless of whether an agreement exists or a permit is issued, the school district of residence cannot prohibit the transfer of a pupil who is a child of an active military duty parent

to a school district of proposed enrollment if that district approves the application for transfer. Nor may a district prohibit an interdistrict permit release when no intradistrict permit options are available to a victim of bullying. A "victim of an act of bullying" means a pupil that has been determined to have been a victim of bullying by an investigation pursuant to the complaint process described in Section 234.1 and the bullying was committed by any pupil in the school district of residence, and the parent of the pupil has filed a written complaint regarding the bullying with the school, school district personnel, or a local law enforcement agency. "Bullying" means any severe or pervasive physical or verbal communication made in writing or by means of an electronic act directed toward one or more pupils that results in placing a reasonable person in fear of harm of self or property. It may cause a substantially detrimental effect on physical or mental health, interfere with academic performance or the ability to participate in or benefit from the services, activities, or privileges provided by a school, and may be done in person or online. Bullying may be exhibited in the creation or transmission of bullying online, on or off the school site, by telephone or other device in a message, text, sound, video, or image in a post on a social network internet website or burn page that creates a credible impersonation of another student knowingly and without consent for the purpose of bullying. Sharing or forwarding messages contributes to the act of bullying.

A pupil who has been determined by personnel of either the school district of residence or the district of proposed enrollment to have been the victim of an act of bullying, as defined in EC 48900(r), shall, at the request of the parent or legal guardian, be given priority for interdistrict attendance under any existing agreement or; in the absence of an agreement, be given additional consideration for the creation of an interdistrict attendance agreement.

Military Families: The school district of residence cannot prohibit the transfer of a pupil who is a child of an active military duty parent to a school district of proposed enrollment if that district approves the application for transfer.

For active military families, pending transfer orders, may have ten days to produce documents after the family has relocated. Once orders are in writing, they may be forwarded to the intended resident district or charter to start the enrollment process and avoid delays. Coursework and graduation requirements are exempted for children of active military

If the interdistrict permit request is denied, Parent/Guardian will receive written notification with reason for denial. Once the parent has completed the final appeal process, and if the request is still denied, the education rights holder may appeal to the Los Angeles County Office of Education within 30 calendar days of a final denial from the denying district. The County appeal process may take up to a maximum of sixty calendar days based on certain factors.

A student who is appealing a denial for an interdistrict permit approval through the district or the County Office of Education may be eligible for provisional admission by the desired district in grades TK through 12, while continuing through the process of appeal, if space is made available by the desired district, not to exceed two months.

Please see the Torrance Unified School District Enrollment website for information on permits. Click here
Los Angeles County Office of Education (LACOE) may be contacted regarding an appeal of an lnterdistrict Permit. LACOE can be reached at (562) 922-6233 or https://www.lacoe.edu/services/student-support/engagement/appeals-transfers-expulsions.

For additional information about attendance options described in this notification, please contact your school or the Manager of the Family Welcome Enrollment Center at (310) 972-6280.

EC§48980(n), 48929; BP 5116.2 - Involuntary Student Transfers

A student may be transferred to another district school if he/she is convicted of a violent felony as defined in Penal Code 667.5(c), or a misdemeanor listed in Penal Code 29805 and is enrolled at the same school as the victim of the crime for which he/she was convicted. Before transferring such a student, the Superintendent or designee shall attempt to resolve the conflict using restorative justice, counseling, or other such services. He/she shall notify the student and his/her parents/guardians of the right to request a meeting with the principal or designee. Participation of the victim in any conflict resolution program shall be voluntary, and he/she shall not be subjected to any disciplinary action for his/her refusal to participate in conflict resolution. The principal or designee shall submit to the Superintendent or designee a recommendation as to whether or not the student should be transferred. If the Superintendent or designee determines that a transfer would be in the best interest of the students involved, he/she shall submit such recommendation to the Board for approval. The Board shall deliberate in closed session to maintain the confidentiality of student information unless the parent/guardian or adult student submits a written request that the matter be

addressed in open session and doing so would not violate the privacy rights of any other student. The Board's decision shall be final.

EC§48204.1; 48204.2; BP 5111.1- Residency Investigations

When the Superintendent or designee reasonably believes that a student's parent/guardian has provided false or unreliable evidence of residency, he/she may make reasonable efforts to determine that the student meets district residency requirements. An investigation may be initiated when the Superintendent or designee is able to identify specific, articulable facts supporting the belief that the parent/guardian has provided false or unreliable evidence of residency.

The Superintendent or designee may assign a trained district employee to conduct the investigation. The investigation may include the examination of records, including public records, and/or interviews of persons who may have knowledge of the student's residency.

The investigation shall not include the surreptitious collection of photographic or videographic images of persons or places subject to the investigation. However; the use of technology is not prohibited if done in open and public view.

Any employee or contractor engaged in the investigation shall truthfully identify himself/herself as an investigator to individuals contacted or interviewed during the course of the investigation.

SAFETY RELATED NOTICES:

PC§11164 *et seq.* - Child Abuse and Neglect Reporting

The Torrance Unified School District is committed to protecting all students in its care. All employees of the District are considered mandated reporters, required by law to report cases of child abuse and neglect whenever there is reasonable suspicion of abuse or neglect has occurred. District employees may not investigate to confirm a suspicion.
All complaints must be filed through a formal report, over the telephone, in person, or in writing, with an appropriate local law enforcement agency (i.e. Police or Sheriff's Department, County Probation Department, or County Welfare Department/County Child Protective Services). Both the name of the person filing the complaint and the report itself are confidential and cannot be disclosed except to authorized agencies. Parents and guardians of students also have a right to file a complaint against a school employee or other person that they suspect has engaged in abuse of a child at a school site. Complaints may be filed with the local law enforcement agency; you may also notify the District of an incident by contacting Jon Pearson, Director of Student Services at (310)972-6270.

Child abuse does <u>not</u> include an injury caused by any force that is reasonable and necessary for a person employed by or engaged in a school:

1. To stop a disturbance threatening physical injury to people or damage to property;
2. For purposes of self-defense;
3. To obtain possession of weapons or other dangerous objects within control of a student;
4. To exercise the degree of control reasonably necessary to maintain order; protect property, protect the health and safety of pupils, and maintain proper and appropriate conditions conducive to learning.

EC§ 32280-32282, 44010, 44242.5, 44830.1, 44939.5, and 51950-Child Abuse Prevention: Pupil Safety School Employee Misconduct

The Torrance Unified School District is committed to maintaining a safe, respectful, and supportive learning environment for all pupils and has adopted policies and procedures to prevent child abuse, address school employee misconduct, and promote safe school environments.

The Torrance Unified School District maintains written policies that clearly define appropriate interactions and professional boundaries between pupils and all adults on campus, including school employees, volunteers, contractors, and governing board members. These policies are intended to protect pupils and staff and to prevent misconduct, abuse, and grooming behaviors.

The Torrance Unified School District's policies limit and regulate electronic, text, and social media communications between pupils and adults. Communications must be professional, school related, age-appropriate, and transparent. Private or inappropriate electronic communications with pupils, especially those excluding parents/guardians, are prohibited.
(<u>TUSD Non-Fraternization policy BP4119.22</u>)

Under California law, all school employees, volunteers, contractors, and governing board members who work with pupils are mandated reporters of suspected child abuse or neglect. Mandated reporters are required to report known or reasonably suspected abuse to the appropriate authorities. The Torrance Unified School District provides annual mandated reporter training, including recognizing abuse, grooming behaviors, reporting duties, and professional boundaries.

The Torrance Unified School District provides age-appropriate child abuse and neglect prevention education to pupils, including instruction on recognizing inappropriate behaviors and accessing help or reporting concerns. Parents/guardians will be notified of this instruction and may exercise opt-out rights as allowed by law

Any pupil, parent/guardian, employee, or community member who has concerns regarding misconduct, boundary violations, or suspected child abuse is encouraged to report concerns promptly to school administration or through appropriate reporting channels.

Policies regarding professional boundaries, supervision, mandated reporting, and pupil safety are available upon request at the school office and on the Torrance Unified School District Website. These policies have been adopted by [Child Abuse Prevention and Reporting policy AR5141.4)

PC§626.9; 417.27; 12550; 12556; BP 5137.2; AR 5137.2 - Dangerous Objects

Torrance Unified School District prohibits any person other than authorized law enforcement or security personnel from possessing weapons, imitation firearms, or dangerous instruments of any kind in school buildings, on school grounds or buses, at a school-related or school-sponsored activity away from school, or while going to or coming from school. Prohibited Weapons and dangerous instruments include, but are not limited to:

1. Firearms: pistols, revolvers, shotguns, rifles, "zip guns," "stun guns," tasers, and any other device capable of propelling a projectile by the force of an explosion or other form of combustion
2. Ammunition or reload ammunition
3. Knives, razor blades, and box cutters: any dirks, daggers, or other weapons with a fixed, sharpened blade fitted primarily for stabbing, weapons with a blade fitted primarily for stabbing, weapons with a blade longer than 2-1/2 inches, folding knives with a blade that locks into place, and razors with an unguarded blade (EC48915)
4. Explosive and/or incendiary devices: pipe bombs, time bombs, cap guns, containers of flammable fluids, and other hazardous devices
5. Any instrument that expels a metallic projectile, such as a BB or a pellet, through the force of air pressure, carbon dioxide pressure, or spring action, or any spot marker gun (PC 626.10)
6. Any other dangerous device, instrument, or weapon, especially those defined in PC 12020, including a blackjack, slingshot, billy, nunchaku, sandclub, sandbag, metal knuckles, or any metal plate with three or more radiating points with one or more sharp edges designed for use as a weapon or any dangerous device capable of causing death or great bodily harm.
7. Any imitation firearm, defined as a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm (EC 48900)

PC§308 - Electronic Nicotine Delivery Systems (e-cigarettes)

The Torrance Unified School District prohibits the use of electronic nicotine delivery systems (ENDS) such as e-cigarettes, hookah pens, cigarillos, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products on all district property and in district vehicles at all times. ENDS are often made to look like cigarettes, cigars, and pipes, but can also be made to look like everyday items such as pens, asthma inhalers, and beverage containers. These devices are not limited to vaporizing nicotine; they can be used to vaporize other drugs such as marijuana, cocaine, and heroin.

