AUDUBON JR. SR. HIGH SCHOOL
STUDENT HANDBOOK
2026 - 2027



Foreword

The AHS Student Handbook is compiled and published yearly for the purpose of providing our students and their parents with the basic information necessary to understand the opportunities, procedures, and regulations of Audubon Jr.-Sr. High School.

It is our sincere hope that all students will take full advantage of the many opportunities available to receive a full and well-rounded education while meeting their corresponding obligations and responsibilities.

We will have high expectations for everyone who enters our building and takes part in the educational experiences of our students. Everyone is entitled to, and will be, treated with dignity and respect. An orderly and respectful operation leads to an atmosphere of understanding and fairness in which the educational process can thrive. Knowing where you stand, what you can and cannot do, gives everyone a sound sense of security.

The cooperation of each one of us, especially the individual student, is necessary to ensure the reputation, continued growth, and educational quality of Audubon Jr.- Sr. High School.

The High School

Audubon High School is fully accredited and approved by the New Jersey Department of Education. Such approval is attained only after complying with specifications that test the adequacy of the school building, the school equipment, the teaching staff, and the records of graduates.

Click the links below for the updated content regarding Code of Conduct, Attendance, and Cell Phone Policy:

- **Code of Conduct (with Good Student Standing)**
- **Attendance Overview**
- **Cell Phone Policy**
- **Dress Code Policy 5511**

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Ideals

A primary function of the educational process at Audubon Jr. Sr. High School is to successfully prepare students to be productive and successful individuals. We seek to give all students the opportunity to grow intellectually, socially, and morally.

Intellectually – Students learn in a climate of academic awareness and with a sense of one's obligation towards solution of problems.

Socially – Students interact with peers and faculty during school and at school-related activities.

Morally – Students have high ideals and adhere to a code of conduct of which one may be proud. Our hope is that students make the most of their opportunities so that their years at Audubon High School will prove productive and exciting.

District Administration

Sandra Allen - Superintendent
Shamus Burke - Assistant Superintendent
Samantha Costill - Supervisor of Instruction
Deborah Roncace - Board Secretary/Business Administrator
Noelle Bisinger - Supervisor of Special Services
Michael Chisholm - Director of Technology

High School Administration

Jeffrey Lebb - Principal
Frank Corley - Assistant Principal (Grades 10 - 12)
Dan Howey - Assistant Principal (Grades 7 - 9)
Chris Baker - Assistant Principal (Athletics)
Eric Miller - Assistant Principal (Counseling)

Mission Statement

The Audubon School District offers a safe, collaborative community where students and staff belong and connect through personalized learning and explanation.

School Calendar

The most current version of the school calendar can be found on the District website (www.audubonschools.org). This web site will reflect all updates and changes throughout the year.

Bell Schedules

Normal Bell Schedule

45 Minute Periods; 4 Minutes Passing Time; 25 min Lunch
School Opens: 7:20 am
Supervised Study (Cafeteria): 7:20 am - 8:05 am

	Grades 7 - 8	Grades 9 - 10	Grades 11 - 12
Period 0	7:20 am - 8:05 am	7:20 am - 8:05 am	7:20 am - 8:05 am
Opening Tone	8:05 am	8:05 am	8:05 am
Warning Tone	8:09 am	8:09 am	8:09 am
Homeroom	8:10 am - 8:20 am	8:10 am - 8:20 am	8:10 am - 8:20 am
Period 1	8:24 am - 9:09 am	8:24 am - 9:09 am	8:24 am - 9:09 am
Period 2	9:13 am - 9:58 am	9:13 am - 9:58 am	9:13 am - 9:58 am
Period 3	10:02 am - 10:47 am	10:02 am - 10:47 am	10:02 am - 10:47 am
Period 4	10:51 am - 11:16 am (Lunch)	10:51 am - 11:36 am	10:51 am - 11:36 am
Period 5	11:20 am - 12:05 pm	11:40 am - 12:05 pm (Lunch - Gr. 9 - 12)	11:40 am - 12:25 pm
Period 6	12:09 pm - 12:54 pm	12:09 pm - 12:54 pm	12:29 pm - 12:54 pm (Lunch - Gr. 9 - 12)
Period 7	12:58 pm - 1:43 pm	12:58 pm - 1:43 pm	12:58 pm - 1:43 pm
Period 8	1:47 pm - 2:32 pm	1:47 pm - 2:32 pm	1:47 pm - 2:32 pm
Dismissal	2:32 pm	2:32 pm	2:32 pm

- **Homeroom is 10 minutes in length.**
- **All instructional periods are 45 minutes in length.**
- **All lunches are 25 minutes in length.**
- **Passing time between all classes is 4 minutes.**

Early Dismissal Bell Schedule

30 Minute Periods; 4 Minute Passing Time; No Lunch
School Opens: 7:20 am
Supervised Study (Cafeteria): 7:20 am - 8:05 am

	Grades 7 - 12
Period 0	7:35 am - 8:05 am (Grades 9 through 12) 7:35 am - 8:05 am (Grades 7 and 8)
Opening Tone	8:05 am
Warning Tone	8:09 am
Homeroom	8:10 am - 8:17 am
Period 1	8:21 am - 8:51 am
Period 2	8:55 am - 9:25 am
Period 3	9:29 am - 9:59 am
Periods 4/5	10:03 am - 10:33 am
Period 5/6	10:37 am - 11:07 am
Period 7	11:11 am - 11:41 am
Period 8	11:45 am - 12:15 pm
Dismissal	12:15 pm

90-Minute Delayed Opening Bell Schedule

(No Period 0 Classes; No Homeroom; 35 Minute Periods; 3 Minute Passing Time; 25 min Lunch)

	Grades 7 - 8	Grades 9 - 10	Grades 11 - 12
Opening Tone	9:35 am	9:35 am	9:35 am
Warning Tone	9:40 am	9:40 am	9:40 am
Period 1	9:41 am - 10:16 am	9:41 am - 10:16 am	9:41 am - 10:16 am
Period 2	10:19 am - 10:54 am	10:19 am - 10:54 am	10:19 am - 10:54 am
Period 3	10:57 am - 11:32 am	10:57 am - 11:32 am	10:57 am - 11:32 am
Period 4	11:35 am - 12:00 pm (Lunch)	11:35 am - 12:10 pm	11:35 am - 12:10 pm
Period 5	12:03 pm - 12:38 pm	12:13 pm - 12:38 pm (Lunch - Gr. 9 - 12)	12:13 pm - 12:48 pm
Period 6	12:41 pm - 1:16 pm	12:41 pm - 1:16 pm	12:51 pm - 1:16 pm (Lunch - Gr. 9 - 12)
Period 7	1:19 pm - 1:54 pm	1:19 pm - 1:54 pm	1:19 pm - 1:54 pm
Period 8	1:57 pm - 2:32 pm	1:57 pm - 2:32 pm	1:57 pm - 2:32 pm
Dismissal	2:32 pm	2:32 pm	2:32 pm

Emergency Closing of School

In the event it is necessary to close school, open late, or dismiss early for any reason, the District will use the phone messaging system to contact parents and caregivers. The messaging system uses the phone and email contact information in Genesis. If you are not receiving calls on this system, please check your Genesis account and notify the school to be put on the call list if you are still experiencing difficulties. Emergency closure details are also posted on the school's website.

