Wolf Creek Elementary School

Home of the Wolves



2026-2027 School Year

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470-254-2760

We are building pathways to success!

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WELCOME TO 2026-2027
SCHOOL YEAR

The faculty and staff of Wolf Creek Elementary wish you a warm welcome to the new school year. We are very excited and honored to be forging long lasting partnerships with our Wolf Creek stakeholders.

Wolf Creek has a dedicated group of teachers and staff whose main goal is to make certain your child succeeds not only in learning, but also in becoming a person who can work with others to solve problems, create new dreams, and become college and career ready.

Our task is to help motivate your child to achieve success in the crucial elementary years. We will provide a fun, engaging, rigorous, and relevant learning experience for all children. As your child grows, he/she will be given many positive and important educational opportunities and will become life-long learners through well-planned instruction and curriculum.

Your child will succeed because the school and home are working together. This student planner is provided to increase parent communication with the school as well as to acquaint you with the school's programs, services, policies, and procedures. Your child's teacher will also communicate with you by phone, in person, and through written correspondence sent home.

Cooperation and communication between the home and school will play a key role in your child's success. We encourage you to take every opportunity to get involved with the school.

Our goal is to ensure that this will be an enjoyable, positive, and productive year for your child.

Again, welcome to Wolf Creek Elementary for the 2025-2026 school year!

SCHOOL VISION AND MISSION STATEMENT

Wolf Creek Elementary is transforming students into globally minded, accountable, lifelong learners and champions who display strong positive leadership skills.

SCHOOL MOTTO

Building Pathways to Success

BELIEF STATEMENT At Wolf Creek Elementary, we believe that:

- All students can learn.
- The school should provide an effective learning environment, placing emphasis on the maximum development of each student.
- The school should be dedicated to imparting students the knowledge, skills, and work ethic necessary to function successfully in an increasingly multicultural and technological society.
- The school should be a safe and nurturing environment where students can develop to their fullest potential.
- The school should assist each student to develop a sense of responsibility for his or her actions.
- The school, the home, and the community should work cooperatively to create the best learning environment for each student.

Wolf P. A. C. K. Creed

At Wolf Creek we:
P – have a **Positive Attitude**

A – are **Accountable** for our choices

C –model good **Character**

K- show **Kindness** to everyone
Our PACK is ready to achieve great things!

We will be ENGAGED in our learning process,

be ACCOUNTABLE for our actions,

be RESPONSIBLE for our growth and academic achievement,

be a LEADER in our school and our community.

We are BUILDING Pathways to Success!

Let's Go Wolves!

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ATTENDANCE INFORMATION

Students are expected to attend school every day our school is open. The instructional school day begins at 7:40 AM and ends at 2:20 PM. Students arriving at school after 7:40 AM are considered tardy and must be signed in and obtain a tardy slip from the front office. Your ***child should arrive to school by 7:30 AM*** to avoid being tardy. ***Breakfast will not be served after 7:35 AM.***

If students are absent from school, they must bring written documentation from parents/guardians, guardians, or physicians explaining their absences when they return to school. Written documentation should be submitted within **3** days of the absence for the absence to be excused. Absences are excused in cases of personal illness, illness, or death in the immediate family, for religious services, and hazardous weather conditions, which makes school attendance impossible. All other absences are unexcused. The students must be in school at least half of the instructional day to be counted present. The half-day ends at 11:15 am. It is extremely important that students arrive on time and are present. ***A Social Worker referral will be completed to assist in cases of excessive absence and/or tardiness.***

During the 2004 Georgia State legislative session, House Bill 1190, Section 10 - Minimum Number of Unexcused Absences - 20-2690.1, was passed. This law adds responsibilities for parents/guardians and guardians of school-aged children who have **five** or more days of unexcused absences. Once a student has accumulated **five** days of unexcused absences, it is considered a misdemeanor offense and all Georgia schools are required, by law, to notify parents/guardians in writing of the possible repercussions. The parent of any child who accumulates **five** or more days of unexcused absences could be subject to one or more of the following penalties at the discretion of the court:

- A fine not less than $25.00 and not greater than $100.00
- Imprisonment not to exceed 30 days, or community service

In addition, Wolf Creek Elementary School will query our student attendance program every 20 days, and teachers will notify parents/guardians of any student who has accumulated **three or more days** of unexcused absences or tardies. A letter from the WCES administration will be sent home once your child accumulates **five** or more days of unexcused absences or tardies outlining the above possible consequences. **A social worker referral is automatically made once your child has accumulated five or more days of unexcused absences or fifteen or more tardies**. Therefore, **if your child is absent from school, it is critical that you send a written note of explanation when the child returns to school or within 3 days of absence.** Unusual circumstances regarding the absence of a student should be put in writing addressed to the attention of the school Principal.

EARLY DISMISSAL IMPORTANT: If a student is leaving at any time other than the regular dismissal time, or if changes occur regarding his/her usual dismissal procedure, the parent **must email or send the teacher a message via Class Dojo. In addition, an email needs to be sent to the "Attendance Email" at WolfCreekESAttendance@fultonschools.net. This can also be accessed on the Wolf Creek's webpage under students and families; attendance matters; submit your excuse.** All students check in/out **must** be done through the front office. The person checking the student out must be listed as an emergency contact by the registering parent.

There will be no student check-outs after 2:00 PM. Check-outs after 2:00 pm will be asked to wait until after dismissal and announcements. Dismissal processes throughout the building begin at 2:20 PM.

Identification will be required at the time of check-out. Any person checking a student out must be listed on the student's records by the parent/guardian. The person checking out the student must present identification.

AWARDS CEREMONIES

We celebrate our students' academic and social accomplishments throughout the school year in various ways. Student accomplishments are featured on our television broadcast, announced on the intercom by administrators, and personally complimented by their teachers and members of the administrative team. In addition, we will have one honors day ceremony to highlight our students' accomplishments for each semester. All ceremonies are student-centered and very well planned by the teachers for each grade level. Students will be recognized for the following building wide awards:

Principal's Honor Roll is awarded to students who have earned all S's (K-1) or all A's (2-5) in all content areas. This is an

academic honor and is not impacted by a student's conduct grade.

Honor Roll is awarded to students who have earned all S's and N's (K-1) or A's and B's (2-5) in all content areas. This is an academic honor and is not impacted by a student's conduct grade.

Outstanding Citizenship is awarded to one overall boy and one girl per class that have demonstrated excellent work habits, a good attitude towards school and their classmates and consistently follows all the Wolf Pack Principles.

P.A.C.K. Awards are awarded to one student per letter per class. These students consistently display the Wolf Pack principle associated with each letter.

- P – have a **Positive Attitude**
- A – are **Accountable** for our choices
- C –model good **Character**
- K- show **Kindness** to everyone

Most Improved is awarded to students who have made considerable gains in academics and/or behavior.

Ceremony dates for programs are included on our school calendar for the year. Additionally, teachers will send home invitations to honorees for each program.

Leader of The Month is awarded monthly to one student per class that consistently displays one of our 7 Habits of Highly Effective People.

We celebrate one habit per month.

1. Be Proactive
2. Begin with the End in Mind
3. Put First Things First
4. Think Win-Win
5. Seek First to Understand, then to be Understood
6. Synergize
7. Sharpen the Saw
8. Find Your Voice and Inspire Others to Find Theirs

BIRTHDAY PARTIES

While we understand the importance of birthdays, ***we cannot have individual birthday parties during the instructional day in the classroom***. All student birthdays are recognized by the school through our morning announcements, birthday ribbons and/or tokens. To maximize instructional time and to minimize interruptions, your child can be recognized for his/her birthday during his/her ***lunch period only***. ***One small treat*** such as pre-wrapped, store-bought cupcakes or ice cream cups are acceptable items. **Please refrain from bringing food (i.e., pizza), party favors, balloons, large cakes, etc.** Parents/guardians may contact your child's teacher to decide for a small lunch treat. Please note, this schedule may be affected based on the use of the cafeteria for programs. Families will not be able to have lunch in the classroom with their students during this shift in schedule.

