



HOLTVILLE UNIFIED SCHOOL DISTRICT

Governing Board of Trustees

Regular Board Meeting

August 17, 2026

Board of Trustees

Julie Duarte, President

Kevin Grizzle, Clerk

Larry Iten, Member

Jared Garewal, Member

Ben Abatti Jr., Member

Superintendent

Celso Ruiz

Assistant Superintendent

John Paul Wells



**REGULAR MEETING
of the
BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT**

Monday, August 17, 2026

CLOSED SESSION 5:00 P.M., OPEN SESSION 6:00 P.M.

Holtville Unified School District, Board Room, 621 East Sixth Street, Holtville, CA. 92250

From time-to-time writings that are public records, which are related to open session items on an agenda for a regular meeting, may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the Superintendent located at 621 E. Sixth Street, Holtville, Ca. 92250

Members of the public who require disability accommodation in order to participate in the meeting should contact the Superintendent at (760)356-2974, or in writing, at least 24 hours prior to the meeting. (Government Code section 54954.2).

1. PRELIMINARY

Call to Order

Flag Salute

Roll Call

Present Absent

Julie Duarte, President

Kevin Grizzle, Clerk

Larry Iten, Member

Jared Garewal, Member

Ben Abatti Jr., Member

2. MODIFICATIONS OF THE ORDER OF THE AGENDA, IF ANY.

Motion: _____ Second: _____ Ayes: ____ Nays: ____ Vote: ____ - ____

**3. STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE
CLOSED SESSION AGENDA.**

At this time, members of the public may address the Board only as to items on the closed session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes.

4. CLOSED SESSION

A) Conference with Labor Negotiator Pursuant to Government Code Section 54957.6: Agency
Negotiator: Superintendent; Employee Organization: Holtville Teachers Association

B) Superintendent's Evaluation – Government Code Section 54957

C) Conference with Labor Negotiator Pursuant to Government Code section 54957.6: Agency Negotiator:
Superintendent; regarding salary/benefits for unrepresented employees, Certificated Management and
Classified Management/Confidential

5. REPORTABLE CLOSED SESSION ACTIONS:

BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – August 17, 2026
AGENDA PAGE 2

6. PUBLIC COMMENT ON ITEMS ON THE OPEN SESSION AGENDA AND ON NON AGENDA ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER

JURISDICTION OF THE BOARD. At this time, members of the public may address the Board only as to items on the open session agenda or items within the subject matter jurisdiction of the Board. Public comment will not be taken during the Board's consideration of an item on the open session agenda. If you wish to address the Board, please stand, give your name and address and proceed to the podium from which you will speak. Individual presentations shall not be for more than three (3) minutes and the total time for this purpose shall not exceed twenty minutes. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

7. COMMUNICATIONS FROM THE SCHOOL DISTRICT

Holtville Teachers Association
California School Employees Association
Governing Board
Assistant Superintendent
Superintendent

8. CONSENT AGENDA

All matters on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. The Superintendent and staff recommend approval of all Consent Agenda items.

A. GENERAL FUNCTION

- 1) Adoption of Minutes: June 8, June 15, June 17 & June 22, 2026 Pgs. 3-8
(Supplemental Information)

B. FINANCE AND BUSINESS

- 1) Warrant Orders week beginning 6/14/26 to week ending 8/13/26 Pgs. 10-37
(Supplemental Information)

C. PERSONNEL SERVICES

- 1) Classified Employment Pg. 39
2) Classified Resignation Pg. 40
3) Coaching Employment Pg. 41
4) Coaching Resignation Pg. 42
5) Extra Duty Employment Pg. 43
6) Certificated Leave Pg. 44
7) Certificated Employment Pg. 45

D. GENERAL BUSINESS

The Board is asked to approve the following items:

- 1) HHS 2026-27 School Site Plan (SPSA) Pgs. ***
2) ASES/ELOP/Horizons CE HTA & CE MGT hourly rate update Pg. 47
3) Out of State and/or Overnight trips for HHS sports & FFA Pg. 48
4) HHS 2026-27 Fall Sports Schedules Pgs. 49-54
5) Independent Contractor Service Agreement between HUSD & Dr. Olvera Psychology, A Professional Corporation Pgs. 55-66
6) Approve 2026-27 CTEIG Application Pgs. 67-74
7) The Grants for Growing Grant Application for FFA Pgs. 75-77
8) HHS obsolete equipment Pg. 78

BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – August 17, 2026
AGENDA PAGE 3

GENERAL BUSINESS continued

- 9) HUSD School-Based Medi-Cal Administrative Activities (SMAA) Participation Agreement Pgs. 79-108
- 10) 2026-27 CCAP Agreement for Imperial Community College District & HUSD Pgs. 109-120
- 11) 2023-2026 CCAP Addendum for Imperial Community College District & HUSD Pgs. 121-136
- 12) Agreement between SDSU Research Foundation & HUSD Pgs. 137-140
- 13) 2026-27 HHS Physical Education Exempt Students Pgs. 141-144
- 14) K12 Strong Workforce Program Data Sharing MOU Pgs. 145-153
- 15) Imperial Community College District Education Field Experience Agreement Pgs. 154-158
- 16) Myers-Stevens & Toohey Co., Inc. Voluntary Student Accident & Sickness Insurance Program 2026-2027 Pgs. 159-160
- 17) Foster & Foster Actuaries and Consultants scope of work Pg. 161-162

Motion: _____ Second: _____ Ayes: ____ Nays: ____ Vote: ____ - ____

9. PUBLIC HEARING

- A) A Public Hearing regarding the Tentative Agreement between Holtville Unified School District and Holtville Teachers Association to fully resolve limited re-openers for the 2024-25, and successor negotiations for July 1, 2025, through June 30, 2028 Pg. 164

10. ACTION/DISCUSSION ITEMS

The Board is asked to approve the following items:

- A) Approve the Tentative Agreement between Holtville Unified School District and Holtville Teachers Association to fully resolve limited re-openers for the 2024-25, and successor negotiations for July 1, 2025, through June 30, 2028

(Mr. Wells) Pgs. 166-188

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: _____ - _____

- B) Approve the 2024-25, 2025-26 and 2026-27 Certificated Management Salary Schedules

(Mr. Wells) Pgs. 189-191

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: _____ - _____

- C) Approve the 2024-25, 2025-26 and 2026-27 Classified Management/Confidential Salary Schedules

(Mr. Wells) Pgs. 192-194

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: _____ - _____

- D) Approve Amendment to the Superintendent's Employment Agreement (ratified by the Board on September 11, 2023) to provide a salary increase consistent with the salary payments approved by the Governing Board for all Certificated Management and Classified Management/Confidential District Employees for the 2024-25 and 2025-26 school years

(Mr. Wells) Pg. 195

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: _____ - _____

**BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – August 17, 2026
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ACTION/DISCUSSION continued

- E) Approve three-year Employment Agreement for the Superintendent effective July 1, 2026 for the period of 2026-2029**

(Mr. Wells) Pgs. 196-204

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: ____ - ____

- F) Approve 2026-27 45-Day Budget Update**

(Mr. Wells) Pg. 205

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: ____ - ____

- G) Approve Class Leasing LLC request to substitute concrete subcontractor from GEM Industries to A&N Quality Bidders for the Finley Elementary Transitional Kindergarten Modular Classroom Additions Project (FA Project No. 24087)**

(Mr. Wells) Pgs. 206-207

Motion: _____ Second: _____
Ayes: _____ Nays: _____ Vote: ____ - ____

- H) Approve revised Board Resolution 2025/26-013 A Resolution Ordering an Election, Requesting County Elections to Conduct the Election, Requesting Consolidation of the Election, and Specifications of the Election Order**

(Mrs. Garcia/Mr. Ruiz) Pgs. 208-211

Motion: _____ Second: _____
Roll Call Vote: Duarte: ____ Grizzle: ____ Iten: ____ Garewal: ____ Abatti: ____
Ayes: _____ Nays: _____ Vote: ____ - ____

- I) Approve Board Resolution 2026/27-001 Authorizing Lease Financing for School Facilities Projects in a Principal Amount Not to Exceed \$3,700,000 and Authorizing and Directing the Execution and Delivery of Related Documents and Actions**

(Mr. Wells) Pgs. 212-216

Motion: _____ Second: _____
Roll Call Vote: Duarte: ____ Grizzle: ____ Iten: ____ Garewal: ____ Abatti: ____
Ayes: _____ Nays: _____ Vote: ____ - ____

11. FUTURE BOARD MEETING DATE

Monday, September 14, 2026, is the next Regular Board Meeting

12. ADJOURNMENT

BOARD OF TRUSTEES
HOLTVILLE UNIFIED SCHOOL DISTRICT
REGULAR MEETING – August 17, 2026
AGENDA PAGE 5

13. CLOSED SESSION if needed

A) Conference with Labor Negotiator Pursuant to Government Code Section 54957.6: Agency

Negotiator: Superintendent; Employee Organization: Holtville Teachers Association

B) Superintendent's Evaluation – Government Code Section 54957

C) Conference with Labor Negotiator Pursuant to Government Code section 54957.6: Agency Negotiator: Superintendent; regarding salary/benefits for unrepresented employees, Certificated Management and Classified Management/Confidential

14. REPORTABLE CLOSED SESSION ACTIONS:

15. ADJOURNMENT

MISSION STATEMENT

The Mission of the Holtville Unified School District is to ensure a standards-based curriculum that promotes excellence in academic, social and emotional growth for every student through the establishment of strong parent/school/community partnerships in a stable and safe learning environment.

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

CONSENT AGENDA

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

MINUTES

**Holtville Unified School District
Special Board Meeting
Minutes – June 8, 2026**

{Page 1 of 2}

The Board of Trustees of the Holtville Unified School District met in a Special Session on June 8, 2026, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 10:08 a.m. by the Presiding Chairman.

MEMBERS PRESENT: Julie Duarte, President; Kevin Grizzle, Clerk; Larry Iten, Member; Jared Garewal, Member; Ben Abatti Jr., Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent.

MEMBERS ABSENT: None

MODIFICATION OF THE AGENDA: None

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. Keith Smith, teacher for HHS for the last 18 years, addressed the Board for the first time. Mr. Smith served on a school board in Brawley where he resides. He has been a teacher and coach for HHS for the last 18 years. He said that Holtville is a special place and good place to work. He explained that although he is not a union member, he does support the HTA negotiations. He recognizes that the HUSD teachers, staff and admin. wear many hats and work a lot of hours. He understands that the salaries are lower than other Districts as well as stipends. Recent events involving Mr. Johnston have made him feel this way. He is discouraged by the 0% salary increase, with only an increase in the salary schedule, that the District first negotiated. He invited the board members to the school site classrooms; they are always welcome. He also added that his goal is not to criticize, he hopes for mutual satisfaction with both parties. Each Board member expressed their appreciation with Mr. Smith and all teachers and staff. They each thanked Mr. Smith for sharing his concerns. Trustee Garewal added that he is a part of the negotiating team, and he encouraged Mr. Smith to look at the contract. Mr. Wells also explained that he has been part of the negotiating team for the last 22 years, and the first offer is always to quote the contract. They don't recognize that there is a real cost in the step column increase. He also appreciates Mr. Smith as well as all the other staff.

CLOSED SESSION

- A) Conference with Labor Negotiator Pursuant to Government Code Section 54957.6: Agency Negotiator: Superintendent; Employee organization: Holtville Teachers Association
- B) Superintendent's Evaluation – Government Code Section 54957

REPORT OF CLOSED SESSION In: 10:23 a.m. Out: 12:13 p.m.
Nothing to report

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD. Nothing

**Holtville Unified School District
Special Board Meeting
Minutes – June 8, 2026**

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FUTURE BOARD MEETING DATE

Regular Board Meeting: Monday, June 15, 2026

ADJOURNMENT

The meeting was adjourned at 12:13 p.m.

**Kevin Grizzle, Clerk
Holtville Unified School District
Board of Trustees**

**Holtville Unified School District
Regular Board Meeting
Minutes – June 17, 2026**

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The Board of Trustees of the Holtville Unified School District met in a Regular Session on June 17, 2026, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 5:01 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Julie Duarte, President; Kevin Grizzle, Clerk; Larry Iten, Member; Jared Garewal, Member; Ben Abatti Jr., Member; Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent.

MEMBERS ABSENT: None

MODIFICATION OF THE AGENDA: Moved by Trustee Iten, Seconded by Trustee Grizzle to table the proposed addendum to the next special board meeting. Ayes: 5, Nays: 0. Vote: 5-0.

STATEMENTS FROM THE PUBLIC REGARDING ITEMS ON THE CLOSED SESSION AGENDA. None

CLOSED SESSION

A) Conference with Labor Negotiator Pursuant to Government Code Section 54957.6: Agency Negotiator: Superintendent; Employee Organization: Holtville Teachers Association.

REPORT OF CLOSED SESSION In: 5:07 p.m. **Out:** 6:12 p.m.
Nothing to report.

ORAL COMMUNICATION FROM THE PUBLIC ON NON-AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD. Nothing

**CONSENT AGENDA
GENERAL FUNCTIONS**

Moved by Trustee Grizzle, Seconded by Trustee Abatti to approve the following consent agenda items as follows: GENERAL BUSINESS – 2026-27 Consolidated Application and Reporting System CARS) Spring Release. 2026-27 Designation of CIF Representatives to League Form. Quarterly Report on Williams Uniform Complaints July 2026. All approved by unanimous votes, Ayes: 5, Nays: 0. Vote: 5-0.

INFORMATION ITEMS

Report on Local Indicators – Mr. Velasquez presented a PowerPoint that showed the responses from parent, students, and staff to the LCFF priorities survey on a rating scale of lowest to highest 1-5. He also pointed out that during the 2024-25 SY, 99% of teachers were appropriately assigned and had full credentials. 100% of students had access to curriculum-aligned instructional materials, and according to the FIT ratings, Finley, HMS, HHS, and Freedom Academy were Exemplary, and Pine and Sam Webb were Good.

ACTION/DISCUSSION ITEMS

Moved by Trustee Iten, Seconded by Trustee Garewal to approve the 2026-27 Local Control and Accountability Plan (LCAP). Mr. Velasquez presented a PowerPoint on the 2025-26 LCAP Update and the 2026-27 LCAP. The presentation listed each Goal with the measuring and reporting results. It also included each LCAP goal with actions and expenditures. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Abatti, Seconded by Trustee Grizzle to approve the 2025-26 Estimated Actuals/2026-27 July Budget. Mr. Wells presented the 2025-26 Estimated Actuals and the 2026-27 July Budget at the last meeting, so he is asking for approval of both. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Garewal, Seconded by Trustee Iten to approve Board Resolution 2025/26-012 Regarding the 2026-26 Education Protection Account. Mr. Wells explained that this is an annual resolution that requires approval from the Board. Roll Call Vote: Duarte: Aye; Grizzle: Aye; Iten: Aye; Garewal: Aye; Abatti: Aye. Passed by unanimous votes Ayes: 5, Nays: 0. Moved by Trustee Grizzle, Seconded by Trustee Abatti to approve Board Resolution 2025/26-013 A Resolution Ordering an Election, requesting County Elections to Conduct the Election, Requesting Consolidation of the Election, and Specifications of the Election Order. Mrs. Garcia explained that this resolution is required to be approved to proceed with the 2026 elections of the three open school board seats. Roll Call Vote: Duarte: Aye; Grizzle: Aye; Iten: Aye; Garewal: Aye; Abatti: Aye. Passed by unanimous votes Ayes: 5, Nays: 0.

FUTURE BOARD MEETING DATE

Special Board Meeting if needed: Monday, June 22, 2026

ADJOURNMENT

The meeting adjourned at 6:43 p.m.

**Kevin Grizzle, Clerk
Holtville Unified School District
Board of Trustees**

**Holtville Unified School District
Special Board Meeting
Minutes – June 22, 2026**

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The Board of Trustees of the Holtville Unified School District met in a Special Session on June 22, 2026, at the Holtville Unified School District Board Room 621 E 6th Street, Holtville, California. The meeting was called to order at 12:32 p.m. by the Presiding Chairman.

MEMBERS PRESENT: Kevin Grizzle, Clerk; Larry Iten, Member; Jared Garewal, Member; Ben Abatti Jr., Celso Ruiz, Superintendent; John Paul Wells, Assistant Superintendent.

MEMBERS ABSENT: Julie Duarte, President

MODIFICATION OF THE AGENDA: None

ORAL COMMUNICATION FROM THE PUBLIC ON NON AGENDA ITEMS AND/OR ITEMS OF INTEREST TO THE PUBLIC THAT ARE WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD. Nothing

CONSENT AGENDA

Moved by Trustee Garewal, Seconded by Trustee Iten to the following consent agenda items as follows: PERSONNEL SERVICES - Extra Duty/Stipend Induction Mentors. All approved by unanimous votes, Ayes: 4, Nays: 0. Vote: 4-0.

ACTION/DISCUSSION ITEMS

Moved by Trustee Abatti, Seconded by Trustee Garewal to approve Class Leasing Change Order# CO50951-05R, not to exceed \$31,451 for the Finley TK/Kinder project for unforeseen mobilization costs due to underground utility delays. Mr. Wells explained he will still try to negotiate the price down, but it will not exceed \$31,451. The project is still under delay, and they are waiting on DSA. Passed by unanimous votes Ayes: 4, Nays: 0. Moved by Trustee Iten, Seconded by Trustee Abatti to approve Amendment# 2 to Owner/Architect agreement between Holtville Unified School District and Finney Architects to include additional scope of work for HHS Multipurpose project. Mr. Wells explained that the architectural contract was negotiated as a flat fee on a percentage basis, which is significantly lower than standard architect rates. This adds an additional \$300,000 to the project. Additionally, Mr. Wells noted that Mark Finney has provided invaluable assistance with construction management and remains incentivized to secure cost savings for the District. Passed by unanimous votes Ayes: 4, Nays: 0.

**Holtville Unified School District
Special Board Meeting
Minutes – June 8, 2026**

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FUTURE BOARD MEETING DATE

Regular Board Meeting: Monday, July 20, 2026

ADJOURNMENT

The meeting was adjourned at 12:43 p.m.

