

ABERDEEN SCHOOL DISTRICT NO. 5
Regular Meeting of the Board of Directors
Aberdeen High School
August 18, 2026

5:30 p.m. Regular Meeting Call to Order

Flag Salute

PUBLIC HEARING

1. [2026-2027 Budget](#)

[Consent Agenda](#)

1. Minutes
2. Accounts Payable

Comments from the Board

Comments from the Public

Comment on agenda items is welcome at this time. Please sign up on the sheet provided at the entrance to the meeting and specify the agenda item you wish to address. Please limit your comments to three minutes. Comment on all matters is welcome via email to schoolboard@asd5.org.

Presentations

Old Business

1. [Policy 2030 Service Animals in Schools](#)
2. [Policy 2140 Guidance and Counseling](#)

Superintendent Reports

1. [Seismic Safe Schools & Capital Projects](#)
 - a. [Resolution 2026-06 Accepting the Value Engineering Study Report](#)
 - b. [Resolution 2026-07 Aberdeen South Elementary School Schematic Design Approval](#)
2. [Back to School](#)

Financial Services

1. [Resolution 2026-08 Adopting the 2026-2027 Budget](#)
2. [Fiscal Status Report](#)

New Business

1. [Policy 2410 Graduation Requirements](#)
2. [New Market Skills Center](#)
3. [2025-2026 ALE Annual Report](#)
4. [College in the High School](#)
5. [ESD 113 Math Support](#)
6. [ESD 113 Special Education Support](#)

Board Meeting Agenda
August 18, 2026

7. [ESD 113 Technology Support](#)
8. [Hands On Children's Museum](#)
9. [Quinault TANF MOU](#)
10. [Gravley Personal Services Contract](#)
11. [Soliant](#)
12. [Outside Agency Services](#)
13. [Grand Canyon Agreement](#)
14. [2026-2027 Fuel Bid](#)
15. Next Meeting

Executive Session / Closed Session

1. [Personnel Report](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
BOARD INFORMATION AND BACKGROUND
August 18, 2026

5:30 p.m. Regular Meeting Call to Order

Flag Salute

PUBLIC HEARING

1. Public hearing on the proposed 2026-2027 Budget. [Enclosure 1](#)
 - a. Superintendents Lynn Green and Traci Sandstrom
 - b. Public Comment

Consent Agenda – [Enclosure 2](#)

1. Minutes – The minutes from the regular meeting on July 21, 2026, are enclosed for your review and approval.
2. Accounts Payable – The payroll and accounts payable for July are enclosed for your review and approval.

Comments from the Board

Comments from the Public

The Board welcomes public comment on agenda items. Please sign up on the sheet provided at the entrance to the meeting and indicate the agenda item you wish to address. Please limit your comments to three minutes.

Written public comment on both agenda and non-agenda matters is also welcome via email. Comments should be submitted to schoolboard@asd5.org before noon on the day of the meeting and will be included in the public record.

Individual student matters or complaints against employees should not be brought forward at a public meeting. The Superintendent's Office or board president should be contacted directly.

Presentations

Old Business

1. Policy 2030 Service Animals in Schools – Co-Superintendent Green will present an update to Policy 2030 for second reading and adoption. [Enclosure 3](#)
2. Policy 2140 Guidance and Counseling – Co-Superintendent Green will present an update to Policy 2140 – Comprehensive School Counseling Program replacing the current outdated policy for second reading and adoption. [Enclosure 4](#)

Superintendent Reports

1. Seismic Safe Schools and Capital Projects – Manny Saldivar-Aguirre of the ESD112 Construction Services Group will provide an update on the seismic safe schools and capital projects taking place in the district. [Enclosure 5](#)
 - a. Resolution 2026-06 Accepting the Value Engineering Study Report and Recommendation is enclosed for your review and approval. [Enclosure 6](#)

Board Information
August 18, 2026

- b. Resolution 2026-07 Aberdeen South Elementary School Schematic Design Approval is enclosed for your review and approval. [Enclosure 7](#)
2. Back to School – The superintendents will provide an overview of the back-to-school events and activities that will take place before the first day of school on Sept. 2.

Financial Services

1. Resolution 2026-08 – 2026-2027 Budget Adoption – Superintendents Green and Sandstrom will present Resolution 2026-08 formally adopting the 2026-2027 Budget for your approval. [Enclosure 8](#)
2. Fiscal Status Report – Business Manager Courtney Sandstrom will present the Fiscal Status Report for July. [Enclosure 9](#)

New Business

1. Policy 2410 Graduation Requirements – Superintendent Green will present an update to graduation requirements replacing the current policy for first reading. [Enclosure 10](#)
2. New Market Skills Center – Superintendent Green will present renewal of the annual agreement with the New Market Skills Center for the operation of the Twin Harbors Skills Center in the district as a branch campus. [Enclosure 11](#)
3. 2025-2026 ALE Annual Report – Superintendent Green will present the district's annual report to the state on the alternative learning programs in the district for your information. [Enclosure 12](#)
4. College in the High School – Superintendent Green will present agreements for the operation of College in the High School programs at Aberdeen High School in 2026-2027:
 - a. Central Washington University [Enclosure 13](#)
 - b. Eastern Washington University [Enclosure 14](#)
5. ESD 113 Math Support – Superintendent Sandstrom will present a contract for 2026-2027 with ESD 113 for instructional support for the math curriculum. [Enclosure 15](#)
6. ESD 113 Special Education Support – Superintendent Sandstrom will present a contract for 2026-2027 with ESD 113 to provide various special education services. [Enclosure 16](#)
7. ESD 113 Technology Support – Superintendent Sandstrom will present a contract for 2026-2027 with ESD 113 for continued network services technical support. [Enclosure 17](#)
8. Hand's On Children's Museum – Program Administrator Jamie Stotler will present an agreement for 2026-2027 with the Hands On Children's Museum to offer activities in the after-school programs. [Enclosure 18](#)
9. Quinault TANF MOU – Superintendent Green will present a memorandum of understanding with the Quinault Indian Nation to continue the TANF (Temporary Assistance for Needy Families) program to eligible students and families in the district. [Enclosure 19](#)
10. Gravley Personal Services Contract – Program Administrator Stotler will present a contract with Jan Gravley to perform consultant services in the 21st Century Learning Center after school grant for your review and approval. [Enclosure 20](#)
11. Soliant Agreement – Special Education Director Stefanie Lamont will present a special services agreement with Soliant to provide specialist services and placing Rajane

Board Information
August 18, 2026

Johnson in the district as a speech/language pathologist assistant in 2026-2027 for your review and approval. [Enclosure 21](#)

12. Outside Agency Services – Superintendent Sandstrom will present the following agreements for 2026-2027 allowing students to receive counseling services at school from approved outside agencies: [Enclosures 22](#)
 - a. Behavioral Health Resources
 - b. Community Integrated Health Services
 - c. Columbia Wellness
 - d. Grays Harbor Beyond Survival
 - e. Willapa Behavioral Health
13. Grand Canyon Agreement – Human Resources Director Christi Clinkingbeard will present a three-year affiliation agreement with Grand Canyon University for the placement of students in the district. [Enclosure 23](#)
14. 2026-2027 Fuel Bid – Business Manager Sandstrom will present a recommendation that the 26-27 contract to provide fuel be awarded to PetroCard. [Enclosure 24](#)
15. Next Meeting – The next regular meeting of the Board is scheduled for 5:30 p.m. Tuesday, September 1, 2026, in the Community Room at Aberdeen High School.

Executive Session / Closed Session

At this time the meeting will recess for an executive session expected to last 10 minutes under RCW 42.30.110 (g): to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

1. Personnel Report [Enclosure 25](#)

ADJOURN

ABERDEEN SCHOOL DISTRICT NO. 5
ABERDEEN, WASHINGTON

NOTICE OF RESCHEDULED BUDGET HEARING AND ADOPTION

Notice is hereby given that the Aberdeen School District No. 5 Board of Directors has rescheduled a public hearing to consider the 2026-2027 Aberdeen School District Budget. The new date for the hearing is during its meeting at 5:30 p.m. Tuesday, August 18, 2025, in the Community Room at Aberdeen High School, 410 North G St., Aberdeen. The meeting scheduled for August 4 is canceled.

Attendance at the hearing is not required in order to comment. Any person may submit written comment for or against any part of the budget by emailing schoolboard@asd5.org, which will be accepted into the record at the hearing. Written comments should be submitted not later than noon, August 18, the day of the hearing. Information about the budget is available by visiting the district website at www.asd5.org, or by contacting the Business Office at 216 North G Street, Aberdeen, WA 98520, (360) 538-2007.

The School Board is scheduled to adopt the 2026-2027 Budget during the regular meeting on Tuesday, August 18.

Lynn Green and Traci Sandstrom
Co-Superintendents and Secretaries to the Board

Publish: July 28, August 4 and August 11, 2026

DRAFT - Budget for the 2026-27 School Year

		Estimated Revenues & Expenditures	Revised Budget F-195	Actual F-196	Actual F-196 Year End
GENERAL FUND					
		2026-27	2025-26	2024-25	2023-24
		Proposed Budget	Budget	Actual	Actual
Revenue					
Local	Local Tax (1100-1500)	\$5,856,785	\$5,787,681	\$5,512,984	\$5,144,445
	Local Non-tax (2100-2900)	\$397,825	\$397,010	\$575,092	\$583,746
State	State (3000)	\$33,146,249	\$34,315,052	\$34,120,576	\$33,063,016
	State Special Purpose (4000)	\$15,793,306	\$15,435,368	\$15,409,453	\$14,924,454
Federal	Federal General Purpose(5000)	\$0	\$0	\$7,691	\$45,457
	Federal Special Purpose (6000)	\$7,198,831	\$7,068,861	\$6,557,643	\$11,411,320
Other	Rev from oth sch Dist (7000)	\$246,492	\$226,867	\$260,573	\$211,622
	Other Agencies & Assoc (8000)	\$79,000	\$29,000	\$49,604	\$34,124
	Other Financing Sources (9000)	\$0	\$0	\$0	\$0
Total Revenue		\$62,718,488	\$63,259,839	\$62,493,616	\$65,418,183
01	Basic Education	\$24,431,130	\$24,899,676	\$24,350,112	\$21,482,949
02	ALE	\$640,053	\$646,605	\$566,947	\$552,566
03	Dropout Reengagement	\$377,311	\$398,958	\$349,047	\$284,173
13	ARP/ ESSER 3	\$0	\$0	\$0	\$4,077,247
21	Special Education - State	\$9,955,760	\$9,892,165	\$8,973,273	\$8,744,159
24	Special Education - Federal	\$863,308	\$887,127	\$922,428	\$965,391
31	Career and Technical - HS	\$2,576,456	\$2,479,352	\$2,663,002	\$2,474,867
34	Career and Technical - MS	\$1,090,014	\$987,971	\$1,068,364	\$867,908
38	Carl Perkins CTE - Federal	\$56,328	\$56,328	\$48,035	\$54,905
45	Skill Center	\$363,727	\$416,911	\$534,379	\$504,242
51	Disadvantaged - Federal	\$1,850,027	\$1,901,117	\$1,881,138	\$1,667,574
52	School Improvement - Federal	\$843,636	\$941,602	\$942,892	\$946,341
53	Migrant - Federal	\$102,461	\$109,139	\$102,366	\$108,759
55	Learning Assistant(LAP) - State	\$2,354,561	\$2,468,098	\$2,607,801	\$2,281,433
56	Detention Center	\$217,876	\$305,925	\$399,466	\$281,678
58	State Special and Pilot Programs	\$361,896	\$573,181	\$497,877	\$522,581
64	Bilingual - Federal	\$53,815	\$64,065	\$76,138	\$44,695
65	Bilingual - State	\$823,855	\$828,232	\$686,173	\$763,934
68	Indian Education	\$60,000	\$60,557	\$62,696	\$88,284
74	Highly Capable	\$82,732	\$96,054	\$85,652	\$83,731
79	Grants - Misc - Local	\$818,637	\$1,261,136	\$870,892	\$554,188
88	ECEAP/ Snug Harbor	\$2,235,491	\$2,060,248	\$2,277,971	\$2,277,541
89	Community Assistance	\$58,837	\$58,711	\$37,071	\$59,777
97	District Support	\$8,343,245	\$8,565,670	\$8,494,543	\$8,841,882
98	Food Service	\$2,798,399	\$2,826,558	\$3,039,975	\$2,948,547
99	Transportation	\$1,720,668	\$1,821,017	\$1,655,951	\$1,742,965
536	Other Transfers (QZAB)	\$100,000	\$264,015	\$0	\$284,517
Expenditures Total		\$63,080,223	\$64,606,403	\$62,704,189	\$63,222,316
Over / (Under) Expenditures		-\$461,735	-\$1,610,579	-\$210,573	\$1,911,351
Fund Balance % of PY Expenditures		5.78%	7.79%	8.12%	5.15%
Beginning Fund Balance		\$3,625,261	\$4,925,113	\$5,135,686	\$3,224,336
Ending Fund Balance		\$3,163,526	\$3,314,534	\$4,925,113	\$5,135,686
Fund Balance % of Expenditures		5.02%	5.13%	7.85%	8.12%
Enrollment		2870	3020	3085	3149
Salaries & Benefits		83.1%	79.0%	79.20%	78.20%

Updated:

7/21/2026

ABERDEEN SCHOOL DISTRICT NO. 5

Minutes of the Regular Meeting of the Board of Directors – July 21, 2026

President Jennifer Durney convened the regular meeting of the Aberdeen School District Board of Directors at 5:30 p.m. Tuesday, July 21, 2026, in the Community Room at Aberdeen High School. In attendance were Directors Mardi Emard-Colburn, Jeanne Marll and Annica Mizin, Director Suzy Ritter remotely, Co-Superintendents Lynn Green and Traci Sandstrom, and five patrons and staff. A budget work-study preceded the meeting at 4:30 p.m.

The meeting began with the flag salute.

On a motion by Director Mizin and seconded by Director Marll, the Board approved the Consent Agenda, which included the minutes from the regular meeting on June 16, 2026; June payroll vouchers 839930 through 839958 totaling \$4,314,613.50; General Fund vouchers 839968 through 840046 and 840050 totaling \$1,392,509.74, ASB Fund vouchers 839959 through 839967 and 840052 totaling \$31,212.67 and Capital Projects Fund vouchers 840047 through 840049 and 840051 totaling \$886,585.82; gifts to the district that include \$1,000 to SkillsUSA and \$1,000 to FBLA at Aberdeen High School from the Aberdeen Rotary Club, \$7,500 to SkillsUSA from an anonymous donor in support of student travel to the national leadership conference and a donation of student backpacks valued at \$512.00 from Costco Wholesale of Tumwater.

President Durney noted that the Board conducted a work-study prior to the meeting to review the draft budget. She thanked staff for the presentations and discussion.

Manual Saldivar-Aguirre of the ESD 112 Construction Services Group provided an update on the capital projects and seismic safe schools projects that are taking place in the district, including information on a change order with Electrocom in the amount of \$2,460.11 for the intercom/clock system being installed at Robert Gray Elementary School and a change order with Haley & Aldrich in the amount of \$10,000 for additional site evaluation for a new elementary school in South Aberdeen. He also reported that the plans for a new Harbor Learning Center have been submitted to the City of Aberdeen for permitting.

Mr. Saldivar-Aguirre reported that estimates for repairs at Miller Junior High School following the arson have been received from two contractors and are being evaluated in accordance with Board Policy 6220.

Superintendent Sandstrom provided an update on work taking place to implement the mission, vision and goals in the Portrait of a Graduate. She explained the five-year plan for growth in math to meet the goal of students being ready for Algebra by Grade 9, and she reported that student confidence and communication skills have been identified as focus areas. The Board discussed a possible workshop on technology in September.

CALL TO ORDER

CONSENT AGENDA

COMMENTS FROM
THE BOARD

SEISMIC SAFE
SCHOOLS / CAPITAL
PROJECTS

CHANGE ORDERS

MILLER REPAIRS

PORTRAIT OF A
GRADUATE

Executive Director of Business and Operations Elyssa Louderback presented the Fiscal Status Report for June. With 83.33 percent of the fiscal year elapsed, the district has received 79.17 percent of anticipated revenue and has spent 81.07 percent of budgeted expenditures. She reported fund balances of \$2,366,975.04 in the General Fund, \$1,067,512.85 in the Capital Projects Fund, \$551,006.26 in the Debt Service Fund, \$310,700.09 in the Associated Student Body Fund and \$620,702.94 in the Transportation Vehicle Fund. Under enrollment as of the final count in June, she reported the average annual FTE of 2,996.88 came in 23.12 FTE less than budgeted.

FISCAL STATUS
REPORT

Superintendent Green presented an update to Policy 2030 Service Animals in Schools and the procedures for first reading.

POLICY 2030
SERVICE ANIMALS
IN SCHOOLS

Superintendent Green presented Policy 2140 Comprehensive School Counseling Program to replace the current Guidance and Counseling policy for first reading.

POLICY 2140
GUIDANCE AND
COUNSELING

Superintendent Sandstrom presented the 2026-2027 Minimum Basic Education Requirements report attesting that the district is in compliance.

2026-2027 BASIC
EDUCATION
REPORTY

Following a presentation by Superintendent Green, on a motion by Director Mizin and seconded by Director Emard-Colburn, the Board approved the four-year plan for Career and Technical Education in the district.

CTE FOUR-YEAR
PLAN

Following a presentation by Superintendent Green, on a motion by Director Mizin and seconded by Director Marll, the Board approved a four-year agreement to take part in the Washington Guaranteed Admissions Program.

WAGAP
AGREEMENT
2026-2030

Following a presentation by Superintendent Sandstrom, on a motion by Director Mizin and seconded by Director Emard-Colburn, the Board approved a three-year memorandum of understanding with the Aberdeen Police Department as part of an application for a federal grant for funding to install weapons detection equipment at the secondary schools.

ABERDEEN POLICE
MOU 2026-2029

Following a presentation by Superintendent Sandstrom, on a motion by Director Mizin and seconded by Director Marll, the Board approved the 2026-2027 contract with the state Department of Children Youth and Families designating the Aberdeen School District as the area provider of the Early Childhood Education Assistance Program.

2026-2027 ECEAP
CONTRACT

Following a presentation by Superintendent Green, on a motion by Director Mizin and seconded by Director Marll, the Board approved renewal of the annual agreement with the Grays Harbor Detention Center.

26-27 DETENTION
CENTER CONTRACT

Following a presentation by Superintendent Sandstrom, on a motion by Director Mizin and seconded by Director Emard-Colburn, the Board approved renewal of the agreement with the Washington Center for Deaf and Hard of Hearing Youth for 2026-2027.

26-27 CDHY
CONTRACT

Following a presentation by Superintendent Sandstrom, on a motion by Director Emard-Colburn and seconded by Director Marll, the Board approved renewal of the agreement with the Washington State School for the Blind for teaching and assessment services.

2026-2027 WSSB
CONTRACT

Following a presentation by Superintendent Green, on a motion by Director Marll and seconded by Director Mizin, the Board approved an agreement for 2026-2027 with ESD 113 to enroll a student in the Olympic Academy.

ESD 113 OLYMPIC
ACADEMY 26-27

On a motion by Director Mizin and seconded by Director Emard-Colburn, the Board awarded the 2026-2027 paper contract to the current vendor and low bidder, Aberdeen Office Equipment.

2026-2027 PAPER BID

On a motion by Director Mizin and seconded by Director Emard-Colburn, the Board awarded the 2026-2027 dairy contract to Dairy Fresh Farms, the current vendor and sole bidder.

2026-2027 DAIRY BID

On a motion by Director Mizin and seconded by Director Emard-Colburn, the Board approved as surplus an inventory of supplies and equipment no longer needed for an educational purpose.

SPRING/SUMMER
SURPLUS

President Durney announced that the next regular meeting of the Board is scheduled for 5:30 p.m. Tuesday, August 18, in the Community Room at Aberdeen High School. A public hearing and adoption of the 2026-2027 budget are planned.

NEXT MEETING

At 6:14 p.m., President Durney recessed the meeting for an executive session expected to last 15 minutes under RCW 42.30.110(g): to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. At 6:29 p.m. the meeting was extended for 15 minutes.

EXECUTIVE
SESSION

The meeting reconvened in regular session at 6:44 p.m.

On a motion by Director Mizin and seconded by Director Marll, the Board approved the personnel report.

PERSONNEL
REPORT

Under certificated matters, the Board approved the hiring of Cassie Simpson as a special education teacher at Central Park Elementary School, Grace Mazariegos as a preschool teacher and Maria Ruiz Garcia as a teacher at Robert Gray Elementary

CERTIFICATED

School effective Sept. 2, and accepted the resignation of Erik Lundeen as a substitute teacher effective June 6.

Under classified matters, the Board approved the hiring of Ashlyn Yakovich as a Family Service worker at the Harbor Learning Center effective Aug. 31, Marissa Stout as the multi-media technician at Miller Junior High School effective Aug. 26, Taelor Bell and Alyssa Pettis as preschool para-educators at Robert Gray Elementary School effective Sept. 2; approved the hiring of Rebecca Book as a para-educator for summer school at the Twin Harbors Skills Center effective June 16; approved a changes of assignment for Jennifer Krasowski from MTSS assistant to para-GED tester at the Harbor Learning Center effective Sept. 2 and for Cathy Connell from the Harbor Learning Center to Central Park Elementary School as lead Food Service worker effective Sept. 2; approved the hiring of Mark Buckman as assistant coach for Boys' Basketball effective Nov. 16, Michael Cady as assistant coach for Cross Country effective Aug. 24, Kennedy Pruett and Jaydon Troy as assistant coaches for Volleyball effective Aug. 24 and Romeo Tapia Sanchez as head coach for Boys' Soccer effective March 1, 2027, and accepted resignations from Dennis Nelson as assistant coach for Cross Country at Aberdeen High School effective June 18 and Michael Cady as assistant coach for Cross Country at Miller Junior High School effective July 15.

On a motion by Director Mizin and seconded by Director Marll, the Board approved the 2026-2027 salary schedule for the Aberdeen Athletics Activities Association.

There being no further business, the regular meeting was adjourned at 6:45 p.m.

CLASSIFIED

2026-2027 AAAA
SALARY SCHEDULE

ADJOURN

Lynn Green, Secretary

Jennifer Durney, President

Traci Sandstrom, Secretary

AP Check Register

Accounts Payable Run: 07/27/2026

ABERDEEN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of August 18, 2026, the Board, by a _____ vote, approves payments, totaling \$5,856.00, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACCOUNTS PAYABLE

Check Numbers 840053 through 840053, totaling \$5,856.00

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 07/27/2026

ABERDEEN SCHOOL DISTRICT

Accounts Payable Run: GF0726A

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
840053	SOLACE HEALTHCARE SCHOOL SERVICES	\$5,856.00
Regular Checks:		1 \$5,856.00
Total:		1 \$5,856.00

AP Check Register

Accounts Payable Run: 07/27/2026

ABERDEEN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$0.00	\$0.00	\$5,856.00	\$5,856.00

AP Check Register

Accounts Payable Run: 07/28/2026

ABERDEEN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of August 18, 2026, the Board, by a _____ vote, approves payments, totaling \$23,114.00, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACCOUNTS PAYABLE

Check Numbers 840054 through 840054, totaling \$23,114.00

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 07/28/2026

ABERDEEN SCHOOL DISTRICT

Accounts Payable Run: P0726A

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
840054	ABERDEEN SCHOOL DISTRICT DEFERRED COMPENSATIO	\$23,114.00
Regular Checks:		1 \$23,114.00
Total:		1 \$23,114.00

AP Check Register

Accounts Payable Run: 07/28/2026

ABERDEEN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$23,114.00	\$0.00	\$0.00	\$23,114.00

AP Check Register

Accounts Payable Run: 07/30/2026

ABERDEEN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of August 18, 2026, the Board, by a _____ vote, approves payments, totaling \$2,287,678.71, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACCOUNTS PAYABLE

Check Numbers 840055 through 840055, totaling \$2,287,678.71

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 07/30/2026

ABERDEEN SCHOOL DISTRICT

Accounts Payable Run: 20260731 PR-ACH

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
840055	1ST SECURITY BANK PAYROLL/PERSONAL REIMB	\$2,287,678.71
Regular Checks:		1 \$2,287,678.71
Total:		1 \$2,287,678.71

AP Check Register

Accounts Payable Run: 07/30/2026

ABERDEEN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$2,287,678.71	\$0.00	\$0.00	\$2,287,678.71

AP Check Register

Accounts Payable Run: 07/31/2026

ABERDEEN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of August 18, 2026, the Board, by a _____ vote, approves payments, totaling \$2,163,559.29, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACCOUNTS PAYABLE

Check Numbers 840056 through 840084, totaling \$2,163,559.29

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 07/31/2026

ABERDEEN SCHOOL DISTRICT

Accounts Payable Run: 20260731 PR/AP

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
840056	1ST SECURITY BANK-CHILD SUPPORT	\$1,205.00
840057	ABERDEEN HIGH SCHOOL-AHS SCHOLARSHIP	\$90.00
840058	ABERDEEN SCH DIST KITCHEN FUND	\$20.00
840059	ABERDEEN SCHOOL DISTRICT DEFERRED COMPENSATIO	\$22,214.00
840060	ABERDEEN SCHOOL DISTRICT- TRS	\$322,431.33
840061	ABERDEEN SCHOOL DISTRICT-SERS	\$138,977.23
840062	BANK OF THE PACIFIC	\$796,748.20
840063	CNTY/CITY MUN EES	\$4,026.07
840064	DYNAMIC COLLECTORS	\$812.69
840065	ED.SERV.DIST.#113	\$19,517.72
840066	EMPLOYMENT SECURITY	\$37,022.04
840067	EMPLOYMENT SECURITY DEPT LTC	\$11,166.97
840068	ESD #113 UNEMPLOYMENT COOP	\$16,514.07
840069	FIRST CHOICE HEALTH	\$1,325.50
840070	HCA-SEBB BENEFITS	\$714,948.00
840071	HCA-SEBB FLEX SPEND-600D01	\$6,468.45
840072	LEGAL SHIELD	\$63.80
840073	MICHAELA G MALAIER, TRUSTEE	\$520.00
840074	PEAK CREDIT UNION SCHOLARSHIP ACCT	\$67.00
840075	PEAK CREDIT UNION: PSE LOCAL DUES	\$67.00
840076	PEAK CREDIT UNION-ADMIN DUES	\$240.00
840077	PSE OF WA	\$8,267.84
840078	THE STANDARD INSURANCE COMPANY	\$6,101.64
840079	TSA CONSULTING GROUP INC	\$12,382.00
840080	UNITED WAY	\$241.38
840081	VEBA CONTRUBUTIONS-Y1286.001	\$16,340.88
840082	WA STATE SCHOOL RET ASSN	\$63.00
840083	WEA CHINOOK	\$61.61

AP Check Register

Accounts Payable Run: 07/31/2026

ABERDEEN SCHOOL DISTRICT

Accounts Payable Run: 20260731 PR/AP

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
840084	WEA PAYROLL DEDUCTIONS	\$25,655.87
Regular Checks:		29 \$2,163,559.29
Total:		29 \$2,163,559.29

AP Check Register

Accounts Payable Run: 07/31/2026

ABERDEEN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$2,163,559.29	\$0.00	\$0.00	\$2,163,559.29

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of August 18, 2026, the Board, by a _____ vote, approves payments, totaling \$171,414.36, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACCOUNTS PAYABLE

Check Numbers 840085 through 840085, totaling \$171,414.36

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

Accounts Payable Run: Tfv0826

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
840085	SCHETKY NW SALES INC	\$171,414.36
Regular Checks:		1 \$171,414.36
Total:		1 \$171,414.36

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
90 - Transportation Vehicle Fund	\$0.00	\$0.00	\$171,414.36	\$171,414.36

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of August 18, 2026, the Board, by a _____ vote, approves payments, totaling \$1,144,595.17, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACCOUNTS PAYABLE

Check Numbers 840086 through 840092, totaling \$1,144,595.17

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

Accounts Payable Run: CP0826

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
840086	CONSTRUCT, INC	\$258,274.52
840087	ESD 112	\$194,266.28
840088	HALEY & ALDRICH, INC.	\$10,000.00
840089	JOHN LUPO CONSTRUCTION INC	\$135,842.39
840090	KCDA PURCHASING COOP.	\$288,058.54
840091	PERKINS COIE LLP	\$1,184.00
840092	TCF ARCHITECTURE	\$256,969.44
Regular Checks:		7 \$1,144,595.17
Total:		7 \$1,144,595.17

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
20 - Capital Projects	\$0.00	\$0.00	\$1,144,595.17	\$1,144,595.17

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of August 18, 2026, the Board, by a _____ vote, approves payments, totaling \$7,597.02, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACCOUNTS PAYABLE

Check Numbers 840093 through 840094, totaling \$7,597.02

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

Accounts Payable Run: ASB0826

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
840093	ABERDEEN S.D.#5	\$710.25
840094	VARSITY SPIRIT FASHIONS	\$6,886.77
Regular Checks:		2
Total:		2
		\$7,597.02

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
40 - Associated Student Body Fund	\$710.25	\$0.00	\$6,886.77	\$7,597.02

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of August 18, 2026, the Board, by a _____ vote, approves payments, totaling \$53,545.03, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACCOUNTS PAYABLE

Check Numbers 840095 through 840096, totaling \$53,545.03

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

Accounts Payable Run: US0826

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
840095	1ST SECURITY BANK PC	\$53,523.22
840096	1ST SECURITY BANK PC	\$21.81
Regular Checks:		2
Total:		2
		\$53,545.03
		\$53,545.03

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$0.00	\$0.00	\$53,523.22	\$53,523.22
40 - Associated Student Body Fund	\$0.00	\$0.00	\$21.81	\$21.81

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

BOARD CERTIFICATION STATEMENT

Payments have been audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090. Those payments have been recorded on a listing which has been made available to the board.

As of August 18, 2026, the Board, by a _____ vote, approves payments, totaling \$454,196.79, and/or voids (cancellations), totaling \$0.00. The payments and/or voids are further identified in this document.

Total by Payment Type: ACCOUNTS PAYABLE

Check Numbers 840097 through 840152, totaling \$454,196.79

☐ In addition to the Check Summary Report below, we have also reviewed the following related documentation:

Secretary _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

Board Member _____

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

Accounts Payable Run: GF0826

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
840097	1ST SECURITY BANK PAYROLL/PERSONAL REIMB	\$7,148.25
840098	ABERDEEN OFFICE EQUIPMENT INC	\$189.80
840099	ABERDEEN SANITATION	\$7,527.86
840100	AIRGAS USA, LLC	\$6.22
840101	AMAZON CAPITAL SERVICES	\$1,528.47
840102	AMERICAN RED CROSS TRAINING SERVICES	\$499.00
840103	B & H PHOTO VIDEO	\$12,268.23
840104	BARNES & NOBLE	\$1,646.12
840105	CASCADE NATURAL GAS	\$4,768.63
840106	CASKEY INDUSTRIAL SUPPLY CO IN	\$1,794.68
840107	CHAVEZ, MARIA	\$13,646.88
840108	CINTAS CORPORATION	\$152.72
840109	CITY OF ABERDEEN	\$12,028.29
840110	CITY OF ABERDEEN FIRE DEPT	\$2,361.48
840111	DICK BLICK	\$379.48
840112	DS HARDWOOD CORPORATION	\$12,931.04
840113	ELMA SCHOOL DISTRICT	\$36,709.56
840114	ESD 113	\$12,513.56
840115	FERRELLGAS	\$13.07
840116	FIELDTURF USA, INC.	\$7,242.91
840117	GH COUNTY WATER DISTRICT #2	\$838.00
840118	GOPHER SPORT (ORDER)	\$1,972.62
840119	GRANITE TELECOMMUNICATIONS LLC	\$133.86
840120	GRAYS HARBOR FIRE PROTECTION	\$100.79
840121	GUARDIAN SECURITY SYSTEMS, INC.	\$67,584.11
840122	HARBOR DISPOSAL CO INC	\$741.82
840123	HD SUPPLY	\$3,716.46
840124	HOQUIAM SCHOOL DISTRICT #28	\$14,244.91

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

Accounts Payable Run: GF0826

Run Type: R - Regular

Payment Number	Payee	Net Payment Amount
840125	ICEV	\$13,650.00
840126	INSTRUCTURE	\$34,514.93
840127	INTERMOUNTAIN LOCK AND SECURITY SUPPLY	\$19,669.75
840128	JAMES BENNETT DBA OLYMPIC PENINSULA CONSULT	\$30.00
840129	KAPLAN EARLY LEARNING COMPANY	\$1,120.19
840130	KCDA PURCHASING COOP.	\$450.57
840131	KCDA PURCHASING COOP.	\$144.57
840132	KINGS III OF AMERICA LLC	\$204.63
840133	LEMAY MOBILE SHREDDING	\$293.13
840134	MB ELECTRIC GRAYS HARBOR	\$1,250.08
840135	MOMENTUM TELECOM INC	\$887.33
840136	NORTHWEST TEXTBOOK DEPOSITORY	\$29,424.63
840137	PANORAMA EDUCATION INC	\$51,327.63
840138	PARRIS, TRINITY A	\$1,025.00
840139	PETROCARD INC	\$4,116.44
840140	PHILBRICK MD, DAREY	\$120.00
840141	PUBLIC CONSULTING GROUP, INC	\$21,612.66
840142	PUD #1 OF GRAYS HARBOR CO	\$30,423.82
840143	RICOH USA INC	\$13.79
840144	ROBERT OPFER DBA FREEMAN PEST CONTROL	\$201.58
840145	SCHOLASTIC MAGAZINES	\$359.60
840146	SECURLY	\$196.34
840147	SOUND PUBLISHING, INC.	\$246.77
840148	TED BROWN MUSIC	\$8,803.59
840149	T-MOBILE	\$1,982.16
840150	US FOODS - SEATTLE	\$7,049.49
840151	WESTERN STEEL & SUPPLY INC	\$70.23
840152	WSIPC	\$319.06

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

Regular Checks:	56	\$454,196.79
Total:	56	\$454,196.79

AP Check Register

Accounts Payable Run: 08/18/2026

ABERDEEN SCHOOL DISTRICT

Fund Summary

Fund	Balance Sheet	Revenue	Expense	Total
10 - General Fund	\$7,148.25	\$0.00	\$447,048.54	\$454,196.79

SERVICE ANIMALS IN SCHOOLS

The Aberdeen School District Board of Directors acknowledges its responsibility to permit students and/or adults with disabilities to be accompanied by a “service animal” as required by federal laws and Washington State’s law against discrimination. This policy governs the presence of service animals in the schools, on school property, including school buses and at school activities.

A “service animal” means ~~an animal that is trained for the purpose of assisting or accommodating a disabled person’s sensory, mental or physical disability.~~ any dog or miniature horse that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. The work or tasks performed by the service animal must be directly related to the individual’s disability.

Examples of work or tasks include, but are not limited to the following:

- Assisting individuals who are blind or have low vision with navigation and other tasks.
- Alerting individuals who are deaf or hard of hearing to the presence of people or sounds.
- Providing nonviolent protection or rescue work.
- Pulling a wheelchair.
- Assisting an individual during a seizure.
- Alerting an individual to the presence of allergens.
- Retrieving items, such as medicine or the telephone.
- Providing physical support and assistance with balance and stability to individuals with mobility disabilities, and
- Helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.

The crime deterrent effects of an animal’s presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks.

It is a civil infraction to misrepresent an animal as a service animal. ~~The A student’s parent/guardian of a student~~ who believes ~~the~~ their student needs to bring a service animal to school or an employee who wishes to bring a service animal to school, must submit a written request to the building principal. The building principal, in consultation with the Section 504 coordinator or director of special services, as appropriate, will determine whether ~~or not~~ to permit the service animal in school. The principal shall not ask about the nature or extent of a person’s disability, but may make two inquires to determine whether an animal qualifies as a service animal. The principal may ask if the animal is required because of a disability and what work or task the animal has been trained to perform. The principal shall not require documentation, such as proof that the animal has been certified, trained, or licensed as a service animal, or require that the service animal demonstrate its task. The principal may not make these

inquiries about a service animal when it is readily apparent that an animal is trained to do work or perform tasks for a person with a disability.

The superintendent will develop procedures to implement the policy.

Cross Reference: Policy 2029
Policy 2161
Policy 2162

Policy 3210
Policy 5010

Animals as Part of the Instructional Program
Education of Students with Disabilities
Education of Students with Disabilities
Under Section 504
Nondiscrimination
Nondiscrimination and Affirmative Action

Legal References:

American Disabilities Act (ADA), Revised
Title II Regulations, §35 Service animals
Section 504 of the Rehabilitation Act of
1973
Definitions
Discrimination Prohibition

RCW 49.60.040
RCW 28A.642

WAC 392-145-021(3)
WAC 392-172A-01155 (3)
WAC 392-172A-01035

WAC 392-190

~~WAC 162-26~~
General Operating Requirements
Related Services
Child with a Disability or Student eligible
for Special Education
Equal Educational Opportunity – unlawful
discrimination prohibited
~~Public accommodations, disability
discrimination~~

Adopted: 04/17/15

Revised: _____

Service Animals in Schools - Procedures

A. Service Animal Uses

Service animals are ~~animals that are individually trained to perform tasks for people with disabilities such as guiding people who are blind, alerting people who are deaf, pulling wheelchairs, alerting and protecting a person who is having a seizure or performing other special tasks.~~ Service animals are working animals, not pets. any dog or miniature horse that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. The work or tasks performed by the service animal must be directly related to the individual's disability.

Examples of work or tasks include, but are not limited to the following:

- Assisting individuals who are blind or have low vision with navigation and other tasks,
- Alerting individuals who are deaf or hard of hearing to the presence of people or sounds,
- Providing nonviolent protection or rescue work,
- Pulling a wheelchair,
- Assisting an individual during a seizure,
- Alerting an individual to the presence of allergens,
- Retrieving items, such as medicine or the telephone,
- Providing physical support and assistance with balance and stability to individuals with mobility disabilities, and
- Helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.

The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks.

It is a civil infraction to misrepresent an animal as a service animal. Use of a service animal by a student with a disability will be allowed in school when it is determined that the student's disability requires such use in order to assist or accommodate access to the instructional program, school services and/or school activities.

Use of a service animal by a student with a disability will be allowed in school when it is determined that the student's disability requires such use in order to assist or accommodate access to the instructional program, school services and/or school activities. The use of a service animal should be documented in the student's 504 Plan or Individual Education Plan (IEP).

Use of a service animal by an employee with a disability will be allowed when such use is necessary as a reasonable accommodation to enable the employee to perform the essential functions of their job or to access benefits of employment provided to all employees in the same job classification.

The use of a service animal by an individual with a disability will not be conditioned on the payment of a fee, security deposit or surcharge.