BULLYING

The Fulton County Board of Education prohibits bullying at any location or activity under the authority of the school system. Any student who engages in bullying may be subject to disciplinary action up to and including expulsion. Any complaint about bullying will be promptly investigated. The school system prohibits retaliatory behavior against any reporter of bullying and or any participant in the reporting process. If you suspect that your child is being bullied or harassed, the following steps should be followed: 1) Report the incident to the classroom teacher. 2) The teacher will make a referral to the school counselor. 3) The counselor will investigate the situation and meet with all students allegedly involved. If further action is needed, the assistant principal and/or principal will be notified. Please refer to the Fulton County Discipline Handbook for more information.

BUS/TRANSPORTATION INFORMATION

Fulton County Schools' goal is to provide safe and efficient transportation that meets all the requirements of the daily instructional program and extra-curricular activities. Our goal is to ensure that students have a pleasant bus ride

experience. Parents/guardians are strongly encouraged to use bus transportation designated for their residential areas. Students must get on and off the bus at their designated stop and ride their assigned bus. Riding the bus is a privilege contingent upon proper and courteous behavior. For the safety of all students on the bus, children whose behavior negatively affects their safety, or the safety of others will be handled by the bus driver and referred to the assistant principal. Students may be subjected to disciplinary actions when bus safety rules are violated. These may include a verbal warning, an assigned seat, suspension from the bus for a period, and/or the loss of bus privileges for the remainder of the semester/year. The following rules must be followed on the bus:

1. Students must behave appropriately on the bus as well as at the bus stop. They must always follow the directions of the bus driver.
2. Students are expected to always display respectful behavior to each other and to the driver. Bullying, teasing, horseplay, play fighting, name-calling, etc... will not be tolerated.
3. Students must sit in their assigned seat and/or section of the bus.
4. Students may not eat or drink on the bus.
5. Students must remain in their seats, facing forward while the bus is in motion. Hands and feet are to be kept outside of the aisle and inside the windows.
6. Glass objects, radios, balloons, live animals, food, sporting equipment and electronic equipment are not permitted on the bus. **Transportation changes MUST be made via email to the teacher and Ms. Johnson (WCESTransit@fultonschools.org).** Parents/guardians can also send the homeroom teacher a message via Class Dojo or make the change on the supplied Transportation Change Form. All transportation changes need to be made **no later than 12:00 noon.** Parents/guardians are asked not to pick up children out of dismissal lines or retrieve them from the bus. APEC will manage their dismissal process starting at 3:00. Please allow the front office to call your child to the office to pick up. Safety during the dismissal process is our top priority. We want to ensure that every student gets home safely. We ask for your patience and support during dismissal processes so that we can ensure the safety of every child.

BUS CHANGES

Bus assignments are based on the student's home residence and may not be changed to accommodate personal family needs. Any emergencies or other situations requiring different bus assignments must be made by calling 470-254-6060 or by writing to the South Fulton County Transportation Office. *ONLY* emergency childcare requests can be approved through the school office. Non-bus riders are not permitted to ride the bus at any time. Students may *ONLY* ride the bus they are assigned to daily.

CAR RIDERS

Wolf Creek maintains a busy car rider line. Please help us keep our students safe and your child's commute stress-free by allowing them to ride the bus. If you do choose to drive your child to school or pick your child up after school, please adhere to the following school guidelines:

- Students MAY NOT be dropped off before 7:10 a.m. Children may enter the building in the morning beginning at 7:10 a.m. as we do not provide supervision prior to 7:10 a.m.
- Students should not be dropped off prior to 7:10 a.m. to wait in the cafeteria or outside of the front or side entrances of the school. Students arriving prior to 7:10 a.m. must be supervised by his or her parent or guardian.
- Please follow the designated traffic pattern and do not attempt to pass cars in front of you. The orange cones and/or signs are placed strategically to maximize the safety of our students, their parents/guardians, and our staff.
- Drivers should form a single line in front of the school where they will stop children entering or exit the car. Students may exit/enter cars from the curbside only.
- The designated car rider drop-off area is in the front of the school at the main entrance. This is the safest area to drop off and pick up students. Staff members have been strategically placed to safely receive students. Please note that the bus ramp on the side of the school is reserved for BUSES ONLY. We ask that you refrain from dropping students off on the bus ramp. We ask that parents/guardians NOT use this area as an additional car rider drop-off for student safety.
- Students should have all their belongings together to make a smooth transition from the car to the school entrance.
- Students are not permitted to cross through the parking lot without an adult accompanying them. If parents/guardians are using the parking lot near the bus ramp area for parking, they are asked to park their vehicles in a parking spot and escort their child into the building.
- If your child needs assistance getting out of the car in the morning or unloading items, please park and walk him/her into the building.
- The car rider line closes promptly at 7:40 a.m. For students arriving at school after 7:40 a.m., they are considered tardy. The parents/guardians must park their car in a visitor parking space, escort their child into the building, sign their child in, and obtain a tardy.

- All parents/guardians picking up students in the afternoon must have a Wolf Creek car rider decal with their assigned car rider number written on it. Parents/guardians can obtain a car rider number during Open House. If a parent needs a car rider number after the school year begins, the parent can see a front office staff member.
- All parents/guardians should remain in their vehicle during car rider dismissal as a Wolf Creek staff member will escort all students to their vehicle.
- Dismissal begins promptly at 2:20 pm. All students must be picked up by 2:45 p.m. Consistent late pick-ups will result in the parents/guardians being contacted by administration. If late pick-ups continue to be a concern, the school's social worker will be contacted to help resolve the matter.

DAY CARE RIDERS

Students being transported by day care will be dismissed from the cafeteria after all Fulton County buses have left. Late Day Care pickups are handled in the same manner as all other late pickups. Parents/guardians will be notified of consistent Day Care late pickups. Continued late pickups from a Day Care provider may result in the school discontinuing service on site. **It is the responsibility of each parent to notify the school of which daycare provider will be responsible for picking their student up. Parents/guardians must also alert the school when their child will not be attending and/or riding day care transportation on any given day.**

CAFETERIA

The school cafeteria offers several choices of nutritional, well-balanced meals each day. In addition to the regular hot food lines, salads are available. ***Breakfast is served from 7:10 a.m. until 7:35 a.m. each school day.***

As part of the National School Lunch Program and School Breakfast Program through the Community Eligibility Provision (CEP), all students at Wolf Creek ES will be offered a healthy school breakfast and school lunch FREE in the 2025-2026 school year. Parents/guardians do not have to fill out any meal application forms for their children attending Wolf Creek ES. If parents/guardians want their child to buy extra portions or snacks from the school café, they must send money or place money on their child's meal account.

Student cost for breakfast is: $0

Student cost for lunch is: $0

Adult cost for breakfast is: $2.75

Adult cost for lunch is: $4.75

Parents/guardians may sign up for online lunch payments at Visit www.MyPaymentsPlus.com.

More information regarding Fulton County Schools' Nutrition program can be found at:
http://www.fultonschools.org/en/divisions/ops/Nutrition/Pages/default.aspx

You are welcome to join ***ONLY*** your child(rend) for lunch outside of the cafeteria at his/her scheduled lunchtime. A visitor's pass from the main office is required to only visit the designated location shared with front office. If you would like to purchase a school lunch, the cost is $4.75 for adults. You may bring your child a lunch of your choosing. ***Outside restaurant packaging is not allowed in the cafeteria, but you may choose to place items in a different container or have lunch in another designated area with your child.*** Due to the safety of all students and to avoid any allergic reactions, parents/guardians/guests may not bring or share any snacks or food items of any kind with other students. Please note, this schedule may be affected based on the use of the cafeteria for programs. Families will not be able to have lunch in the classroom with their students during this shift in schedule.