Students using, in possession of, or offering, arranging, or negotiating to sell ENDS can be subject to disciplinary action, particularly because ENDS are considered drug paraphernalia, as defined by 11014.5 of the Health and Safety Code. Section 308 of the Penal Code also states that every person under 18 years of age who purchases, receives, or possesses any tobacco, cigarette, or cigarette papers, or any other preparation of tobacco, or any other instrument or paraphernalia

that is designed for the smoking of tobacco, tobacco products, or any controlled substance shall, upon conviction, be punished by a fine of seventy-five dollars ($75) or 30 hours of community service work.

Emergency Preparedness Information

Should an emergency or disaster situation ever arise in our area while school is in session, please be aware that Torrance Unified schools have made preparations to respond effectively to such situations. Public schools in California are built to meet stringent construction standards and they may be safer than your own home in the event of a natural disaster.

The safety of our students and staff continues to be our highest priority. Torrance Unified, in coordination with the Torrance Police and Fire Departments, has developed and implemented a tri-agency approach to the decision-making process. This approach has been in place for a number of years and facilitates the most informed response any question, incident, or concern. Earthquakes are a constant possibility in California. Should we have a major quake or disaster during school hours, your student(s) will remain at their school. Torrance Unified has a detailed disaster plan which has been formulated to respond to major catastrophes, including earthquakes.

Your cooperation is necessary in any emergency.

1. Do not telephone the school. Telephone lines may be needed for emergency communication.
2. In the event of a serious incident or earthquake, students will be kept at the school until they are picked up by an identified, responsible adult designee who has been identified as such in PowerSchool as an Emergency Contact. Please be sure you consider the following criteria when you authorize another person to pick up your child at school.
    a. They are 18 years of age or older.
    b. They are usually home during the day.
    c. They could walk to your child's school, if necessary.
    d. They are known to your child.
    e. They are both aware and able to assume this responsibility.
3. Tune to KFI 640 AM or KNXZ 1070 AM for emergency announcements. If students are to be kept at school, radio stations will be notified. If electrical service is not affected, information will be relayed via TUSD Cable in Torrance, Channel 30. We encourage you to sign up for the Torrance Alerts system through the City of Torrance and review our Torrance Unified Alerts page so you know where to look for information if an incident is affecting one more of our schools. Information regarding day-to-day school operations will be available by calling (310) 972-6500. Remind your student(s) to follow the directions of any school personnel in times of emergency.
4. Remind your student(s) to follow the directions of their school personnel in times of emergency.

During an extreme emergency, students will be released at designated reunion gates located on school campuses. Parents should know where the designated reunion gates are located and the release process depending on their child's school site and the administration team. Please instruct your student to remain at school until you or your designee arrives. Since local telephone service may be disrupted, please provide your school with a non-local or out-of-state contact if available.

The decision to keep students at school will be based upon the severity of an incident or if streets in the school area are impassable. If this occurs, radio stations will be notified. In the event that a major earthquake takes place during the time that students are being transported and roads are impassable, students will be kept on the bus and the driver will ask for assistance through radio contact with the school and district personnel. Any child who is home waiting for the bus will not be picked up if roads are impassable and remain the responsibility of the parent or guardian. In the event a major earthquake occurs in the afternoon, the driver will make every attempt to continue delivering the students to their homes. Should road conditions prevent the driver from delivering students to home or to school in the morning, the students will be delivered to the nearest Torrance Unified school site and that school will communicate with the home school to inform them of the students' whereabouts.

In case of a "hazardous release event" (chemical spill) near your student's school area, "Shelter-In-Place" procedures will be implemented to provide in-place protection. All students and staff will clear the school fields, report to their classrooms, and all efforts will be made to prevent outside air from entering the classroom during the emergency. "Shelter-In-Place" signs will be placed in classroom windows or hung outside doors during a drill or emergency. Students arriving at school during a "Shelter-In-Place" drill or event should report to the school office or to a previously designated area at the school since

classrooms will be inaccessible. When the dangerous incident has subsided, an "all-clear" signal will be given. Please discuss these matters with your immediate family. Planning ahead will help mitigate concerns during an emergency.

PC§626.9; 30310 - Gun-Free School Zone Act
California prohibits any person from possessing a firearm on, or within 1,000 feet from, the grounds of a public or private school unless it is with the written permission of a school or district administrator or designee. This does not apply to law enforcement officers, any active or honorably retired peace officers, members of the military forces of California or the United States, or armored vehicle guards engaged in the performance of, or acting in the scope of their duties. *A* person may also be in possession of a firearm on school grounds if the firearm is unloaded and in a locked container or within the locked trunk of a motor vehicle. A violation of this law is punishable by imprisonment in a county jail for up to six months, a fine of up to $1,000, or both imprisonment and fine.

EC§32221.5 (9-12) and EC§ 48986, 49390, 48391, and 49392 - Gun Safety
This is a reminder that firearms are to be safely stored away from children and teens. The accidental shooting of children and youth is the third leading cause of death following accidents and suicide. California public schools are mandated to remind families to keep their home safe from such potential dangers. If there is a threat or perceived threat, then the public schools will cooperate with local law enforcement to conduct an immediate threat assessment. More information about gun safety can be found at **the California Department of Education Violence Prevention website.**

PC§290 *et seq.* - Megan's Law, Release of Sex Offender Information
Information about registered sex offenders in California can be found on the California Department of Justice's Internet website **www.meganslaw.ca.gov** The website also provides information on how to protect yourself and your family, facts about sex offenders, frequently asked questions, and sex offender registration requirements in California.

BP 4119.22 - Non-Fraternization with Students Policy
The Torrance Unified School District strives to provide an environment for all students, faculty, and staff that is respectful, fair, and free of unlawful harassment or discrimination. The relationship between adults and students should be one of professional cooperation and respect. All adults including, but not limited to, certificated and classified employees, walk-on coaches, volunteers, and guests, have a responsibility to conduct themselves in a manner that will maintain an atmosphere that is conducive to learning and contribute to a positive school climate.

It is the policy of the Board of Education to prohibit any type of close personal relationship or inappropriate socialization, written, verbal, or physical, between adults and students that may reasonably be perceived as unprofessional and/or inappropriate including, but not limited to, the perception of a dating relationship. Adults shall not entertain, socialize, or spend an excess amount of time with students in such a manner as to reasonably create the impression to District staff, other students, their parents, or the public that an unprofessional and/or inappropriate relationship exists. Other examples of unacceptable behavior include but are not limited to: meeting with a student alone and with the doors closed. Doors shall remain open at all times. Adults shall not transport a single student alone in his/her vehicle except for his/her own child.

It is also the policy of the Board of Education to prohibit any type of sexual relationship, sexual contact, or sexually-nuanced behavior between adults and students without regard to the student's age. This includes all social media platforms or similar websites/technologies, cell phones, and all other forms of electronic or other types of communication. This prohibition applies to students of the same or opposite sex of the adult. It also applies regardless of whether the student or the adult initiated the sexual behavior, and whether or not the student welcomes the sexual behavior and/or reciprocates the attention.

Relationships prohibited by this policy shall be reported immediately to the school principal, manager, or supervisor. Both adults and students are encouraged to report any perception, question, or concern that an unprofessional or inappropriate relationship may exist to the school principal, manager, or supervisor.

Adults who violate the policy will be subject to disciplinary action, up to and including termination of employment and/or forfeiture of all coaching and volunteer privileges Board Policy Non-Fraternization with students

BP4116.1 - Persistently Dangerous Schools
If the California Department of Education (CDE) informs the District that a school has been designated as "persistently dangerous," the Superintendent or designee shall notify parents or guardians of students attending that school of the school's designation, and transfer options and the procedures and limitations for requesting the transfer.

EC§234; 234.1- Safe Place to Learn Act
The Torrance Unified School District is committed to maintaining a learning environment that is free from bullying, discrimination, harassment, violence, intimidation, and bullying based on actual or perceived characteristics set forth in Section 422.55 of the Penal Code and EC 220, and disability, gender, gender identity, gender expression, nationality, immigration status, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. This policy applies to all acts related to school activity or school attendance occurring within any school under our jurisdiction. All school personnel who witness an act of discrimination, harassment, intimidation, or bullying must take immediate steps to intervene when safe to do so. Any student who engages in acts of discrimination, harassment, violence, intimidation, or bullying related to school activity or school attendance occurring within a school of the school district may be subject to disciplinary action up to and including expulsion.

Under the **Athletes' Bill of Rights**, all students have the right to protection from discrimination based on sex in all athletic programs, access to participate in all academic and extracurricular activities, including the right to apply for athletic scholarships and the right to ask the Athletic Director about athletic opportunities offered by the school

The **Torrance Unified School District** provides specific guidance and a list of statewide resources aimed at preventing teen dating violence. This guidance is designed to improve pupil safety and strengthen connections between students and supportive adults. Resources can be accessed at the Wellness and Mental Health Resources website.

Torrance Unified School District has adopted a Uniform Complaint Procedure (UCP) to address complaints of discrimination or bullying. School personnel who witness an act of discrimination or bullying must take immediate steps to intervene when it is safe to do so. Incidents of racial discrimination or harassment at athletic events must be reported using the standardized form available at each school site front office.

To report an incidence and/or to receive a copy of the district's anti-discrimination, anti-harassment, anti-intimidation, and anti-bullying policies, please consult our Uniform Complaint Procedures or contact the Director of Student Services; 2336 Plaza del Amo, Torrance, CA 90501 (310) 972-6280.

Effective **July 1, 2026**, our campus maintains at least one all-gender restroom that is unlocked and available to all students during school hours.

EC§39831.5 - School Bus Safety
All pupils in pre-kindergarten, kindergarten, and grades 1 to 6, shall receive written information on school bus safety (i.e., a list of school bus stops near each pupil's home, general rules of conduct at school bus loading zones, red light crossing instructions, school bus danger zone, and walking to and from school bus stops). Prior to departure on a school activity trip, all pupils riding on a school bus or school activity bus shall receive safety instruction that includes but is not limited to, the location of emergency exits and the location and use of emergency equipment. Instruction also may include responsibilities of passengers seated next to an emergency exit.

EC§35291; 48980; 48981 - School Rules
The School district may notify the parent or guardian of all pupils registered in schools of the district of the availability of rules of the district pertaining to student discipline.