The principal shall not ask about the nature or extent of a person's disability, but may make two inquiries to determine whether an animal qualifies as a service animal. The principal may ask if the animal is required because of a disability and what work or task the animal has been trained to perform. The principal shall not require documentation, such as proof that the animal has been certified, trained, or licensed as a service animal, or require that the service animal demonstrate its task. The principal may not make these inquiries about a service animal when it is readily apparent that an animal is trained to do work or perform tasks for a person with a disability.

B. Requirements for Service Animal Access

Before a service animal will be permitted in school, on school property or at school sponsored events, the student's parent or the employee must provide a description of the task(s) the service animal is expected to perform in assisting the person with a disability.

The district will provide access to a person with a disability who needs a service animal provided that the tasks performed by the service animal are directly related to the disability; and the animal has been individually trained to perform a task, is housebroken; is free of disease and parasites, has a harness, leash or tether so it cannot run free and is under the control of the person with a disability.

A service animal must also be licensed and immunized in accordance with the laws, regulations and ordinances of the city of Aberdeen, the county, and the state of Washington.

C. Parents or Animal Handlers

Parents or animal handlers who will be present in school for the purpose of assisting a student with his/her service animal are required to submit to a sex offender registry and criminal background check. In addition, parents and handlers must comply with all standards of conduct that apply to school employees and volunteers.

D. Removal or Exclusion of a Service Animal from School or School Property

The building principal or district administrator may request an individual with a disability to remove a service animal from school, a school sponsored activity or school property if the animal is out of control and the animal's handler does not take effective action to control the animal. Examples of the animal being out of control include, but are not limited to, the following:

1. The presence of the animal poses a direct threat to the health and/or safety of others;
2. The animal significantly disrupts or interferes with the instruction program, school activities or student learning. However, annoyance on the part of the others is not an unreasonable risk to property or others to justify the removal of the service animal;
3. The presence of the animal would result in a fundamental alteration of any school program;

4. The individual in control of the animal fails to appropriately care for the animal, including feeding, exercising, taking outside for performance of excretory functions and cleaning up after the animal;
5. The animal fails to consistently perform the function(s)/service(s) to assist or accommodate the individual with the disability;
6. The animal is ill; or
7. The animal is not housebroken.

If the district excludes a service animal, it will provide the individual with a disability the opportunity to participate in the service, program or activity without having the service animal on the premises.

E. Service Animals at School-Sponsored Events

Individuals with disabilities may be accompanied by their service animals to events or activities open to the public that are held in schools or on school property.

The building administrator may revoke or exclude the service animals for the reasons set forth in paragraph “D” above.

F. Responsibility/Liability

1. Neither the district, nor its employees, are responsible for the cost, care or supervision of the service animal. (*See Policies 2161, Education of Students with Disabilities, and 2162, Education of Students with Disabilities Under Section 504, for responsibility for related services.*)
2. A service animal must be under the control of its handler. A service animal must also have a harness, leash or other tether, unless either the handler is unable because of a disability to use a harness, leash or other tether, or the use of the harness, leash or other tether would interfere with the service animal’s safe, effective performance of work or tasks, in which case the service animal must be otherwise under the handler’s control (*e.g., voice control, signals or other effective means*).
3. The owner/handler of the service animal is responsible for any and all damage caused by the service animal at school, on school premises or at school activities.

G. Appeals

A parent or employee whose service animal has been excluded or removed may appeal the decision to the superintendent. If dissatisfied with the superintendent’s decision, the parent or employee may appeal to the board.

H. Resources.

1. District Contact
~~Emily Hetland~~ Christi Clinkingbeard, Human Resources Director
216 North G St.
Aberdeen, WA 98520
360.538.2004

2. Superintendent of Public Instruction
Equity and Civil Rights Office
P.O. Box 47200
Olympia, WA 98504-7200
360.725.6162
3. Washington State Human Rights Commission
711 South Capitol Way, Suite 402
P.O. Box 42490
Olympia, WA 98504-2490
360.753.6770
4. Office ~~of~~ for Civil Rights
U.S. Department of Education
915 Second Avenue, Room 3310
Seattle, WA 98174
206.607.1600

~~Date: 04/17/15~~

COMPREHENSIVE SCHOOL COUNSELING PROGRAM

The Aberdeen School District Board of Directors recognizes that a comprehensive school counseling program based on current national and state standards of best practice is an important part of the district's total program of instruction and support for all students.

The district will create a written plan to develop a comprehensive school counseling program of tiered services in accordance with state laws and regulations, school improvement plans, ethical standards, and district policies and procedures. The district will revise its plan as necessary based on relevant data. The district will also create a transition plan that supports the long-term goal of full implementation of the written plan over time.

A school counselor is a professional educator who holds a valid school counselor certification as defined by the Professional Educator Standards Board. School counselors serve a vital role in the comprehensive school counseling program. The school counselor plans, develops, organizes, and leads delivery of a comprehensive school counseling program that focuses on the academic, career, and social-emotional needs of all students, based on the national standards for school counseling programs of the American School Counselor Association and state standards. School counselors align supports with the district's vision, mission, and school improvement goals. In addition to school counselors, all Educational Staff Associate (ESA) staff, in collaboration, serve to support the implementation of a comprehensive, multi-tiered system of student supports.

School counselors and other ESA staff implementing the comprehensive school counseling program will spend no less than 80% of their contracted time on direct and indirect supports to students and no more than 20% of their contracted time on program planning and school support activities.

It is the goal of the Aberdeen School District Board of Directors that the district's comprehensive school counseling program will assist every student in acquiring the knowledge, skills, and attitudes needed to become an effective student, responsible citizen, productive worker, and a lifelong learner. To that end, the district will develop and use materials, orientation programs, professional learning, and evidence-based counseling techniques that encourage participation in all available guidance and support opportunities, school programs, and courses of study, including career and vocational technical programs and employment opportunities.

The district will not deny any student the ability to participate in or benefit from its student support system based on sex, race, ethnicity, homelessness, immigration or citizenship status, creed, religion, color, national origin, honorably discharged veteran or military status, sexual orientation, gender expression or identity, the presence of any sensory, mental, or physical disability, neurodivergence, or the use of a trained dog guide or service animal, whether they take place on or off school grounds or are offered as part of the district's online or alternative learning programs.

The board will provide resources to support the foundation, content, and continuous improvement of a comprehensive K-12 school counseling program, consistent with best practices described in state and national models. As feasible within existing resources, all school counseling programs will include the following elements: classroom counseling curriculum, individual student planning, responsive services, and systems support for the counseling program.

Adopted: 12/03/96
Revised: 05/01/01; 01/02/07; _____

GUIDANCE AND COUNSELING

The district recognizes that guidance and counseling is an important part of the total program of instruction and should be provided in accordance with state laws and regulations, district policies and procedures, and available staff and program support.

The general goal of this program is to help students achieve the greatest personal value from their educational opportunities. Such a program should:

- A. provide staff with meaningful information which can be utilized to improve the educational services offered to individual students.
- B. provide students with planned opportunities to develop future career and educational plans.
- C. refer students with special needs to appropriate specialists and agencies.
- D. aid students in identifying options and making choices about their educational program.
- E. assist teachers and administrators in meeting the academic, social and emotional needs of students.
- F. provide for a follow-up of students who further their education and/or move into the world of work.
- G. solicit feedback from students, staff and parents for purposes of program improvement.
- H. assist students in developing a sense of belonging and self-respect.

Staff shall encourage all students to explore and develop a full range of educational and career interests.

Because the entire staff, as well as the students, can benefit from and contribute toward the prevention of adolescent suicide, the superintendent or designee will develop and implement a comprehensive suicide awareness and prevention program. The program that is developed should help the school staff, parents and students to:

- A. understand the developmental stages of adolescence and the causes of suicide;
- B. recognize the early warning sign of suicide;
- C. learn how to help in a suicidal crisis;

- D. identify community resources and procedures that can help a suicidal person;
- E. address the repercussions of such a tragedy.

In incidents of potential self-destructive behavior the student's parent(s) or guardian shall be notified immediately and their cooperation shall be sought for immediate intervention. If the parent or guardian is unwilling to cooperate, the school administration shall contact appropriate agencies to request intervention on the student's behalf. In cases of child abuse or neglect, school staff is required to contact child protective services.

The board directs the superintendent to work with the staff, community and appropriate agencies to develop, implement and regularly evaluate this program.

Cross Reference:	Board Policy	2121 3421 4020	Substance Abuse program Child Abuse and neglect Confidential Communications
Legal References:	RCW	28A.640.020	Regulating guidelines to eliminate discrimination--Scope
	WAC	180-16-240(2d) 392-190-015	Supplemental program standards Counseling and guidance--Duty of certificated & classroom
Adoption Date:	12/03/96		
Revised:	05/01/01, 01/02/07		

Suicide Awareness and Prevention:

Staff members shall be made aware of their responsibilities in the event of a potential or imminent suicide incident. Staff are expected to follow the procedures as specified. Three steps are vital in a suicide prevention program:

- A. ensuring the short-term physical safety of the student;
- B. communicating with appropriate school personnel, parents/ guardians and local support personnel and establishing an interim plan of action; and,
- C. referring to appropriate professional or agency and implementing a long-term plan of action.

The following procedures are intended to serve these purposes.

Potential Suicide—No Physical Evidence

Any staff member who receives or discovers information about a potential suicide (notes, threats, conversations, etc.) will immediately notify the principal/counselors.

Suicidal Ideation (Verbal threat or communication of possible suicidal intent—having thoughts of killing oneself or violence towards self and/or others.)

- A. Any suggestion, demonstration, or communication of an intention to commit suicide must be taken seriously.
- B. Such behavior shall be reported to the principal, who will act as the interventionist. The situation will be evaluated through contacts with the student, parents and other staff and community resources as deemed necessary. Written documentation will be kept by the referring agent.
- C. The superintendent with the school psychologist, school nurse, and principal, shall be apprised of the situation and of the plan for monitoring the student's behavior.
- D. Confidentiality is not applicable when the student threatens himself (or others). In such circumstances no matter what guarantees of privacy have been given the student, the information must be discussed with the appropriate staff. Parents or guardians shall be notified. Referral to an outside agency or private professional shall be made in cooperation with the parents. If it is determined that the student is seriously in need of professional intervention, and the parent refuses to cooperate, appropriate agencies shall be contacted by the school administration to intervene on the student's behalf.
- E. The referring agent shall monitor the student's functioning in school until a positive adjustment is evident.

Physical Evidence of Attempted Suicide

Any staff member, who discovers or is informed of physical evidence relating to an attempted suicide (drug overdose, self-mutilation, etc.), will refer to appropriate community agency or professional, contact parents or guardian and inform administration.

Actual Attempt of Suicide

The following actions shall be taken:

- A. Contact the medics and crisis center/professional agency if there is any question that a life-threatening situation is involved.
- B. Assign a staff member to remain with the person at all times.
- C. Clear the area to minimize chaos and misunderstanding and to provide working room.
- D. Contact the parent or guardian and advise them of the situation and what actions are being taken.
- E. The principal will notify the superintendent.
- F. Accompany the student to the hospital, if such action is necessary.
- G. Notify appropriate staff members for consultation during the crisis. Following the crisis staff will:
 - 1. contact the parents for follow-up
 - 2. contact other professionals involved in the case for educational planning and follow-up services
- H. Readmit the student upon the recommendation of the student's medical advisor. Homebound instruction may be used on an interim basis.

Actual Suicide

In the event of an actual suicide, the school must exercise care to avoid contagion and to help deal with the grieving, guilt and shock of students and staff. The superintendent shall be contacted immediately. The police department also must be notified.

The superintendent's office will respond to all requests for information. Follow-up actions to be taken are as follows:

- A. Prior to the next school day, the principal will assemble the faculty and provide accurate information and plans for the day.
- B. The superintendent, principal and psychologist or other relevant staff will need to determine steps to take to deal with the current school situation and plan for and deal with problems which may arise.
- C. Students will meet in order to receive all the facts.
 - 1. They should be encouraged to discuss their shock, feelings of loss, good and bad memories of the person, and to participate in discussion of depression, death, and suicide.
 - 2. Particular attention should be directed to students who had a close relationship to the victim.

ABERDEEN SCHOOL DISTRICT NO. 5

**RESOLUTION No. 2026-06
RESOLUTION ACCEPTING THE VE STUDY REPORT & RECOMMENDATIONS**

**A Resolution of the Board of Directors accepting the Value Engineering Study Report for the
Aberdeen South Elementary School (N/L) project.**

WHEREAS, the Aberdeen School District is replacing (N/L) the existing Stevens Elementary School Building; and

WHEREAS, the Office of Superintendent of Public Instruction requires the Value Engineering Study Report (per WAC 392-343-080 and WAC 392-344-065) for this project to be included in the D-7 submittal.

THEREFORE, BE IT RESOLVED that the Aberdeen School District Board of Directors does hereby accept the Value Engineering Report prepared by Săzăn Group, Inc., as well as those Value Engineering implementations outlined in the summary/owner implementation matrix as approved by District staff and the architect, TCF Architecture, Pllc.

Dated this 18th day of August, 2026, at a regular meeting of the Board of Directors, Aberdeen District No. 5.

ABERDEEN SCHOOL DISTRICT NO. 5
GRAYS HARBOR COUNTY, WASHINGTON

Jennifer Durney, President

Suzy Ritter, Vice President

Mardi Emard-Colburn

Jeanne Marl

Annica Mizin

ATTEST:

Lynn Green, Secretary

Traci Sandstrom, Secretary

ABERDEEN SCHOOL DISTRICT NO. 5

**RESOLUTION No. 2026-07
ACCEPTING THE EDUCATIONAL SPECIFICATIONS &
APPROVAL OF SCHEMATIC DESIGN**

**A Resolution of the Board of Directors certifying the acceptance / use of the
Educational Specifications and approval of the Schematic Design for the
Aberdeen South Elementary School (N/L) project.**

WHEREAS, the Aberdeen School District is replacing (N/L) the existing Stevens Elementary School Building; and

WHEREAS, the Aberdeen School District has contracted with TCF Architecture, pllc. to develop the Educational Specification with assistance from the Stevens Elementary School Core Leadership Team, to be used as the basis for Schematic Design and Design Development for the new Aberdeen South Elementary School.

WHEREAS, the Aberdeen School District has contracted with TCF Architecture, pllc. to create and develop the Schematic Design using the Educational Specifications with assistance from the Stevens Elementary School Design Advisory Committee for the new Aberdeen South Elementary School.

THEREFORE, BE IT RESOLVED that the Aberdeen School District Board of Directors does hereby accept the use of the Education Specifications and Schematic Design for the new Aberdeen South Elementary School.

Dated this 18th day of August, 2026, at a regular meeting of the Board of Directors, Aberdeen District No. 5.

ABERDEEN SCHOOL DISTRICT NO. 5
GRAYS HARBOR COUNTY, WASHINGTON

Jennifer Durney, President

Suzy Ritter, Vice President

Mardi Emard-Colburn

ATTEST:

Lynn Green, Secretary

Jeanne Marll

Traci Sandstrom, Secretary

Annica Mizin

ABERDEEN SCHOOL DISTRICT NO. 5
GRAYS HARBOR COUNTY, WASHINGTON

RESOLUTION NO. 2026 – 08

ADOPTION OF 2026-2027 BUDGET

A RESOLUTION of the Board of Directors of the Aberdeen School District No. 5, Grays Harbor County, Washington, fixing and determining fund appropriations; adopting the 2026-2027 budget, the four-year budget plan summary and the four-year enrollment projection; approving certain fund transfers; and providing for other related matters.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF ABERDEEN SCHOOL DISTRICT NO. 5, GRAYS HARBOR COUNTY, WASHINGTON, AS FOLLOWS:

Section 1.

Findings and Determinations. The Board of Directors (the Board) of Aberdeen School District No. 5, Grays Harbor County, Washington (the District), takes note of the following facts and hereby makes the following findings and determinations:

- (a) Pursuant to RCW 28A.505.040, the District has completed the budget for the 2026-2027 fiscal year and published electronic notice of the same on its website. The 2026-2027 budget includes, among other things, [certain fund transfers,] a complete financial plan of the District for the ensuing 2026-2027 fiscal year and a summary of the four-year budget plan that includes a four-year enrollment projection.
- (b) Pursuant to RCW 28A.505.060, the Board shall adopt the 2026-2027 budget on or before August 31, 2026. Prior to adoption of the 2026-2027 budget, the Board shall meet and conduct a public hearing to allow any person to be heard for or against any part of the 2026-2027 budget, the four-year budget plan, or any proposed changes to uses of enrichment funding under RCW 28A.505.240 (a/k/a educational programs and operations levy).
- (c) The Board, following notice thereof being published in a newspaper of general circulation within the District, conducted a public hearing on August 4, 2026, in accordance with the requirements of RCW 28A.505.060 for the purpose of adopting the 2026-2027 budget.

Section 2.

Fixing and Determining Fund Appropriations; Adoption of 2026-2027 Budget, Four-Year Budget Summary and Four-Year Enrollment Projection.

- (a) The Board hereby fixes and determines the appropriation from each fund contained in the 2026-2027 budget, as follows:

General Fund	\$ 63,080,223
Capital Projects Fund	\$ 9,219,967
Transportation Vehicle Fund	\$ 400,000
Debt Service Fund	\$ 1,550,208
Associated Student Body Fund	\$ 553,977

- (b) The Board hereby adopts the 2026-2027 budget, the four-year budget plan summary, and the four-year enrollment projection and the appropriations as fixed and determined above, all of which are on file with the District and incorporated herein by this reference.

Section 3. Fund Transfers.

- (a) Pursuant to RCW 28A.150.270 and WAC 392-121-445, the Board, in relation to the 2026-2027 budget, hereby (i) approves the transfer or transfers of funds on an as needed basis in the aggregate amount of not to exceed \$ 1,256,577 from the Capital Projects Fund and \$100,000 from the General Fund to the Debt Service Fund for the purpose of repayment of Limited General Obligation bonds, and (ii) authorizes the District's Executive Director of Business & Operations to determine the exact amount and timing of such transfers.

Section 4. General Authorization and Ratification.

The Secretaries to the Board, the President of the Board, the District's Executive Director of Business & Operations and other appropriate officers of the District are hereby further authorized to take all other action, to do all other things consistent with this resolution, and to execute all other documents necessary to effectuate the provisions of this resolution, and all actions heretofore taken in furtherance thereof and not inconsistent with the provisions of this resolution are hereby ratified and confirmed in all respects.

ADOPTED by the Board of Directors of the Aberdeen School District No. 5, Grays Harbor County, Washington, at a regular open public meeting thereof, of which due notice was given as required by law, held this 18th day of August, 2026, the following Directors being present and voting in favor of the resolution.

ABERDEEN SCHOOL DISTRICT NO. 5
GRAYS HARBOR COUNTY, WASHINGTON

Jennifer Durney, President

Suzy Ritter

Annica Mizin

Jeanne Marll

Attest:

Superintendent Lynn Green
Secretary to the Board of Directors

Superintendent Traci Sandstrom
Secretary to the Board of Directors

Mardi Emard-Colburn



TO: Lynn Green and Traci Sandstrom, Superintendents
 FROM: Elyssa Louderback, Executive Director of Business & Operations
 SUBJECT: Monthly Budget Report for July, 2026
 DATE: August 18, 2026

GENERAL FUND SUMMARY:

Revenue--Receipts were \$ 7,227,228.47.

Expenditures-- Expenditures were made in the total of \$ 5,863,046.02. Expenditures for staff salary and benefits account for 76% of all expenditures for the month and 82% of the expenditures year to date.

Fund Balance— Current month ending fund balance is \$ 3,732,803.61. We had a positive cash flow of \$ 1,364,182.45 for the month. We will continue to manage our cash flow carefully as we prepare to close out the year.

Additional General Fund Information

Revenue by Major Category:

<u>Revenue Source</u>	<u>Budgeted</u>	<u>Actual YTD</u>	<u>% Actual</u>	<u>Largely Comprised of:</u>
Local Taxes	\$ 5,787,680	\$ 5,790,411	100.05%	Prop taxes - received Oct/Nov and April/May
Local Nontax	\$ 397,010	\$ 470,386	118.48%	Donations, Local grants, Fees/fines, Misc
State, General	\$ 34,315,052	\$ 30,363,950	88.49%	Apportionment and LEA
State, Special	\$ 15,435,368	\$ 14,237,898	92.24%	Spec Ed, Detention, LAP, Bilingual, Hi Cap, Transport
Federal, General	\$ -	\$ 85,979	0.00%	Federal Forest; deducted from apportionment
Federal, Special	\$ 7,068,861	\$ 5,988,800	84.72%	Food Service, Fed Grants (Title I, Title 2, etc)
Other Districts	\$ 226,867	\$ 295,042	130.05%	Non high payments from Cosmopolis SD
Other Agencies	\$ 29,000	\$ 75,754	261.22%	Private Foundations, ESD 113, Govt agencies
Other Fin Sources	\$ -	\$ -		
Totals	\$ 63,259,838	\$ 57,308,218	90.59%	
			91.67%	of fiscal year elapsed

General Fund Expenditures by Activity: (The budget is an estimate and actual expenditures may be less or more than the estimates. Line item expenditures may exceed the estimated budget as long as total expenditures do not exceed the overall budget.)

Board of Directors	\$ 95,501	\$ 223,292.11	233.81%	Dues, audits, elections, legal svcs, travel, etc
Superintendent's Office	\$ 474,355	\$ 425,935.52	89.79%	General Admin/ Supt Office
Business Office	\$ 653,693	\$ 568,948.52	87.04%	Fiscal operations
Human Resources	\$ 461,297	\$ 432,950.26	93.85%	Personnel & recruitment, labor relations
Public Relations	\$ 50,250	\$ 40,466.15	80.53%	Educational/admin info to public
Supervision of Instruction	\$ 1,575,271	\$ 1,147,630.34	72.85%	includes secretarial support
Learning Resources	\$ 313,176	\$ 283,977.95	90.68%	Library resources & staffing
Principal's Office	\$ 3,469,307	\$ 3,232,529.14	93.18%	includes Secretarial support
Guidance/Counseling	\$ 2,731,339	\$ 2,283,716.38	83.61%	Counselors/support services
Pupil Management	\$ 4,000	\$ 9,418.62	235.47%	Bus & playground management, Safety, etc
Health Services	\$ 3,434,256	\$ 3,132,945.06	91.23%	Health including: nursing, OT/PT/SLP, etc
Teaching	\$ 35,454,215	\$ 32,785,271.67	92.47%	classroom teachers/para support
Extra-curricular	\$ 1,755,688	\$ 1,455,190.51	82.88%	Coaching, advising, ASB supervision
Payments to other district	\$ 845,000	\$ 462,044.99	54.68%	CTE/SC fees/Hoquiam Trans co-op/ECEAP sub
Instructional Prof Dev	\$ 1,063,431	\$ 861,616.07	81.02%	Prof development; instructional staff
Instructional Technology	\$ 67,186	\$ 155,410.82	231.31%	classroom technology
Curriculum	\$ 1,338,632	\$ 367,899.96	27.48%	District materials adoptions/purchases; staff
Pupil Safety	\$ 48,325	\$ 141,029.52	291.84%	Safe classroom environments, cleaning, etc
Food Services	\$ 2,833,658	\$ 2,840,566.85	100.24%	Mgmt of food service for district
Transportation	\$ 1,311,167	\$ 1,407,780.48	107.37%	Co-op payments, fuel, insurance
Maint & Operations	\$ 3,647,571	\$ 3,185,779.53	87.34%	cust/maint/grounds, security, warehouse
Other Services	\$ 3,316,335	\$ 3,118,482.28	94.03%	Insurance, utilities, tech, print, motor pool, Erate
Transfers	\$ (337,250)	\$ (326,370.60)	96.77%	in district use of buses, vehicles, food service
Interfund Transfers	\$ 264,015	\$ 264,015	100.00%	Transfers (to Cap Proj/ Debt Service)
Totals	\$ 64,606,403	\$ 58,236,512	90.14%	

CAPITAL PROJECTS FUND SUMMARY:

Revenue – Total receipts were \$ 1,359,771.33 and consist of levy proceeds, grants, rental fees and interest.

Expenditures —Expenditures were made in the amount of \$ 829,412.16 for the month.

Fund Balance — Current monthly ending fund balance is \$ 1,597,872.02.

DEBT SERVICE FUND SUMMARY:

Revenue -- Total receipts were \$ 2,174.43 and consists of interest.

Expenditures — Expenditures for the month totaled \$ 200.00, on the current bonds.

Fund Balance — Current month ending fund balance is \$ 552,980.69. Funds in this account are held for bond principal and interest payments.

ASSOCIATED STUDENT BODY FUND SUMMARY:

Revenue — There was \$ 930.88 revenue for the month.

Expenditures -- Expenditures total 90% of the budgeted expenditures for this fiscal year.

Fund Balance — Current month ending fund balance is \$ 280,418.30

TRANSPORTATION VEHICLE FUND SUMMARY:

Revenue – There was \$ 1,760.07 revenue for the month and consisted of interest and depreciation.

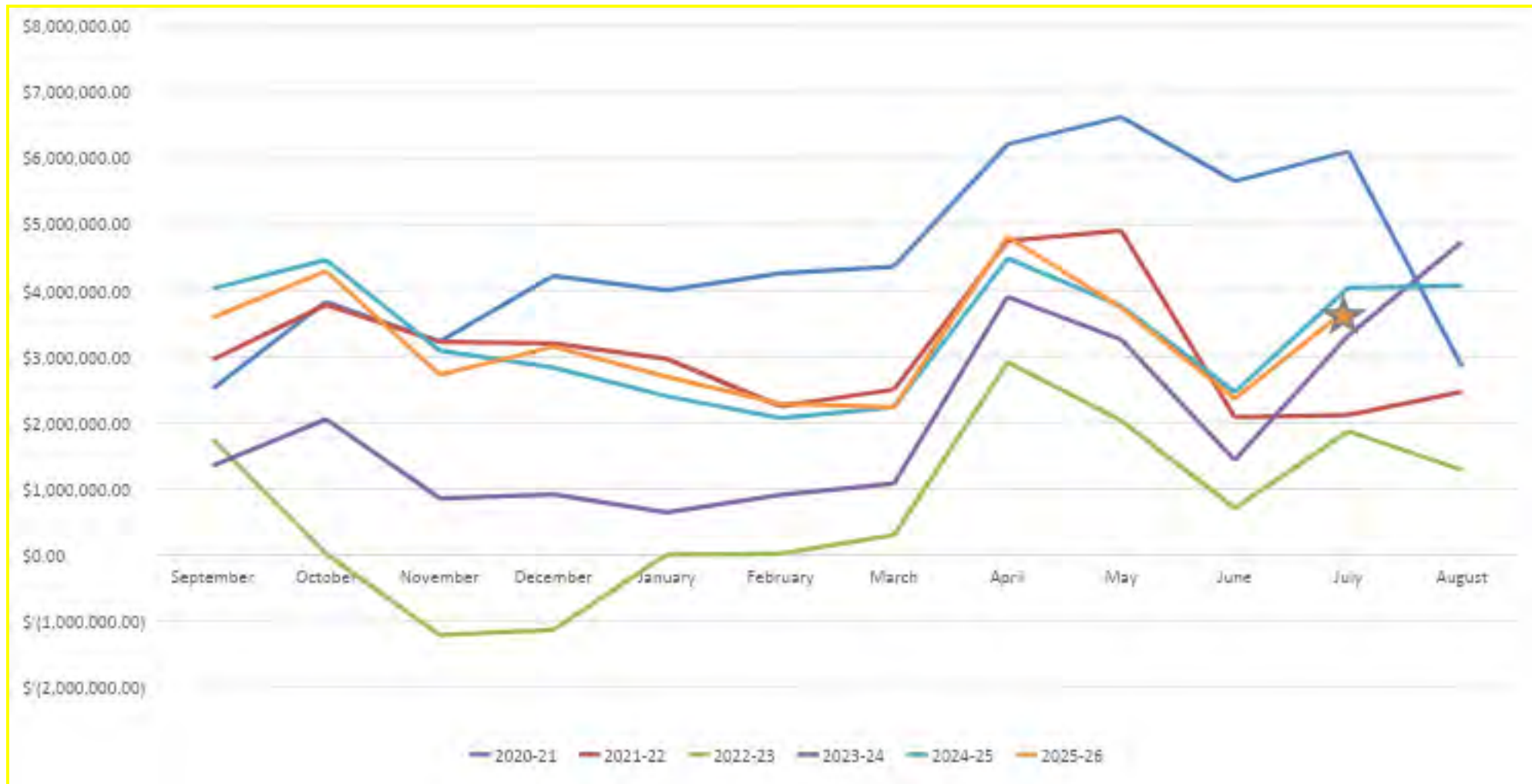
Expenditures — There were no expenditures for the month. We are still waiting for new buses to arrive this fiscal year.

Fund Balance — Current month ending fund balance is \$ 622,463.01.

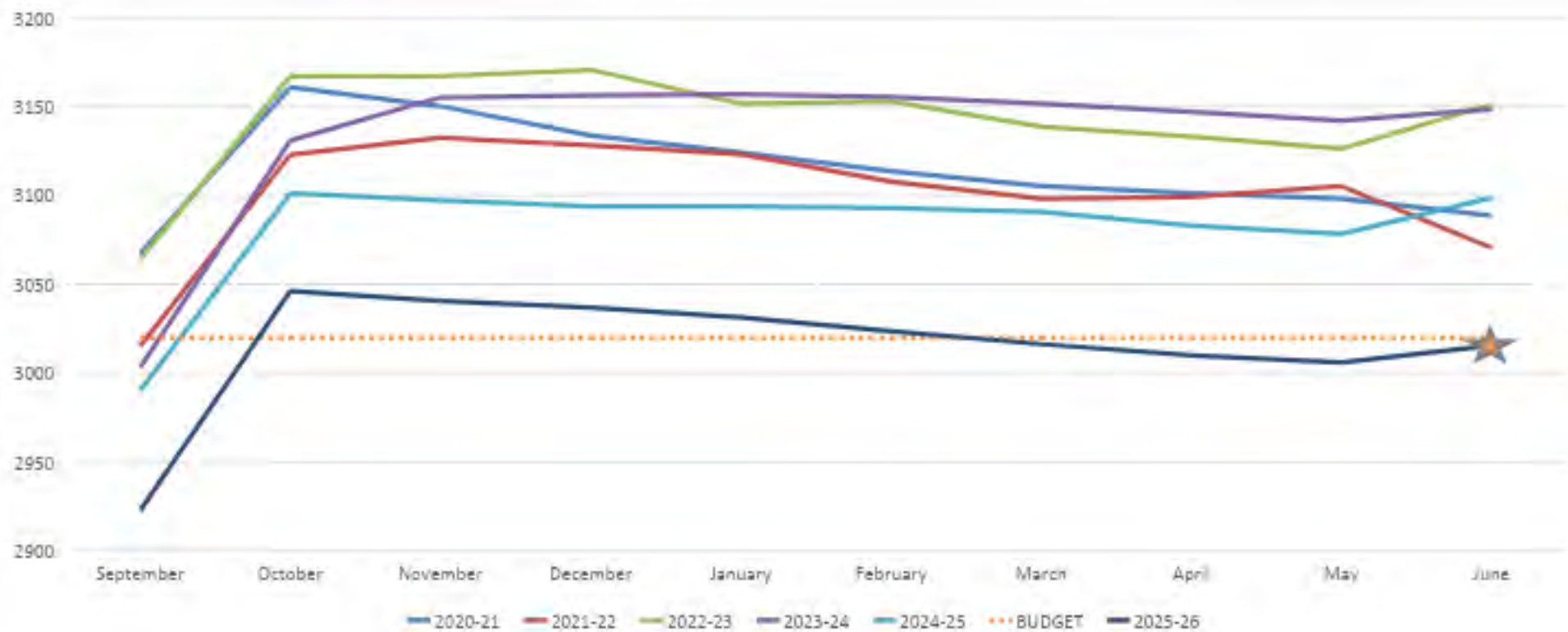
SUMMARY OF BUDGET EXPENDITURE CAPACITY**Budget Capacity as of July, 2026:**

Fund	Budget	Expenditures YTD	Balance	% Expenditures	% Remaining
General	\$ 64,606,403	\$ 58,236,512	\$ 6,369,891	90.14%	9.86%
Capital Projects	\$ 11,782,325	\$ 5,958,989	\$ 5,823,336	50.58%	49.42%
Debt Service	\$ 1,601,125	\$ 1,599,316	\$ 1,809	99.89%	0.11%
ASB	\$ 433,414	\$ 391,509	\$ 41,905	90.33%	9.67%
Trans Vehicle	\$ 400,000	\$ -	\$ 400,000	0.00%	100.00%

General Fund Fund Balance Trends End of July, 2026



Enrollment Trends as of August, 2026



AAFTE	Grades K – 5	Gr. 6 – 8	HS	Subtotal	Run Start/ Open Door	+/- (Budget)
2025-26 Actual	1,181.74	673.24	956.54	2,811.25	204.38	- 4.37 (3,015.63)
2025-26 Budget	1,183	693	999	2,875	145	3,020
2024-25 Actual	1,208.11	694.82	1,020.70 *	2,923.63	175.21 *	+ 13.84 (3,098.84)
2023-24 Actual	1,276.92	720.04	990.32 *	2,987.30	161.22 *	+ 78.52 (3,070)
2022-23 Actual	1,292.06	759.62	982.59	3,034.27	127.93	+ 77.20 (3,085)
2021-22 Actual	1,299.38	775.67	963.66	3,038.71	75.13	+ 13.84 (3,100)
2020-21 Actual	1,287.98	777.52	943.61	3,015.97	85.44	+ 1.41 (3,100)

* Includes summer school enrollment

Budget Status Report

2025-2026

ABERDEEN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: July

Account Codes: Agency
Budget Type: Revised

Fund Code: 10
Fund Description: General Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 LOCAL TAXES	5,787,680	37,482.50	5,790,411.21		(2,731.21)	100.05
2000 LOCAL SUPPORT NONTAX	397,010	33,965.34	470,385.68		(73,375.68)	118.48
3000 STATE - GENERAL PURPOSE	34,315,052	4,145,480.41	30,363,949.75		3,951,102.25	88.49
4000 STATE - SPECIAL PURPOSE	15,435,368	2,364,647.67	14,237,897.55		1,197,470.45	92.24
5000 FEDERAL - GENERAL PURPOSE	0	0.00	85,978.87		(85,978.87)	0.00
6000 FEDERAL - SPECIAL PURPOSE	7,068,861	580,929.27	5,988,799.82		1,080,061.18	84.72
7000 REVENUES FR OTH SCH DIST	226,867	63,684.00	295,041.56		(68,174.56)	130.05
8000 OTHER AGENCIES AND ASSOCIATES	29,000	1,039.28	75,753.77		(46,753.77)	261.22
9000 OTHER FINANCING SOURCES	0	0.00	0.00		0.00	0.00
Total	63,259,838	7,227,228.47	57,308,218.21		5,951,619.79	90.59

B. EXPENDITURES

00 Regular Instruction	25,945,248	2,530,170.87	23,994,404.15	72,942.30	1,877,901.55	92.76
10 Federal Stimulus	0	0.00	0.00	0.00	0.00	0.00
20 Special Ed Instruction	10,779,294	853,373.11	9,927,743.21	252.63	851,298.16	92.10
30 Voc. Ed Instruction	3,523,645	263,837.62	3,213,746.97	18,036.91	291,861.12	91.72
40 Skills Center Instruction	416,909	90,109.50	459,249.96	3,732.28	(46,073.24)	111.05
50+60 Compensatory Ed Instruct.	7,251,917	744,606.81	5,566,228.28	4,287.12	1,681,401.60	76.81
70 Other Instructional Pgms	1,339,473	83,767.23	816,838.30	37,281.86	485,352.84	63.77
80 Community Services	2,136,669	185,247.22	1,904,827.69	7,301.16	224,540.15	89.49
90 Support Services	13,213,248	1,111,933.66	12,353,473.57	247,714.81	612,059.62	95.37
Total	64,606,403	5,863,046.02	58,236,512.13	391,549.07	5,978,341.80	90.75

C. OTHER FIN. USES TRANS. OUT (GL 536)

264,015 0.00 264,015.34

D. OTHER FINANCING USES (GL 535)

0 0.00 0.00

E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)

0 0.00 0.00 0.00 0.00

F. UNUSUAL OR INFREQUENT ITEMS - OUTFLOWS (GL 538)

0 0.00 0.00 0.00 0.00

G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)

(1,610,580) 1,364,182.45 (1,192,309.26) 418,270.74 (25.97)

H. TOTAL BEGINNING FUND BALANCE

3,767,910 4,925,112.87

I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)

0.00

J. TOTAL ENDING FUND BALANCE (G + H ± I)

2,157,330 3,732,803.61

Budget Status Report

2025-2026

ABERDEEN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: July

Account Codes: Agency
Budget Type: Revised

Fund Code: 10
Fund Description: General Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	14,070	14,070.00
G/L 815 Restrict Unequalized Deduct Rev	0	0.00
G/L 821 Restrictd for Carryover	676,580	534,142.22
G/L 823 Restricted for Carryover of Transition to Kindergarten	0	0.00
G/L 825 Restricted for Skills Center	0	0.00
G/L 828 Restricted for C/O of FS Rev	0	0.00
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	102,021	123,183.65
G/L 845 Restricted for Self-Insurance	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 872 Committed to Econmc Stabilizatr	0	0.00
G/L 873 Committed to Depreciation Sub-Fund for Facility Maintenance	0	0.00
G/L 875 Assigned Contingencies	0	0.00
G/L 884 Assigned to Other Cap Projects	0	0.00
G/L 888 Assigned to Other Purposes	0	0.00
G/L 890 Unassigned Fund Balance	(1,610,580)	(73,801.73)
G/L 891 Unassigned Min Fnd Bal Policy	2,975,239	3,135,209.47
Total	2,157,330	3,732,803.61

Differences	0	0.00
--------------------	----------	-------------

Budget Status Report

2025-2026

ABERDEEN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: July

Account Codes: Agency
Budget Type: Revised

Fund Code: 20
Fund Description: Capital Projects

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	2,225,126	13,135.67	2,146,290.87		78,835.13	96.46
2000 Local Support Nontax	37,000	1,983.42	92,624.90		(55,624.90)	250.34
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	8,469,000	1,344,652.24	4,217,382.31		4,251,617.69	49.80
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
7000 Revenues Fr Oth Sch Dist	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	264,015.34		(264,015.34)	0.00
Total	10,731,126	1,359,771.33	6,720,313.42		4,010,812.58	62.62