CHANGE OF ADDRESS OR CONTACT INFORMATION

It is important that in an emergency we can contact you. Please keep your address, home, work, and mobile phone numbers, and any adults authorized to visit, access your child's student records, and/or check out your child updated always. If you are unreachable for any reason, such as you are out of town, the school must be notified in writing (teacher and office) of who will be responsible for your child during your absence. If we are unable to reach you in an emergency, we will be required to contact the school social worker.

CLASSROOM PLACEMENTS/REQUESTS

The school administration does not allow specific teacher requests. It is critical to us that *each teacher* at Wolf Creek ES be equipped and ready to teach *any child* at WCES. Teacher teams at WCES will participate in weekly and monthly collaborative planning sessions and professional development with our Curriculum Support Teacher, Wolf Creek Instructional Support Teams, and other Fulton County support. These sessions ensure continuity and consistency of experience among teachers on grade level teams and effective implementation of instruction. In extenuating circumstances, we will consider a parent's request to change placement. Such requests will be heard by a team of administrators and teachers, and a determination will be shared with the requestor in writing within five school days. Class lists will be available at Open House each school year. No such requests will be received prior to August 14, 2026. Extenuating requests should be submitted via email to Dr. Aja Wilkins at wilkinsa1@fultonschools.org.

Advanced/acceleration tests are only given to new students to FC for the current school year placement decision. All other students that meet the criteria outlined by the district for testing are given advanced/acceleration tests at the end of the year to determine placement for the following school year.

CLINIC

Employees of Wolf Creek Elementary School care about the health and well-being of their child. Our clinic aide provides care to students with temporary illnesses and/or emergencies until the student can return to class or be picked up by a parent or guardian. Standard first aid procedures are followed in routine matters. Parents/guardians will be notified to pick up sick children that are unable to return to class. If the parent or legal guardian cannot be contacted, and the principal determines that additional medical care is warranted, an ambulance will be called to transport the student to the nearest medical facility. A faculty or staff member will accompany the student to the medical facility.

Students perform better in school when they are healthy. Please do not send your child to school ill. If your student has a fever, please do not send him or her to school unless they have been "fever free" for 24 hours. A parent or guardian will be called to pick up a student if he or she has vomited, has a fever, or diarrhea during school hours.

Please keep the school informed about allergies, diseases, or other medical conditions to which your child may have been exposed. The clinic must have a written record of your child's medical condition and specific instructions for their care. If your child requires daily medication, he or she must come to the clinic for the medication to be dispensed. Written authorization is required to administer any kind of medication to a student. Forms for medical authorization may be retrieved from the school's clinic. Completed forms should be submitted to the clinic or front office.

COMMUNICATION - HOME TO SCHOOL

Messages to teachers and/or the school office should be in writing and given to your child to bring to school. If a child is young, you may pin it to his/her clothing to prevent loss. You will receive a response as soon as possible to your message or request. All money should be placed in a sealed envelope labeled with the child's name, teacher's name, and room number.

SCHOOL TO HOME COMMUNICATION

The Wolf Creek Weekly, the school newsletter, is sent home weekly electronically and is posted weekly on the school's website. Hard copies are available in the front office, if needed. It contains information from the principal, upcoming school events, the menu for the upcoming week, PTA information, and suggestions for parents/guardians to help their children learn at home. Also, please check your child's student agenda for other important notes and information. Please make sure the school has your most current phone number and email address. You may update this information with your child's teacher or through the front office.

CONDUCT EXPECTATIONS FOR PARENTS/GUARDIANS , GUARDIANS, & VISITING ADULTS

We ask all parents/guardians, guardians, and visiting adults to always remember to adhere to the expectations outlined in this handbook, as well as all Fulton County policies and procedures. The principal and assistant principal expect all employees to treat students and parents/guardians with respect. The same is expected of our parents/guardians. Being disrespectful and/or rude to our employees in person and/or on the telephone will not be tolerated. All infractions will be dealt with by administrators and/or the school's Fulton County resource officer. Also, parents/guardians are not allowed to enter school buses, engage in confrontations at the bus stop, smoke, or drink at the bus stop or during anytime that you are chaperoning, or engage in disciplinary conversations with children. All issues should be addressed throughout the school. We strive to provide a warm and nurturing learning environment for our students. Therefore, we appreciate the cooperation of everyone involved in the lives of our students. We also ask parents/guardians to be mindful of their attire when visiting the school.

Georgia Code: O.C.G.A. 20-1-1181 Disrupting Public School: It shall be unlawful for any person to knowingly, intentionally, or recklessly disrupt or interfere with the operation of any public-school, public-school bus, or public-school bus stop as designated by local school boards of education. Any person violating this Code section shall be guilty of a misdemeanor of a high and aggravated nature.

CONFERENCES

Planned parent-teacher conferences are held with each parent during the first and second semesters. Conferences, by appointment, may be held at any time during the year as the teacher or parent considers necessary. Instructional time is important for every student and teacher; we do our best to protect your child's instructional blocks. Be reminded, teachers are asked not to hold conferences during instructional time.

The following are some tips on staying informed about your child's educational experience:
The Wolf Creek Biweekly: A Biweekly electronic newsletter from the school will be sent out on Sundays. School news and updates will be in this newsletter.

Website: WCES website address – wolfcreek.fultonschools.org
Social Media: WCES will establish a social media site for school news and updates.
Phone Calls: Call the teacher when you have questions or concerns. Please remember that teachers are unable to make phone calls during the instructional day. However, parents/guardians may leave a message for the teacher with our front office. All staff members are required to return calls within 48 hours.
Email: Feel free to contact your child's teacher by email to request a phone call. If email is not accessible, contact the front office.
Class Dojo: Class Dojo is an **online behavior management system** intended to foster positive student behaviors and classroom culture. Students earn 'Dojo Points' based on their classroom conduct. Additionally, staff use Class Dojo to keep parents/guardians up to date on student progress and classroom happenings.
Written Notes: Most communication can be handled with a written note. Please be sure to let your child know that he/she has a note for the teacher. All notes regarding transportation home must be approved by the office and include a parent/guardian signature. **Conferences:** Fulton County Schools set aside two days, one in the fall and one in the spring, for parent-teacher conferences. You may also request a conference with your child's teacher at any mutually agreeable time.
School Agenda: Each student is provided with a school agenda to keep homework tasks written, behavior progress, and notes from the teacher.
Student Papers and Progress Reports: Progress reports will be visible in Infinite Campus at the 4. 5, 9, and 13. 5-week periods per semester. All pre-established dates for the school year can be found on the school calendar. Parents/guardians may request formal assessments to review with their child's teacher at the school as assessments will not be sent home throughout the school year.

COUNSELING SUPPORT

Parents/guardians, teachers, and students can initiate a referral to the school counselor as needed. The school counselor does not take the place of private therapists and cannot provide long-term therapy for students. Referrals for therapeutic support can be made by the school counselor or the school social worker.

DENIAL OF STUDENT RIGHTS

If a parent or student believes that the student is being improperly denied participation in any educational activity or function in a Fulton County school or that the student is being subjected to an illegal rule or standard, a conference to discuss the matter should be held with the teacher and/or principal.

If after contacting the local school and the student or parent feels the matter has not been fully answered or given proper consideration, the concern may be directed to the Fulton County Elementary School Administrative Office.

DISCIPLINE

The Fulton County School System operates on the philosophy that all students have the right to learn. To do so, students must be in a climate that is non-threatening to their well-being. It is the teacher's responsibility to leave the students' dignity intact while reinforcing the appropriate way to respond in given situations. This also includes teaching students how to resolve problematic situations through problem solving.