**Kevin Grizzle, Clerk
Holtville Unified School District
Board of Trustees**

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

WARRANTS

Register 000406 - 06/18/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000406, Dated 06/18/2026					
26377495	3.27	Printed	010		A T & T (000008/2)
26377496	255.97	Printed	010		AGUIRRE, LILLIAN (000503/1)
26377497	9,400.00	Printed	010		ALTA VISION, INC (000761/1)
26377498	4,200.00	Printed	010		ALTA VISION, INC. (000891/1)
26377499	412.74	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
26377500	51.50	Printed	010		AUTO ZONE (000049/1)
26377501	4,773.80	Printed	010		C R and R INCORPORATED (000070/3)
26377502	677.30	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
26377503	7,634.57	Printed	110		CARDMEMBER SERVICES (000322/2)
26377504	524.55	Printed	130		CDE CASHIERS OFFICE (000095/1)
26377505	14,530.00	Printed	010		College Entrance Examination Board (000107/2)
26377506	7,093.29	Printed	010		COX LINDSAY (000522/1)
26377507	440.00	Printed	010		Cronkright, Carson (000916/4)
26377508	120.17	Printed	010		Cronkright, Carson (000916/4)
26377509	116.45	Printed	010		D LUPITAS RESTAURANT (000119/1)
26377510	953.59	Printed	010		D LUPITAS RESTAURANT (000119/1)
26377511	159.99	Printed	010		D LUPITAS RESTAURANT (000119/1)
26377512	808.50	Printed	010		D LUPITAS RESTAURANT (000119/1)
26377513	195.00	Printed	130		D STELLA HEALTH BAKERY & MORE (001219/1)
26377514	56.59	Printed	130		DEL SOL MARKET (000125/1)
26377515	249.76	Printed	010		DELL MARKETING LP (000126/1)
26377516	64.00	Printed	010		Department of Justice Accounting Office (000130/1)
26377517	7,804.19	Printed	010		ENTERPRISE FM TRUST (000767/1)
26377518	32.45	Printed	010		GARCIA, NAYELI (000721/1)
26377519	411.86	Printed	010		GAS COMPANY (000172/1)
26377520	365.94	Printed	130		GOLD STAR FOODS, INC (001163/2)
26377521	206.14	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
26377522	360.33	Printed	010		HOLTVILLE UNIFIED SCHOOL DIST (000202/1)
26377523	345.83	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
26377524	11,400.00	Printed	010		HUDL (000771/2)
26377525	11,358.75	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
26377526	340.08	Printed	010		JOHN DEERE FINANCIAL (000324/1)
26377527	83.92	Printed	010		KC AUTO SERVICE LLC (001368/1)
26377528	440.08	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
26377529	2,734.10	Printed	010		KONICA MINOLTA PREMIER FINANCE (000642/4)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 06/18/2026, Filtered by (Bank Account(s) IN

("COUNTY"), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

030 - Holtville Unified School District

Generated for Susana Martinez (SMARTINEZ), Jun 17 2026 2:54PM

Register 000406 - 06/18/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000406, Dated 06/18/2026 (continued)					
26377530	925.75	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
26377531	3,640.00	Printed	210		LANDMARK CONSULTANTS, INC (000717/1)
26377532	3,350.00	Printed	010		MING CONSTRUCTION AND CABINETS (000603/2)
26377533	9,240.00	Printed	210		PRECISION INSPECTIONS INC (001147/2)
26377534	55,259.13	Printed	010		PREMIER ELECTRICAL SOLUTIONS (001278/1)
26377535	1,265.18	Printed	010		QUILL CORP (000318/1)
26377536	630.03	Printed	010		RIGOBERTO PONCE (001249/1)
26377537	154.03	Printed	010		ROMANS WATER (000331/1)
26377538	2,045.20	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
26377539	530.00	Printed	010		SPEARS HAWAIIAN SHAVED ICE (000782/1)
26377540	1,578.71	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
26377541	415.94	Printed	010		T-Mobile USA, Inc. (001153/1)
26377542	2,504.02	Printed	010		UNFIRST CORPORATION (000727/2)
26377543	1,673.54	Printed	010		WATER TREATMENT SERVICES (000483/1)
26377544	1,969.67	Printed	010		WAXIE SANITARY SUPPLY (000429/1)
26377545	1,538.95	Printed	010		WILLIAMS, SAMANTHA (000593/2)
175,324.86				51	Totals for Register 000406

Org Summary			
Holtville Unified School District			
Check #	26377495 through	26377545 Total Count	51
			\$175,324.86

Register 000407 - 06/25/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000407, Dated 06/25/2026

26378462	25.99	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
26378463	294.16	Printed	010		D LUPITAS RESTAURANT (000119/1)
26378464	5,145.24	Printed	110		DELL MARKETING LP (000126/1)
26378465	334.95	Printed	010		GARCIA, ANN (000689/1)
26378466	1,227.56	Printed	010		GEORGES PIZZA (000177/1)
26378467	541.08	Printed	130		HOLLANDIA DAIRY, INC (000608/1)
26378468	103.36	Printed	010		IHIDY-CLAVERIE, YVETTE (000512/1)
26378469	828.68	Printed	010		INTERSTATE BILLING SERVICE (007051/2)
26378470	130.42	Printed	010		LANSMAN, AMY (000545/1)
26378471	49.39	Printed	010		LYERLY, ANNABEL (000557/1)
26378472	100.00	Printed	010		MANGE, MARCI (000553/1)
26378473	91.24	Printed	010		PIZANO, NADIA (000993/1)
26378474	62.73	Printed	010		QUARGELINO, LEE (000558/3)
26378475	3,194.20	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
26378476	6.84	Printed	130		SMART and FINAL (000362/1)
26378477	101.14	Printed	130		SMART and FINAL (000362/1)
26378478	59.97	Printed	130		SMART and FINAL (000362/1)
26378479	12.05	Printed	130		SMART and FINAL (000362/1)
26378480	141.63	Printed	130		SMART and FINAL (000362/1)
26378481	19.95	Printed	130		SMART and FINAL (000362/1)
26378482	26.32	Printed	130		SMART and FINAL (000362/1)
	12,496.90			21	Totals for Register 000407

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 06/25/2026, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

County Check Register

ReqPay94a

Org Summary

Holtville Unified School District

Check #	26378462 through	26378482 Total Count	21	\$12,495.90

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 06/25/2026, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

030 - Holtville Unified School District

Generated for Susana Martinez (SMARTINEZ), Jun 24 2026 3:49PM

Register 000409 - 07/02/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel	Register (Date)	Payee
Bank Account COUNTY - County, Register 000409, Dated 07/02/2026						
27379843	10,100.00	Printed	010			Active Internet Technologies (001179/2)
27379844	1,522.57	Printed	010			AMAZON CAPITAL SERVICES, INC (000822/1)
27379845	438.15	Printed	010			ANTUNEZ AUTO BODY PARTS (000033/1)
27379846	3,756.74	Printed	010			AUTO ZONE (000049/1)
27379847	50.00	Printed	010			Baja Desert Tire Co (000052/2)
27379848	540.50	Printed	110			BENITEZ, ARIANA (001341/1)
27379849	18,965.00	Printed	010			CALIFORNIA SCHOOL BOARDS ASSO (000775/1)
27379850	399.99	Printed	010			CAPITAL ONE TRADE CREDIT (000972/3)
27379851	1,496.25	Printed	210			CHALLENGE NEWS (001437/1)
27379852	1,497.60	Printed	010			COLLEGE BOARD (000107/1)
27379853	253.13	Printed	010			COSTCO (000110/1)
27379854	426.05	Printed	010			COX LINDSAY (000522/1)
27379855	498.49	Printed	010			Cronkright, Carson (000916/4)
27379856	176.07	Printed	010			DRYE, MITCHELL (000516/2)
27379857	105.86	Printed	010			DRYE, MITCHELL (000516/2)
27379858	172.85	Printed	010			DRYE, MITCHELL (000516/2)
27379859	64,125.00	Printed	210			ESR Construction (000864/1)
27379860	175,560.00	Printed	210			ESR Construction (000864/1)
27379861	184.14	Printed	110			ESTRADA, VERONICA (000529/1)
27379862	502.12	Printed	010			GAS COMPANY (000172/1)
27379863	627.54	Printed	010			GEORGES PIZZA (000177/1)
27379864	1,070.00	Printed	010			GONZALES, JOSE (001367/1)
27379865	435.52	Printed	130			HOLLANDIA DAIRY, INC (000608/1)
27379866	14,635.44	Printed	010			Holtville Unified School Dist. (000461/1)
27379867	129.36	Printed	010			HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
27379868	274.50	Printed	010			HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
27379869	488.46	Printed	010			HOME DEPOT Dept. 32-2152430579 (000203/2)
27379870	295.00	Printed	010			HUNTER GRACE ANDRADE (001392/1)
27379871	55,163.63	Printed	010			IMPERIAL IRRIGATION DISTRICT (000221/1)
27379872	139,238.18	Printed	010			IMPERIAL UNIFIED SCHOOL DISTRI (000226/1)
27379873	31.00	Printed	010			IMPERIAL VALLEY ROP (000232/1)
27379874	786.04	Printed	010			INTERSTATE BATTERY SYSTEMS OF (000236/1)
27379875	95.00	Printed	010			INTERSTATE BILLING SERVICE (001051/2)
27379876	95.00	Printed	010			IV DELTA TECH LLC (001495/1)
27379877	1,081.21	Printed	010			JOHN DEERE FINANCIAL (000324/1)

Selection

Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 07/02/2026, Filtered by (Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ERP for California

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030 - Holtville Unified School District

Generated for Carmen Mireles (CMIRELES), Jul 1 2026 2:04PM

Register 000409 - 07/02/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000409, Dated 07/02/2026 (continued)					
27379878	1,942.90	Printed	010		JOHNSON CONTROLS FIRE (000484/2)
27379879	249.98	Printed	010		JOHNSTON, MYKELL (000663/1)
27379880	872.26	Printed	010		KC AUTO SERVICE LLC (001368/1)
27379881	1,165.75	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
27379882	794.81	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
27379883	540.50	Printed	110		LEDEZMA, FERNANDA (000611/1)
27379884	104.88	Printed	010		LORI'S SANITATION, LLC (000710/1)
27379885	4,594.23	Printed	010		MAD GRAPHIX INC (000268/1)
27379886	8,100.00	Printed	010		MCF Consulting, INC (000948/1)
27379887	732.89	Printed	010		NAPA AUTO PARTS (001445/2)
27379888	1,798.03	Printed	130		PAPA JOHNS PIZZA (001318/1)
27379889	274.15	Printed	010		PITNEY BOWES GLOBAL FINANCIAL (000307/3)
27379890	37.88	Printed	010		PIZANO, NADIA (000993/1)
27379891	15,252.00	Printed	010		PRACTI CAL INC (000312/2)
27379892	799.50	Printed	010		PYRO-COMM SYSTEMS, INC (001068/3)
27379893	868.35	Printed	010		QUILL CORP (000318/1)
27379894	2,063.58	Printed	010		RIDDELL ALL AMERICAN SPORTS (000019/2)
27379895	1,934.18	Printed	110		RUIZ, CELSO (000576/1)
27379896	3,242.18	Printed	130		SHAMROCK FOODS COMPANY (000356/2)
27379897	2,167.07	Printed	010		SUNBELT RENTALS (000379/1)
27379898	4,065.87	Printed	130		SYSCO FOOD SERVICES OF SAN DIE (000384/1)
27379899	3,242.83	Printed	010		THE ALGEBROS, LLC (001465/1)
27379900	470.00	Printed	010		Tom A Brady and Sons Inc (000394/1)
27379901	729.28	Printed	010		UNIFIRST CORPORATION (000727/2)
27379902	549.54	Printed	010		Verizon Wireless Services LLC (000422/1)
27379903	2,663.25	Printed	010		WAXIE SANITARY SUPPLY (000429/1)
554,472.28		Number of Items	61	Totals for Register 000409	

Selection

Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 07/02/2026, Filtered by (Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

 ERP for California
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030 - Holtville Unified School District

Generated for Carmen Mireles (CMIRELES), Jul 1 2026 2:04PM

Org Summary			
Holtville Unified School District			
Check #	27379443 through	27379903 Total Count	62
			\$564,672.28

Register 000408 - 07/02/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000408, Dated 07/02/2026					
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27379443	10,200.00	Printed	010		SUBJECT TECHNOLOGIES, INC (001151/2)
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10,200.00	Number of Items	1	Totals for Register 000408		
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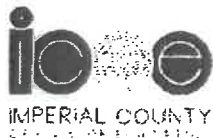
Selection

Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 07/02/2026, Filtered by (Source = A, Pay To = N,
Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ERP for California
Page 24 of 75

030 - Holtville Unified School District

Generated for Carmen Mireles (CMIRELES), Jul 1 2026 2:04PM



Superintendent J. Todd Finnell, Ed.D.

Department of Business Services
District Fiscal Advisory Services

REQUEST TO REPLACE OR CANCEL A COMMERCIAL WARRANT

Complete all applicable sections. Email this completed form to fas@icoe.org.

DESCRIPTION OF WARRANT

☒ Cancel & Reissue (Replace) <small>Only warrants in "Printed" status can be Reissued. All information must be the same to replace (Vendor name, address, amount).</small>	☐ Cancel (Do Not Reissue) <small>FAS will cancel original warrant/vcard. No replacement will be processed.</small>	
REASON FOR REQUEST ☒ Lost in the Mail ☐ Lost by Payee ☐ Wrong Payee ☐ Wrong Amount ☐ Destroyed <i>Other:</i>		
In order to replace or cancel a warrant, the original warrant or an original signed affidavit needs to be submitted. Please select one of the following: <div>☐ Original Warrant or VCARD</div> <div>☒ Original Signed Affidavit <small>By selecting this box, we will start the process to request an Affidavit in lieu of a missing warrant</small></div>		
WARRANT # 26358710	VENDOR NAME (AS SHOWN EXACTLY IN ESCAPE) Subject Technologies	AMOUNT \$ 10200.00
DATE PAID 02/03/2026	NAME OF SCHOOL DISTRICT Holtville Unified School District	

DISTRICT CONTACT (AP CLERK)

DATE OF THIS REQUEST 05/27/2026	NAME Adrienne Lawson	TELEPHONE NUMBER 760 356 0112	EXTENSION
EMAIL alawson@husd.net		SCHOOL DISTRICT Holtville Unified School District	

FOR FISCAL ADVISORY SERVICES USE ONLY

HAS NOT CLEARED UNION BANK AS OF			
STATUS	DATE	PROCESSED BY:	
Printed	2/03/26	Carmen M	
Stop Payment Requested	5/27/26		
Stop Payment Placed	5/27/26		
Processed in Escape	6/30/26		
REPLACEMENT WARRANT NO. 27379443		ISSUE DATE 7/2/26	

Register 000410 - 07/09/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000410, Dated 07/09/2026

27380245	788.08	Printed	010		LUZ CHABOLLA (000495/1)
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788.08				1	Totals for Register 000410
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Register 000411 - 07/09/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel	Register (Date)	Payee
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Bank Account COUNTY - County, Register 000411, Dated 07/09/2026

27380551	2,880.94	Printed	010			A T & T (000008/2)
27380552	800.00	Printed	010			ACSA (000016/5)
27380553	576.40	Printed	010			AMAZON CAPITAL SERVICES, INC (000822/1)
27380554	2,356.92	Printed	110			APPLE COMPUTER INC (000037/1)
27380555	25.00	Printed	010			Baja Desert Tire Co (000052/2)
27380556	588.82	Printed	010			CALIFORNIA INTERSCHOLASTIC FED (000080/1)
27380557	1,879.33	Printed	010			CALIFORNIA SCHOOLS VEBA (000083/1)
27380558	107.98	Printed	010			CAPITAL ONE TRADE CREDIT (000972/3)
27380559	11,249.46	Printed	010			CARDMEMBER SERVICES (000322/2)
27380560	450.00	Printed	010			CHULA VISTA HIGH SCHOOL (000382/5)
27380561	14,530.00	Printed	010			COLLEGE BOARD (000107/1)
27380562	66.10	Printed	010			D LUPITAS RESTAURANT (000119/1)
27380563	93.20	Printed	010			D LUPITAS RESTAURANT (000119/1)
27380564	12.63	Printed	130			DEL SOL MARKET (000125/1)
27380565	277.25	Printed	010			ESTRADA, BETSY (000927/2)
27380566	23.25	Printed	010			FIDELITY SECURITY LIFE INSURANCE CO (000276/1)
27380567	1,458.00	Printed	300			FINNEY ARCHITECTS, INC (001156/1)
27380568	198.00	Printed	010			FORENSIC DRUG TESTING (000162/1)
27380569	1,331.25	Printed	010			Holtville Unified School Dist. (000461/1)
27380570	199.38	Printed	010			HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
27380571	2,738.36	Printed	010			HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
27380572	3,682.56	Printed	010			Imperial County Sheriff (000938/1)
27380573	205.00	Printed	010			Jack Schrader & Associates (000824/2)
27380574	350.00	Printed	010			MCT INC (000274/1)
27380575	1,610.00	Printed	010			MEDIC FIRST (000700/4)
27380576	769.10	Printed	010			PALACIOS, MELISSA (001066/2)
27380577	428.67	Printed	130			PAPA JOHNS PIZZA (001318/1)
27380578	300.00	Printed	010			PIZANO, NADIA (000993/1)
27380579	8,800.00	Printed	210			PRECISION INSPECTIONS INC (001147/2)
27380580	3,309.50	Printed	010			QUILL CORP (000318/1)
27380581	972.66	Printed	010			R S D (000320/1)
27380582	37,072.50	Printed	010			RENAISSANCE LEARNING INC (000328/2)
27380583	7,500.00	Printed	010			SCHOOL INNOVATIONS ACHIEVEMENT (001307/2)
27380584	4,587.79	Printed	010			SUVERYMONKEY BOFA LOCKBOX SERVICES (001292/2)
27380585	325.00	Printed	010			TYPING.COM LLC Banesco USA Lock Box Services (001305/2)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 07/09/2026, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Register 000411 - 07/09/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000411, Dated 07/09/2026 (continued)					
27380586	243.82	Printed	010		UNFIRST CORPORATION (000727/2)
27380587	2,523.02	Printed	010		Verizon Wireless Services LLC (000422/1)
27380588	3,962.04	Printed	010		VISION SERVICE PLAN (000424/1)
27380589	723.00	Printed	010		VISION SERVICE PLAN (000424/2)
27380590	1,286.77	Printed	010		WATER TREATMENT SERVICES (000483/1)
27380591	6,063.72	Printed	010		WAXIE SANITARY SUPPLY (000429/1)
126,557.42				41 Totals for Register 000411	

Org Summary			
Holtville Unified School District			
Check #	27380245 through	27380591 Total Count	42
			\$127,345.50

ReqPay94a

County Check Register

Register 000412 - 07/16/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel/Registrar (Date)	Payee
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Bank Account COUNTY - County, Register 000412, Dated 07/16/2026

27381638	206.98	Printed	010		A T & T (000008/2)
27381639	544.79	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
27381640	380.03	Printed	010		AUTO ZONE (000049/1)
27381641	15.00	Printed	010		Baja Desert Tire Co (000052/2)
27381642	73,470.77	Printed	010		BorderLan, Inv (000737/1)
27381643	5,258.46	Printed	010		C R and R INCORPORATED (000070/3)
27381644	781.85	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
27381645	6,221.80	Printed	010		CITY OF HOLTVILLE (000302/1)
27381646	417,050.00	Printed	210		CONSTRUCTION CORPORATION DBA CIC (001513/1)
27381647	1,125.24	Printed	010		COX.LINDSAY (000522/1)
27381648	160.00	Printed	010		CSADA (001511/1)
27381649	28,295.35	Printed	010		CURRIER and HUDSON (000117/2)
27381650	987.54	Printed	010		D LUPITAS RESTAURANT (000119/1)
27381651	60.00	Printed	010		David West (000758/1)
27381652	1,134.00	Printed	010		DAVID WEST INSURANCE (000121/1)
27381653	260.00	Printed	010		Department of Justice Accounting Office (000130/1)
27381654	739.00	Printed	010		FIDELITY SECURITY LIFE INSURANCE CO (000276/1)
27381655	90,134.10	Printed	560		FIRST FDN PUBLIC FIANCE (001002/1)
27381656	18,200.00	Printed	010		HOLTVILLE UNIFIED FOOD SERVICE (000201/1)
27381657	350.00	Printed	010		HOLTVILLE UNIFIED FOOD SERVICE (000201/1)
27381658	450.00	Printed	010		HOLTVILLE UNIFIED FOOD SERVICE (000201/1)
27381659	6,678.51	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
27381660	952.01	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
27381661	850.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
27381662	1,157.86	Printed	010		HOME DEPOT Dept. 32-2152430578 (000203/2)
27381663	625.00	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
27381664	732.45	Printed	010		JOHN DEERE FINANCIAL (000324/1)
27381665	19.92	Printed	010		KC AUTO SERVICE LLC (001368/1)
27381666	1,165.75	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
27381667	750.00	Printed	210		KRAZAN & ASSOCIATES (001505/1)
27381668	1,392.89	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
27381669	56.28	Printed	130		LUZ CHABOLLA (000495/1)
27381670	1,057.73	Printed	130		R S D (000320/1)
27381671	24.71	Printed	010		RingCentral Inc (000930/2)
27381672	140.07	Printed	010		ROMANS WATER (000331/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 07/16/2026, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ReqPay94a