B. EXPENDITURES

10 Sites	0	0.00	6,269.00	0.00	(6,269.00)	0.00
20 Buildings	10,469,000	829,412.16	4,973,820.29	494,458.57	5,000,721.14	52.23
30 Equipment	0	0.00	260,102.06	0.00	(260,102.06)	0.00
40 Energy	0	0.00	0.00	0.00	0.00	0.00
50 Sales & Lease Expenditure	0	0.00	718,798.02	0.00	(718,798.02)	0.00
60 Bond Issuance Expenditure	0	0.00	0.00	0.00	0.00	0.00
90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	10,469,000	829,412.16	5,958,989.37	494,458.57	4,015,552.06	61.64

C. OTHER FIN. USES TRANS. OUT (GL 536)

1,313,325	0.00	1,313,317.50
------------------	-------------	---------------------

D. OTHER FINANCING USES (GL 535)

0	0.00	0.00
----------	-------------	-------------

E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)

0	0.00	0.00	0.00	0.00
----------	-------------	-------------	-------------	-------------

F. UNUSUAL OR INFREQUENT ITEMS - OUTFLOWS (GL 538)

0	0.00	0.00	0.00	0.00
----------	-------------	-------------	-------------	-------------

G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)

(1,051,199)	530,359.17	(551,993.45)	499,205.55	(47.49)
--------------------	-------------------	---------------------	-------------------	----------------

H. TOTAL BEGINNING FUND BALANCE

2,011,630	2,149,865.47
------------------	---------------------

I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)

0.00

J. TOTAL ENDING FUND BALANCE (G + H ± I)

960,431	1,597,872.02
----------------	---------------------

Budget Status Report

2025-2026

ABERDEEN SCHOOL DISTRICT

Basis of Accounting: Fund Balance	Account Codes: Agency	Fund Code: 20
Reporting Month: July	Budget Type: Revised	Fund Description: Capital Projects

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	0.00
G/L 825 Restricted for Skills Center	0	0.00
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 861 Restricted from Bond Proceeds	0	0.00
G/L 862 Committed from Levy Proceeds	201,359	333,811.20
G/L 863 Restricted from State Proceeds	0	(12,832.93)
G/L 864 Restricted from Fed Proceeds	0	0.00
G/L 865 Restricted from Other Proceeds	145,673	0.00
G/L 866 Restrictd from Impact Proceeds	0	0.00
G/L 867 Restricted from Mitigation Fees	0	0.00
G/L 868 Restricted from CTE Carryover Resources	0	0.00
G/L 869 Restricted fr Undistr Proceeds	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 889 Assigned to Fund Purposes	613,399	1,276,893.75
G/L 890 Unassigned Fund Balance	0	0.00
Total	960,431	1,597,872.02
 Differences	 (1)	 0.00

Budget Status Report

2025-2026

ABERDEEN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: July

Account Codes: Agency
Budget Type: Revised

Fund Code: 30
Fund Description: Debt Service Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	575.05	29,446.06		(29,446.06)	0.00
2000 Local Support Nontax	25,000	1,599.38	22,211.55		2,788.45	88.85
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	1,313,325	0.00	1,324,442.25		(11,117.25)	100.85
Total	1,338,325	2,174.43	1,376,099.86		(37,774.86)	102.82

B. EXPENDITURES

Matured Bond Expenditures	1,434,000	0.00	1,434,000.00	0.00	0.00	100.00
Interest On Bonds	165,125	0.00	165,116.00	0.00	9.00	99.99
Interfund Loan Interest	0	0.00	0.00	0.00	0.00	0.00
Bond Transfer Fees	2,000	200.00	200.00	0.00	1,800.00	10.00
Arbitrage Rebate	0	0.00	0.00	0.00	0.00	0.00
Underwriter's Fees	0	0.00	0.00	0.00	0.00	0.00
Total	1,601,125	200.00	1,599,316.00	0.00	1,809.00	99.89

C. OTHER FIN. USES TRANS. OUT (GL 536)

0 0.00 11,124.75

D. OTHER FINANCING USES (GL 535)

0 0.00 0.00

E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)

0 0.00 0.00 0.00 0.00

F. UNUSUAL OR INFREQUENT ITEMS - OUTFLOWS (GL 538)

0 0.00 0.00 0.00 0.00

G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)

(262,800) 1,974.43 (234,340.89) 28,459.11 (10.83)

H. TOTAL BEGINNING FUND BALANCE

775,928 787,321.58

I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)

0.00

J. TOTAL ENDING FUND BALANCE (G + H ± I)

513,128 552,980.69

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted for Other Items	0	0.00			
G/L 830 Restricted for Debt Service	513,128		552,980.69		
G/L 835 Restrictd For Arbitrage Rebate	0	0.00			
G/L 870 Committed to Other Purposes	0	0.00			
G/L 889 Assigned to Fund Purposes	0	0.00			
G/L 890 Unassigned Fund Balance	0	0.00			
Total	513,128		552,980.69		

Budget Status Report

2025-2026

ABERDEEN SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 30

Reporting Month: July

Budget Type: Revised

Fund Description: Debt Service Fund

Differences

0

0.00

Budget Status Report

2025-2026

ABERDEEN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: July

Account Codes: Agency
Budget Type: Revised

Fund Code: 40
Fund Description: Associated Student Body Fund

A. REVENUES	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 General Student Body	77,547	890.88	69,933.81		7,613.19	90.18
2000 Athletics	146,900	40.00	127,315.13		19,584.87	86.67
3000 Classes	1,500	0.00	0.00		1,500.00	0.00
4000 Clubs	118,120	0.00	123,871.76		(5,751.76)	104.87
6000 Private Moneys	85,700	0.00	72,930.55		12,769.45	85.10
Total	429,767	930.88	394,051.25		35,715.75	91.69

B. EXPENDITURES

1000 General Student Body	37,642	1,976.17	26,425.92	0.00	11,216.08	70.20
2000 Athletics	177,420	19,435.79	166,303.14	39.25	11,077.61	93.76
3000 Classes	2,500	0.00	0.00	0.00	2,500.00	0.00
4000 Clubs	130,062	9,691.10	125,873.09	0.00	4,188.91	96.78
6000 Private Moneys	85,790	109.61	72,906.88	0.00	12,883.12	84.98
Total	433,414	31,212.67	391,509.03	39.25	41,865.72	90.34

C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)

(3,647)	(30,281.79)	2,542.22	6,189.22	(169.71)
----------------	--------------------	-----------------	-----------------	-----------------

D. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)

0	0.00	0.00	0.00	0.00
----------	-------------	-------------	-------------	-------------

E. UNUSUAL OR INFREQUENT ITEMS - OUTFLOWS (GL 538)

0	0.00	0.00	0.00	0.00
----------	-------------	-------------	-------------	-------------

F. NET CHANGE IN FUND BALANCE (C+D-E)

(3,647)	(30,281.79)	2,542.22	6,189.22	(169.71)
----------------	--------------------	-----------------	-----------------	-----------------

G. TOTAL BEGINNING FUND BALANCE

267,655	277,876.08
----------------	-------------------

H. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)

0.00

I. TOTAL ENDING FUND BALANCE (F + G ± H)

264,008	280,418.30
----------------	-------------------

J. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted for Other Items	7,500	7,500.00
G/L 819 Restricted for Fund Purposes	256,508	272,918.30
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 870 Committed to Other Purposes	0	0.00
G/L 889 Assigned to Fund Purposes	0	0.00
G/L 890 Unassigned Fund Balance	0	0.00
Total	264,008	280,418.30

Budget Status Report

2025-2026

ABERDEEN SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 40

Reporting Month: July

Budget Type: Revised

Fund Description: Associated Student Body
Fund

Differences

0

0.00

Budget Status Report

2025-2026

ABERDEEN SCHOOL DISTRICT

Basis of Accounting: Fund Balance
Reporting Month: July

Account Codes: Agency
Budget Type: Revised

Fund Code: 90
Fund Description: Transportation Vehicle Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Nontax	8,000	1,760.07	16,833.10		(8,833.10)	210.41
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	249,943	0.00	0.00		249,943.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	257,943	1,760.07	16,833.10		241,109.90	6.53
B. EXPENDITURES						
Type 30 Equipment	400,000	0.00	0.00	560,851.03	(160,851.03)	140.21
Type 40 Energy	0	0.00	0.00	0.00	0.00	0.00
Type 60 Bond Levy Issuance	0	0.00	0.00	0.00	0.00	0.00
Type 90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	400,000	0.00	0.00	560,851.03	(160,851.03)	140.21
C. OTHER FIN. USES TRANS. OUT (GL 536)						
	0	0.00	0.00			
D. OTHER FINANCING USES (GL 535)						
	0	0.00	0.00			
E. UNUSUAL OR INFREQUENT ITEMS - INFLOWS (GL 968)						
	0	0.00	0.00		0.00	0.00
F. UNUSUAL OR INFREQUENT ITEMS - OUTFLOWS (GL 538)						
	0	0.00	0.00		0.00	0.00
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)						
	(142,057)	1,760.07	16,833.10		158,890.10	(111.85)
H. TOTAL BEGINNING FUND BALANCE						
	152,190		605,629.91			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (±)						
			0.00			
J. TOTAL ENDING FUND BALANCE (G + H ± I)						
	10,133		622,463.01			

Budget Status Report

2025-2026

ABERDEEN SCHOOL DISTRICT

Basis of Accounting: Fund Balance

Account Codes: Agency

Fund Code: 90

Reporting Month: July

Budget Type: Revised

Fund Description: Transportation Vehicle
Fund

K. ENDING FUND BALANCE ACCOUNTS

G/L 810 Restricted For Other Items	0	0.00
G/L 819 Restricted for Fund Purposes	10,133	622,463.01
G/L 830 Restricted for Debt Service	0	0.00
G/L 835 Restrictd For Arbitrage Rebate	0	0.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	0.00
G/L 850 Restricted for Uninsured Risks	0	0.00
G/L 889 Assigned to Fund Purposes	0	0.00
G/L 890 Unassigned Fund Balance	0	0.00
Total	10,133	622,463.01

Differences	0	0.00
--------------------	----------	-------------

HIGH SCHOOL GRADUATION REQUIREMENTS

The board will establish graduation requirements, which at a minimum satisfy those established by the State Board of Education. The board will approve additional graduation requirements as recommended by the superintendent or designee.

Graduation requirements in effect when a student first enrolls in high school will remain in effect until that student graduates. The board will award a regular high school diploma to every student enrolled in the district who meets the requirements established by the district. Only one diploma will be awarded with no distinctions being made between the various programs of instruction that may be pursued.

Requirements for Grading

Each student must meet the following requirements to graduate from high school: (1) complete the credit requirements specified in the procedure accompanying this policy; (2) demonstrate career and college readiness by completing a high school and beyond plan; and (3) meet the requirements of at least one graduation pathway option described in the procedure accompanying this policy.

Implementation

The superintendent or designee will develop procedures for implementing this policy according to applicable state law.

Cross References:	Policy 2418	Waiver of High School Graduation Credits
	3520	Student Fees, Fines, or Charges
	3200	Rights and Responsibilities
	<u>3241</u>	<u>Student Discipline</u>
	3110	Qualification of Attendance and Placement
Legal References:	Laws of 2019, ch. 252, § 201 Graduation pathway options for the graduating class of 2020 and subsequent classes	
	RCW 28A.155.045	Certificate of individual achievement?
	<u>RCW 28A.150.220</u>	<u>Basic education – Minimum instructional requirements – Program accessibility - rules</u>
	RCW 28A.230.090	High school graduation requirements or equivalencies — High school and beyond plans – Career and college ready graduation requirements and waivers — Reevaluation of graduation requirements — Language requirements — Credit for

	courses taken before attending high school — Postsecondary credit equivalencies
RCW 28A.230.097	Career and technical high school course equivalencies
RCW 28A.230.120	High school diplomas — Issuance — Option to receive final transcripts — Notice
RCW 28A.230.122	International baccalaureate diplomas
<u>RCW 28A.230.212</u>	<u>High school and beyond plans – Substantive requirements.</u>
<u>RCW 28A.230.330</u>	<u>Inclusion of American Indian peoples culture in state history and government courses – Instruction in American sign language or American Indian languages satisfies language requirement.</u>
<u>RCW 28A.230.700</u>	<u>Purpose of diploma – Elements of obtainment.</u>
<u>RCW 28A.230.710</u>	<u>Graduation Pathway options.</u>
RCW 28A.600.500	Graduation Ceremonies – Tribal Regalia
RCW 28A.600.300-400	Running Start program - Definition
RCW 28A.635.060	Defacing or injuring school property — Liability of pupil, parent or guardian — Withholding grades, diploma, or transcripts — Suspension and restitution — Voluntary work program as alternative — Rights protected
<u>RCW 28A.655.250</u>	<u>Graduation Pathway options</u>
<u>RCW 28A.655.260</u>	<u>Graduation pathway options - Review and monitoring – Participation data</u>
WAC 180-51	High school graduation requirements
WAC 392-121-182	Alternative learning experience requirements
WAC 392-169	Special service programs - Running Start program
WAC 392-348	Secondary education
WAC 392-410	Courses of study and equivalencies
WAC 392-410-350	Seal of Biliteracy
WAC 392-415-070	Mandatory high school transcript contents – Items – Timelines

Adoption Date: 10/07/97

Revised: 06/15/04; 09/07/10; 10/16/12; 10/15/13; 12/20/16; 07/17/18; 06/02/20
05/04/21; 10/17/23; _____

PUBLICATION OF GRADUATION REQUIREMENTS

Prior to registering in high school and each year thereafter, each student and his or her parents or guardians will be provided with a copy of the graduation requirements in effect for that student (those in effect when the student enrolled in ninth grade). Graduation requirements may also be included in the student handbook.

CREDIT REQUIREMENTS**Period of Eligibility to Earn Credits**

Generally, credit towards high school graduation will be earned in grades nine through twelve. However, unless requested otherwise by the student and the student's family, the district will award high school credit towards fulfilling graduation requirements to a student who has completed high school courses while in seventh or eighth grade if one of the following applies:

- A. The course was taken with high school students, and the student successfully passed the same course requirements and examinations as the high school students enrolled in the class; or
- B. The course taught at the middle school level has been determined by the district to be similar or equivalent to a course taught at the high school level.

Students who have taken and successfully completed high school courses under the above circumstances shall not be required to take an additional mastery/competency examination or perform any other additional assignment to receive credit.

At the request of the student and the student's parent or guardian, high school credit earned before high school may be transcribed with a nonnumerical grade, such as "pass" or "credit." A nonnumerical grade will not be included in the student's high school grade point average calculations. High school credit earned prior to high school and transcribed with a nonnumerical grade will apply to fulfilling high school graduation requirements.

Before the end of eleventh grade, a student and the student's parent or guardian must inform the school if they do not want credit for the course or courses taken before attending high school or if they want the credit to be transcribed with a nonnumerical grade.

Awarding of High School Credit

The district will award high school credit for successful completion of a specified unit of study.

A student successfully completes a specified unit of study by doing one of the following:

- A. Earning a passing grade according to the district's grading policy;
- B. Demonstrating proficiency or mastery of content standards as determined by the district (the district will establish a process for determining proficiency or mastery for credit bearing courses of study); or

- C. Successfully completing an established number of hours of planned instructional activities to be determined by the district.

Credits from Other Programs

The principal or designee is responsible for determining which credits will be recognized by the district for students enrolling from another state approved learning program (public school, approved private school, or home school) or from an out-of-state or out-of-country program. The district will accept credits from another Washington public school or accredited state private school or accredited out-of-state public or private school to the extent the credit matches a district graduation requirement—or the credits may be counted as elective credits. The district will evaluate credits from unaccredited programs or home schools as described below for home school students. Decisions of the principal or designee may be appealed to the superintendent or designee within fifteen school days of the initial decision.

Subject and Credit Requirements for Graduation

The following are the subject and credit requirements that a student must meet to graduate:

- A. Four credits in English.
- B. Three credits in mathematics.
 - 1. The three mathematics credits must include Algebra I or integrated mathematics I, Geometry or integrated mathematics II, and a third credit of high school mathematics that aligns with the student's interests and high school and beyond plan.
 - 2. A student who prior to ninth grade successfully completes one or more high school level math courses with a passing grade that is automatically transcribed on the student's high school transcript or a student who demonstrates mastery or competency in high school math subjects and has received credit for them may use those credits to meet his or her graduation requirement.
 - 3. A student who prior to ninth grade successfully completes one or more high school level math courses with a passing grade and opts to receive no high school credit for that course or those courses or a student who demonstrated mastery or competency in those subjects but did not receive high school credits may do one of the following:
 - i. Repeat the course or courses for credit in high school; or
 - ii. Earn three credits of high school mathematics in different math subjects than those completed before high school. The student must take Algebra I or integrated mathematics I and Geometry or integrated mathematics II in high school if the student did not complete those courses at a high school level prior to high school. However, the student does not need to repeat courses if the student already took the courses at a high school level.
 - 4. A student may substitute a computer science course aligned to state computer science learning standards as an alternative to a third year of mathematics so long as:
 - i. Before substituting the mathematics course, the counselor provides the student and the student's parent/guardian with written notification of postsecondary consequences due to the substitution;

- ii. The student, the student's parent or guardian, and the school principal or counselor agree to the substitution;
- iii. The substitution aligns with the student's high school and beyond plan; and
- iv. The student has not already substituted a third-year science course for a computer science course.

C. Three credits in science.

- 1. Two science credits must be in laboratory science.
- 2. A student may choose the content of the third science credit based on his or her interests and his or her high school and beyond plan, with agreement of the student's parent or guardian. If the parent or guardian is unavailable or does not indicate a preference for a specific course, the school counselor or principal may provide agreement.
- 3. A student may substitute a computer science course aligned to state computer science learning standards as an alternative to a third year of science so long as:
 - i. Before substituting the science course, the counselor provides the student and the student's parent or guardian with written notification of postsecondary consequences due to the substitution;
 - ii. The student, the student's parent or guardian, and the school principal or counselor agree to the substitution;
 - iii. The substitution aligns with the student's high school and beyond plan; and
 - iv. The student has not already substituted a third-year mathematics course for a computer science course.

D. Three credits in social studies.

- 1. One social studies credit must be in United States history.
- 2. One-half social studies credit must be in contemporary world history, world geography, and world problems. Courses in economics, sociology, civics, political science, international relations, or related courses with emphasis on contemporary world problems may be accepted as equivalencies.
- 3. One-half social studies credit must be in civics.
- 4. One social studies credit must be in an elective course or courses.
- 5. Although a student does not need to receive credit for such a course, a student must complete a Washington State history and government course.

E. Two credits in world languages or personalized pathway requirements.

- 1. "Personalized pathway requirement" means up to three credits chosen by a student that are included in a student's personalized pathway and prepare the student to meet specific post-secondary career or educational goals.

2. “Personalized pathway” means a locally determined body of coursework identified in a student’s high school and beyond plan that is deemed necessary to attain the post-secondary career or educational goals chosen by the student.
- F. Two credits in the arts. One of the two arts credits may be replaced with a personalized pathway requirement.
- G. One-half credit in health.
- H. One and one-half credit in physical education.
 1. Students may earn up to 1.0 elective physical education credits, 0.5 per sports/activity season, for Directed Athletics. Students may earn 0.5 credits by either participating in one season of a WIAA sport or school board approved activity including cheerleading and marching band.
 2. Students must complete, submit and have approved a Request for Physical Education for Directed Athletics Form within the academic year of involvement in the school sport or board approved activity. Students must also demonstrate proficiency in the knowledge portion of the fitness requirement through an assessment that is administered during each academic year.
- I. One and one-half credits in career and technical education.
 1. A career and technical education credit is a credit resulting from a course in a career and technical education program or an occupational education credit.
 2. A student who earns credit through a career and technical education course determined by the district or by the Office of the Superintendent of Public Instruction to be equivalent to a noncareer and technical education core course will not be required to pass a course in the noncareer and technical education subject to earn a credit in that subject. The student earns one credit while meeting two graduation requirements, a career and technical education requirement and the noncareer and technical education subject requirement. The total number of credits required for graduation remain unchanged, and the student will need to earn an additional elective credit.
 3. One-half credit must be in financial education and be aligned with the Washington State Financial Education Standards.
- J. Three and one-half elective credits.

Per Chapter 28A.231, RCW, each school district must offer instruction in cardiopulmonary resuscitation (CPR) in at least one health class required for graduation. The instruction must have been developed by the American Heart of Association or the American Red Cross or be nationally recognized based on the most current national guidelines for CPR. The instruction must include use of automated external defibrillators (AED) which may be taught by video. The district may provide the CPR instruction directly or arrange it through community-based providers such as the local fire department. Students are not required to earn CPR certification to successfully complete the instruction.

Total number of credits required to graduate: 24.

- A. Students who show competency by meeting the standard on the state exams or other assessment options such as the SAT, ACT or AP exams required for graduation may ***recover credit for previously failed courses*** in the following ways:
1. Math: Class of 2021 and beyond may recover up to 1.0 math credit for a previously failed math course by meeting the standard on a state approved math assessment or other approved state alternative achievement option in math.
 2. Science: Class of 2021 and beyond may recover up to 1.0 science credit for a previously failed science course by meeting the standard on a state approved science assessment or other approved state alternative achievement option in science.
 3. Language Arts: Class of 2021 and beyond may recover up to 1.0 Language Arts credit for a previously failed Language Arts course by meeting the standard on a state approved ELA assessment or other approved state alternative achievement option in ELA.
- B. In all of the situations outlined above, a unique course code will be created and will be reflected on the transcript and meet the graduation requirement reflecting the selected credit and course. The ASVAB is not included in the assessment options for this credit. recovery. The previously failed course will remain on the transcript.

Alternative Programs

The district may grant credit toward graduation requirements for planned learning experiences primarily conducted away from the facilities owned, operated, or supervised by the district. A proposal for approval of out-of-school learning activities will be submitted prior to the experience, will be at no additional cost to the district, and will include at least the following information:

- A. The name of the program or planned learning experience;
- B. The length of time for which approval is desired;
- C. The objective(s) of the program or planned learning experience;
- D. The state learning goals and related state learning standards are part of the program or planned learning experience;
- E. A description of how credits will be determined in accord with WAC 180-51-050(1);
- F. The content outline of the program and/or major learning activities and instructional materials to be used;
- G. A description of how student performance will be assessed;
- H. The qualifications of instructional personnel;
- I. The plans for evaluation of the program; and
- J. How and by whom the student will be supervised.

The district will keep a list of approved programs on file in the superintendent's office. The superintendent or designee will communicate the reasons for approval or disapproval to those making the request.

Running Start

The Running Start program allows high school juniors and seniors to attend community college classes (100 level or above) for part or all of their schedule. Students must be of junior standing or above to be eligible for the program. Rising juniors, those who have completed their sophomore year and have yet to begin their junior year, may enroll for up to ten quarter credits, or the semester equivalent, during the summer academic term.

Students earn college credit, which is also converted and applied to their high school transcript.

The district will provide general information about the Running Start program to students in grades ten, eleven, and twelve and the parents and guardians of those students. The information will include information about the opportunity to enroll in the program through online courses available at community and technical colleges and other state institutions of higher education, enrollment opportunities during the summer academic term, and the college high school diploma options under RCW 28B.50.535.

In order to enroll in the Running Start program, students need to do the following:

- A. Check with their high school counselor and/or determine the options for demonstrating college-level placement via assessments or courses taken. At a minimum, college-level skills in reading and writing are required.
- B. Speak with their counselor to assess credits needed for graduation, then decide which courses they would like to take at the college. Note that part-time Running Start students will need to coordinate college classes so that they do not interfere with their high school classes. Full-time Running Start students will generally not be enrolled in courses at the high school, even when the community college they attend is not in session. A student enrolled full-time at a college may use .2 FTE to enroll at the high school for the purpose of accessing college courses online. Students are permitted to enroll in a combined annual average of 1.2 FTE between the high school and the college.
- C. Obtain a Running Start verification form from the college or their high school counselor. Work with high school counselor and/or college to verify course decisions and coverage of tuition via state funding for selected courses. Parent consent is required if the student is under 18 years old.
- D. Register for classes via the college's online registration system. First time Running Start students will need to enroll in the college before completing the registration process. The verification process in "C" needs to occur to ensure state funding for college courses.
- E. Work with school counselor to ensure transmission of the authorization form to the college prior to established deadlines to ensure continued enrollment.

- F. Maintain contact with home high school counselor and/or advisor and complete high school and beyond plan assignments and activities.

Credit for Career and Technical Work-Based Learning

The district regards work experience as a part of the educational program of students as part of the secondary school curriculum rather than just a device to relieve a staffing shortage. The district may grant credit for work experience based upon the following factors:

- A. The school will supervise the work program.
- B. The work experience will specifically relate to the student's school program or postsecondary pathways.
- C. The work experience will represent growth in the student, and the type of work will have definite educational value.
- D. The work experience will provide a varied job experience.
- E. The career placement counselor will supplement the work experience with an adequate program of guidance, placement, follow-up, and coordination between job and school.
- F. The work experience may be a planned part of the credit given for a school subject (e.g., sales training class).
- G. The district may grant one credit for not less than 180 hours for instructional work-based learning experience and not less than 360 hours of cooperative work-based learning experience related to a student's school program. Alternatively, the district may grant one credit on a mastery/competency basis as provided under WAC 180-51-050 (1)(b).
- H. The employer will legally employ the student, who must have passed his or her sixteenth birthday.
- I. The employer will file a report of the student's work record with the school, indicating the student made satisfactory progress on the job.
- J. The regular state apprenticeship program and school cooperatively develop the student's training, which meets graduation-requirement standards.
- K. The program standards and procedures align with the state career and technical work-based learning standards.

College in the High School

The college in the high school program is a dual credit program located on a high school campus or in a high school environment in which a high school student may earn both college credit and high school credit by achieving a passing grade in a college level course. A college in the high school program will be governed by a local contract which will include qualifications for students to enroll in the program.

Additionally, applicable information regarding students in the program includes the following:

- A. Students who have not yet received a high school diploma, and are eligible to be in the ninth, tenth, eleventh or twelfth grades may participate in the high school in the college program.
- B. Students will receive credit for the courses they complete. If a student completes a course for which there is not a comparable course with the district, then an administrator will determine how many credits the student will receive for the course. Such a determination shall be issued in writing by an administrator prior to the student beginning the course.
- C. Students may be required to pay a tuition fee to receive college credit for a course. Students will not be required to pay a tuition fee for high school credit.

National Guard High School Career Training

The district may grant credit for National Guard high school career training in lieu of either required or elective high school credits. Approval by the district will be obtained prior to a student's participation in a National Guard training program as follows:

- A. MIL Form 115 or an equivalent form provided by the National Guard will be completed and filed with the district.
- B. The number of credits toward high school graduation to be granted will be calculated and agreed upon by the student and an authorized representative of the district. Such agreement will be noted on MIL Form 115 or an equivalent form.
- C. The district may grant credit toward high school graduation upon certification by a National Guard training unit commander that the student has met all program requirements.

Home School / Open Doors (GED) Credit

Guidelines for granting high school credit for home schooling or Open Doors (GED) are as follows:

- A. To gain credit for a course of study, a student will provide the following:
 - 1. A journal that reflects the actual work completed during a home-study course of study;
 - 2. Exhibits of any specific projects completed (e.g., themes, research papers, art and/or shop projects); or
 - 3. Any such other performance-based exhibits of specific course-related accomplishments.
- B. To gain credit for a course of study, a student must demonstrate proficiency at a minimum of 80% of the objectives of the course. Such testing will be available as an ancillary service of the district if it is regularly available to all students. If not, the parent may engage district-approved personnel to conduct such an assessment at a cost determined by such personnel.
- C. Credit is granted for the following approved schools:

1. Community colleges, vocational-technical institutes, four-year colleges and universities, and approved private schools in the state of Washington; and
2. Open Doors and other schools or institutions which are approved by the district after evaluation for a particular course offering.

HIGH SCHOOL AND BEYOND PLAN REQUIREMENT

Each student must have a high school and beyond plan to guide the student's high school experience and inform course taking that is aligned with the student's goals for education or training and career after high school.

Plan Development

Beginning by the seventh grade, each student will be administered a career interest and skills inventory, which is intended to inform eighth grade course scheduling and the development of an initial high school and beyond plan.

No later than eighth grade, each student must have begun development of a high school and beyond plan that includes a proposed plan for first-year high school courses aligned with graduation requirements and secondary and postsecondary goals.

By ninth grade, each student who has not earned a score of level 3 or 4 on the middle school mathematics assessment identified in RCW 28A.655.070 must have the high school and beyond plan updated to ensure the student takes a mathematics course in both the ninth and tenth grades.

These courses may include career and technical education equivalencies in mathematics adopted pursuant to 28A.230.097 and district policy.

With staff support, students must update their high school and beyond plan annually, at a minimum, to review academic progress and inform future course taking. The high school and beyond plan must be updated in 10th grade to reflect high school assessment results in RCW 28A.655.061, ensure student access to advanced course options per the district's academic acceleration policy, assess progress toward identified goals, and revised as necessary for changing interests, goals, and needs.

For students who have not met the standard on state assessments or who are behind in completion of credits or graduation pathway options will be given the opportunity to access interventions and academic supports, courses, or both, designed to enable students to meet all high school graduation requirements. The parents or legal guardians shall be notified about these opportunities as included in the student's high school and beyond plan, preferably through a student-led conference that includes the parents or legal guardians, at least annually until the student is on track to graduate.

For students with an individualized education program, the high school and beyond plan must be developed and updated in alignment with their school to postsecondary transition plan. The high

school and beyond plan must be developed and updated in a similar manner and with similar school personnel as for all other students.

The district will involve parents and legal guardians to the greatest extent feasible in the process of developing and updating the high school and beyond plan. The plan will be provided to the student and students' parents or legal guardians in a language the student and students' parents or legal guardians understand and in accordance with the district's language access policy and procedures, which may require language assistance for students and parents or legal guardians with limited English proficiency.

The district will annually provide students in grades eight through twelve and their parents or legal guardians with comprehensive information about the graduation pathway options offered by the district. The district will begin to provide this information beginning in sixth grade. The district will provide this information in accordance with the district's language access policy and procedures.

The district may partner with student-serving, community-based organizations that support career and college exploration and preparation for postsecondary and career pathways.

Partnerships may include high school and beyond plan coordination and planning, data sharing agreements, and safe and secure access to individual student's high school and beyond plans.

Components of the High School and Beyond Plan

All high school and beyond plans must, at a minimum, include the following elements:

- A. Identification of career goals and interests, aided by a skills and interest assessment;
- B. Identification of secondary and postsecondary education and training goals;
- C. An academic plan for course taking that:
 - 1. Informs students about course options for satisfying state and local graduation requirements;
 - 2. Satisfies state and local graduation requirements;
 - 3. Aligns with the student's secondary goals, which can include education, training, and career preparation;
 - 4. Identifies available advanced course sequences per the District's academic acceleration policy, that include dual credit courses or other programs and are aligned with the student's postsecondary goals;
 - 5. Informs students about the potential impact of their course selections on postsecondary opportunities;
 - 6. Identifies available career and technical education equivalency courses that can satisfy core subject area graduation requirements under RCW 28A.230.097;
 - 7. If applicable, identifies career and technical education and work-based learning opportunities that can lead to technical college certifications and apprenticeships; and

8. If applicable, identifies opportunities for credit recovery and acceleration, including partial and mastery-based credit accrual to eliminate barriers for on-time grade level progression and graduation per RCW 28A.320.192;
- D. Evidence that the student has received the following information on federal and state financial aid programs that help pay for the costs of a postsecondary program:
 1. The college bound scholarship program established in chapter 28B.118 RCW, the Washington college grant created in RCW 28B.92.200, and other scholarship opportunities;
 2. The documentation necessary for completing state and federal financial aid applications; application timelines and submission deadlines; and importance of submitting applications early;
 3. Information specific to students who are or have been the subject of a dependency proceeding pursuant to chapter 13.34 RCW, who are or are at risk of being homeless, and whose family member or legal guardian will be required to provide financial and tax information necessary to complete applications;
 4. Opportunities to participate in advising days and seminars that assist students and, when necessary, their parents or legal guardians, with filling out financial aid applications in accordance with RCW 28A.300.815; and
 5. A sample financial aid letter and a link to the financial aid calculator created in RCW 28B.77.280.
- E. By the end of the twelfth grade, a current resume or activity log that provides a written compilation of the student's education, any work experience, extracurricular activities, and any community service including how the district has recognized the community service.
- F. The district requires that students complete a Senior Board presentation as a requirement for high school graduation. In assisting students with developing the Senior Board presentation the district should:
 1. Advise the student and parents of the requirement to complete a Senior Board as a graduation requirement;
 2. Provide the student assistance and guidance on completing the presentation;
 3. The Senior Board may include:
 - i. A demonstration of the student's ability to communicate in writing by completing a reflection;
 - ii. A demonstration of the student's ability to communicate orally through a presentation to teachers and/or community members;
 - iii. Completion of a self-directed student project that demonstrates the student's academic and management skills; and
 - iv. The opportunity for the student to complete a community service project or a project working with a community member;

4. Review each student's progress;
5. Provide opportunities within the curriculum for students to work on projects; and
6. Ensure projects align with the student's High School and Beyond Plan

GRADUATION PATHWAY OPTIONS

A student may choose to pursue one or more of the pathway options described below to demonstrate career and college readiness as long as the option chosen is in alignment with the student's high school and beyond plan.

The district will provide annual notice, in a way that conforms with Board Policy 4218 – Language Access to students in grades eight through twelve and their parents or legal guardians with comprehensive information about the graduation pathway options offered by the district.

At least annually, the district will examine data on student groups participating in and completing each graduation pathway option that the district offers. At a minimum, the data on graduation pathway participation and completion will be disaggregated by the student groups described in RCW 28A.300.042 (1) and (3), and by:

- Gender;
- Students who are the subject of a dependency proceeding pursuant to chapter 13.34 RCW;
- Students who are experiencing homelessness as defined in *RCW 26A.300.542(4); and
- Multilingual/English learners.

If the results of the analysis required under the statute show disproportionate participation and completion rates by student groups, then the school district will identify reasons for the observed disproportionality and implement strategies as appropriate to ensure the graduation pathway options are equitably available to all students in the school district.

Statewide High School Assessment

A student may demonstrate career and college readiness by meeting or exceeding the graduation standard established by the State Board of Education on the statewide high school assessments in English language arts and mathematics.

Dual Credit Courses

A student may demonstrate career and college readiness by completing and qualifying for college credit in dual credit courses.

“Dual credit course” means a course in which a student is eligible for both high school credit and college credit at the level of 100 or higher upon successfully completing the course. Examples of such courses include running starts, college in the high school courses, and career and technical education dual credit courses.

Before course scheduling or course registration for the next school term, the district will provide the following information to students in grades nine through twelve and their parents: information about each available dual credit program and any financial assistance available to

reduce dual credit course and exam costs for students and their families. The information will be provided by email and other communication methods. To the extent feasible, the information will be translated into the primary language of each parent or legal guardian.

High School Transition Courses

A student may demonstrate career and college readiness by earning high school credit in a high school transition course in English language arts and mathematics. A high school transition course is a course offered in high school where successful completion by a high school student ensures the student college-level placement at participating institutions of higher education as defined in RCW 28B.10.016. High school transition courses must satisfy core or elective credit graduation requirements established by the State Board of Education.

AP Courses and International Baccalaureate Programs

A student may demonstrate career and college readiness by meeting the requirement of A or B below in the AP, international baccalaureate, and Cambridge international courses in English language arts or mathematics that the state board of education designates as eligible to be used to meet this standard:

- A. Earning high school credit with a grade of C+ or higher in each term in the eligible AP, international baccalaureate, and Cambridge international courses in English language arts or mathematics course; or
- B. Earning at least the minimum score of three on advanced placement exams, four on standard-level and higher-level international baccalaureate exams, or scores of E(e) or higher on A and AS level Cambridge international exams for the corresponding courses.

SAT or ACT Scores

A student may demonstrate career and college readiness by meeting or exceeding the scores established by the state board of education for the mathematics portion and the reading, English, or writing portion of the SAT or ACT.

Performance-based Learning Experience

Complete a performance-based learning experience through which the student demonstrates knowledge and skills in a real-world context, providing evidence that the student meets or exceeds state learning standards in English language arts and mathematics. The performance-based learning experience may take a variety of forms, such as a project, practicum, work-related experience, community service, or cultural activity, and may result in a variety of products that can be evaluated, such as a performance, presentation, portfolio, report, film, or exhibit. The performance-based learning experience must conform to the graduation proficiency targets and associated rubrics established by the state board of education.

Combination of Options

A student may demonstrate career and college readiness by meeting any combination of at least one English language arts option and at least one mathematics option described above.

Armed Services Vocational Aptitude Battery

A student may demonstrate career and college readiness by meeting standard in the armed services vocational aptitude battery by scoring at least the minimum established by the military for eligibility to serve in a branch of the armed services at the time the student takes the assessment. The state board of education will post eligibility scores on its website at least annually by September 1st.

Career and Technical Education Courses

A student may demonstrate career and college readiness by completing a sequence of career and technical education courses or apprenticeships that are relevant to a student's postsecondary pathway that meet either the curriculum requirements of core plus programs for aerospace, maritime, health care, information technology, or construction and manufacturing; or that meet the minimum criteria identified in WAC 180-51-230(h) and RCW 28A.700.030.

INTERNATIONAL BACCALAUREATE PROGRAMME DIPLOMA

A student who fulfills the requirements for an International Baccalaureate Programme diploma is considered to have satisfied at least one of the graduation pathway options and the minimum state requirements for graduation from high school, but the district may require the student to complete additional local graduation requirements.

To receive an international baccalaureate diploma, a student must complete and pass all required diploma program courses, as scored at the local level; pass all internal assessments, as scored at the local level; successfully complete all required projects and products, as scored at the local level; and complete the final exams administered by the international baccalaureate organization in each of the required subjects.

STUDENTS WITH AN INDIVIDUALIZED EDUCATION PROGRAM (IEP)

A student's IEP team must determine whether the graduation pathway options described above are appropriate for the student.

The following process will be followed to help a student with an IEP graduate:

SEAL OF BILITERACY

To be awarded the Washington Seal of Biliteracy, graduating high school students must meet the following criteria:

- A. Demonstrate proficiency in English by (1) meeting statewide minimum graduation requirements in English as established by the Washington State Board of Education and (2) meeting state standards on the reading and writing or English language arts assessment; and
- B. Demonstrate proficiency in one or more world languages. For purposes of this section, "world language" is defined as a language other than English, including American Sign Language, Latin, and Native American or other indigenous languages or dialects. The fact that a language is not written is not a barrier to receive the Seal of Biliteracy. Proficiency may be demonstrated by one of the following methods:

1. Passing a foreign language Advanced Placement exam with a score of three or higher;
2. Passing an International Baccalaureate exam with a score of four or higher;
3. Demonstrating intermediate-mid level or higher proficiency on the American Council on Teaching of Foreign Languages (ACTFL) guidelines using assessments approved by OSPI for mastery/competency-based credits; and demonstrating proficiency using reading assessments approved by OSPI (when developed);
4. Qualifying for four mastery/competency-based credits by demonstrating proficiency in speaking, writing, and reading the world language at intermediate-mid level or higher on the ACTFL proficiency guidelines according to Policy 2409, Credit for Competency-Proficiency; or
5. Demonstrating proficiency in speaking, writing, and reading the world language through other national or international assessments approved by OSPI. OSPI and the federally recognized Tribes in Washington have a language proficiency system in place to determine tribal language proficiency with students for the Seal of Biliteracy.”