EC§234.4; 32283.5 - School Safety: Bullying
The Torrance Unified School District is committed to the prohibition of discrimination, harassment, intimidation, and bullying. Annual training will be provided to all staff who work with students, to prevent bullying and cyberbullying. The Torrance Unified School District is committed to the prohibition of discrimination, harassment, intimidation, and bullying including cyberbullying on social media. You may find a list of education web pages describing the staff training at Bullying Prevention Training & Resources (CA Dept of Education) If you or your child should experience any bullying on campus, at school events, or on the way to or from school, please contact your school site administrative team, school counselor or dean to assist you in identifying and stopping this behavior.

EC§32280, 47605, 47605.6, - School Safety Plans
Each Torrance Unified School District school site has a Comprehensive School Safety Plan, which includes a disaster

preparedness plan and emergency procedures and assessment and response to reports of dangerous, violent, or unlawful activities conducted or threatened to be conducted at school, a school activity or on a school bus. Copies are available to read at each school office. Fire, emergency and active shooter drills are held periodically at each school. The plan is required to include how parents and guardians of pupils, teachers, administrators, and school personnel will be notified when the presence of immigration enforcement has been confirmed on the school site. Natural and human-caused disasters affect everyone which is why it is important to be prepared at home, at school, at work, and in the community. Parents and guardians are encouraged to review the safety educational materials provided on the California Department of Education Web page at **Comprehensive School Safety Plan** materials are available in multiple languages and can be used to help families prepare for different types of emergencies and crises.

In accordance with California Education Code Section 32281, each school site in the district has developed and maintains a Comprehensive School Safety Plan (CSSP) designed to address campus risks and prepare for emergencies.

- Fire/Evacuation Drills: Conducted 1 time a month for TK-5 grades, 4 times a year for 6-8 grades and 2 times a year for 9-12 grades.
- Lockdown/Active Shooter Drill: Conducted 2 times a year.
- Earthquake Drills: Conducted 1 time a year.
- Shelter in Place Drills: Conducted 2 times a year.

We teach our students and staff about emergency procedures in a developmentally appropriate, trauma-informed way. We emphasize that drills are to prepare us, not to scare us. Teachers will explain to students what to do for each type of drill in a calm manner.
We will notify families via email the week of a scheduled active shooter drill. Please ensure your contact information is updated in our system.
In addition, parents and guardians of pupils, teachers, administrators, and school personnel will be notified when the presence of immigration enforcement has been confirmed on the school site.
If a real emergency occurs, the school will notify parents using the TUSD alerts quickest updates, and text/email for additional information as available. Please ensure your contact information is accurate.
Our full CSSP, which includes procedures for disasters, child abuse reporting, and school discipline, is reviewed and updated annually by March 1st.
The Torrance Unified School District school site comprehensive school safety plan is available for review at the main office for each school site.
If you have any questions regarding safety procedures, please contact your student's school site.

AR 5145.12 - Search and Seizure

At the beginning of each school year and upon enrollment, the Superintendent or designee shall inform students and parents/guardians about searches, including notice regarding the District's policies and procedures for:

1) The possibility of random searches of students, their belongings, their vehicles parked on District property, and District properties under a student's control, including lockers or desks.
2) The District's contraband dog detection program.

Contraband detection dogs shall not be used in classrooms or other District facilities when the rooms are occupied, except for demonstration purposes with the handler present. When used for demonstration purposes, the dog shall be separated from the students and not allowed to sniff any individual.

Prior to conducting an inspection, students shall be asked to leave the room that will be subject to the canine sniff. No student shall be forced to leave personal items behind for inspection unless school officials have reasonable suspicion to search the item. Only the dog's official handler shall determine what constitutes an alert by the dog. If the dog alerts on a particular item or place, the student having the use of that item or place, or responsibility for it, shall be called to witness the inspection. If a dog alerts on a locked vehicle, the student who brought the vehicle onto District property shall be asked to unlock it for inspection.

School lockers remain the property of the Torrance Unified School District even when assigned to students. The lockers are subject to search whenever the District finds a need to do so. The use of the school locker for other than school-related purposes is prohibited. Improper use of school lockers may result in loss of locker privileges.

EC§231.5; 231.7, 48980(g) - Sexual Harassment

The Torrance Unified School District is committed to maintaining a learning and working environment that is free from sexual harassment. Any student who engages in sexual harassment of anyone in or from the district may be subject to

disciplinary action up to and including expulsion. Any employee who permits, engages in, or fails to report sexual harassment shall be subject to disciplinary action up to and including dismissal. A copy of the district's sexual harassment policy and reporting procedures is provided in this Annual Rights and Responsibilities Packet at the beginning of the school year.

For more information about Torrance Unified School District's sexual harassment policy or to report incidences of sexual harassment between students, please contact the Director of Student Services at (310)972-6270 between adults please contact, the Assistant Superintendent of Human Resources at (310)972-6072.

BP 5145.7 - Sexual Harassment Policy

The Board of Education is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The District strongly encourages any student who feels that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or adult, or who has experienced off- campus sexual harassment that has a continuing effect on campus to immediately contact their teacher; the principal, the district's Title IX Coordinator; or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

Once notified, the Title IX Coordinator shall ensure the complaint or allegation is addressed through AR 5145.71- Title IX Sexual Harassment Complaint Procedures or BP/AR 1312.3 - Uniform Complaint Procedures, as applicable. Because a complaint or allegation that is dismissed or denied under the Title IX complaint procedure may still be subject to consideration under state law, the Title IX Coordinator shall ensure that any implementation of AR 5145.71 concurrently meets the requirements of BP/AR 1312.3. The Title IX Coordinator shall offer supportive measures to the complainant and respondent, as deemed appropriate under the circumstances.

The Superintendent or designee shall inform students and parents/guardians of the district's sexual harassment policy by disseminating it through parent/guardian notifications, publishing it on the district's website, and including it in student and staff handbooks. All district staff shall be trained regarding the policy.

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment under any circumstances
3. Encouragement to report observed incidents of sexual harassment even where the alleged victim of the harassment has not complained
4. A clear message that student safety is the district's primary concern and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and prompt action shall be taken to stop any harassment, prevent recurrence, and address any continuing effect on students
6. Information about the district's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues
8. A clear message that, when needed, the district implements supportive measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation

Disciplinary Actions

Upon investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12,

disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account. Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action including termination in accordance with law and the applicable collective bargaining agreement.

Record-Keeping
In accordance with the law, the Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor; address and prevent repetitive harassing behavior in district schools.
Board Policy Title IX Record-Keeping

AR 5145.7 Sexual Harassment
Sexual harassment includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors, or other unwanted verbal, visual, or physical conduct of a sexual nature made against another person of the same or opposite sex in the educational setting, under any of the following conditions: (Education Code 212.5; 5 CCR 4916)

1. Submission to the conduct is explicitly or implicitly made a term or condition of a student's academic status or progress.
2. Submission to or rejection of the conduct by a student is used as the basis for academic decisions affecting the student.
3. The conduct has the purpose or effect of having a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment.
4. Submission to or rejection of the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any district program or activity.

Any prohibited conduct that occurs off campus or outside of school-related or school-sponsored programs or activities will be regarded as sexual harassment in violation of district policy if it has a continuing effect on or creates a hostile school environment for the complainant or victim of the conduct.

For purposes of applying the complaint procedures specified in Title IX of the Education Amendments of 1972, *sexual harassment* is defined as any of the following forms of conduct that occurs in an education program or activity in which a district school exercises substantial control over the context and respondent: (34 CFR 106.30, 106.44)

1. A district employee conditioning the provision of a district aid, benefit, or service on the student's participation in unwelcome sexual conduct
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a student equal access to the district's education program or activity
3. Sexual assault, dating violence, domestic violence, or stalking as defined in 20 USC 1092 or 34 USC 12291

Examples of Sexual Harassment
Examples of types of conduct which are prohibited in the district and which may constitute sexual harassment under state and/or federal law, in accordance with the definitions above, include but are not limited to:

1. Unwelcome leering, sexual flirtations, or propositions
2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments, or sexually degrading descriptions
3. Graphic verbal comments about an individual's body or overly personal conversation
4. Sexual jokes, derogatory posters, notes, stories, cartoons, drawings, pictures, obscene gestures, or computer-generated images of a sexual nature
5. Spreading sexual rumors
6. Teasing or sexual remarks about students enrolled in a predominantly single-sex class
7. Massaging, grabbing, fondling, stroking, or brushing the body
8. Touching an individual's body or clothes in a sexual way
9. Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex
10. Displaying sexually suggestive objects
11. Sexual assault, sexual battery, or sexual coercion
12. Electronic communications containing comments, words, or images described above

Title IX Coordinator/Compliance Officer

The district designates the following individual(s) as the responsible employee(s) to coordinate its efforts to comply with Title IX of the Education Amendments of 1972 in accordance with AR 5145.71 - Title IX Sexual Harassment Complaint Procedures, as well as to oversee investigate, and/or resolve sexual harassment complaints processed under AR 1312.3 - Uniform Complaint Procedures. The Title IX Coordinator(s) may be contacted at:

To report sexual harassment from an adult contact: Assistant Superintendent of Human Resources, Julio Hernandez, at (310) 972-6071, hernandez.julio@tusd.org

To report sexual harassment from a student, contact: Director of Student Services, Jon Pearson at (310)972-6270, pearson.jon@tusd.org

Notifications

The Superintendent or designee shall notify students and parents/guardians that the district does not discriminate on the basis of sex as required by Title IX and that inquiries about the application of Title IX to the district may be referred to the district's Title IX Coordinator and/or to the Assistant Secretary for Civil Rights, U.S. Department of Education. (34 CFR 106.8)

The district shall notify students and parents/guardians of the name or title, office address, email address, and telephone number of the district's Title IX Coordinator.(34 CFR 106.8)

A copy of the district's sexual harassment policy and regulation shall:

