

TEAM Academy Charter School Board of Directors

School Board Meeting Minutes

7/21/26 ~ 11:00 AM Media Center

Members Present: Chris Hering, Jenni Brittain, Sheryl Osweiler, Janel Schmidt, Jed Kalbow, and Denise Gilbertson

Members Absent: Monika Hertzog

Staff Present: Jill Courtney

The meeting was called to order at 11:00 AM by Chair, Jed Kalbow

- I. Call meeting to order**
- II. Pledge of Allegiance**
- III. Oath of Office**
- IV. Approve Agenda and State Conflict of Interest**

Janel Schmidt made a motion to approve the agenda and Denise Gilbertson seconded it.
6 in favor, 0 opposed
Motion passes 6-0
- V. TEAM Celebrations**
- VI. Director's Report**
- VII. Approve Consent Agenda**

Janel Schmidt made a motion to approve the consent agenda as listed in the board packet and Jed Kalbow seconded it.
6 in favor, 0 opposed
Motion passes 6-0
- VIII. Approve Financials**
 - b. Expense Reports**

Janel Schmidt made a motion to approve the expense report for the month of June in the amount of \$88,134.67 and Denise Gilbertson seconded it.
6 in favor, 0 opposed
Motion passes 6-0
 - c. Income Report**

Denise Gilbertson made a motion to approve the income report for the months of June in the amount of \$203,459.09 and Jed Kalbow seconded it.
6 in favor, 0 opposed
Motion passes 6-0
- IX. Old Business**
- X. New Business**
 - a. Approve – 26-27 Handbooks – TEAM Personnel Policies Handbook & Student Handbook**

Jed Kalbow made a motion to approve the 26-27 Handbooks – TEAM Personnel Policies Handbook & Student Handbook and Sheryl Osweiler seconded it.
6 in favor, 0 opposed
Motion passes 6-0
 - b. Approve – Electronic Signatures**

Janel Schmidt made a motion to approve the use of electronic signatures and Jenni Brittain seconded it.
6 in favor, 0 opposed
Motion passes 6-0
 - c. Approve – IOWA (Identified Official with Authority)**

Chris Hering made a motion to approve Jill Courtney as our IOWA and Jenni Brittain seconded it.
6 in favor, 0 opposed
Motion passes 6-0
 - d. Approve – 26-27 Calendar**

Jed Kalbow made a motion to switch to EdFinMN for our business services and Denise Gilbertson seconded it.
6 in favor, 0 opposed
Motion passes 6-0
 - e. Comp Time**

Chris Hering made a motion to approve the comp time policy and Jed Kalbow seconded it.
6 in favor, 0 opposed
Motion passes 6-0
 - f. August Agenda**
- XI. Open Forum –The TEAM Academy Charter School Board invites public comment. Please limit your comments to 5 minutes each.**
- XII. Adjournment** Jed Kalbow adjourned the meeting at 11:37 AM

Board Chair Signature

Minutes Approved: 8/18/26

Board Clerk Signature