GRADUATION CEREMONIES

If students fulfill graduation requirements by the end of the last term of their senior year, they may participate in graduation ceremonies. Each student will be awarded a diploma after satisfactorily completing local and state requirements. Upon request, each graduating student will receive a final transcript. Each student will be notified of this opportunity at least one month prior to the close of the school term.

Any student receiving services under an IEP who will continue to receive such services between the ages of 18 and 22 will be allowed to participate in the graduation ceremonies and activities after four years of high school attendance with his or her age-appropriate peers and receive a certificate of attendance.

The district will allow students to wear an item or object of cultural significance with or attached to their gown at high school commencements and other official graduation ceremonies and events. “An item or object of cultural significance” may include multiple items or objects if they are traditionally worn or used together. Items or objects worn in accordance with this Procedure must be befitting of the ceremony or event and adhere to the district’s applicable decorum requirements. The discretion and authority of a school district to prohibit items or objects that are likely to cause a substantial disruption of, or material interference with, a high school commencement or other official graduation ceremony or event. Additionally, the district will not require such students to wear a cap if it is incompatible with the regalia or significant object they have chosen to wear. Otherwise, the District has discretion and authority to prohibit items or objects that are likely to cause a substantial disruption of, or material interference with, a high school commencement or other official graduation ceremony or event, and to determine the conduct for graduation ceremonies as described below.

Graduation ceremonies will be conducted in the following manner:

- A. Each participating student must participate in the graduation ceremony rehearsal. Each student who participates will purchase or rent the proper cap and gown as designated by the school administration and the class advisor and officers.
- B. With the exception of allowing tribal regalia as stated above, caps and gowns will be worn in the proper manner, as designated by the school administration and class advisor.
- C. Students who participate will use good taste in their choice of accessories for their attire.
- D. Each student who participates will cooperate with the class advisor and participate in all parts of the graduation ceremonies.
- E. Failure to comply with the above requirements may forfeit a student's privilege to participate in the graduation ceremonies.

AWARDING DIPLOMAS POSTHUMOUSLY

At the request of a parent, guardian, or custodian, the district may issue a high school diploma to a deceased student if the student:

- Was enrolled in a public school in the district at the time of death
- Was deemed on-track to graduation before the time of death; and
- Died after matriculating into high school.

The high school diploma will bear the inscription "honoris causa" and may not be issued before the graduation date of the class in which the student was enrolled. The district is not required to award the diploma at the same ceremony or event as other students. The district may retroactively issue high school diplomas posthumously at its discretion.

WITHHOLDING OF A DIPLOMA

The district may withhold a student's diploma based on the student's damage to property in accordance with Board Policy 3250 – Student Fees, Fines, or Charges.

Any student discipline will be in accordance with Board Policy 3241 - Student Discipline. Student discipline may include denying the student's participation in graduation ceremonies. Such exclusion from graduation ceremonies is regarded as a school suspension. In such instances, the district will grant the diploma.

Comments

HIGH SCHOOL GRADUATION REQUIREMENTS

The board has established graduation requirements which, at a minimum, satisfy those established by the State Board of Education. The board will approve additional graduation requirements as recommended by the superintendent. Graduation requirements in effect when a student first enrolls in high school will remain in effect until that student graduates. The board will award a regular high school diploma to every student enrolled in the district who meets the requirements established by the district. Only one diploma will be awarded with no distinctions being made between the various programs of instruction which may be pursued.

CREDIT REQUIREMENTS

Class of:	2021	2022	2023	2024 and beyond
<i>Entering 9th grade after July 1 of:</i>	<i>2017</i>	<i>2018</i>	<i>2019</i>	<i>2020</i>
English	4	4	4	4
Mathematics	3	3	3	3
Science	3	3	3	3
Social Studies	3	3	3	3
Arts	2*	2*	2*	2*
Health and Fitness	2	2	2	2
Career and Tech Ed	1.5	1.5	1.5	1.5
Occupational Education				
World Language	2*	2*	2*	2*
Electives	5.5	5.5	5.5	3.5
Total Required Credits:	26	26	26	24

Math credit information

2021 and Beyond Math (3 credits required)

The following courses are required: Algebra 1 or integrated Math 1, Geometry or Integrated Math 2 and a third credit of math chosen by the student based on the student's interest and High School and Beyond Plan and approved by the parent or guardian. If the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal will approve the course.

Science credit information

2021 and Beyond Science (3 credits required)

At least two (2) labs are required and a third credit of Science chosen by the student based on the student's interest and High School and Beyond Plan and approved by the

parent or guardian. If the parent or guardian is unavailable or does not indicate a preference, the school counselor or principal will approve the course.

Social Studies credit information

The Washington State history and government requirement may be met in grades 7 through 12. If the course is taken in the 7th or 8th grade, it fulfills the requirement, but high school credit will only be awarded if the academic level of the course exceeds the requirements for 8th grade. Students who meet the requirement but do not earn credit must still take the required number of social studies credits in high school.

2021 and Beyond Social Studies (3 credits required)

The following are required: U.S. History and Government; Contemporary World History, Geography and Problems; .5 credits of Civics (content may be embedded in another social studies course); .5 credits of Social Studies elective.

Health & Fitness credit information**2021 and Beyond Health and Fitness (2.0 credits required)**

The following are required: .5 credits of Health (must include instruction in CPR and appropriate use of an automated external defibrillator (AED)); 1.5 credits of fitness. Students must earn credit for physical education unless excused pursuant to RCW 28A.230.050.

Students may earn up to 1.0 elective physical education credit, 0.5 per sports/activity season, for Directed Athletics. Students may earn 0.5 credit by either participating in one season of a WIAA sport or school board approved activity including cheerleading and marching band.

Students must complete, submit and have approved a Request for Physical Education for Directed Athletics Form within the academic year of involvement in the school sport or board approved activity. Students must also demonstrate proficiency in the knowledge portion of the fitness requirement through an assessment that is administered during each academic year.

Arts credit information**2021 and Beyond Arts (2 credits required)**

Performing or visual arts is required. One (1) credit may be a Personalized Pathway Requirement,* defined as related courses that lead to a specific post-high school career or educational outcome chosen by the student and based on the student's interests and High School and Beyond Plan, which may include Career and Technical Education, and are intended to provide a focus for the student's learning.

Occupational / Career & Technical Education credit information**2021 and Beyond Career and Technical Education (1.5 credits required)**

Must earn 0.5 credit class that incorporates Washington State Financial Education Standards as part of the required 1.5 credits. This credit may be an Occupational Education course that meets the definition of an exploratory course as described in the CTE program standards or may be a general elective credit if aligned with the Washington State Financial Education Standards.

World Language credit information**2021 and Beyond World Language (2 credits required)**

Both credits may be a **Personalized Pathway Requirement***. If the student has chosen a four-year degree pathway in their High School and Beyond Plan, the student will be advised to earn 2 credits in world language.

Additional credit information for Class of 2021 and beyond

Credit requirements conform to Career & College-Ready Graduation requirements.

NON-CREDIT REQUIREMENTS

1. High School and Beyond Plan
2. Washington State history and government (non-credit requirement)

High School and Beyond Plan

Each student must have a high school and beyond plan to guide the student's high school experience and inform course taking that is aligned with the student's goals for education or training and career after high school.

High school and beyond plans must be initiated for students during the seventh or eighth grade to guide their high school experience and prepare them for postsecondary education or training and their careers. In preparation for initiating a high school and beyond plan, each student must first be administered a career interest and skills inventory.

The district will encourage parents and guardians to be involved in the process of developing and updating students' high school and beyond plans. Students' plans will be provided to students' parents or guardians in their native language if that language is one of the two most frequently spoken non-English languages of students in the district.

Awarding of High School Credit

High school credit will be awarded for successful completion of a specified unit of study. In this district, successful completion of a specified unit of study means:

1. Earning a passing grade according to the district's grading policy and/or
2. Demonstrating proficiency/mastery of content standards as determined by the district; and/or
3. Successfully completing an established number of hours of planned instructional

activities to be determined by the district.

4. The district will establish a process for determining proficiency/mastery for credit-bearing courses of study.

Implementation

The superintendent or designee will develop procedures for implementing this policy according to applicable state law.

Seal of Biliteracy

The district will award the Washington Seal of Biliteracy to students who have attained a high level of proficiency in speaking, reading and writing in one or more world languages in addition to English. Students who meet the criteria as established in WAC 392-410-350 will be awarded the seal on their high school diploma and transcript. The superintendent will implement procedures to determine eligibility.

Withholding of a Diploma

A student's diploma or transcript may be withheld until the student pays for any school property that has been lost or willfully damaged. Upon payment for damages, or the equivalency through voluntary work, the diploma or transcript will be released. When the damages or fines do not exceed \$100, the student or his/her parents will have the right to an appeal using the same process as used for short-term suspension as defined in Policy 3200, Rights and Responsibilities. When damages are in excess of \$100, the appeal process for long term suspension as defined in Policy 3200 Rights and Responsibilities will apply. The district may, in its discretion, choose to offer in-school suspension in these circumstances.

Graduation Ceremonies

If students fulfill graduation requirements by the end of the last term of their senior year, they may participate in graduation ceremonies. Each student will be awarded a diploma after satisfactorily completing local and state requirements. Upon request, each graduating student will receive a final transcript. Each student will be notified of this opportunity at least one month prior to the close of the school term.

In the event that other forms of corrective actions are imposed for violations of school rules, the student may be denied participation in graduation ceremonies. Such exclusion will be regarded as a school suspension. In such instances, the diploma will be granted.

Cross References:	Policy 2418	Waiver of High School Graduation Credits
	3520	Student Fees, Fines, or Charges
	3200	Rights and Responsibilities
	3110	Qualification of Attendance and Placement

Legal References:	Laws of 2019, ch. 252, § 201 Graduation pathway options for the graduating class of 2020 and subsequent classes
-------------------	---

RCW 28A.155.045	Certificate of individual achievement
RCW 28A.230.090	High school graduation requirements or equivalencies — High school and beyond plans – Career and college ready graduation requirements and waivers — Reevaluation of graduation requirements — Language requirements — Credit for courses taken before attending high school — Postsecondary credit equivalencies
RCW 28A.230.097	Career and technical high school course equivalencies
RCW 28A.230.120	High school diplomas — Issuance — Option to receive final transcripts — Notice
RCW 28A.230.122	International baccalaureate diplomas
RCW 28A.600.500	Graduation Ceremonies – Tribal Regalia
RCW 28A.600.300-400	Running Start program -
Definition	
RCW 28A.635.060	Defacing or injuring school property — Liability of pupil, parent or guardian — Withholding grades, diploma, or transcripts — Suspension and restitution — Voluntary work program as alternative — Rights protected
WAC 180-51	High school graduation requirements
WAC 392-121-182	Alternative learning experience requirements
WAC 392-169	Special service programs - Running Start program
WAC 392-348	Secondary education
WAC 392-410	Courses of study and equivalencies
WAC 392-410-350	Seal of Biliteracy
WAC 392-415-070	Mandatory high school transcript contents – Items – Timelines

Adoption Date: 10/07/97

Revised: 06/15/04; 09/07/10; 10/16/12; 10/15/13; 12/20/16; 07/17/18; 06/02/20
05/04/21; 10/17/23

INTERDISTRICT COOPERATIVE AGREEMENT

Regarding Operation of the Western Area Educational Cooperative for Twin Harbors, A Branch Campus of New Market Skills Center

THIS AGREEMENT is made and entered into this _____ day of August, 2026 by and between Tumwater School District No. 33, the Host District for New Market Skills Center and Aberdeen School District No. 5, the Host District for the Western Area Educational Cooperative for Twin Harbors (herein after referred to as Twin Harbors), a branch campus of New Market Skills Center.

SECTION 1: BACKGROUND

The 2007 Washington State Legislature through passage of 2SSB 5790 authorized skills centers to conduct feasibility studies to explore opportunities to provide students in rural and remote areas with access to skill center programming through satellite programs and branch campuses. In 2008, New Market Skills Center completed and submitted a feasibility study to the Office of Superintendent of Public Instruction which determined that development of a skill center branch providing access to identified selected high-demand occupations was a viable career and college preparation opportunity for students in Grays Harbor County.

SECTION 2: PURPOSE OF THE AGREEMENT

The purpose of this agreement is to establish the conditions for the creation of a branch campus of New Market Skills Center to be operated by the Western Area Educational Cooperative for Twin Harbors (Twin Harbors) in accordance with the Office of Superintendent Public Instruction's (hereinafter known as OSPI) WAC 392-600-010-8 (Skills Center Definitions).

SECTION 3: DURATION OF AGREEMENT

This agreement will be renewed from year to year for a period of not less than ten (10) years beginning with the operation of Twin Harbors in June 2010 subject to the provisions for withdrawal outlined in WAC 392-600-120 and contained herein. This agreement, annual renewal and revisions to this agreement shall be submitted to the OSPI's Department of Career and Technical Education (CTE).

SECTION 4: MUTUAL AGREEMENTS

The Tumwater School District, Aberdeen School District, and New Market Skills Center mutually agree to the following terms and conditions:

- A. Aberdeen School District #5 will establish Twin Harbors in accordance with Chapter 392-600 WAC.
- B. Aberdeen School District #5 will serve as the host district for Twin Harbors.
- C. As the host district, the Aberdeen School District will provide the site and facility for Twin Harbors, and will serve as the fiscal agent for all revenues and expenditures of Twin Harbors.
- D. Aberdeen School District will provide fiscal and operational management, including staffing and collection of student apportionment for Twin Harbors.

- E. All students served by Twin Harbors must meet the definition of a K-12 student. Twin Harbors will predominately serve high school juniors and seniors, and students who have not earned their high school diploma and have not reached the age of 21.
- F. Students from districts not participating in the Twin Harbors cooperative may be considered for enrollment on a space available basis. These may include students from school districts outside the Twin Harbors cooperative, private school students, home-schooled students, students who have completed or are currently enrolled in a GED program and out-of state students.
- G. School districts participating in the Twin Harbors cooperative shall be responsible for providing services directly to Twin Harbors. These shall include, but are not limited to:
 - 1) Transportation;
 - 2) Special education;
 - 3) Other noncore skill center needs of the student.
- H. Twin Harbors programs eligible for consideration and approval by OSPI shall be:
 - 1) Voluntary student enrollment;
 - 2) Tuition-free;
 - 3) Necessary for the express purpose of:
 - i. Providing educational programs not otherwise available;
 - ii. Avoiding unnecessary duplications of specialized or unusually expensive programs and facilities.
- I. All programs considered for offering by Twin Harbors will be reviewed and approved by the Twin Harbors and New Market Skills Center Administrative Councils prior to submission for approval by OSPI's Department of Career and Technical Education.
- J. Twin Harbors will remain a branch campus of New Market Skills Center until such time that it meets 150 FTE and/or other requirements of WAC 392-600-50. At such time that Twin Harbors meets the state requirement of 150 FTEs, the Twin Harbors Administrative Council may submit a request to OSPI to become a standalone skills center.
- K. Tumwater School District will assess the Aberdeen School District (Twin Harbors Host District) an annual supervision fee equal to one (1) percent of the total FTE state CTE apportionment for students attending Twin Harbors for the school year for costs incurred by the Tumwater School District and New Market Skills Center for provision of technical and administrative assistance, program coordination, and onsite supervision. New Market Skills Center will invoice the Aberdeen School District for the annual supervision fee at the end of each school year for the following:
 - 1) The New Market Skills Center administrator will provide a minimum of one (1) onsite visit per month to Twin Harbors to provide technical assistance to the Twin Harbor director/principal.
 - 2) Technical assistance will include, but is not limited to, branch campus administration and financing, OSPI reporting requirements, program management, curriculum development, and instructional delivery.

SECTION 5: ADMINISTRATIVE OVERSIGHT OF TWIN HARBORS

- A. Twin Harbors shall be responsible for forming an Administrative Council comprised of the Superintendents, or their designees, of the participating districts for Twin Harbors. An additional voting member shall be the President of Grays Harbor College or his/her

designee in the event a program(s) resides on the college campus, and the Director of New Market Skills Center as a non-voting member.

- B. The Superintendent of Aberdeen School District, the host district for Twin Harbors, shall preside over all meetings of the council.
- C. Duties of the Administrative Council as described in WAC 392-600-030 shall include:
 - 1) Establishing policies and procedures.
 - 2) Responsibility for equipment acquisition, equipment replacement, facility maintenance, and ongoing operation of the Twin Harbors to meet current industry and educational standards.
 - 3) Offering programs that are approved by the OSPI for career and technical education enhancement as defined in WAC 392-121-138 or provide basic support to students enrolled in Twin Harbors programs: Programs that are approved by OSPI for vocational enhancement shall provide a minimum of five hundred forty hours of instruction per year;
 - 4) Providing Twin Harbors programs that are less than the equivalent of three consecutive fifty-minute periods if offered as an extension of the student's one whole full-time equivalent-funded school year;
 - 5) Within three years from the date of approval from OSPI for operation of Twin Harbors establish a financial plan, including the operation and capital funds which will contribute to the ongoing site, facility, equipment, and maintenance and operation of the skill center to be reviewed annually;
 - 6) Serve the majority of Twin Harbor student enrollment at its primary campus. If Twin Harbors serves or intends to serve less than a majority of students at its primary campus, the council shall submit a waiver request to the OSPI Department of Career and Technical Education.
- D. The duties of the council will include receiving recommendations and make decisions regarding budgets, rules and regulations of operations, and other pertinent information from participating districts' staff, citizens, boards of directors, Twin Harbor's staff, the General Advisory Council, and others with concern for the Twin Harbors cooperative and its operations.
- E. Further, the Twin Harbors Administrative Council will provide the Superintendent of the Aberdeen School District with guidance for management decisions and for issues, which must be presented to the host district Board of Directors. The Aberdeen School District Board of Directors has the final authority on all matters concerning Twin Harbors unless otherwise provided in this agreement.

SECTION 6: RIGHTS AND OBLIGATIONS OF TWIN HARBORS HOST DISTRICT

As host district for Twin Harbors, the Aberdeen School District agrees to the following terms and conditions:

- A. Hiring a director/principal as administrator of Twin Harbors: The Twin Harbors director/principal will report to the Superintendent or his/her designee of the host district;
- B. Hiring of Twin Harbors instructional staff;
- C. Report and claim FTE apportionment pursuant with WAC 392-121-136;
- D. Assume responsibility for verifying and reporting of P-223 and P-223H data directly to OSPI.
- E. Ensure that students enrolled in classes at Twin Harbor and at a participating high school are reported for a **maximum combined 1.6 FTE**. A student's resident high school FTE cannot exceed 1.00 and the student's skills center FTE cannot exceed 1.0 (WAC 392-121-

136). The Aberdeen School District and the student's resident school district shall collaborate to ensure that the student is not reported for more than the allowable FTE.

F. Assist the Twin Harbors director in forming a General Advisory Council (GAC). The GAC shall:

- 1) Serve the primary function of an advisor to the director of Twin Harbors for the operations of the Twin Harbors;
- 2) Adopt bylaws, which shall reflect the composition of the GAC;
- 3) Be responsible for making recommendations concerning program, rules and regulations, and operational procedures as related to Twin Harbors;
- 4) Receive information and will provide advice on any recommendations received from staff and patrons of the districts in the cooperative as well as from other advisory committees as outlined in their bylaws.

G. The Aberdeen School District will be responsible for the facilities, furnishings and equipment for any/all Twin Harbors' programs.

SECTION 7: INDEMNIFICATION AND INSURANCE

- A. The Aberdeen School District and Twin Harbors indemnifies and agrees to defend and hold harmless the Tumwater School District and New Market Skills Center, and all of its affiliates, directors, trustees, officers, agents and employees, from and against any and all claims, demands, damages, losses, actions, costs, expenses and liabilities of whatever nature, including, without limitations, all court costs and reasonable attorney's fees, which may arise from the operation and actions of Twin Harbors.
- B. Twin Harbors will procure and maintain in force during the term of this agreement, at its sole cost and expense, insurance to protect it against liability arising from any and all negligent acts or incidents caused by the Twin Harbors faculty members and students. Coverage under such professional and commercial general liability insurance will not be less than \$5,000,000 for each occurrence and \$10,000,000 in the aggregate. Twin Harbors will maintain workers' compensation insurance as required by law for all of its employees. Twin Harbors shall name Tumwater School District and New Market Skills Center as an Additional Insured. A certificate of insurance will be provided to Tumwater School District prior to the beginning of each school year including the Additional Insured Endorsement.

SECTION 8: FINANCING ARRANGEMENTS FOR TWIN HARBORS

- A. The Twin Harbors Administrative Council shall request capital funding for the Twin Harbors facilities construction and/or renovation through the Aberdeen School District and in compliance with RCW 28A.245.030, Revised guidelines for skills center – Satellite and branch campus programs – Capital plan- Studies-Master Plan-Rules.
- B. Should facilities construction or renovation of facilities be necessary, the Twin Harbors Administrative Council will initiate a request through the Aberdeen School District to OSPI School Facilities and Organization, for a capital plan for predesign, design and subsequent capital construction by May 1st of each year.

SECTION 9: DISPUTE RESOLUTION

- A. It is hereby agreed that whenever an issue arises between Tumwater School District, New Market Skills Center and Twin Harbors concerning this agreement, it shall be resolved in accordance with the following procedures:

- 1) The matter will be presented to the Twin Harbors and New Market Skills Center Administrative Councils.
 - 2) If the matter is not resolved, it shall be submitted to the Boards of Directors of the Aberdeen and Tumwater School Districts.
 - 3) If the matter is still not resolved, a committee will be appointed by OSPI and the recommendation of this committee will be binding to all parties. The committee would consist of a representative from each of the parties and a neutral party.
- B. It is hereby agreed that whenever an issue arises between Twin Harbor member districts concerning the operation or program offerings at Twin Harbors, it shall be resolved in accordance with the following procedure:
- 1) The matter will be presented to the Twin Harbors Administrative Council.
 - 2) If the matter is not resolved, it shall be submitted to the Administrative Council of New Market Skills Center who shall advise the Twin Harbors Administrative Council on such matter.
 - 3) If the matter is still not resolved, it shall be submitted to the Board of Directors of the Aberdeen School District.
 - 4) If the matter is still not resolved, a committee will be appointed by OSPI and the recommendation of this committee will be binding to all parties.

SECTION 10: WITHDRAWAL AND DISSOLUTION

It is hereby agreed that Twin Harbors cannot withdraw from this agreement without a minimum of one year's notice to the New Market Skills Center Administrative Council, Tumwater School District and OSPI in accordance with WAC 392-600-010.

SECTION 11: OUTSIDE ASSISTANCE

Twin Harbors may receive assistance from other sources provided no conflict of interest or residual obligations exist.

SECTION 12: ASSIGNMENT/WAIVER/SEVERABILITY

No rights or responsibilities required and authorized by this Agreement can be assigned by any party hereto unless otherwise allowed in this Agreement. No provision of this Agreement, or the right to receive reasonable performance or any act called for by its teams, shall be deemed waived by a breach thereof as to the particular transaction or occurrence.

If any term or condition of this Agreement or application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Agreement that can be given effect without the invalid term, condition, or application; to this end the terms and conditions of this Agreement are declared severable.

SECTION 13: AMENDMENTS

This agreement may be amended by mutual agreement of all districts party hereto.

SECTION 14: SIGNATURES

By signing below, each party affirms that this Agreement has been approved by his/her Board of Directors or he/she has been given authority by such Board to enter into this Agreement. If this approval is provided through a resolution, a copy of said resolution will be attached hereto.

IN WITNESS THEREOF, the parties have hereunto set their hands:

 Date 8/11/2026
Kevin Bogatin, Superintendent
Tumwater School District No. 5
621 Linwood Avenue
Tumwater, WA 98512

____ Date _____
Lynn Green, Co-Superintendent
Aberdeen School District No. 5
216 North G Street
Aberdeen, WA 98520

 Date 8-7-2026
Matt Ishler, Executive Director
New Market Skills Center
7299 New Market Street SW
Tumwater, WA 98501



Thank you for completing the 2025-26 ALE Year End Report. A copy is included below for your records.

ALE Year End Report 2025-26

District	Aberdeen
School/Program	Aberdeen - Grays Harbor Academy
Contact Person	Robert Sutlovich
Contact Person Title	Online Mentor Teacher
Contact Person Email	rsutlovich@asd5.org
Contracted Instruction	100
2a. Online Courses on the First Day of Class	100
2b. Remote Courses on the First Day of Class	0
2c. Site-based Courses on the First Day of Class	0
2d. Online Courses on February 1	100
2e. Remote Courses on February 1	0
2f. Site-based Courses on February 1	0
2g. Online Courses on the Last Day of Class for the School Year	100
2h. Remote Courses on the Last Day of Class for the School Year	0
2i. Site-based Courses on the Last Day of Class for the School Year	0
District Certificated Instruction	1.4
Full Day Kindergarten (FDK) Enrollment	
Full Day Kindergarten (FDK) Assessment Participation	
Purchased Services	No



**Central Washington University
College in the High School**

**Interlocal Agreement
2026-2027 Academic Year**

Parties

This Interlocal Agreement (hereinafter “Agreement”) has been developed between Central Washington University (“CWU”) and Aberdeen School District (“School District”) to govern their relationship in administering the College in the High School Program for the 2026-2027 academic year. It is intended to define the conditions under which the School District’s students (hereinafter “student”) may enroll in CWU courses, and to establish operational rules for enrollment in courses offered at high school sites.

Purpose

The College in the High School Program operated by CWU is intended to provide access for advanced study for qualified high school students in a manner that minimizes enrollment barriers. This Agreement refers to the College in the High School Program at high school locations where students enroll in CWU courses at high school locations. In accordance with [RCW 28A.600.287](#), students will receive college credit from CWU upon successful completion of a College in the High School course.

A. Funding and Fees

This Section A applies to College in the High School student enrollments funding and fees.

1. RCW 28A.600.287, as currently enacted or hereafter amended, defines the College in the High School program for the School District, CWU, and the student.
2. The parties to this Agreement shall maintain documentation supporting College in the High School student enrollment.
3. CWU will provide the Office of Financial Management the required data to collect state appropriations for the College in the High School program.
4. If School District uses CWU Testing Services, the testing fee of \$15 per exam taken by each student is automatically billed to the School District on a monthly basis. See Section F for more

information about testing.

5. In the space below, the School District is to indicate who is to receive all testing invoice correspondence. It is important that this person or persons review and verify all invoice correspondences sent from CWU and remit payment to CWU in a timely manner. Payment is due within 60 days of School District's receipt of each CWU invoice. CWU reserves the right to assess interest on past-due amounts, at the rate of 1% per month, in accordance with applicable law.

Contact #1

First and Last Name: Aaron Roiko

Title: Principal

Email: aroiko@asd5.org

Phone Number: 360-538-2040

Address to send invoices to:

410 North G Street, Aberdeen, WA 98520

Contact #2

First and Last Name: Courtney Sandstrom

Title: Business and Operations Manager

Email: csandstrom@asd5.org

Phone Number: 360-538-2010

Address to send invoices to:

216 North G Street, Aberdeen, WA 98520

Contact #3

First and Last Name: Chrissy Seguin

Title: Office Coordinator

Email: cseguin@asd5.org

Phone Number: 360-538-2040

Address to send invoices to:

410 North G Street, Aberdeen, WA 98520

Contact #4

First and Last Name: Rachel Wenzel

Title: Assistant Principal

Email: rwenzel@asd5.org

Phone Number: 360-538-2040

Address to send invoices to:

410 North G Street, Aberdeen, WA 98520

6. The College in the High School Program is available during fall, winter, and spring terms.

B. Eligibility

1. High school freshman, sophomores, juniors and seniors are eligible to participate in the College in the High School program as defined by RCW 28A.600.287 and as provided by WAC 392-725.
2. Attachment A hereto lists all the School District teachers approved to offer the CWU approved courses in the College in the High School program. All participating School District teachers must follow and be in compliance with all applicable CWU requirements and policies, including but not limited to those listed in section H2 and H3 of this Agreement and the Instructor and Partner Handbooks, available at <https://www.cwu.edu/academics/specialized-programs/college-high-school/>.

C. Credits

1. In accordance with RCW 28A.600.287(6), School District must grant high school credit to a student enrolled in a program course if the student successfully completes the course. If no comparable course is offered by the School District, the district superintendent shall determine how many credits to award for the course. The determination shall be made in writing before the student

enrolls in the course. The credits shall be applied toward graduation requirements. Evidence of successful completion of each program course shall be included in the student's secondary school credits and transcript.

2. In accordance with RCW 28A.600.287(7), CWU must grant college credit to a student enrolled in a program course if the student successfully completes the course. Evidence of successful completion of each program course must be included in the student's college transcript.

3. The School District shall establish on a course-by-course basis the amount of high school required or elective credit, or combination thereof, that shall be awarded for each CWU course successfully completed by the student based upon the conversion rate set forth in WAC 180-51-050; one high school credit (Carnegie Unit) is the equivalent of five university quarter credits of course work that is generally designated 101 level or above by CWU.

4. Pursuant to WAC 392-725-200(3), within five School District business days of a student's request for confirmation of credit, the School District superintendent or other designated School District representative shall confirm in writing the amount of high school required or elective credit, or combination thereof, which shall be awarded upon successful completion of the courses.

5. Upon confirmation by CWU of a student's successful completion of College in the High School Program courses, the School District shall record on the student's secondary school records and transcript the high school credit previously confirmed under WAC 392-725-200 together with a notation that the courses were taken at an institution of higher education.

D. Equity/Accommodations

1. Any ADA accommodations made for disabled students will be the obligation of the School District.

2. For students under an Individualized Education Program (IEP) that provides for participation in College in the High School program, the School District which establishes the IEP will be responsible for ensuring compliance with the IEP.

E. Student Behavior

1. The School District and CWU shall independently have and exercise jurisdiction over academic and disciplinary matters involving a student's enrollment and participation in courses, and the receipt of services and benefits from the School District or CWU.

2. Student conduct will be governed by the high school's policies and expectations as it pertains to the student's physical actions and presence in the classroom and in the school during the College in the High School course offered at the high school class period. The CWU academic integrity policy and course syllabus will govern the student's academic performance, expectations, and standards. Please refer to: <https://www.cwu.edu/student-life/student-support/student-rights/>

F. Testing

1. School District has the option of utilizing CWU Testing Services to satisfy placement requirements into College in the High School program courses.
2. CWU will waive all Accuplacer Next-Generation testing fees for School District except for the English exam. The English exam is not included in this waiver because CWU has a free self-directed placement that is used to meet the course prerequisite for English 101. CWU will invoice School District monthly for testing services at the rate of \$15 per English exam taken.

G. CWU Responsibilities for College in the High School Program

CWU will:

1. Offer authorized and approved CWU courses at high school locations, taught by School District teachers who have gone through the CWU application process and been approved by the appropriate CWU faculty liaison, CWU department chair, and CWU college dean or associate dean.
2. Determine final teacher appointment and eligibility for each course. Approved School District's teachers and courses are identified in Attachment A.
3. Provide access to the online registration system according to the established deadlines for participating students to enroll in university credit options. Appropriate placement testing scores may be required. (Please see registrar catalog (<https://www.cwu.edu/academics/academic-resources/course-catalog.php>) for official requirements for all courses) Students will be admitted as non-degree seeking, non-matriculated students.
4. Provide clear documentation of academic expectations for students enrolled in each approved course offered at the high school location. The documentation will provide guidelines, as delineated by the course syllabus, for College in the High School students taking college courses.
5. Coordinate team/individual meetings with School District teacher to ensure adherence to syllabi and expected rate of student progress. Meetings will be coordinated, at CWU or the high school campus, as necessary.
6. Depending on program/accreditation requirements, conduct observation of each School District teacher during their first term teaching for new teachers and thereafter at least once every other year and provide feedback on the effectiveness of the classroom experience to the School District teacher and the designated high school official.
7. Provide recommendations to remedy any inadequate performance issues to the designated School District official within 60 days of classroom observation.
8. Remove from the program any instructors who have failed to comply with College in the High School policies or procedures. Noncompliance issues will be handled in consultation with the School District.
9. Arrange to have each CWU approved instructor evaluated using the CWU Student Evaluation of Instruction (SEOI).

10. Solicit input from CWU approved instructors as appropriate, for development of course final exam.

11. Provide each student the opportunity to visit the CWU campus upon mutual agreement between the School District and CWU.

12. Provide each eligible student with a CWU student ID card if requested.

13. Conduct ongoing research in accordance with WAC 392-725-160 for the benefit of the program and its participants.

14. Provide access to an advisor who can talk about the benefits and implications of taking college courses.

15. In conjunction with the high school, provide students enrolled in CWU classes with suitable access to learning resources and student support services.

16. Inform School Districts of required materials including, but not limited to, textbooks for each college in the high school course. School District will be responsible for purchasing and replacing any required textbooks. See attachment for list of required textbooks if applicable.

17. Pay \$200.00 to each School District's attendee if they attended for the entirety of the required Summer Institute training. An attendee is eligible to receive \$200.00 for attending more than one Summer Institute only if they are an approved instructor for more than one discipline within the College in the High School program. Attendees must follow the direction provided to them by CWU in order to receive payment.

18. Send a one-time administrative reimbursement to the School District at the end of the academic year, based on the following:

- a) CWU recognizes that some of the duties connected to this program can require more or less work depending on the number of students (i.e. the registration process, grading, etc.). The administrative reimbursement is broken down by class size to reflect that additional work. Because additional periods of the same course do not require any extra team meetings or training time the additional reimbursement is meant to reflect further work done by teachers, administrators, support staff, etc. (i.e. the registration process, grading, etc.).
- b) The administrative reimbursement will be paid in the amount of \$35 per student, up to a maximum of 20 students per class period. CWU will collect the class period data provided by the high schools from the online registration system, Canusia, to determine the reimbursement.
- c) School District must be current with all invoice payments to CWU and, when prompted by CWU, provide the Washington State Invoice Voucher form A-19. The administrative reimbursement cannot be processed if this item is not provided to CWU and/or the School District is not current with payment(s). In the space below, the School District is to indicate who is to receive all administrative reimbursement correspondence from CWU:

Contact #1

First and Last Name: Aaron Roiko

Title: Principal

Email: aroiko@asd5.org

Phone Number: 360-538-2040

Contact #2

First and Last Name: Courtney Sandstrom

Title: Business and Operations Manager

Email: csandstrom@asd5.org

Phone Number: 360-538-2010

H. School District Responsibilities for College in the High School Program

School District will:

1. Supervise and evaluate School District teachers per the School District collective bargaining agreement.
2. Ensure each CWU approved School District teacher completes or provides the following for each approved course. Instructors found to be in non-compliance with this section will be removed from the program.
 - a) Provide a professional and prepared classroom environment. Classes that require laboratory work must meet state safety requirements pursuant to Chapter 246-366 WAC.
 - b) Submit course syllabus to CWU for approval for each class each term the class is offered
 - c) Provide each enrolled CWU student with the approved CWU syllabus at the start of the term.
 - d) Attend individual/team meetings as designated or requested by CWU.
 - e) Attend yearly summer institute training session in accordance with CWU policy.
 - i. New teachers, both brand new to teaching and new to a discipline, who have gone through the CWU application process and have been approved by CWU must attend a Summer Institute training prior to their first time offering a CWU course.
 - ii. CWU approved returning teachers who successfully complete the initial training are

subsequently required to attend a summer institute training at least every three years (i.e.. if a teacher attends in 2026, at minimum, they will have to attend in summer 2029 to remain eligible to teach CWU classes). Approved CWU teachers are encouraged to attend the summer institute annually.

- iii. Teachers approved in multiple disciplines must be in compliance with the required training for each specific discipline in order to offer CWU courses in the respective disciplines.
- f) Allow CWU to conduct classroom observation, either in person or online/remote, at least every other year for each approved course.
- g) Coordinate completion of Student Evaluation of Instruction (SEOI) in accordance with the CWU student evaluation process and within CWU's established deadlines.
- h) Provide input to CWU faculty on the development of the course final.
- i) Ensure students complete course requirements and learning outcomes as indicated in the course syllabi.
- j) Assign grades for CWU students who are enrolled in approved courses in accordance with the university established deadlines.
- k) Check their class rosters in both their MyCWU and CIHS web portals to verify enrollment and notify CWU of any discrepancies.
- l) Notify parents of required parent consent via school's internal notification system

3. In the event an approved instructor is unable to continue teaching their CWU course for a period of 10 consecutive instructional days (an instructional day is defined as a day in which classes are officially being held at the school and count toward the state mandated 180 days of instruction as prescribed in RCW 28A.150.220), the School District must notify CWU. If the instructor is unable to continue, only an approved instructor, who has gone through the CWU application process, attended the required training, and been approved by CWU, may continue teaching the course. If the original approved instructor is unable to continue teaching their CWU course, after missing 10 consecutive instructional days, and no other School District teacher has been approved to offer that CWU course, the course will be cancelled, all students will be dropped from their CWU class, and any charges assessed will be reversed.

4. Respond to recommendations regarding inadequate performance as identified by CWU in accordance with the School District collective bargaining agreement.

5. For mixed enrollment classes, maintain documentation that differentiates instruction and class requirements between high school class and approved CWU course.

6. Ensure that any course materials required by CWU including, but not limited to, textbooks for each College in the High School course, are purchased, maintained, and replaced as necessary, either by the students or the School District.

7. Remit payment within 60 days of receipt of invoice or invoice date, whichever is later, to:

Central Washington University
Cashiers Office
400 E University Way
Ellensburg, WA 98926-7490

8. In conjunction with CWU, provide students enrolled in CWU classes with instruction and materials for activating and accessing their MyCWU account, learning resources, and student support services.

9. Student teachers can be involved with a CWU course under the direct supervision of an approved and trained CWU College in the High School teacher. Student teachers may co-teach, act in a support role and teach under the direct supervision of the CWU approved teacher. Here, direct supervision means the CWU teacher is always in the room when the student teacher is teaching or supporting the class. In courses involving a student teacher, the CWU teacher remains the primary instructor for the course and is responsible for teaching the CWU curriculum, evaluating students, and assigning all CWU grades. If/when a student teacher is teaching, the CWU teacher must ensure they are teaching the CWU curriculum in the correct manner and following the CWU syllabus. The student teacher will not administer or grade any CWU assessments. Student teachers will not be able to establish a MyCWU or access MyCWU-protected information or resources. Teachers with a student teacher assisting in their CWU course should notify their faculty liaison. Additionally, when scheduling the class observation, teachers should schedule the visit for when they are teaching as opposed to the student teacher as the class observation needs to be of the course's primary and CWU approved instructor. Student teachers are not permitted to teach without the CWU approved instructor present in the classroom.