1. Be included in the notifications that are sent to parents/guardians at the beginning of each school year (Education Code 48980; 5 CCR 4917)
2. Be displayed in a prominent location in the main administrative building or other area where notices of district rules, regulations, procedures, and standards of conduct are posted (Education Code 231.5)
3. Be summarized on a poster that shall be prominently and conspicuously displayed in each bathroom and locker room at each school. The poster may be displayed in public areas that are accessible to and frequented by students, including, but not limited to, classrooms, hallways, gymnasiums, auditoriums, and cafeterias. The poster shall display the rules and procedures for reporting a charge of sexual harassment; the name, phone number, and email address of an appropriate school employee to contact to report a charge of sexual harassment; the rights of the reporting student, the complainant, and the respondent; and the responsibilities of the school. (Education Code 231.6)
4. Be posted, along with the name or title and contact information of the Title IX Coordinator, in a prominent location on the district's website in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6; 34 CFR 106.8)
5. Be provided as part of any orientation program conducted for new and continuing students at the beginning of each quarter, semester, or summer session (Education Code 231.5)
6. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct (Education Code 231.5)
7. Be included, along with the name or title and contact information of the Title IX Coordinator, in any handbook provided to students or parents/guardians (34 CFR 106.8)

The Superintendent or designee shall also post the definition of sex discrimination and harassment as described in Education Code 230, including the rights set forth in Education Code 221.8, in a prominent location on the district's website in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6)

Reporting Complaints

A student or parent/guardian who believes that the student has been subjected to sexual harassment by another student, an employee, or a third party or who has witnessed sexual harassment is strongly encouraged to report the incident to a teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Within one school day of receiving such a report, the principal or other school employee shall forward the report to the district's Title IX Coordinator. Any school employee who observes an incident of sexual harassment involving a student shall, within one school day, report the observation to the principal or Title IX Coordinator. The report shall be made regardless of whether the alleged victim files a formal complaint or requests confidentiality.

When a report or complaint of sexual harassment involves off-campus conduct, the Title IX Coordinator shall assess whether the conduct may create or contribute to the creation of a hostile school environment. If the Title IX Coordinator determines that a hostile environment may be created, the complaint shall be investigated and resolved in the same

manner as if the prohibited conduct occurred at school. When a verbal or informal report of sexual harassment is submitted, the Title IX Coordinator shall inform the student or parent/guardian of the right to file a formal written complaint in accordance with applicable district complaint procedures.

Complaint Procedures

All complaints and allegations of sexual harassment by and against students shall be investigated and resolved in accordance with law and district procedures. The Title IX Coordinator shall review the allegations to determine the applicable procedure for responding to the complaint. All complaints that meet the definition of sexual harassment under Title IX shall be investigated and resolved in accordance with AR 5145.71 - Title IX Sexual Harassment Complaint Procedures. Other sexual harassment complaints shall be investigated and resolved pursuant to BP/AR 1312.3 - Uniform Complaint Procedures.

If sexual harassment is found following an investigation, the Title IX Coordinator; or designee in consultation with the Coordinator; shall take prompt action to stop the sexual harassment, prevent recurrence, implement remedies, and address any continuing effects.

revised: February 22, 2022

EC§32281 et seq; 35183 et seq; 49066; PC§ 186.22 - Student Dress Code

In cooperation with teachers, students, and parents/guardians, the principal or designee shall establish school guidelines governing student dress and grooming which are consistent with law, Board policy, and administrative regulations. These school dress codes shall be regularly reviewed.

Each school shall allow students to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day.

Additionally, in order to maintain a respectful, safe, and supportive learning environment, the following guidelines shall apply to all regular school activities at the discretion of site administration:

1. Shoes must be worn at all times. Elementary students must wear flat, closed shoes.
2. Clothing, jewelry, and personal items (backpacks, fanny packs, gym bags, water bottles etc.) shall be free from writing, pictures, or any other insignia which are vulgar; profane, or of a sexual nature, or bare drug, alcohol or tobacco company advertising, promotions, and likenesses, or which advocate racial, ethnic, sexual orientation, or religious intolerance.
3. Due to student identification and campus security concerns, hoods are not to be worn.
4. Clothes shall conceal undergarments at all times.
5. Swimwear, excessively short skirts/shorts, excessively low cut tops, tube tops, and lingerie are not appropriate school wear

Coaches and teachers may impose more stringent dress requirements to accommodate the special needs of certain sports and/or classes. No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control. The principal, staff, students, and parents/guardians at each school may establish reasonable dress and regulations for times when students are engaged in extracurricular or other special school activities. Dress code violations will follow the discipline matrix as set forth in Administrative Rule 5144-Discipline Policy for grades 6-12.

TUSD schools prohibit gang-related apparel at school or school activities. "Gang-related apparel" is defined as apparel that reasonably could be determined to threaten the health and safety of the school environment if it were worn or displayed on a school campus.

As used in this section, "gang" is defined as any ongoing organization, association, or group of three or more persons, whether formal or informal, having a common name or common identifying sign or symbol, having as one of its primary activities the commission of criminal acts.

Because gang-related symbols are constantly changing, definitions of gang-related apparel shall be reviewed at least once each semester and updated whenever related information is received. (Approved 7/26/04)

EC§35179.6 - Pupil Swimming Safety

Torrance Unified School District is committed to safety for all our students at our planned events, including around swimming pools. There is already a requirement for pool sport coaches to be fully-trained in CPR in case of accidental drowning in the pool. If there is any event at the aquatic center or hosted at a swimming pool facility, at least one adult with a valid certification of CPR training will be present throughout the duration of the event.

HSC§104420; 104495; 104559; PC§308; BPC§22950.5 -Tobacco-Free Campus

The use of tobacco and nicotine products is prohibited on school or district grounds, buildings, and vehicles, and within 250 feet of a youth sports event. Tobacco products include but are not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, snuff, or an electronic device (e.g., electronic cigarette, cigar; pipe, or hookah) that delivers nicotine or other vaporized liquids.

Torrance Unified School District Board policy 4010 states that smoking and the use of all tobacco products shall be prohibited on all district property including district vehicles at all times. This prohibition applies to all employees, students, visitors, and other persons at any school or school-sponsored activity or athletic event. It applies to any meeting on any property owned, leased, or rented by or from the district. The Superintendent or designee shall inform students, parents/guardians, employees, and the public about this policy. All individuals on district premises share in the responsibility of adhering to this policy and informing appropriate school officials of any violations. The district shall maintain a list of clinics and community resources which may assist employees and students who wish to stop using tobacco products.

20 USC§7912 - Victim of a Violent Crime

A student who becomes a victim of a violent criminal offense while in or on the grounds of a school that the student attends, must be offered the opportunity to transfer to a safe public school within the school district including a public charter school within 10 calendar days. If there is not another school within the area served by the district, the district is encouraged, but not required, to explore other appropriate options such as an agreement with a neighboring school district to accept pupils through an interdistrict transfer. Primary examples of violent criminal offenses in the Penal Code include attempted murder; battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, and hate crimes. For more information, please contact Jon Pearson, Director of Student Services and Family Welcome Enrollment Center (310) 972-6270.

VC§21212 -Walking or Riding a Bike to School

Parents of children who walk or ride their bicycles to school are asked to go over a safe route to school with their children. Walkers may not take shortcuts through private property. All children are expected to display good behavior on the way to and from school. No person under 18 years of age may operate a bicycle, non-motorized scooter; skateboard or wear in-line or roller skates, nor ride as a passenger on a bicycle, non-motorized scooter; or skateboard upon a street, bikeway, or any other public bicycle path or trail unless that person is wearing a properly fitted and fastened bicycle helmet that meets specified standards.

Safe Schools Information

Torrance Unified School District Board of Education, District administrators, and school staff are fully committed to the concept of safe schools. The California Education Code is very clear in the provisions by which schools can remain free from disturbances that impede the learning process. If learning is to occur at the high level we expect, a safe and secure learning environment must be provided in all Torrance schools.

The Torrance Unified School District (TUSD) has invested in Positive Behavior Interventions and Supports (PBIS) training provided by the Los Angeles County Office of Education (LACOE). PBIS is an evidence-based, tiered framework for supporting students' behavioral, academic, social, emotional, and mental health. When implemented with fidelity, PBIS improves social-emotional competence, academic success, and school climate.

When other means of correction have been unsuccessful, disciplinary measures may result in suspension or expulsion. Please review the following California Education Codes regarding such discipline:

EC§48900, 48900.5, 48925, 48911, 49069.7, 48915 - Student Suspension and Expulsion and Mandatory Expulsion Violations.

Suspension is the removal of a student from ongoing instruction for adjustment purposes. For all students, a single suspension may not be issued for more than five (5) consecutive school days.
Expulsion is the removal of a student from: (1) the immediate supervision and control, or (2) the general supervision of school personnel.
In general, other means of correction must be used prior to suspension except in specific circumstances.
Suspension, including supervised suspension (such as in-school suspension and class suspension) shall be imposed only when other means of correction have failed to bring about proper conduct and/or safety is at risk.
Other means of correction used should be documented and kept in the student's discipline file, available to

access.
A teacher may suspend a student from class for any of the acts enumerated in EC Section 48900, except for misconduct of willful defiance as described in EC Section 48900 (k)(1). More information regarding class suspension by teacher is available at AR5144 student discipline.

A pupil shall not be suspended from school or recommended for expulsion unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions (a) to (r), inclusive:

(a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.

(2) Willfully used force or violence upon the person of another; except in self-defense.

(b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.

(c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.

(d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.

(e) Committed or attempted to commit robbery or extortion.

(f) Caused or attempted to cause damage to school property or private property.

(g) Stole or attempted to steal school property or private property.

(h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit the use or possession by a pupil of his or her own prescription products.

(i) Committed an obscene act or engaged in habitual profanity or vulgarity.

(j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code

(k)(1) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.

(2) Except as provided in Section 48910, a pupil enrolled in kindergarten or any of grades 1 to 5, inclusive, shall not be suspended for any of the acts specified in paragraph (1), and those acts shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 12, inclusive, to be recommended for expulsion.

(3) Except as provided in Section 48910, a pupil enrolled in any of grades 6 to 8, inclusive, shall not be suspended for any of the acts specified in paragraph (1). This paragraph is inoperative on July 1, 2029.

(4) Except as provided in Section 48910, commencing July 1, 2024, a pupil enrolled in any of grades 9 to 12, inclusive, shall not be suspended for any of the acts specified in paragraph (1). This paragraph is inoperative on July 1, 2029.