School Security - Fire Drills/Security Exercises

The establishment of a safe environment for learning must include provisions for removing students from the school premises in times of emergency. Audubon High School maintains a series of emergency procedures designed to safeguard all school occupants in cases of extraordinary events. These procedures are updated periodically and are subject to revision at any time.

For the protection of everyone, State Law requires a minimum of one fire drill and one security exercise per month. An additional requirement calls for timing of all drills.

When the electronic tone is sounded for a fire drill, students will leave the building promptly in a quiet and orderly manner. Teachers will accompany their groups and take accurate attendance once they've reached the relocation area.

Visitation

Audubon High School does not permit student visitors and/or unapproved non-instructional personnel in classrooms. However, if a student feels there are special circumstances to bring a guest for the day, the student must discuss the request with the Principal at least five days in advance of the visitation.

Working Papers

Any student under 18 years of age who wishes to accept employment in New Jersey must secure working papers in the district in which he/she lives. Please visit the Department of Labor and Workforce. To secure working papers, a pupil must complete New Jersey State Working Paper forms. If you have any questions please contact the Principal's office.

School Counseling Office

The Audubon High School School Counseling department provides a comprehensive program of services to all students from the time they enter high school up to and even beyond graduation. Through a variety of activities, planned and informal, AHS school counselors help students understand themselves better and develop a sense of self worth. School counselors also help students develop the skills they need to cope with the normal problems associated with growing up. The primary goal of the counseling process is to help students have a successful high school experience in preparation for a future that will find them productive members of a democratic society. School counselors accomplish this by recognizing and addressing the individual needs of each student.

The Counseling Office staff includes:

- Mr. Miller - Assistant Principal (Counseling)
- Mrs. Greway - Administrative Assistant
- Mr. May - Grades 7 - 9 (Last Names A - K)
- Mrs. DiMedio - Grades 7 - 9 (Last Names L - Z)
- Ms. Warren - Grades 10 - 12 (Last Names A - K)
- Mr. Tomasetti - Grades 10 - 12 (Last Names L - Z)

High School Plus Program

Audubon High School participates in the High School Plus (dual credit) program with Camden County College to offer students a way to earn college credit for courses taken during high school. Audubon is also currently working with Rowan College of South Jersey to expand dual credit opportunities for students. A list of possible courses can be found in the Program of Studies (pg. 11), which is available on the School Counseling website. The Assistant Principal of Counseling will distribute registration paperwork from Camden County College in the fall and winter of each year. Please note: CCC will be assessing an application fee for this.

Advanced Placement Courses

Juniors and seniors may also opt to take Advanced Placement courses for potential college credit. College credit is determined by individual colleges. AHS personnel cannot guarantee such credit will be accepted.

The following AP courses will be offered for the 2026 - 2027 school year, as enrollment allows:

AP Biology
AP Chemistry
AP Calculus
AP Pre-Calculus
AP U.S. History
AP English Language & Composition (Juniors)
AP English Literature & Composition (Seniors)
AP Spanish

Various AP courses are also offered via the Virtual High School Collaborative Program. Please see a counselor for specific details.

In order to receive AP weight for a course, students must earn a B or better and take the corresponding AP exam in May. Students who do not take the AP exam will receive honors weight for an AP course providing they earn the B average. Students may also take other AP courses through the Virtual High School Collaborative. Interested students should see their counselor. Any student who needs financial assistance to take the test should see the Assistant Principal of Pupil Personnel .

Student Assistance Programs

Intervention & Referral Services (I & RS)

The I&RS committee provides a vehicle within regular education for meeting a variety of student needs (academic, social and emotional). The I&RS committee is a standing, school-based, problem-solving committee whose goal is to assist teachers and parents/guardians in developing strategies to maximize the educational opportunities for their child. Through the I&RS committee, instructional strategies and/or support services are provided.

To accomplish this goal the I&RS committee conducts the following activities:

- Accepts referrals from teachers, administrators, parents and students
- Gathers information concerning the reported problems
- Discusses the information and creates Action Plans
- Provides feedback to the referring person
- Refers the student to appropriate resources
- Discusses the problem with the parent/guardian and student
- Monitors the student's behavior

The I&RS committee may deal with problems that encompass ALL at-risk students (family issues, death, grades, attendance, peer relationships, substance abuse, learning problems, depression, suicidal ideation, low self-esteem, etc.)

The administrator who oversees the I&RS committee is the Building Principal.

Student Records

The parents/guardians of any student enrolled in school have the right to review any school records which pertain to their child, as stated in the Family Educational Rights and Privacy Act (FERPA). A request to review records must be made in writing to the Assistant Principal of Pupil Personnel at least 24 hours prior to review. This right to review records applies to divorced and non-custodial parents/guardians who, according to the courts, have the same rights pertaining to student records as non-divorced parents.

The school may deny a non-custodial parent this right only if the school has been notified in writing by the parent with custody that a non-custodial parent/guardian has had the right to access records terminated by the court. Once students reach their eighteenth birthday, they may legally deny either or both parents/guardians the right to review their school records. The student must, however, make this request in writing to the School Counseling office at the high school.

Student Activity Fee

The Student Activity Fee is used to support athletics and extracurricular activities at the junior-senior high school. The $80.00 fee for grades 7 - 12 (6^{th} graders in the Jr. HS wrestling program) covers participation in all sports, activities and clubs. The maximum fee for one family is $160.00. Students who qualify for free or reduced price lunches will be exempt from the activity fee. One hundred percent of the funds collected will go directly back to student programs.

A list of all Audubon Junior-Senior High School sports and activities subject to this fee are listed below:

- Marching Band
- Jazz Band
- Indoor Percussion
- Choral Ensemble
- Academic Challenge
- Spring Musical
- Chess Club
- All Jr. HS, Junior Varsity, and Varsity Athletics

All Service-Related Clubs (National Honor Society, NJHS, EMS, Stage Crew, etc.) are not subject to the Activity Fee.

Any questions, please call Mr. Baker's office at (856) 547-7695 x4123.