10. Please indicate what term system is/are your high school(s) using (i.e., when do you put official grades on a student's high school transcripts?). Schools operating on a modified calendar must notify CWU and request any adjustments at the beginning of the academic year.

High School Name(s)	Term Type (Semester, Trimester)
Pre-Calculus	Semester
Astronomy	Semester
Art Appreciation	Semester

11. Assist with student registration online in accordance with due dates and deadlines

- a) This includes but is not limited to identifying reviewers for the high school(s). A reviewer reviews each registration and approves or denies a student registration based on several factors including meeting the prerequisite, signed up for the correct class, etc. The reviewer also provides data necessary to process enrollments including class period, test scores, test score sheets, high school GPA range, grade level, and, if needed, a high school transcript or a different college's transcript.

- b) It is recommended to have at least one reviewer for every 250 students participating in the College in the High School program. Please plan accordingly at the high school level.
12. Ensure the school district personnel listed in section J.5. regularly review enrollment information provided in Canusia for accuracy. If there are issues with enrollment information, the school is responsible for contacting and working with CWU to resolve any purported issues.
13. Provide any data required by [RCW 28A.600.287](#) to CWU, such as but not limited to: free and reduced lunch recipients and award of high school credit.
14. Pursuant to [RCW 28A.600.287](#), a high school that offers a college in the high school program must include the following information about program courses in a notification to parents and guardians of students in grades eight through twelve, including by email and in beginning of the year packets, and in the high school catalogue or equivalent:
- a) There is no fee for public high school students to enroll in a program course for high school credit or for students to enroll in a program course for both high school and college credit.
 - b) A notification that enrolling in a program course for college credit automatically starts an official college transcript with the institution of higher education offering the program course regardless of student performance in the program course, and that college credit earned upon successful completion of a program course may count only as elective credit if transferred to another institution of higher education.
15. Coordinate with internal information technology or similar department that works with emails to ensure CWU emails for registration and other important communications are not blocked at the student, teacher, and administration levels. This can be done by adding @cwu.edu, @cihs.cwu.edu and @docusign.net to the School Districts approved domains.

I. Term

This Agreement shall commence upon full execution and continue through June 30, 2027. In accordance with WAC 392-725-050, the term of this Agreement shall be limited to one school year.

J. Conditions / Compliance

1. This Agreement is intended to provide direction in the administration of the College in the High School Program for CWU and the School District. Any changes must be in writing and agreed to by both parties prior to any amendments.
2. CWU and School District shall comply with all laws, ordinances, RCWs, WACs, and regulations of governmental bodies applicable to the program as well as applicable local policies and procedures. If any part of this Agreement conflicts with current RCWs and WACs, the RCWs and WACs will govern the Agreement.
3. To the extent permitted by law, CWU shall provide access to all CWU documentation as it pertains to this Agreement, to School District, its officers, agents and employees, and to any other agent or official of the federal, state, or local governmental authorities, at all reasonable times, for

the purpose of auditing, monitoring, and/or evaluating educational performance and compliance with this Agreement.

4. The parties acknowledge that regular ongoing communication is vital to the success of the collaborative nature of this Agreement. It is understood that team meetings will be held, as needed, between School District and CWU staff to communicate issues regarding delivery of services under this Agreement.

5. Primary Point(s) of Contact. The Primary Point(s) of Contact are usually the principal, vice-principal, counselor or someone at the district. Each party hereby designates the following to be their Primary Point(s) of Contact under this Agreement and their responsibilities are as follows:

- a) Attend the Summer Institute training
- b) Understand CWU's High School Partnerships policies and procedures
- c) Assist with registering students and ensure that all registrations are completed by posted deadlines.
- d) Serve as the contact if there are any issues with instructors, registrations, payments, administrative reimbursements, etc.
- e) If your school uses CWU testing services, coordinate with the testing department.
- f) Work with the CWU Primary Point of Contact on issues
- g) Review the enrollment information and status in Canusia and communicate with CWU any purported discrepancies

*If your school district has multiple high schools that partner with CWU College in the High School, please have a Primary Point of Contact for each high school.

Primary Point(s) of Contact

Aberdeen

School District

Contact #1

First and Last Name: Aaron Roiko

Title: Principal

High School: Aberdeen High School

Phone Number: 360-538-2040

Email: aroiko@asd5.org

Contact #2

First and Last Name: Rachel Wenzel

Title: Assistant Principal

High School: Aberdeen High School

Phone Number: 360-538-2040

Email: rwenzel@asd5.org

Contact #3

First and Last Name: Chrissy Seguin

Title: cseguin@asd5.org

High School: Aberdeen High School

Phone Number: 360-538-2040

Email: cseguin@asd5.org

Contact #4

First and Last Name: Amy Grannemann

Title: Counselor

High School: Aberdeen High School

Phone Number: 360-538-2040

Email: agrannemann@asd5.org

Contact #5

First and Last Name: Maren Parker

Title: Counselor

High School: Aberdeen High School

Phone Number: 360-538-2040

Email: mparker@asd5.org

Contact #6

First and Last Name:

Title:

High School:

Phone Number:

Email:

Contact #7

First and Last Name:

Title:

High School:

Phone Number:

Email:

Contact #8

First and Last Name:

Title:

High School:

Phone Number:

Email:

Primary Point of Contact for CWU: **Director of Concurrent Enrollment**

6. Nondiscrimination/Anti-Harassment. In the performance of this Agreement, the parties assure compliance with all local, state and federal guidelines and regulations regarding nondiscrimination and harassment involving any employee/student on the basis of age, sex, marital status, sexual orientation, gender identity, race, color, creed, national origin, citizenship or immigration status, honorably discharged veteran or military status, the presence of any sensory, mental, or physical disability, the use of a trained dog guide or service animal by a person with a disability, genetic information, or any protected status, in compliance with applicable state and federal law, including RCW 49.60.530. In addition, Contractor, including any subcontractor, must give written notice of this nondiscrimination requirement to any labor organizations with which Contractor, or subcontractor, has a collective bargaining or other agreement.

7. No Dual Employment. Nothing contained in this Agreement, or related documents shall be construed as creating any form of an employment relationship between the School District and CWU or the agents, officers, volunteers, or employees of CWU. The officers, agents, employees, or volunteers of CWU shall not be entitled to any rights or privileges of employment with School District. School District employees and students do not, by this Agreement, become agents or employees of CWU. Accordingly, School District employees and its students shall not be entitled to any rights or privileges established for employees of CWU, such as vacation, sick leave with pay, paid days off, life, accident and health insurance or severance pay upon termination of this Agreement.

8. Unsupervised Access to Students. Pursuant to RCW 28A.400.303, any employees of either party providing services who will have regularly scheduled unsupervised access to children pursuant to this Agreement, shall be required to have successful completion of a background record check through the Washington State Patrol Criminal Identification System, under RCW 43.43.830-.834, RCW 10.97.30 & .50, and through the Federal Bureau of Investigation prior to hiring and prior to unsupervised access to children. The record check shall include a fingerprint check using a complete Washington state criminal identification fingerprint card. Each party bears responsibility for the cost of required background checks for their respective employees.

9. Indemnification. Each party to this Agreement shall be responsible for its own acts or omissions and for those of its officers, employees, and agents. Neither party shall be responsible for the acts of omission of persons or entities not a party to this Agreement. Neither party to this Agreement shall be considered the agent of the other party.

10. Insurance. During the term of this Agreement, the School District shall maintain in force, at its own expense, the following insurance:

a) Worker's Compensation Insurance in compliance with RCW Title 51;

b) General Liability Insurance on an occurrence basis, with a limit of not less than \$1,000,000 each occurrence and \$2,000,000 aggregate for bodily injury and property damage. It shall include premises and operations, independent contractors, products and completed operations, personal injury liability, and contractual liability coverage for the defense, indemnity, and hold harmless obligations provided under this Agreement;

If requested, each party shall furnish acceptable insurance certificates to the other, evidencing each party's insurance coverage.

For the duration of this Agreement, it is mutually understood and agreed by each party that School District is a member of a risk management pool for schools.

CWU, an agency of the State of Washington, warrants that it is self-insured against liability claims in accordance with the risk management and tort claims statutes, including RCW 4.92 and RCW 43.19. The tort claims procedure, RCW 4.92.100 et seq., provides the fundamental remedy for all tort liability claims against CWU and its officers, employees, and agents acting as such and all such claims must be filed and processed as provided therein.

11. Confidentiality. Both parties acknowledge the obligations for maintaining the confidentiality of student records and access to the parents/guardian and students of such records. Parties will confer and agree to the content of any official announcements regarding this Agreement, its contents, objectives and results in accordance with the Family Educational Rights and Privacy Act (FERPA).

12. Student Enrollment Eligibility for College in the High School will be determined by the university's pre-requisites.

13. Assignment/Binding Effect. Performance of any or all aspects of this Agreement may not be assigned without written authorization by the other party. Likewise, neither party may assign their respective rights to any claims or actions arising out of or relating to this Agreement without written authorization.

14. Integration/Modification. This Agreement constitutes the entire and exclusive Agreement between the parties regarding this matter and no deviations from its terms shall be allowed unless a formal, written, mutual agreement occurs between the parties.

15. Waiver of Breach. No waiver of any breach of any term of this Agreement shall be construed, nor shall be, a waiver of any other breach of this Agreement. No waiver shall be binding unless it is in writing and signed by the party waiving the breach.

16. Severability. If any provision of this Agreement is determined to be invalid or ultra vires under any applicable statute or rule of law, it is to that extent to be deemed omitted and the balance of the Agreement shall remain enforceable.

17. Governing Law/Venue. The terms of this Agreement shall be governed by the laws of the State of Washington. In the event that legal action is commenced to resolve a dispute arising out of this Agreement, the venue of such action shall be in Kittitas County, Washington.

18. Authority to Sign and Obligate. The undersigned represent and warrant that they are authorized

to enter into this Agreement on behalf of the parties.

Agreed to by Central Washington University and

Aberdeen

School District

DATED this 18th day of August ,
20 26

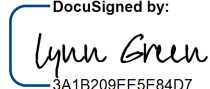
Aberdeen

SCHOOL DISTRICT:

Lynn Green

Date: 8/7/2026

Superintendent or designee Printed Name

DocuSigned by:
Lynn Green

3A1B209EE5E84D7...
Superintendent or designee Signature

lgreen@asd5.org

Superintendent or designee email address

CENTRAL WASHINGTON UNIVERSITY:

Signed by:
Angelia Riveira

2C7A64BE139D46F...
Date: 8/7/2026

Angelia Riveira

Director of Concurrent Enrollment

AAG 05.02.2025

Attachment A

The Aberdeen School District is approved to offer the following Central Washington University Courses:

Aberdeen School District	
Aberdeen High School	
Houk, Molly	ART 103
Karnath, Kacy	PHYS 101. Needs Summer Institute for: ENST 201, ENST 202
Revel, Harley	MATH 153, MATH 154
Winter, Jessie	Conditionally Approved for: MATH 211

Certificate Of Completion

Envelope Id: A1572506-6604-814D-82BA-460B88064819

Status: Completed

Subject: Complete with Docusign: CWU College in the High School Interlocal Agreement

Source Envelope:

Document Pages: 18

Signatures: 2

Certificate Pages: 5

Initials: 0

AutoNav: Enabled

Envelope Originator:

Angelia Riveira

ariveira@cwu.edu

IP Address: 72.233.211.214

Envelopeld Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Record Tracking

Status: Original

Holder: Angelia Riveira

Location: DocuSign

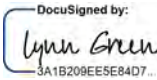
7/16/2026 3:45:01 PM

ariveira@cwu.edu

Signer Events

Lynn Green
lgreen@asd5.org
Superintendent
Security Level: Email, Account Authentication (None)

Signature


DocuSigned by:
3A1B208EE5E84D7...
Signature Adoption: Pre-selected Style
Using IP Address: 168.99.151.35

Timestamp

Sent: 7/16/2026 3:45:46 PM
Viewed: 7/16/2026 3:47:33 PM
Signed: 8/7/2026 8:02:41 AM

Electronic Record and Signature Disclosure:
Accepted: 7/17/2024 11:10:40 AM
ID: 669eed8f-a83d-4601-9d8c-9d9370ab7001

Angelia Riveira
ariveira@cwu.edu
Security Level: Email, Account Authentication (None)


Signed by:
2C7A64BE139D46F...
Signature Adoption: Pre-selected Style
Using IP Address: 72.233.211.214

Sent: 8/7/2026 8:02:43 AM
Viewed: 8/7/2026 8:03:19 AM
Signed: 8/7/2026 8:03:27 AM

Electronic Record and Signature Disclosure:
Not Offered via Docusign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Sarah Maes
maess@cwu.edu
Security Level: Email, Account Authentication (None)

COPIED

Sent: 8/7/2026 8:03:28 AM

Electronic Record and Signature Disclosure:
Not Offered via Docusign

Zane Morrison
zane.morrison@cwu.edu
Security Level: Email, Account Authentication (None)

COPIED

Sent: 8/7/2026 8:03:29 AM

Carbon Copy Events	Status	Timestamp
--------------------	--------	-----------

Electronic Record and Signature Disclosure:
Accepted: 4/10/2026 3:38:20 PM
ID: aa27eaa3-ad83-4154-b675-2123f1c72355

Witness Events	Signature	Timestamp
----------------	-----------	-----------

Notary Events	Signature	Timestamp
---------------	-----------	-----------

Envelope Summary Events	Status	Timestamps
-------------------------	--------	------------

Envelope Sent	Hashed/Encrypted	7/16/2026 3:45:46 PM
Certified Delivered	Security Checked	8/7/2026 8:03:19 AM
Signing Complete	Security Checked	8/7/2026 8:03:27 AM
Completed	Security Checked	8/7/2026 8:03:29 AM

Payment Events	Status	Timestamps
----------------	--------	------------

Electronic Record and Signature Disclosure
--

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Central Washington University (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Central Washington University:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: Virginia.Tomlinson@cwu.edu

To advise Central Washington University of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at Virginia.Tomlinson@cwu.edu and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Central Washington University

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to Virginia.Tomlinson@cwu.edu and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Central Washington University

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to Virginia.Tomlinson@cwu.edu and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Central Washington University as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Central Washington University during the course of your relationship with Central Washington University.

EWU COLLEGE IN THE HIGH SCHOOL 2026-2027 MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) has been developed between Eastern Washington University (hereinafter “EWU”) and Aberdeen School District (hereinafter “School District”) to govern our relationship in administering the College in the High School Program for the 2026-2027 academic year. It is intended to establish operational rules for enrollment in courses offered at high school sites and to define the conditions under which School District students (“Student” or “Students”) may enroll in EWU courses.

1. Purpose

- 1.1. EWU offers the EWU College in the High School program (“EWUHS”), which trains School District Teachers (“Teachers” or “Instructors”) to teach EWU courses. EWU offers EWUHS to award EWU credit to qualifying Students who successfully register for and successfully complete these EWUHS courses.
- 1.2. EWUHS is a “College in the High School” (also “CIHS”) program located at a School District’s high school in which a Student is enrolled in an EWUHS course in accordance with RCW 28A.600.290. Students are responsible for paying for required textbooks and course materials if they are not purchased by the School District.
- 1.3. EWUHS is accredited by the National Alliance of Concurrent Enrollment Partnerships (“NACEP”). This accreditation enables EWUHS to meet or exceed all Washington state rules for CIHS.
- 1.4. EWUHS is available to many high school sites as determined by Washington state law. For purposes of this MOU, “public high school” refers to those schools that meet the definition of a public school under RCW 28A150.010 and are serving Students in any of grades nine through twelve. EWUHS may impose and require different rules for public high schools and for non-public high schools based on state law, rules and guidelines adopted by the Office of the Superintendent for Public Instruction, and legislative appropriations.

2. Program Overview

- 2.1. Academic calendar. EWUHS is available during the School District’s fall and spring semesters, or during the School District’s fall, winter, and spring trimesters, or during the School District’s entire academic year.. Any references to specific academic periods such as “semester” and “trimester” or “full year” in this MOU refer to the School District’s semester, trimester and year-long academic periods.
- 2.2. Minimum enrollment.

High schools must meet a minimum enrollment of eight (8) eligible Students for each EWUHS section or course. If a section or course does not meet the minimum required

enrollment level, the School District may seek an exception to the minimum enrollment requirement from EWU in advance.

- 2.3. Cancellation. EWU reserves the right to cancel any EWUHS section or course at a public high school due to insufficient enrollment or lack of availability of a qualified instructor. If a section or course is canceled due to insufficient enrollment or lack of availability of a qualified instructor, EWU will not be responsible for any other costs, damages, or claims whatsoever arising from its cancellation of a section or course or this MOU, including, but not limited to, payments to the School District.

3. Payment and Fees: Public High School Students Only

- 3.1. Credit and Registration Fees: Public High School Students. There is no fee for a public high school Student to enroll in or register for a EWUHS course. EWU will maintain course enrollment records for state funding to cover the costs of public high school students enrollment in EWUHS courses.

4. Student Eligibility

- 4.1. Eligibility by Grade Level. High school ninth, tenth, eleventh and twelfth graders are eligible for participation in EWUHS in accordance with RCW 28A.600.287. School Districts are responsible for ensuring only eligible Students are provided the option to take an EWUHS course for EWU credit.
- 4.2. Student Recruitment. Recruitment of eligible Students is the sole responsibility of the School District.
- 4.3. Application and Registration. An application and registration form for participating Students shall be submitted to enroll in EWUHS. Official high school transcripts and/or SAT/ACT scores are not required. Before admitting a Student, EWU will decide whether the Student meets its eligibility requirements and whether the Student is likely to benefit from the university-level courses in which they seek to enroll.
- 4.4. Prerequisites. Some EWU courses require Students to have successfully completed mandatory prerequisite courses. Prerequisites are listed in EWU's course catalog. EWU will determine whether a Student has met the necessary prerequisites for an individual EWUHS course.
- 4.5. Academic Standing. Students must be in good academic standing as outlined in EWU's published in EWU's academic policy AP 303-21.

5. Credits and Courses

- 5.1. Official EWU Courses. Courses offered in the high school through EWUHS are official EWU courses. Students enrolled in EWUHS courses are eligible to earn EWU credit in addition to high school credit. Course names and titles must follow state requirements for CIHS courses.
- 5.2. Combined Courses. The School District may not combine EWUHS course sections with other course sections offered by other CIHS providers.

- 5.3. Co-Delivery of Courses. EWU faculty may approve co-delivery of EWUHS courses alongside other types of dual credit with the same Instructor in the same classroom. As an example, EWU faculty may approve an EWUHS course to be co-delivered in the same classroom as an Advanced Placement (also “AP”) course. In adherence to NACEP accreditation standards, OSPI rules, and Washington state law, the decision for such approval is solely the decision of EWU.
- 5.4. Changes to Modality. If an EWUHS course must shift modality (examples: moving from face-to-face format to remote learning; moving from remote learning to hybrid learning), the Instructor must request and receive approval in advance from EWU for the new course modality.
- 5.5. High School Credit. On a course-by-course basis, the School District shall establish the amount of high school required credit or elective credit, or a combination thereof, that shall be awarded for each EWUHS course successfully completed by the Student based upon the conversion rate set forth in WAC 180-51-050(2).
- 5.6. Determination of High School Credit Amounts. The School District must determine how many high school credits will be awarded upon successful completion of a course. This determination must be made in writing before the student enrolls in the course.
- 5.7. Determination of University Credit. On a course-by-course basis, EWU shall establish the amount of EWU credit awarded per course. At EWU, the EWU credit may be applied toward general education requirements or degree requirements as outlined by academic policy. The EWU credit will have the same transferability as its equivalent course on the EWU campus. Upon successful completion of a EWUHS course and all requirements, EWU will grant the Student the appropriate amount of EWU credit.
- 5.8. Credit Maximums. Students may enroll for any number of credits permitted by state regulation and university academic policy.
- 5.9. Americans with Disabilities Act (“ADA”). The School District and EWU will work cooperatively on any ADA accommodations made for Students with disabilities.
- 5.10. Individualized Education Program (“IEP”). For Students under an IEP that provides for participation in College in the High School, the School District which establishes the IEP will be responsible for ensuring compliance and costs associated with the IEP.

6. Student Behavior

- 6.1. Independent and Exclusive Jurisdiction. The School District and EWU shall independently have and exercise exclusive jurisdiction over academic and disciplinary matters involving a Student's enrollment and participation in courses, and the receipt of services and benefits from the School District or EWU.
- 6.2. Student Conduct. Student conduct will be governed by the School District's policies and expectations as it pertains to the Student's physical actions and presence in the classroom and in the high school during the EWUHS course offered during the high school class period. Additionally, all EWUHS Students who are currently enrolled at EWU shall be subject to EWU's Student Conduct Code, Academic Integrity Policy, and all other policies regarding performance, expectations, and standards. The School

District shall be liable for any and all liabilities arising out of this Agreement or the provision of instructional activities on the School District's premises, including, but not limited to, incidents involving Student behavior.

7. EWU Responsibilities

- 7.1. Authorize and Approve Courses. EWU may authorize and approve EWUHS courses at high school locations as appropriate and permitted. Approved courses will be cataloged with the same departmental designations, course descriptions, numbers, titles, and credits as course sections offered on campus.
- 7.2. Determine Curriculum. EWU will determine the curriculum for each EWUHS course. Courses must reflect EWU's pedagogical, theoretical and philosophical orientation. The curriculum will be provided to Instructors at the School District locations for delivery. EWU faculty will visit the School District EWUHS classes to ensure the courses offered are the same as the courses offered on campus at EWU. EWUHS Students are held to the same standards of achievement and the same grading standards as students enrolled in on-campus sections of the same courses.
- 7.3. Determine Appropriate Appointment for Each Course. EWU will determine if School District Teachers are qualified to teach EWUHS courses. All appointed EWUHS Instructors shall be under the supervision of EWU and comply with all applicable EWU policies related to instructional and supervisory duties. New EWUHS Instructors will be provided with mandatory discipline-specific training and orientation, including curriculum, assessment, pedagogy, course philosophy, and administrative responsibilities and procedures.
- 7.4. Provide Application and Registration Forms. EWU will facilitate application and registration forms for participating Students to enroll in EWUHS courses. After determining whether a Student is eligible to participate, EWU will officially register the Student as a non-matriculated Student.
- 7.5. Provide Academic Expectations. EWU will provide documentation of academic expectations for Students enrolled in each approved EWUHS course offered at the School District. Students will be provided with a publication outlining their rights and responsibilities via the personal email address the Student provided on the Student's EWUHS application or to the Student's contact information on the Student's official EWU Student record.
- 7.6. Provide Assessment Standards. EWU will provide documentation outlining assessment standards so that EWUHS Students are assessed by the same standards used for the course when the course is offered on EWU's campus. Documentation will provide evidence, as delineated by the course syllabus, for EWUHS Students taking college courses.
- 7.7. Coordinate Meetings. EWU will coordinate team/individual meetings with School District Teachers to ensure adherence to syllabi and the expected rate of Student progress. Meetings will be coordinated, at EWU or the high school campus, as necessary.
- 7.8. Conduct Observations. EWU will, depending on program and accreditation requirements, conduct observations of School District Teachers at least once per year

and provide feedback on the effectiveness of the classroom experience to the School District Teacher and to the designated high school official. Observations may occur in person or via remote modalities.

- 7.9. Notify School Districts of Noncompliance. If EWU determines an EWUHS Instructor is not meeting standards or has violated EWU policies or procedures, it will notify the School District within 60 days of the noncompliance and provide a recommendation for remedying the noncompliance. EWU and the School District will work together to find a mutually agreeable resolution of any noncompliance issues.
- 7.10. Evaluate EWUHS Instructors and Courses. EWU will arrange to have each School District Teacher evaluated at the end of each semester or trimester using the EWU Student evaluation process. EWU will also conduct surveys of the participating School District Teachers, instructors, principals, and guidance counselors at least once every three years. The surveys will meet the standards required by WAC 392-725-160.
- 7.11. Solicit Feedback from Teachers. EWU will solicit input from School District Teachers as appropriate for development of the course final exam.
- 7.12. Support EWU Campus Visits. EWU will provide each Student the opportunity to visit the EWU campus upon mutual agreement between the School District and EWU.
- 7.13. Offer Official EWU Student ID Cards. EWU will enable eligible Students to obtain an EWU student ID card if requested.
- 7.14. Maintain Eligible Courses. EWU will maintain a list of approved EWUHS courses. A current list of approved EWUHS courses can be found on the EWUHS program website.
- 7.15. Track Enrollments. EWU will track courses, Instructors, and enrollments. EWU will update courses, Instructors, and enrollments in accordance with posted deadlines. EWU will assist Instructors in the monthly updates of course enrollments. Course enrollments are subject to change based on verification.
- 7.16. Maintain Distinct Enrollment Records. EWU will maintain documentation on Students enrolled in EWUHS separate from other student enrollment information.
- 7.18. Provide and Require Instructor Training. EWU will provide and require annual training for all Instructors teaching EWUHS courses. The training covers responsibilities under the EWUHS program as well as discipline specific professional development, course content, course delivery, assessment, and evaluation. The training may be provided via Canvas, in-person, or a combination of both.
- 7.19. Maintain Accreditation. EWU will maintain NACEP accreditation. EWU is NACEP accredited and will provide documentation of accreditation to the CIHS Standards Report Review Committee by the deadlines established by RCW and the rules governing College in the High School. The certificate of accreditation is evidence EWU has met the most recent NACEP student, curriculum and assessment, faculty, and evaluation standards, as well as the state required standards contained in WAC 392-725-120, -130, -140, -150, and -160.

8. School District Responsibilities

- 8.1. Complete an MOU. The School District will sign and submit this MOU to EWU before classes are scheduled for the 2026-2027 academic year. A summary of course offerings will be reflected in an attachment to this MOU.
- 8.2. Assign Qualified Instructors. The School District will assign qualified Teachers for EWUHS classes. Teachers assigned to teach EWUHS classes must meet the same qualifications required for teaching the same subject matter at EWU and must be approved by EWU. EWU will provide the School District with a list of the qualifications required to teach each relevant discipline. An approved bachelor's degree or master's degree in the subject or such a degree's equivalent (for example, living or studying abroad) is usually required. The School District shall ensure the Teacher provides his or her resume/vita for consideration of Teacher appointment by the appropriate EWU college department.
- 8.3. Ensure Completion of Processes. The School District will track Teachers to ensure Teachers complete and follow the Teacher application procedures and deadlines.
- 8.4. Obtain Approval. In coordination with the EWUHS program and department faculty, the School District will obtain official approval from the respective EWU academic department for any School District Teacher appointment for each course.
- 8.5. Provide Supervision. The School District will supervise and evaluate School District Teachers per any School District collective bargaining agreement.
- 8.6. Provide Appropriate Compensation. The School District will compensate the School District Teacher in accordance with School District policies, procedures and any applicable School District collective bargaining agreement.
- 8.7. Track Completion of EWUHS Requirements. Before providing Teacher compensation, the School district will ensure each appointed EWUHS Teacher completes the following activities for each approved course:
 - 8.7.1. Provides a professional and prepared classroom environment.
 - 8.7.2. Collects and submits to EWU all Student registration forms and evaluations.
 - 8.7.3. Completes annual in-person professional development and new Instructor orientation requirements/meetings as designated or requested by EWU, including:
 - 8.7.3.1. Completing EWU Annual Training and Orientation regarding course curriculum, assessment criteria, pedagogy, course philosophy, and administrative responsibilities and procedures. This professional development may be provided via Canvas, in-person, or as a combination of both delivery modes;
 - 8.7.3.2. Meeting with the relevant EWU faculty liaison to review the course syllabus at the beginning of each academic year; and

- 8.7.3.3. Attending an in-service professional development during EWU faculty site visits each semester that expands the Teacher's knowledge in the discipline.
- 8.7.4. Allows EWU faculty to conduct classroom observation at least once per year for each Teacher of each approved course.
- 8.7.5. Coordinates completion of Student evaluations in accordance with the EWU student evaluation process.
- 8.7.6. Provides input to EWU faculty on the development of the course final.
- 8.7.7. Ensures Students complete course requirements as indicated in the course syllabi.
- 8.7.8. Assigns EWU grades for approved courses in accordance with EWU established policies and deadlines.
- 8.8. Respond to Performance Recommendations. In accordance with any School District collective bargaining agreement, the School District will respond to recommendations regarding inadequate performance or noncompliance as identified by EWU.
- 8.9. Maintain Documentation of Course Requirements. When offering a mixed enrollment class, the School District will maintain documentation that differentiates instruction and class requirements for Students earning only high school credit versus Students approved to earn both high school and EWU course credit.
- 8.10. Communicate College in the High School Opportunities. The School District will provide general information about the College in the High School program to parents and guardians of School District Students as required by state law.
- 8.11. Report Enrollment. The School District will assume sole responsibility for accurately reporting Student enrollment to the Office of the Superintendent of Public Instruction (OSPI).
- 8.12. Support Clery Act Reporting. Upon request and for purposes of complying with federal reporting requirements, the School District will provide EWU with a list of all criminal incidents occurring on School District premises.
- 8.13. Assume or Assign Responsibility for Course Materials. The School District will assume responsibility for course materials, including but not limited to textbooks, for each EWUHS course unless the School District assigns responsibility to the Student. EWU will specify which materials must be used, and the School District or Student may purchase required materials through EWU's bookstore or from another entity if they are commercially available.
- 8.14. Verify Course Offerings. The School District will ensure identified EWU courses have been approved by the School District to be offered in the High School.

- 8.15. Parent/Guardian Permission Waiver. The School District interprets OSPI and Washington Student Achievement Council (WSAC) rules to determine whether or not it will require parent or guardian permission for Students. EWU will not require parent or guardian permission as any part of the registration process.

9. Instructor Responsibilities

- 9.1. Complete General Orientation. EWUHS Instructors will complete mandatory EWUHS Orientation each term of instruction.
- 9.2. Complete Disciplinary Orientation. EWUHS Instructors will complete mandatory discipline-specific orientations and annual professional development as required by the academic department. These orientations and professional development requirements may be offered via Canvas, in-person, or as a combination of delivery modes.
- 9.3. Complete Annual Professional Development Session. New Instructors must complete course-specific training in their first year, and returning Instructors are required to mandatory attend subject-based training with their EWU departments annually
- 9.4. Assistance with Placement. EWUHS Instructors will work with EWU faculty in the English and Math Departments to schedule and assist with any placement established by EWU departments.
- 9.5. Create an Appropriate Syllabus. EWUHS Instructors will work with an assigned EWU faculty to create an appropriate syllabus for the EWU course.
- 9.6. Meet Course Content Requirements. EWUHS Instructors will ensure the course taught through the EWUHS program meets the content and rigor requirements of the same course taught in an on-campus environment, including assessment criteria. The syllabus will align with the EWU department standards. The EWUHS Syllabus Template must be used or an alternative syllabus must contain all the same information.
- 9.7. Support Registration Processes. EWUHS Instructors will assist Students with registration in conjunction with the EWUHS office. NACEP accreditation requires Students to be enrolled in and withdrawn from courses by deadlines outlined in any attached appendices
- 9.8. Monitor Rosters. EWUHS Instructors will monitor class rosters monthly, confirm with the EWUHS office that class rosters are correct, and notify the EWUHS office of any changes in enrollment immediately. NACEP accreditation requires Students to be enrolled in and withdrawn from courses by posted deadlines.
- 9.9. Advise Students. EWUHS Instructors will advise Students in the high school about course expectations and help Students make informed decisions about participation in concurrent enrollment programs.
- 9.10. Communicate Transcript Policy. EWUHS Instructors will advise Students that EWUHS classes are recorded on an official college transcript regardless of Students' performance in the course. EWUHS Instructors will provide information to Students about how to request a transcript.

- 9.11. Participate in On-site Evaluations. EWUHS Instructors will participate in the on-site evaluation process with the designated EWU faculty.
- 9.12. Participate in Assessments. EWUHS Instructors will work with the designated faculty to provide any required assessment to the university/departments. Completed examples will be required.
- 9.13. Assess Student Work. EWUHS Instructors will assess all Student work as required to create and enter appropriate university grades into the university system by deadlines outlined in any attached appendices.
- 9.14. Support End-of-Term Evaluations. EWUHS Instructors will have Students complete end-of-term course evaluations.
- 9.15. Adhere to Program Administration Rules. EWUHS Instructors will perform administrative responsibilities in a manner and time frame consistent with EWU policies and procedures, including deadlines outlined in any attached appendices.
- 9.16. Meet Deadlines. EWUHS Instructors will meet applicable deadlines for each semester or trimester.
- 9.17. Syllabus Template. EWUHS Instructors will be provided with an approved syllabus template during annual professional training, and final syllabi will be approved by liaisons and mentors prior to the start of term.

10. Reimbursement to Districts for Instructors

- 10.1. EWU will send eligible funds to the School District **at the end of the grading period** and after EWU has received all necessary documentation. |
 - 10.1.1. All sections or periods of a course that occur during the same high school academic term(s) of the school year (for example, in the same semester or trimester) and are taught by the same EWUHS Instructor will be considered one course for reimbursement purposes. EWU will reimburse districts using the following model:
 - 1. \$35 per enrolled student, up to a maximum of 20 students per course; and
 - 2. A single annual payment of \$225 per EWUHS Instructor who attends the annual in-person EWUHS professional training and orientation for courses delivered during the 2026-2027 academic year.
 - 10.1.2. These funds are intended to support EWUHS Instructors training requirements and for handling non-instructional program requirements..
 - 10.1.3. EWU is not responsible for paying any funds to the School District for any courses canceled under the terms of this MOU by EWU for insufficient enrollment.

11. NACEP Standards

This MOU is subject to NACEP standards as outlined below.

11.1. Partnership Standards

- 11.1.1. The concurrent enrollment program aligns with the college/university mission and is supported by the institution's administration and academic leadership.
- 11.1.2. The concurrent enrollment program has ongoing collaboration with secondary school partners.

11.2. Faculty Standards

- 11.2.1. All concurrent enrollment Instructors are approved by the appropriate college/university academic leadership and must meet the minimum qualifications for Instructors teaching the course on campus.
- 11.2.2. Faculty liaisons at the college/university provide all new concurrent enrollment Instructors with course-specific training in course philosophy, curriculum, pedagogy, and assessment prior to the Instructor teaching the course.
- 11.2.3. Concurrent enrollment Instructors participate in college/university provided annual discipline-specific professional development and ongoing collegial interaction to further enhance Instructors' pedagogy and breadth of knowledge in the discipline.
- 11.2.4. The concurrent enrollment program ensures Instructors are informed of and adhere to program policies and procedures.

11.3. Curriculum Standards

- 11.3.1. Courses administered through a concurrent enrollment program are college/university cataloged courses with the same departmental designations, course descriptions, numbers, titles, and credits.
- 11.3.2. The college/university ensures the concurrent enrollment courses reflect the learning objectives, and the pedagogical, theoretical and philosophical orientation of the respective college/university discipline.
- 11.3.3. Faculty conduct site visits to observe course content and delivery, student discourse and rapport to ensure the courses offered through the concurrent enrollment program are equivalent to the courses offered on campus.

11.4. Assessment Standard

- 11.4.1. The college/university ensures enrollment students' proficiency of learning outcomes is measured using comparable grading standards and assessment methods to on campus sections.
- 11.4.2. The State of Washington as well as EWUHS recognizes the need for many high schools to run mixed courses due to school enrollment and instructor availability. This practice directs instructors to manage two class rosters and gradebooks.

Currently, EWUHS courses are being taught concurrently with Advanced Placement, International Baccalaureate, and in classrooms with students taking the course for credit or choosing not to enroll in the college section. This policy allows instructors to award different grades for the EWUHS course and high school course, and the earned grades will be reflected on the academic transcripts.

11.5. Student Standards

- 11.5.1. Registration and transcript policies and practices for concurrent enrollment students are consistent with those on campus.
- 11.5.2. The concurrent enrollment program has a process to ensure students meet the course prerequisites of the college/university.
- 11.5.3. Concurrent enrollment students are advised about the benefits and implications of taking college courses, as well as the college's policies and expectations.
- 11.5.4. The college/university provides, in conjunction with secondary partners, concurrent enrollment students with suitable access to learning resources and student support services.

11.6. Program Evaluation Standards

- 11.6.1. The college/university conducts end-of-term student course evaluations for each concurrent enrollment course to provide Instructors with student feedback.
- 11.6.2. The college/university conducts and reports regular and ongoing evaluations of the concurrent enrollment program effectiveness and uses the results for continuous improvement.

12. Term of This MOU

- 12.1. This MOU shall commence on July 1, 2026 and continue through June 30, 2027.
- 12.2. In the event EWU's authority to perform any of its duties in this MOU is withdrawn, reduced, or limited in any way after the commencement of this MOU and prior to the end of the term, EWU may terminate this MOU at the end of fall semester by giving the School District seven (7) calendar days written notice. No penalty shall accrue to EWU nor shall the School District be entitled to any damages in the event this section is exercised.

13. Conditions and Compliance

- 13.1. Changes and Amendments. This Agreement is intended to provide direction in the administration of the College in the High School Program for EWU and the School District. Any changes must be in writing and agreed to by all interested parties prior to any amendments.
- 13.2. RCWs and WACs. Compliance with all relevant RCWs and WACs is assured by this Agreement. If either party expresses concern that a particular RCW or WAC is not being adequately addressed, EWU and School District officials will immediately address the issue and update the MOU or appendices as necessary.