(5) (A) A certificated or classified employee may refer a pupil to school administrators for appropriate and timely in-school interventions or supports from the list of other means of correction specified in subdivision (b) of Section 48900.5 for any of the acts enumerated in paragraph (1).

(B) A school administrator shall, within five business days, document the actions taken pursuant to subparagraph (A) and place that documentation in the pupil's record to be available for access, to the extent permissible under state and federal law, pursuant to Section 49069.7. The school administrator shall, by the end of the fifth business day, also inform the referring certificated or classified employee, verbally or in writing, what actions were taken and, if none, the rationale used for not providing any appropriate or timely in-school interventions or supports

(l) Knowingly received stolen school property or private property.

(m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a

firearm.
(n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
(o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
(p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the drug Soma.
(q) Engaged in, or attempted to engage in hazing. For purposes of this subdivision, "hazing" means a method of initiation or preinitiation into a pupil organization or body, whether or not the organization or body is officially recognized by an educational institution that is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former; current, or prospective pupil. For purposes of this subdivision, "hazing" does not include athletic events or school-sanctioned events.
(r) Engaged in an act of bullying. For purposes of this subdivision, the following terms have the following meanings:

(1) "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

(A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
(B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
(C) Causing a reasonable pupil to experience substantial interference with his or her academic performance.
(D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

(2)(A) "Electronic act" means the creation or transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer; or pager; of a communication, including, but not limited to, any of the following:

(i) A message, text, sound, video, or image.
(ii) A post on a social network Internet Website, including, but not limited to:
(I) Posting to or creating a burn page. "Burn page" means an Internet Website created for the purpose of having one or more of the effects listed in paragraph (1).
(II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.
(III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.
(iii) An act of cyber sexual bullying.
(I) For purposes of this clause, "cyber sexual bullying" means the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil to another pupil or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in subparagraphs (A) to (DJ, inclusive, of paragraph (1). A photograph or other visual recording, as described above, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable from the photograph, visual recording, or other electronic act

(II) For purposes of this clause, "cyber sexual bullying" does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

(B) Notwithstanding paragraph (1) and subparagraph (A), an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

(3) "Reasonable pupil" means a pupil, including, but not limited to, an exceptional needs pupil, who exercises average care, skill, and judgment in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

(s) A pupil shall not be suspended or expelled for any of the acts enumerated in this section unless the act is related to a school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to a school activity or school attendance that occur at any time, including, but not limited to, any of the following:

(1) While on school grounds.
(2) While going to or coming from school.
(3) During the lunch period whether on or off the campus.
(4) During, or while going to or coming from, a school-sponsored activity.

(t) A pupil who aids or abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion, pursuant to this section, except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor; a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision.

(u) As used in this section, "school property" includes, but is not limited to, electronic files and databases.

(v) For a pupil subject to discipline under this section, a superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion that are age appropriate and designed to address and correct the pupil's specific misbehavior as specified in Section 48900.5.

(W)(1) It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.

(2) It is further the intent of the Legislature that the Multi-Tiered System of Supports, which includes restorative justice practices, trauma-informed practices, social and emotional learning, and school wide positive behavior interventions and support, may be used to help pupils gain critical social and emotional skills, receive support to help transform trauma-related responses, understand the impact of their actions, and develop meaningful methods for repairing harm to the school community.

Prior to a suspension from school, the principal/designee will have an informal conference with the student where the student will be informed of the reason for disciplinary action, including other means of correction that were attempted before the suspension, and the evidence as well as the opportunity to present their version and evidence. If the school determines there is an emergency situation defined as a situation that constitutes a clear and present danger to the life, safety, or health of students or school personnel, the informal conference is not required.

Expulsion Recommendations

The principal or the superintendent of schools shall recommend the expulsion of a student for any of the following acts committed at a school or at a school activity off school grounds, unless the principal or the superintendent of schools determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct:

1. Causing serious physical injury to another person, except in self-defense;
2. Possession of any knife or other dangerous object of no reasonable use to the student;
3. Unlawful possession of any controlled substance, except for either of the following:

- The first offense for the possession of not more than one (1) avoirdupois ounce of marijuana, other than concentrated cannabis;
- The possession of over-the-counter medication for use by the student for medical purposes

or medication prescribed for the student by a physician.

4. Robbery or extortion;
5. Assault or battery upon any school employee.

Mandatory Expulsion Violations

The principal or superintendent of schools shall immediately suspend and shall recommend expulsion of a student that they determine has committed any of the following acts at school or at a school activity off school grounds:

1. Possessing, selling, or furnishing a firearm;
2. Brandishing a knife at another person;
3. Unlawfully selling a controlled substance;
4. Committing or attempting to commit a sexual assault or committing a sexual battery;
5. Possession of an explosive.

The principal or superintendent of schools may recommend expulsion for the remaining grounds.

For more information regarding student discipline, please contact: **Director of Student Services at (310) 972-6270.**

Occasionally, during the school year; it becomes necessary for school administrators and their designees to conduct investigations into incidents that occur during or in conjunction with school events. The decision of the Supreme Court of California on August 13, 2001 (Randy G. Defendant and Appellant) gives school administrators the right to stop and question a minor student in order to conduct an investigation. Listed below are some of the normal procedures that site administrators and deans follow when dealing with an investigation or administering consequences for inappropriate behavior.

- During the course of an investigation it is sometimes necessary to ask for a written statement from either a witness or a student under investigation. This is to ensure the accuracy of information and preserve details, which might be important at a later time. The form the school district uses contains the wording "under penalty of perjury." This will be explained at the time the form is presented. Parents may wish to discuss the meaning of this phrase ahead of time. Students may decline to provide a written statement.
- If the school administrator requests a written statement, the administrator will read and explain any legal terminology on the form before the student begins writing. The student or parent may request a copy of the statement, which will be provided.
- Before a student is suspended he/she will have an informal "Due Process" conference. At the conference, the pupil shall be informed of the reason for the disciplinary action and the evidence against him or her and will have the opportunity to present his or her version and evidence in his or her defense.
- At the time of suspension, a school employee will make a reasonable effort to contact the pupil's parent or guardian in person or by phone. A written suspension notice will also be mailed.
- The principal or principal's designee must determine that the pupil committed the offense or act before a suspension is administered. He/she will consider all the evidence and decide the appropriate disciplinary measures.
- A pupil or parent may request a meeting with the superintendent or superintendent's designee if they question whether there is sufficient evidence that the alleged violation occurred or whether the penalty imposed was appropriate for the violation.

EC§48916, 48916.1, 48926 – Student Discipline: Expulsions: Procedures

Expulsion Process and Procedures

Expulsion is the most serious level of school discipline and may occur when a student commits certain violations of state law or district policy. According to AB 1230, LEAs are to adopt rules and regulations establishing procedures for the filing and processing of requests for readmission, the required review of expelled students for readmission, and the transition process for readmitted students.

If a student is recommended for expulsion:

- The student and parent/guardian will receive written notice of an expulsion hearing.
  •The notice will include the date, time, and location of the hearing, as well as the reason the expulsion is being recommended.
  - At the hearing, the student has the right to:
  - o Be represented by a parent/guardian, advocate, or attorney

- Review the evidence presented by the district
- Present witnesses or evidence on the student's behalf

After the hearing, the governing board or administrative panel will determine whether the student will be expelled.

Educational Placement After Expulsion

If a student is expelled, they still have the right to continue their education. The district must ensure that an educational placement is provided to expelled students no later than three (3) school days after the issuance of the expulsion order. Possible educational placements may include: a district alternative education program, a community day school, a county office of education program, or another program designed to serve students who have been expelled. These programs provide academic instruction and support while students are serving the expulsion term.

Length of the Expulsion Term and Possible Extension

In many cases, an expulsion term may last up to one year. If, upon assessment, the student has not met the conditions of the rehabilitation plan, the governing board may grant one extension of the expulsion period (i.e., one semester). The district will continue to support and review the students' progress during the extension period to determine the student's readiness for readmission.

Individual Rehabilitation Plan

Students who are expelled will receive an individualized rehabilitation plan outlining the steps the student must take to be considered for readmission to school. The expelling district must ensure that the rehabilitation plan includes a periodic review and an assessment for readmission (45 days before the end of the expulsion term), is tailored to the individual student's needs, and specifically addresses the behavior that led to the expulsion.

The plan may be developed in consultation with school personnel who have knowledge or special expertise regarding the student's unique needs. The governing board will assist the student and parent/guardian in locating accessible opportunities and services necessary for the successful completion of the rehabilitation plan. The governing board cannot require students or parents/guardians to pay for any costs or services deemed necessary to complete the rehabilitation plan.

The conditions of the rehabilitation plan may include:

- Regular attendance in the assigned educational program
- Participation in academic tutoring
- Demonstrating academic progress
- Participation in counseling or behavioral support services
- Completion of community service, job training, or other rehabilitative programs
- Participation in programs related to the behavior that led to the expulsion
- Other appropriate requirements determined by the district

The rehabilitation plan will be provided in writing to the student and the parent/guardian, along with the district's governing board-approved expulsion order.

Readmission Review Procedures

An assessment of the student's progress toward completion of the rehabilitation plan will be conducted 45 days before the end of the expulsion term to determine whether the student will be readmitted to the district. A student cannot be denied readmission because of financial or transportation barriers or a lack of viable opportunities to complete the plan. Upon a student's readmission, the governing board shall ensure that there is a procedure for the successful transition of readmitted students.

The governing board must readmit the student unless it finds that:
(1) the student has not substantially met the plan *despite* having access to necessary resources and opportunities, or
(2) the student continues to exhibit the behaviors that led to expulsion or commits new expellable acts.

If the student is denied readmission, the governing board is to provide the expelled student and the parent/guardian with written notice describing the reasons for denying the student readmittance into the regular school district program. This notice also includes the educational program in which the student is to be enrolled until the next readmission review and assessment (i.e., 45 days before the end of the expulsion term).

AR§5144 - Administrative Responsibilities - Discipline Policy for Grades K-12

Students may be suspended or expelled if the act is related to a school activity or school attendance, including but not limited to the following: (a) while on school grounds; (b) while going to or coming from school; (c) during a school lunch period, whether on or off campus; or (d) during or while going to or coming from a school sponsored activity. Education Code 49079 requires that teachers be informed of a pupil's suspension and the infraction specific to the case, as described in Education Code 48900, except for smoking. The information shall be provided confidentially to teachers for the previous three school years. All students will be held accountable for the last three years of their discipline history.