County Check Register

Register 000412 - 07/16/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000412, Dated 07/16/2026 (continued)

27381673	1,582.60	Printed	010		SISC II Life Ins (000474/1)
27381674	13,700.00	Printed	010		SISC III (000473/1)
27381675	203,938.84	Printed	010		SISC III- INS (000361/1)
27381676	67.97	Printed	130		SMART and FINAL (000362/1)
27381677	149.31	Printed	130		SMART and FINAL (000362/1)
27381678	63.92	Printed	130		SMART and FINAL (000362/1)
27381679	1,850.00	Printed	010		SOUTHEASTERN CONFERENCE (000980/1)
27381680	41.82	Printed	010		T-Mobile USA, Inc. (001153/1)
27381681	267.56	Printed	010		UNFIRST CORPORATION (000727/2)
27381682	4,140.00	Printed	010		UNIVERSAL CHEERLEADERS ASSOC (001152/1)
27381683	272.05	Printed	010		VARSITY SPIRIT FASHIONS (000420/3)
27381684	9,611.37	Printed	010		VISTA HIGHER LEARNING INC (000425/2)
27381685	12,051.57	Printed	010		VOL. EMPLOYEES' BENEFITS ASSOC (000480/1)
27381686	984.61	Printed	010		WAXIE SANITARY SUPPLY (000429/1)
27381687	720.00	Printed	010		WOLVERINE ATHLETIC FOUNDATION (001510/1)
910,849.71			50	Totals for Register 000412	

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 07/16/2026, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

030 - Holtville Unified School District

Generated for Susana Martinez (SMARTINEZ), Jul 15 2026 2:50PM

County Check Register

ReqPay94a

Org Summary			
Holtville Unified School District			
Check #	27381638 through	27381687 Total Count	50
			\$910,849.71

ReqPay94a

County Check Register

Register 000413 - 07/23/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000413, Dated 07/23/2026					
27382209	203.41	Printed	010		A T & T (000008/2)
27382210	541.34	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
27382211	620.94	Printed	010		Anthem Sports Inc (000032/1)
27382212	3,300.00	Printed	010		ARELLANO, NORA E (001339/1)
27382213	22.26	Printed	010		AUTO ZONE (000049/1)
27382214	3,300.00	Printed	010		AVELAR, MARIA (001340/1)
27382215	1,378.05	Printed	010		Baja Desert Tire Co (000052/2)
27382216	225.71	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
27382217	10,802.48	Printed	110		CARDMEMBER SERVICES (000322/2)
27382218	2,265.00	Printed	110		CASAS (000087/1)
27382219	1,100.00	Printed	010		CONTRERAS-PEREZ, NORMA C (001516/1)
27382220	8,043.22	Printed	010		DELL MARKETING LP (000126/1)
27382221	1,100.00	Printed	010		FLORES, LAURA O (001517/1)
27382222	857.44	Printed	010		Follet Higher Ed IVC BK StoreNo.654 MA6549935769 (000161/2)
27382223	1,300.00	Printed	010		GONZALES, JOSE (001367/1)
27382224	900.00	Printed	010		GONZALEZ KASSANDRA (001343/1)
27382225	635.94	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
27382226	186.75	Printed	010		HOLTVILLE USD- TRANSPORTATION DEPARTMENT (000661/1)
27382227	62,641.43	Printed	010		IMPERIAL IRRIGATION DISTRICT (000221/1)
27382228	124.00	Printed	010		IMPERIAL VALLEY ROP (000232/1)
27382229	1,540.00	Printed	010		INZUNZA, BENITA (001344/1)
27382230	256.25	Printed	010		Jack Schreder & Associates (000824/2)
27382231	154.69	Printed	010		JOHN DEERE FINANCIAL (000324/1)
27382232	36.81	Printed	010		KC AUTO SERVICE LLC (001368/1)
27382233	3,850.00	Printed	010		LARIOS, KARLA (001345/1)
27382234	1,100.00	Printed	010		MACIAS, SONIA (001347/1)
27382235	2,750.00	Printed	010		MARTINEZ, ALEXANDER (001348/1)
27382236	1,965.00	Printed	010		MEDIC FIRST (000700/4)
27382237	1,100.00	Printed	010		PONCE, MARLA (001336/1)
27382238	1,422.25	Printed	130		R S D (000320/1)
27382239	3,817.12	Printed	010		REXEL ESD (000329/2)
27382240	2,765.63	Printed	010		RIDDELL ALL AMERICAN SPORTS (000019/2)
27382241	2,041.00	Printed	010		Riverside Assessments, LLC (000817/1)
27382242	900.00	Printed	010		RODRIGUEZ, JESSICA (001351/2)
27382243	926.33	Printed	010		RUIZ, CELSO (000576/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 07/23/2026, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

ERP for California
Page 20 of 66

030 - Holtville Unified School District

Generated for Kimberly Bustos (KBUSTOS), Jul 22 2026 2:41PM

Register 000413 - 07/23/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000413, Dated 07/23/2026 (continued)					
27382244	150.00	Printed	010		SALAZAR, MARTHA (000750/1)
27382245	6,402.89	Printed	010		SWEETWATER SOUND HOLDINGS, LLC (001239/1)
27382246	1,100.00	Printed	010		TAYLOR, CELESTE (001354/1)
27382247	2,002.99	Printed	010		THE SHERWIN- WILLIAMS CO (000357/3)
27382248	2,750.00	Printed	010		TIRADO, SAUL (001518/1)
27382249	468.00	Printed	010		U S POSTMASTER (000621/1)
27382250	252.73	Printed	010		UNFIRST CORPORATION (000727/2)
27382251	1,382.08	Printed	010		Velazquez, Gerardo (000795/1)
27382252	1,100.00	Printed	010		ZARAZUA, ANGELICA (001356/1)

139,781.74 Number of Items 44 Totals for Register 000413

County Check Register

ReqPay94a

Org Summary

Holtville Unified School District

\$139,781.74

44

27382252 Total Count

27382209 through

Check #

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 07/23/2026, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

030 - Holtville Unified School District

Generated for Kimberly Bustos (KBUSTOS), Jul 22 2026 2:41PM

Register 000414 - 07/30/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel	Register (Date)	Payee
Bank Account COUNTY - County, Register 000414, Dated 07/30/2026						
27382957	3,282.49	Printed	010			A T & T (000008/2)
27382958	17.22	Printed	010			CAPITAL ONE TRADE CREDIT (000972/3)
27382959	5,756.00	Printed	010			DOCUMENT TRACKING SERVICES (000141/2)
27382960	2,540.44	Printed	010			EMPLOYMENT DEVELOPMENT DEPT (000151/1)
27382961	156,750.00	Printed	210			ESR Construction (000864/1)
27382962	85,785.00	Printed	210			ESR Construction (000864/1)
27382963	1,178.98	Printed	010			EVERWAY, LLC (001507/2)
27382964	223.23	Printed	010			FEDERAL EXPRESS CORP (000155/1)
27382965	1,350.00	Printed	010			FLORDIA VIRTUAL SCHOOL (000904/3)
27382966	65.33	Printed	010			GAS COMPANY (000172/1)
27382967	8,000.00	Printed	010			JAMF SOFTWARE, LLC (000988/2)
27382968	575.00	Printed	010			JUAN C RYAN JR. (001506/2)
27382969	2,739.00	Printed	210			LANDMARK CONSULTANTS, INC (000717/1)
27382970	636.59	Printed	010			QUILL CORP (000318/1)
27382971	4,588.50	Printed	010			QUIZZ INC (001181/2)
27382972	2,339.18	Printed	010			RIDDELL ALL AMERICAN SPORTS (000019/2)
27382973	906.42	Printed	010			RUIZ, CELSO (000576/1)
27382974	26,694.00	Printed	010			School First Plan Admin (000718/1)
27382975	1,778.38	Printed	010			SCHOOL OUTFITTERS (000347/3)
27382976	604.51	Printed	010			SOLINDV WATER SOLUTIONS (001193/1)
27382977	100.00	Printed	010			TK ELEVATOR CORP (000706/2)
27382978	605.55	Printed	010			WAXIE SANITARY SUPPLY (000429/1)
306,515.82		Number of Items	22 Totals for Register 000414			

Org Summary

Holtville Unified School District

Check #	27382957 through	27382978 Total Count	22	\$306,515.82

ReqPay94a

County Check Register

Register 000415 - 08/06/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000415, Dated 08/06/2026					
27383823	243.26	Printed	010		A T & T (000008/2)
27383824	4,957.71	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
27383825	5,051.16	Printed	010		AMERICAN BUILDERS& CONTRACTORS (001512/1)
27383826	380.00	Printed	010		ANTUNEZ AUTO BODY PARTS (000033/1)
27383827	118.91	Printed	010		AUTO ZONE (000049/1)
27383828	516.00	Printed	010		BorderLan, Inv (000737/1)
27383829	1,816.17	Printed	010		CALIFORNIA SCHOOLS VEBA (000083/1)
27383830	610.21	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
27383831	1,762.50	Printed	010		CARDMEMBER SERVICES (000322/2)
27383832	3,199.00	Printed	010		COMMITTEE FOR CHILDREN (000931/2)
27383833	10,195.00	Printed	010		CURRIER and HUDSON (000117/2)
27383834	17,349.45	Printed	010		DELL MARKETING LP (000126/1)
27383835	194.41	Printed	010		EMPLOYMENT DEVELOPMENT DEPT (000151/1)
27383836	172.19	Printed	010		ESTRADA, ALEXIS (001295/1)
27383837	286.12	Printed	010		FEDERAL EXPRESS CORP (000155/1)
27383838	825.00	Printed	300		FENAGH ENGINEERING AND TESTING (001464/1)
27383839	976.28	Printed	010		Follet Higher Ed IVC BK StoreNo.654 MA6549935769 (000161/2)
27383840	198.00	Printed	010		FORENSIC DRUG TESTING (000162/1)
27383841	181.00	Printed	010		IMPERIAL COUNTY PUBLIC HEALTH (000219/3)
27383842	1,380.48	Printed	010		JOHN DEERE FINANCIAL (000324/1)
27383843	3,816.59	Printed	010		JUNIOR'S CAFE INC (001170/1)
27383844	1,728.70	Printed	010		KC AUTO SERVICE LLC (001368/1)
27383845	2,734.10	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
27383846	4,280.89	Printed	010		LA BRUCHERIE IRRIGATION SUPPLY (000260/1)
27383847	9,253.75	Printed	210		LANDMARK CONSULTANTS, INC (000717/1)
27383848	15,175.00	Printed	130		LunchAssist, INC (001293/1)
27383849	20.39	Printed	010		NAPA AUTO PARTS (001445/2)
27383850	1,204.32	Printed	010		PERFECTION LEARNING CORP (000973/1)
27383851	3,495.95	Printed	010		PERRYWEATHER, INC (001294/1)
27383852	13,373.00	Printed	010		PNC Bank c/o ParentSquare, Inc (001401/2)
27383853	9,460.00	Printed	210		PRECISION INSPECTIONS INC (001147/2)
27383854	6,171.69	Printed	010		QUILL CORP (000318/1)
27383855	752.35	Printed	130		R S D (000320/1)
27383856	1,025.00	Printed	010		Riverside Insights (000817/2)
27383857	19,778.04	Printed	010		SAWAS Learning Company LLC (000896/2)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 08/06/2026, Filtered by (Bank Account(s) IN

('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

030 - Holtville Unified School District

Generated for Kimberly Bustos (KBUSTOS), Aug 5 2026 1:56PM

Register 000415 - 08/06/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000415, Dated 08/06/2026 (continued)					
27383858	1,041.17	Printed	010		School Datebooks (000345/2)
27383859	5,657.53	Printed	010		SCHOOL OUTFITTERS (000347/3)
27383860	3,819.51	Printed	010		SDI INNOVATIONS, INC (000874/1)
27383861	10,200.00	Printed	010		SUBJECT TECHNOLOGIES, INC (001151/3)
27383862	50.01	Printed	010		TeacherGeek Inc (000994/1)
27383863	606.11	Printed	010		THE SHERWIN- WILLIAMS CO (000357/3)
27383864	820.00	Printed	010		Tom A Brady and Sons Inc (000394/1)
27383865	505.46	Printed	010		UNFIRST CORPORATION (000727/2)
27383866	2,513.27	Printed	010		Verizon Wireless Services LLC (000422/1)
27383867	4,019.88	Printed	010		VISION SERVICE PLAN (000424/1)
27383868	694.08	Printed	010		VISION SERVICE PLAN (000424/2)
27383869	11,617.17	Printed	010		VOL. EMPLOYEES' BENEFITS ASSOC (000480/1)
27383870	6,807.00	Printed	010		WATER TREATMENT SERVICES (000483/1)
27383871	4,421.52	Printed	010		WAXIE SANITARY SUPPLY (000429/1)
27383872	6,175.00	Printed	010		WESTERN FLOORING (000434/1)
201,630.33				50 Totals for Register 000415	

Org Summary

Holtville Unified School District

Check #	27383823 through	27383872 Total Count	50	\$201,630.33
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Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 08/06/2026, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

030 - Holtville Unified School District

Generated for Kimberly Bustos (KBUSTOS), Aug 5 2026 1:56PM

Register 000416 - 08/13/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
Bank Account COUNTY - County, Register 000416, Dated 08/13/2026					
27384421	123.26	Printed	010		A T & T (000008/2)
27384422	21,217.71	Printed	010		AMAZON CAPITAL SERVICES, INC (000822/1)
27384423	3,170.16	Printed	010		AMPLIFY EDUCATION (000781/2)
27384424	3,495.17	Printed	010		BDJtech (000925/4)
27384425	31,679.41	Printed	010		BENCHMARK EDUCATION COMPANY (000500/1)
27384426	261.42	Printed	010		CAPITAL ONE TRADE CREDIT (000972/3)
27384427	404.37	Printed	010		COSTCO (000110/1)
27384428	4,970.99	Printed	010		D LUPITAS RESTAURANT (000119/1)
27384429	3,715.76	Printed	010		D LUPITAS RESTAURANT (000119/1)
27384430	3,014.85	Printed	010		D LUPITAS RESTAURANT (000119/1)
27384431	48.00	Printed	010		David West (000758/1)
27384432	1,128.00	Printed	010		DAVID WEST INSURANCE (000121/1)
27384433	7,287.82	Printed	010		ENTERPRISE FM TRUST (000767/1)
27384434	711.30	Printed	010		FIDELITY SECURITY LIFE INSURANCE CO (000276/1)
27384435	5,958.00	Printed	300		FINNEY ARCHITECTS, INC (001156/1)
27384436	12,523.58	Printed	010		GREAT MINDS (000185/3)
27384437	475.00	Printed	010		HOLTVILLE UNIFIED SCHOOL DISTR (000202/1)
27384438	966.95	Printed	010		HOME DEPOT Dept. 32-2152430579 (000203/2)
27384439	137.20	Printed	010		KC AUTO SERVICE LLC (001368/1)
27384440	917.15	Printed	010		KONICA MINOLTA BUSINESS USA (000642/2)
27384441	750.00	Printed	210		KRAZAN & ASSOCIATES (001505/1)
27384442	425.00	Printed	010		Mission Bay High Girls Volleyball Booster Club (000337/8)
27384443	3,663.28	Printed	010		PEARSON EDUCATION (000301/1)
27384444	5,521.92	Printed	010		PEARSON EDUCATION (000301/1)
27384445	6,105.38	Printed	010		PEARSON EDUCATION (000301/1)
27384446	517.98	Printed	130		QUILL CORP (000318/1)
27384447	374.85	Printed	010		RAMSEY SOLUTIONS (001290/1)
27384448	11,000.00	Printed	010		ROMERO CARPET CARE (001169/2)
27384449	877.50	Printed	010		ROTO ROOTER OF IMPERIAL COUNTY (000332/1)
27384450	585.81	Printed	010		RUIZ, CELSO (000576/1)
27384451	11,317.00	Printed	010		SISC II Life Ins (000474/1)
27384452	212,891.26	Printed	010		SISC III- INS (000361/1)
27384453	750.00	Printed	010		SWEETWATER HIGH SCHOOL (000382/2)
27384454	366.60	Printed	010		TK ELEVATOR CORP (000706/2)
27384455	120.00	Printed	010		Tom A Brady and Sons Inc (000394/1)

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 08/13/2026, Filtered by (Bank Account(s) IN ('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

Register 000416 - 08/13/2026

Bank Account COUNTY - County

Number	Amount	Status	Fund	Cancel Register (Date)	Payee
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Bank Account COUNTY - County, Register 000416, Dated 08/13/2026 (continued)

27384456	252.73	Printed	010		UNFIRST CORPORATION (000727/2)
27384457	551.94	Printed	010		Verizon Wireless Services LLC (000422/1)

358,277.35	Number of Items	37	Totals for Register 000416
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Org Summary

Holtville Unified School District

Check #

27384421 through

27384457 Total Count

37

\$358,277.35

Selection Grouped by Sort/Group - Sorted by Sort, Check Number, Include Address? No, Checks Dated 08/13/2026, Filtered by (Bank Account(s) IN

('COUNTY'), Source = A, Pay To = N, Payment Method = C, Summary? = N, Sort/Group = 1, Further Sort by = N)

030 - Holtville Unified School District

Generated for Sur

Martinez (SMARTINEZ), Aug 11 2026 2:10PM

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

PERSONNEL

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED EMPLOYMENT FOR 2026/27
DATE: AUGUST 17, 2026

The Board is requested to approve the following Classified Employment for 2026-27 SY:

1. Jose Mariz Lopez	Custodian/Grounds Temp	District
2. Joshua Granados	SpEd Paraprofessional	HHS
3. Luz Ayon	SpEd Paraprofessional	HHS
4. Luis Rodriguez	SpEd Paraprofessional	HHS
5. Jorge Nevarez	SpEd Paraprofessional	HMS
6. Andrea Acuna	SpEd Paraprofessional	HMS
7. Felicito Parada Guzman	Maintenance II to Maintenance III	
8. Karime Magallanes	ASES/ELOP/Horizons Tutor	
9. Angela Rodriguez	ASES/ELOP/Horizons Tutor	
10. Armando Merino	ASES/ELOP/Horizons Tutor	

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CLASSIFIED RESIGNATIONS
DATE: AUGUST 17, 2026

The Board is requested to accept the following Classified Resignations:

1. Julia Meza	Projects Secretary	6/30/26
2. Miguel Lopez Huereca	Grounds	7/6/26
3. Nathan Ramos	Maintenance Worker III	7/24/26
4. Elizabeth Camarena	School Secretary	8/13/26
5. Brianna Delgadillo	SpEd Paraprofessional	6/4/26
6. Andrea Acuna	ASES/ELOP Tutor	6/30/26
7. Anthony Silva	Paraprofessional	6/4/26

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: COACHING EMPLOYMENT
DATE: AUGUST 17, 2026

The Board is requested to accept the following Coaching Employment:

1. Carl Johnston	Head Cross Country	\$5,253
2. Omar Quevedo	Assistant Cross Country	\$3,283
3. Luis Rodriguez	Volunteer Cross Country	-----
4. Michael Toten	Head Girls Flag Football	\$5,253
5. Mason Mange	Assistant Girls Flag Football	\$3,283
6. Christian Gonzalez	Assistant Girls Flag Football	\$3,283
7. Larry Iten	Volunteer Girls Flag Football	-----
8. Isaac Silva	Head Girls Golf	\$2,626
9. Ilario Castro	Assistant Girls Golf	\$2,626
10. George McClure	Head Girls Tennis	\$5,253
11. Nayeli Garcia	Head Girls Volleyball	\$5,253
12. Mariana Garewal	Volunteer Assistant Volleyball	-----
13. Kylie Toten	Volunteer Assistant Volleyball	\$3,283
14. Jason Turner	Head Football (Volunteer)	-----
15. Gilbert Villareal	Volunteer Assistant Football	\$1,641.50
16. Micah Harrison	Assistant Football	\$3,283
17. Tyler Bennett	Assistant Football	\$1,641.50
18. Phavian Gonzalez	Assistant Football	\$1,641.50
19. Justin Stacey	Assistant Football	\$1,641.50
20. Luz Ayon	Assistant Football	\$3,383
21. Guillermo Ruiz	Volunteer Football	-----
22. Jeremy Higgins	Volunteer Football	-----
23. Jessilyne Osuna	Head Cheer Advisor	\$4,301
24. Valerie Mendoza	Volunteer Assistant Cheer Advisor	-----

