



Welcoming All LearnersSM

**WINONA AREA LEARNING CENTER
CHILD CARE PROGRAM POLICIES**

Updated 7/16/2026

PARENTAL INFORMATION

PROGRAM OPERATIONS

Child Care Center Office – 507-494-1488
Infant Classroom - 507-494-1489
Toddler Classroom - 507-494-1490
Center Director - 507-494-0901
Billing/Registration Questions - 507-494-0900

*The center is managed under the Winona Area Public Schools
Community Education Department.*

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Mission

The Winona Area Learning Center Child Care Center supports infants, toddlers, and their student-parents as they pursue high school graduation, workforce entry, or further education. We also serve children with special education needs and limited community placements.

Guided by Minnesota licensing and Winona Area Public Schools, our policies prioritize the well-being and safety of every child and parent, while maintaining flexibility where licensing standards allow.

Goals

The goal of the center is to

1. Provide a flexible schedule that promotes quality care and is individualized to the needs of each child.
2. Ensure that the child's physical and psychological needs are adequately met.

The first consideration is the child's health, safety, and general welfare. The second consideration is meeting the child's social and emotional needs and providing interesting learning experiences.

Operation

The Winona Area Public Schools through Community Education operates a childcare facility. The childcare facility is open for care from 8:00 am to 4:00 pm Monday through Friday.

The childcare facility operates on the Winona Area Public Schools yearly calendar in partnership with Early Head Start.

1. Closed days for the 2026-2027 school year include:
 - a. July 1 - August 21, 2026
 - b. October 15-16, 2026
 - c. November 26-27, 2026
 - d. December 23-31, 2026
 - e. January 1, 2027
 - f. March 8-12, 2027
 - g. June 2 - 30, 2027

Licensed for Infants and Toddlers/Preschool

The childcare facility will provide infant care for a maximum of 8 infants, ages 6 weeks to 16 months. We will provide for a maximum of 8 toddlers ages 16 months through age 3. The staff ratio is 1:4 for infants and 1:4 for toddlers. The center's program plan is available for parents upon request.

Priority Clients

Priority for enrollment at the WALC Child Care Center is given to children of enrolled secondary students. To guarantee continued enrollment, student-parents must provide documentation of their academic progress from their school administrator each semester.

Secondary priority is given to children qualifying for Early Childhood Special Education services who require a community-based experience. These children must turn three after the start of the current school year, and enrollment is coordinated through their Individualized Education Plan (IEP) and assigned case manager.

If space remains, community members may apply for enrollment. The WALC Child Care Center is committed to providing high-quality care for all children served.

As a program of the Winona Area Public Schools, the center does not discriminate on the basis of race, color, national origin, sex, age, or disability. The WALC Child Care Center has no religious or political affiliations.

Liability Insurance

The Winona Area Public Schools act as the insurer for the center. WALC Child Care Center is covered by the district's umbrella liability insurance policy for its employees and consumers.

Enrollment procedures

A child must have the following forms on file before beginning care at the center.

1. Registration form completed through WAPS enrollment page.
2. Emergency contacts as required by Dept of Children, Youth and Family
3. Health summary signed by a physician
4. Immunization record – signed by a physician if the child is 15 months or younger
5. Non-prescription products authorization form
6. For those requesting financial assistance – a completed and approved application for the childcare Assistance Program (CCAP). Forms may be picked up from and submitted to Winona County Community Services.
7. Signed contract by the parent or guardian
8. Completed Medication Form and Allergy Form if documented by the child's health care provider.

Care cannot start until all forms have been completed and received by office staff.

Personal Possessions

Please clearly mark all possessions with your child's first and last name. Each child should bring the following items to the center:

1. A complete change of seasonal clothing.
2. Outerwear appropriate for the weather. We play outside every day.

3. Parents of infants will need to supply diapers, wipes, formula or breast milk, bottles, baby cereal, and fruits and vegetables when age appropriate (unless enrolled in Early Head Start).
4. Parents of toddlers will need to supply diapers and wipes (unless enrolled in Early Head Start).

Parent-Staff Communication

We encourage daily interaction between staff and parents. A parent or legal guardian of a child will be allowed access to their child at any time while their child is in care at the center. As caregivers of your child, we want to keep you informed on the daily activities your child experiences. Staff will complete daily reports describing daily eating, toileting, sleeping, and play activities. Other available opportunities include:

1. Chats at pick up and drop off
2. Phone calls or email
3. Open houses
4. Family Engagement events
5. Conferences are three times a year

Parent Grievance Procedures

The goal of the childcare center is to foster positive relationships between parents and staff. Every parent has the right to a positive and sympathetic response to their concerns. Solutions are sought to resolve all disputes, issues, or concerns that affect the day-to-day well-being of the center in a fair, prompt, and positive manner.