The following discipline matrix indicates the types of disciplinary action that may apply to each offense. These actions may be applied to a first time or repeated incident. Progressive consequences, when applicable, are listed for each subsequent offense within the respective education code violation. School officials use this matrix as a guide intended to standardize disciplinary procedures throughout the District. The recommendations are not intended to substitute for the judgment of professional personnel based upon knowledge of the student's behavior record and statutory restraints.

OFFENSE	CONSEQUENCE
Sale of any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code Ed Code 48900(c) – Sale of a controlled substance Incident Type:D-Sale of Controlled Substance Brandishing a knife Ed Code 48900(b) – Brandished weapon or other dangerous object Incident Type:C-Brandishing a Knife Possessing, selling, or otherwise furnishing a firearm Ed Code 48900(b) Possessed weapon or other dangerous object Incident Type:C-Possession of Firearm Possessing an explosive Ed Code 48900(b) – Possessed weapon or other dangerous object Incident Type:C-Possession Explosive Committing or attempting to commit sexual assault or battery Ed Code 48900(n) – Sexual assault or battery Incident Type:B-Sexual Battery	Parent conference Suspension 5 days pending mandatory recommendation to expel 48915 (c) violation Report to police department. For students who are being recommended for expulsion and have a 504 Plan or an Individualized Education Plan (IEP), a Manifestation Determination meeting must be held within the first 10 days of suspension (federal law); however, California Law states that the extension of suspension notification must be sent within the first 5 days, therefore best practice would be to hold the Manifestation Determination Meeting within the first five days. If the behavior is a manifestation of the disability, the recommendation to expel must be rescinded and the student placed back into their school of enrollment. School personnel are authorized to unilaterally remove a student to an alternative educational setting for up to 45 school days without regard to whether the student's behavior is a manifestation of the student's disability when the student is found to have committed any of the following violations: carried or possessed a weapon, possessed or used illegal drugs, sold or solicited the sale of illegal drugs, or inflicted serious bodily injury. The interim setting is to be determined by the IEP team.
Fighting, attempting to cause, or threatening to cause injury to another person Ed Code 48900(a)(1) (Mutual Combat) Incident Type:B-Fighting	**1st Offense**: Parent conference, other means of correction, suspension 1-3 days, possible report to police department. **2nd Offense**: Parent conference, other means of correction, suspension 1-5 days, possible report to police department. **3rd Offense**: Parent conference, suspension 3-5 days, possible recommendation to expel if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others. Possible report to police department.

Willfully used force or violence upon the person of another, except in self-defense – Assault (Crime Report) Ed Code 48900(a)(2) (Assault/Attack) Incident Type:B-Assault/attempt physical injury Extortion Ed Code 48900(e) Robbery Ed Code 48900(e), 48900(g) Incident Type:B-Robbery / Extortion Assault or battery upon any school employee Ed Code 48900(a)(2); 48915(E) Incident Type:B-Assault School Employee Terroristic threats against school officials or school property Ed Code 48900.7 Incident Type:B-Terrorist Threats	**1st Offense**: Parent conference, other means of correction, suspension 1-5 days, and/or possible recommendation to expel if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others. Possible report to police department. **2nd Offense**: Parent conference, other means of correction, suspension 5 days, possible recommendation to expel if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others. Report to police department. **3rd Offense**: Parent conference, recommendation to expel if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others. Report to police department.
Possession of or sale of any knives/explosive/dangerous objects Ed Code 48900(b)– Possession of weapon/other dangerous object Incident Type: C-Possession of Knife Possession, use of, or sale of imitation firearms, imitation explosives, tear gas/pepper spray/laser pointers or scopes, or other dangerous weapons or objects, or any item capable of causing death or great bodily harm Ed Code 48900(b)– Possession of weapon/other dangerous object Ed Code 48900(m)– Possession of imitation firearm (Can't suspend on 1st offense) Incident Type:C-Weapons / Other Dangerous Object Starting fires Ed Code 48900(a)(1), 48900(f), 48900(k) Incident Type: B, E, F	**1st Offense**: Parent conference, other means of correction, suspension 1-5 days, possible recommendation to expel if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others. Possible report to police department. **2nd Offense**: Parent conference, other means of correction, suspension 3-5 days, possible recommendation to expel if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others. Report to police department. **3rd Offense**: Parent conference, recommendation to expel if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others. Report to police department.

Possession or use of any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code or alcohol, or otherwise furnished, or under the influence of same Ed Code 48900(c) Incident Type: D – Possession of a Controlled Substance D – Under Influence of Controlled Sub. Possession of or otherwise furnished any "look alike" controlled substance or alcohol Ed Code 48900(d) Incident Type:D-Possession of Controlled Substance	**1st Offense**: Parent conference, other means of correction, suspension 1-5 days, participation and completion of an intervention program, possible recommendation to expel if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others. Report to police department. **2nd Offense**: Parent conference, other means of correction, suspension 3-5 days, participation and completion of an intervention program, possible recommendation to expel if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others. Report to police department. **3rd Offense:** Parent conference, other means of correction, suspension 5 days, possible recommendation to expel if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others. Report to police department.

Vandalism, graffiti, defacing school property or property of others including but not limited to books, computers, electronic files, databases, and e-mail Ed Code 48900(f)– Damage to school or private property Incident Type:F-Vandalism/ Graffiti Theft or attempting to or knowingly stealing or receiving school or private property Ed Code 48900(g) – Stealing school or private property Ed Code 48900(l)– Receiving stolen property Incident Type:B-Stealing B–Received Stolen Property	**1st Offense**: Parent conference, other means of correction, restitution, report to police department. **2nd Offense**: Parent conference, other means of correction, suspension 1-3 days, report to police department. **3rd Offense**: Parent conference, other means of correction, suspension 5 days, report to police department.
Use and/or possession of tobacco on campus and/or paraphernalia including lighters and matches Ed Code 48900(h) – Possessed tobacco Incident Type: D-Possession of Tobacco Possession or sale of drug paraphernalia Ed Code 48900(j) Unlawful possessed, sale of drug paraphernalia Incident Type: D-Drug Paraphernalia Possession	**1st Offense**: Parent conference, other means of correction, participation, and completion of an intervention program. **2nd Offense**: Parent conference, other means of correction, suspension 1-3 days, participation, and completion of an intervention program. **3rd Offense**: Parent conference, other means of correction, suspension 3-5 days, participation and completion of an intervention program.

Profanity, vulgarity, inappropriate language/attire, and/or ethnic slur to another person including offensive materials on clothing and personal/school items Gestures - including gang signs and/or ethnic slur Ed Code 48900(i) – obscene act, habitual profanity or vulgarity Incident Type:E-Profanity/Vulgarity	**1st Offense**: Parent conference, other means of correction, possible report to police department. **2nd Offense**: Parent conference, other means of correction, suspension 1-3 days, possible report to police department. **3rd Offense**: Parent conference, other means of correction, suspension 3-5 days, possible report to police department.
Bullying: Including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Ed Code 32261, directed specifically toward a pupil or school personnel. Ed Code 48900(r) – Bullying Ed. Code 48900.4 – Harassment, bullying (grades 4-12) Incident Type:B-Bullying Harassing, threatening, or intimidating a pupil who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil Ed Code 48900(o) – Harassing a complaining witness Incident Type:B-Harass/Intimidate Witness Aiding or abetting the infliction or attempted infliction of physical injury to a person Ed Code 48900(t)- Aiding/ Abetting physical injury Incident Type:B-Aiding or Abetting Physical Injury	**1st Offense**: Parent conference, other means of correction, possible suspension 1-5 days, or possible recommendation to expel if sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school district personnel or pupils by creating an intimidating or hostile educational environment, if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others, possible report to police department. **2nd Offense**: Parent conference, other means of correction, possible suspension 1-5 days, possible recommendation to expel if sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school district personnel or pupils by creating an intimidating or hostile educational environment, if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others, possible report to police department. **3rd Offense**: Parent conference, other means of correction, suspension 1-5 days, possible recommendation to expel if sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school district personnel or pupils by creating an intimidating or hostile educational environment, if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others, possible report to police department.

Sexual harassment (Grades 4-12) – unwelcome sexual advances that create a hostile learning environment Ed Code 48900.2 Attempted/committed a sexual assault or sexual battery as defined by Penal Code Ed Code 48900(n) Incident Type:B-Sexual Harassment	Possible Title IX investigation **1st Offense**: Parent conference, other means of correction, possible suspension1-5 days, possible recommendation to expel if sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school district personnel or pupils by creating an intimidating or hostile educational environment, if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others, possible report to police department. **2nd Offense**: Parent conference, other means of correction, possible suspension 1-5 days, possible recommendation to expel if sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school district personnel or pupils by creating an intimidating or hostile educational environment, if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others, possible report to police department. **3rd Offense**: Parent conference, suspension 1-5 days, and recommendation to expel, if sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school district personnel or pupils by creating an intimidating or hostile educational environment, if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others, possible report to police department.

Hate violence (Grades 4-12): harassment, teasing, threats, intimidation, or bullying including but not limited to a physical or mental disability, gender, nationality, race, religion or sexual orientation Ed Code 48900.3 – Act of hate violence Incident Type: B-Hate Violence B-Hazing B-Harassment	**1st Offense**: Parent conference, other means of correction, possible suspension 1-5 days, possible recommendation to expel if sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school district personnel or pupils by creating an intimidating or hostile educational environment, if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others, possible report to police department. **2nd Offense**: Parent conference, other means of correction, possible suspension 1-5 days, possible recommendation to expel if sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school district personnel or pupils by creating an intimidating or hostile educational environment, if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others, possible report to police department. **3rd Offense**: Parent conference, suspension 1-5 days, and recommendation to expel if sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school district personnel or pupils by creating an intimidating or hostile educational environment, if can show other means of correction are not feasible or have repeatedly failed to bring about proper conduct and/or due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of others, possible report to the police department.