- 13.3. Conflicts. EWU and School District shall comply with all laws, ordinances, College in the High School RCWs and WACs and regulations of governmental bodies applicable to the program as well as applicable local policies and procedures. If any part of this Agreement conflicts with current College in the High School RCWs and WACs, the RCWs and WACs will govern the Agreement.
- 13.4. Right to Access. EWU shall provide a right of access to all EWU documentation as it pertains to this Agreement, to School District, its officers, agents and employees, and to any other authorized agent or official of the federal, state or local governmental authorities, at all reasonable times, for the purpose of auditing, monitoring and/or evaluating educational performance and compliance with this Agreement so long as such access adheres to RCWs, WACs, and EWU policy.
- 13.5. Communication. The parties acknowledge that regular ongoing communication is vital to the success of the collaborative nature of this Agreement. It is understood that team meetings will be held, as needed, between School District and EWU staff to communicate issues regarding delivery of services under this Agreement.
- 13.6. Coordinator of Services. Each party hereby designates the following to be their coordinator of services under this Agreement:

EWU	School District
Jennifer Nuñez 509-359-2033 304 Sutton Hall Cheney, WA 99004-2442 Email: jnunez@ewu.edu	Lynn Green 216 North G Street Aberdeen, WA 98520 Phone: (360) 538-2040 Email: lgreen@asd5.org

- 13.7. Nondiscrimination/Anti-Harassment. In the performance of this Agreement, the parties agree to comply at all times with all applicable state and federal laws, rules, and regulations governing equal employment, opportunity, immigration, and nondiscrimination, including the Americans with Disabilities Act. Neither party shall discriminate against any employee, applicant for employment, or against any student on the basis of a Protected Status. "Protected Status" refers to age, sex, marital status, sexual orientation, gender identity, race, creed, color, national origin, citizenship or immigration status, honorably discharged veteran or military status, the presence of any sensory, mental, or physical disability, or the use of a trained guide dog or service animal by a person with a disability. More specifically, neither party shall not: (i) refuse to hire any person because of a Protected Status, unless based upon a bona fide occupational qualification, provided that the prohibition on discrimination because of a disability shall not apply if the particular disability prevents the proper performance of the particular worker involved; (ii) discharge or bar any person from employment because of a Protected Status; (iii) discriminate against any person in compensation or in other terms or conditions of employment because of a Protected Status, except it shall not be an unfair practice for an employer to segregate washrooms or locker facilities on the basis of sex, or to base other terms and conditions of employment on the sex of employees where the Washington State Human Rights Commission by regulation or ruling in a particular instance has found the employment practice to be appropriate for the practical realization of equality of opportunity between the sexes; or, (iv) print or

circulate, or causing to be printed or circulated, any statement, advertisement, or publication, or to use any form of application for employment, or to make any inquiry in connection with prospective employment, which expresses any limitation, specification, or discrimination as to a person's Protected Status, unless based on a bona fide occupational qualification, except advertisements may be posted in a foreign language.

- 13.8. No Dual Employment. Nothing contained in this Agreement, or related documents shall be construed as creating any form of an employment relationship between the School District and EWU or the agents, officers, volunteers or employees of EWU. The officers, agents, employees or volunteers of EWU shall not be entitled to any rights or privileges of employment with the School District. EWU assumes exclusive responsibility for any and all actions, rights and obligations of its officers, agents, employees or volunteers. School District employees and students do not, by this Agreement, become agents or employees of EWU. Accordingly, School District employees and its students shall not be entitled to any rights and privileges established for employees of EWU, such as but not limited to vacation leave; sick leave with pay; paid days off; life, accident and health insurance; severance pay upon termination of this Agreement; or any collective bargaining agreement provisions.
- 13.9. Unsupervised Access to Students. Pursuant to RCW 28A.400.303, any employees of either party providing services who will have regularly scheduled unsupervised access to children pursuant to this Agreement, shall be required to have successful completion of a background record check through the Washington State Patrol Criminal Identification System, under RCW 43.43.830-.834, RCW 10.97.30 & .50, and through the Federal Bureau of Investigation prior to hiring and prior to unsupervised access to children. The record check shall include a fingerprint check using a complete Washington State criminal identification fingerprint card. Each party bears responsibility for the cost of required background checks for their respective employees.
- 13.10. Indemnification/Hold Harmless/Duty to Defend. Each party to this Agreement shall be responsible for claims and damages to persons or property resulting from acts or omissions on the part of itself, its employees, or its officers. Neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm or corporation not a party to this Agreement. Neither party to this Agreement shall be considered the agent of the other party.
- 13.11. Insurance. During the term of this Agreement, the School District shall maintain in force at its own expense, the following insurance:
- 13.11.1. Worker's Compensation Insurance in compliance with RCW Title 51;
- 13.11.2. General Liability Insurance on an occurrence basis, with a limit of not less than \$1,000,000 each occurrence and \$2,000,000 aggregate for bodily injury and property damage. It shall include premises and operations, independent contractors, products and completed operations, personal injury liability, and contractual liability coverage for the defense, indemnity, and hold harmless obligations provided under this Agreement;

There shall be no cancellation, material change, or reduction of limits or intent not to renew insurance coverage(s) without thirty (30) days written notice from one party or its insurer(s) to the other party. If requested, each party shall furnish

acceptable insurance certificates to the other. Such certificates shall include applicable policy endorsements, the thirty (30) day cancellation clause, and the deduction or retention level.

For the duration of this Agreement, it is mutually understood and agreed by each party that the School District is a member of a risk management pool for schools.

- 13.11.3. EWU, an agency of the State of Washington, warrants that it is self-insured against liability claims in accordance with the risk management and tort claims statutes. The tort claims procedure, RCW 4.92.100 et seq., provides the fundamental remedy for all tort liability claims against EWU and its officers, employees, and agents acting as such and all such claims must be filed and processed as provided therein.
- 13.12. Confidentiality. Both parties agree to comply with the Family Education Rights and Privacy Act (FERPA) with respect to individual student education records. In the event of a health or safety emergency involving a student, the parties will work together to share information to the extent permitted by FERPA.
- 13.13. College in the High School Funding. The provisions of this Agreement assume compliance with applicable laws and regulations. Conflict regarding a student's eligibility for College in the High School funding will be mutually resolved between the Parties.
- 13.14. Assignment/Binding Effect. Performance of any or all aspects of this Agreement may not be assigned without written authorization by the other party. Likewise, neither party may assign their respective rights to any claims or actions arising out of or relating to this Agreement without written authorization.
- 13.15. Integration/Modification. This Agreement constitutes the entire and exclusive agreement between the parties regarding this matter and no deviations from its terms shall be allowed unless a formal, written, mutual signed agreement occurs between the parties.
- 13.16. Waiver of Breach/Default. No waiver of any breach of any term of this Agreement shall be construed, nor shall be, a waiver of any other breach of this Agreement. No waiver shall be binding unless it is in writing and signed by the party waiving the breach.
- 13.17. Severability. If any provision of this Agreement is determined to be invalid or ultra vires under any applicable statute or rule of law, it is to that extent to be deemed omitted and the balance of the Agreement shall remain enforceable.
- 13.18. Mandatory Dispute Resolution Procedure. In the event that a dispute shall arise regarding the terms, conditions, or breach of this Agreement, the parties shall, as a condition precedent to taking any action, mediate the dispute using the services of a mutually agreed upon independent mediator. Each party shall split the expenses of the mediator and the facility for the mediation. Each party shall otherwise pay its own expenses. Notwithstanding the above, if either party precludes the other from performing under this Agreement, the party that precludes the other from performance shall be prohibited from seeking or maintaining any action, claim or demand under or pertaining to this Agreement, including a demand for arbitration and the other party shall be discharged from any further contractual duty under the Agreement.

- 13.19. Attorneys' Fees and Costs. In the event legal action becomes necessary to enforce or interpret the terms of this Agreement, the parties shall be required to mediate their dispute(s) prior to legal action being commenced. After mediation has occurred, the prevailing party in any legal action shall be entitled to recover reasonable attorneys' fees and costs incurred in such action, as determined by the court. In the event of any appeals from such actions, the prevailing party shall be entitled to recover its reasonable attorneys' fees and costs incurred in such appeals, as determined by the court(s). The term "costs" shall include, in addition to statutory costs and disbursements, all costs associated with discovery depositions, expert witness fees, and out-of-pocket costs incurred by the prevailing party in the prosecution or defense of the action. For the purpose of this paragraph, the term "action" shall be deemed to include any proceeding commenced in the bankruptcy courts of the United States.
- 13.20. Governing Law/Venue. The terms of this Agreement shall be governed by the laws of the State of Washington. In the event that legal action is commenced to resolve a dispute arising out of this Agreement, the venue of such action shall be in Spokane County, Washington.

Authority to Sign and Obligate. The undersigned represent and warrant that they are authorized to enter into this Agreement on behalf of the parties.

Eastern Washington University

Signature

Printed Name

Title

Date

Aberdeen School District

Signature

Printed Name

Title

Date



EWU COLLEGE IN THE HIGH SCHOOL 2026-2027 COURSE PROJECTIONS

This course projection has been developed between Eastern Washington University (hereinafter "EWU") and Aberdeen School District (hereinafter "School District") to govern our relationship in administering the College in the High School Program for the 2026-2027 academic year. It is intended to establish operational rules for enrollment in courses offered at high school sites and to define the conditions under which School District students ("Student" or "Students") may enroll in EWU courses.

*One row per course

Aberdeen High School

EWU Course Title or Code ex: History 112 or American History since 1977	High School Instructor: Government First & Last Name	Term: ex: "Fall Trimester"	Start of term:	End of term:	Comments *Please mention any edits added to sheet	Indicate: "O" for offering "NO" for not offering
CRWR 210 Introduction to Creative Writing	Josh Dea	Spring Semester				
ENGL 101 College Composition: Exposition and Argumentation	Stacy Swinhart	Fall Semester				
ENGL 201 College Composition: Analysis, Research, and Documentation	Stacy Swinhart	Spring Semester				

Contract #	2627-0000179
Title	2026-27 Aberdeen School District Instructional Practices and Coaching Support

Contract for services provided by ESD 113 dated this 2 day of July, 2026 between:

EDUCATIONAL SERVICE DISTRICT 113
("ESD 113")
6005 Tyee Drive SW · Tumwater, WA 98512
AND

Aberdeen School District

("Agency")

216 North G St, Aberdeen, WA 98520

In consideration of the promises and conditions contained herein, ESD 113 and Agency do mutually agree as follows:

I. PURPOSE

The purpose of this Contract is to provide:

the AGENCY with support in the development of a common understanding of high-quality mathematics instruction aligned with the Washington State Mathematics Learning Standards by establishing shared instructional expectations and classroom look-fors and strengthening systems for coaching and continuous instructional improvement.

II. RESPONSIBILITIES OF ESD 113

In accordance with this Contract, ESD 113 shall:

provide on-site consultation, professional development, and coaching services to district staff to establish shared expectations for high-quality mathematics instruction; support principals in building knowledge of effective instructional practices through professional learning, classroom walkthroughs, and structured feedback; and implement a coaching model that promotes collaboration, reflection, and job-embedded professional learning.

Services shall total seventy-five (75) hours, consisting of ten (10) hours of principal support, twenty-five (25) hours of embedded coaching provided to groups and individuals, and five (5) eight-hour pull-out training days (40 hours), with specific dates and times to be scheduled in coordination with designated staff. ESD 113 shall provide a written summary of services upon completion.

III. RESPONSIBILITIES OF AGENCY

In accordance with this Agreement, the Agency shall:

make all necessary staff available for the trainings and identify/prepare location(s) with necessary seating, technology, and materials.

IV. TERM OF THE CONTRACT

The start date of this Contract is the later of 08/01/2026 or the date that signatures have been obtained from both parties. Contract shall end on 05/31/2027

Contract shall not auto-renew.

V. PAYMENT PROVISIONS

For performance of the work as set forth in the "Responsibility of ESD 113"; the Agency shall pay \$15000 -- Fifteen thousand dollars and 00/100's

This amount is exclusive of sales tax where applicable.

ESD 113 shall submit properly computed invoices to the Agency at the following schedule.

\$5,000.00 in December 2026, April 2027, and June 2027.

CONTRACT TERMS

PAYMENTS

The Agency shall submit payment to ESD 113 within 30 days of receiving an invoice. Late payments shall accrue interest at the maximum rate allowed by law.

PROHIBITION AGAINST ASSIGNMENT

Neither this Contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

OWNERSHIP OF WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION

ESD 113 shall be the owner of any and all reports, documents, memoranda, plans, specifications, designs, notes, drawings, products, data, information and other materials and results authored, created, developed or made by Agency in connection with the this Contract (the "Results"), together with any and all intellectual property rights in any results ("Related Rights"). To the extent applicable, all Results shall constitute "works made for hire" by or for Agency and ESD 113 shall be the "author" of all Results under applicable copyright laws. To the extent ESD 113 is performing services under this Contract to provide Agency with reports, documents, memoranda, plans, specifications, designs, notes, drawings, products, data, information and other materials and results authored, created, developed or made by ESD 113 ("Licensed Results"), Agency is granted a non-exclusive and perpetual license to use the Licensed Results. Agency shall not market or sell such Licensed Results to any third party.

COPYRIGHT

Each party shall be responsible for the acquisition of any necessary copyright releases or intellectual property rights for materials used by such party in its performance of services under this Contract. This shall not include materials originated under this Contract to which ownership belongs to the ESD 113. Each party shall defend and indemnify the other from any claims or suits alleging infringement of any intellectual property rights as to all such materials.

INDEMNIFICATION

Each party shall indemnify, defend and hold the other and its appointed and elected officers, agents, employees, and volunteers, harmless from and against any and all claims damages for any injuries, death or damage to persons or property (including any loss of use resulting therefrom), directly or indirectly arising out of, resulting from, or in connection with the indemnifying party's negligent or wrongful acts or omissions. The obligation to indemnify, defend, and hold harmless includes any claim by a party's agents, employees, representatives, or any subcontractor or its employees.

Industrial Insurance Waiver. The parties expressly waive immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, as now or hereafter amended, or other worker's compensation act, disability benefit act, or other employee benefit act of any jurisdiction otherwise applicable, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Contract extend to any claim brought by or on behalf of any employee of the indemnifying party. Along with the other provisions of this Contract, this waiver was mutually negotiated by the parties.

DISPUTES

Notice of potential disputes between the Agency and ESD 113 on the interpretation of the content of this contract or any appendices must be served in writing to the other party to this contract. There shall be an attempt to resolve the dispute, but if resolution is not possible, each party shall submit their position and supporting documentation to ESD 113 Board of Directors, whose decision shall be final.

TERMINATION

This agreement may be terminated by ESD 113 or any designee thereof at any time, with or without reason, upon written notification thereof to the Agency. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered and received by Agency as of midnight of the second day following the date of its posting in the United States mail addressed as first noted herein in the absence of proof of actual delivery to and receipt by Agency by mail or other means at an earlier date and/or time.

In the event of termination by ESD 113, Agency shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of termination, and to the reimbursement of expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the agreement.

VERBAL AGREEMENTS

This written agreement constitutes the mutual agreement of Agency and ESD 113 in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein shall be binding unless such amendments have been mutually agreed to in writing and signed by both parties.

APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington. Venue for any legal action shall be proper only in Thurston County, Washington. Agency shall comply, where applicable, with the Agency Work Hours and Safety Standards Act and any other applicable federal and state statutes, rules, and regulations.

NO THIRD-PARTY BENEFICIARIES

There are no third-party beneficiaries to this Contract, and nothing in this Contract, express or implied, is intended to confer on any person other than the parties hereto any rights, remedies, or claims of any nature.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY

If federal funds are the basis for this agreement, each party certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

SIGNATURE AUTHORITY

Each party's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the party so identified to the foregoing.

SIGNATURES

In witness whereof, ESD 113 and the Agency certify that they have read, understand, and executed this entire agreement, which includes the attached Contract Terms.

ESD 113 Authorized Signer

Agency Authorized Signer

I certify that I have downloaded and reviewed all attachments to this Contract.

Original copy to be signed by both parties and returned to ESD 113 prior to the commencement of services.

ESD 113 PROGRAM MANAGER:	Amber Targus	PROGRAM ACCOUNT CODE:	2405
RESPONSIBLE DEPARTMENT:	Teaching & Learning	CONTRACT VALUE:	Under \$100K
AGENCY CONTACT NAME:	Jaime Stotler	EMAIL:	jstotler@asd5.org
AGENCY AUTHORIZED SIGNER:	Elyssa Louderback	EMAIL:	elouderback@asd5.org
CONTRACT PREPARED BY:	Bobby Thulin	EMAIL:	bthulin@esd113.org

CONTRACT OFFICE APPROVAL

In accordance with ESD 113 Signature Authorization and Control Procedure 6105-P.

ESD 113 Contracts

Contract Office Approval

Contract #	2627-0000189
Title	Aberdeen School District Special Education Services 2026-27 FY

Contract for services provided by ESD 113 dated this 15 day of July, 2026 between:

EDUCATIONAL SERVICE DISTRICT 113
("ESD 113")
6005 Tyee Drive SW · Tumwater, WA 98512
AND

Aberdeen School District

("Agency")

216 North G Street-Aberdeen, WA, 98520

In consideration of the promises and conditions contained herein, ESD 113 and Agency do mutually agree as follows:

I. PURPOSE

The purpose of this Contract is to provide:

The purpose of this Agreement is to provide the Agency with Special Education Services and resources to the district.

II. RESPONSIBILITIES OF ESD 113

In accordance with this Contract, ESD 113 shall:

In accordance with this Agreement, ESD113 shall provide special education services, as defined below and limited to those include on Exhibit A&B.

- 1) Student Services: School psychology, speech/language pathology, Child Find screening, and occupational therapy services. This includes special education evaluations and student therapy as indicated on each student's IEP.
- 2) District Staff Services: Provision of an electronic database for IEP and evaluation development, new special education teacher training (e.g. IEP development and special education procedures), compliance support, staff consultation, and other professional development as agreed upon by the District and ESD 113.
- 3) Administrative Services: Support with required special education reports and grants, support with scheduled program reviews, support with dispute resolution (i.e. due process, citizen complaints, facilitated IEPs, mediation), administrative and staff consultation, maintenance of student special education records, sample WACA IEP compliance reviews, and applying for safety net funding.
- 4) The ESD 113 will provide ESD 113 staff with the tools needed to provide services as defined (e.g. laptop, test kits, test protocols).
- 5) The ESD 113 certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency. Should ESD 113 contract with any lower tier party to provide to services in excess of \$25,000, the ESD will verify that the lower tier party is not suspended or debarred from participating in federal programs.
- 6) The ESD will not be responsible for legal fees incurred by the District in relation to the special education services envisioned by this agreement.

Services to be provided to District are identified on Exhibit A & B. Extended School Year services, if needed, would be provided through an addendum to this contract.

III. RESPONSIBILITIES OF AGENCY

In accordance with this Agreement, the Agency shall:

In accordance with this Agreement, the Agency shall:

- 1) Provide ESD 113 staff with access to the student's records for review.
- 2) Provide ESD 113 staff with adequate space and time to conduct the requested work.
- 3) Provide ESD 113 staff with technology access as needed to conduct the required work (e.g. phone, internet, printer, etc.).
- 4) Provide ESD 113 staff with access and training to special education data system, iGrants, EDS modules, the CCTS online database or online systems as necessary to provide the required work.
- 5) Provide ESD 113 staff the required instructional supplies and equipment needed to conduct the required work.

IV. TERM OF THE CONTRACT

The start date of this Contract is the later of 09/01/2026 or the date that signatures have been obtained from both parties. Contract shall end on 08/31/2027

Contract shall not auto-renew.

V. PAYMENT PROVISIONS

For performance of the work as set forth in the "Responsibility of ESD 113"; the Agency shall pay \$475,000 -- Four hundred-Seventy-five Thousand Dollars

This amount is exclusive of sales tax where applicable.

ESD 113 shall submit properly computed invoices to the Agency at the following schedule.

Agency Shall pay the amount identified on Exhibit A&B. Travel time to district location(s) is compensable and will be included in either FT or hours billed.

CONTRACT TERMS

PAYMENTS

The Agency shall submit payment to ESD 113 within 30 days of receiving an invoice. Late payments shall accrue interest at the maximum rate allowed by law.

PROHIBITION AGAINST ASSIGNMENT

Neither this Contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

OWNERSHIP OF WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION

ESD 113 shall be the owner of any and all reports, documents, memoranda, plans, specifications, designs, notes, drawings, products, data, information and other materials and results authored, created, developed or made by Agency in connection with the this Contract (the "Results"), together with any and all intellectual property rights in any results ("Related Rights"). To the extent applicable, all Results shall constitute "works made for hire" by or for Agency and ESD 113 shall be the "author" of all Results under applicable copyright laws. To the extent ESD 113 is performing services under this Contract to provide Agency with reports, documents, memoranda, plans, specifications, designs, notes, drawings, products, data, information and other materials and results authored, created, developed or made by ESD 113 ("Licensed Results"), Agency is granted a non-exclusive and perpetual license to use the Licensed Results. Agency shall not market or sell such Licensed Results to any third party.

COPYRIGHT

Each party shall be responsible for the acquisition of any necessary copyright releases or intellectual property rights for materials used by such party in its performance of services under this Contract. This shall not include materials originated under this Contract to which ownership belongs to the ESD 113. Each party shall defend and indemnify the other from any claims or suits alleging infringement of any intellectual property rights as to all such materials.

INDEMNIFICATION

Each party shall indemnify, defend and hold the other and its appointed and elected officers, agents, employees, and volunteers, harmless from and against any and all claims damages for any injuries, death or damage to persons or property (including any loss of use resulting therefrom), directly or indirectly arising out of, resulting from, or in connection with the indemnifying party's negligent or wrongful acts or omissions. The obligation to indemnify, defend, and hold harmless includes any claim by a party's agents, employees, representatives, or any subcontractor or its employees.

Industrial Insurance Waiver. The parties expressly waive immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, as now or hereafter amended, or other worker's compensation act, disability benefit act, or other employee benefit act of any jurisdiction otherwise applicable, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Contract extend to any claim brought by or on behalf of any employee of the indemnifying party. Along with the other provisions of this Contract, this waiver was mutually negotiated by the parties.

DISPUTES

Notice of potential disputes between the Agency and ESD 113 on the interpretation of the content of this contract or any appendices must be served in writing to the other party to this contract. There shall be an attempt to resolve the dispute, but if resolution is not possible, each party shall submit their position and supporting documentation to ESD 113 Board of Directors, whose decision shall be final.

TERMINATION

This agreement may be terminated by ESD 113 or any designee thereof at any time, with or without reason, upon written notification thereof to the Agency. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered and received by Agency as of midnight of the second day following the date of its posting in the United States mail addressed as first noted herein in the absence of proof of actual delivery to and receipt by Agency by mail or other means at an earlier date and/or time.

In the event of termination by ESD 113, Agency shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of termination, and to the reimbursement of expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the agreement.

VERBAL AGREEMENTS

This written agreement constitutes the mutual agreement of Agency and ESD 113 in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein shall be binding unless such amendments have been mutually agreed to in writing and signed by both parties.

APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington. Venue for any legal action shall be proper only in Thurston County, Washington. Agency shall comply, where applicable, with the Agency Work Hours and Safety Standards Act and any other applicable federal and state statutes, rules, and regulations.

NO THIRD-PARTY BENEFICIARIES

There are no third-party beneficiaries to this Contract, and nothing in this Contract, express or implied, is intended to confer on any person other than the parties hereto any rights, remedies, or claims of any nature.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY

If federal funds are the basis for this agreement, each party certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

SIGNATURE AUTHORITY

Each party's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the party so identified to the foregoing.

SIGNATURES

In witness whereof, ESD 113 and the Agency certify that they have read, understand, and executed this entire agreement, which includes the attached Contract Terms.

ESD 113 Authorized Signer

Agency Authorized Signer

I certify that I have downloaded and reviewed all attachments to this Contract.

Original copy to be signed by both parties and returned to ESD 113 prior to the commencement of services.

ESD 113 PROGRAM MANAGER:	Brianne Barrett	PROGRAM ACCOUNT CODE:	1204
RESPONSIBLE DEPARTMENT:	Special Ed Co-op	CONTRACT VALUE:	Over \$100K
AGENCY CONTACT NAME:	Stefanie Lamont	EMAIL:	slamont@asd5.org
AGENCY AUTHORIZED SIGNER:	Elyssa Louderback	EMAIL:	elouderback@asd5.org
CONTRACT PREPARED BY:	Juli Aselton	EMAIL:	jaselton@esd113.org

CONTRACT OFFICE APPROVAL

In accordance with ESD 113 Signature Authorization and Control Procedure 6105-P.

Contract Office Approval

Contract #	2627-0000189
Title	Aberdeen School District Special Education Services 2026-27

EXHIBIT A

Aberdeen School District and
ESD 113 Special Education Network
2026-2027 Agreement

EXHIBIT A (FTE Based Billing)
2026-27 Schedule for Service Fees

STUDENT SERVICES	(a) BILLING UNIT Per FTE As determined by need	(b) COST PER 1.0 FTE STAFF MEMBER 2026/27	3 FIXED FEES Based on FTE column (a) * column (b)	4 HOURLY FEES Per Hour Utilized
CERTIFICATED				
School Psychology (Based on 1,295 Certificated Hours = 1.0 FTE)	0.00 FTE (0 Hours)	\$190,000/FTE	\$0	
Speech/Language Pathology (Based on 1,295 Certificated Hours = 1.0 FTE)	0.00 FTE (0 Hours)	\$190,000/FTE	\$0	
Occupational Therapy (Based on 1,295 Certificated Hours = 1.0 FTE)	2.00 FTE (2,590 Hours)	\$190,000/FTE	\$380,000 (8 days a week)	
Physical Therapy (Based on 1,295 Certificated Hours = 1.0 FTE)	0.5 FTE (647.5 Hours)	\$190,000/FTE	\$95,000 (2 days a week)	
CLASSIFIED				
Total FTE	2.5 Certificated FTE	Total Fixed Fees (c)	\$475,000 Certificated	
Capital Region ESD 113 shall submit properly computed invoices to the district will be billed monthly based on the total amount for services divided by the number of contractual months of service.				

MONTHLY BILLING AMOUNT

Rate for each month through the end of the term (Sept 2026-June 2027, 10 months)	\$47,500

Contract #	2627-0000189
Title	Aberdeen School District Special Education Services 2026-27

I. WORKING HOURS/DAYS OF STAFF

In accordance with this Contract:

- 1.) 1.0 FTE Certificated staff workdays start at a designated start spot at 7:15 a.m. and ends at a designated stop spot at 4:30 p.m. (including drive time), unless agreed upon by Agency and ESD113. Travel time to district location(s) is compensable and will be included in either FTE or hours billed.
- 2.) 1.0 FTE Certificated staff work 148 days per year with 2 onboarding days in August, 2 check-out days in June, and 5 training days throughout the year.

II. Caseload Limits and Workload Considerations

Caseload considerations take into account the number of students on IEPs needing consultative or direct services by a certificated educational staff associate (SLP, OT, PT, etc...). School Psychologist caseload considerations take into account the number of general education students in the setting, number of students on IEPs in the setting, and the number of potential evaluations for the school year. They may provide interventions and/or other supports to students, consultation with students, teachers, school/district staff, and families in addition to their evaluation/assessment and report writing duties.

Workload considerations take into account direct service time as well as other professional responsibilities, including the time required for documentation, planning, meetings, evaluation/assessment time, equipment adjustment and training, staff training, development of individualized student programs (i.e, positioning, equipment use, etc.), number of sites being served, and travel time.

In recognition of the impact of caseload size and workload considerations on service quality, caseload ranges are established below based on position; severity and frequency of students' needs, and any significant travel times should be taken into consideration.

- 1.0 FTE School Psych 1:900 general education; 130-140 students on IEPs; Roughly 65 Evaluations
- 1.0 FTE - Physical Therapist 30-40 Students on IEPs
- 1.0 FTE - Speech Language Pathologist 40-50 Students on IEPs
- 1.0 FTE – SLP-A 40-45 Students on IEPs
 - The Scope of Practice of the SLP-A and Supervision from an SLP should follow ASHA Guidelines: [Scope of Practice for the Speech-Language Pathology Assistant \(SLPA\) \(asha.org\)](https://asha.org/public/slp/slpas/scope_of_practice_for_the_speech-language_pathology_assistant_slpa/)
- 1.0 FTE - Occupational Therapist 40-50 Students on IEPs
- 1.0 FTE – COTA 40-45 Students on IEPs
 - The Scope of Practice of the COTA and Supervision from an OT should follow AOTA Guidelines: [Guidelines for Supervision, Roles, and Responsibilities During the Delivery of Occupational Therapy Services | The American Journal of Occupational Therapy | American Occupational Therapy Association \(aota.org\)](https://aota.org/standards/practice/occupational-therapy/scope-of-practice/)

If a caseload or workload concern arises, the service provider, District Representative, and SEC Senior Director will review the caseload and workload to determine a mutually agreed upon and documented plan for support, ensuring equitable workload distribution while considering factors such as:

- Number of students served; Intensity and frequency of services; Travel between schools and districts; Evaluation responsibilities; Consultation requirements; Specialized material preparation; Equipment management; Compliance activities; Unique student needs and case complexity

Contract #	2627-0000189
Title	Aberdeen School District Special Education Services 2026-27

EXHIBIT B

Aberdeen School District and

ESD 113 Special Education Network

2026-2027 Agreement

EXHIBIT B (Usage Based Billing)

2026-27 Schedule for Service Fees

STUDENT SERVICES	(a) BILLING UNIT Per FTE As determined by need	(b) COST PER 1.0 FTE STAFF MEMBER 2026/27	3 FIXED FEES Based on FTE column (a) * column (b)	4 HOURLY FEES Per Hour Utilized
CERTIFICATED				
School Psychology, SLP, OT, PT	Hourly/As Needed	\$147/HOUR		Billed Based on Usage
Audiology	Hourly/As Needed	\$180/HOUR		Billed Based on Usage
Total FTE	As Needed Additional SLP, OT, PT, Psych + As Needed Audiology	Total Fixed Fees (c)		As Needed Additional SLP, OT, PT, Psych (\$147 per hour) + As Needed Audiology (\$180 per hour)

MONTHLY BILLING AMOUNT

Rate for each month through the end of the term (Sept 2026-June 2027, 10 months)	Billed Based on Usage

Contract #	2627-0000189
Title	<i>Aberdeen School District Special Education Services 2026-27</i>

I. WORKING HOURS/DAYS OF STAFF

In accordance with this Contract:

1. 1.0 FTE Certificated staff workdays start at a designated start spot at 7:15 a.m. and ends at a designated stop spot at 4:30 p.m. (including drive time), unless agreed upon by Agency and ESD113. Travel time to district location(s) is compensable and will be included in either FTE or hours billed.
2. 1.0 FTE Certificated staff work 148 days per year with 2 onboarding days in August, 2 check-out days in June, and 5 training days throughout the year.

II. Caseload Limits and Workload Considerations

Caseload considerations take into account the number of students on IEPs needing consultative or direct services by a certificated educational staff associate (SLP, OT, PT, etc...). School Psychologist caseload considerations take into account the number of general education students in the setting, number of students on IEPs in the setting, and the number of potential evaluations for the school year. They may provide interventions and/or other supports to students, consultation with students, teachers, school/district staff, and families in addition to their evaluation/assessment and report writing duties.

Workload considerations take into account direct service time as well as other professional responsibilities, including the time required for documentation, planning, meetings, evaluation/assessment time, equipment adjustment and training, staff training, development of individualized student programs (i.e, positioning, equipment use, etc.), number of sites being served, and travel time.

In recognition of the impact of caseload size and workload considerations on service quality, caseload ranges are established below based on position; severity and frequency of students' needs, and any significant travel times should be taken into consideration.

- 1.0 FTE – Educational Audiologist 1,295 Hours of service to student(s) receiving audiology services (including direct and indirect services), plus hearing screenings, hearing assistive technology management, evaluations, consultations, and IEP participation.
 - Audiologists provide specialized assessment, hearing screening, amplification management, cochlear implant/FM system support, consultation with educational teams, and compliance with hearing-related state and federal requirements. Workload should account for travel, equipment management, and consultation in addition to direct student services.
- 1.0 FTE – Teacher of Students with Visual Impairments (TVI) 1,295 hours of service to student(s); Supports student(s) with visual impairments receiving direct or consultative services on IEPs.
 - Workload includes direct instruction in the Expanded Core Curriculum (ECC), consultation with educational teams, specialized instructional material development, assessment, IEP participation, family collaboration, and coordination with Orientation & Mobility Specialists.
- 1.0 FTE – Orientation & Mobility (O&M) Specialist 1,295 hours of indirect/direct service to student(s); Supports student(s) receiving Orientation and Mobility services on IEPs.
 - Workload includes community-based instruction, environmental assessments, travel instruction across multiple settings, consultation with educational teams and families, IEP participation, and travel between districts and instructional locations.
- 1.0 FTE – Brailist – Classified 1,520 hours of indirect/direct service to student(s). Supports student(s) requiring Braille production and accessible instructional materials, depending on the complexity and volume of materials required.
 - Workload includes Braille transcription, tactile graphics production, formatting accessible instructional materials, equipment preparation, coordination with Teachers of Students with Visual Impairments, and ensuring materials are available in a timely manner to support instruction.
- 1.0 FTE - School Psych 1:900 general education; 130-140 students on IEPs; Roughly 65 Evaluations
- 1.0 FTE - Physical Therapist 30-40 Students on IEPs
- 1.0 FTE - Speech Language Pathologist 40-50 Students on IEPs
- 1.0 FTE – SLP-A - Classified 40-45 Students on IEPs
- 1.0 FTE - Occupational Therapist 40-50 Students on IEPs
- 1.0 FTE – COTA - Classified 40-45 Students on IEPs

If a caseload or workload concern arises, the service provider, District Representative, and SEC Senior Director will review the caseload and workload to determine a mutually agreed upon and documented plan for support, ensuring equitable workload distribution while considering factors such as:

- Number of students served; Intensity and frequency of services; Travel between schools and districts; Evaluation responsibilities; Consultation requirements; Specialized material preparation; Equipment management; Compliance activities; Unique student needs and case complexity.

Contract #	2627-0000227
Title	Aberdeen School District Network Services 2026-27

Contract for services provided by ESD 113 dated this 22 day of July, 2026 between:

EDUCATIONAL SERVICE DISTRICT 113
("ESD 113")
6005 Tyee Drive SW · Tumwater, WA 98512
AND

Aberdeen School District

("Agency")

216 North G St, Aberdeen, WA 98520

In consideration of the promises and conditions contained herein, ESD 113 and Agency do mutually agree as follows:

I. PURPOSE

The purpose of this Contract is to provide:
the Agency with Network Services technical support.

II. RESPONSIBILITIES OF ESD 113

In accordance with this Contract, ESD 113 shall:

- Network Monitoring and Reporting (Active Device Status Monitoring and Alerting)
- Phone and Email Support (Technical Contact Typically)
- Grandstream VoIP Phone System Maintenance and Support (Value Add)
- Remote Support via VPN Access
- Technical Support (Assist District Technical Contact) - This can include desktop support, printers, copiers, HVAC, Lighting, servers, etc.
- Equipment Maintenance (Upgrades, Patches, Event Log Review - Typically performed after hours)
- System Changes (Firewall Rules, Content Filter Rules, Routing, VLANs, Port Assignments)
- Design Services (Connecting New Buildings, Wide Area Services, Infrastructure Changes)
- E-rate RFP Guidance and Bid Evaluation
- Emergency Support - Prioritized (Building, District, or Service Down Events)
- Knowledge Base and Experience
- Advice and Guidance on what similar districts are doing (Pros / Cons and Avoiding Pitfalls)
- Archive of written onsite notes and configuration backups
- Email System Custodial Services:
 - ESD113 shall be responsible for providing custodial services for the district's email systems, ensuring their secure operation and maintenance.
 - ESD113 will manage and safeguard the integrity and confidentiality of the district's email communications, including system backups, data retention, and security measures.
- Public Records Requests:
 - ESD113 acknowledges its obligation to assist the district with public records requests as directed by the district.
 - In the event of a public records request related to the district's email system, ESD113 shall provide reasonable assistance, subject to additional fees.
 - ESD113 will not directly respond to public records requests unless explicitly directed by the district to do so.

III. RESPONSIBILITIES OF AGENCY

In accordance with this Agreement, the Agency shall:

- Establish primary and back-up contract persons for the School District who will coordinate all Network Services activity district wide with ESD 113 personnel.
- Provide ESD 113 personnel twenty-four-hour access to District communications infrastructure or as mutually agreed upon by District and ESD 113.

IV. TERM OF THE CONTRACT

The start date of this Contract is the later of 09/01/2026 or the date that signatures have been obtained from both parties. Contract shall end on 08/31/2027

Contract shall not auto-renew.

V. PAYMENT PROVISIONS

For performance of the work as set forth in the "Responsibility of ESD 113"; the Agency shall pay \$44878 -- Forty-four thousand eight hundred seventy-eight dollars and 00/100's.
This amount is exclusive of sales tax where applicable.

ESD 113 shall submit properly computed invoices to the Agency at the following schedule.

Monthly beginning September 2026.

CONTRACT TERMS

PAYMENTS

The Agency shall submit payment to ESD 113 within 30 days of receiving an invoice. Late payments shall accrue interest at the maximum rate allowed by law.

PROHIBITION AGAINST ASSIGNMENT

Neither this Contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

OWNERSHIP OF WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION

ESD 113 shall be the owner of any and all reports, documents, memoranda, plans, specifications, designs, notes, drawings, products, data, information and other materials and results authored, created, developed or made by Agency in connection with the this Contract (the "Results"), together with any and all intellectual property rights in any results ("Related Rights"). To the extent applicable, all Results shall constitute "works made for hire" by or for Agency and ESD 113 shall be the "author" of all Results under applicable copyright laws. To the extent ESD 113 is performing services under this Contract to provide Agency with reports, documents, memoranda, plans, specifications, designs, notes, drawings, products, data, information and other materials and results authored, created, developed or made by ESD 113 ("Licensed Results"), Agency is granted a non-exclusive and perpetual license to use the Licensed Results. Agency shall not market or sell such Licensed Results to any third party.

COPYRIGHT

Each party shall be responsible for the acquisition of any necessary copyright releases or intellectual property rights for materials used by such party in its performance of services under this Contract. This shall not include materials originated under this Contract to which ownership belongs to the ESD 113. Each party shall defend and indemnify the other from any claims or suits alleging infringement of any intellectual property rights as to all such materials.

INDEMNIFICATION

Each party shall indemnify, defend and hold the other and its appointed and elected officers, agents, employees, and volunteers, harmless from and against any and all claims damages for any injuries, death or damage to persons or property (including any loss of use resulting therefrom), directly or indirectly arising out of, resulting from, or in connection with the indemnifying party's negligent or wrongful acts or omissions. The obligation to indemnify, defend, and hold harmless includes any claim by a party's agents, employees, representatives, or any subcontractor or its employees.

Industrial Insurance Waiver. The parties expressly waive immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, as now or hereafter amended, or other worker's compensation act, disability benefit act, or other employee benefit act of any jurisdiction otherwise applicable, for injuries to its employees and agrees that the obligations to indemnify, defend and hold harmless provided in this Contract extend to any claim brought by or on behalf of any employee of the indemnifying party. Along with the other provisions of this Contract, this waiver was mutually negotiated by the parties.

DISPUTES

Notice of potential disputes between the Agency and ESD 113 on the interpretation of the content of this contract or any appendices must be served in writing to the other party to this contract. There shall be an attempt to resolve the dispute, but if resolution is not possible, each party shall submit their position and supporting documentation to ESD 113 Board of Directors, whose decision shall be final.