Eligibility Rules

In addition to the minimum state eligibility rules below and set forth in BOE Policy #2431, students must maintain a GPA of 73.5 or greater and/or no more than one 'F' per marking period to be eligible for activities for the next marking period. Said GPA will be reviewed each of the first three marking periods for current eligibility. Should the GPA fall to 73.5 or below in any marking period, the student is ineligible for the next full marking period of that school year. The mid-term exam will not fall under the 73.5 rules nor will it fall under the "no more than one F" rule.

The rules will apply to all extra-curricular activities with the exception of those required by the curriculum.

Exceptions may be granted for extenuating circumstances.

Athletics

Audubon High School is a member of the NJSIAA and the Colonial Conference and participates in a full program of interscholastic athletics. Please refer to the chart below for eligibility in interscholastic athletics.

MID YEAR CREDITS	END OF YEAR CREDITS
15	30

- Seniors taking only 5 classes must be passing everything at the end of the first semester (mid-year) in order to participate in the second semester extracurricular activities.
- Students may not turn 19 prior to September 1st in order to participate in Varsity or JV Sports.
- Students may not turn 16 prior to September 1st in order to participate in Freshman Sports.

NCAA Eligibility

College-bound student-athletes preparing to enroll in a Division I or Division II school need to register with the NCAA Eligibility Center to ensure they have met amateurism standards and are academically prepared for college coursework.

An excellent resource to assist prospective NCAA Division I or Division II student-athletes is the NCAA Guide for the College-Bound Student-Athlete. It can be found, along with other important information regarding the initial eligibility process, by visiting the following website:

Educational Resources - NCAA.org

Prospective student-athletes should meet with their counselor to review initial-eligibility criteria. Not all courses at Audubon High School meet NCAA eligibility requirements. Therefore, careful planning is required during course selection to ensure all NCAA eligibility requirements are met.

Activity/Athletic Suspension or Termination

If an activity advisor/head coach wishes to remove a participant/athlete from an activity/athletic team for disciplinary reasons, the activity advisor/head coach must refer the participant/athlete's name to the Athletic Director with a reason for dismissal. The Athletic Director will inform the participant/athlete and their parent/guardian of their removal.
All Activity Advisors/Head Coaches must supply, in writing, before the season begins a list of rules and regulations of their activity/athletic team.

Athletic Contests

Spectators are an important part of the game and should conform to the accepted standards of good sportsmanship and behavior at all times. Spectators must respect officials, coaches, and players as guests in the community and extend all courtesies to them at all times.

Enthusiastic and wholesome cheering is encouraged. Booing and disrespectful remarks must be avoided at all times. Spectators should encourage all people to observe this code of ethics. Those who do not respond should be reported to the proper school authorities immediately.

Spectators should observe and obey all rules and regulations of school including those concerning smoking and/or tobacco, food and soft drink consumption, and parking of cars. New Jersey State Law prohibits the drinking of alcoholic beverages of any kind on school property. Spectators should respect and obey all school officials and police at all athletic events.

Cheerleaders should be respected when performing for opposing teams. For flagrant or repeated violations of this code, spectators will be evicted from the area. There will be no smoking within the school building or on school property at any time.

Athletic Physicals

In order for a student/athlete to participate in interscholastic athletics in the State of New Jersey, they must have a pre-participation medical examination performed by a medical doctor (MD or DO), nurse practitioner, or physician's assistant.

It is the responsibility of each student athlete to submit a full report of the examination – documented on an approved school district form, dated, and signed by your medical provider to the attendance/athletics office prior to the start of athletics. The physical examination must have been performed within 364 days of the start date of practice, and the health history must be updated/completed prior to each athletic season (within 60 days of the first practice).

The medical history questionnaire must be completed each season by a parent/guardian; not by a student athlete. The completed questionnaire must be taken to your "medical home" once every 364 days for your physician to record the medical examination.

All areas on the preparticipation athletic physical examination form must be completed to meet the State mandate. This includes the vision screening. Once completed, the medical history questionnaire and preparticipation athletic physical examination form should be returned to the attendance/athletics office.

Do not return any forms to the coach. Coaches will be informed when an athlete has been approved to participate.

Please note that the student athlete will not participate in any athletic program until this entire process has been completed.

Listed below are the interscholastic athletic programs in which Audubon High School participates:

Fall Sports	Winter Sports	Spring Sports
Football	Basketball (Boys & Girls)*	Baseball
Soccer (Boys & Girls)*	Wrestling (Boys & Girls)*	Softball
Cross-Country (Boys & Girls)*	Swimming/Diving (Boys & Girls)	Boys' Tennis
Field Hockey*	Indoor Track (Boys & Girls)	Track & Field (Boys & Girls)*
Girls' Tennis	Cheerleading	Golf
Cheerleading	Unified Bowling	Unified Track & Field

* Indicates Junior High School level of scholastic competition is available.

Students interested in a club or activity must maintain academic eligibility (see interscholastic Athletics – Eligibility).

Student Activities

Audubon High School maintains a well-rounded program of activities for the students' benefit, including clubs, various types of publications, athletics, musical and theatrical productions, as well as many service organizations. Students are urged to take advantage of the opportunities available by

becoming actively involved in some phase of the extra-curricular program. Participation in activities by students and staff will be on a voluntary basis.

All activities will meet after school on a day, time, and place designated by the sponsor. Activities will be organized for the school year during the latter part of September by the Assistant Principal's office. Students interested in a club or activity that is not listed should see the Assistant Principal so that every effort can be made to organize the desired activity as soon as possible. Please refer to the High School website for a detailed description of the Student Activities.

Student Debt

Outstanding debt must be cleared on a yearly basis. Failure to clear debts may result in the student's privilege to participate in extracurricular activities (including athletics), clubs, school organizations, or trips, to be curtailed. An email reminder of debts will be sent out throughout the school year. Students may settle debts to their grade-level administrator.

Seniors who fail to satisfy their outstanding debts may be denied the privilege of participating in senior activities, including, but not limited to the Prom, Graduation, or Senior Trip.

Eighth grade students who fail to satisfy their outstanding debts may be denied the privilege of promotion.

School-Sponsored Extracurricular Activities

A full day's attendance is required for students to participate in or attend a school-sponsored event such as a concert, dance, or athletic event. A student may arrive as late as the end of his/her regularly scheduled first class and must remain in school for the remainder of the day to be eligible to participate in or attend a school sponsored event. If the event falls on a Saturday, a full day's attendance is required the Friday preceding the event. Also, students with Saturday detention must serve as assigned to be eligible to participate or attend events on that Saturday. (Serving a Saturday detention does not supersede team rules which may still prohibit participation on that day). Participation in any extracurricular activity/function may be affected by disciplinary issues/consequences. Students may regain the privilege to

participate in these activities by improved behavior, to be determined by Administration. Students on Home Instruction cannot participate in extracurricular activities.