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: COACHING/EXTRA DUTY RESIGNATIONS
DATE: AUGUST 1, 2026

The Board is requested to accept the following Coaching/Extra Duty Resignation:

1. Nayeli Garcia HMS Girls Volleyball Coach 8/3/26

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: EXTRA DUTY EMPLOYMENT
DATE: AUGUST 17, 2026

The Board is requested to accept the following Extra Duty Employment:

1.	Kaylin Mamer	Speech & language mentor	\$5000	2025/26 sy
2.	Kaylin Mamer	Speech & language mentor	\$5000	2026/27 sy
3.	Rogelio Gonzalez	On-call	\$400	2026/27 sy
4.	Brandon Navarro	On-call	\$400	2026/27 sy
5.	Hector Gonzalez	On-call	\$400	2026/27 sy
6.	Brian Phillips	Pine Technology stipend	\$2200	2026/27 sy

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CERTIFICATED LEAVE
DATE: AUGUST 17, 2026

The Board is requested to accept the following Certificated Leave:

1) Emily Wolfe	Teacher (Pine)	8/11/2026-1/1/2027
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MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: CERTIFICATED EMPLOYMENT
DATE: AUGUST 17, 2026

The Board is requested to approve the following Certificated Employment for the 2026/27 SY:

1. Ivanna Escalante	SpEd Teacher (Finley)	8/11/26
2. Jesus Nunez	Teacher (HMS)	8/11/26
3. Carla Hampson	Teacher (Finley)	8/11/26

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

GENERAL BUSINESS

HOLTVILLE UNIFIED SCHOOL DISTRICT

Hourly Salary Schedule

Description	Salary Rate	Effictive Date
CE HTA ExtraDuty	\$51.00	8/17/2026
CE MGT ExtraDuty	\$94.00	8/17/2026
Current Minimum Wage	\$16.90	1/1/2026
ASES/ELOP (Horizon Program) Hrly CL Tutors w/ Units `	\$19.00	3/11/2026
ASES/ELOP (Horizon Program) Hrly CL Tutors w/ Associates Degree	\$24.00	3/11/2026
ASES/ELOP (Horizon Program) Hrly CL Tutors w/ Bachelors Degree	\$29.00	3/11/2026
ASES/ELOP (horizon Program) Hrly CL Lead w/ Associates Degree	\$26.00	3/11/2026
ASES/ELOP (horizon Program) Hrly CL Lead w/ Bachelors Degree	\$31.00	3/11/2026

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: OUT OF STATE AND/OR OVERNIGHT TRIPS
DATE: AUGUST 17, 2026

The Board is requested to approve the following Out of State and/or Overnight Trips:

1. Cross Country running camp to Big Bear, Ca 8/28/26-8/30/26
2. Cross Country to Canyon Crest Academy San Diego, CA 9/4/26-9/5/26
3. Cross Country to San Diego River Park Invitational 9/11/26-9/12/26
4. Cross Country to Woodbridge Invitational in Irvine, CA 9/18/26-9/19/26
5. Cross Country to Clovis Invitational in Fresno, CA 10/8/26-10/10/26
6. Cross Country to CIF State in Fresno, CA 11/27/26-11/29/26
7. Football to SLAM! in Bullhead City, AZ 9/12/26
8. Football to Cibola High School in Yuma, AZ 9/18/26
9. Flag Football to San Luis High School in San Luis, AZ 9/30/26
10. Flag Football to Kofa High School in Yuma, AZ 10/6/26
11. FFA Section Officer retreat to Pomona, CA 8/7/26-8/8/26
12. FFA to Cow Palaca Livestock Judging & Livestock in Dale City, CA 10/1/26-10/5/26
13. FFA to Globe SAILA Show in Globe, AZ 10/24/26-10/26/26
14. FFA to FFA National Convention in Indianapolis, IN 10/19/26-10/24/26

Holtville Football Schedule 2026

<u>Date</u>	<u>Day</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Start Time</u>
8-21	Friday	Ramona	V	Away	7:00 PM
8-28	Friday	St. Pius X	V	Home	7:00 PM
9-4	Friday	Yuma Catholic	V	Home	7:00 PM
9-12	Saturday	SLAM! NV	V	Away	2:00 PM
9-18	Friday	Cibola	V	Away	7:00 PM
9-25	Friday	Escondido	V	Away	7:00 PM
10-2	Tuesday	BYE	---	---	---
10-8	Thursday	Central*	V	Away	7:00 PM
10-16	Friday	Brawley*	V	Away	7:00 PM
10-23	Friday	Calexico*	V	Home	7:00 PM
10-30	Friday	Imperial*	V	Home	7:00 PM

Holtville Volleyball Schedule 2026

<u>Date</u>	<u>Day</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Start Time</u>
8-7	Friday	Varsity Carnival	V	Imperial	TBD
8-8	Saturday	Carnival -- maybe	N/JV	SW	TBD
8-13	Thursday	Foothills Christian	JV/V	Global HS	4:30/5:30
8-18	Tuesday	Palo Verde	JV/V	Home	4/5pm
8-21 & 8-22	Fri & Sat	SD Varsity Classic	Varsity	Alliant	TBD
8-25	Tuesday	West Hills	JV/V	Away	TBD
8-28	Friday	St. Pius X	Varsity	Home	5:00 PM
8-28 & 8-29	Fri & Sat	Sweetwater Tournament	N/JV	Away	TBD
09/01/2026	Tuesday	Santana High School	JV/V	Away	5PM/6PM
9-4 & 9-5	Fri & Sat	Sweetwater Tournament	Varsity	Away	TBD
9-10	Thursday	Mission Bay High School	Varsity	Away	TBD
9-15	Tuesday	Foothills Christian - change	JV/V	Away	TBD
9-18 & 9/19	Fri & Sat	Bucs Bash Tournament	Varsity	Away	TBD
9-22	Tuesday	Calexico*	JV/V	Home	5PM/6PM
9-24	Thursday	BYE	----	----	----
9-29-2026	Tuesday	Central*	JV/V	Home	5PM/6PM
10-1-2026	Thursday	Imperial*	JV/V	Away	5PM/6:30PM
10-6	Tuesday	Brawley*	JV/V	Home	5PM/6PM
10-8	Thursday	Calexico*	JV/V	Away	5PM/6:30PM
10-13	Tuesday	BYE	----	----	----
10-15	Thursday	Central*	JV/V	Away	5PM/6:30PM
10-20	Tuesday	Imperial*	JV/V	Home	5PM/6PM
10-22	Thursday	Brawley*	JV/V	Away	5PM/6:30PM

Holtville Flag-Football Schedule 2026

<u>Date</u>	<u>Day</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Start Time</u>
8-12	Wednesday	La Quinta	JV/V	Home	6pm/7:30 pm
8-18	Tuesday	Castle Park	JV/V	Away	4:30pm/6pm
8-27	Wednesday	Health Sciences	V	Away	3:30 PM
8-28	Thursday	Vista	V	Away	3:00 PM
9-2	Tuesday	BYE	----	----	----
9-9	Wednesday	Southwest	JV/V	Away	6pm/7:30 pm
9-10	Thursday	Logan Memorial	JV/V	Away	4pm/5:30 pm
9-14	Monday	Brawley	JV/V	Home	6pm/7:30 pm
9-16	Wednesday	Central	JV/V	Home	6pm/7:30 pm
9-21	Monday	Calexico	JV/V	Away	6pm/7:30 pm
9-23	Wednesday	Imperial	JV/V	Away	6pm/7:30 pm
9-28	Monday	Vincent Memorial	JV/V	Home	6pm/7:30 pm
9-30	Wednesday	San Luis	V	Home	7:30 PM
10-5	Monday	Southwest	JV/V	Home	6pm/7:30 pm
10-6	Tuesday	Kofa	V	Away	6:00 PM
10-7	Wednesday	Brawley	JV/V	Away	6pm/7:30 pm
10-10	Saturday	San Diego	V	Home	4:00 PM
10-12	Monday	Central	JV/V	Away	6pm/7:30 pm
10-14	Wednesday	Calexico	JV/V	Home	6pm/7:30 pm
10-19	Monday	Imperial	JV/V	Home	6pm/7:30 pm
10-21	Wednesday	Vincent Memorial	JV/V	Away	6pm/7:30 pm

Holtville X-Country Schedule 2026

<u>Date</u>	<u>Day</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Start Time</u>
9-5	Saturday	CCA Ravens Invitational	V	Canyon Crest Academy	4:30 PM
9-11	Friday	San Diego River Park Invitational	V	Snapdragon Stadium	2:00 PM
9-18	Friday	Woodbridge Invitational	V	Great Park-Irvine	5:00 PM
9-26	Saturday	IVL#1	V	Sunbeam Park	7:00 AM
10-3	Saturday	Mt. Carmel Sundevil Invitational	V	Morely Field	8:00 AM
10-9	Friday	Clovis Invitational	V	Woodward Park - Fresno	7:00 AM
10-17	Saturday	IVL#2	V	Sunbeam Park	7:00 AM
10-23-2026	Friday	Mt. SAC Invitational	V	Mt. Sac College	
11-7-2026	Saturday	IVL#3	V	Sunbeam Park	7:00 AM
11-14	Saturday	CIF SDS D5	V	Morely Field	TBD
11-28	Saturday	CIF STATE	V	Woodward Park - Fresno	TBD

Holtville G. Tennis Schedule 2026

<u>Date</u>	<u>Day</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Start Time</u>
8-31	Monday	BYE	-	-	5:00 PM
9-2	Wednesday	Southwest	V	Away	5:00 PM
9-8-2026	Tuesday	Brawley	V	Home	5:00 PM
9-10	Thursday	Central	V	Home	5:00 PM
9-14	Monday	Calexico	V	Away	5:00 PM
9-16	Wednesday	Imperial	V	Away	5:00 PM
9-21	Monday	Vincent Memorial	V	Home	5:00 PM
9-23	Wednesday	BYE	-	-	5:00 PM
9-28	Monday	Southwest	V	Home	4:00 PM
9-30	Wednesday	Brawley	V	Away	4:00 PM
10-5	Monday	Central	V	Away	4:00 PM
10-7	Wednesday	Calexico	V	Home	4:00 PM
10-12	Monday	Imperial	V	Home	4:00 PM
10-14	Wednesday	Vincent Memorial	V	Away	4:00 PM

Holtville G. Golf Schedule 2026

<u>Date</u>	<u>Day</u>	<u>Opponent</u>	<u>Level</u>	<u>Location</u>	<u>Start Time</u>
9-1	Tuesday	BYE	V	TBD	
9-8-2026	Tuesday	Brawley	V	TBD	
9-10	Thursday	Central	V	TBD	
9-15	Tuesday	Palo Verde	V	Blythe GC	
9-17	Thursday	Imperial	V	Del Rio CC	
9-22	Tuesday	Vincent Memorial	V	TBD	
9-23	Wednesday	Southwest	V	Trilogy GC	
9-29	Tuesday	Southwest	V	TBD	
10-1	Thursday	Brawley	V	Del Rio CC	
10-6	Tuesday	Central	V	TBD	
10-8	Thursday	Palo Verde	V	TBD	
10-13	Tuesday	Imperial	V	Miramar GC	12:00 PM
10-15	Thursday	Vincent Memorial	V	TBD	
10-19	Monday	IVL PRELIMS	V	TBD	
10-21	Wednesday	Rams Hill (IVL FINALS)	V	Rams Hill	

**Independent Contractor Service Agreement Between
Holtville Unified School District and
Dr. Olvera Psychology, A Professional Corporation**

Contract Date: July 17, 2026

This Agreement for Independent Contracting Services (hereafter, "Agreement") is entered into by and between the Holtville Unified School District, (hereafter, the "District") and Dr. Olvera Psychology, A Professional Corporation (hereafter, "Contractor"). The District and Contractor may collectively be referred to herein as the "Parties" and individually as a "Party."

WHEREAS, the District has a need and desires to obtain special services, pursuant to Government Code section 53060, and other applicable laws; and

WHEREAS, Contractor is specially trained, experienced, and competent to perform the special services required by the District, and such services are needed on a limited basis.

NOW THEREFORE, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the Parties agree as follows:

1. Services to be Provided by Contractor

For the student identified by the District's Superintendent or District's Special Education Administrator, Contractor shall provide the following services:

One (1) independent educational evaluation ("IEE") in the area of Psychoeducational Assessment, and participation in one (1) Individualized Education Program ("IEP") team meeting.

2. Contractor Obligations

a. Contractor agrees that the services will be performed competently, safely, and confidentially in accordance with state and federal special education laws, and in accordance with generally accepted professional practices and principles and in a manner consistent with the level of care and skill ordinarily exercised by members of Contractor's profession currently practicing under similar conditions.

b. Contractor has experience performing the services set forth in Paragraph 1.

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*Independent Contractor Service Agreement Between
Holtville Unified School District and Dr. Olvera Psychology, A Professional Corporation*

c. Contractor affirms that Contractor (inclusive of any of Contractor's employees, agents, officers, or representatives performing services for students under this Agreement) possesses the requisite licensure and/or credential to perform the services set forth in Paragraph 1 and is qualified to provide the services set forth in Paragraph 1 consistent with applicable state and federal education laws and regulations.

d. Contractor shall be solely responsible for ensuring verification of credential and licenses held by Contractor and its employees, agents, officers, or representatives performing services under this Agreement and which are necessary to perform such services. Contractor shall provide the District with a copy of the credential or license for any employees, agents, officers, or representatives providing services to students. Contractor shall timely notify the District of any changes in the credential or licenses of Contractor and/or Contractor's employees, agents, officers, or representatives providing services.

e. If Contractor (inclusive of any of Contractor's employees, agents, officers, or representatives performing services for students under this Agreement) receives a parent/guardian request for an Individualized Education Program ("IEP") team meeting, and/or an evaluation or assessment of a student, Contractor shall: (1) promptly advise the parent/guardian to submit the request in writing to the District's Special Education Administrator; and (2) notify the District's Special Education Administrator in writing of the parent/guardian's request.

f. Contractor agrees to cooperate fully and in a timely manner with the District and its counsel with respect to any matter or proceeding (including litigation, investigation, and/or administrative proceeding) which relates to Contractor's provision of services under this Agreement.

g. Contractor (inclusive of any of Contractor's employees, agents, officers, or representatives performing services under this Agreement) shall comply with all laws applicable to serving students with exceptional needs, including but not limited to, laws governing the use of emergency interventions, required reporting, referral, assessment, and modification of an applicable behavioral intervention plan ("BIP") or IEP.

h. Contractor shall be responsible for ensuring that any of its employees, agents, officers, or representatives who perform services under this Agreement understand and follow the terms of this Agreement.

i. Contractor shall provide the District with a detailed timeline for completion of the IEE within ten (10) business days of Board ratification of this Agreement, including key

milestones such as testing dates, proposed observation timelines, report drafting, and IEE completion.

3. Contractor Obligations With Respect To Independent Educational Evaluations

If Contractor will conduct independent educational evaluation(s) ("IEE") as part of the services provided under this Agreement, then the Parties agree Contractor shall have the following additional duties:

- a. Contractor shall assess student(s) in compliance with state and federal special education laws, including but not limited to 34 CFR § 300.502 and the Imperial County SELPA Policy: BP26, Independent Educational Evaluations.
- b. Contractor shall draft a report regarding Contractor's assessment and provide the District with a copy of Contractor's report and assessment protocols at least ten (10) days prior to the IEP team meeting where Contractor's report will be considered. Any draft report shared with the Parent/Guardian shall also be shared with the District concurrently. The District will provide a copy of the report to the parent/guardian. The report shall comply with all state and federal special education laws and contain all necessary assessment and eligibility sections, including Contractor's name, title, license, and/or certification, and the signature of the evaluator who completed the IEE. If Contractor disagrees with the District's prior assessment and/or the program and services set forth in a student's IEP, the report shall clearly specify the area(s) of disagreement and the basis thereof.
- c. Contractor shall also attend one (1) IEP meeting for the student assessed by Contractor to (a) present Contractor's assessment and recommendations to the IEP team; and (b) to support development and/or amendment of the IEP for the student in collaboration with the IEP team. Contractor may also be required to attend additional IEP team meetings when requested by the District's Special Education Administrator at Contractor's regular hourly rate and subject to the terms and conditions herein.
- d. If the District observed the student in conducting the evaluation with which the parents disagree, Contractor will be provided with a commensurate opportunity to observe the student in the current educational setting and to observe the District's proposed setting, if applicable. The District's Special Education Administrator or designee shall accompany Contractor during all observations. Contractor agrees to adhere to the District's reasonable restrictions for the frequency and duration of observations, and the interactions with the student and teacher during classroom instruction. Contractor understands and agrees that Contractor must schedule all observations in advance with the District's Special Education Administrator or designee, providing at least five (5)

business days' written notice prior to any proposed observation date. Contractor also understands and agrees not to audio or video record the student or others.

e. Contractor shall exercise due diligence and take all necessary steps to avoid any conflicts of interest that may compromise the integrity or impartiality of providing an IEE under this Agreement. To ensure the independence of the evaluation and any recommendations therein, the District has the right not to contract with an independent evaluator who is currently providing services to the student. Likewise, if the Contractor recommends a particular service and the IEP team agrees to that service, the District will, in its discretion, not fund the service through the independent evaluator. Contractor acknowledges these terms and, by executing this Agreement, affirmatively represents that it (and any of Contractor's employees, agents, officers, or representatives who may be performing the services) has not been engaged by the parents/guardians of student(s) whom Contractor is responsible for assessing and will not contract with the parents/guardians of the student during the term of this Agreement.

f. Contractor's IEE report and recommendations shall be limited to the area(s) of assessment specified in Paragraph 1 of this Agreement. Contractor shall not make recommendations outside the scope of the evaluation area(s) for which Contractor was retained.

4. Term of Agreement

The term of this Agreement is from July 17, 2026 through December 18, 2026.

5. Compensation

In exchange for Contractor providing the services required under this Agreement, the District shall pay Contractor a maximum of \$5,500.

Upon presentation of an invoice to the District for services rendered, Contractor shall be paid within thirty (30) days.

Invoices must include detailed descriptions of services performed, hours worked, and any expenses (if applicable), and shall be subject to the District's approval. The District may withhold payment for any disputed amounts until resolved. No expenses shall be reimbursed unless pre-approved in writing by the District.

Contractor shall not be entitled to payment for any services that do not comply with this Agreement or applicable laws, as determined by the District.

6. Employee Benefits

Contractor is an independent contractor of the District. Except for the compensation provided for herein, the District shall not be responsible for providing Contractor and/or any of Contractor's employees, agents, officers, or representatives who may perform services pursuant to this Agreement with salaries, payments, insurance, or benefits of any kind.

7. Fingerprinting Pursuant to Education Code § 45125.1

In compliance with Education Code § 45125.1, Contractor and any of its employees, agents, officers, or representatives who foreseeably will have contact with students at the District shall be fingerprinted in a manner authorized by the U.S. Department of Justice (See Educ. Code § 45125.1). Contractor must, upon receipt of the results of the fingerprinting, certify to the District separately in writing that Contractor and none of the individuals Contractor may assign to perform services for the District, including its employees, agents, officers, and representatives, has a record of conviction of a serious or violent felony. This certification must be provided before Contractor or any of its employees, agents, officers, or representatives shall perform any service for the District under this Agreement. Any doubt regarding whether Contractor or any of its employees, agents, officers, or representatives is covered by this subsection shall be resolved in favor of that person being fingerprinted as set forth above. Contractor shall provide evidence of compliance with this section prior to commencing any services.