Students should not bring unnecessary items to school that are not academic in nature; this includes (but is not exclusive) cards, media/music players, iPads/tablets, CD/tape/iPod players, cell phones, radios, dolls, stuffed animals, video games, and toys. These items will be confiscated and kept until they are returned to a parent/guardian. At the end of the semester, all unreturned items will be sent to a good-will organization. Cell phones that are not picked up by a parent or designee by the parent, will be held for up to 5 months after the new year begins and then discarded. Technology tools for instructional use may be allowed at the school's or teacher's request ***only***. Proper notification will be sent home from the school when technology tools are requested.

The Fulton County Board of Education prohibits bullying at any location or activity under the authority of the school system. Any student who engages in bullying may be subject to disciplinary action up to and including expulsion. Each complaint of bullying will be promptly investigated. The school system prohibits retaliatory behavior against any complainant or any participant in the complaint process. Please refer to the Fulton County Discipline Handbook for further information. If your child is bullied at school or on the school bus, please inform the assistant principal as soon as possible.
NOTE: Read **"Wolf Creek Elementary School's School-wide Discipline Policy and Procedures"** located at the back of this agenda.

EARLY DISMISSALS

If you need an early dismissal for your child (before 2:00 PM), please report to the front office and sign your student out on the early dismissal log. Office personnel will call the classroom, and your student will be sent to the office with

his/her belongings. **Parents/guardians may not go to the classroom to get the student. Early dismissals after 2:00 PM are not allowed.** Check-outs after 2:00 PM will be asked to wait until after dismissal and announcements. Dismissal processes throughout the building begin at 2:00 PM. Just as the opening of our instructional day is important, so is our closing. Teachers review content, assign homework, and bring instructional closure at this time. Our dismissal procedures are designed for the safety and security of all students and dismissal requests after 2:00 PM disrupt our school-wide processes and increase the likelihood that student safety and well-being may be compromised.

Identification will be required at the time of check-out. Any person checking a student out must be listed on the student's records by the parent/guardian. The person checking out the student must present identification.

Our car rider dismissal processes are in place to ensure the safety of every student. We want each student to get home safely. All car riders' parents/guardians are asked to wait in the car rider line to pick up and to be sure of obtaining a car rider number that is to be used during car rider dismissal. Assigning numbers and establishing our dismissal routines is essential to the safety of our children. Please be patient as we work through this process at the beginning of the school year.

EMERGENCY SCHOOL CLOSING

Schools may close due to inclement weather, power failure, loss of water supply, etc. If schools are to be closed, the decision will be made as early as possible. The announcement be made on WSB AM 750 radio or TV (the official Fulton County media carrier stations) after 5:00 AM and no later than 7:00 AM. If weather conditions change rapidly during the school day, parents/guardians should listen to the news media for the status of Fulton County Schools. ***Please do not call the regular school number for this information.***

If for any emergency reason it is necessary to evacuate Wolf Creek Elementary, the students will be transported to the alternate evacuation site.

FIELD TRIPS

Field trips are designed to enrich students' educational experiences by providing opportunities to connect classroom learning with real-world applications. These experiences foster engagement, enhance understanding of academic content, and support students' social and personal development.

While we believe all students will benefit from participation, attendance on field trips is voluntary and will not impact a student's instruction or academic evaluation.

To ensure the safety and success of all participants, the following guidelines apply:

- Students who have exhibited extreme behavioral concerns may be required to have a parent or guardian serve as a chaperone to attend.
- Students who are suspended at the time of the field trip will not be permitted to participate.
- Students must be present at school on the day of the field trip to attend.
- All students and parent chaperones are required to travel to and from the field trip on school-provided transportation.
- Parent chaperones are not permitted to bring additional children (including younger siblings) on the field trip.

GRADING

Teachers will use a variety of ongoing, developmentally appropriate methods to measure student progress such as tests, exams, quizzes, projects, reports, homework, class participation, and other assignments. Grades should be based on the individual student's mastery of standards, as detailed in the Georgia Standards of Excellence for the grade level in which the student is currently placed, subject to any Individual Education Plan (IEP). Grades are not determined by a bell curve. Academic grades should not be lowered because of unsatisfactory conduct except in cases of cheating.

- Grades reflect all evaluations, and each piece of work or each assignment may be valued according to the individual teacher's grading rationale. To emphasize the professional judgment of the teacher in determining progress reports and final semester grades, the following caveat is offered: There may be circumstances in which collective semester grades show a definite trend (ascending or descending) in a student's achievement. When these circumstances occur, a modification of a strictly numerical average may be a more accurate evaluation of the overall work of the student.
- Careful consideration should be given to all work. Failure on one test or one assigned task except for instances of cheating or failing the final exam (e.g., a book report or notebook) is not a sufficient basis to prevent passing. One passing grade is not sufficient basis for passing a course when all other grades are failing grades.
- Report cards (hard copies) are sent home at the end of each semester. Parents/guardians are strongly encouraged to monitor their students' grades throughout the school year via the Parent Portal in Infinite Campus. Teachers will notify parent(s)/guardian(s) if a student is in danger of receiving a failing

grade as a final grade or is experiencing a significant decline in achievement. The grading scale for elementary students is as follows:

Kindergarten – 2nd grade	**3rd grade - 5th grade**
**Numerical grades do not appear on report cards but will be assigned/appear in the teacher's gradebooks to determine the letter grade assigned.*	**Letter and numerical grades are assigned.*
EM= Exceeding Mastery	A = 90 – 100
M= Mastering	B = 80 – 89
AM= Approaching Mastery	C = 70 – 79
NYM= Not Yet Demonstrating Mastery	F = 69 and below
NG= No Grade	NG= No Grade

Grades for effort, social skills, work/study habits, and general conduct are recorded as:
S = Satisfactory, N = Needs improvement, U = Unsatisfactory
No grade (NG) is required on a progress report or report card if the student has been enrolled in the school fewer than 30 school days of the grading period and/or there have been no grades received from the previous school for that time. All students will have one (1) opportunity each nine weeks to redo/retake one (1) major assignment/assessment.

- Eligibility for a redo/retake is for students who receive below a 75 on a specific major assignment/assessment.
- Students are eligible to earn a replacement grade on a redo/retake no higher than 75.
- Student redo/retakes must be completed before the next major assignment/assessment is given or five school days before the end of a marking period if there is not another major assignment/assessment given (exceptions can be made for students who have excused absences during this five-day window).

HEALTH & WELLNESS AT WCES

FOOD CHOICES

- Due to student allergies, please do not send food items containing nuts. Be sure that food items are store bought and pre-wrapped.

PHYSICAL ACTIVITY

- Our students have regularly scheduled PE and recess throughout the week. We encourage our students to get active! Please send students in shoes that are appropriate and safe for physical activity. No flip flops, sandals, or slides, please.

ILLNESS

- If your child is sick, please contact your child's healthcare provider for advice and healthcare instructions. Your child should stay at home until he/she can maintain a normal temperature (below 100 degrees Fahrenheit or 37.8 degrees Celsius) for a full 24 hours or more without taking a fever- reducing medication. This will lessen the chances of returning to school too soon and becoming ill or infecting other people.

HOMEWORK

The purpose of homework is to reinforce skills taught in the classroom, increase academic success, develop student responsibility, and provide opportunity for parent involvement. Teachers will assign homework Monday through Thursday and will inform parents/guardians of expectations for homework. On occasions, teachers will assign homework on Friday. Homework assignments will be meaningful practice work that directly ties to standards, elements, and concepts taught. Please contact your child's teacher if you have any questions regarding homework. It is the student's responsibility to know what the homework assignment is, write all homework assignments down in the agenda book, and complete all homework assignments on time.

