

Board of Education

Josie Preston, *President*
Randa Harrington, *Vice President*
Becky Backer
Jonathan Barney
Russ Calanni
Ashley Moore
Marc Smithers

Belfast Central School District

1 King Street ♦ Belfast, New York 14711
Phone: (585) 365-2646 ♦ Fax: (585) 365-2648



Administration

Wendy Butler Ed.D., *Superintendent*
Richard Bull, *5-12 Principal*
Chelsey Aylor, *PK-4 Principal/*
Director of Curriculum
Keegan Harrington, *Business Manager*
Emma Petrichick, *District Treasurer*
Gina Larrabee, *District Clerk*

APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: Records Access Officer: Gina Larrabee
Belfast Central School
1 King St.
Belfast, NY 14711

I hereby apply to inspect the following record(s) (attach additional detail as required):

Print Name Signature Date

Representing Mailing Address

.....
FOR SCHOOL DISTRICT USE ONLY

() Approved Inspection () Approved for Copies Cost \$.25 per copy, _____ pages

Total Cost \$ _____

Denied (for reason(s) checked below)

- () Confidential disclosure.
() Unwarranted invasion of personal privacy.
() Record of which this agency is legal custodian cannot be found.
() Record is not maintained by this agency.
() Exempted by state statute other than the Freedom of Information Act.
() Other (Specify) _____

Signature Date

.....
NOTICE: You have the right to appeal a denial of this application to the Superintendent of Schools, who must fully explain his/her reasons for such denial in writing within ten (10) business days of receipt of an appeal.

Name Business Address

I hereby appeal:

Signature Date