8. Tuberculosis Testing Pursuant to Education Code § 49406

In compliance with Education Code § 49406, Contractor shall provide the District with a certificate from an examining physician and surgeon, physician assistant, or nurse practitioner showing that Contractor (including Contractor's employees, agents, officers, or representatives who will provide the services under this Agreement) was examined and found free from infectious tuberculosis. For purposes of this requirement "certificate" means a certificate signed by the examining physician and surgeon licensed under Chapter 5 (commencing with Section 2000) of Division 2 of the Business and Professions Code, a physician assistant practicing in compliance with Chapter 7.7 (commencing with Section 3500) of Division 2 of the Business and Professions Code, or a nurse practitioner practicing in compliance with Chapter 6 (commencing with Section 2700) of Division 2 of the Business and Professions Code, or a notice from a public health agency that

indicates freedom from infectious tuberculosis. Contractor shall provide evidence of compliance with this section prior to commencing any services.

9. Workers' Compensation Insurance

Contractor understands and agrees that Contractor and all of its employees, agents, officers, and representatives are not eligible for workers' compensation coverage by the District. Contractor agrees to procure and maintain in full force and effect workers' compensation insurance covering its employees, agents, officers, or representatives while these persons are providing services as set forth in this Agreement. In the event a claim under the provisions of the California Workers' Compensation Act is filed against the District by Contractor or any of Contractor's employees, agents, officers, or representatives, Contractor agrees to defend and hold harmless the District from such claim to the fullest extent permitted by law. Contractor shall provide a certificate of insurance evidencing such coverage prior to commencing any services.

10. Termination of Agreement

a. This Agreement may be terminated as follows:

i. Either party may terminate this Agreement without cause at any time by providing at least thirty (30) calendar days written notice. Any such termination shall be without penalty.

ii. If Contractor is in material breach of this Agreement and/or is performing services in an improper, illegal, and/or negligent manner and/or is presenting a safety risk to students or other personnel, the District has the right to terminate the Agreement immediately by providing written notice of termination to Contractor. At the time Contractor receives written notice, Contractor will be relieved of all obligations under this Agreement.

b. In the event of termination whether with or without cause, Contractor shall be paid the reasonable value of the services rendered up to the date of such termination, less any payments theretofore made, as exclusively determined by the District. Contractor hereby expressly waives any and all claims for damages or compensation arising under this Agreement in the event of such termination, except as set forth herein.

c. Upon termination of this Agreement, all property, including but not limited to education records, belonging to the District or its students which is in Contractor's possession shall be immediately returned to the District.

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*Independent Contractor Service Agreement Between
Holtville Unified School District and Dr. Olvera Psychology, A Professional Corporation*

d. Upon termination of this Agreement, Contractor shall promptly return to the District all student information, assessment data, and draft reports generated in connection with this Agreement. Contractor may retain copies of such materials only to the extent required by applicable law or professional licensing requirements, and any such retained copies shall remain subject to the confidentiality provisions of this Agreement.

11. Status of Contractor

It is expressly understood that at all times while rendering the services described herein and in complying with any terms and conditions of this Agreement, Contractor and all of its employees, agents, officers, and/or representatives are acting as an independent contractor and not as employees, agents, officers, and/or representatives of the District.

Contractor is an established, separate business or person who is providing special education services to the District in exchange for compensation. Contractor, in its professional discretion and good judgment, shall perform the services without managerial direction and control from the District.

12. Indemnification, Defense, and Hold Harmless

a. To the fullest extent permitted by California law, Contractor shall indemnify, defend, and hold harmless the District, including its Governing Board members (both past and present), employees, agents, officers, representatives, and volunteers from any and all claims, damages, liabilities, harms, costs, injuries, death, property damages, attorney fees and other related legal fees, and/or expenses (collectively "Liabilities") that: (1) arise directly or indirectly out of Contractor's or Contractor's employees, agents, officers, or representatives' performance or purported performance of this Agreement; or (2) are caused by the negligence, breach of contract, willful conduct, and/or unlawful conduct of Contractor or Contractor's employees, agents, officers, or representatives.

b. In the event an indemnitee is on notice of a claim or other allegation with respect to which the other party has an obligation of indemnity hereunder, the indemnitee shall promptly notify the indemnitor in writing. The Parties shall cooperate in the investigation and defense of any claim. The indemnitee shall have the right to accept or reject any legal representation that indemnitor proposes to defend the indemnitee.

c. The indemnification obligations under this Agreement shall survive the termination of this Agreement.

13. Meet and Confer

Disagreements concerning the meaning, requirements, or performance of this Agreement shall first be brought to the attention of the other Party in writing in an attempt to reasonably resolve the dispute at the lowest level. The Parties agree this is a mandatory administrative remedy that must be exhausted before seeking relief in any other administrative proceeding, court of law, or other tribunal. This provision shall remain in effect even after termination of the Agreement.

14. Attorney Fees

If suit is brought by either party to this Agreement to enforce any of its terms, each Party shall be responsible for bearing their own attorneys' fees, costs, expert witness fees, and investigation expenses irrespective of whether any Party is deemed the prevailing Party.

15. Venue and Jurisdiction

In the event of litigation, the Agreement and all related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in Imperial County.

16. Compliance with Law

Contractor (inclusive of its employees, agents, officers, and/or representatives) shall be subject to and shall comply with all federal, state, and local laws and regulations applicable with respect to its performance under this Agreement including, but not limited to licensing, purchasing practices, and employment, including but not limited to wages, hours, conditions of employment, and nondiscrimination.

17. Student Confidentiality

a. Education Records. Contractor may have access to education records of student(s) in the course of performing services under this Agreement. Contractor shall treat all education records as confidential and Contractor shall comply with applicable state and federal privacy laws and regulations, including the Family Education Rights and Privacy Act, 20 U.S.C. § 1232g and its implementing regulations ("FERPA"). For purposes of this Agreement, Contractor is designated as a "school official" with "legitimate educational interests" in the "education records" provided by the District to Contractor in

connection with the services performed under this Agreement (as each such term is defined under FERPA). Contractor shall comply with the applicable FERPA provisions imposed on "school officials." Contractor shall not: (1) use such education records for any purpose other than the purpose for which the disclosure was made (which purposes shall include but not be limited to fulfilling its duties under this Agreement) except as permitted or required by law; or (2) disclose any such education records to a third party except as provided for in this Agreement, required by law, or authorized in writing by the District or the applicable student's parent/guardian.

b. Personally Identifiable Information of Students and Student Data. Contractor understands that all personally identifiable information, both written and oral, pertaining to District students, including education records, medical information, grades, and information gathered during the performance of the services is confidential. Contractor will not disclose any such personally identifiable information to any third person or entity, or use it for any purpose, except as expressly permitted by this Agreement. Notwithstanding the foregoing sentence, Contractor may disclose confidential information to District identified parties who have a need to know such information, and who are bound to keep such information confidential. Contractor will at all times give the District's confidential information at least the same level of protection and care as it gives its own confidential information of similar nature, but not less than a commercially reasonable level of protection. Contractor is familiar with and agrees to be responsible for compliance with the Children's Online Privacy Protection Act of 1998 ("COPPA") and the Family Educational Rights and Privacy Act ("FERPA"). Contractor will maintain confidential information in a safe and secure place and will not copy confidential information except to the extent necessary for providing services under this Agreement. Contractor has an affirmative obligation to investigate any security incident involving confidential information, identify its impact, take commercially reasonable efforts to mitigate the effects and prevent reoccurrence of a similar incident in the future, and timely notify the District of any security incident or breach involving confidential information and records obtained from the District.

c. All confidentiality obligations will survive termination of this Agreement. Upon written request from the District and subject to any legal obligation to preserve confidential information (e.g., litigation hold), Contractor shall promptly return or destroy all confidential information. Contractor may disclose confidential information as required to comply with binding orders of governmental entities that have jurisdiction over it or as otherwise required by law, provided that the Contractor: (1) gives the District reasonable written notice to allow the District to seek a protective order or other appropriate remedy (except to the extent the Contractor's compliance with the foregoing would cause it to violate a court order or other legal requirement); (2) discloses only such information as is required by the governmental entity or otherwise required by law; and (3) Contractor uses commercially reasonable efforts to obtain confidential treatment (e.g., seek a protective order) for any confidential information so disclosed.

18. Harassment, Nondiscrimination, and Bullying

Contractor shall not discriminate on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, reproductive health decision making, gender identity, or sexual orientation, or any other protected class recognized by state or federal law, with regard to employment, contracting, and the provision of services under this Agreement. Contractor shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement. Contractor also understands and agrees that harassment, discrimination, and bullying between students is also illegal and prohibited. If Contractor or any of its employees, agents, officers, and/or representatives observes harassment, discrimination, or bullying in the educational environment, Contractor shall promptly notify the District's Superintendent or Special Education Administrator. Contractor shall ensure that any employees, agents, officers, and/or representatives performing services under this Agreement are aware of this provision and shall comply with it.

19. Insurance

During the entire term of this Agreement and any extension or modification thereof, Contractor shall procure and maintain in effect a policy or policies of insurance and coverage limits as follows:

General Liability	\$1,000,000/\$2,000,000
Professional Liability	\$1,000,000/\$2,000,000
Workers Compensation	(per statute)

The Parties agree that the above-listed coverage limits are expected to be sufficient to insure the indemnity and defense obligation undertaken by Contractor pursuant to this Agreement. The insurance policy shall be endorsed to name the District as an additional insured. The additional insured endorsement must specify that Contractor's insurance shall be primary and any coverage which may otherwise be available to the District under its own policies is non-contributory.

Contractor shall provide certificates of insurance and endorsements evidencing such coverage prior to commencing any services and shall notify the District at least thirty (30) days in advance of any cancellation or material change in coverage.

20. Assignment or Subcontracting

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*Independent Contractor Service Agreement Between
Holtville Unified School District and Dr. Olvera Psychology, A Professional Corporation*

No portion of this Agreement or any of the work to be performed hereunder may be subcontracted or assigned by Contractor without express written consent of the District's Superintendent and without such consent all services hereunder are to be performed solely by Contractor. Anyone performing services under subcontract or assignment will only be permitted to perform the services subject to the same terms and conditions set forth in this Agreement.

21. Alterations or Variance

No alterations to this Agreement or variance from the provisions hereof shall be valid unless made in writing and executed by the Parties.

22. Entire Agreement and Severability

This Agreement contains the entire agreement between the Parties. This Agreement may not be modified, amended, or extended without the written consent and agreement of both Parties in writing. If any provision of this Agreement is held to be invalid or unenforceable by a court of competent jurisdiction, that determination shall not invalidate or render unenforceable any other provision of this Agreement.

23. Counterparts

This Agreement may be executed in counterparts, such that the signatures (wet or electronic) appear on separate signature pages. A copy or original of this document with all signature pages appended together will be deemed a fully executed, original Agreement.

24. Notice

Any notice required to be given or delivered by this Agreement may be given or delivered by sending electronic correspondence *and* hard copy correspondence delivered personally or properly mailed via first class certified or registered mail, to the addresses set forth below:

FOR THE DISTRICT

Celso Ruiz
621 E. Sixth Street
celso@holtville.net

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*Independent Contractor Service Agreement Between
Holtville Unified School District and Dr. Olvera Psychology, A Professional Corporation*

FOR CONTRACTOR:

Dr. Pedro Olvera, LEP #2975
2434 Southport Way,
Suite F, PMB #101,
National City, CA 91950
dr.pedro.olvera@gmail.com

25. **Governing Board Action**

For this Agreement to become effective, the Governing Board of the District must take action to approve it in an open meeting of the Governing Board.

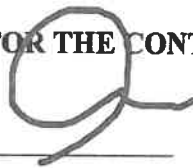
IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first written below.

FOR THE DISTRICT:

Celso Ruiz, Superintendent
Holtville Unified School District

Date: _____

FOR THE CONTRACTOR:



Dr. Pedro Olvera
Dr. Olvera Psychology, A Professional
Corporation

Date: 07/202/2026

**Application for Funding
Agricultural Career Technical Education
Incentive Grant Program Year 2026–2027**

(for use by High School and Combined Middle and High School Programs)

Project Duration: July 1, 2026, to June 30, 2027

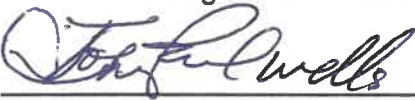
School Site: Holtville High School

District: Holtville Unified School District

Certification:

I hereby certify that the school district named above will abide by and follow all applicable state and federal laws and regulations; that to the best of my knowledge, the information contained in this application is correct and complete; and that the school district acknowledges and certifies the district's intent to abide by and follow the below certifications and assurances:

- a. General Assurances and Certifications 2026-27 web page at
<https://www.cde.ca.gov/fq/fo/fm/generalassurances2026-27.asp>
- b. The school district certifies to the Superintendent of Public Instruction that the grant funds received and the matching funds contributed by the district shall be used solely for the purpose of purchasing or leasing equipment for use in agricultural career technical education programs. [Education Code 52461(b)]
- c. The school district certifies and assures that the ACTEIG grant funds will be used to supplement, not supplant, the school district's ongoing expenditures for the Agricultural Career Technical Education Program.



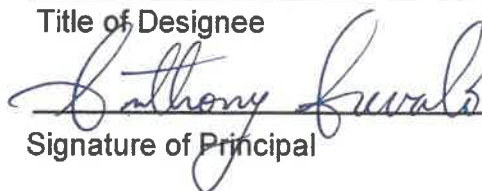
Signature of Superintendent or Designee

Assistant Superintendent

Title of Designee



Signature of Agriculture Teacher
Responsible for Program



Signature of Principal

Agriculture Teacher Contact Cell Number: 530-979-0442

School District Board Approval Date: tentative approval date 8/17/26

Name of Agriculture Teachers for 2025–26:

Lindsay Cox

Carson Cronkright

Hunter Andrade

Part A - Base Funding

To qualify for the Agriculture Career Technical Education Incentive Grant, an applicant must meet all the following criteria or provide a Variance Request approved by the Regional Supervisor for each criterion not met. All evidence must be submitted with the original application.



1. Properly Credentialed Teachers:

Log on to the California Commission on Teacher Credentialing at <https://www.ctc.ca.gov/> and provide a printout of credentials or a copy of current credentials. (2026 - Required for teachers who were hired during the 2025-26 school year.)



2. Professional Development:

Provide printout from teacher journal in Agriculture Experience Tracker (AET) verifying professional development activities. Each teacher (with 50% of their teaching assignment in agriculture) must have participated in six state-approved professional development activities during the 2025-26 school year. (2026 - Required)



3. Course Sequence:

Provide evidence of at least **one** two-year agriculture course pathway. (2026 - Nothing required unless the pathway has changed since last year.)



4. Alternative Credits:

Submit description of at least **one** two-year agriculture course pathway. (2026 - Only required for NEW pathways that were taught in 2025-26 or if changes have been made to your existing pathways.)



5. Grading of Future Farmers of America (FFA) and Supervised Agricultural Experience Participation (SAE):

Provide a copy of each course syllabus identifying the grading policy for FFA and SAE. (2026 - Only required for **NEW** courses that were taught in 2025-26 or if changes have been made to your department policies.)



6. Future Farmers of America (FFA) Constitution & By-Laws:

Provide a copy of the current FFA Chapter Constitution & Bylaws with the language relating to the election of officers highlighted. (2026 - Nothing required unless there were changes in 2025-26.)



7. Future Farmers of America (FFA) Meetings:

Use meeting manager in AET or provide minutes for a minimum of six chapter meetings held during the 2025-26 school year. (2026 - Required)



8. Graduate Exit Survey:

Have completed graduate exit surveys submitted in AET. (2026- Required for all 2026 graduates)

9. Agriculture Advisory Committee:



Provide a roster of the 2025-26 committee members with their roles and contact information. (Note: Ag teachers and administrators are ex officio/non-voting members of the Advisory Committee.) (2026 – Required)



Provide minutes for **two** local Agriculture Advisory Committee meetings. (Note: District- wide CTE, Academy, and/or ROP committees will not be accepted.) (2026 - Required)

Roster & minutes templates are available here:

https://calaged.org/resources/program_management

PART A – Base Funding (Continued)

Qualified Program (\$6,000) to each site \$ 6,000

Number of Agriculture Teachers (with at least 50% of their teaching assignment in agriculture) in 2025-26?

3

Teacher-based funding (Number of teachers x \$500) \$ 1,500

Number of Students as identified on the 2025-26 FFA Membership roster?

150

Student-based funding (Number of students x \$15) \$ 2,250

Class size funding only applies to Agriculture Teachers with at least 50% of their teaching assignment in agriculture.

Class size funding A (number of teachers meeting level A in all classes – 28 in classroom/22 in shop classes)

3

Class size A funding (Number of teachers meeting level A class size x \$2,000) \$ 6,000

Class size funding B (number of teachers meeting level B in all classes – 31 in classroom/25 in shop classes)

Class size B funding (Number of teachers meeting level B class size x \$1,000) \$ 0

SAE Period - funding will only be granted if the period is provided in addition to the regular preparatory period provided to all teachers; no students can be assigned to this period

Number of teachers receiving SAE period(s) in 2025-26 0

SAE Period funding (Number of teachers receiving SAE periods x \$2,000) \$ 0

Extended Contract - funding will only be granted if the extended contract provided is at least \$2,000 per teacher

Number of teachers receiving Extended Contract in 2025-26 3

Extended Contract funding (Number of teachers receiving Extended Contracts x \$2,000) \$ 6,000

Total Part A – Base Funding: \$ 21,750

PART B – Excellence in Ag Education Funds

Applicants may qualify for up to \$ 10,000 of additional funding based on their ability to meet the Professional Development requirement and the Agricultural Advisory Committee meeting requirement listed at the beginning of this section. If a program does not meet these two requirements, they are not eligible to apply for Part B funding.

There are three sections where an applicant may qualify for additional funding in Part B: 1) Classroom; 2) Leadership Development (FFA); and 3) Supervised Agricultural Experience (SAE). A program must meet all criteria listed in that specific section to be eligible to receive additional funding for that section. If any of the criteria listed in a section is not met in the section, the applicant is not eligible for funding in that section. Verification of meeting criteria will be taken from entries in the AET as well as other documentation provided by the applicant. The AET report will be developed based on data as of June 30th. This report will be used to complete Part B and will be included as part of the application. Other documentation must be submitted at the time the original application is submitted to the Regional Supervisor.

Professional Development – Each teacher (with at least 50 percent of their teaching assignment in agriculture during 2025-26) must have participated in **eight** state-approved professional development activities.

- This will be verified by reviewing the documentation provided for Part A – Base Funding (#2). No additional evidence is required.

Agriculture Advisory Committee: Provide the minutes for a **third** local Agriculture Advisory Committee meeting held during the 2025-26 school year.

- *Note: District-wide CTE, Academy, and/or ROP committees will not be accepted*
- Roster & minutes templates are available here:
https://calaged.org/resources/program_management

CLASSROOM	Minimum Percentage	Program Percentage
Freshman Retention - Percentage of freshman cohort that completed three years of Agriculture education enrollment.	30%	57
Graduation/4-year Completer - Percentage of graduates who were enrolled in agriculture education courses all four years of high school.	30%	69
Student Certifications - Percentage of students who complete approved Industry Validated Certifications.	20%	65

If the applicant meets or exceeds the minimum percentage in the above required area, then they are eligible for an additional \$3,333.