Staff will encourage families to feel comfortable about raising concerns by being open and positive in responding to families. Staff will ensure that any concerns raised are addressed at the earliest opportunity.

Considerations:

- Children's needs: A harmonious, happy environment with positive role models for interactions.
- Parent's needs: The ability to voice concerns in a positive and confidential manner.
- Staff needs: Open communications with parents and positive relationships with parents.

How the policy will be implemented

- Each parent is provided with clear written guidelines detailing grievance procedures.
- All confidential conversations/discussions with parents will take place in a quiet area away from the children, other parents, and staff who are not involved.

- Parent names remain confidential.

Procedures:

1. The parent should discuss the problem with the staff member concerned.
2. If the parent still feels that action is necessary after discussion with the relative staff member, they should take the matter to the Child Care Center Director.
3. If the parent continues to feel the issue or issues are unresolved at the Director level, the parent can request a meeting with the Superintendent.
- 4.

Staff Contacts:

Center Director:	Ann Riebel– 507-494-0901
Superintendent:	Brad Berzinski– 507-494-0861
Administrative Assistant:	Becky Speltz- 507-494-0900

GENERAL POLICIES

Behavior Guidelines

The childcare staff will not administer any form of corporal punishment. No staff member will strike, spank, or slap any child at the WALC Child Care Center. Each child will be treated with kindness, empathy, and love. Emphasis will be placed on maintaining the human dignity of each child. The staff will redirect children from problems toward constructive activities that reduce conflict. The center staff will teach children to use acceptable alternatives to reduce conflicts and challenging behaviors.

Children who display inappropriate behaviors will be immediately, but gently, addressed by a childcare staff member. Communication will be on the level appropriate to the mental and psychological development of the child. The child will be informed of the inappropriateness of the behavior and explain why the behavior is unacceptable. Appropriate, safe responses will be taught to the children to replace the inappropriate behavior.

All observations of inappropriate behavior will be monitored and documented by the center staff, and a report will be logged into the child's records. Parents or guardians will be informed of the incident, and efforts will be made to coordinate appropriate behavior modification activities with the family.

Persistent and repeated demonstrations of the behavior will necessitate the development of a formal modification plan. The parent/guardian and staff member will jointly develop an appropriate plan to address the needs of the child and staff.

The WALC Child Care Center will not use prone restraints or mechanical restraints for responses to behaviors.

Release of a Child

A child will not be released to anyone other than the custodial parent, guardian or individuals identified for pick up in the registration process. If changes need to be made to the approved pick up list, the parent or guardian must instruct the center of the change in **writing**. Release forms are in the packet given to the parent/guardian(s) at the time of enrollment and can be changed at any time. If the staff has not been personally introduced to the pick up person by the parent/guardian, a form of ID will be required to pick up the child.

Sign-In Information

A daily information sheet provided by the center is to be filled out by the parent/guardian leaving a child in the center's care. A notation of the child's eating, sleeping and toileting habits will be entered on this sheet by the caregiver.

VISITATION BY THE PARENTS IS ENCOURAGED

- Community enrolled parents are encouraged to visit at any time.
- Student parents should visit outside of their class time.
- If present in the childcare, parents must be ready to engage with the children.
- Phones and Bags must be left outside of the Infant and Toddler rooms.
- Parents cannot leave their personal items in the childcare.
- Families can only be present if childcare staff are present in the center.

Pick-Up and Drop-Off Expectations

Parents or guardians must sign their child in on the iPad provided. Drop-off should be directed to an adult from your child's classroom. Adults dropping off students must have verbal contact with one of the staff in the room prior to leaving the classroom. If drop off time is 10 or more minutes later than the expected time, contact staff to confirm arrival time.

If a parent or guardian is not attending the first hour parenting class in the childcare, drop-off conversations should be limited to 10 minutes to allow class time to start with the attention of the provider.

At pick-up time, a parent or guardian must pick up their child from the classroom or the outdoor area where the class is located. Sign-out should be completed by the parent or guardian, not the provider. Children cannot be sent to an adult in a waiting car. Communicate any late pick up emergencies with your child's teacher. Staff will contact

parents within 5 minutes over pick up time. Late pick-up fees will be assessed 10 minutes past the scheduled pick-up time.