School Trips

All school sponsored trips are a privilege. As such, participation in school trips may be affected by disciplinary referrals and/or loss of Good Student Standing. Students accumulating excessive referrals, as determined by Administration, may have their privilege revoked. Student behavior on trips may also affect participation on future trips.

Senior Trip

The Senior Trip is an adjunct of the Audubon School District's High School program and therefore, participation is to be considered as a special privilege and will be available to students who have earned this privilege. A student must be classified as a senior (minimum of 90 credits earned the preceding year) to be eligible for the trip. Attendance in all assigned classes and in school when schools are in session, is an important component of a student's success and responsibility in school. In addition, proper student behavior is essential to the successful maintenance of a school environment, which is conducive to learning. In order to achieve the above, the following procedures are established:

1. School Attendance: All students must be in school the entire day preceding the trip. Students with excessive absences or who have been placed on "no-credit" status due to attendance issues may not attend the senior trip.
2. Any student who no longer has Good Student Standing status will be ineligible to attend the senior trip. Any senior who has been assigned to Saturday detention(s) must fulfill their obligation to be eligible to attend the senior trip. In addition, a senior who has had three (3) or more discipline referrals that resulted in In-School or External suspension or a total of five (5) or more referrals for discipline or attendance issues may be ineligible to attend the trip. Due to the varied nature of student infractions, eligibility will be determined on an individual basis and subject to administrative prerogative. Also, all senior debts from previous years must be paid. Any student becoming ineligible for the trip due to infractions committed after

making payments for the trip may also forfeit those monies paid to the travel agency, as per the requirements established by the agency. Every effort will be made to return monies paid, however, it must be understood that a refund cannot be guaranteed.

3. Disciplinary Procedures on the Senior Trip: Students on the trip are expected to adhere to school rules and policy. Failure to do so will result in immediate disciplinary consequences determined by the seriousness of the infraction. Major infractions will result in the removal of the student from the trip, with the costs of the airline tickets for the student and the accompanying chaperone at the parent/guardian's expense. Minor infractions may result in loss of privileges, confinement to rooms while on site, office detentions, Saturday school detentions, or suspension upon return to school. Students arrested for involvement in illegal activity will need a parent/guardian to secure their release and escort the student home at the parent/guardian's expense.

Student Council

It is the duty of all the students to select their representatives wisely and actively support all Student Council activities. General meetings, run under Parliamentary procedure, are held monthly, as necessary . Please take advantage of this valuable opportunity.

Student Council Officers (2026 - 2027)

Position	Student
President	Tallulah Witherington
Vice President	Jack Borzotta
Corresponding Secretary	Kaci Broadhurst
Treasurer	Ryan Wynn
Social Chairperson	Sophia Rizzo

National Honor Society (NHS)

Membership in the Audubon Chapter of the National Honor Society is one of the highest honors that can be awarded to a student. Selection to the Society recognizes not only outstanding scholastic achievement, but also the qualities of leadership, character, and service. As in the past, all applicants to the National Honor Society will be required to meet the established criteria for the aforementioned qualities.

Each of the above categories will be weighted as 25% of the candidate's application. The contents of any candidate's credentials will be subject to scrutiny by administrators, coaches, teachers, and other appropriate personnel who have been a part of the student's high school experience.

Applicants should be aware that exemplary status in each category is the minimum requirement. Consideration for membership in the National Honor Society will be determined from a pool of eligible candidates who will be evaluated by the criteria listed in each of the following areas:

Academics - This category includes: Consistency of performance; Grade point average – 96.0 minimum; Strength of schedule

Character - The candidate consistently exemplifies the qualities of honesty, reliability, friendliness, courtesy, and respect.

Leadership - The candidate is viewed as a positive role model through their involvement in the school community and has demonstrated the ability to share responsibility with others.

Service - The candidate participates enthusiastically in school and community-related programs, committees, and activities on a volunteer basis.

Successful candidates are advised that once membership in the National Honor Society is achieved, it is not absolute. Society members will continue to be monitored in each of the four quality areas. Failure to maintain an exemplary status in all areas may result in removal from membership in the Society.

Code of Ethics & Regulations - Extracurricular Activities

The Audubon School District affirms that a Code of Ethics and Regulations is imperative to a successful extra-curricular program. It is essential that each advisor or coach adheres to the following code to reach the desired uniformity of purpose. School-related activities have, as a main objective, the development of responsibility to oneself and others. In addition, experience has shown that where there is a breakdown in our rules and regulations, the program suffers. To achieve this goal, all students who participate in an extracurricular program must comply with the Audubon Board of Education Policy 2430.

Suspensions:

1. Flagrant violation of coach/advisor established curfew.
2. Cheating on a test.
3. Instances of insubordination or disrespect toward a teacher as recommended by the disciplining administrator.
4. Day(s) in which a student is actively on external suspension, ISS, or has lost "Good Student Standing."
5. Any other minor situation which the supervisor feels necessary.
6. Students on homebound instruction who cannot take part in the school day for medical reasons cannot participate in extracurricular activities and/or athletics.

Permanent Expulsion:

The following refers to occurrences which occur during school hours or at school sponsored functions. The occurrence also refers to the time period which corresponds to the course of an activity or athletic season. (Note: Students are legally able to be disciplined by the school for violations committed off school grounds or violations committed after school hours.)

Enforcement of this code would be the responsibility of the disciplining administrator. Also, an expulsion for a year long activity will be equivalent to a three month period. Two expulsions from the same year long activity will necessitate removal for the remainder of the year:

1. Any attitude or behavior which is considered by the disciplining administrator to be detrimental to the ethical principles of the group or reflects poorly on the Audubon Public School District.
2. Any use of, possession of, or distribution of alcoholic beverages and drugs. Vaping, smoking or other use of tobacco such as chewing tobacco.
3. Involvement in theft.
4. More than a total of five days suspension over the course of the year for any disciplinary reason other than lateness, or two incidents of suspension during any one season. Any suspension accrued after spring sport season ends or in between seasons will result in probation and possible expulsion for the following activity/sport in which a student participates.

Permanent expulsion shall last until following:

1. Fall Sports/Activities: Monday after Thanksgiving
2. Winter Sports/Activities: First Friday in March
3. Spring Sports/Activities: The day after the final day of school

Appeal Process:

All appeals of permanent expulsion must be directed in writing to the Athletic Director within three working days following the violation. The Athletic Director will have 48 working hours to respond in writing. If a student wishes to appeal further, said appeal will be given to the Building Principal who will respond within 48 working hours. This may also be appealed to the Superintendent of Schools with the same guidelines. The last line of appeal will be to the Board of Education which will act on the appeal at the first regularly scheduled meeting after the appeal is received.