\$ 3,333

LEADERSHIP DEVELOPMENT (FFA)	Minimum Percentage	Program Percentage
FFA Activities: Chapter - Percentage of different members who participated in at least two local FFA activities.	70%	81
FFA Activities: Above Chapter - Percentage of members who participated in at least one FFA activity above the chapter level.	30%	63
Community Service - Percentage of different members who participated in at least one community service activity.	30%	63.9

If the applicant meets or exceeds the minimum percentage in all of the above required areas, then they are eligible for an additional \$3,333.

\$ 3,333

Supervised Agricultural Experience (SAE)	Minimum Percentage	Program Percentage
SAE Assessments - Number of students with SAE Supervision Assessments.	40%	56
Active SAE - Percent of 7th/8th/9th grade and first-year students with an active (>10hrs) SAE	60%	72
Active SAE - Percent of 10th/11th/12th grade continuing students with an active (>50hrs) SAE	50%	54
SAE Awards: Percent of students with engagement in SAE Awards (Discovery Degree, Proficiencies, AgriscienceFair)	20%	57

If the applicant meets or exceeds the minimum percentage in all of the above required areas, then they are eligible for an additional \$3,334.

\$ 3,334

Part B - Excellence in Ag Education Funding

\$ 10,000

Part A – Base Funding:

\$ 21,750

Part B – Excellence in Ag Education Funding:

\$ 10,000

Grand Total Funding:

\$ 31,750

**Budget Report
Agricultural Career Technical Education
Incentive Grant**

July 1, 2026 – June 30, 2027

School Site: Holtville High School

District: Holtville Unified School District

Budget Category 4000: Books and Supplies

Item	Budget (Column A)	Budget Match (Column B)
Books and Supplies	\$ 20,000.00	\$ 20,000.00
Total 4000	\$ 20,000.00	\$ 20,000.00

Budget Category 5000: Services and Operating Expenses, Travel, Conferences, Rentals, etc.*

*Each Line Item in Object Code 5000 must be matched.

Item	Budget (Column A)	Budget Match (Column B)
Conferences/Travel	\$ 11,750.00	\$ 11,750.00
Total 5000	\$ 11,750.00	\$ 11,750.00

Budget Category 6000: Capital Outlay*

*Each Line Item in Object Code 6000 must be matched.

Item	Budget (Column A)	Budget Match (Column B)
Total 6000	\$ 0.00	\$ 0.00

Grand Totals: **\$ 31,750.00** **\$ 31,750.00**

Additional Budget Questions

Have you already or do you plan to seek additional funding for this project from other sources?

No

FFA Advisor Signature

Completed - Aug 5 2026

Grant Contract - Grants for Growing - FFA Advisor Signature

Grants for Growing Grant Contract

The Grants for Growing grant is awarded based on your agreement to the conditions below. Please read each item and place a check mark to show you agree. Then, use your cursor to **provide an electronic signature**.

FFA Chapter Information

FFA Chapter:	Holtville FFA	School Name:			Holtville High School
Chapter #:	CA0112	School Address:			755 Olive Avenue
FFA Advisor:	Lindsay Cox	School City, State:			Holtville, California
Principal's Name:	Anthony Arevalo	Zip:			92250
Grant Period:	8/1/26 - 8/31/27	Grant Amount:			\$ 4940.00

Check to Agree:

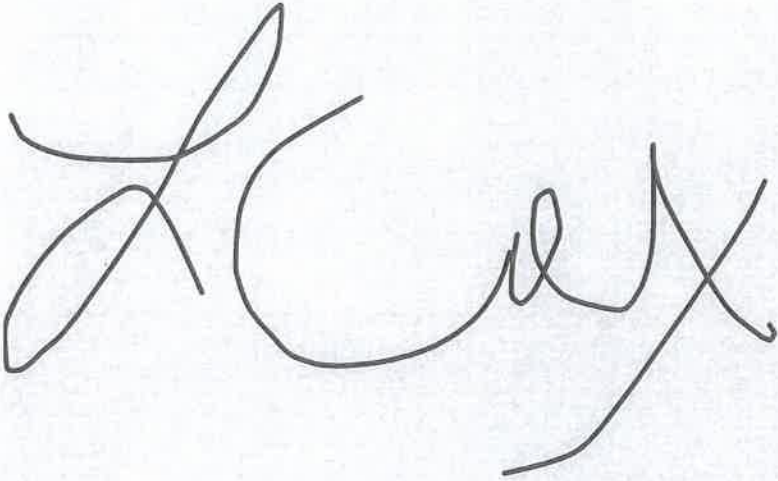
Responses Selected:

1. Should any staff changes relating to grant management occur throughout the grant cycle, the outgoing advisor and/or principal will notify the Local Engagement Team at National FFA. This must be done within 30 days, in order to remain compliant. If contact is not made, National FFA may request the return of the full grant amount.
2. The FFA chapter will provide National FFA with copies of all outputs created in connection with the program and grant monies (high resolution photos, videos, curriculum, articles, etc.).
3. National FFA has the right to make on-site visits to meet with the program participants and to observe the program.
4. The FFA chapter will submit a Mid-Year Update and Close-Out Report, as well as any other requested information, on time to National FFA or will be considered non-compliant which could result in returning remaining funds.
5. Expenditures for activities in the approved proposal will be in accordance with the budget on file with National FFA. Approval by National FFA is required if a change of awarded budget exceeds fifty percent (50%) of the total awarded amount.
6. The FFA chapter will keep receipts on file at the local level during the grant cycle. National FFA staff has the right and responsibility to perform spot audits during the grant cycle. Failure to comply with the approved budget on file with National FFA may result in returning grant funds.
7. Any changes to the project type or goal that will result in the change of the measurable outcomes outlined in the grant application must be submitted to National FFA for approval. Failing to do this may result in returning of full grant amount.
8. Sponsor logos must be included on all materials that are created by the chapter for the service-learning project.
9. I have received approval from school administration to complete the project outlined in the chapter's Grants for Growing application.
10. If I am considered non-compliant to any of these terms, I understand that my FFA chapter/self may not be able to apply for Local Engagement Grants in future funding cycles.
11. By submitting photos and other material, I understand that my information (photographs and quotes) may be used in National FFA promotional items or shared with program partners and donors.

FFA Advisor Signature

The signee has accepted the terms and conditions of the award as set forth above on behalf of themselves, the awarded FFA chapter and associated school and agrees to return the awarded funds if the conditions are not met.

Must use curser to sign on line below.

A handwritten signature in black ink on a light blue background. The signature is stylized, starting with a large 'L' and ending with a long, sweeping horizontal stroke.

Date

Aug 5 2026

First Name

Lindsay

Last Name

Cox

MEMORANDUM

TO: BOARD OF TRUSTEES
FROM: CELSO RUIZ, SUPERINTENDENT
SUBJECT: OBSOLETE ITEMS
DATE: AUGUST 17, 2026

HHS is requesting permission from the Governing Board to dispose of items considered to be obsolete, junk, or have no value, and to be discarded:

1. Several Laptops, Chromebooks, Printers. Projectors. T.V,'s

1 AGREEMENT NUMBER: 10008998

2 HOLTVILLE UNIFIED SCHOOL DISTRICT
3 SCHOOL-BASED MEDI-CAL ADMINISTRATIVE ACTIVITIES (SMAA)
4 PARTICIPATION AGREEMENT

5 This AGREEMENT is hereby entered into this 1st day of July, 2026,
6 by and between the Orange County Superintendent of Schools, 200 Kalmus
7 Drive, Costa Mesa, California 92626, Region 9 Local Educational
8 Consortium (LEC), hereinafter referred to as SUPERINTENDENT, and the
9 Holtville Unified School District, 627 East Sixth Street, Holtville,
10 California 92250, hereinafter referred to as DISTRICT. SUPERINTENDENT
11 and DISTRICT shall be collectively referred to as the Parties.

12 WITNESSETH:

13 WHEREAS, SUPERINTENDENT has entered into an Agreement with the
14 California State Department of Health Care Services, hereinafter
15 referred to as STATE, which is incorporated herein by this reference,
16 to serve as the Local Educational Consortium (LEC) for the Region 9
17 in accordance with the California Welfare and Institutions Code
18 Section 14132.47(c) (1); and

19 WHEREAS, SUPERINTENDENT has been designated by the STATE to
20 represent school districts and county offices located in Region 9,
21 hereinafter referred to as LEA (Local Education Agency) to administer
22 School-Based Medi-Cal Administrative Activities (SMAA) described as
23 Administrative Claiming process in the California Welfare and
24 Institutions Code Section 14132.47(c) (1); and

25 WHEREAS, the goal of the School-Based Medi-Cal Administrative
Activities (SMAA) Program is to improve the availability and
accessibility of Medi-Cal services to Medi-Cal eligible and

1 potentially eligible individuals, and their families where
2 appropriate, served by the SUPERINTENDENT and participating LEA'S; and

3 WHEREAS, DISTRICT is providing School-Based Medi-Cal
4 Administrative Activities and wishes to participate in the School-
5 Based Medi-Cal Administrative Activities Program.

6 NOW, THEREFORE, the Parties hereby agree as follows:

7 1.0 TERM. The term of this AGREEMENT shall be for a period of one
8 year commencing on July 1, 2026, and ending on June 30, 2027, subject
9 to termination as set forth in this AGREEMENT.

10 2.0 RESPONSIBILITIES OF SUPERINTENDENT.

11 a. Responsibilities of SUPERINTENDENT and DISTRICT will be
12 amended as necessary to comply with all Federal, state
13 and SUPERINTENDENT'S program requirements.

14 b. "Certify" to the STATE:

15 1. The amount of DISTRICT'S general funds or any other
16 funds allowed under Federal law and regulation
17 expended are allowable "Program activities".

18 2. The availability and expenditure of one hundred
19 percent (100%) of the non-Federal cost of performing
20 Program activities.

21 3. That DISTRICT expenditures represent costs that are
22 eligible for Federal financial participation for
23 that fiscal year.

24 c. Act as liaison between STATE and DISTRICT and as mandated
25 by STATE, attend STATE trainings.

- 1 d. As mandated, provide a software platform through a third
2 party vendor, through which the DISTRICT shall utilize
3 the Random Moment Time Survey (RMTS) process. Although
4 the SUPERINTENDENT will make every reasonable effort to
5 facilitate the use of the software platform, the
6 SUPERINTENDENT is not responsible for problems resulting
7 from software platform or system errors.
- 8 e. Represent DISTRICT'S issues, concerns, and questions at
9 scheduled statewide LEC Advisory Committee meetings,
10 STATE meetings, and SMAA Program work groups.
- 11 f. Conduct Region 9 LEC DISTRICT SMAA Coordinator meetings
12 and trainings and provide STATE approved training
13 materials and updates to DISTRICT.
- 14 g. On behalf of STATE, provide SMAA and RMTS program
15 technical assistance.
- 16 h. Code all RMTS moments and make available to the DISTRICT
17 its RMTS results. Coding is based on the presumption that
18 the responses received from the DISTRICT are accurate and
19 all necessary documentation exists to support it. The LEC
20 shall not be responsible for monitoring, reviewing or
21 verifying documentation for any coded moment.
- 22 i. Review and submit the School-Based Medi-Cal
23 Administrative Activities (SMAA) quarterly invoices and
24 related supporting documentation to the STATE on behalf
25 of the DISTRICT and convey to the DISTRICT by warrant all
funds received on behalf of DISTRICT from the STATE less

any amount due the SUPERINTENDENT as defined in Section 5.0 of this AGREEMENT. No funds will be conveyed to DISTRICT for invoices that have been disallowed by the STATE or any federal agency.

- j. Work with DISTRICT to resolve any outstanding matters that prevent SUPERINTENDENT'S certification of claim.
- k. Monitor SMAA and RMTS compliance of DISTRICT with all Federal, STATE, and SUPERINTENDENT'S Program requirements.
- l. Designate an employee to act as liaison to DISTRICT regarding issues relating to this AGREEMENT.
- m. Assist the DISTRICT with the calculation of the LEA Medical Eligibility Rate or "Data Match percentage" from total student enrollment data provided by the DISTRICT.
- n. Provide DISTRICT access to STATE SMAA Appeal Process upon request and appeal DISTRICT decision or action through the STATE SMAA Appeal Process as necessary.

3.0 RESPONSIBILITIES OF DISTRICT.

- a. Responsibilities of SUPERINTENDENT and DISTRICT will be amended as necessary to comply with all Federal, STATE and SUPERINTENDENT'S program requirements.
- b. Comply fully with all Title XIX Federal, STATE, and SUPERINTENDENT'S Program requirements.
- c. RMTS software platform may be accessed only by employees of the DISTRICT for RMTS purposes. DISTRICT agrees to comply with the confidentiality and other requirements

1 associated with use of the RMTS software platform.
2 DISTRICT shall be responsible for any unauthorized use
3 and understands that the DISTRICT may be held liable.

4 d. Quarterly assess SMAA claiming potential within the
5 DISTRICT and determine which staff regularly perform SMAA-
6 related activities and what direct charges, if applicable,
7 will be claimed. The DISTRICT will determine which staff
8 participate in the quarterly Random Moment Time Survey
9 (RMTS).

10 e. Certify to the SUPERINTENDENT and STATE:

11 1. The amount of DISTRICT'S general funds or any other
12 funds allowed under Federal law and regulations
13 expended on the allowable "program activities".

14 2. The availability and expenditure, from allowable non-
15 Federal funding sources, of one hundred percent (100%)
16 of the cost of performing program activities.

17 3. Expenditures represent costs that are eligible for
18 Federal financial participation for that fiscal year.

19 f. Ensure that DISTRICT'S designated SMAA Coordinator
20 attends quarterly Region 9 LEC SMAA Coordinators trainings
21 and meetings.

22 g. Adhere to timelines established by the STATE and
23 SUPERINTENDENT for completion of Program documentation
24 (e.g., Program invoices, Random Moment Time Survey (RMTS)
25 Rosters, Coding reports, etc.). Respond in a timely

manner to all STATE and SUPERINTENDENT requests for information and documentation.

h. Respond to SUPERINTENDENT reviews with information and corrected documents upon request and work with SUPERINTENDENT to resolve any outstanding matters.

i. Appeal SUPERINTENDENT's decision through the STATE SMAA LEA Appeal Process if necessary.

j. Complete quarterly Random Moment Time Survey (RMTS), as required by the Centers for Medicare and Medicaid Services (CMS), to determine the amount of paid time spent on Program claimable activities.

k. DISTRICT will maintain a minimum response rate of eighty-five percent (85%) of the moments assigned per time study quarter. If DISTRICT is unable to maintain the required response rate, DISTRICT will have sanctions applied according to the California School-Based Medicaid Services Time Study Implementation Plan (TSIP).

l. Develop and maintain at the DISTRICT an Audit File to include at a minimum the following:

- Training materials.
- Random Moment Time Survey (RMTS) Time Survey Participant (TSP) Roster Reports and other documentation, including validation of time survey participant attendance.
- Time certification and supporting documentation for direct charge staff.
- Job Descriptions.
- Medi-Cal Percentage documentation.
- Invoice documents and supporting documentation.
- Contracts/MOU.
- Organizational Charts.

- School Calendar.
- Resource Directories and outreach materials.
- Program review documentation.
- Alternative Format Plan.

- m. Prepare and certify School-Based MAA invoices to the LEC in conformance with STATE requirements and timelines providing SUPERINTENDENT with copies of SMAA invoice supporting documentation upon request.
- n. DISTRICT agrees to maintain and preserve, documentation for a period of not less than five years after termination of Agreement and final payment from Department of Health Care Services (DHCS) to SUPERINTENDENT, to permit Department of Health Care Services (DHCS) or any duly authorized representative, to have access to examine or audit any pertinent books, documents, papers and records related to this AGREEMENT and to allow interviews of any employee who might reasonably have information related to such records.
- o. If DISTRICT'S AGREEMENT is in excess of Ten thousand dollars (\$10,000.00), DISTRICT shall agree and comply with the following terms and conditions:
 - 1. Maintain books, records, documents, and other evidence, accounting procedures and practices, sufficient to properly reflect all direct and indirect costs of whatever nature claimed to have been incurred in the performance of this AGREEMENT, including any matching costs and

1 expenses. The foregoing constitutes "records"
2 for the purpose of this provision.

3 2. DISTRICT'S facility or office or such part
4 thereof as may be engaged in the performance of
5 this AGREEMENT and its records shall be subject
6 at all reasonable times to inspection, audit,
7 and reproduction.

8 3. The Department of Health Care Services (DHCS),
9 the Department of General Services, the Bureau
10 of State Audits, or their designated
11 representatives including the Comptroller
12 General of the United States shall have the
13 right to review and to copy any records and
14 supporting documentation pertaining to the
15 performance of this AGREEMENT. DISTRICT agrees
16 to allow the auditor(s) access to such records
17 during normal business hours and to allow
18 interviews of any employees who might reasonably
19 have information related to such records.
20 Further, DISTRICT agrees to include a similar
21 right of the STATE to audit records and
22 interview staff related to performance of this
23 AGREEMENT.

24 4. Preserve and make available its records (1) for
25 a period of five (5) years from the date of final
payment under this AGREEMENT, and (2) for such

1 longer period, if any, as required by applicable
2 statute, by any other provision of this
3 AGREEMENT, or by subparagraphs (a) or (b) below:

4 (a) If this AGREEMENT is completely or partially
5 terminated, the records relating to the
6 work terminated shall be preserved and
7 made available for a period of five (5)
8 years from the date of resulting final
9 settlement.

10 (b) If any litigation, claim, negotiation,
11 audit, or other action involving the
12 records has been started before the
13 expiration of the five-year period, the
14 records shall be retained until completion
15 of the action and resolution of all issues
16 which arise from it, or until the end of
17 the regular five-year period, whichever is
18 later.

19 5. DISTRICT shall comply with the above
20 requirements and be aware of the penalties for
21 violations of fraud and for obstruction of
22 investigation as set forth in Public Contract
23 Code §10115.10, if applicable.

24 6. DISTRICT, may at its discretion, following
25 receipt of final payment under this AGREEMENT,
reduce its accounts, books and records related

1 to this AGREEMENT to microfilm, microfiche,
2 digital format, computer disk, CD ROM, DVD, or
3 their data storage medium. Upon request by an
4 authorized representative to inspect, audit or
5 obtain copies of said records, DISTRICT must
6 supply or make available applicable devices,
7 hardware, and/or software necessary to view,
8 copy and/or print said records. Applicable
9 devices may include, but are not limited to
10 microfilm/microfiche readers and
11 microfilm/microfiche printers, image retrieval
12 software and/or printers, etc.

13 p. The STATE, through any authorized representatives, has
14 the right at all reasonable times to inspect or otherwise
15 evaluate the work performed or being performed hereunder
16 and the premises in which it is being performed. If any
17 inspection or evaluation is made of the premises of
18 DISTRICT, DISTRICT shall provide all reasonable
19 facilities and assistance for the safety and convenience
20 of the authorized representative in the performance of
21 their duties. All inspections and evaluations shall be
22 performed in such a manner as will not unduly delay the
23 work.

24 q. In the event an invoice is revised or is disallowed by
25 the STATE, agree to reimburse SUPERINTENDENT within thirty
(30) days of receipt of an invoice from SUPERINTENDENT

1 evidencing SUPERINTENDENT'S payment to the STATE for
2 DISTRICT'S revised or disallowed invoice.

3 r. Ensure no duplicative billings.

4 s. Hold SUPERINTENDENT harmless from any Federal
5 disallowance of SMAA claim payments made to DISTRICT by
6 the STATE.

7 t. Designate an employee to act as a liaison with
8 SUPERINTENDENT to provide DISTRICT specific information
9 relative to SMAA Program administration and fiscal issues.

10 u. Provide SUPERINTENDENT with student data files required
11 for the calculation of the LEA Medi-Cal Eligibility Rate
12 or "Data Match percentage".