TERMINATION

This agreement may be terminated by ESD 113 or any designee thereof at any time, with or without reason, upon written notification thereof to the Agency. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered and received by Agency as of midnight of the second day following the date of its posting in the United States mail addressed as first noted herein in the absence of proof of actual delivery to and receipt by Agency by mail or other means at an earlier date and/or time.

In the event of termination by ESD 113, Agency shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of termination, and to the reimbursement of expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the agreement.

VERBAL AGREEMENTS

This written agreement constitutes the mutual agreement of Agency and ESD 113 in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein shall be binding unless such amendments have been mutually agreed to in writing and signed by both parties.

APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington. Venue for any legal action shall be proper only in Thurston County, Washington. Agency shall comply, where applicable, with the Agency Work Hours and Safety Standards Act and any other applicable federal and state statutes, rules, and regulations.

NO THIRD-PARTY BENEFICIARIES

There are no third-party beneficiaries to this Contract, and nothing in this Contract, express or implied, is intended to confer on any person other than the parties hereto any rights, remedies, or claims of any nature.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND INELIGIBILITY

If federal funds are the basis for this agreement, each party certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any federal department or agency.

SIGNATURE AUTHORITY

Each party's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the party so identified to the foregoing.

SIGNATURES

In witness whereof, ESD 113 and the Agency certify that they have read, understand, and executed this entire agreement, which includes the attached Contract Terms.

ESD 113 Authorized Signer

Agency Authorized Signer

I certify that I have downloaded and reviewed all attachments to this Contract.

Original copy to be signed by both parties and returned to ESD 113 prior to the commencement of services.

ESD 113 PROGRAM MANAGER:	Brandon Kahler	PROGRAM ACCOUNT CODE:	1807
RESPONSIBLE DEPARTMENT:	IT	CONTRACT VALUE:	Under \$100K
AGENCY CONTACT NAME:		EMAIL:	
AGENCY AUTHORIZED SIGNER:	Elyssa Louderback	EMAIL:	elouderback@asd5.org
CONTRACT PREPARED BY:	Bobby Thulin	EMAIL:	bthulin@esd113.org

CONTRACT OFFICE APPROVAL In accordance with ESD 113 Signature Authorization and Control Procedure 6105-P.	<i>ESD 113 Contracts</i> Contract Office Approval
---	--



Capital Region ESD 113
Your goals, our reason

ESD 113 Network Services

Rate Sheet for 2026-27

Benefits of our annual support plans:

- Network Monitoring and Reporting (Active Device Status Monitoring and Alerting)
- Phone and Email Support (Technical Contact Typically)
- Grandstream VoIP Phone System Maintenance and Support (Value Add)
- Remote Support via VPN Access
- Technical Support (Assist District Technical Contact)
This can include desktop support, printers, copiers, HVAC, Lighting, servers, etc..
- Equipment Maintenance (Upgrades, Patches, Event Log Review - Typically performed after hours.)
- System Changes (Firewall Rules, Content Filter Rules, Routing, VLANs, Port Assignments)
- Design Services (Connecting New Buildings, Wide Area Services, Infrastructure Changes)
- E-rate RFP Guidance and Bid Evaluation
- Emergency Support - Prioritized (Building, District, or Service Down Events)
- Knowledge Base and Experience
- Advice and Guidance on what similar districts are doing. (Pros / Cons and Avoiding Pitfalls)
- Archive of written onsite notes and configuration backups.

Contractual support visits are based around the needs of each district. Typically, a list of projects or tasks is developed in coordination with the primary technical contact at the district. Some tasks can and are performed remotely throughout the month. Routine maintenance and upgrades are generally scheduled for after-hours so as to not impact users. During each visit, there is often some amount of discussion about projects, future planning, and comparisons with what other districts around the region are doing.

Considerable time is spent developing a comprehensive understanding of the network layout within each district. Everything from network infrastructure, building and cabling layouts, servers, and storage, all the way down to computer labs and workstations. This helps us better support you as well as plan for future projects and growth. It is our belief, every district deserves high level attention to detail and expert guidance in all aspects of technology support, and planning.

Hourly billing does not include any proactive monitoring, maintenance, or ongoing support. We only work on the tasks we've specifically been instructed to assist with.



Capital Region ESD 113

Your goals, our reason

ESD 113 Network Services Fee Schedule 2025-26

Network Support Plan 1	
1 day/mo scheduled on site and/or remote support	\$13,000 annually
Network Support Plan 2	
2 day/mo scheduled on site and/or remote support	\$24,815 annually
Network Support Plan 3	
4 day/mo scheduled on site and/or remote support	\$44,878 annually
Hourly Support	
50 Hour Block	\$7,000 non-recurring
Per Hour	\$154.00

- Rates increased 1% (reduced amount) to cover COLA and Benefit increases

Cost Table Notes:

Daily rate is for an 8-hour day, which includes travel time.

Support plans can be billed annually, quarterly, or monthly.

Hands On Children's Museum

PROJECT NAME: HOCM Partnership –Aberdeen School District IMPACT Academy

MOU for Project Period September 2026-2027

The Hands On Children's Museum is looking forward to partnering with you in 2026-2027.

This letter will serve as an understanding between the Hands On Children's Museum (herein referred to as "HOCM") the Aberdeen School District Before/After School Program (herein referred to as **IMPACT Academy**). At the time of agreement, certain assumptions have been made about state guidelines for COVID safety, however it is understood that new guidelines could be released at any time. At any time, the agreement may be amended with the approval, in writing, of both the HOCM and **IMPACT Academy** to reflect changes in the situation.

I. HANDS ON CHILDREN'S MUSEUM OBLIGATIONS

- Ensures all HOCM staff working in **IMPACT Academy** buildings with students have appropriate background checks
- Provide an HOCM contact as your primary point person for all scheduling, logistics and activity questions: Heather Wood, Outreach Assistant Manager.
- Visit each school site (AJ West, Robert Gray, Stevens, McDermoth, Central Park and Miller Jr. High) approx. 5 times October 2025 through May 2026, with a total of fifteen Wednesdays scheduled during which the HOCM team will visit two separate school sites for a total of 30 visits to Aberdeen schools.
- Additional TBD dates as funding permits and need exists
 - Potential summer session visits to the above-mentioned sites
 - Activity kits for classes with accompanying professional development for staff if desired
 - Other professional development
- All HOCM costs, including travel, will be funded through grants secured by HOCM (Goldberg Foundation and Grays Harbor Community Foundation).
- HOCM will communicate directly with sites with as much notice as possible if for any reason a visit needs to be cancelled (weather, illness, etc.) A make-up day will be scheduled if available on a date convenient to both parties.

On the day of the visits, HOCM will

- Provide two staff to facilitate activities at each site.
- Arrive and set up at designated time and then break down at end of day (approx. half an hour before and after programming).
- HOCM Program will run for an hour afterschool (we understand that each site is slightly different in timing and will adjust accordingly).
- Present activities that align with the HOCM mission and inspire Maker/Tinkering/STEAM learning.

- Some examples include: Balls & ramps; Hex bug mazes; Toy Take Apart; Sewing projects; pegboard pinball; airplane launchers; wind tunnels; pounded plant prints; 3 Little Pigs Engineering; Circuit Blocks & Makey Makey; Wires & Pliers (jewelry and sculptures).
- If activities include natural materials that could be allergens (i.e. natural alpaca fibers), HOCM will reach out to site coordinator to be sure all children can participate. If there are children with allergies to the material, alternate activities will be chosen.
- Projects will be developmentally appropriate for age group served. Projects for Middle school site may vary more significantly than projects for elementary school sites.
- Activities can also be coordinated to align with site themes at the request of site coordinators, if planned sufficiently in advance.

Dates will be confirmed with sites, and visits will occur on **Wednesdays** with 2 sites per date. Scheduling will frequently involve four staff carpooling: two will be dropped off at one school and the other two will continue on to the second school on the schedule.

II. IMPACTA ACADEMY OBLIGATIONS

- Provide room space for HOCM workshop. All regularly scheduled program staff will stay in the room and support HOCM activity program.
- Aberdeen SD will communicate with HOCM with as much notice as possible if for any reason a visit needs to be cancelled (weather, school schedule, etc.) A make-up day will be scheduled if available on a date convenient to both parties.
- Site coordinators may be asked to check allergy profiles for students if HOCM materials contain allergens.

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. INDEPENDENT CONTRACTOR STATUS

HOCM and HOCM's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. District shall not control or supervise the manner in

which this agreement is performed nor withhold or pay taxes on behalf of HOCM and HOCM's employee(s) or agent(s).

V. INDEMNIFICATION

To the fullest extent permitted by law, HOCM agrees to defend, indemnify and hold harmless ASD, its directors, volunteers, students and employees from and against all expenses, damages, losses, claims, and liabilities, direct, indirect or consequential (including attorney fees incurred on such claims and in proving the right to indemnification), arising out of or resulting from the acts or omissions of HOCM or the operation of the afterschool program at ASD.

Similarly, ASD agrees to defend, indemnify and hold harmless HOCM, its directors, officers, and employees from and against all expenses, damages, losses, claims brought by third parties, and liabilities, direct, indirect, or consequential (including attorney fees incurred) arising out of or resulting from the acts or omissions of ASD and/or its employees relating to the operation and use of the afterschool program at ASD.

VI. TERMINATION

This Agreement may be terminated by either party, at any time, upon written notification thereof to the other party. The notice shall specify the date of termination. This written Agreement constitutes the mutual agreement of HOCM and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

VII. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

VIII. NON-DISCRIMINATION

No person shall, on the ground of race, creed, color, national origin, mental/physical/sensory handicap, or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

IX. EFFECTIVE DATE DURATION

This Agreement shall commence on the 1st day of October 2026. This agreement shall terminate at midnight on the 31st day of August 2027, with the sole exception of Section V (Indemnification) which shall continue to bind the parties.

X. FEDERAL BACKUP WITHHOLDING INFORMATION

HOCM certifies to ASD #5 that HOCM is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. HOCM agrees to notify ASD #5 in writing if this information is not true.

XI. CERTIFICATION REGARDING DEBARMENT, SUPERVISION, AND ELIGIBILITY

The contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency.

IN WITNESS THEREOF, ASD and HOCM have executed this Agreement
consisting of five pages.

Patty Belmonte
Chief Executive Officer, HOCM

Date

Jamie Stotler_____
Program Administrator Aberdeen School District
Grant Administrator, 21st Century Grant

Date_____



QUINULT INDIAN NATION **TANF PROGRAM**

PO Box 189, Taholah, WA 98587
TANF@quinault.org



Memorandum of Agreement Between Quinault Indian Nation TANF Program and Aberdeen School District

This agreement will be in effect: **August 5, 2026, to August 31, 2027,** and will be due for review of continuation for the next school year on **August 31, 2027.**

I. Purpose of Interagency Agreement:

The purpose of this agreement is to establish the best cooperative method of providing quality services to QIN TANF eligible children and their families.

It is the intent of this agreement to:

1. Define the services provided by each agency.
2. Ensure that all eligible children who receive educational services receive free and appropriate services from the school district.
3. Ensure that each agency assumes the responsibility to communicate with the other, share leadership responsibilities and ensure that available information/resources are utilized in the most effective manner/benefit for all eligible children.
4. Ensure that this cooperative agreement between the above-named agencies is developed, implemented, and reviewed at least on an annual basis.
5. Always maintain professionalism and confidentiality.

II. Agency Responsibilities:

Responsibility of the School District:

1. To the best of the school's ability, maintain the Independent Student Status Accreditation, Progress Reporting, Instructor/Student Relationship, Material/Assignment Distribution, and Parent/Instructor Conferences for all eligible children.
2. Provide well-balanced meal services for all eligible children.
3. Provide appropriate implementation of Individualized Education Plan (IEP), 504 and other similar plans, in the Least Restrictive Environment (LRE), as necessary.
4. Notify the QIN TANF Program of any changes in the status of the child or family, including, but not limited to, relocation, employment placement, Child Protective Services (CPS) involvement, an Individualized Education

Program (IEP), a Section 504 Plan, withdrawal from school, or any other significant changes that may affect eligibility or services.

5. Upon request, provide the QIN TANF Program with attendance and/or progress reports for compliance purposes.

Responsibility of the QIN TANF Program:

1. To meet with each child once a month, who is open on a QIN TANF case, in grades 8th and above and as needed for a younger child if recommended. Meeting is to be in person unless a remote meeting is necessary. At the meeting, the staff will talk to the students about needs, grades, attendance, prevention information and advocate on behalf of the child. The staff will provide school supplies to the child, as needed.
2. To the best of the program's ability, coordinate with the school to provide or locate additional resources for tutorial service, computer access, and basic educational supplies to all eligible children upon request.
3. Provide available required documentation for school enrollment and program eligibility purposes.
4. Upon request, provide a copy of the Release of Information Forms to the School District.

QIN TANF Employment and Training Caseworker Supervisor

Date

School District Representative

Date

**CONTRACT FOR PERSONAL SERVICES
BETWEEN
ABERDEEN SCHOOL DISTRICT #5**

(hereinafter referred to as ASD #5)

216 North "G" Street
Aberdeen, WA 98520

Jan Gravley
(hereinafter referred to as Consultant)

In consideration of the promises and conditions contained herein, ASD #5 and Consultant do mutually agree as follows:

I. DUTIES OF CONSULTANT

Consultant shall perform the following duties to the satisfactions of ASD #5's designee:

A. The general objectives(s) of this contract shall be as follows:

To assist the Aberdeen School District in compiling data and narrative for evaluation purposes to meet compliance requirements as set forth for the 21st Century Learning Center grant, including the four sites approved for the 2026-2027 school year.

B. In order to accomplish the general objectives(s) of this agreement, Consultant shall perform the following specific duties:

- Attend required evaluator training for Cohort 20.
- Develop an evaluation plan to address the goals and objectives of the grant.
- Establish protocols and develop data collection schedules for data necessary for project evaluation.
- Design surveys and other instruments to gather data from staff, parents, and students.
- Coordinate baseline and follow-up data collection.
- Work with the District Director to ensure that all state and federally required data is collected in accordance to state developed timelines and entered into PPICs.
- Conduct site visits as negotiated with the District Director.
- Analyze data supplied including student, parent and teacher surveys, attendance data, local and state assessment data, the required YPQI Implementation Plan and other information to determine progress towards objectives.
- Communicate regularly with the District Director to discuss any issues of concern or revision of the grant evaluation.
- Use information from the state evaluation such as Leading Indicator reports to identify areas that need further local evaluation.

- Provide succinct reports on individual site progress.
- Utilize data and information agreed upon to write the required local evaluation report.

In addition, the following duties will be completed as necessary to meet YPQI requirements:

- Conduct external assessments of 21st Century sites to include onsite observation, scoring and entering data.
- Participate in related webinars and required training.

- C. The time schedule for completion of Consultant's duties shall be as follows:

In accordance with the 21st Century grant timelines for the 2026-2027 grant year.

- D. Time is of the essence in connection with Consultant's performance of the foregoing duties.

II. DUTIES OF ASD #5

In consideration of Consultant's satisfactory performance of the duties set forth herein, ASD #5 shall compensate and / or reimburse the expenses of Consultant as follows:

- A. Consultant shall be compensated in the following amount: **not to exceed \$17,500 dollars (\$15,000 in wages; \$2,500 in expenses).**

Payment shall be made within a reasonable period following termination of this agreement and upon Consultant's compliance with the terms and conditions of this agreement.

Quarterly progress payments shall be made, based on invoices submitted by the consultant for hours worked by the 10th of the month in return for the partial performance.

- B. All payments of compensation and expenses to consultant shall be conditioned upon Consultant's:
1. Submission of detailed vouchers which support the performance which has been rendered or expenses incurred for which payment is requested, and
 2. Performance to the satisfaction of Superintendent's designee: PROVIDED, that approval shall not be unreasonably withheld.

- C. Except for expressly provided herein, all expenses necessary to the Consultant's satisfactory performance of this agreement shall be borne in full by the Consultant.
- D. Any date specified for payment(s) to Consultant shall be considered extended as necessary to process and deliver an ASD #5 warrant for the amount(s).

III. PROHIBITION AGAINST ASSIGNMENT

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

IV. OWNERSHIP OR WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION

All correspondence, papers, documents, reports, files, films, work products (inclusive of intellectual concepts and properties) and all copies thereof, which are received or developed by Consultant and Consultant's employee(s) and agent(s) in the course of performing, or as incident thereto, Consultant's duties pursuant to this agreement shall, immediately upon receipt, preparation, or development, become the exclusive property of ASD #5 in perpetuity for any and all purposes. All items described above shall be provided to and left with ASD #5 upon the termination of this agreement by ASD #5 and upon Consultant's performance, whichever shall occur first.

Consultant and Consultant's employee(s) and agent(s) shall not, without prior written approval of ASD #5, either during the term of this agreement or at any time thereafter, directly or indirectly, disclose or give to any state or federal government, or corporation, agency or political subdivision of any state or federal government, or any educational agency, institution or organization, any portion of the above described items and properties or any information acquired in the course of or as an incident to the performance of Consultant's duties hereunder, for any purpose or reason.

V. INDEPENDENT CONTRACTOR STATUS OF CONSULTANT

Consultant and Consultant's employee(s) and agents(s) shall perform all duties pursuant to this agreement as an independent contractor. Superintendent shall not control or supervise the manner in which this agreement is performed nor withhold or pay taxes in behalf of Consultant or Consultant's employee(s) or agent(s).

VI. INDEMNIFICATION

Any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of Consultant's or its employee's(') or agent's(') performance or failure to perform duties pursuant to this agreement, shall be the Consultant's sole obligation and the Consultant shall indemnify and hold harmless the Superintendent in full for any and all such acts or failures to act on the part of Consultant or its employee(s) or agent(s).

VII. TERMINATION

This agreement may be terminated by ASD #5 or any designee thereof, at any time, with or without reason, upon written notification thereof to the Consultant. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered to and received by Consultant as of midnight of the second day following the date of its posting in the United States mail – addressed as first noted herein in the absence of proof of actual delivery to and receipt by Consultant by mail or other means at an earlier date and / or time.

In the event of termination by ASD #5, Consultant shall be entitled to an equitable portion of the total compensation provided herein for uncompensated services which have been performed as of termination and to the reimbursement of expenses incurred as of termination by solely to the extent such expenses are reimbursable pursuant to the provisions of this Agreement.

VIII. VERBAL AGREEMENT

This written Agreement constitutes the mutual agreement of Consultant and ASD #5 in whole. No alteration or variation of the terms of this Agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding,

IX. APPLICABLE LAW

This agreement shall be governed by the laws of the State of Washington.

X. NON-DISCRIMINATION

No person shall, on the ground of race, creed, color, national origin, religion, sex, sexual orientation including gender expression or identity, the presence of any mental or physical disability, marital status, pregnancy, previous arrest (unless a clear and present danger exists) or incarceration be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any activity performed pursuant to this Agreement.

XI. CONFLICT OF INTEREST

Neither the Consultant nor Consultant's employee(s) shall perform any duty pursuant to this Agreement in which duty he / she may have participated as an employee of ASD #5.

XII. EFFECTIVE DATE-DURATION

This Agreement shall commence on the 1st day of September, 2027. This agreement shall terminate at midnight on the last day of December, 2028, with the sole exception of

Sections IV (Ownership of Work Products and Restriction Against Dissemination) and VI (Indemnification) which shall continue to bind the parties, their heirs and successors.

XIII. FEDERAL BACKUP WITHHOLDING INFORMATION

The consultant certifies to ASD #5 that the Consultant is not subject to backup withholding under Section 3406(a)(1)(c) of the Internal Revenue Code. The Consultant agrees to notify ASD #5 in writing if this information is not true.

IN WITNESS THEREOF, ASD #5 and Consultant have executed this Agreement consisting of five pages.

XIV. CERTIFICATION REGARDING DEBARMENT, SUPERVISION AND ELIGIBILITY

The contractor certifies that neither it nor its principals are presently debarred, declared ineligible, or voluntarily excluded from participation in transactions by any Federal department or agency.

CONSULTANT

The undersigned certifies that he/she is the person duly qualified and authorized to bind the Consultant so identified to the foregoing Agreement and under penalty of perjury, certifies the Social Security Number or Federal Identification Number provided is Correct.

Signed this _____ day of _____, _____.

Consultant Signature

Social Security Number or Federal ID#

Are you incorporated?

Yes _____ No X

ABERDEEN SCHOOL DISTRICT #5

Signature of Co-Superintendent

Signed this _____ day of _____, _____.



**ABERDEEN SCHOOL DISTRICT
216 NORTH G STREET
ABERDEEN, WASHINGTON**

SPECIAL SERVICES CONTRACT

In consideration of the promises and conditions contained herein, Aberdeen School District (the "District") and Soliant (the "Provider") mutually agree as follows:

1. **Services.** The District hereby contracts with the Provider to perform the services identified in paragraph 2 hereof.

2. **Description of Services:**

(a) Provide School Psychology Services, Occupational Therapy Services, Physical Therapy Services, Speech Language Pathology Services and/or Nursing Services for the 2026-27 school year and/or extended school year as needed.

(b) Such other related services as the District may request. Said services shall be provided in a manner consistent with the accepted practices for other similar services, performed to the District's satisfaction, within the time period prescribed by the District.

3. **Insurance.** Contracting agency or individual will maintain (at its expense), a valid policy of insurance evidencing general and professional liability coverage of not less than \$1,000,000 per occurrence covering acts or omissions and general liability which may give rise to liability for services under this Agreement. Provider shall provide a certificate of insurance evidencing such coverage upon request by the District. Provider will provide the District with assurance of this insurance coverage in writing before commencement of services under this Contract. Provider will notify the District within three (3) days in the event of cancellation or modification of such insurance. Provider's failure to maintain such insurance policies shall be grounds for the District's immediate termination of this Contract. The provisions of this paragraph shall survive the expiration or termination of this Contract for cause with respect to any event occurring prior to such expiration or termination.

4. **Certification and Licensing Requirements.** Provider warrants that all individuals providing services under this Agreement ("Service Providers") meet applicable licensing and certification requirements. Provider must obtain and provide evidence to the District of current appropriate state certification and licensure at least 30 days prior to the beginning of each school year. Providers should have or be able to obtain an NPI number.

5. **Background Checks.** Pursuant to RCW 28A. 400. 303, any Service Providers under this Contract shall be required to have successfully completed a criminal history record check through the Washington State Patrol Criminal Identification System, under RCW 43.43.830-834 and RCW 10.97.030-050, and through the Federal Bureau of Investigation prior to providing any services under this Agreement. Provider will be responsible for securing these criminal history record checks and payment of all costs for obtaining such background checks. Results of the background checks must be made available to the District prior to a Service Provider providing services to the District.

6. **Prohibited Employment.** The nature of the work performed under this Contract involves services provided to children and disabled adults. Therefore, no assigned Service Provider shall have pled guilty or been convicted of any felony crime specified under RCW 28A.400.322. Any failure to comply with this paragraph shall be grounds for immediate termination of this Contract for cause.

7. **Failure to Report.** Service Providers will inform Provider and the District of any inability to provide services no later than one (1) hour prior to reporting time. The District will notify Provider as soon as possible should any Service Provider assigned to the District fail to report to work as scheduled. Provider shall be responsible for providing substitute coverage without a lapse in service to the District for Service Providers who are absent for more than 5 consecutive days.

8. **Contemporaneous Log of Service Time.** Each Service Provider shall complete a log of the names (or initials) of the students served and the amount of time for each student. Any deviation from the amount of service time shall be noted and explained. Such log shall be submitted weekly (or monthly as agreed upon) via email to the District's Special Education Director.

9. **Record Access.** Provider and Service Providers shall be responsible for maintaining and securing any records or logs necessary to justify, support, and document the services provided under this Contract. Provider shall retain such records for not less than the period prescribed by law. All duly authorized auditors of Provider and the District shall have access to examine said records.

10. **Confidentiality.** In providing services under this Contract, Provider and Service Providers may have access to personally identifiable education records and confidential information regarding District students, parents/guardians, or staff (collectively referred to as "Confidential Information"). Provider agrees that it and its Service Providers will maintain the confidentiality of Confidential Information. The use or disclosure of any Confidential Information for any purpose not directly connected to Provider's services under this Contract is strictly prohibited except where required or authorized by law.

Provider and Service Providers agree to maintain the confidentiality of student records and provide access to the parents/guardians and students of such records in accordance with the Family Education Rights and Privacy Act (FERPA) and the Health Information Privacy and Accountability Act (HIPAA).

11. **Independent Contractor.** The Provider shall perform all duties pursuant to this Contract as an independent contractor. The District shall not control or supervise the manner in which this Contract is performed, except as expressly provided herein. Nothing in this Contract shall be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Provider or its personnel. Neither party may incur debts or make commitments for the other party. Provider and its personnel shall not represent himself, herself, or itself as an employee, representative, or spokesperson for the District.

12. **Provider and Service Providers Not Employees of District.** Employees of Provider shall not be entitled to any rights or privileges of District employment. Provider assumes exclusive responsibility for any and all acts or omissions of its agents, officers, or employees. Provider will maintain direct responsibility as the employer of Service Providers for payment of wages, benefits, and other compensation, and for any applicable mandatory withholdings and contributions such as federal, state, and local income taxes, social security taxes, workers' compensation, and unemployment insurance. Provider acknowledges that the District is not withholding federal income tax or FICA (Social Security) tax from Provider's payment or paying Washington State unemployment, industrial insurance, or any other taxes on behalf of Provider or Provider's personnel. Provider shall be solely responsible for the payment of any taxes imposed by any lawful jurisdiction as a result of the performance and payment of this Contract.

13. **Quality of or Need for Services.** If the District's Special Education Director determines that the services of Provider's personnel is unable to perform or has failed to perform the services required by the District in a manner satisfactory to the District within the first sixty (60) days of service, the Director will communicate any concerns with the Provider. The Provider will work with

the District's Special Education Director to facilitate improvement. If improvement is not made in the noted time period, the District will notify Provider and such assignment will end immediately. The District's obligation to compensate for such Service Provider's services will be limited to the number of hours actually worked.

14. Orientation. Provider will cooperate with the District to provide Service Providers with an adequate and timely orientation to the assigned school(s).

15. Billing, Payment, and Accounting. Provider will submit invoices to the District's Business Office. Each invoice must identify the District purchase order number. Provider will be paid based on the rate sheet attached as Addendum A. Payment shall be made on a monthly basis after the District's Business Office receives Provider's billing statement in the form specified by the District, which statement shall include the services performed, the dates such services were rendered, and the name(s) and location(s) of the Provider's personnel performing such services. Each such billing statement must be approved before submission to the District's Business Office by the District's Special Education Director.

Invoices must be submitted one (1) time per month by the 5th of each month and payments will be made after the second school board meeting of the following month. The District will send all payments to the address printed on acceptable invoices.

Upon request, Provider shall provide to the District with an accounting of services, which shall detail the services performed on each invoice and such other information as the District may reasonably request. Upon request, Provider shall provide the District with access to the books and records related to the services of Provider for inspection, audit, and reproduction.

16. Nondiscrimination. By entering into this Contract, Provider assures the District that Provider complies with all laws and regulations pertaining to nondiscrimination. No person shall, on the grounds of race, creed, religion, color, national origin, sex, sexual orientation including gender expression or identity, age, marital status, veterans' status, disability, or use of a trained guide dog or service animal by a person with a disability, be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any activity performed pursuant to this Contract.

17. Indemnification and Hold Harmless. Each party ("Indemnifying Party") shall defend, indemnify, and hold harmless the other party and such other parties officers, directors, employees, agents and contractors (the "Indemnified Parties") from and against any and all liabilities, claims, losses, costs, judgments, penalties, fines, damages and expenses arising from or connected with any act or omissions of the Indemnifying Party, its officers, directors, agents, employees or contractors. Additionally, and notwithstanding the previous sentence, the District shall indemnify the Provider for all costs incurred and associated with any suits or other causes or action brought by an HCP against the District.

18. Debarment and Suspension. Provider certifies that to the best of its knowledge and belief, its principals and assigned service providers are not presently debarred, suspended, proposed for debarment, declared ineligible, or involuntarily excluded for the award of contracts by a federal government agency or department. Further, Provider certifies that it is not presently indicted for and has not within three (3) year period preceding this Contract been convicted of or had a civil judgment rendered against it for commission of performing a public transaction or contract. If it is later determined that Provider knowingly rendered an erroneous certification, in addition to any other remedies available to the District, the District may terminate this Contract for cause.

19. Contract Default. Provider's failure to provide the services as indicated in this Contract in accordance with the terms and conditions of this Contract will constitute contract default, and, after due written notification, allows the District to terminate the Agreement for cause.

When Provider fails to furnish services in accordance with the terms and conditions of this Contract and the District must purchase replacement services at a price greater than the contract price, the difference may be charged to Provider. The District may exercise this charge as a credit against invoices due Provider.

20. Termination. In addition to the District's other rights under this Agreement, the District may terminate this Agreement for cause upon seven (7) days' written notice to Provider should Provider breach any of the terms of this Agreement, in which case the District shall pay Provider for all services performed through the effective date of the termination less any costs incurred by the District resulting from the breach(es). The District may terminate this Agreement for its convenience upon sixty (60) days' written notice to Provider, in which case the District shall pay Provider for all services performed through the effective date of the termination. In the event that earmarked funding is withdrawn, reduced, or limited after the effective date of this contract but prior to completion, the District may terminate the Agreement without the required notice.

21. Compliance with Rules and Laws. Provider agrees to comply with all applicable laws, orders, rules, regulations and ordinances of governmental bodies applicable to this Contract as well as applicable District policies and procedures. All services provided will be in accordance with local, state and federal laws and regulations.

22. Severability. Each numbered clause of this Contract stands independent of all other numbered clauses. If any clause of this Contract or the application thereof to any persons or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition, or application. Should any clause be adjudged invalid, that judgment shall not invalidate the total Contract; only clauses judged invalid shall not be enforced.

23. Term. Unless terminated earlier pursuant to provisions stated herein, this Contract shall commence on **August 1, 2026 and shall terminate on July 31, 2027** or the completion of the services identified in paragraph 2 hereof, whichever should first occur. This contract may be renewed annually by the District for up to three additional years.

24. Assignment. This Agreement may not be assigned without written authorization by the other party.

25. Licenses, Permits, and Warranty. Provider warrants that it and its personnel have the requisite training, skill, and experience necessary to provide the services under this Contract and are appropriately accredited and licensed by all applicable agencies and governmental entities. Provider shall be responsible for maintaining any and all licenses, permits, or other requirements for doing business or providing services under this Contract.

26. Entire Agreement and Modification. This written Contract constitutes the entire agreement between Provider and the District. No alterations or variations of the terms of this Contract shall be effective unless reduced to writing and signed by both parties.

27. Governing Law. The terms of this Contract shall be governed by the laws of the State of Washington. In the event that a dispute arises under the terms and conditions of this Contract, the parties agree to mediate the dispute prior to taking any formal legal action. In the event that legal

action is commenced to resolve a dispute arising out of this Contract, the prevailing party shall be entitled to its reasonable costs and attorneys’ fees.

Executed this ____ day of _____, 20__.

ABERDEEN SCHOOL DISTRICT

By _____

Its _____

PROVIDER

Soliant Health, LLC

By  _____

Halle Goss
Division Director
August 12, 2026 11:39 UTC
IP: 38.104.182.226

Its



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“**MOU**”) is between the Aberdeen School District (“**District**”) and Behavioral Health Resources - BHR (“**Agency**”) and is effective upon execution by both parties.

1. **Purpose.** The purpose of this MOU is to enable Agency to provide medically necessary treatment funded through outside sources to students at District facilities to allow greater access to treatment across different settings or environments.
2. **Duration.** This MOU is effective for the remainder of the 2026-2027 school year, unless terminated earlier in accordance with this MOU.
3. **Services.** Agency may provide the following medically necessary treatment or services for students who Agency has determined are eligible for such treatment or services at District facilities:
 - a. Counseling
 - b. Peer Services
4. **Service Delivery.** All services provided by Agency under this MOU will be performed under the direction and supervision of Agency. Agency agrees to ensure that the delivery of services authorized by this MOU does not interfere with the District’s educational program or provision of instruction and services to students, including the provision of a free, appropriate public education under the Individuals with Disabilities Education Act (“**IDEA**”) to eligible students with disabilities.
5. **Educational Services.** The District maintains full responsibility and authority for the educational programs of its students. Treatment or services authorized by this MOU are not educational services and may not be construed as a component of a student’s educational program.
6. **Consent.** Before providing services to a student under the age of thirteen at a District facility, Agency must provide the District with evidence that the student’s parent or guardian has provided written consent for the student to receive the services. Before providing services to a student who is thirteen years of age or older, Agency must provide the District with evidence that the student has provided written consent for the student to receive those services.
7. **Compensation.** Agency is responsible for all costs and expenses associated with the services authorized by this MOU. The District will not provide Agency with any compensation for services authorized by this MOU.
8. **Compliance with Laws.** Agency and its employees must comply with all laws, rules, regulations, and other requirements applicable to the treatment or services provided by Agency at District facilities.
9. **Proof of Vaccination.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility attests that the Agency has verified proof of full vaccination, or an applicable exemption as defined by the Agencies policies, before initiating services.



MEMORANDUM OF UNDERSTANDING

10. **Health and Safety Measures.** When providing services at a District facility, Agency and its employees must comply with all health and safety measures required by the Department of Health, the Governor, and the District, including wearing a mask/face covering.
11. **Criminal Background Check.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility must complete and pass a background check through the Washington state patrol criminal identification system, including a fingerprint check, and through the Federal Bureau of Investigation criminal justice information systems. Background checks must be completed at Agency's expense prior to the start of services. Agency will maintain record reports and make them available to the District upon request.
 - a. **Disqualifying Criminal Records.** Agency and any of its employees, agents, volunteers, and contractors who have pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 are prohibited from providing services at a District facility.
12. **Confidentiality.** Agency and all of its employees, agents, volunteers, and contractors must comply with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; WAC 392-172A- 05180 through 392-172A-05245; and the Health Insurance Portability and Accountability Act of 1996 with respect to the confidentiality of personally identifiable information and education, health, and medical records.
13. **License and Certification Requirements.** Agency must ensure that it and any of its employees, agents, volunteers, and contractors who provide services at District facilities comply with all Washington state licensing, accreditation, and/or certification requirements applicable to the services.
14. **Insurance.** Agency will provide the District with evidence of Professional Liability insurance in the amount of at least one million dollars (\$1,000,000.00).
15. **Independent Contractor.** This MOU may not be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Agency or any of its employees, agents, volunteers, and contractors.
16. **Workers' Compensation.** Agency expressly waives any immunity or limitations (e.g., on the type or amount of damages, compensation, benefits, or liability payable by Agency) under any industrial insurance, workers' compensation, disability benefit or similar law, rule, regulation or order of any governmental authority having jurisdiction (including, but not limited to, the Washington Industrial Insurance Act, Title 51 of the Revised Code of Washington).
17. **Indemnification.** All activities performed by Agency and its employees, agents, volunteers, and contractors are done under Agency's supervision at its own risk. Agency agrees to indemnify, defend, and hold the District harmless from any liability, claim, loss, damages, injuries, or expenses arising out of Agency's provision of services authorized by this MOU.



MEMORANDUM OF UNDERSTANDING

- a. The District agrees to indemnify, hold harmless, and at the Agency's request, defend the Agency, its agents, and employees from and against all loss or expense (including costs and attorney fees) resulting from liability imposed by law upon Agency because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement that is due to the negligence of the District or its employees.
- b. Agency agrees to indemnify, hold harmless, and at the District's request, defend the District, its agents, and employees from and against all loss or expenses (including costs and attorney fees) resulting from liability imposed by law upon the District because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with the Agreement that is due to the negligence of Agency, its agent, or employees.
18. **Termination.** Either party may terminate this MOU for any reason by providing written notice 30 days prior to the termination. The District may terminate this MOU effective immediately if the District determines that termination is necessary for the health, safety, welfare, or education of students or staff members.
19. **Governing Law.** This MOU shall be construed and interpreted in accordance with the laws of the State of Washington and the United States.

By signing below, each party certifies its agreement to the terms of this MOU.

ABERDEEN SCHOOL DISTRICT

Signature Date

Name

Title

Behavioral Health Resources

[Signature] 7/30/24
Signature Date

Ian Harval
Name

COO
Title



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“**MOU**”) is between the Aberdeen School District (“**District**”) and Community Integrated Health Services (“**Agency**”) and is effective upon execution by both parties.

1. **Purpose.** The purpose of this MOU is to enable Agency to provide medically necessary treatment funded through outside sources to students at District facilities to allow greater access to treatment across different settings or environments.
2. **Duration.** This MOU is effective for the remainder of the 2026-2027 school year, unless terminated earlier in accordance with this MOU.
3. **Services.** Agency may provide the following medically necessary treatment or services for students who Agency has determined are eligible for such treatment or services at District facilities:
 - a. Counseling
 - b. Peer Services
4. **Service Delivery.** All services provided by Agency under this MOU will be performed under the direction and supervision of Agency. Agency agrees to ensure that the delivery of services authorized by this MOU does not interfere with the District’s educational program or provision of instruction and services to students, including the provision of a free, appropriate public education under the Individuals with Disabilities Education Act (“**IDEA**”) to eligible students with disabilities.
5. **Educational Services.** The District maintains full responsibility and authority for the educational programs of its students. Treatment or services authorized by this MOU are not educational services and may not be construed as a component of a student’s educational program.
6. **Parent Consent.** Before providing services to a student at a District facility, Agency must provide the District with evidence that the student’s parent has provided written consent for the student to receive the services. The student’s parent must also sign a release of information form authorizing the District and Agency to exchange information and records related to the student.
7. **Compensation.** Agency is responsible for all costs and expenses associated with the services authorized by this MOU. The District will not provide Agency with any compensation for services authorized by this MOU.
8. **Compliance with Laws.** Agency and its employees must comply with all laws, rules, regulations, and other requirements applicable to the treatment or services provided by Agency at District facilities.
9. **Proof of Vaccination.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility attests that the Agency has verified proof of full vaccination, or an applicable exemption as defined by the Agencies policies, before initiating services.
10. **Health and Safety Measures.** When providing services at a District facility, Agency and its employees must comply with all health and safety measures required by the Department of Health, the Governor, and the District, including wearing a mask/face covering.