Hearing Committee:

Any person involved in an extracurricular activity or athletic team who commits an act, attitude, or behavior which is considered to be detrimental to the ethical principles of the group or reflects poorly on the Audubon School System, will be immediately suspended from the activity/athletic team and have a meeting with the Hearing Committee within 48 working hours of the reported offense. Such cases can include:

1. Alcohol off school grounds or school related activities
   Use of tobacco products off school grounds or school related activities
2. Arrests off school grounds or school related activities
   Physical violence or abuse
3. Inappropriate conduct during activities/athletic events or school related functions
4. Sexual, Physical, or Verbal Harassment
5. Vandalism or involvement in theft

This committee will consist of three members and will be chaired by the Athletic Director. The three members will consist of advisors and/or coaches of Audubon High School. The committee by vote can decide upon three decisions:

- Reinstatement
- Suspension
- Permanent Expulsion

The participant/athlete will appear at the hearing accompanied by their parent/guardian and any advocate or legal representative. The activity advisor/head coach may also be present. The decision of the Hearing Committee must be followed by all parties. All appeals of the decision of the Hearing Committee must be directed in writing to the Athletic Director within three working days of the decision. The Athletic Director will have 48 working hours to respond in writing. If a student wishes to appeal further, said appeal will be given to the building Principal, who will respond within 48 working hours. This may also be appealed to the Superintendent of Schools (after any appeal with the Principal) with the same guidelines. The last line of appeal will be to the Board of Education, which will act on the appeal at the first regularly scheduled meeting after the repeal is received.

Reinstatement Meeting:

A participant/athlete who is suspended from school by the School Administration will not be allowed to participate in an activity/athletic team until attending a reinstatement meeting. The reinstatement meeting will be attended by the participant/athlete, parent/guardian, advisor/coach, Athletic Director, and the Assistant Principal. The intention of the meeting is to discuss the suspensions and potential loss of privilege to participate in

activities/athletics. A second suspension received by the participant/athlete during the season will result in permanent expulsion from the activity/athletic team.

Lockers

All 7th grade students are assigned a locker during their Homeroom period during the first week of school. Students in grades 8 through 12 are offered a hall locker. These lockers are considered school property and are only on loan to the students, who are expected to follow all rules that apply to their use and care. Hall lockers are equipped with a built-in lock, and they will be provided with the combination.

During Physical Education class, students will have access to a locker. It is highly recommended that all students purchase a lock to use during this time.

It is important to note that a student's hall locker, Physical Education locker, or athletic locker may be opened and searched by the Administration if there is reasonable suspicion that there is a violation of the law or school rules.

Students must follow the general rules covering lockers listed below:

1. Be sure to keep your locker locked at all times. If you have difficulty operating your hall locker, or if it is not working properly, report this to the grade-level administrator.
2. Students who are officially excused for the balance of the day because of illness, athletic contests, doctor's appointments, etc. may go to their lockers before they leave the building.
3. Students are responsible for the proper care of their lockers. Any unnecessary damage will be the financial responsibility of the student.
4. Students are not permitted to change lockers or locker partners in the case of hall lockers without the permission of their grade-level administrator.
5. Students are expected to keep their lockers clean and neat at all times.
6. Under no circumstances are students to share their locker combinations with anyone except their locker partner.
7. In cases where the lock is not built in, the student will be responsible to replace the lock if it is lost. The school is not responsible for items lost or stolen from any locker. It is the student's responsibility to

ensure that all personal and school items are secured with a lock at all times.

8. Students are not to bring unnecessary amounts of money, valuable jewelry, or expensive items to school.
9. Students involved in after school activities are to go to their lockers before the activity begins. They are not permitted to use their lockers after their activity ends.

Lost & Found

For your convenience, the high school Media Center maintains a Lost and Found Department. Students who find books, clothing or articles of any kind are requested to bring them to the Lost and Found immediately. Students who have lost articles should check for them after school. If lost and found articles are not claimed within a reasonable amount of time, they will be discarded. Some articles found in the cafeteria (i.e. lunch bags, bottles, etc.) will be temporarily placed on the table in the cafeteria before being moved to the Lost and Found.

Lunch Procedures

All students must eat their lunch in the school cafeteria. Students may bring their lunch or purchase it in the cafeteria. The following rules are to be followed by all students during lunch:

a. All food is to be eaten in the cafeteria.
b. All refuse is to be deposited in the containers provided.
c. Students are to use ONLY those lavatories in the lower corridor outside of the cafeteria.
d. Leaving the school grounds during lunch is truancy and will be dealt with according to the discipline policy.

For any questions related to Food Services, please contact the food services representative at (856) 547 - 7695 x4181.

Change of Address

Parents/guardians can request a change of address, as well as changes in contact information (ex. phone, email, etc.) in the Genesis Parent portal.

Students or parents/guardians can also see the Registrar (Mrs. Cavallaro) in the General Office or contact her at 856-547-7695 x4114.

Scholastic grades are reported on a numeric basis.

Letter Grade	Numeric Range
A	92 - 100
B +	89 - 91
B	83 - 88
C+	80 - 82
C	74 - 79
D +	71 - 73
D	65 - 70
F (Failing Grade)	0 - 64

Parents who have concerns about student progress are urged to make their initial contact with the classroom teacher. This can be done via e-mail through the district website or by calling the high school and accessing the voice mail system.

Grade Point Average (up to and including the Class of 2028)

The following procedures will be used to calculate the grade point average:

- The grade point average will be computed by dividing the total number of quality points earned by the total number of GPA credits attempted (as it has been in the past).
- Weighting will be applied to honors and AP level courses only, as follows:
    - AP course weighting will be a 9 point addition to the final grade. Honors course weighting will be a 6-point addition to the final grade.
    - AP and Honors courses will receive weighting under the following conditions:

        - Final grade in the course must be equal to or greater than an 83 (B).
        - For AP courses, the AP exam must be taken or honor weighting will apply.
    - Weighting will be tied to the grade in the course. No weighting will be applied to a grade lower than an 83 (B) in an honors or AP course.
    - The GPA calculation should be rounded to two decimal places on the numerical average.
    - Students who completed an honors high school course for credit while in junior high/middle school may earn honors weighting for the course to count toward the cumulative GPA. All conditions of honors weighting outlined above must also apply.
- For students in all classes:
    - Any student who transfers to Audubon High School will not be computed in the class standing until said student completes one full year at Audubon High School. The GPA will be based on Audubon High School criteria. Grades from schools on a different numerical to letter grade scale than Audubon will be adjusted to the Audubon grade scale for GPA / standing purposes.
- Failed courses may receive credit by attending summer school (see your guidance counselor).