13 v. Complete and return with the fully executed AGREEMENT,
14 the School-Based Medi-Cal Administrative Activities
15 (SMAA) District Information, Appendix "A", Certification
16 Regarding Lobbying, Appendix "B", School-Based Medi-Cal
17 Administrative Activities (SMAA) Agreement for Disclosure
18 and Use of Medi-Cal Data, Appendix "C", attached hereto
19 and incorporated by reference herein.

20 4.0 DATA USE AGREEMENT. The Parties agrees to secure data and
21 documents that reside in the California Department of Health Care
22 Services (DHCS) Medi-Cal system of records, or with its agents, to
23 ensure the integrity, security, and confidentiality of such data and
24 documents, and to permit only appropriate disclosure and use as may
25 be permitted by law as specified in School-Based Medi-Cal
Administrative Activities (SMAA) Agreement for Disclosure and Use of

1 Medi-Cal Data (DATA USE AGREEMENT), Appendix "C", attached hereto and
2 incorporated by reference herein. The DATA USE AGREEMENT must be signed
3 by the Custodian of Records on behalf of the DISTRICT.

4 5.0 DISTRICT CLAIM REIMBURSEMENT. Upon satisfactory compliance of
5 DISTRICT'S responsibilities outlined in Section 3.0 of this AGREEMENT
6 and after SUPERINTENDENT has received reimbursement from the STATE for
7 DISTRICT'S quarterly SMAA claim(s), SUPERINTENDENT shall convey to
8 DISTRICT by warrant, all funds received on behalf of DISTRICT from the
9 STATE less any amount due the SUPERINTENDENT and STATE as determined
10 in Section 6.0 below. No funds will be conveyed to DISTRICT for
11 invoices that have been revised or disallowed by the STATE or Federal.
12 Payment to DISTRICT shall be made within forty-five (45) days of
13 receipt and reconciliation of STATE funds by SUPERINTENDENT.

14 6.0 FEE SCHEDULE.

15 a. SUPERINTENDENT'S LEC Fees.

16 1. After SUPERINTENDENT has received reimbursement from
17 the STATE for DISTRICT'S quarterly SMAA claim(s),
18 SUPERINTENDENT will transfer to DISTRICT an amount
19 equal to the Federal share of cost received as
20 reimbursement for DISTRICT'S SMAA claim submitted by
21 DISTRICT, less four and one-half percent (4.5%) fee
22 per quarterly claim which will be used to support
23 SUPERINTENDENT'S SMAA administration. The four and one-
24 half percent (4.5%) LEC fee may be amended as necessary
25 to support compliance with all Federal, STATE and
SUPERINTENDENT'S program requirements.

1 2. Included in the LEC fee is the DISTRICT's share of the
2 STATE Participation Fee assessed to each LEC region,
3 based on the STATE's cost for administering the SMAA
4 claiming process, RMTS Software Platform Fee, which is
5 based on the DISTRICT's actual cost of utilizing the
6 RMTS Software Platform through a third-party
7 administrator selected by Region 9 LEC for the Random
8 Moment Time Survey. In addition, the SUPERINTENDENT
9 will assist the DISTRICT with the calculation or
10 transmission of student data files to the DHCS for
11 calculation of the Medi-Cal Eligibility Rate or "Data
12 Match percentage."

13 3. SUPERINTENDENT will request from DISTRICT the fiscal
14 information required to complete the SMAA invoice
15 claim. Time Study Participant pool lists will be
16 provided with the request to assist with collection of
17 information. SUPERINTENDENT will prepare SMAA invoice
18 claims in accordance with program guidelines approved
19 by DHCS, based on information supplied by the DISTRICT
20 for each fiscal quarter during the Term of the
21 AGREEMENT. SUPERINTENDENT will establish and maintain
22 a secure file transfer protocol (SFTP) site for the
23 transmission of all fiscal related documentation. Once
24 notified that claims have been prepared and are ready
25 for district's review, the DISTRICT will confirm that
the final invoice is ready for electronic signatures.

1 The SUPERINTENDENT will process and submit to DHCS for
2 processing.

- 3 b. The obligations of SUPERINTENDENT and DISTRICT under this
4 AGREEMENT are contingent upon the availability of funds
5 furnished by the United States Government and the State
6 of California. In the event that such funding is
7 terminated or reduced, this AGREEMENT may be terminated,
8 and SUPERINTENDENT'S and DISTRICT'S fiscal obligations
9 hereunder shall be limited to a pro-rated amount of
10 funding actually received by the SUPERINTENDENT and
11 DISTRICT from the United States Government and the State
12 of California under this AGREEMENT. SUPERINTENDENT shall
13 provide DISTRICT written notification of such
14 termination. Notice shall be deemed given when received
15 by the DISTRICT or no later than three (3) days after the
16 day of mailing, whichever is sooner.

17 7.0 FEDERAL CLAIMING.

- 18 a. TITLE 31 - Money and Finance, Subtitle V - General
19 Assistance Administration, Chapter 75 - Requirements for
20 Single Audits, Section 7502 requires each pass through
21 entity provide the sub-recipient program names and any
22 identifying numbers from which such assistance is derived.
23 The Catalog of Federal Domestic Assistance (CFDA) number
24 for this Federal program is 93.778, Medical Assistance
25 Program (Medi-Cal).

1 b. A "Vendor" means a dealer, distributor, merchant, or other
2 seller providing goods or services that are required for
3 the conduct of a Federal program. These goods or services
4 may be for an organization's own use or for the use of
5 beneficiaries of the Federal program. Additional guidance
6 on distinguishing between a sub-recipient and a vendor is
7 provided in OMB Circular A-133.

8 8.0 INDEPENDENT CONTRACTOR. SUPERINTENDENT, in the performance of
9 this AGREEMENT, shall be and act as an independent contractor.
10 SUPERINTENDENT understands and agrees that he/she and all of his/her
11 employees shall not be considered officers, employees or agents of the
12 DISTRICT, and are not entitled to benefits of any kind or nature
13 normally provided employees of the DISTRICT and/or to which DISTRICT'S
14 employees are normally entitled, including, but not limited to, State
15 Unemployment Compensation or Workers' Compensation. SUPERINTENDENT
16 assumes full responsibility for the acts and/or omissions of his/her
17 employees or agents as they relate to the services to be provided
18 under this AGREEMENT. SUPERINTENDENT shall assume full responsibility
19 for payment of all Federal, STATE and local taxes or contributions,
20 including unemployment insurance, social security and income taxes
21 with respect to SUPERINTENDENT'S employees.

22 9.0 COPYRIGHT. DISTRICT understands and agrees that all forms, plans,
23 and related instructional materials developed by SUPERINTENDENT or
24 DISTRICT under this AGREEMENT shall become the exclusive property of
25 the Department of Health Care Services. The Department of Health Care
 Services shall have all right, title and interest in said matters,

1 including the right to secure and maintain the copyright, trademark
2 and/or patent all forms and related instructional materials developed
3 under this AGREEMENT.

4 10.0 HOLD HARMLESS.

5 a. SUPERINTENDENT hereby agrees to indemnify, defend, and
6 hold harmless DISTRICT, its Governing Board, and its
7 officers, agents, and employees from liability and claims
8 of liability for bodily injury, personal injury, sickness,
9 disease, or death of any person or persons, or damage to
10 any property, real, personal, tangible or intangible,
11 arising out of the negligent acts or omissions of
12 employees, agents or officers of SUPERINTENDENT or the
13 Orange County Board of Education during the term of this
14 AGREEMENT.

15 b. DISTRICT hereby agrees to indemnify, defend, and hold
16 harmless SUPERINTENDENT, the Orange County Board of
17 Education, and its officers, agents, and employees from
18 liability and claims of liability for bodily injury,
19 personal injury, sickness, disease, or death of any person
20 or persons, or damage to any property, real, personal,
21 tangible or intangible, arising out of the negligent acts
22 or omissions of employees, agents or officers of DISTRICT
23 during the term of this AGREEMENT.

24 The provisions of this Section shall survive the termination or
25 expiration of this AGREEMENT.

11.0 CONFIDENTIALITY.

1 a. SUPERINTENDENT and DISTRICT shall maintain
2 confidentiality of their respective records and
3 information, governing the confidentiality of client or
4 student information for Medi-Cal clients served under this
5 AGREEMENT. Applicable laws include, but are not limited
6 to, 42 U.S.C. Section 1396a(a)7, 42 CFR Section 431.300,
7 Welfare and Institutions Code, Section 14100.2 and 22
8 California Code of Regulations Section 51009 and all
9 applicable Federal and/or STATE laws or regulations as
10 each may now exist or be hereafter amended. The
11 confidentiality obligations contained in this section
12 shall survive termination of this AGREEMENT.

13 b. DISTRICT understands and agrees to take all reasonable
14 steps to avoid unauthorized disclosure of any of
15 SUPERINTENDENT'S agents' proprietary data provided for
16 purposes of this AGREEMENT hereinafter defined as data
17 file specifications, related instructions, management
18 reports, training materials, plans or other information
19 relating to the performance of SUPERINTENDENT'S agents
20 services hereunder, disclosed by SUPERINTENDENT to
21 DISTRICT pursuant to this AGREEMENT. DISTRICT shall not
22 during or after the term of this AGREEMENT, permit the
23 copying, duplication, or use of any of SUPERINTENDENT'S
24 agents' proprietary data by or to any person other than
25 authorized employees, agents or representatives of
DISTRICT.

1 12.0 ACCURACY OF INFORMATION. DISTRICT shall make reasonable effort
2 to assure that the information supplied to SUPERINTENDENT hereunder
3 shall be true, complete, and accurate in all respects. DISTRICT shall
4 assume sole responsibility for the truth, completeness and accuracy
5 of all information supplied to SUPERINTENDENT and agrees that
6 SUPERINTENDENT shall have no responsibility or liability for the
7 truth, completeness or accuracy of any information submitted by
8 DISTRICT hereunder. SUPERINTENDENT reserves the right to not certify
9 SMAA invoice(s) that do not comply with STATE and Federal SMAA
10 requirements.

11 13.0 LIMITATION OF LIABILITY. SUPERINTENDENT shall not be liable for
12 damages or losses to DISTRICT employees, agents, independent
13 contractors or students relating to lost medical services or lost data
14 under this AGREEMENT. SUPERINTENDENT shall not be liable for any sums
15 DISTRICT does not obtain in reimbursement from the STATE, or for any
16 incidental, indirect, special or consequential damages to DISTRICT
17 arising from the denial of any request for reimbursement from the
18 STATE.

19 14.0 ASSIGNMENT. The obligations of the DISTRICT pursuant to this
20 AGREEMENT shall not be assigned by the DISTRICT without prior written
21 approval of SUPERINTENDENT.

22 15.0 COMPLIANCE WITH APPLICABLE LAWS. The services completed herein
23 must meet the approval of the DISTRICT and shall be subject to the
24 DISTRICT'S general right of inspection to secure the satisfactory
25 completion thereof. SUPERINTENDENT and DISTRICT agree to comply with
all Federal, STATE and local laws, rules, regulations and ordinances

1 that are now or may in the future become applicable to SUPERINTENDENT
2 or DISTRICT'S, equipment and personnel engaged in operations covered
3 by this AGREEMENT or accruing out of the performance of such
4 operations.

5 16.0 LOBBYING RESTRICTIONS AND DISCLOSURE CERTIFICATION. DISTRICT
6 shall complete and return with the fully executed AGREEMENT the
7 Certification Regarding Lobbying form, Appendix "B", attached hereto
8 and incorporated by reference herein, that the DISTRICT has not made,
9 and will not make, any payment prohibited by Item 1 of the
10 Certification Regarding Lobbying form.

11 17.0 DEBARMENT AND SUSPENSION CERTIFICATION. By signing this
12 AGREEMENT, DISTRICT certifies to the best of its knowledge and belief,
13 that it:

- 14 a. Is not presently debarred, suspended, proposed for
15 debarment, declared ineligible, or voluntarily excluded
16 by any federal department or agency;
- 17 b. Has not within a three-year period preceding this
18 AGREEMENT been convicted of or had a civil judgement
19 rendered against them for commission of fraud or a
20 criminal offense in connection with obtaining, attempting
21 to obtain, or performing a public (Federal, STATE or
22 local) transaction or contract under a public transaction;
23 violation of Federal or STATE antitrust statutes or
24 commission of embezzlement, theft, forgery, bribery,
25 falsification or destruction of records, making false
statements, or receiving stolen property.

- 1 c. Is not presently indicted for or otherwise criminally or
2 civilly charged by a government entity (Federal, STATE or
3 local) with commission of any of the offenses enumerated
4 in Section 16.0(b) herein; and
- 5 d. Has not within a three-year period preceding this
6 AGREEMENT had one or more public transactions (Federal,
7 STATE or local) terminated for cause or default.
- 8 e. The terms and definitions herein have the meanings set
9 out in the Definitions and Coverage sections of the rules
10 implementing Federal Executive Order 12549.
- 11 f. If DISTRICT is unable to certify to any of the statements
12 in this certification, DISTRICT shall submit an
13 explanation to SUPERINTENDENT.
- 14 g. If DISTRICT knowingly violates this certification, in
15 addition to other remedies available to the Federal
16 Government, the Department of Health Care Services (DHCS)
17 may terminate this AGREEMENT for cause or default.

18 18.0 ALTERNATIVE FORMAT. Under federal and state law, including the
19 Americans with Disabilities Act, discrimination against qualified
20 members of the public participating in public programs based on
21 disability is prohibited. A person is a qualified member of the public
22 if they are an appropriate person with whom a public agency should or
23 would communicate. The rights of persons with disabilities must be
24 protected to ensure meaningful and equal access to public services,
25 including but not limited to Medi-Cal and other programs that DHCS
oversees in whole or in part through partnerships with other entities.

- 1 a. SUPERINTENDENT and DISTRICT are required to provide
2 auxiliary aids and services, free of charge, to ensure
3 all qualified persons with speech, hearing, and/or vision
4 disabilities can effectively communicate and participate
5 in public programs, services, and/or activities.
- 6 b. SUPERINTENDENT and DISTRICT must also provide auxiliary
7 aids and services to a family member, friend, or associate
8 of the program participant if said individual is
9 identified as the beneficiary's authorized
10 representative, or it is someone with whom it is
11 appropriate to communicate (e.g., a disabled parent of a
12 beneficiary).
- 13 c. If an alternative format request is received from a
14 qualified member of the public all documents provided to
15 the beneficiary must be provided in the alternative format
16 within two months of the request. All subsequent
17 documentation provided to that individual must be in the
18 requested alternative format.
- 19 d. In accordance with the Provider Participation Agreement
20 and Addendum thereto, the California School-Based Medi-
21 Cal Administrative Activities Manual (SMAA Manual) and
22 DHCS's Policy and Procedure Letters, SUPERINTENDENT and
23 DISTRICT are required to develop a plan to meet
24 alternative format requirements by August 1, 2023 and to
25 continuously monitor the plan's effectiveness.

1 e. The Alternative Format plan must be stored and maintained
2 in the DISTRICT's audit records.

3 19.0 HIPAA. DISTRICT agrees to inform all students and faculty of the
4 importance of complying with all relevant State and Federal
5 confidentiality laws, including the Health Insurance Portability and
6 Accountability Act of 1996 (HIPAA) to the extent applicable. In
7 addition, DISTRICT agrees to provide students and faculty with training
8 in the requirements of the privacy and security provisions of HIPAA
9 and to advise them of the importance of complying with Facility's
10 policies and procedures relative to HIPAA.

11 20.0 NON-DISCRIMINATION. In the performance of this AGREEMENT,
12 SUPERINTENDENT and DISTRICT agree that they shall not engage nor employ
13 any unlawful discriminatory practices in employment of personnel or in
14 any other respect on the basis of sex, race, color, ethnicity, national
15 origin, ancestry, religion, age, marital status, medical condition,
16 sexual orientation, physical or mental disability or any other
17 protected group in accordance with the requirements of all applicable
18 Federal or STATE law.

19 21.0 TOBACCO USE POLICY. In the interest of public health,
20 SUPERINTENDENT provides a tobacco-free environment. Smoking or the use
21 of any tobacco products are prohibited in buildings and vehicles, and
22 on any property owned, leased or contracted for by the SUPERINTENDENT
23 pursuant to SUPERINTENDENT' Policy 400-7. Failure to abide with
24 conditions of this policy could result in the termination of this
25 AGREEMENT.

1 22.0 TERMINATION. SUPERINTENDENT or DISTRICT may, at any time, with
2 or without cause, terminate this AGREEMENT with the giving of thirty
3 (30) days prior written notice to the other party. However, once
4 SUPERINTENDENT has submitted a RMTS Roster Report to the Department
5 of Health Care Services (DHCS), according to the School-Based Medi-
6 Cal Administrative Activities (SMAA) Manual, DISTRICT may not
7 terminate until the next quarter survey period. The obligations of the
8 Parties under Section 10.0 of this AGREEMENT shall survive the
9 termination or expiration of this AGREEMENT.

10 23.0 NOTICE. All notices or demands to be given under this AGREEMENT
11 by either party to the other shall be in writing and given either by:
12 (a) personal service or (b) by U.S. Mail, mailed either by registered
13 or certified mail, return receipt requested, with postage prepaid.
14 Service shall be considered given when received if personally served
15 or if mailed on the third day after deposit in any U.S. Post Office.
16 The address to which notices or demands may be given by either party
17 may be changed by written notice given in accordance with the notice
18 provisions of this section. As of the date of this AGREEMENT, the
19 addresses of the parties are as follows:

20 DISTRICT: Holtville Unified School District
21 627 East Sixth Street
Holtville, California 92250
Attn: Celso Ruiz

22 SUPERINTENDENT: Orange County Superintendent of Schools
23 200 Kalmus Drive
Costa Mesa, California 92626
24 Attn: Patricia McCaughey

25 24.0 NON WAIVER. The failure of SUPERINTENDENT or DISTRICT to seek
redress for violation of, or to insist upon, the strict performance

1 of any term or condition of this AGREEMENT shall not be deemed a waiver
2 by that party of such term or condition, or prevent a subsequent
3 similar act from again constituting a violation of such term or
4 condition.

5 25.0 SEVERABILITY. If any term, condition or provision of this
6 AGREEMENT is held by a court of competent jurisdiction to be invalid,
7 void, or unenforceable, the remaining provisions will nevertheless
8 continue in full force and effect, and shall not be affected, impaired
9 or invalidated in any way.

10 26.0 GOVERNING LAW. The terms and conditions of this AGREEMENT shall
11 be governed by the laws of the State of California with venue in Orange
12 County, California.

13 27.0 AUTHORIZED SIGNATURES. The individuals signing this AGREEMENT
14 warrant that they are authorized to do so, and further, that they are
15 authorized to make the promises in this AGREEMENT on behalf of the
16 respective Parties. The Parties understand and agree that a breach
17 of this warranty shall constitute a breach of the AGREEMENT and shall
18 entitle the non-breaching party to all appropriate legal and equitable
19 remedies against the breaching party.

20 28.0 ENTIRE AGREEMENT/AMENDMENT. This AGREEMENT and any exhibits
21 attached hereto constitute the entire agreement among the Parties to
22 it and supersedes any prior or contemporaneous understanding or
23 agreement with respect to the services contemplated, and may be amended
24 only by a written amendment executed by both Parties to the AGREEMENT.

25 ///

///

1 IN WITNESS WHEREOF, the Parties hereto set their hands.

2 DISTRICT: HOLTVILLE UNIFIED
3 SCHOOL DISTRICT

ORANGE COUNTY SUPERINTENDENT
OF SCHOOLS

4 BY: Celso Ruiz
5 Authorized Signature

BY: Patricia McCaughey
Authorized Signature

6 PRINTED NAME: Celso Ruiz

PRINTED NAME: Patricia McCaughey

7 TITLE: Superintendent

TITLE: Executive Director

8 DATE: 07/01/2026

DATE: May 13, 2026

9
10 Holtville USD -Agreements-SMAA (10008998)27
Zip16



Local Educational Consortium School-Based Medi-Cal Administrative Activities
Region 9 • Imperial, Orange, and San Diego Counties
Administered by the Orange County Superintendent of Schools

**SCHOOL-BASED MEDI-CAL ADMINISTRATIVE ACTIVITIES (SMAA)
DISTRICT INFORMATION
2026-2027**

1 DISTRICT/SCHOOL

District/School Name

Imperial

County

Claiming Unit

If different than name above.