Children who use school bus transportation without a student parent must have adult assistance waiting for the bus. Childcare staff meet children at the bus when they are brought to school. Staff members must be able to physically hold the child's hand before a child is let off of the school bus.

Children without a student parent accessing WAPS transportation home will be escorted to their assigned bus by a staff member. For safety purposes, all young children are identified as hand-to-hand transfers to an adult. A meeting will occur between the family and staff to clarify the hand-to-hand transfer procedure.

Field Trips

On occasion, the WALC childcare staff may wish to involve the children in activities beyond the childcare premises. No child will leave the grounds without written parental authorization. Prior to the scheduled trip, parents will complete a field trip permission form.

Pets

Check with the child care center supervisor before bringing a pet to school.

Snacks and Meals

Parents will supply adequate formula and baby food. If a family is enrolled in Early Head Start (EHS), EHS will cover the cost of diapers and formula.

All formula, bottles, and baby food must be clearly labeled indicating the child's first and last name. Toddlers will be served the school hot lunch, snack, and breakfast meals. Infants will be served the school lunch when appropriate. Water bottles are allowed in the Toddler room identified with the child's first and last name. Sanitation procedures as identified by the Food Code under Minnesota Rules, chapter 4626, are followed.

Diapering Procedures and Supplies

Parents are asked to provide disposable diapers and wipes unless enrolled in EHS. Children should have a change of clothing at the center appropriate for the season. Only a parent and authorized staff members may change diapers. A diaper must be changed on the diaper changing table. Lay the child on paper towels. After changing, use the cleaning procedure after washing the child's hands. Clean the changing area and then wash your hands.

Toilet Training

Toilet Training is a developmentally appropriate skill to work on when children are enrolled in the Toddler room. The childcare staff and parent will have an individual meeting to discuss toileting readiness for the child and the agreed-upon steps. Parents and guardians are responsible for providing additional changes of clothing and any pull-ups.

Naps and Rest Policy

Children may bring a special blanket for nap time.

Only staff or the child's parent may assist in putting the child down for his/her nap or rest period. A child who has completed a nap or has rested quietly for 30 minutes will not be required to remain on a cot or in a crib. If parents request limited naps, preschoolers and toddlers will be woken after 2 hours if they are still asleep.

Safe Sleep Policy

When an infant younger than one year of age is placed down to sleep, the infant's pacifier will not be attached to the child. Clothing will not include a bib, weighted material, or hood. A helmet can be worn with appropriate documentation completed by a medical professional. Swaddling documents must be completed when swaddling is requested by the guardian.

Supervision

Children will remain under the direct supervision of a childcare staff member at all times. Children will never be left unattended or without supervision.

Activities

Each day, weather permitting, infants and toddlers will be involved in a 30-minute outdoor activity. A flexible daily schedule and a list of activities will be posted in each childcare room.

Education

Children will be provided with a group experience and learning activities that are appropriate and relevant to their general development following Teaching Strategies Creative Curriculum®. The WALC childcare staff will monitor and document the child's intellectual, physical, social, and emotional progress. This information will be reported to the parent or legal guardian during the three regularly scheduled conferences spread out during the year. Staff will use the TS Gold Assessment as a basis for conferences.

Payment Policies

Each parent is required to complete a parent contract to establish a weekly schedule prior to the child's first day in the center. Parents are asked to notify the center of any schedule changes at least two weeks before the change. Reduction in payment will not be made due to illness, weather, or vacation.

Billing will be issued weekly. Any past-due balances will be submitted to collections after a third notification and care will be terminated at that point. Care will stop after an unpaid bill accumulates to the equivalent of one week's tuition. Care can be resumed after a payment plan has been arranged with the Director and a past-due payment plan has been initiated.

Families covered by CCAP need to monitor their 25-day absence in the childcare center. The 25-day absence covers a calendar year, January - December. They are responsible for payments not covered by CCAP due to excessive absences. When absences reach the 23rd day, a meeting will be held with the parent or guardian. The meeting will clarify the requirement of a deposit payment equal to one week's payment, to cover any additional absences CCAP will not cover beyond the 25 day limit.

Payments can be made online through the portal or left in the dropbox at the childcare center.