Homework should not exceed the following general guidelines; however, some assignments may vary due to the type of assignment and adjustments can be made based on each individual student's needs:

Kindergarten and 1st grade	10 – 20 minutes per day
2n grade	20 – 30 minutes per day
3rd grade	30 – 40 minutes per day
4th grade	40 – 50 minutes per day
5th grade	50 – 60 minutes per day

Students may not use office phones to phone home to request forgotten items. If a student is absent due to illness, requests for homework must be received in the office by 9:00 a.m. Work can be picked up at the end of the day or sent home with another student.

INSTRUCTIONAL PROGRAM/CURRICULUM

Curriculum is defined as a plan for learning. It encompasses all the learning experiences a student encounter under the guidance of the school. The curriculum in Fulton County Schools focuses on the development and application of skills and knowledge as identified by the state of Georgia, national curriculum standards, and local system objectives. Interactive learning and hands-on experience are central to the Board of Education's vision for the effective delivery of instruction and increased emphasis on higher academic achievement for all children. The overall goal of K-5 curriculum emphasizes the relationship between ideas and seeks to:

- provide students opportunities to experience a continuum of activities with appropriate emphasis in each instructional area
- help students acquire and apply critical thinking skills
- help teachers identify and teach to a variety of learning styles
- help teachers utilize information from formal and informal assessments to plan and adapt instruction
- integrate new technology into the curriculum
- guide teachers in emphasizing global and multicultural concepts

Teacher follow The ELA Standards K-12 and Georgia's K-12 Math Standards. The standards explain what students should know, understand, and be able to do at the conclusion of a grade level or course. The standards define the level of rigor expected in the work enabling the teacher to know "how good is good enough." The Prekindergarten curriculum is based on the Georgia Early Learning and Development Standards (GELDS). The GELDS promote quality learning experiences for children and address the question, "What should children from birth to age five know and be able to do?" They are a set of appropriate, attainable standards that are flexible enough to support children's individual rates of development, approaches to learning, and cultural context. The GELDS are a continuum of skills, behaviors, and concepts that children develop throughout this time of life.

LOST AND FOUND

Lost and found articles are turned into the office and then placed in the Lost and Found area. Have your child check with the secretary and/or Head Custodian to recover lost articles or to turn in items that are found. It is important that you label all personal articles. If possible, place your child's name on the inside of his/her items. We will donate all unclaimed items in the school's Lost and Found on the first Friday of each month to a charity organization.

INFINITE CAMPUS

Fulton County Schools use Infinite Campus as our Student Information System platform. The Infinite Campus portals - Campus Parent and Campus Student - provide access to information for all enrolled students in their household. Information includes grades, attendance, assignments, and school announcements.

Infinite Campus is user-friendly, intuitive, and robust. It is designed with Fulton staff, parents/guardians, and students in mind to provide real-time online access to student information. The product features and enhancements include a new portal for parents/guardians and students (and mobile app), an enhanced gradebook for teachers, user-friendly Online Registration, and tools to assist in maintaining student data.

Campus Student and Campus Parent are designed to provide real-time access to student information. The easy-to-use design displays what is currently happening in the classroom, so you can understand, monitor, and participate in the educational process. All parents/guardians will create an account to access this portal and the mobile app using a quick process that ensures security, ease of use, and data integrity. All students will have access through their Fulton County student accounts.

MEDICATION

Students who must take prescribed medication during the day must complete an authorization packet and submit to the clinic aide or designee with the medication prior to any medication being administered. The medicine will be stored in a safe, secure place until needed.
A designated school employee will administer the medication to the student under the following conditions:

The parent/legal guardian must provide the following:

- Written certification by a licensed physician that the medication must be administered during school hours.
- Written certification by a licensed physician that the student needs assistance for the administering of the medication x Written instructions from a licensed physician regarding administering the medication including dosage, expected duration of the administration of the medication, and any side effects.

The parent/legal guardian should take the following action:

- Provide written certification that, according to the doctor's instructions, a medication must be administered to their child.
- Execute a release (sign the required form) releasing the Fulton County Board of Education, the school system, and any system employee from any liability for administering medication.
- Deliver the medication to the school principal or designee in the original prescription bottle.

OBSERVATIONS

Classroom observations by parents/guardians are welcomed but are not to be used for teacher-parent conferences. Teachers are not allowed to attend a conference during instructional time. Instructional time will not be interrupted for conferences during parent observations. If a parent wishes to observe a classroom, the parent/guardian should contact the classroom teacher and grade level administrator. This request should be completed at least 24 hours prior to the requested date of observation and include any pertinent concerns that a parent/guardian would like to have addressed. The parent/guardian will receive an email response from a school administrator once the observation date is confirmed. On the approved date and time, an administrator will escort the parents/guardians to the classroom and stay during the duration of the observation; up to 25 minutes. Please make a separate request for each child.

PARENT-TEACHER ASSOCIATION (PTA)

The PTA plays a vital role in the success of our school. Many parents/guardians volunteer their time, financial resources, and special talents in endless ways, as they become partners in their child's education. We strongly encourage all parents/guardians to join Wolf Creek's PTA and become active participants. You may join the PTA by paying the annual fee.

PARENT RESOURCE CENTER

We are proud to have a Parent Resource Center for our parents/guardians to utilize. Parents/guardians are encouraged to visit the Parent Resource Center to check out instructional materials to use at home to support your child's education. Computers are also available for parents/guardians to use. Parents/guardians should contact our Parent Liaison, Ms. Sims, regarding available resources.

REQUESTS TO PROHIBIT VISITATION

It is the responsibility of the parent to notify the office in writing each year and as needed if there are specific people who are not permitted to interact with or pick up their child. If custody papers exist, the school is legally bound to follow the decree contained in the most recent version of such documents. These documents should be submitted to the school.

SCHOOL GOVERANCE COUNCIL/CHARTER SYSTEM

Our School Governance Council is a governing body that is representative of the community and the school but operates under the control and management of the Board of Education. The Council is responsible for making decisions regarding the strategic direction of the school, including approving the school's strategic plan; approving the annual budget and annual resource allocations; managing the request for flexibility process, and participating in hiring of the principal (in case of a vacancy).

SCHOOL RECORDS

Parents/guardians or legal guardians have the right to examine their child's records and to have them explained. Principals, counselors, teachers, and other authorized personnel who have responsibility for supervising, instructing, or helping a student will have access to student's records. No third-party releases will occur without written permission from the parents/guardians. When parents/guardians are requesting student records and/or applications to be completed

for private schools, all requests should be delivered to the school office for processing. Records/transcripts will be mailed via U.S. mail and not hand-delivered by the parent. Records for recommendation status from teachers will be mailed from this school to the requested institution.

SCHOOL UNIFORM/PE DRESS CODE

We dress for success at WCES! Students in the Fulton County school system are expected to dress and groom in such a way as to reflect neatness, cleanliness, and safety. All students should dress appropriately so as not to disrupt or interfere with the educational program or the orderly operation of the school.

WCES students and staff participate in a school wide uniform program. Students are strongly encouraged to wear uniforms Monday through Thursday. The uniform bottom (pants/skirt) color is khaki which may be worn with a navy blue, kelly green, or white top. There is not a uniform shoe color or type requirement. Fridays are school spirit days, and we ask that all stakeholders support this community by wearing WCES t-shirts and jeans.