MEMORANDUM OF UNDERSTANDING

11. **Criminal Background Check.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility must complete and pass a background check through the Washington state patrol criminal identification system, including a fingerprint check, and through the Federal Bureau of Investigation criminal justice information systems. Background checks must be completed at Agency's expense prior to the start of services. Agency will maintain record reports and make them available to the District upon request.
 - a. **Disqualifying Criminal Records.** Agency and any of its employees, agents, volunteers, and contractors who have pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 are prohibited from providing services at a District facility.
12. **Confidentiality.** Agency and all of its employees, agents, volunteers, and contractors must comply with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; WAC 392-172A- 05180 through 392-172A-05245; and the Health Insurance Portability and Accountability Act of 1996 with respect to the confidentiality of personally identifiable information and education, health, and medical records.
13. **License and Certification Requirements.** Agency must ensure that it and any of its employees, agents, volunteers, and contractors who provide services at District facilities comply with all Washington state licensing, accreditation, and/or certification requirements applicable to the services.
14. **Insurance.** Agency will provide the District with evidence of Professional Liability insurance in the amount of at least one million dollars (\$1,000,000.00).
15. **Independent Contractor.** This MOU may not be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Agency or any of its employees, agents, volunteers, and contractors.
16. **Workers' Compensation.** Agency expressly waives any immunity or limitations (e.g., on the type or amount of damages, compensation, benefits, or liability payable by Agency) under any industrial insurance, workers' compensation, disability benefit or similar law, rule, regulation or order of any governmental authority having jurisdiction (including, but not limited to, the Washington Industrial Insurance Act, Title 51 of the Revised Code of Washington).
17. **Indemnification.** All activities performed by Agency and its employees, agents, volunteers, and contractors are done under Agency's supervision at its own risk. Agency agrees to indemnify, defend, and hold the District harmless from any liability, claim, loss, damages, injuries, or expenses arising out of Agency's provision of services authorized by this MOU.
18. **Termination.** Either party may terminate this MOU for any reason by providing written notice 30 days prior to the termination. The District may terminate this MOU effective immediately if the District determines that termination is necessary for the health, safety, welfare, or education of students or staff members.



MEMORANDUM OF UNDERSTANDING

19. **Governing Law.** This MOU shall be construed and interpreted in accordance with the laws of the State of Washington and the United States.

By signing below, each party certifies its agreement to the terms of this MOU.

ABERDEEN SCHOOL DISTRICT

Signature Date

Name

Title

Community Integrated Health Services

Signature Date

____ Vickie Raines _____
Name

____ CEO _____
Title



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“**MOU**”) is between the Aberdeen School District (“**District**”) and Columbia Wellness (“**Agency**”) and is effective upon execution by both parties.

1. **Purpose.** The purpose of this MOU is to enable Agency to provide medically necessary treatment funded through outside sources to students at District facilities to allow greater access to treatment across different settings or environments.
2. **Duration.** This MOU is effective for the remainder of the 2026-2027 school year, unless terminated earlier in accordance with this MOU.
3. **Services.** Agency may provide the following medically necessary treatment or services for students who Agency has determined are eligible for such treatment or services at District facilities:
 - a. Counseling
 - b. Peer Services
4. **Service Delivery.** All services provided by Agency under this MOU will be performed under the direction and supervision of Agency. Agency agrees to ensure that the delivery of services authorized by this MOU does not interfere with the District’s educational program or provision of instruction and services to students, including the provision of a free, appropriate public education under the Individuals with Disabilities Education Act (“**IDEA**”) to eligible students with disabilities.
5. **Educational Services.** The District maintains full responsibility and authority for the educational programs of its students. Treatment or services authorized by this MOU are not educational services and may not be construed as a component of a student’s educational program.
6. **Parent Consent.** Before providing services to a student at a District facility, Agency must provide the District with evidence that the student’s parent has provided written consent for the student to receive the services. The student’s parent must also sign a release of information form authorizing the District and Agency to exchange information and records related to the student.
7. **Compensation.** Agency is responsible for all costs and expenses associated with the services authorized by this MOU. The District will not provide Agency with any compensation for services authorized by this MOU.
8. **Compliance with Laws.** Agency and its employees must comply with all laws, rules, regulations, and other requirements applicable to the treatment or services provided by Agency at District facilities.
9. **Proof of Vaccination.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility attests that the Agency has verified proof of full vaccination, or an applicable exemption as defined by the Agencies policies, before initiating services.
10. **Health and Safety Measures.** When providing services at a District facility, Agency and its employees must comply with all health and safety measures required by the Department of Health, the Governor, and the District, including wearing a mask/face covering.



MEMORANDUM OF UNDERSTANDING

11. **Criminal Background Check.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility must complete and pass a background check through the Washington state patrol criminal identification system, including a fingerprint check, and through the Federal Bureau of Investigation criminal justice information systems. Background checks must be completed at Agency's expense prior to the start of services. Agency will maintain record reports and make them available to the District upon request.
 - a. **Disqualifying Criminal Records.** Agency and any of its employees, agents, volunteers, and contractors who have pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 are prohibited from providing services at a District facility.
12. **Confidentiality.** Agency and all of its employees, agents, volunteers, and contractors must comply with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; WAC 392-172A- 05180 through 392-172A-05245; and the Health Insurance Portability and Accountability Act of 1996 with respect to the confidentiality of personally identifiable information and education, health, and medical records.
13. **License and Certification Requirements.** Agency must ensure that it and any of its employees, agents, volunteers, and contractors who provide services at District facilities comply with all Washington state licensing, accreditation, and/or certification requirements applicable to the services.
14. **Insurance.** Agency will provide the District with evidence of Professional Liability insurance in the amount of at least one million dollars (\$1,000,000.00).
15. **Independent Contractor.** This MOU may not be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Agency or any of its employees, agents, volunteers, and contractors.
16. **Workers' Compensation.** Agency expressly waives any immunity or limitations (e.g., on the type or amount of damages, compensation, benefits, or liability payable by Agency) under any industrial insurance, workers' compensation, disability benefit or similar law, rule, regulation or order of any governmental authority having jurisdiction (including, but not limited to, the Washington Industrial Insurance Act, Title 51 of the Revised Code of Washington).
17. **Indemnification.** All activities performed by Agency and its employees, agents, volunteers, and contractors are done under Agency's supervision at its own risk. Agency agrees to indemnify, defend, and hold the District harmless from any liability, claim, loss, damages, injuries, or expenses arising out of Agency's provision of services authorized by this MOU.
18. **Termination.** Either party may terminate this MOU for any reason by providing written notice 30 days prior to the termination. The District may terminate this MOU effective immediately if the District determines that termination is necessary for the health, safety, welfare, or education of students or staff members.



MEMORANDUM OF UNDERSTANDING

19. **Governing Law.** This MOU shall be construed and interpreted in accordance with the laws of the State of Washington and the United States.

By signing below, each party certifies its agreement to the terms of this MOU.

ABERDEEN SCHOOL DISTRICT

Columbia Wellness

Signature

Date

Signature

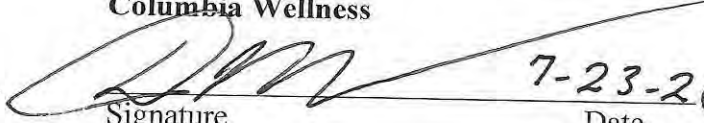
Date

Name

Name

Title

Title

 7-23-26

Drew McDaniel

CEO



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“**MOU**”) is between the Aberdeen School District (“**District**”) and Grays Harbor Beyond Survival (“**Agency**”) and is effective upon execution by both parties.

1. **Purpose.** The purpose of this MOU is to enable Agency to provide medically necessary treatment funded through outside sources to students at District facilities to allow greater access to treatment across different settings or environments.
2. **Duration.** This MOU is effective for the remainder of the 2026-2027 school year, unless terminated earlier in accordance with this MOU.
3. **Services.** Agency may provide the following medically necessary treatment or services for students who Agency has determined are eligible for such treatment or services at District facilities:
 - a. Counseling
 - b. Peer Services
4. **Service Delivery.** All services provided by Agency under this MOU will be performed under the direction and supervision of Agency. Agency agrees to ensure that the delivery of services authorized by this MOU does not interfere with the District’s educational program or provision of instruction and services to students, including the provision of a free, appropriate public education under the Individuals with Disabilities Education Act (“**IDEA**”) to eligible students with disabilities.
5. **Educational Services.** The District maintains full responsibility and authority for the educational programs of its students. Treatment or services authorized by this MOU are not educational services and may not be construed as a component of a student’s educational program.
6. **Parent Consent.** Before providing services to a student at a District facility, Agency must provide the District with evidence that the student’s parent has provided written consent for the student to receive the services. The student’s parent must also sign a release of information form authorizing the District and Agency to exchange information and records related to the student.
7. **Compensation.** Agency is responsible for all costs and expenses associated with the services authorized by this MOU. The District will not provide Agency with any compensation for services authorized by this MOU.
8. **Compliance with Laws.** Agency and its employees must comply with all laws, rules, regulations, and other requirements applicable to the treatment or services provided by Agency at District facilities.
9. **Proof of Vaccination.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility attests that the Agency has verified proof of full vaccination, or an applicable exemption as defined by the Agencies policies, before initiating services.



MEMORANDUM OF UNDERSTANDING

10. **Health and Safety Measures.** When providing services at a District facility, Agency and its employees must comply with all health and safety measures required by the Department of Health, the Governor, and the District, including wearing a mask/face covering.
11. **Criminal Background Check.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility must complete and pass a background check through the Washington state patrol criminal identification system, including a fingerprint check, and through the Federal Bureau of Investigation criminal justice information systems. Background checks must be completed at Agency's expense prior to the start of services. Agency will maintain record reports and make them available to the District upon request.
 - a. **Disqualifying Criminal Records.** Agency and any of its employees, agents, volunteers, and contractors who have pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 are prohibited from providing services at a District facility.
12. **Confidentiality.** Agency and all of its employees, agents, volunteers, and contractors must comply with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; WAC 392-172A- 05180 through 392-172A-05245; and the Health Insurance Portability and Accountability Act of 1996 with respect to the confidentiality of personally identifiable information and education, health, and medical records.
13. **License and Certification Requirements.** Agency must ensure that it and any of its employees, agents, volunteers, and contractors who provide services at District facilities comply with all Washington state licensing, accreditation, and/or certification requirements applicable to the services.
14. **Insurance.** Agency will provide the District with evidence of Professional Liability insurance in the amount of at least one million dollars (\$1,000,000.00).
15. **Independent Contractor.** This MOU may not be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Agency or any of its employees, agents, volunteers, and contractors.
16. **Workers' Compensation.** Agency expressly waives any immunity or limitations (e.g., on the type or amount of damages, compensation, benefits, or liability payable by Agency) under any industrial insurance, workers' compensation, disability benefit or similar law, rule, regulation or order of any governmental authority having jurisdiction (including, but not limited to, the Washington Industrial Insurance Act, Title 51 of the Revised Code of Washington).
17. **Indemnification.** All activities performed by Agency and its employees, agents, volunteers, and contractors are done under Agency's supervision at its own risk. Agency agrees to indemnify, defend, and hold the District harmless from any liability, claim, loss, damages, injuries, or expenses arising out of Agency's provision of services authorized by this MOU.



MEMORANDUM OF UNDERSTANDING

18. **Termination.** Either party may terminate this MOU for any reason by providing written notice 30 days prior to the termination. The District may terminate this MOU effective immediately if the District determines that termination is necessary for the health, safety, welfare, or education of students or staff members.
19. **Governing Law.** This MOU shall be construed and interpreted in accordance with the laws of the State of Washington and the United States.

By signing below, each party certifies its agreement to the terms of this MOU.

ABERDEEN SCHOOL DISTRICT

Signature

Date

Name

Title

Grays Harbor Beyond Survival

Signature

Date

Name

Title



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“**MOU**”) is between the Aberdeen School District (“**District**”) and Willapa Behavioral Health (“**Agency**”) and is effective upon execution by both parties.

1. **Purpose.** The purpose of this MOU is to enable Agency to provide medically necessary treatment funded through outside sources to students at District facilities to allow greater access to treatment across different settings or environments.
2. **Duration.** This MOU is effective for the remainder of the 2026-2027 school year, unless terminated earlier in accordance with this MOU.
3. **Services.** Agency may provide the following medically necessary treatment or services for students who Agency has determined are eligible for such treatment or services at District facilities:
 - a. Counseling
 - b. Peer Services
4. **Service Delivery.** All services provided by Agency under this MOU will be performed under the direction and supervision of Agency. Agency agrees to ensure that the delivery of services authorized by this MOU does not interfere with the District’s educational program or provision of instruction and services to students, including the provision of a free, appropriate public education under the Individuals with Disabilities Education Act (“**IDEA**”) to eligible students with disabilities.
5. **Educational Services.** The District maintains full responsibility and authority for the educational programs of its students. Treatment or services authorized by this MOU are not educational services and may not be construed as a component of a student’s educational program.
6. **Parent Consent.** Before providing services to a student at a District facility, Agency must provide the District with evidence that the student’s parent has provided written consent for the student to receive the services. The student’s parent must also sign a release of information form authorizing the District and Agency to exchange information and records related to the student.
7. **Compensation.** Agency is responsible for all costs and expenses associated with the services authorized by this MOU. The District will not provide Agency with any compensation for services authorized by this MOU.
8. **Compliance with Laws.** Agency and its employees must comply with all laws, rules, regulations, and other requirements applicable to the treatment or services provided by Agency at District facilities.
9. **Proof of Vaccination.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility attests that the Agency has verified proof of full vaccination, or an applicable exemption as defined by the Agencies policies, before initiating services.
10. **Health and Safety Measures.** When providing services at a District facility, Agency and its employees must comply with all health and safety measures required by the Department of Health, the Governor, and the District, including wearing a mask/face covering.



MEMORANDUM OF UNDERSTANDING

11. **Criminal Background Check.** Agency and any of its employees, agents, volunteers, and contractors who will provide services at a District facility must complete and pass a background check through the Washington state patrol criminal identification system, including a fingerprint check, and through the Federal Bureau of Investigation criminal justice information systems. Background checks must be completed at Agency's expense prior to the start of services. Agency will maintain record reports and make them available to the District upon request.
 - a. **Disqualifying Criminal Records.** Agency and any of its employees, agents, volunteers, and contractors who have pled guilty to or been convicted of any felony crime specified under RCW 28A.400.322 are prohibited from providing services at a District facility.
12. **Confidentiality.** Agency and all of its employees, agents, volunteers, and contractors must comply with the Family Educational Rights and Privacy Act, 20 U.S.C. Section 1232g, 34 C.F.R. Part 99; WAC 392-172A- 05180 through 392-172A-05245; and the Health Insurance Portability and Accountability Act of 1996 with respect to the confidentiality of personally identifiable information and education, health, and medical records.
13. **License and Certification Requirements.** Agency must ensure that it and any of its employees, agents, volunteers, and contractors who provide services at District facilities comply with all Washington state licensing, accreditation, and/or certification requirements applicable to the services.
14. **Insurance.** Agency will provide the District with evidence of Professional Liability insurance in the amount of at least one million dollars (\$1,000,000.00).
15. **Independent Contractor.** This MOU may not be construed to create a partnership, agency relationship, or employer-employee relationship between the District and Agency or any of its employees, agents, volunteers, and contractors.
16. **Workers' Compensation.** Agency expressly waives any immunity or limitations (e.g., on the type or amount of damages, compensation, benefits, or liability payable by Agency) under any industrial insurance, workers' compensation, disability benefit or similar law, rule, regulation or order of any governmental authority having jurisdiction (including, but not limited to, the Washington Industrial Insurance Act, Title 51 of the Revised Code of Washington).
17. **Indemnification.** All activities performed by Agency and its employees, agents, volunteers, and contractors are done under Agency's supervision at its own risk. Agency agrees to indemnify, defend, and hold the District harmless from any liability, claim, loss, damages, injuries, or expenses arising out of Agency's provision of services authorized by this MOU.
18. **Termination.** Either party may terminate this MOU for any reason by providing written notice 30 days prior to the termination. The District may terminate this MOU effective immediately if the District determines that termination is necessary for the health, safety, welfare, or education of students or staff members.



MEMORANDUM OF UNDERSTANDING

19. **Governing Law.** This MOU shall be construed and interpreted in accordance with the laws of the State of Washington and the United States.

By signing below, each party certifies its agreement to the terms of this MOU.

ABERDEEN SCHOOL DISTRICT

Signature Date

Name

Title

Willapa Behavioral Health

[Signature] 7/22/2026
Signature Date

Salina Mecham
Name

CEO
Title

Field Placement Affiliation Agreement Between GCU and Aberdeen School District

1. **PARTIES:** This Agreement (the “Agreement”) is entered into on this 06/09/2026 day by and between Grand Canyon University (“GCU”) and Aberdeen School District located at 216 North G Street, Aberdeen, WA 98520 hereafter referred to as the (the “District”).
2. **PURPOSE:** The purpose of this non-exclusive Agreement is to establish the terms and conditions under which candidates of GCU may participate in College of Education (“COE”) Practicum/Field Experience, Student Teaching, Educational Administration Internships, or College of Humanities and Social Sciences (“CHSS”) School Counseling (SC) Practicum/Internships at the schools located in the District.
3. **TERM:** The term of this Agreement begins 06/09/2026 and ends 06/09/2029.
4. **Roles & Definitions:**
 - **Candidate:** The Candidate is defined as the student who is actively enrolled in a COE or CHSS program of study who works to fulfill all Practicum/Field experience, Student Teaching, Educational Administration Internships, or SC Practicum/Internships.
 - **Mentor:** The Mentor is defined as the teacher/educator hosting the COE or CHSS candidate in practicum/field experiences or educational administration internships.
 - **Cooperating Teacher:** The COE Cooperating Teacher (the “CT”) is defined as the teacher in whose classroom the candidate is placed to complete the student teaching experience. The CT must be certified, endorsed, and/or licensed as a teacher.
 - **School Counseling (“SC”) Site Supervisor:** The SC Site Supervisor is defined as the clinical site supervisor in whose supervision the Candidate is placed to complete the practicum/internship field experience expectations for school counselors in training (“SCITs”). The SC Site Supervisor must meet the requirements as outlined in the Graduate Field Experience Manual.
 - **GCU Faculty Supervisor:** The GCU Faculty Supervisor is defined as the GCU approved supervisor who has oversight responsibility for the evaluation of the candidate during Student Teaching or SC Practicum/Internships.
 - **Practicum/Field Experience:** Practicum/field experiences are field-based learning opportunities that focus on observation, application, and reflection. Practicum/field experiences require the candidate to observe and interact in diverse, real-life educational settings, and to apply the theories and concepts learned in program coursework.
 - **Student Teaching:** Student teaching is the capstone experience at the end of the initial teacher licensure program that provides candidates with the opportunity to demonstrate mastery of knowledge and skills in a classroom setting during the 15/16-week experience, dependent on program of study.
 - **Educational Administration Internships:** Educational Administration Internships are field-based learning opportunities for candidates enrolled in an Educational Administration program leading to principal licensure under the direct supervision of a certified school administrator.
 - **School Counseling (“SC”) Practicum/Internships:** SC Practicum/Internships are field-based learning opportunities for candidates enrolled in school counseling programs leading to initial licensure under the direct supervision of a certified school counselor.
5. **RESPONSIBILITIES OF THE DISTRICT:**
 - 5a. The District shall provide participating candidates with field placement experiences in a school of the District under direct supervision of a host teacher (“Cooperating Teacher”), host mentor (“Mentor”), or SC

Site Supervisor that meets the minimum GCU qualification requirements as outlined in the applicable program manual (See Appendices).

5c. The District shall ensure that the Cooperating Teacher/Mentor/SC Site Supervisor provides oversight, feedback and mentoring to GCU's participating candidates. Cooperating Teacher/Mentor/SC Site Supervisor expectations are outlined in the applicable program manual. (See Appendices.)

5d. The District shall provide the participating candidate prior to the start of the field placement with any District policies and procedures to which the candidate is expected to adhere to during the candidate's field placement while on District premises.

5e. The District shall allow a GCU faculty supervisor (the "GCU Faculty Supervisor") virtual and/or in-person access to the host school and classroom for the specific purpose of observing the participating candidate or consulting with the SC Site Supervisor. The GCU faculty supervisor will provide 3 days' notice of any requested observations.

5f. The District shall through the involvement of the Cooperating Teacher/Mentor/SC Site Supervisor, communicate with the GCU Faculty Supervisor and candidate to provide feedback on the candidate's performance which will be used by the GCU Faculty Supervisor for completion of the candidate's formal evaluation.

5g. The District shall have the right to refuse a candidate for field placement or may terminate the field placement of any candidate based upon its good faith determination that the candidate is not meeting performance standards or is otherwise deemed unacceptable to the District. Notices of such decisions shall be provided to GCU in writing and shall state reasons for such decisions.

5h. The District shall provide participating candidates with immediate first aid for work-related injuries or illnesses, such as blood or body fluid exposure.

5i. The District shall promptly and thoroughly investigate any complaint by any participating candidate or GCU regarding unlawful discrimination or harassment at the field placement site or involving employees or agents of the field placement site and take prompt and effective remedial action when discrimination or harassment is found to have occurred and to promptly notify GCU of the existence and outcome of any complaint of harassment by, against or involving any participating candidate.

5j. The District shall support the candidate in compliance with all policies of GCU that pertain to this Agreement as outlined in the University Policy Handbook and applicable program manuals. Please refer to the program manuals regarding recording, virtual services, and informed consent requirements(see Appendices).

5k. The District shall comply with all federal, state, and local statutes and regulations applicable to the performance of the Agreement.

5l. The District affirms that it maintains current accreditation through a recognized accrediting body and agrees to provide candidates with access to qualified mentor educators who hold valid and appropriate state certification(s) relevant to the assignment and licensure area.

6. RESPONSIBILITIES OF GCU:

6a. GCU shall not provide compensation to Mentors or SC Site Supervisors hosting candidates for Practicum/Field Experiences, Educational Administration Internships, SC Practicum/Internships, or Student Teaching in the instance where the candidate is employed as a full-time teacher of record.

6b. GCU shall pay a \$500 stipend to Cooperating Teachers hosting student teaching candidates per each 15/16-week session of full-time service. Longer or shorter sessions will be paid on a pro-rated basis.

6c. GCU shall pay the stipend upon the completion of the student teaching semester provided all paperwork has been submitted.

6d. GCU shall provide a GCU Faculty Supervisor for candidates completing the student teaching, SC practicum/internships or educational administration internships to evaluate a candidate's performance through virtual and/or in-person observations. The GCU Faculty Supervisor will meet requirements and expectations as outlined in the applicable program's handbook.

6e. Pursuant to WAC 181-78A-125 and RCW 28A.410.010, GCU shall only place candidates who have completed a Washington State Patrol criminal identification check, completed a Federal Bureau of Investigation fingerprint check, and received clearance by the Office of the Superintendent of Public Instruction at a field placement site.

6f. GCU shall promptly and thoroughly investigate any complaint by any participating candidate or the District regarding unlawful discrimination or harassment at the field placement site or involving employees or agents of the field placement site and take prompt and effective remedial action when discrimination or harassment is found to have occurred and to promptly notify the District of the existence and outcome of any complaint of harassment by, against or involving any participating candidate.

6g. GCU shall support the candidate in compliance with all policies of District that pertain to this Agreement as outlined in policy handbook and applicable program manuals.

6h. GCU shall comply with all federal, state, and local statutes and regulations applicable to the performance of the Agreement.

7. CANDIDATE COMPLIANCE WITH GCU AND DISTRICT POLICIES and PROGRAMMATIC HANDBOOKS:

Candidates accepted to the District for field placement shall be subject to all applicable policies and regulations of the District and GCU. Prior to assignment of candidates to the District, GCU will advise candidates of any specific requirements that must be met to participate in the applicable field placement. These specific requirements are outlined in the applicable program manual. (See Appendices.) Failure to complete the requirements will result in non-placement of candidates.

- 8. PAID POSITIONS/EMPLOYMENT:** GCU does not solicit, source, or guarantee paid opportunities or employment for candidates. GCU may allow a candidate to maintain a paid position during Student Teaching or SC Practicum/Internship if deemed appropriate by the District and the role is in alignment to the candidate's university program of study, setting and coursework requirements and desired certification. The candidate must have an appropriately certified mentor/Cooperating Teacher/SC Site Supervisor available at the school site. Candidates requesting to hold a paid position must complete additional documentation that requires written approval from the District. Requests to student teach or SC practicum/internship in a paid position are reviewed by the applicable College on a case-by-case basis and are not guaranteed.

9. INSURANCE AND LIABILITY

9a. College of Education (Practicum/Field Experience, Student Teaching, Educational Administration Internships): GCU will maintain in full force and effect, at its sole expense and written by carriers acceptable to District:

- Commercial General Liability (Minimum Requirements):
Limits of Liability:
\$1,000,000 Each Occurrence
\$2,000,000 General Aggregate
\$2,000,000 Products/Completed Operations Aggregate
\$1,000,000 Personal Injury/Advertising Injury
\$5,000 Medical Payments
Coverage:
Premises/Operation Liability
Medical Payments Liability
Contractual Liability
Personal Injury Liability
Independent Contractors
- Professional Liability, as related to Educational Services:
Limits of Liability:
\$1,000,000 Each wrongful act

- \$1,000,000 Aggregate
- Automobile Liability:
 - Limits of Liability:
 - \$1,000,000 Combined Single Limit
- Sexual Abuse or Molestation Liability:
 - Limits of Liability:
 - \$1,000,000 Each
 - \$1,000,000 Aggregate

9b. College of Humanities and Social Sciences (CHSS) School Counseling: Each candidate will be required to provide proof of his/her own professional liability insurance in the amounts of \$1,000,000 per claim/\$3,000,000 aggregate to the GCU field experience office.

- Commercial General Liability (Minimum Requirements):
 - Limits of Liability:
 - \$1,000,000 Combined Single Limit
 - \$2,000,000 General Aggregate
 - \$1,000,000 Products Aggregate
 - \$1,000,000 Personal Injury
 - \$5,000 Medical Payments
 - Coverage:
 - Premises/Operation Liability
 - Medical Payments Liability
 - Contractual Liability
 - Personal Injury Liability

10. FERPA: GCU and the District agree to protect the candidate's and/or student's educational records in accordance with the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g ("FERPA") and any applicable policy of GCU and the District. To the extent permitted by law, GCU and the District may share information from a candidate's and/or student's educational records with each other so that each can perform its respective responsibilities under this Agreement but shall not disclose or share educational records with any third party without the candidate's and/or student's prior written consent.

11. CONFIDENTIALITY: GCU shall inform each participating candidate of Federal law governing the confidentiality of District student information, including FERPA. The District shall inform each participating candidate of any applicable State law governing the confidentiality of student information. The District shall also inform each participating Cooperating Teacher, Mentor, or SC Site Supervisor that they are bound to maintain in confidence, any documents or other confidential information about the participating candidate and GCU to which they might have access. Any breach of confidentiality by a participating candidate, Cooperating Teacher, Mentor, or SC Site Supervisor shall be grounds for immediate termination of the field placement.

12. INDEMNIFICATION AND HOLD HARMLESS: Neither party shall be responsible for personal injury or property damage or other loss except that resulting from its own negligence or the negligence of its employees or others for whom the party is legally responsible.

13. USE OF MARKS AND LOGOS; RIGHT OF PUBLICITY: The District hereby grants GCU the right and license to publish and/or use District's logos or trademarks for all purposes connected with the promotion of the Agreement. Notwithstanding the foregoing license, District shall retain all right, title, and interest in and to District's logos and trademarks. District shall allow GCU to publicize District, the Agreement and the related programs in all advertising, publicity, and promotion, including GCU websites, and social media. GCU's right to

utilize District's logos and trademarks and right of publicity will survive the termination or expiration of this Agreement for a reasonable period of time until GCU is able to revise and update such materials, websites, and social media.

14. ASSIGNMENT: Neither this Agreement nor any of the rights or obligations here under may be transferred or assigned without prior written consent of the other party.

15. NOTICES: Notices under this Agreement shall be in writing and mailed electronically, or delivered to the parties as follows:

Grand Canyon University

COE/CHSS Affiliations

COEAffiliations@gcu.edu

Subject: Aberdeen School District Affiliation Agreement Notification

School/District Information

Aberdeen School District

216 North G Street,

Aberdeen, WA 98520

16. MODIFICATION OF AGREEMENT: This Agreement may be modified only by written amendment executed by both parties.

17. TERMINATION: Either party, upon thirty (30) days written notice to the other party, may terminate this Agreement.

18. PARTNERSHIP/JOINT VENTURE/EMPLOYMENT: Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties. Candidates are not employees, independent contractors, or agents of GCU. The relationship between candidates and the District shall be determined by the District according to its policies and agreements with the candidates.

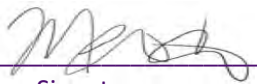
19. INDEPENDENT CONTRACTOR: The relationship between Cooperating Teachers (hosting College of Education student teachers) and GCU shall be that of an independent contractor and shall not be deemed to be that of an employer-employee relationship, joint venture, or partnership. Cooperating Teachers shall be solely responsible for the payment of their own state and federal income tax and self-employment tax as applicable.

20. NONDISCRIMINATION: The parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Americans with Disability Act of 1990 and the regulations related thereto. The parties will not discriminate against any individual including but not limited to employees or applicants for employment and/or candidates because of race, religion, creed, color, sex, age, disability, veteran status, or national origin. This section shall not apply to discrimination in employment on the basis of religion that is specifically exempt under the Civil Rights Act of 1964 (42 U.S.C. §2000 e).

21. GOVERNING LAW: This Agreement shall be governed in all respects, whether as to validity, construction, capacity, performance, or otherwise, by the laws of the State of Arizona, without giving effect to its conflict of laws rules. Any dispute, controversy, or claim arising out of or in connection with this Agreement shall be settled by confidential arbitration under the Rules for Commercial Arbitration of the American Arbitration Association, by one arbitrator reasonably familiar with the business pertaining to the services covered by the Agreement, appointed in accordance with such Rules. The arbitrator shall apply the laws of the State of Arizona to the merits of any dispute or claim. Judgment on the award entered by the arbitrator may be entered in any court having jurisdiction thereof.

In witness whereof, the parties hereto have caused this Agreement to be duly executed and delivered by their respective officials thereunto duly authorized as of the date first above written.

Grand Canyon University

By: 
Signature

Name: Dr. Meredith Critchfield

Title: Dean, College of Education

Date: 7/21/2026

By: 
Signature

Name: Dr. Anna Edgeston

Title: Assistant Dean of College of
Humanities and Social Sciences

Date: 7/21/2026

Aberdeen School District

By: _____
Signature

Name: _____

Title: _____

Date: _____

Appendices

GCU University Policy Handbook (UPH)

[University Policy Handbook](#)

College of Education (COE) Appendix

[Clinical Field Experience Handbook](#)

(For candidates in all College of Education programs.)

[Student Teaching Manual](#)

(For candidates enrolled in initial teacher licensure programs.)

[Master of Education in Educational Administration Internship Manual](#)

(For candidates in the Educational Administration program with start dates **prior to May 2, 2024.**)

[Master of Education in Educational Administration Internship Manual](#)

(For candidates in the Educational Administration program with start dates **on or after May 2, 2024.**)

College of Humanities and Social Sciences (CHSS) Appendix

[College-of-Humanities-and-Social-Sciences-Graduate-Field-Experience-Manual_9.1.2023.pdf \(gcu.edu\)](#)

**Aberdeen School District No. 5
216 North G Street
Aberdeen, WA 98520
(360) 538-2012**

Fuel Bid

Bids Opened: Friday, August 6, 2026, 2:00 p.m.

Bid award:

COMPANY NAME	Total Price Per Gallon (approx. 10,000 gallons E-10 Unleaded per year)	Total Price Per Gallon (approx. 38,000 gallons ULS Diesel per year)	Margin Markup (margin is included in the Price Per Gallon of E-10 Unleaded and ULS Diesel)	Susp. & Debar. Y/N
PetroCard Aaron Reding 253-867-3233	\$3.7727 (est. \$37,727.00)	\$4.7809 (est. \$181,674.20)	\$.16	Y
ACME Fuel Co. (Fast Fuel) Alison Dumas 360-943-1133	No bid received	No bid received	No bid received	N/A
World Fuel Services 253-627-6179	No bid received	No bid received	No bid received	N/A

Recommendation: Only one bid was received. It was reviewed by Ernie Lott and Amber Diel on 8/6/202. The review team recommends that the school board award the bid to PetroCard in the estimated amount of \$219,401.20. This is an estimate, because the price of fuel will fluctuate throughout the year, but the \$.16 markup per gallon will remain constant.

Action:

CERTIFICATED

SUPPLEMENTAL CONTRACTS: We recommend the Board approve the following supplemental contracts:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Heidi Armenta	Miller Jr. High School	National Board Certification stipend	2025-26
Jennifer Arquette	AJ West Elementary	National Board Certification stipend	2025-26
Mercedes Bell Taylor	McDermoth Elementary	National Board Certification stipend	2025-26
Joseph Fagerstedt	Robert Gray Elementary	National Board Certification stipend	2025-26
Dawn Fillo	Miller Jr. High School	National Board Certification stipend	2025-26
Doris Hatton	McDermoth Elementary	National Board Certification stipend	2025-26
Molly Houk	Aberdeen High School	National Board Certification stipend	2025-26
Rachel Johnson	AJ West Elementary	National Board Certification stipend	2025-26
Myka Jugum	Robert Gray Elementary	National Board Certification stipend	2025-26
Martha Lennier	Stevens Elementary	National Board Certification stipend	2025-26
Maria Mays	A. J. West Elementary	National Board Certification stipend	2025-26
Amber Melville	McDermoth Elementary	National Board Certification stipend	2025-26
Cindy Miller	A. J. West Elementary	National Board Certification stipend	2025-26
Julie Niemi	Robert Gray Elementary	National Board Certification stipend	2025-26
Jolene Powell	Miller Jr. High School	National Board Certification stipend	2025-26
Marnie Ranheim	A. J. West Elementary	National Board Certification stipend	2025-26
Rebecca Richie	McDermoth Elementary	National Board Certification stipend	2025-26
Dawn Skorzewski	Aberdeen High School	National Board Certification stipend	2025-26
Melissa Smith	Stevens Elementary	National Board Certification stipend	2025-26
Stacy Swinhart	Aberdeen High School	National Board Certification stipend	2025-26
Taylor-Eldred, Faith	Aberdeen High School	National Board Certification stipend	2025-26
Sara Verde	A.J. West Elementary	National Board Certification stipend	2025-26
Jessie Winter	Aberdeen High School	National Board Certification stipend	2025-26

Certificated Substitute Resignations:

Christopher Frye, effective August 1, 2026

Kristy Haskey, effective July 17, 2026

CLASSIFIED

HIRES: We recommend the Board approve the following classified hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Sarah Stotzer	District	Registered Behavior Technician	09/01/26

CHANGE OF ASSIGNMENT: We recommend the Board approve the following classified change of assignment:

<u>Name</u>	<u>Location:</u>	<u>Position To:</u>	<u>Position From:</u>	<u>Effective Date</u>
Angela Evans	Harbor Learning Center	Lead Service Worker	Food Service Worker	09/02/26
Addie Morrow	Central Park Elementary	MTSS Assistant	SpEd Paraeducator	09/02/26

RESIGNATION: We recommend the Board approve the following classified resignation:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Amanda Marchese	Stevens Elementary	Paraeducator	08/15/26

CLASSIFIED (Cont'd)

EXTRA-CURRICULAR HIRES: We recommend the Board approve the following extra-curricular hires:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Todd Bridge	Aberdeen High School	Head Football Coach	08/19/26
Zachary Carpenter	Aberdeen High School	Assistant Football Coach .5 FTE	08/19/26
Macoy Gronseth	Aberdeen High School	Assistant Football Coach	08/19/26
Kaj Martin	Aberdeen High School	Assistant Football Coach .5 FTE	08/19/26
Frank Matthews	Aberdeen High School	Assistant Football Coach .5 FTE	08/19/26
David Tarrence	Aberdeen High School	Assistant Football Coach	08/19/26
Greg Lenny	Aberdeen High School	Assistant Football Coach .5 FTE	08/19/26
Anne Eisele	Aberdeen High School	Head Girls' Swim Coach	08/24/26
Rob Burns	Aberdeen High School	Assistant Girls' Swim Coach	08/24/26
Desiree Glanz	Aberdeen High School	Head Volleyball Coach	08/24/26
Kyle Guggisberg	Aberdeen High School	Head Boys' Tennis Coach	08/24/26
Patric Haerle	Aberdeen High School	Assistant Boys' Tennis Coach	08/24/26
Steve Reed	Aberdeen High School	Head Cross Country Coach	08/24/26
Brandon Ainsworth	Aberdeen High School	Head Boys' Golf Coach	08/24/26
Tristan Stutesman	Aberdeen High School	Assistant Boys' Golf Coach	08/24/26
Larry Fleming	Aberdeen High School	Head Girls' Soccer Coach	08/24/26
Lindsey Scott	Aberdeen High School	Assistant Girls' Soccer Coach	08/24/26
Romeo Sanchez	Aberdeen High School	Assistant Girls' Soccer Coach	08/24/26
Bailey Smith	Aberdeen High School	Head Cheer Coach	08/19/26
Summer Powell	Aberdeen High School	Assistant Cheer Coach .5 FTE	08/19/26
Christine Kincaid	Aberdeen High School	Assistant Cheer Coach .5 FTE	08/19/26
Alan Avalos	Aberdeen High School	Assistant Boys' Soccer Coach	03/01/27
Joe Fagerstedt	Miller Jr. High	Head Football Coach	08/19/26
Jason Garman	Miller Jr. High	Head Football Coach	08/19/26
Charles Stover	Miller Jr. High	Assistant Football Coach	08/19/26
Kyle Melinkovich	Miller Jr. High	Assistant Football Coach	08/19/26
Breanna Gentry	Miller Jr. High	Head Girls' Soccer Coach	08/24/26
Annette Duvall	Miller Jr. High	Head Girls' Soccer Coach	08/24/26
Trina Wallin	Miller Jr. High	Assistant Girls' Soccer Coach	08/24/26
Jeff Hatton	Miller Jr. High	Head Cross Country Coach	08/24/26
Alicia Tisdale	Miller Jr. High	Assistant Cross-Country Coach .5 FTE	08/24/26
Kimberly Ivy Lyles	Miller Jr. High	Assistant Cross-Country Coach .5 FTE	08/24/26

EXTRA-CURRICULAR RESIGNATIONS: We recommend the Board approve the following extra-curricular resignations:

<u>Name</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
Layne Bruner	Aberdeen High School	Head Baseball Coach	07/30/26
Brandon Knutson	Aberdeen High School	Assistant Girls' Basketball Coach	07/20/26
Frank Matthews	Aberdeen High School	Assistant Football Coach .5 FTE	08/10/26
Alan Avalos	Miller Jr. High	Assistant Boys' Soccer Coach	07/30/26
Johnanas Johnson	Miller Jr. High	Assistant Wrestling Coach	07/20/26