Kate Bond Middle School Arrival Procedures

Rationale: The following procedures are established to ensure the safety, security, and smooth arrival for the entire school community. Parent and student adherence and support are required and greatly appreciated.

Dismissal Categories and Definitions

- **Car Rider:**
  - Any student who does not walk to school or ride a bus and must be dropped off in the front of the school utilizing the car line.
  - Car riders may not be dropped off on the main street to walk on campus.
  - **Rationale:** These measures are in place to manage traffic flow and ensure the safety of all students during arrival.
- **Walker:**
  - Any student who walks to school and lives within the one-mile no-bus zone.
  - A walker is not a student who wishes to be dropped off by a vehicle on the main street and walk on campus.
  - **Rationale:** These guidelines help maintain a safe environment for students walking to school and reduce congestion around the school premises.
- **Bus Rider:**
  - Any student who rides the bus to school, is assigned a specific bus, and lives outside the one-mile no-bus zone.
  - Students must only ride the district bus assigned to them and may not ride a different bus at any time.
  - **Rationale:** This ensures that all students are accounted for and transported safely.

Arrival Procedures

Doors Open: 8:00 AM

Walker Procedures:

- Walkers will approach campus from Kate Bond Road.
- They will walk around the outside of the football field towards the front of the school building.

- Walkers will enter the building through the main lobby doors.
- **Rationale:** Directing walkers along this route minimizes interaction with vehicular traffic and ensures a safe path to school.

Car Rider Procedures:

- Cars will enter the middle school driveway from Kate Bond Road.
- Cars will drive to the front of the school building for drop-off.
- After dropping off students, cars will exit by turning left at the end of the building.
- Cars will then circle back out toward the main driveway nearest the baseball field.
- Cars will turn right onto the main drive and exit out to Kate Bond Road.
- **Note:**
    - Cars cannot circle the school building and exit through the rear of the campus.
    - Cars cannot turn LEFT onto Kate Bond Road
- Car riders will enter the building through the main lobby entrance.
- **Rationale:** These procedures are designed to streamline the drop-off process, reduce traffic congestion, and ensure the safety of students during arrival.

Bus Rider Procedures:

- Buses will enter campus from the rear elementary entrance.
- Buses will turn left at the middle school side drive.
- Buses will merge across the main car line traffic at the east end of the building and drive across the front of the school.
- Buses will then turn right by merging across car line traffic at the west end of the building towards the side gym entrance.
- Buses will stop at the side gym entrance to release students.
- Buses will exit back through the rear elementary exit to Kate Bond Road.
- Bus students will enter the building through the side gym entrance.
- **Rationale:** These steps ensure a smooth and safe arrival process for bus riders while minimizing conflicts with car traffic.

Security Screening Process:

Entry Points:

- Walkers and car riders: Main lobby entrance
- Bus riders: Side gym entrance

Security Screening:

- All students will complete metal detection and bag x-ray before gaining access to the main building.

Steps:

- Students empty pockets into a basket on the metal detection table.
- Students hand all bags, including backpacks, athletic bags, and purses, to the x-ray safety monitors for x-ray clearance.
- Students physically pass through the metal detector.
- **Rationale:** These security measures are in place to ensure the safety and security of all students and staff within the school.

After Screening:

- Students proceed to breakfast and then homeroom, or directly to homeroom if they do not wish to have breakfast.
- **Rationale:** This procedure helps manage the flow of students and ensures they are supervised and safe once inside the building.

This structured process ensures the safe and orderly arrival of all students while maintaining security protocols. Parent and student cooperation is essential and greatly appreciated.