Attire that is inappropriate includes:

- Any "short-short" attire (shorts, skirts, dresses that do not pass the finger-tip test)
- Spaghetti straps
- Strapless shirts
- Tight fitting apparel
- Leggings without shirts that cover appropriately
- Clothing with inappropriate advertisements
- Pants/shorts worn below the waistline
- Flip flops and/or strapless shoes
- Halter-tops or shirts exposing the midriffs
- Frayed jeans or holes in jeans that show skin
- "see-through" clothing or apparel which designates gangs or similar organizations or any dress that is disruptive to the educational process

PE Dress Code

- **Sneakers Required:** Students must wear secure, closed-toe sneakers with non-slip soles at all times during Physical Education class to prevent slips, trips, and foot injuries.
- **No Hoodies Allowed:** Hoodies are not permitted during Physical Education class, as hoods can obstruct vision, limit movement, and pose a safety hazard during physical activity.
- **Appropriate Athletic Clothing:** Students should wear comfortable, loose-fitting athletic attire (such as t-shirts, shorts, or athletic pants) that allows for safe movement and participation.
- **Secure Footwear Fit:** Sneakers must be properly tied and fit securely to avoid tripping or loss of balance during activities.
- **No Jewelry:** Students should remove all jewelry (necklaces, bracelets, earrings, and watches) before class to prevent injury to themselves or others.
- **Hair Safety:** Long hair must be tied back and secured to ensure clear vision and to prevent interference during activities.
- **Weather-Appropriate Gear:** When classes are held outdoors, students should wear appropriate clothing for the weather (e.g., layers without hoods, sun protection) while maintaining safety requirements.
- **No Sandals or Crocs:** Open-toed shoes, sandals, slides, or Crocs are not allowed, as they do not provide adequate support or protection.
- **Compliance for Safety:** Students who do not meet the dress code requirements may be restricted from participation in physical activities for safety reasons.

School Administration will make reasonable accommodations regarding a student's religious beliefs and/or medical condition.

In support of our learning environment, we also ask that all adults, parents/guardians, and visitors wear appropriate attire in the building. We are role models for our students, and we always set an example for them. We asked that all stakeholders dress appropriately so as not to disrupt or interfere with the educational program or

the orderly operation of the school. No sleepwear or pajamas, revealing attire, or clothing with profane/inappropriate language, please.

SPECIAL SERVICES & ACTIVITIES

In addition to regular classroom experiences, students have the following available to them:

- After School Clubs
- Beta Club– 4th and 5th
- Chamber Ensemble
- Counseling
- Cheer Pups
- Special Education Services
- Media Specialist
- Student Mentee/Mentor Support
- Music
- Art/Art Club
- Behavior incentive activities
- Parent/Student Family Engagement
- Physical Education
- APEC After-School Program
- Student Council
- Student Safety Patrol
- Talented and Gifted Program (TAG)
- Lighthouse Leaders

Other select after-school extra curriculum activities will be available based on student interests as the year begins.

TECHNOLOGY USE

Cell Phone Use

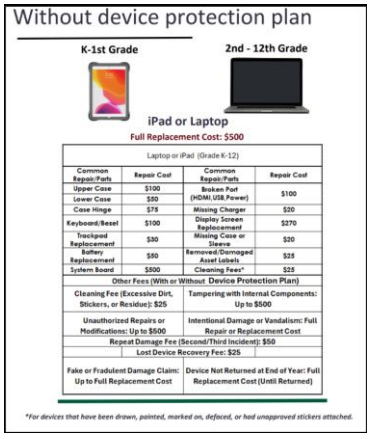
While cell phones can be an important communication and safety device for families, their use during the school day is prohibited. Fulton County Schools Newly Revised Cell Phone Policy: Fulton County Schools restrict the use of personal communication devices for K–8 students during school hours; in alignment with Georgia House Bill 340.

Digital Citizenship and Technology tips Parent tips:
http://www.fultonschools.org/en/divisions/acd/learnteach/Pages/Digital-Resources.aspx
http://www.scholastic.com/parents/guardians /resources/article/your-child-technology/10-tips-cell-phone-safety
https://www.webmd.com/parenting/features/children-and-cell-phones#4
https://www.webmd.com/parenting/features/children-and-cell-phones#4

NOTE: Please review the district's cell phone policy contained in the ***Student Code of Conduct, Procedure JD***

Device Protection Plan/Damaged Devices

Students and Parents/Guardians are responsible for damages to district devices. Repair fees and other costs may be assessed to the student's account. We offer optional device protection plan to help mitigate the cost of any damage repairs. $50 fee for full school year coverage for laptops and $25 for Free and Reduced Program Participants. The premium must be paid within 30 days of the first day of school or coverage will not be granted. $50 deductible per damage incident and $150 deductible for stolen or irreparably damaged device.



TARDIES/LATE ARRIVALS/LATE PICK UP

Students should be seated in the classrooms and ready to learn by 7:40 a.m. Students who arrive after 7:40 AM are late and will be coded as tardy on our information system and attendance report. Tardies beyond the fifth tardy will be referred to by the school social worker. Parents/guardians are asked to sign their children in through the front office when they are tardy to school. Students who are tardy ***MUST*** stop by the office to receive a tardy slip to class. Students who enter class after 7:40 a.m. without a tardy slip will be returned to the office. Students who are tardy miss important routines, morning announcements, academic work, and classroom procedures that set the tone for the learning day. Punctuality is an important habit for college and careers that we can model and instill in our students today. Please make every effort to get our students to school on time. **To minimize interruptions after 7:40 a.m., we ask that tardy students proceed from the office to their classroom independently. Or a staff member will be happy to escort them.** After signing in through the front office and receiving a visitor badge, parents/guardians with extenuating circumstances can walk their students to class until 7:35 a.m. However, teachers are not available to conference with you during this time because they are receiving students and completing daily routines and procedures. Students arriving at school after 7:45 am will have to be signed in by a parent using the Checkmate kiosk. Please schedule a conference with your child's teacher by calling the main office or emailing your teacher directly. Our teachers are eager to collaborate with you, and they want to give the conference the focused attention it deserves.

Students are considered "picked up late" after 2:45 each day. Parents/guardians are asked to come inside and sign to pick up students after this time.

Warning notices for late pick up will begin at the 1st tardy. After the 3rd late pickup students will be referred to the School Social Worker.

TELEPHONE CALLS

Students may not leave class to make or receive telephone calls during school hours except in extreme situations. As part of an effort to teach responsibility, students may not call home for forgotten items. The office staff will not take messages for delivery to students. Calls of an emergency nature may be directed to the principal or assistant principal.

TESTING AND SCREENING

The Fulton County Board of Education has established a system-wide testing program designed to provide information concerning the knowledge and skills acquired by students essential for further learning and instruction. Instruments used but not exclusively include:

- Georgia Kindergarten Inventory of Developing Skills
- AMIRA
- Georgia Milestones Assessment System (GMAS)
- I-Ready Diagnostic in Reading and Math District and local school assessments (Common Assessments, Interim Assessments, Advanced and Acceleration Assessments and Gifted and Talented Testing)

TEXTBOOKS AND INSTRUCTIONAL MATERIALS

Textbooks and other instructional materials including laptops and iPad are furnished by the Fulton County School District free of charge to all students. Fees will be collected for lost and damaged textbooks, materials, laptops/iPads and lost agendas. Written notice will be sent to parents/guardians or guardians when the student needs to make restitution for materials.

VISITORS AND VOLUNTEERS TO THE SCHOOL

For the protection of our students, all parents/guardians and visitors must show identification before entering the building, report directly to the office, and sign in if they are in the building for classroom visitation, delivering articles and/or messages to students, reporting as a volunteer, and for any other reason will be at the discretion of the administrators.

School doors will open at 7:10 am and close at 7:40 am. They will remain closed and locked until dismissal time.

1. An intercom buzz–in and camera operating system is installed.
2. No entry will be allowed without presenting an ID and buzzing in.
3. Identification must be presented before guests are buzzed in.
4. All guests are to report to the office once granted entry into the building.