Inappropriate use of computers See Electronic Information Resource Contract, AR 372.1 Ed Code 48900(k) Incident Type:E-Disruption	**1st Offense**: Parent conference, other means of correction, possible removal from class, restitution, possible report to police department. **2nd Offense**: Parent conference, other means of correction, possible report to police department. **3rd Offense**: Parent conference, other means of correction possible report to police department.
Cheating in classroom including plagiarism and using electronic devices Ed Code 48900(k) Incident Type:E-Cheating	**1st Offense**: Parent conference, other means of correction, failing grade on test or assignment, possible "U" in Citizenship. **2nd Offense**: Parent conference, other means of correction, possible removal from class. **3rd Offense**: Parent conference, other means of correction.
Dress code violation Ed Code 48900(k) Incident Type:E-Dress Code	**1st Offense**: Warning, parent contact, change, or cover. **2nd Offense**: Parent contact, other means of correction. **3rd Offense**: Parent contact, other means of correction.
Classroom/Campus Disruption, disobedience, setting off fire alarms Ed Code 48900(k) Defied rules, disrupted school activities Ed Code 48900(k) Incident Type:E-Disruption / Defiance	**1st Offense**: Teacher conference, parent conference, other means of correction. **2nd Offense**: Parent conference, other means of correction, possible removal from class. **3rd Offense**: Parent conference, other means of correction, removal from class.
Violation of school rules Ed Code 48900(k) Incident Type:E-Class Rules Violation	**1st Offense**: Warning, parent conference, other means of correction. **2nd Offense**: Parent conference, other means of correction. **3rd Offense**: Parent conference, other means of correction.
Use of skateboards, roller skates or roller blades. Possession or use of radios, chains, and non-approved hats/headgear on campus. Violation of district policy for use of cameras, iPods/MP3 players, cellular phones, pagers/beepers and other electronic devices. Ed Code 48900(k) Incident Type:E-Defiance	**1st Offense**: Warning, confiscation of item for the day, possible parent conference. **2nd Offense**: Parent conference, other means of correction, confiscation of item (to be returned at parent conference), possible report to police department. **3rd Offense**: Parent conference, item to be returned at end of school year. Possible report to police department.
Excessive unexcused tardiness, excessive absences, truancy, or cuts class Ed Code 48200 Incident Type: A – Absence Problem A – Truant A - Tardy Daytime loitering (truancy) Incident Type:A-Tardy/Truant	**1st Offense**: Other means of correction, possible report to police department. **2nd Offense**: Possible referral to Student Attendance Review Board (SARB). Possible report to police department.

Exhibit: approved: June 4, 2012
revised: March 4, 2013; September 21, 2015, July 15, 2019, 2022, June 17, 2024

SPECIAL EDUCATION NOTICES:

Disposal of Student Records:

A district is required to inform parents when personally-identifiable information that has been collected, maintained, and/or used under Part B of the IDEIA, i.e., the part of the IDEIA that pertains to children and students who are at least three years old and generally less than twenty-two years of age, is no longer needed to assist with the provision of educational services to the child.

If there is no outstanding request by a parent or eligible student to review or destroy the education records, upon expiration of federal and state record retention periods, they will be destroyed consistent with state laws and regulations. In California, these records are maintained for four years after the student has graduated from high school or transition.

If you wish to view or obtain these records please contact the Special Education staff secretary for this process at 310-972-6110.

EC§56301; 20 USC §1401(3); 1412(a)(3); 34 CFR §300.111(c)(d) - Child Find

Requires each special education local plan area (SELPA) to establish written policies and procedures for a continuous child find system, including children with disabilities who are migrant or homeless or wards of the state and children with disabilities attending private schools.

Parents who live in the TUSD attendance area and suspect that their child has a disability are encouraged to contact the Special Education Department for guidance. Federal and State Laws require public schools to provide free and appropriate education for eligible children with disabilities. Children, infants through age two, with hearing, visual, and/or severe orthopedic impairment may be served by the SELPA Early Start Program. Children aged 3 through 21 may qualify for district special education programs.

Under state law, each public school system is responsible for finding children with disabilities in its area. All students with disabilities are entitled to a Free Appropriate Public Education (FAPE) designed to meet their individual educational needs. Special education and related services are provided at no cost to parents/guardians and are based on an Individualized Education Program (IEP) developed by a team that includes the parent/guardian

The school has an obligation to identify, locate, and evaluate students who may have disabilities and who may be in need of special education and related services. Parents/guardians may request an assessment at any time by submitting a written request to the school.

If a student is found eligible for special education, an IEP meeting will be held to develop an individualized plan. Parents/guardians are members of the IEP team and have the right to: participate in IEP meetings, receive notice of meetings, provide input regarding their child's educational needs and consent to or decline proposed services, as permitted by law.

Students with disabilities are educated in the least restrictive environment (LRE) appropriate to their needs and, to the maximum extent appropriate, with peers who do not have disabilities. Services and supports are determined by the IEP team and are based on the student's unique needs.

Parents/guardians of students with disabilities have rights known as procedural safeguards, which include the right to receive prior written notice of proposed actions, review educational records, independent educational evaluations (IEEs), when applicable, and the right to resolve disagreements through IEP meetings, mediation, due process hearings and state complaint procedures.

Parental consent is required before an initial special education assessment is conducted or special education services are provided for the first time. Consent may be withdrawn in writing, consistent with applicable law.

When a student with an IEP reaches 18 years of age, educational decision-making rights transfer to the student unless a legal exception applies. Parents/guardians will be notified prior to this transfer of rights.

Eligibility and Services

Eligibility for special education services is determined by an individual education program (IEP) in compliance with existing state and federal laws. There is a continuum of placements and services offered to support eligible students' educational needs. The placement/service options range from supplementation in the general education classroom to regionally operated programs, non-public schools, and/or nonpublic schools/agencies. Every child is entitled to receive a free, appropriate public education in the least restrictive environment. Placement and levels of service are determined by the

IEP team.

Reimbursed Health Services

The Torrance Unified School District, in conjunction with the California Departments of Health Services and Education, has a program to allow the District to be reimbursed with Federal Medicaid dollars for selected health services provided for eligible special education students. To participate in this program, eligible student service data may be confidentially forwarded to the District's billing agency. The billing agency holds a contract that includes a specific confidentiality clause to ensure that information is not disclosed inappropriately; our vendor is Federal HIPAA compliant. School health services currently provided to all students will not be changed by this program. Students will not be denied services they require, and parents will never be billed for services provided by the school district.

Parent Rights

Parents and guardians of pupils accessing the special education process/programs have certain rights and responsibilities. A full explanation of these rights is provided in the Notice of Parents' Rights and Procedural Safeguards available from the Special Education Department at 310-972-6100 or the Special Education section of the TUSD district website. Special Education

Torrance Unified School District — 2026-2027 School Year Calendar — Board Approved May 19, 2025 (rev. 5/11/26)

AUGUST

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	^# 18	# 19	: 20	21
24	25	26	27	28
31				

SEPTEMBER

M	T	W	TH	F
	1	2	3	4
* 7	8	9	10	11
14	15	16	17	18
X 21	22	23	24	25
28	29	30		

OCTOBER

M	T	W	TH	F
			1	# 2
5	6	7	8	9
12	13	14	15	X 16
19	20	21	22	23
26	27	28	29	30

NOVEMBER

M	T	W	TH	F
2	3	4	5	6
9	10	* 11	12	13
16	17	18	19	20
X 23	X 24	X 25	* 26	* 27
30				

DECEMBER

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
X 21	X 22	X 23	* 24	* 25
X 28	X 29	X 30	* 31	

JANUARY

M	T	W	TH	F
				* 1
4	5	6	7	8
11	12	13	14	15
* 18	19	20	21	22
25	26	27	28	29

FEBRUARY

M	T	W	TH	F
1	2	3	4	5
* 8	9	10	11	12
* 15	16	17	18	19
22	23	24	25	26

MARCH

M	T	W	TH	F
1	2	3	4	# 5
8	9	10	11	12
15	16	17	18	X 19
22	23	24	25	26
X 29	X 30	X 31		

APRIL

M	T	W	TH	F
			X 1	X 2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

MAY

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
* 31				

JUNE

M	T	W	TH	F
	1	2	3	4
7	8	9	>> 10	+ # 11
14	15	16	17	* 18
21	22	23	24	25
28	29	30		

First Semester: 91 days **Second Semester: 89 days**

^ ***Teachers Report***	August 18
: ***Students Report***	August 20
» ***Students Last Day***	June 10
+ ***Teachers Last Day***	June 11
Parent Conferences (ES):	Nov 9-20
At Risk Conferences (ES):	Jan 28-29 & Mar 22-23

Progress Reports (ES):

November 6

March 18

Achievement Reports (ES):

January 22

June 10

End of Quarter (HS/MS)

1st Quarter	Oct 23
1st Semester	Jan 22
3rd Quarter	Mar 26
2nd Semester	June 10

Adult Ed Teachers Report

Aug 25

Graduation (Promotion MS)

Adult School	May 27
High School	June 9
Middle School	June 10

Adult Education

Fall	Aug 31 to Jan 22
Spring	Jan 25 to May 27

**** HOLIDAYS PER EDUCATION CODE §37220***

*HOLIDAY	DATE 2026/27	DAY OF WEEK	DAY / DATE EACH YEAR
*Independence Day	July 3	Friday	July 4
*Labor Day	September 7	Monday	1st Monday in September
*Veteran's Day	November 11	Wednesday	November 11
*Thanksgiving Day	November 26	Thursday	4th Thursday in November
*Thanksgiving Holiday	November 27	Friday	4th Friday in November
*Christmas Eve	December 24	Thursday	December 24
*Christmas Day	December 25	Friday	December 25
*New Year's Eve	December 31	Thursday	December 31
*New Year's Day	January 1	Friday	January 1
*M.L. King Jr. Day	January 18	Monday	3rd Monday in January
*Lincoln Day	February 8	Monday	February 12
*President's Day	February 15	Monday	3rd Monday in February
*Memorial Day	May 31	Monday	Last Monday in May
*Juneteenth	June 18	Friday	June 19

DATE IN 2026/27	DAY OF WEEK	
# SBCP Staff Development/Student Free Days (K-12)		
# August 18	Tuesday	Teachers Report
# August 19	Wednesday	Orientation/Planning
# October 2	Friday	Professional Dev.
# March 5	Friday	Professional Dev.
# June 11	Friday	Teachers Last Day
X September 21	Monday	Local Non-Instructional Day
X October 16	Friday	Local Non-Instructional Day
X November 23-25	Mon. thru Wed.	Local Non-Instructional Day
X Dec. 21-23 and 28-30		Winter Break
X March 19	Friday	Local Non-Instructional Day
X March 29 – April 2		Spring Break

Torrance Unified School District & the Torrance Police Department are teaming up to share this important information:

E-BIKE SAFETY

AWARENESS. ACTION. PREVENTION.