Late Pick-Up

The official closing time for the ALC Center is 4:00 pm. Any parent/guardian arriving after the closing time will be assessed a late fee of \$5.00 for every 5 minutes arriving after closing time. Time will be based on the clock in the ALC Childcare classroom. Fees begin at 4:05 pm and progress with each five-minute interval on the site clock. If a late pick-up is the result of an issue with the school district transportation, the parent/guardian will not be charged. Late pickups related to the parent/guardian's personal transportation are the responsibility of the parent and will be charged.

Communication with the classroom teacher while en route to a late pick-up is strongly encouraged as emergency contacts will be called after the first 15 minutes. Any feed related to late pick-up are the responsibility of the parent and cannot be billed to CCAP.

Inclement Weather

If Winona Area Public Schools are closed due to inclement weather the Child Care Center will be closed.

MEDICAL INFORMATION

Medical information, the Health Care Summary, and an Immunization Record of each child are to be filled out at the time of enrollment. All children must be immunized

following the state guidelines prior to entry in the WALC Child Care Program. Parents choosing to submit a Conscious Objection will provide a notarized state form. Parents will provide written documentation of their child's immunization history to the center as immunizations are updated.

Administering Medication

The center will administer medication that is presented in an original prescription container that identifies the child's name and doctor on the label. Over-the-counter drugs must also be prescribed by your physician to be dispensed at school. All Winona pharmacies are aware of this and will provide you with the properly marked "School Bottle" free of charge when requested. Medications will only be administered with prior written permission. The Poison Control Center must be contacted with any possible poisoning.

If the parent would like for us to put diaper rash ointment or Vaseline on their child **we must have it in writing on their chart with the parent's signature for permission per state guideline.**

Illness

A parent must notify the center within 24 hours when a child is diagnosed as having a contagious disease, lice, scabies, impetigo, ringworm, or chicken pox. A child who becomes ill while at the center will be isolated and supervised until the parent comes to take the child home. The parent will be notified immediately.

Emergency Procedures

Written authorization is required for the center to act in an emergency. The names, addresses, and telephone numbers of two persons to be contacted in an emergency or when there is an injury requiring medical attention are required in the event the parent cannot be reached. The emergency contacts must be individuals other than the parent or guardians. **Students with a child in the center must sign in and out when leaving the school grounds so contact procedures can be established beyond the normal routine.**

First Aid

Child care staff, certified in first aid, will administer immediate first aid. If additional care is needed, the nurse will be contacted to examine the child. The WALC Child Care Program will utilize the medical services of Winona Health's Emergency Room for emergencies. Parental consent will be obtained before any medical intervention will be initiated. However, if unable to reach the parent, the Center teachers or director will make the decision to seek additional medical assistance.

**Winona Area Learning Center
Child Care Room Requirements**

CRITERIA FOR CHILDREN NOT TO ATTEND CHILD CARE ROOM:

IF THE CHILD:

- Has a fever of 100° F or higher from an undiagnosed origin 12 hours before coming to the Child Care Center
- Vomits 6 hours preceding Child Care Center opening.
- Has skin sores that are open and draining material. Impetigo should be treated for 48 hours before returning.
- Has streptococcal group A throat infection. Must be on an antibiotic for 24 hours before returning.
- Has diarrhea 12 hours before coming to the center.
- Has chicken pox—cannot return until every visible sore has crusted over (7days). If a child has been exposed please notify the staff.
- Pink-eye children must be treated for 24 hours before returning.
- A child with head lice, ringworm, or scabies that is untreated or contagious to others.
- Has a positive COVID test and is within 5 days of the first symptoms.

When in doubt of your child's condition, play it safe for him/her and for the others in the center, and keep them home:

- The first 48 hours of cold or upper respiratory infection.
- If the child has an infectious disease.

CRITERIA FOR SENDING CHILDREN HOME FROM THE CENTER

IF THE CHILD:

- Has a temperature of 100° F or higher of undiagnosed origin before fever-reducing medication is given.
- Vomiting during center hours results in immediate dismissal.
- A diarrhea diaper will warrant a warning call to the parents. After 3 diarrhea diapers, the child will be sent home.
- Constantly crying or extreme fussing, for no explained reason that requires more care than the staff can provide without compromising the health and safety of other children in care may result in the child being sent home. We will call the parent first and try to soothe the child. The second time we call we will ask the student parent

to stay or they can choose to leave. Nonstudent parents or guardians will be asked to take the child home.

- Unexplained rashes.
- If your child is not responding, dazed or lethargic, communication about next steps will occur with the family.