7:10 – 7:35 a.m. – After signing in the front office, parents/guardians can walk students to the cafeteria until 7:25 AM. Students are released to class at 7:25 AM. Parents/guardians may escort students to class until 7:35 AM if there is an extenuating circumstance. Our instructional day begins at 7:40 AM.
We must maximize instructional time at Wolf Creek Elementary to ensure our students' growth and success. We ask that everyone support our goals by avoiding interruptions to instructional time.

Parents/guardians are welcome to volunteer in their child's class. As a courtesy to the teacher, it is suggested that an appointment be scheduled with the teacher at least 24 hours in advance for all teachers. Be sure you have completed the required on-line visitor/volunteer application and screening process (see below). If it is not possible to contact the teacher before or after school hours, the office should be contacted by telephone or note to schedule the visit.

Additionally, we have several volunteer opportunities that are available for our parents/guardians. Here are a few ways and places parents/guardians can support our Wolves by volunteering:

- Book Fair
- Car Rider Line
- Cafeteria Monitors
- Vision Screening
- Media Center
- Room Parent
- Fundraising
- PTA Events
- Field Day
- Field Trips
- Picture Day

If a parent wants to volunteer, the parent must first complete the Fulton County Volunteer Screening Protocol. This link can be found on Wolf Creek Elementary Website Home Page. You may also contact our front office staff or their child's teacher to schedule a day and time to volunteer. If the parent wants to volunteer in the classroom, the parent must contact their child's teacher. If a parent wants to volunteer anywhere else in the building, the parent must contact our front office staff.

All volunteers must follow these guidelines when volunteering here at Wolf Creek:

- Park in a visitor's parking space or the parking lot. Refrain from parking in the fire lane.
- Remember siblings, family members, and other children are not allowed to accompany volunteers to the school when the parents are coming to volunteer.
- Volunteers must dress appropriately.
- Report to the front office and inform the front office secretary of the approved purpose for volunteering in the building.
- Provide the front office secretary with the proper ID. Complete and submit or state that the Fulton County Volunteer Form is on file. (Once the form has been completed and submitted, the parent is also checked to make sure he or she is not listed on the sex- offender's list).
- Complete or state that he or she has completed the required Child Abuse Training. *Volunteers are mandated child abuse reporters.*
- Sign-in, Obtain and wear a visitor's badge.
- Report to the assigned location for volunteering, wearing the visitor's badge. Refrain from going to any other places in the building, other than the location selected when signing in at the front desk.
- Remember, volunteers cannot give medication to students at any time or administer or grade students' assignments or assessments.

WITHDRAWALS

Parents/guardians of students who are planning to withdraw during the year are asked to notify the school in advance. Please allow 24-48 hours for completion of the withdrawal paperwork. On the last day of attendance, please send the name and address of the new school so that records can be forwarded. All books, Fulton County issued technology, lunch monies, and any other fees owed must be paid before the withdrawal process can be completed.

ZONE 3 SCHOOL

All schools in the Fulton County School System are assigned to a Zone. Our school is within Zone 3.

4025 Flat Shoals Road
Union City, Georgia 30291
Phone: 470-254-0930
Zone Superintendent: Dr. Ronald Maxwell

Wolf Creek Elementary School

SCHOOL-WIDE DISCIPLINE POLICY & PROCEDURES

2025-2026

Effective teachers expect students to be actively engaged in meaningful learning experiences and display appropriate social behaviors in the classroom to increase student achievement. These same teachers handle minor behavior problems (talking, making noises, not working, playing, minor conflicts, out of seat without permission, running in hallway, etc.) in their classrooms by using effective classroom management techniques and strategies that maintain a safe and learning-conducive environment.

When needed, these same effective teachers use such interventions as: warnings, student-created action plans, timeout (in classroom or in other teachers' classrooms), home-notes, phone calls, change of student seating, after school (**pre-approved**) teacher detention, school social worker referrals, and parent conferences. These interventions can be an effective means of addressing inappropriate behaviors in the classroom which negatively impacts student achievement. Effective teachers know the classroom is the most appropriate place to instruct students in art and the benefits of self-controlled discipline rather than externally controlled discipline.

All teachers are required to create and submit their classroom discipline plans electronically to the assistant principal (date to be determined). The teacher's plan should be aligned with the district's student code of conduct and the school's discipline cycle below.

Wolf Creek's Elementary School's Classroom Discipline Cycle:

Step 1 - reminder of expected behavior (formal warning)

Step 2 - student action plan with note home to parent (may follow change of seat)

Step 3 - time-out in classroom (or another classroom)

Step 4 - parent contact (either by phone or note in agenda signed and returned to teacher)

Step 5 - counselor's referral

Step 6 - School social worker referral

Step 7 - student support team referral (SST)

Step 8 - parent, student, teacher, and administrator conference requested & conducted

Step 9 - referral to school administrator (Student Office Referral Report required)

Some steps may occur simultaneously while addressing any discipline concern. If a teacher's interventions have not been effective (Step 7 & 8 of classroom discipline cycle) in modifying a student's inappropriate behavior(s), or a **serious/unsafe behavior** (fighting, cursing, disrespect of teacher, theft, destruction of property, etc.) has occurred that may jeopardize or has jeopardized the safety of the student, classmate(s), and/or school staff member, the teacher is **required** to refer the student to the grade level or school administrator. When a student is referred to the office, the referring teacher or staff member must complete a Student Office Referral form (electronically), the teacher is also required to refer the student to the Student Support Team (SST) if not already done so. Remember an SST referral for a student is required: 1) if a student has been referred to a school administrator for a serious unsafe behavior, 2) if classroom discipline interventions have had little or no impact on inappropriate behavior(s), or 3) if the teacher would like assistance in developing additional strategies to use in meeting the needs of the student.

Teachers at Wolf Creek Elementary School are required to distribute to each of their students a copy of the Fulton County Board of Education - Student Code of Conduct. Inside the code of conduct is a parent response form, which must be signed, returned to school, and filed in the teacher's classroom.

Wolf Creek's Schoolwide Discipline Pyramid

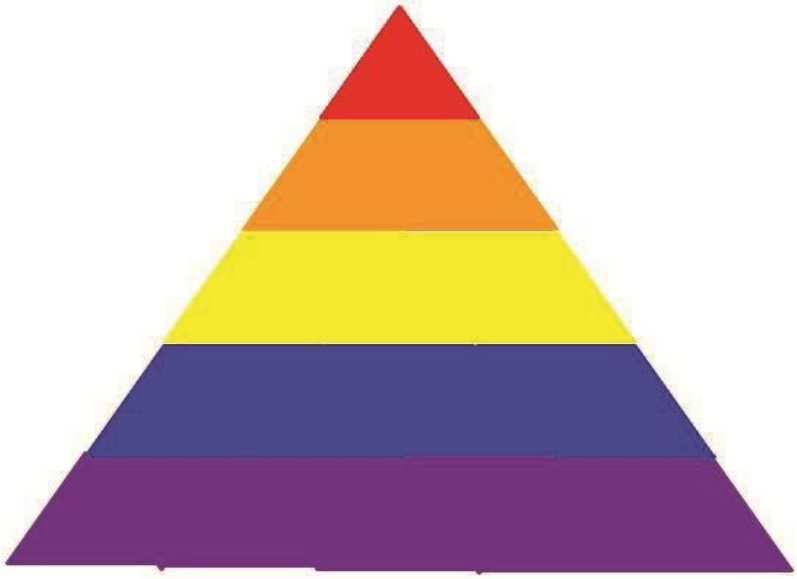
RED – Superior

ORANGE – Outstanding

YELLOW- Good

BLUE – Warning

PURPLE – Teacher Choice



Fulton County Schools
Where Students Come First

Wolf P.A.C.K. "Sharpen the Saw" Expectations

P

Begin with the end in mind with POSITIVE Planning and Procedures

A

Be proactive through Actions and ACCOUNTABILITY

C

Seek 1st to understand, then to be understood through CHARACTER, Cooperation and Collaboration