Many families are unaware that some e-bikes are ILLEGAL.
You could be unknowingly endangering your child!

THINGS TO KNOW:

1 NEW E-BIKE SAFETY LAWS

In December 2025, Torrance adopted Ordinance No. 3963 to align with state law, which includes:

- No rider may operate any bicycle at unsafe speeds for the conditions
- Class 3 e-bikes are prohibited on any sidewalk, park, playground or structure
- All stunt riding (including wheelies) is now banned
- Riders may not ride in groups of more than 2 abreast
- Riders in parks must remain on designated paths

2 YOU ARE LIABLE!

Under CA Penal Code 273a(a), a parent can be held legally liable for child endangerment if you provide a minor with an inappropriate e-bike that endangers their safety; (felony or misdemeanor offense depending on the risk/injury.)

Under CA Vehicle Code 14607, a parent can also be held legally liable if they knowingly permit their unlicensed child to operate a motor vehicle/e-moto.

3 SPECIALIZED BICYCLE HELMETS ARE NEEDED!

Any rider 17 or under must wear a properly fitted helmet to ride any class of e-bike, and all riders must wear one for a class 3 e-bike. A high-quality, properly fitted helmet is crucial for protection while riding at e-bike speeds.

4 HELPFUL TIP

Consider using GPS Trackers with speed alerts and geo-fencing to monitor your child's riding habits and help locate a stolen bike. Cost and options vary.

AWARENESS. ACTION. PREVENTION.

IS YOUR E-BIKE LEGAL?

TYPE	CLASS	DESCRIPTION	E-BIKE?
	**CLASS 1**	• No throttle, Pedal-assist only (motor only works while pedaling) • Cannot go faster than 20 mph • Maximum power of 750 watts • 17 and under must wear a properly fitted helmet	**YES**
	**CLASS 2**	• Throttle-powered (motor can propel the bike without pedaling) • Cannot go faster than 20 mph • No pedal-assist beyond that speed • Maximum power of 750 watts • 17 and under must wear a properly fitted helmet	**YES**
	**CLASS 3**	• Pedal-assist only (motor works only while pedaling) • Maximum speed of 28 mph • Maximum power of 750 watts • Equipped with a speedometer • Must be 16 years or older to ride • No passengers allowed • All ages must wear a properly fitted helmet	**YES, (BUT ILLEGAL FOR UNDER 16 YRS)**
	**ILLEGAL E-MOTO**	• Classified as a motorcycle • Pegs instead of pedals, or pedals removed • Must have a special license to ride • **Parents can be held legally liable for child endangerment and/or allowing an unlicensed child to ride** • Example brands: Surron & Talaria	**NO, ILLEGAL FOR ALL AGES**

El Distrito Escolar Unificado de Torrance
y el Departamento de Policía de Torrance se unen
para compartir esta importante información:

SEGURIDAD CON BICICLETAS ELÉCTRICAS

CONCIENCIA. ACCIÓN. PREVENCIÓN.

Muchas familias desconocen que algunas bicicletas eléctricas son ILEGALES.
¡Usted podría estar poniendo en peligro a su hijo sin darse cuenta!

COSAS QUE DEBE SABER:

1

NUEVAS LEYES DE SEGURIDAD PARA BICICLETAS ELÉCTRICAS

En diciembre de 2025, Torrance adoptó la Ordenanza n.° 3963 para alinearse con las leyes estatales que incluyen:

- Ningún ciclista puede conducir una bicicleta a velocidades inseguras para las condiciones.
- Las bicicletas eléctricas Clase 3 están prohibidas en toda acera, parque, área de juegos o estructura.
- Todas las acrobacias (incluidos los caballitos) ahora están prohibidas.
- Los ciclistas no pueden circular en grupos de más de dos personas.
- Los ciclistas deben permanecer en los senderos designados en los parques

2

¡USTED ES RESPONSABLE!

Según el artículo 273a(a) del Código Penal de California, los padres pueden ser considerados legalmente responsables de poner en peligro a un menor si le proporcionan una bicicleta eléctrica inapropiada que ponga en peligro su seguridad (delito mayor o menor, según el riesgo o la lesión).

Según el artículo 14607 del Código de Vehículos de California, los padre también pueden ser considerados legalmente responsables si, a sabiendas, permiten que su hijo conduzca sin licencia un vehículo motorizado o una motocicleta eléctrica.

3

¡SE NECESITAN CASCOS DE BICICLETA ESPECIALIZADOS!

Todo ciclista menor de 17 años debe usar un casco ajustado apropiadamente para circular en cualquier tipo de bicicleta eléctrica y todos los ciclistas deben usar un casco para bicicletas eléctricas de clase 3. Un casco de alta calidad y con el ajuste correcto es fundamental para protección al circular a la velocidad de la bicicleta eléctrica.

4

CONSEJO ÚTIL

Considere usar rastreadores GPS con alertas de velocidad y geocercado para monitorear los hábitos de conducción de su hijo y ayudar a localizar una bicicleta robada. El costo y las opciones varían.

CONCIENCIA. ACCIÓN. PREVENCIÓN.

¿ES LEGAL TU BICICLETA ELÉCTRICA?

TIPO	CLASE	DESCRIPCIÓN	E-BIKE?
	**CLASE 1**	• Sin acelerador, solo asistencia al pedaleo (el motor solo funciona al pedalear). • No puede ir a más de 20 millas por hora • Potencia máxima de 750 vatios. • Los menores de 17 años deben usar un casco que les quede bien.	**SI**
	**CLASE 2**	• Con acelerador (el motor puede impulsar la bicicleta sin pedalear) • No puede ir a más de 20 millas por hora • No se permite la asistencia del pedaleo a más de esa velocidad • Potencia máxima de 750 vatios • Los menores de 17 años deben usar un casco con el ajuste correcto.	**SI**
	**CLASE 3**	• Solo pedaleo asistido (el motor funciona solo al pedalear) • Velocidad máxima: 48 millas por hora • Potencia máxima: 750 vatios • Equipado con velocímetro • Debe ser mayor de 16 años para usar la bicicleta • No se permiten pasajeros • Todas las edades deben usar un casco adecuado	**SÍ, (PERO ILEGAL PARA MENORES DE 16 AÑOS)**
	**E-MOTO ILEGAL**	• Clasificada como motocicleta • Con reposapiés en lugar de pedales o sin pedales • Se requiere una licencia especial para manejarla • Los padres pueden ser considerados legalmente responsables por poner en peligro a un menor o por permitir que un menor sin licencia la maneje • Ejemplos de marcas: Surron y Talaria	**NO, ILEGAL PARA TODAS LAS EDADES**

トーランス統一学校区と
トーランス警察署が
連携して、以下の重要な情報をお伝えします：

電動自転車（E-BIKE）の安全対策

認識・行動・予防

多くの家族が、一部の電動自転車が違法であることを認識していません。
知らず知らずのうちに、お子さんを危険にさらしている可能性があります！

知っておくべきこと：

1

新たな電動自転車安全法

2025年12月、トーランス市は州法に準拠するため条例第3963号を制定し、以下を含む規定を定めました：

- 状況に照らして安全でない速度で自転車を運転してはならない
- クラス3電動自転車は歩道、公園、遊び場、構造物での使用を禁止する
- あらゆるスタント走行（ウイリーを含む）を禁止する
- 2人以上の並列走行は禁止する
- 公園内では指定された通路を走行すること

2

保護者は法的責任を負います！

カリフォルニア州刑法典273a条(a)項に基づき、未成年者に安全を脅かす不適切な電動自転車を供与した場合、親は児童危険行為の法的責任を問われる可能性があります（危険度・傷害の程度により重罪または軽罪となります）。

カリフォルニア州車両法14607条に基づき、親は免許のない子供が自動車または電動バイクを運転することを故意に許可した場合、法的責任を問われる可能性があります。

3

専用自転車用ヘルメットが必要です！

17歳以下のライダーは、あらゆるクラスの電動自転車に搭乗する際、適切にフィットしたヘルメットを着用しなければなりません。また、クラス3電動自転車には、すべてのライダーがヘルメットを着用する必要があります。電動自転車の速度で走行する際の保護には、高品質で適切にフィットしたヘルメットが不可欠です。

4

役立つヒント

お子様の自転車走行習慣を監視し、盗難時の位置特定に役立つ速度アラート機能付きGPSトラッカーやジオフェンシングの利用をご検討ください。費用やオプションは様々です。

認識・行動・予防

あなたの電動自転車は合法ですか?

タイプ	クラス	特徴	電動自転車?
	クラス 1	• スロットルなし、ペダルアシストのみ（モーターはペダリング中のみ作動） • 最高速度は時速20マイル（約32km/h）を超えられない • 最大出力750ワット • 17歳以下は適切にフィットしたヘルメットの着用が必須	はい
	クラス 2	• スロットル駆動式（モーターはペダルを漕がずに自転車を推進可能） • 最高速度は時速20マイル（約32km/h） • その速度を超えるとペダルアシスト機能は作動しない • 最大出力750ワット • 17歳以下は適切にフィットしたヘルメットを着用する義務あり	はい
	クラス 3	• ペダルアシストのみ（モーターはペダリング中のみ作動） • 最高速度28マイル/時（約45km/h） • 最大出力750ワット • 速度計装備 • 乗車は16歳以上であること • 同乗者不可 • 全ての年齢層は適切にフィットしたヘルメットを着用しなければならない	はい、（ただし16歳未満は違法です）
	違法 E-MOTO	• オートバイとして分類される • ペダルではなくペグ、またはペダルが取り外されている • 運転には特別な免許が必要 • 親は児童危険行為および／または無免許の子供の運転を許可したことによる法的責任を問われる可能性がある • 例：Surron & Talaria	いいえ、すべての年齢層で違法