PROCEDURE FOR REPORTING COMMUNICABLE DISEASE TO PARENTS:

Parents will be notified, through a visible posting in the center, of any communicable disease and notices will be posted on the bulletin board.

EXCLUSION OF ILL CHILD

A child with any of the following conditions or behaviors is a sick child and must be excluded from a center not licensed to operate a sick care program. If the child becomes sick while at the center, the child must be isolated from other children in care, and the parent/guardian will be called immediately. A sick child must be supervised at all times.

The license holder must exclude:

- A child who has a reportable illness or conditions (See following pages)
- A child who has chicken pox until the child is no longer infectious or until lesions have crusted over. (7 days)
- A child who has vomited two or more times before the opening of child care.
- A child who has had three or more abnormally loose stools before the opening of child care.
- A child who has contagious conjunctivitis or pus draining from the eye.
- A child who has a bacterial infection such as streptococcal pharynges or impetigo and has not completed 24 hours of treatment.
- A child with unexplained lethargy.
- A child with lice, ringworm, or scabies that is untreated or contagious to others.
- A child with a fever of 100° F or higher of undiagnosed origin before fever-reducing medication is given.
- A child with an undiagnosed rash or a rash attributable to an illness or condition.
- A child who has significant respiratory distress.
- A child is not able to participate in childcare program activities with reasonable comfort.
- A child who requires more care than the program staff can provide without compromising the health and safety of other children in care.

- Re-admit the child asymptomatic, upon receipt of authorization from the physician, or as indicated in the communicable disease chart.

Fever

- Notify parents if the oral temperature is over 100° F.
- Keep the child calm and dressed comfortably.
- If the temperature is 105° F or greater, advise medical care.

COMMUNICABLE DISEASE

Information, Regulations, and Reporting Responsibilities

Parents are to be notified when their child has come in contact with a communicable disease. Likewise, parents are to notify the centers of these communicable diseases. Contact your health consultant or epidemiologist for recommendations or further actions.

Report these communicable diseases to your local/state Health Department.

Minnesota Rules part 4605.7040 DISEASE AND REPORTS

- Acquired Immune Deficiency Syndrome (AIDS)
- Acanthamoeba

- Anaplasmosis
- Anthrax (*Bacillus anthracis*)
- Arboviral
- Babesiosis (*Babesia* sp.)
- Blastomycosis (*Blastomyces dermatitidis*)
- Blue-Green Algae and Cyanotoxin Poisoning
- Botulism (*Clostridium botulinum*)
- Brucellosis (*Brucella* sp)
- Campylobacteriosis (*Campylobacter* sp)

Candida Auris.

Submit clinical materials.

Capnocytophaga Canimorsus

Carbapenemase-producing carbapenem - resistant *Pseudomonas aeruginosa*.

Submit clinical materials.

- Chancroid (*Haemophilus ducreyi*)
- Chlamydia trachomatis infectious (includes L1, L2, L3, nonspecific urethritis, cervicitis, salpingitis, neonatal conjunctivitis, pneumonia, and lymphogranuloma venerum)
- Cholera (*Vibrio cholerae*)

Congenital Cytomegalovirus in infants less than or equal to 90 days of age.

Covid 19- with SARS -CoV-2 infection

- Diphtheria (*Corynebacterium diphtheriae*)

- Encephalitis (caused by infectious agents)

- Enterobacterales

- Echinococcosis (*Echinococcus* sp)

- Giardiasis (*Giardia Lamblia*)

Glanders (*Burkholderia mallei*).

Submit clinical materials. Report immediately.

- Gonorrhea infections (including: Gonococcal salphingitis, ophthalmic neoatorum, penicillin resistant *Neisseria* gonorrhea infections)

Submit clinical materials when requested.

- *Haemophilus influenza* disease (only invasive disease including epiglottitis, cellulites, bacteremia, and meningitis)

Hard Tick relapsing fever (*Borrelia miyamotoi*)

- Hepatitis (viral types A, B, and non-A, non-B, C)

Submit Clinical Materials for Hepatitis A when requested.

- Herpes simples infections (neonatal, less than 30 days of age, disease only)

- Histoplasmosis (*Histoplasma capsulatum*)

- Influenza (unusual case incidence of laboratory confirmed cases)

- Lead (poisoning and undue absorption)

- Legionellosis (*Legionella* sp)

- Leprosy (*Mycobacterium leprae*)

- Leptospirosis (*Leptospira interrogans*)

- Lyme Disease (*Borellia burgdorferi*)

- Malaria (*Plasmodium vivax*, *P. malariae*, aor *P. falciparum*)

- Measles (Rubeola)

Melioidosis (*Burkholderia Pseudomallei*)

Submit Clinical Materials. Report Immediately.