For classes 2029 and on:

The Board of Education recognizes the value of grade point averages (GPA) and class rankings in helping students understand their academic standing and assisting employers and colleges in evaluating student potential. GPA will be calculated and reported in the standard format, including weighting for advanced courses, but will not be used exclusively to determine class rank.

Class rank will be determined by a formula that rewards both academic performance and credits earned beyond the minimum graduation requirements. This approach encourages students to take full advantage of the many elective courses offered at AHS and make the most of their educational opportunities.

Every student's weighted GPA will not be altered by the new formula described below. Said formula is only used to determine class rank. Class rank will be determined using the following formula: Weighted GPA + (Number of credits above the required 120 × 0.05) = Class Rank Score

For senior awards and graduation, class rank will be calculated at the end of the third marking period of the senior year. The final class rank and its calculated score will be included on the senior transcript, along with the student's weighted GPA.

Class rank information will be released only to appropriate school personnel, with the consent of the student, or in response to a formal legal request.

Graduation Requirements

All courses at Audubon High School are designed to address skills delineated in the New Jersey Student Learning Standards (NJSLS), either through direct instruction or through infusion. Students who follow the educational program prescribed by their teachers and counselors will meet all course requirements for graduation upon successful completion of the courses and be prepared to meet success on state-mandated assessments.

Course Requirement	Number of Credits
English/Language Arts Literacy	20
Mathematics (Algebra I, Geometry, Additional Year that builds on Algebra I & Geometry)	15
Science (including Biology and Chemistry/Environmental Science/Physics)	15
World History	5
United States History	10
Physical Education/Health	3.75/year of enrollment
Visual and Performing Arts*	5
21st Century Life and Careers**	5
World Language	5
Economics	2.5
Electives	22.5
Total Credits to Graduate	120

* The Visual and Performing Arts can be fulfilled through courses in the Music or Art Departments.
** The 21st Century Life and Careers requirement can be fulfilled through courses in the Business Department, Consumer Science Department, or the Technology Education Department.

Additional Considerations:

1. Attendance - All students must meet the minimum attendance requirement to be awarded credit for any and all courses.
2. Graduation Assessment Requirement - All public school students in New Jersey are required to take standardized assessments and meet certain requirements in English Language Arts and math. Information regarding state assessments and the assessment requirements for graduation can be found at Assessment.
3. Graduation FAFSA Requirement - All public school students in New Jersey are required to submit either the Free Application for Federal Student Aid (FAFSA) or the NJ Alternative Financial Aid Application

Middle School Promotion/Retention

It is the belief of the Audubon Board of Education that if students are to succeed in high school (grades 9 - 12), it is imperative they master the skills provided in seventh and eighth grade instruction. The following stipulates the promotion and retention policy for grades seven and eight:

a. Students must pass all four major subjects: English, Math, Science, and Social Studies.
b. Students must pass both Health and Physical Education.
c. Failure in any other subject, such as elective or cycle, will result in a review of the student's record in order to determine suitability for promotion. Students and parents are reminded of the necessity to establish a good foundation of skills and study habits. These skills must be transferred to all areas. Any failure of electives and/or cycle courses will necessitate a review of the student's record.
d. Students must attend summer school if they fail a required course in order to be promoted. Summer remedial programs are at the expense of the parent/guardian. Only two core academic courses may be made up via the remedial program. Parents should contact their child's school counselor for information on summer remedial programs.

While it is hoped that retention would not be required at the seventh and eighth grade levels, it is also recognized that many factors contribute to academic success and failure. It is essential that the following steps be followed before any student can be retained in grade seven or eight:

1. A panel consisting of the principal, supervisor and school counselor shall make the final recommendation.
2. For students with an IEP, the Child Study Team should be consulted in each recommendation for retention.
3. The following criteria will be considered in the decision making process:
    a. Achievement of minimum proficiency levels as measured by standardized tests and/or teacher made tests.
    b. Teacher observation of emotional and/or maturity levels.
    c. Poor attendance.
    d. The social and emotional situation of the student's home.
    e. Standardized test scores.
    f. The following notification procedures must be followed before a child can be retained:
        i. The counselor will notify parents of the possibility of retention. At this time, a parent conference will be suggested. A letter may be sent at the end of the third marking period if the problem continues. A parent conference would then be required.

NOTE: Students may progress successfully for two or three marking periods and encounter difficulty. Successful completion of two marking periods does not guarantee promotion.

A decision for retention can be appealed within five school days to the Superintendent of Schools. The Superintendent's decision can be appealed within five school days to the Audubon Board of Education, which will render a decision at the first regularly scheduled board meeting following the appeal.

Midterms & Final Exams

The administration and faculty of Audubon Jr./Sr. High School considers assessment to be an integral part of the learning process. Through assessments, we are able to measure our students' academic growth. In addition, through a review of the results of assessment procedures, we are able to determine how effectively course objectives are being accomplished. Consequently, in addition to regular tests, quizzes, homework, and classwork, one midterm and one final exam will be given to all students in all courses.

All semester courses will administer one end of course exam on exam days.

Procedures:

1. The midterm will be administered at the end of the second marking period.
2. The final exam will be administered at the end of the fourth marking period.
3. School may be in session for half days during the administration of the midterm and/or final exam. Exam schedules will be disseminated with all staff, students, and parents.
4. No exams are to be administered prior to the exam schedule, and make-up exams will be administered after the exam schedule only if prior administrative approval has been received or a note signed by a doctor has been presented by the student. Make-up exams are to be scheduled and administered by the teacher.
5. Students failing to take a final exam will be given an incomplete grade for the course until that exam is made up. Please note that failing to take or make up a semester exam may adversely affect the student's graduation status.
6. The midterm and final exam each counts as 10% of the student's yearly average. Each marking period will count as 80% of a student's grade. The yearly average will be computed by averaging all four marking periods, the midterm, and the final exam together.
7. Seniors are advised that because a final exam could be given as late as the morning of the day before commencement, some students may not be notified of their graduation status until the afternoon before commencement. EXEMPTIONS: Only seniors who have earned an "A" (a 92 average including the four marking periods and the midterm) for the course will be exempt from that final exam.

Honor Roll

Please note the following guidelines which determine Honor Roll status:

1. Health Class is considered, "A" for Principal's Honor Roll, "A" or "B" for Distinguished Honor Roll.
2. An "incomplete" in any subject will keep a student from obtaining Honor Roll status until the incomplete is made up and the grade is

recorded. Incomplete grades will also affect eligibility for activities until the incomplete is made up and the grade is recorded.