K

Think Win-Win by showing KINDNESS

Cafeteria	Restrooms	Hallway	Playground	Assembly	Classroom	Bus
						
-Use good manners -Clean and Check your area -Get all things the first time through the line	-Voices Off	-Voices Off -Have a hall pass	-Follow game rules -Have good sportsmanship -Take turns	-Celebrate honorees -Applaud at appropriate times	-Put forth your best effort	-Board the bus orderly and quietly
-Sit properly in your seat -Enter and exit through the correct door	-Go, Flush, Wash, and Leave -Use two squirts of soap -Conserve	-Walk on the right, third tile, facing forward -One step at a time and hold the hand rail	-Line up quickly and quietly	-Enter and Exit quietly -Stay seated	-Be prepared	-Remain Seated at all times -Keep hands, feet, and all other objects to your self
-Begin eating upon sitting with class -Keep the table on red or orange	-Report Problems -Only take what is needed	-Report Problems -Walk directly to your destination -Stay in line	-Include everyone -Use the equipment appropriately	-Listen to learn -Participate only when asked	-Lead by example -Demonstrate good citizenship	-Be a model citizen
-Keep your hands, feet, and objects to yourself -Wait your turn in line	-Respect Privacy	-Keep hands and feet to yourself -Hold the door for the person behind you	-Keep your hands and feet and objects to yourself	-Follow the speaker's directions -Show respect at all times	-Be a team player -Respect everyone and their differences	-Respect the bus driver and your peers -Follow the bus driver's directives at all times

Put First Things 1st...

then let's Synergize!!!

WCES 2026-2027 School Calendar

All Lost and Found items will be donated to a local charity organization on the 1st Friday of each month.	
Jully 30th	Open House PK-1st: 12:00-1:00; 2nd – 3rd: 1:30-2:30; 4th -5th: 3:00-4:00; *SEC will follow their grade level*
August 3rd	First Day of School
August 10th-August 28th	i-Ready Diagnostic Window
August 11th	PTA 6:00 PM General Body Meeting
August 14th	Back to School Skate Party
August 20th	PK Parent Orientation
August 27th	Annual Title I Meeting 6 p.m.-8 p.m. Westlake HS
September 7th ***No School for Students and Staff***	Labor Day Holiday - Schools Closed
September 12th	Back to School Bash 10-1
September 3rd	Fall Picture Day
September 8th	PTA 6:00 PM PTA General Body Meeting
September 10th	1st Semester 4.5 Weeks Progress Report (Visible in Parent Portal)
September 21st-September 25th	Fall Break for Students
September 15th	6:00 PM State of the School Address Curriculum Night/ Title I-Parent Technology Workshop
September 28th	Safety Patrol Belting Ceremony
October 6th	Parent Workshop-PBIS, SEL and Leader in Me
October 16th	1st Semester 9 Weeks Progress Report (Visible in Parent Portal)
October 12th	Holiday – Schools Closed
October 13th	PTA 6:00 PM PTA General Body Meeting
October 21st	Unity Day-Wear Orange
October 22nd	Fall Picture Retake Day
October 22nd	Leader of the Month Celebration -Habit 1 "Be Proactive" 1:30 p.m.
October 23rd	Westlake Cluster Night Football Game
October 23rd -30th	Red Ribbon Week
October 29th	4:00 PM Fall Celebration/Title I Reading Strategies
November 1st-30th	Food Basket Drive
November 3rd	Remote Day-No School
November 9th-13th	Student Council Campaign Begins
November 10th	6:00 PM PTA General Body Meeting
November 13th	Student Council Speeches and Elections
November 16th – 20th	Fall Book Fair
November 16th-18th	Thanksgiving Luncheons 16th K/ 2nd, 17th Pk/ 1st/ 5th ,18th SEC, 3rd/4th
November 19th	Leader of the Month Habit 2- "Begin with the End in Mind" 1:30 p.m.
November 20th	1st Semester 13.5 Weeks Progress Report (Visible in Parent Portal)
November 23rd -27th ***No School for Students and Staff***	Thanksgiving Holidays – Schools Closed
December 30th –Jan. 18th	I-Ready Diagnostic Window

December 2nd	PK-2nd PBIS Dance
December 8th	PTA 6:00 PM PTA General Body Meeting
December 9th	3rd-5th PBIS Dance
December 17th	Leader of the Month-Habit 3 "Put First Things First" 1:30 p.m.
December 15th	Holiday Program – AM and PM Program

December 16th & 17th	Holiday Celebrations
December 17th	School Spelling Bee
December 18th	Math Extravaganza
December 18th	Last Day of 1st Semester
December 21st -January 3rd ***No School for Students and Staff***	Winter Break – Schools Closed
January 4th ***No School for Students***	Teacher Workday – Students Off
January 5th	First Day of 2nd Semester --Students Return
January 12th	PTA 6:00 PM PTA General Body Meeting
January 13th	Semester 1 Report Cards (Visible in Portal and Sent Home)
January 14th	Title I Cluster Parent Meeting (Assessment) 6-8 p.m. Westlake HS
January 18th ***No School for Students and Staff***	MLK Holiday – No School
January 26th	Report Card Night
January 28th	Leader of the Month Habit 4 "Think Win, Think Win"
January 27th – February 4th	Boosterthon Window/Fun Run February 4th
February 5th	Junior Beta Club Inductions
February 5th	WCES Family Skate Night
February 9th	PTA 6:00 PM PTA General Body Meeting
February 13th	2nd Semester 4.5 Weeks Progress Report (Visible in Parent Portal)
February 15th -17th ***No School for Students and Teachers***	Winter Break – Schools Closed
February 18th-19th **No *School for Students***	Staff Professional Development Day Students Off
February 25th	Leader of the Month Habit 5-" Seek First to Understand, Then to Be Understood" 1:30 p.m.
February 24th-25th	Wax Museums
February 23rd	Black History Celebration - AM and PM Program
February 26th	Black History Bowl
March 2nd	Living Legends Grandparents Read Aloud Read Across America Day
March 3rd	Family Math Night
March 9th	PTA 6:00 PM PTA General Body Meeting
March 15th	No School for Students or Staff
March 16th	Staff Professional Development Day Students Off
March 17th	Spring Picture Day (Individual and Group – Payment in advance required.)

March 18th	Parent Input Meeting 8:30 a.m. or 5:30 p.m.
March 18th	Leader of The Month Celebration Habit 6-" Synergize"
March 25th	2nd Semester 9 Weeks Progress Report (Visible in Parent Portal)
March 22nd -March 26th	College & Career Week
April 5th – 9th	Spring Break
April 13th	Leader of the Month Habit 7 "Sharpen the Saw"
April 13th	PTA 6:00 PM PTA General Body Meeting
April 17th	PBIS Dance K-2nd
April 17th	Reading Carnival
April 23rd	PK/Kindergarten Round Up
April 24th	PBIS Dance 3rd-5th
April 26th – May 5th	Georgia Milestones Assessment Window
April 30th	2nd Semester 13.5 Weeks Progress Report (Visible in Parent Portal)
May 3rd –7th	Teacher Appreciation Week
May 14th	PSE/AU Field Day
May 17th	PK-1st Grades Field Day
May 18th	2nd-3rd Grades Field Day
May 19th	4th- 5th Grades Field Day
May 11th	6:00 PM PTA General Body Meeting
May 21st	K/2nd Grades Award's Day/End of Year Celebrations
May 24th	PK/3rd Grades Award's Day/End of Year Celebrations
May 25th	1st/4th Grades Award's Day/End of Year Celebrations
May 26th	5th Grade Recognition Ceremony/End of Year Celebration
May 27th	Last Day of School
May 28th	Semester 2 Report Cards (Visible in Parent Portal and Sent Home)