- Meningitis (cased by all types of bacterial, viral, or fungal agents)

- Meningococemia (*Neisseria meningiditis*)

- Mumps

- Mycobacteriosis (symptomatic cases only; exclusive of tuberculosis and leprosy)

- Pertussis (*Bordetella pertussis*)

- Plague (*Yersinis pestis*)

- Poliomyelitis

- Psittacosis (*Chlamydia psittaci*)

- Q Fever (*Cosiella burnetii*)

- Rabies (animal and human cases and suspects)

Rat Bite Fever (*Streptobacillus moniliformis*)_

- Reye's Syndrome

- Rheumatic Fever (cases meeting the Jones criteria only)

- Rubella and Congenital Rubella Syndrome

- Rocky Mountain Spotted Fever (*Rickettsia reckettsii*, R. Canada)

- Salmonellosis including typhoid (*Salmonella* sp)

- Shigellosis (*Shigella* sp)
- Staphylococcal disease (*Staphylococcus aureus* outbreaks only)
- Streptococcal disease (only *Streptococcus agalactiae* (Group B) neonatal, less than 30 days of age, disease)
- Syphilis (*Treponema pallidum*)
- Tetanus (*Clostridium tetani*)
- Toxic Shock Syndrome
- Trichinosis (*Trichinella spiralis*)
- Tuberculosis (*Mycobacterium tuberculosis*)
- Tularemia (*Francisella tularensis*)
- Typhus (*Rickettsia prowazekii* and *R. typhus*)
- Yellow Fever
- Yersiniosis (*Yersinia* sp)

Child Abuse Reporting

Teachers and childcare workers are required by Minnesota State Law to report any suspected cases of child abuse and neglect. Parents or any person may voluntarily report abuse or neglect.

What is considered abuse and neglect in Minnesota?

Neglect is the most common form of maltreatment:

It is usually the failure of the child's caregiver to:

- Supply the child with necessary food, clothing, shelter, medical, or mental health care, education, or appropriate supervision.
- Protect the child from conditions or actions that endanger the child.
- Take steps to ensure that a child is educated according to the law. Exposing a child to certain drugs during pregnancy and causing emotional harm to the child may also be considered neglect.

Other areas of abuse.

Physical Abuse is any physical injury or threat of harm or substantial injury, inflicted by a caregiver upon a child other than by accidental means. Physical abuse can range from minor bruises to severe internal injuries and death.

Mental injury is harm to the child's psychological capacity or emotional stability evidenced by an observable and substantial impairment of the child's functioning, which is considered abuse in Minnesota.

Sexual abuse is the subjection of a child to a criminal sexual act or threatened act by a person responsible for the child's care or by a person who has a significant relationship to the child or is in a position of authority.

Parent report of maltreatment

To report suspected maltreatment of a child occurring within a family or in the community, a report should be made to Winona County Intake at 507-457-6200 or Winona Police Department at 507-457-6302.

If you suspect your child or another child is being abused or neglected within the center, a report should be made to the Minnesota Department of Human Services Maltreatment Intake line at (651)431-6500.

To report a possible license violation at the center contact the Minnesota Department of Human Services, Division of Licensing at (651) 431-6600.

ALC Child Care Telephone Numbers:

- Child Care Center Office – 507-494-1488
- Infant classroom – 507-494-1489
- Toddler classroom – 507-494-1490
- Center Director – 507-494-0901
- Billing/Registration questions – 507-494-0900

Appendix

July 1, 2026 - June 30, 2027 Childcare Rates

The ALC Childcare Center prioritizes full-time enrollments. Part Time enrollments are accepted upon Administrative approval. Rates are broken down by day and week according to Child Care Assistance Program requirements.

Infant	\$81.00/Day	\$328.80/Week
Toddler	\$73.20/Day	\$300.00/Week
Preschool	\$70.80/Day	\$288.00/Week

There is a \$35.00 non-refundable registration fee that is billed annually.

Parent or Guardian Acknowledgement of Handbook

I have received a copy of the Winona Area Learning Center Child Care Program
Policies
Parent Handbook

Printed Name

Signature

Date