NOTE: The State of New Jersey requires a student to successfully complete (pass) Physical Education and Health in each year of high school beginning with Grade 9.

Principal's Honor Roll: The student must have achieved straight As in all subjects and at least a "C" in Physical Education.

Distinguished Honor Roll: The student must have achieved As and Bs in all subjects and at least a "C" in Physical Education.

Independent Study Program

The Independent Study Program is open to students in grades 7 - 12 who would like the opportunity to develop their unique talents, interests, and skills to the highest possible degree. In order for students to participate in the Independent Study Program, they must have an advisor and submit an application giving a description for the project to be undertaken.

Credit values for students may range from one to four credits per independent study project. Students may qualify for up to four independent study credits per school year. (Please note: grades earned in this program are not calculated in the student's GPA.) A grade of pass (P) or fail (F) will be recorded on the report card and student's transcript at the end of the school year. All students (grades 7 - 12) may participate in a maximum of two (2) independent study projects per year.

Students interested in participating in the Independent Study Program must meet with the Assistant Principal of Counseling during the first week of school in the fall.

Physical Education Participation

Participation in PE class is an essential and required part of the Health & PE curriculum. In order to successfully participate, all students need to be appropriately dressed for PE. Each student's dress for PE will consist of appropriate athletic wear. The following clothing items are considered

athletic wear: full t-shirt (no crop tops or tank tops) and appropriate-length athletic shorts or sweatpants. Sneakers are the only appropriate footwear for PE class, and they must be safely secured to the student's feet. Any student who wears any other footwear is not permitted to participate and will be considered unprepared for class. All students are responsible for proper attire in the PE classes.

Tutoring

In a coordinated effort to provide help for all students needing academic assistance, Audubon High School, under the leadership of the National Honor Society, has organized a tutoring program. This no-cost assistance program will be provided by members of the National Honor Society and other students with high academic credentials. Every effort will be made to offer these services during students' study halls.

Tutoring can be initiated by the student in need, a subject teacher, a counselor, parent, or administrator. Students experiencing academic difficulties are encouraged to take advantage of the tutoring program. By doing so, they may reduce the potential of receiving a low grade that could lead to ineligibility and have a negative effect on the student's grade point average (GPA).

Anyone interested in the tutoring program should contact the Office of School Counseling for more information.

School Health Services

Parents are reminded of the importance of obtaining physical examinations at least once during each of the student's developmental stages:

- Early childhood (preschool through grade 3)
- Pre-Adolescence (grades 4 through 6)
- Adolescence (grades 7 through 12)

1. Medical information may be shared on a need-to-know basis with the appropriate faculty/staff member(s). A parent/guardian may request, in writing, that this information may not be shared.
2. In order to protect the health of the students in our schools, all regulations of the state Department of Education, the state

Department of Health, and the local Board of Health shall be scrupulously observed, particularly those dealing with contagious or infectious diseases or conditions. Students who have been absent because of contagious or infectious diseases/conditions must present a certificate of recovery from a licensed physician. Students who are absent 5+ consecutive days due to illness will be required to provide a doctor's note to return to school. Exceptions: chicken pox and Fifth disease.

3. Every student entering the school district for the first time shall present a record of immunization at the time of registration as required by law.
4. Every student entering the school district for the first time shall provide entry-examination documentation from a licensed physician, advanced practice nurse, or physician assistant attesting to the student's physical condition, in accordance with New Jersey regulations. Students transferring from another New Jersey school district shall have their health records, including entry-examination documentation, forwarded by the sending school district. Students transferring from out-of-state or out-of-country shall provide entry-examination documentation in accordance with district requirements and New Jersey regulations.
5. Required screenings are performed by the school nurse following the state-mandated guidelines. Health screenings may include height, weight, blood pressure, vision, hearing, and scoliosis screenings. A parent/guardian may request. in writing, that their child be excused from the scheduled scoliosis screening.
6. Students excused from physical education class for medical reasons must obtain a note from the school nurse. A parent note or a nurse's note will excuse the student from class for only one day per marking period. Thereafter, a doctor's note will be required.

Please Note: Open-ended notes to excuse a student from physical education class will no longer be accepted. The doctor's note MUST either indicate a date for the student to return to participation or a date for the student's next doctor's appointment/follow up visit.

   a. Failure to provide a note with a return date listed may result in the student not receiving credit for missed participation.
   b. Failure to provide an updated doctor's note after a scheduled follow up appointment may result in the student not receiving credit for missed class participation from that date.

7. Students must report illness/injury during the school day to the following people: (a) the teacher in charge and (b) the school nurse. They must report directly to the school nurse with a pass from their teacher. Students are not to be in the lavatory or any other part of the school and they are not to leave the building. Students are not permitted to use their cell phones/Chromebooks to contact a parent before seeing the school nurse. If the school nurse is not available students are to report to the Attendance Office Room C-102. Students are not to use cell phones to contact a parent to go home due to illness.
8. It is highly recommended that, whenever possible, arrangements for the administration of medication be made to coincide with non-school hours.
9. However, when such arrangements cannot be made, the Board of Education policy concerning the administration of medication will be followed.
    a. New Jersey Administrative Code 6A:16-2.1 rules authorize the following to administer medications:
        i. school physician
        ii. a certified school nurse or non-certified nurse
        iii. a substitute school nurse employed by the school district
        iv. the student's parent
        v. a student approved to self-administer medication pursuant to NJAC 6A-2.1 (a) 5iii and 9 and NJSA 18A:40-12.3 and 12.4.
        vi. Other employees who volunteer to be trained and designated by the certified school nurse to administer epinephrine in an emergency pursuant to NJSA 18A:40-12.5 and 12.6 and
        vii. Other school employees who volunteer to be designated as a delegate and trained to administer glucagon pursuant to NJSA 18A:40-12.14
    b. All medications must be prescribed by a physician in order to be administered during school hours. This applies to over-the-counter medications as well as prescription medications. The written order from the physician must include:
        i. purpose of the medication

ii. dosage of the medication
iii. time at which or the special circumstances under which the medication is to be administered
iv. length of time for which the medication is prescribed
v. possible side effects of the medication

c. Along with a written order from a physician, a written request from the parent/guardian giving permission for such medication administration is required.
d. Any prescription or over-counter medication, shall be brought to school in the original, unopened container and must be labeled with the following:
i. student's name;
ii. the physician's name;
iii. the name of the medication;
iv. the dosage;
v. the time of administration
vi. NOTE: No medication will be accepted in plastic bags, aluminum foil, tissues, etc.
e. The medication must be secured and locked in the nurse's office, including those medications which must be refrigerated.
f. The school nurse must maintain a medication record or log which must include the name of the student to whom the medication is being administered, the prescribing physician, the dosage, the time or circumstance to which the medication is administered, and a notation each time the medication has been administered.
g. Each time the medication is brought to the nurse's office, the nurse will count the number of pills in the container and will record this number on the back of the medication log.
h. Permission is effective for the school year for which it is granted and must be renewed annually.

10. A student may be permitted to self-administer medication for asthma or other potentially life-threatening illnesses or life-threatening allergic reaction provided that:
a. A written note from the student's physician is provided. The physician must certify that the student has asthma or another life-threatening illness and that he/she is capable of and has been instructed in the proper administration of the required

medication. Required medication may include inhalers, auto-inject epinephrine, insulin and glucagon.

b. A written authorization from the parent/guardian for the administration of the medication is required.
c. The school district shall incur no liability as a result of any injury arising from the self-administration of the medication.
d. Permission is effective for the school year for which it is granted and must be renewed annually. Forms for completion by the student's physician and the parent/guardian are available in the School Health Office or on the district website.
e. Permission may be revoked if the school nurse has reason to believe that the medication is being used inappropriately.
f. If the student is an athlete or is involved in an extracurricular activity and has been identified as potentially needing an inhaler, epi-pen, or glucagon, the above conditions must be met or the student may be excluded from participation in that activity.
g. The above conditions in section 10 must be met before a student who potentially needs an inhaler, epi-pen or glucagon will be allowed to participate on a field trip. Students who require these medications and typically carry these medications on themselves during the school day, must bring the medication with them to attend the field trip or they may potentially not be able to attend.

11. A doctor's note will be required for a student to use the elevator.

Academic Integrity

Audubon Jr. Sr. High School expects all students to abide by ethical academic standards. Academic dishonesty – including plagiarism, cheating or copying the work of another, using technology for illicit purposes, or any unauthorized communication between students for the purpose of gaining advantage during an examination – is strictly prohibited. Administration and staff expect students to display academic integrity for all school-related quizzes, reports, class assignments, and projects, both in and out of class. The school's goal is to prepare students for the reality created by the increased use of technology for the world of college and beyond, where cheating and plagiarism have dire consequences.

Plagiarism is not the same as cooperation or collaboration. Teachers often expect, even encourage, students to work on assignments collectively. This is acceptable, as long as whatever work is being presented, the author is clearly related.

- **Collaboration** is to work together (with permission) in a joint intellectual effort.
- **Plagiarism** is to commit literary theft, to steal and pass off as one's own ideas or words, and to create the production of another. When students use someone else's words, they must put quotation marks around them and give the writer or speaker credit by citing the source - even if they revise or paraphrase the words of someone else. If students use someone else's ideas, they must give the author credit. Some Internet users believe that anything available online is public domain; such is not the case. Ideas belong to those who create and articulate them. To use someone else's words or ideas without giving credit to the originator is stealing.
- **Cheating** includes, but is not limited to, copying or giving an assignment to a student to be copied (unless explicitly permitted by the teacher). Cheating also includes using, supplying, or communicating in any way unauthorized materials, including textbooks, notes, calculators, computers, or other unauthorized technology, during a graded assignment.

The determination that a student has engaged in academic dishonesty shall be based on specific evidence provided by the classroom teacher or other supervising professional employee, taking into consideration written materials, observation, or information from others.

Students found to have engaged in academic dishonesty shall be subject to disciplinary as well as academic penalties.

Range of Potential Consequences		
Offense	**First Referral**	**Second Referral**
Copying or cheating on assignment, homework, minor	Zero grade Teacher contact with	Zero grade Teacher and

assessment, etc.	parent/guardian Counselor notification 1 Teacher Detention (TD)	administrator contact with parent/guardian Counselor notification Administrative Intervention and consequence ➢ 1 Saturday Detention (SD)
Plagiarism or cheating on a research project, lab report, summative assessment, or other major assignment	Zero grade Teacher contact with parent/guardian Counselor notification Administrative Intervention and consequence ➢ 1 Independent Student Supervision (ISS)	Zero grade Teacher contact with parent/guardian Counselor notification Administrative intervention ➢ 3 Independent Student Supervision (ISS) Mandatory parent conference Grade of F for the course and possible removal

Cell Phone Policy/Electronic Devices

Beginning with the 2026–2027 school year, New Jersey public school districts are required to implement policies that prohibit or significantly restrict students' use of cell phones and other internet-enabled personal devices during the school day. New Jersey's Governor signed the legislation into law on January 8, 2026, and every local board of education must have a compliant policy in place.

The law requires every public school district to adopt a policy that:

- Prohibits students from using cell phones and other internet-enabled devices during the school day ("bell-to-bell").

Applies to devices such as:

- Cell phones
- Smart watches
- Tablets
- Other internet-enabled personal devices
- Covers student use on school grounds during the school day and addresses how devices will be managed.

Audubon Junior-High school prohibits use of cell phones once students enter the building and during all school hours.

Dress Code

Appropriate dress is an important part of the school program and relates to the maintenance of proper school order. The basis of judgment for acceptability of dress shall be safety and health. Clothing must be suitable for all scheduled classroom activities, including physical education, science labs (7 - 12), industrial arts classes (7 - 12), and other activities where unique hazards exist. Specialized courses may require specialized attire, such as sports uniforms or safety gear.

All private body parts must be covered appropriately. This includes genitals, breasts, chest, and buttocks.

Sheer or see-through clothing must not reveal private body parts. No strapless shirts are permitted.

Undergarments, exposed or worn as outside attire, are not permitted. Blankets are not clothing and therefore are not permitted. Footwear must be worn throughout the school day and during school events.

Clothing imprinted with drug branding (alcohol, drugs, tobacco), obscene vocabulary, sexual connotations, gang references, racist comments, or otherwise inflammatory language are not permitted. Clothing or accessories made from or displaying ammunition and/or weapons (bullets, knives, guns, shell casings etc.) are not permitted. No brimmed head coverings, hoodies (worn up), or cold-weather hats may be worn in the building at any time.

Sunglasses may not be worn in the building unless they are medically necessary. Administration reserves the right to make the final decision regarding the appropriateness of any type of clothing or accessory, and any infractions will follow the Code of Conduct regarding dress code.

The school authorities reserve the right to exclude any student until appropriately attired and may modify the dress code for special events (i.e. Spirit Week). Students who violate the dress code will be subject to disciplinary action.

Violations of the dress code will result in the following measures:

- FIRST REFERRAL: Opportunity to change clothes/administrative warning
- SECOND REFERRAL: OD; change of clothing
- THIRD REFERRAL: DD; change of clothing
- SUBSEQUENT REFERRALS: 1 ISS