2 DISTRICT SMAA COORDINATOR

Lillian Aguirre

Name

Director of Special Services

District Job Title

627 E. Sixth Street

Street Address

Holtville, CA 92250

City, State, Zip

Mailing Address (if different than street address)

City, State, Zip

(760) 356-0642

Phone (please include extension)

760-356-1936

Fax

laquirre@husd.net

Email

Check the box for this person to:



have access to the RMTS system



receive RMTS late notifications

3 SUPERVISOR OF DISTRICT SMAA COORDINATOR

Celso Ruiz

Name

Superintendent

District Job Title

(760) 356-2974

Phone (please include extension)

760-356-1936

Fax

Celso@husd.net

Email

Check the box for this person to:



be included in all program communications



have access to the RMTS system



receive RMTS late notifications

4. ALTERNATE DISTRICT CONTACT – SMAA COORDINATOR DESIGNEE/ASSISTANT (1)

Estela Estrada

Name

Administrative Support Specialist SpEd

District Job Title

(760) 356-0642

Phone (please include extension)

Fax

eestrada@husd.net

Email

Check the box for this person to:



be included in all program communications



have access to the RMTS system



receive RMTS late notifications

Name _____

District Job Title

Phone (please include extension)

Fax

Email

Check the box for this person to:

- | | |
|--------------------------|---|
| ☐ | be included in all program communications |
| ☐ | have access to the RMTS system |
| ☐ | receive RMTS late notifications |

John Paul Wells

Name _____

Assistant Superintendent

District Job Title

(760) 356-2974

760-356-1936

ipwells@husd.net

Phone (please include extension)

Fox

Email

Check the box for this person to:

- ☒ be included in all program communications
☒ have access to the RMTS system

Diana Perez Estrada

Name _____

Accounting/HR Supervisor

District Job Title

(760)356-2974

(760) 356-1936

destrada@husd.net

Phone (please include extension)

Fax

Email

Check the box for this person to:

- ☒ be included in all program communications
☒ have access to the RMTS system

N/A

Company Name

N/A

N/A

Contact

Contact Job Title

760-356-2974

celso@husd.net

Phone

Email

Lillian Aguirre

Director of Special Services

PRINTED NAME OF PERSON FILLING OUT FORM**JOB CLASSIFICATION TITLE**

07 / 01 / 2026

DATE _____

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency of the United States Government, a Member of Congress in connection with the making, awarding or entering into this Federal contract, Federal grant, or cooperative agreement, and the extension, continuation, renewal, amendment, or modification of this Federal contract, grant, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency of the United States Government, a Member of Congress, an officer or employee of Congress, or an employee of a Member Congress in connection with this Federal contract, grant, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, 'Disclosure of Lobbying Activities' in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contractors, sub-grants, and contracts under grants and cooperative agreements) of \$100,000 or more, and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

DISTRICT: Holtville Unified School District
BY: Celso Ruiz
Authorized Signature
PRINTED NAME: Celso Ruiz
TITLE: Superintendent
DATE: 07 / 01 / 2026

**SCHOOL-BASED MEDI-CAL ADMINISTRATIVE ACTIVITIES (SMAA)
AGREEMENT FOR DISCLOSURE AND USE OF MEDI-CAL DATA**

DISTRICT and SUPERINTENDENT agree to secure data and documents that reside in the California Department of Health Care Services (DHCS) Medi-Cal systems of records, or with its agents, to ensure the integrity, security, and confidentiality of such data and documents, and to permit only appropriate disclosure and use as may be permitted by law.

DISTRICT and SUPERINTENDENT mutually agree that the following named individual is designated as "Custodian of the Files" on behalf of the DISTRICT and shall be responsible for the observance of all conditions of use and for establishment and maintenance of security to prevent unauthorized acquisition, access, use or disclosure. The DISTRICT agrees to notify SUPERINTENDENT of any change to the custodianship information. DISTRICT and SUPERINTENDENT mutually agree, that these related data file(s) will be used solely for the following purpose: to allow the LEC to verify the Medi-Cal eligibility of beneficiaries in order to establish the Medi-Cal Eligibility Ratio (MER) to submit claims for the School-Based Medi-Cal Administrative Activities (SMAA) program. Local Educational Agencies (LEAs) within the LEC region must first determine their MER.

DISTRICT and SUPERINTENDENT mutually agree that the creation, receipt, maintenance, transmittal and disclosure of data from DHCS containing PHI or PI shall be subject to the provisions of the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (HIPAA), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 (HITECH Act) and their implementing privacy and security regulations, which include the final Omnibus Rule, at 45 Code of Federal Regulations parts 160 and 164 (HIPAA regulations), the provisions of the California Information Practices Act (IPA) at Civil Code section 1798 et. seq., Confidentiality of Substance Use Disorder Patient Records at 42 Code of Federal Regulations part 2, and the provisions of other applicable federal and state laws. DISTRICT agrees they will not use such data for any purpose other than that stated in the above paragraph of this Agreement. DISTRICT agrees that access to the data covered by this Agreement shall be limited to the minimum number of individuals necessary to achieve the purpose stated above.

DISTRICT agrees to establish and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality of the data and to prevent unauthorized use or access to it. The safeguards shall provide a level and scope of security that is not less than the level and scope of security established in HIPAA Regulations, and the HITECH Act. Final Omnibus Rule as set forth in 45 CFR, parts

160, 162 and 164 of the HIPAA Privacy and Security Regulations. DISTRICT also agrees to ensure that any agents, including a subcontractor to whom they provide DHCS data, agrees to the same requirements for privacy and security safeguards for confidential data that apply to the DISTRICT.

DISTRICT acknowledges that penalties under 45 Code of Federal Regulations, parts 160, 162 and 164 of the HIPAA regulations, and Welfare and Institutions Code section 14100.2, including possible fines and imprisonment, may apply with respect to any disclosure of information in the file(s) that is inconsistent with the terms of this Agreement. DISTRICT further acknowledges that criminal penalties under the Confidentiality of Medical Information Act (Civ. Code § 56) may apply if it is determined that DISTRICT, or any individual employed or affiliated therewith, knowingly and willfully obtained any data under false pretenses.

On behalf of DISTRICT, the undersigned individual hereby attests that he or she is authorized to enter into this Agreement and agrees to all of the terms specified herein.

Celso Ruiz, Superintendent

Name and Title of Custodian of Files

Holtville Unified School District

District Name

621 E. 6th Street

District Address

(760) 356-2974 / celso@husd.net

Custodian's Phone Number / Email Address

Celso Ruiz

Custodian's Signature

07 / 01 / 2026

Date

**COLLEGE AND CAREER ACCESS PATHWAYS
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT
HOLTVILLE UNIFIED SCHOOL DISTRICT
2026-2027**

This College and Career Access Pathways Partnership Agreement (CCAP Agreement) is between Imperial Community College District (“COLLEGE”) Holtville Unified School District (“SCHOOL DISTRICT”).

WHEREAS, the mission of the COLLEGE includes providing educational programs and services that are responsive to the needs of the students and communities within the Imperial Community College District; and

WHEREAS, students who complete college credit while enrolled in high school are more likely to earn high school diplomas, to enroll in community colleges and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences; and

WHEREAS, SCHOOL DISTRICT is a public school district serving grades 9-12 located in Imperial County and within the regional service area of the COLLEGE, unless otherwise specified and agreed; and

WHEREAS, the COLLEGE and SCHOOL DISTRICT desire to enter into this CCAP Agreement for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, for high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.”

WHEREAS, instruction will comply with the student selection standards, curriculum guidelines, recommendations and procedures promulgated by applicable law, the California Community College Chancellor’s Office, and the COLLEGE;

NOW THEREFORE, the COLLEGE and SCHOOL DISTRICT agree as follows:

1. TERM OF AGREEMENT

- 1.1 The term of this CCAP Agreement shall be for 14 months beginning on June 1, 2026, and ending on July 30, 2027, and requires renewal in 12 months by May 30, 2027, unless otherwise terminated in accordance with Section 18 of this Agreement.
- 1.2 This CCAP Agreement outlines the terms of the Agreement. The CCAP Agreement Appendix shall specify additional detail regarding, but not be limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college

District for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses. The CCAP Agreement Appendix shall also establish protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses.

- 13 The CCAP Agreement Appendix shall identify a point of contact for the participating community college district and school district partner.
- 14 A copy of the COLLEGE AND SCHOOL DISTRICT CCAP Agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the department [California Department of Education] before the start of the CCAP partnership.

2. DEFINITIONS

- 21 CCAP Agreement Courses - Courses offered as part of this CCAP Agreement shall be community college courses acceptable towards a career technical education credential or certificate, or preparation for transfer, or appropriate to improve high school graduation rates or help high school pupils achieve college and career readiness. All community college courses offered at the SCHOOL DISTRICT have been approved in accordance with the policies and guidelines of the COLLEGE and applicable law.
- 22 Consistent with AB 288, this CCAP Agreement may include “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.”
- 23 Pupil or Student - A resident or nonresident student attending high school in California. Pursuant to SB 150 Concurrent enrollment in secondary school and community college: nonresident tuition exemption: Effective January 1, 2014, concurrently enrolled students (high school students enrolled in college classes) who are classified as nonresident students for tuition purposes may be eligible for the SB 150 waiver of nonresident tuition while still in high school. Students must be special admit part-time students who are attending high school in California.

3. STUDENT ELIGIBILITY, SELECTION AND ENROLLMENT, ADMISSION, REGISTRATION, MINIMUM SCHOOL DAY

- 3.1 Student Eligibility - Students who “may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” and “underachieving

students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.”

- 32 Student Selection and Enrollment - Enrollment shall be open to all eligible students as part of the CCAP Agreement who have been admitted to the COLLEGE and who meet all applicable prerequisites. Student selection criteria may be further specified in the CCAP Agreement Appendix. Applicable prerequisite courses, training, or experience and standards required as preparation for courses offered through the CCAP Agreement will be determined by COLLEGE and shall be in compliance with applicable laws and policies.
- 33 College Admission and Registration - Procedures for students participating in the CCAP Agreement shall be governed by the COLLEGE and shall be in compliance with the admissions and registration guidelines set forth in applicable laws and policies.
- 34 Student Records – It is the responsibility of the student to follow the COLLEGE process when requesting an official COLLEGE transcript for grade submission to the SCHOOL DISTRICT unless otherwise specified in the Appendix.
- 35 Priority Enrollment - A COLLEGE participating in this CCAP Agreement may assign priority course registration to a pupil seeking to enroll in a community college course that is required for the pupil 's CCAP partnership program that is equivalent to the priority assigned to a pupil attending middle college high school as described in Section 11300 and consistent with middle college high school provisions in Section 76001.
- 36 As part of a CCAP Agreement, a participating community college district shall not provide physical education course opportunities to high school students or any other course opportunities that do not assist in the attainment of the goals associated with career technical education or preparation for transfer, improving high school graduation rates, or helping high school students achieve career and college readiness.
- 37 Students participating in a CCAP Agreement may enroll in up to a maximum of 15 units per term per conditions specified in AB 288. Specifically, the units must constitute no more than four community college courses per term and be part of an academic program that is part of the Agreement designed to award students with both a high school diploma and an associate degree or certificate or a credential.

4. COLLEGE APPLICATION PROCEDURE

- 41 The COLLEGE will be responsible for processing student applications.
- 42 The COLLEGE will provide the necessary admission and registration forms and

procedures and both COLLEGE and SCHOOL DISTRICT will jointly ensure that each applicant accepted has met all the enrollment requirements, including liability and medical care coverage requirements, if any.

- 43 The SCHOOL DISTRICT agrees to assist COLLEGE in the admission and registration of SCHOOL DISTRICT students as may be necessary and requested by COLLEGE. The SCHOOL DISTRICT and COLLEGE understand and agree that successful COLLEGE admission and registration requires that each participating student has completed the COLLEGE enrollment application process.
- 44 Participating students enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by California Education Code Sections 49011, 76060.5, 76140, 76223, 76300, 76350, and 79121.

5. PARTICIPATING STUDENTS

- 5.1 A high school student enrolled in a course offered through a CCAP Agreement shall not be assessed any fee that is prohibited by Education Code Section 49011. The governing board of a community college district participating in a CCAP partnership agreement established pursuant to this article shall exempt special part-time students described in subdivision (p) from the fee requirements in Sections 76060.5, 76140, 76223, 76300, 76350, and 79121.
- 52 Participating students must meet all COLLEGE prerequisite requirements as established and stated in the college catalog before enrolling in a course offered as part of this CCAP Agreement.
- 53 Grades earned by students enrolled in courses offered as part of this CCAP Agreement will be posted on the official COLLEGE transcript.
- 54 Students enrolled in courses offered as part of this CCAP Agreement will be directed to the official catalog of the COLLEGE for information regarding applicable policies and procedures.
- 55 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement will be eligible for student support services, which shall be available to them at the COLLEGE or through the SCHOOL DISTRICT. COLLEGE shall ensure that student support services, including counseling and guidance, and assistance with assessment and placement are available to participating students at the COLLEGE. SCHOOL DISTRICT shall ensure that support services, including counseling and guidance, and assistance with assessment and placement are available to students at the SCHOOL DISTRICT.
- 56 Students who withdraw from courses offered as part of this CCAP Agreement will not receive COLLEGE credit. Students must comply with, and submit appropriate information/paperwork, by all published deadlines. Transcripts will be annotated

according to COLLEGE policy.

- 5.7 A course dropped within the COLLEGE drop “without a W” deadline will not appear on the SCHOOL DISTRICT or the COLLEGE transcript.

6. CCAP AGREEMENT COURSES

- 6.1 A COLLEGE may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to a CCAP Agreement.
- 6.2 This CCAP Agreement certifies that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering SCHOOL DISTRICT, and shall involve collaborative effort between the SCHOOL DISTRICT and the COLLEGE faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation.
- 6.3 The COLLEGE is responsible for all courses and educational programs offered as part of CCAP Agreement regardless of whether the course and educational program is offered on site at the SCHOOL DISTRICT or at the COLLEGE.
- 6.4 The scope, nature, time, location, and listing of courses offered by a COLLEGE shall be determined by COLLEGE with the approval of the Governing Board and will be recorded in the Appendix to this Agreement.
- 6.5 Courses offered as part of a CCAP Agreement either at the COLLEGE or SCHOOL DISTRICT shall be jointly reviewed and approved.
- 6.6 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be of the same quality and rigor as those offered on COLLEGE campus and shall be in compliance with academic standards.
- 6.7 Courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall adhere to the official course outline of record and the student learning outcomes established by the COLLEGE academic department.
- 6.8 Courses offered as part of this CCAP Agreement will comply with all applicable regulations, policies, procedures, prerequisites and standards applicable to the COLLEGE as well as any corresponding policies, practices, and requirements of the SCHOOL DISTRICT. In the event of a conflict between the COLLEGE course related regulations, policies, procedures, prerequisites and standards and SCHOOL

DISTRICT policies, practices and requirements, the COLLEGE regulations, policies, procedures, prerequisites, and standards, shall prevail.

- 69 A student's withdrawal prior to completion of a course offered as part of this CCAP Agreement shall be in accordance with COLLEGE guidelines, policies, pertinent statutes and regulations.
- 610 Supervision and evaluation of students enrolled in courses offered as part of this CCAP Agreement shall be in accordance with COLLEGE guidelines, policies, pertinent statutes, and regulations.

7. INSTRUCTOR(S)

- 71 All instructors teaching COLLEGE courses offered as part of this CCAP Agreement must meet the minimum qualifications for instruction in a California community college as set forth in Title 5 California Code of Regulations, Sections 53410 and 58060.
- 72 The CCAP Agreement Appendix shall specify which participating SCHOOL DISTRICT or COLLEGE will be the employer of record for purposes of assignment monitoring and reporting to the county office of education.
- 73 This CCAP Agreement specifies the SCHOOL DISTRICT will assume reporting responsibilities pursuant to applicable federal teacher quality mandates.
- 74 The COLLEGE shall determine the number of instructors, the ratio of instructors to students, and the subject areas of instruction.

8. ASSESSMENT OF LEARNING AND CONDUCT

- 81 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same standards of achievement as students in courses taught on the COLLEGE campus.
- 82 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be held to the same grading standards as those expected of students in courses taught on the COLLEGE campus.
- 83 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at the SCHOOL DISTRICT shall be assessed using the same methods (e.g., papers, portfolios, quizzes, labs, etc.) as students in courses taught on the COLLEGE campus.
- 84 Students enrolled in COLLEGE courses offered as part of this CCAP Agreement at

the SCHOOL DISTRICT shall be held to the same behavioral standards as those expected of students in courses taught on the COLLEGE campus.

9. LIAISON AND COORDINATION OF RESPONSIBILITIES

- 91 The COLLEGE shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between COLLEGE and SCHOOL DISTRICT.
- 92 The SCHOOL DISTRICT shall appoint an educational administrator, to be specified in the Appendix to this CCAP Agreement, who will serve as point of contact to facilitate coordination and cooperation between SCHOOL DISTRICT and COLLEGE.
- 93 The COLLEGE will provide SCHOOL DISTRICT personnel with reasonable assistance, direction and instruction in how to fulfill their responsibilities under this CCAP Agreement, including conducting appropriate student assessments, outreach/recruitment activities and compliance with COLLEGE procedures and academic standards.
- 94 This CCAP Agreement requires an annual report as specified in the Appendix, to the office of the Chancellor of the California Community Colleges by each participating COLLEGE and SCHOOL DISTRICT on all the following information:
- The total number of high school students by school site enrolled in each partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
 - The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants.
 - The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants.
 - The total number of full-time equivalent students generated by CCAP partnership community college district participants.

10. APPORTIONMENT

- 101 The COLLEGE shall include the students enrolled in a CCAP Agreement course in its report of full-time equivalent students (FTES) for purposes of receiving state apportionments when the course(s) complies with current requirements for dual enrollment under applicable California law.
- 102 The attendance of a high school pupil at a community college as a special part-time

or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Section 48802 or 76002.

11. CERTIFICATIONS

- 11.1 The SCHOOL DISTRICT certifies that the direct education costs of the courses offered as part of this CCAP Agreement are not being fully funded through other sources.
- 11.2 The COLLEGE certifies that it has not received full compensation for the direct education costs for the conduct of the courses offered as part of this CCAP Agreement from other sources.
- 11.3 The SCHOOL DISTRICT agrees and acknowledges that the COLLEGE will claim apportionment for the SCHOOL DISTRICT students enrolled in community college course(s) under this CCAP Agreement.
- 11.4 This CCAP Agreement certifies that any COLLEGE instructor teaching a course on a SCHOOL DISTRICT campus has not been convicted of any sex offense as defined in Ed Code § 87010 or as amended, or any controlled substance offense as defined in Ed Code § 87011 or as amended.
- 11.5 This CCAP Agreement certifies that a qualified high school teacher teaching a course offered for college credit at a high school campus has not displaced or resulted in the termination of an existing community college faculty member teaching the same course at the partnering community college campus.
- 11.6 This CCAP Agreement certifies that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus.
- 11.7 The COLLEGE certifies that:
 - A community college course offered for college credit at the participating SCHOOL DISTRICT does not reduce access to the same course offered at the partnering COLLEGE.
 - A community college course that is oversubscribed or has a waiting list shall not be offered or included in this Agreement.
 - The Agreement is consistent with the core mission of the COLLEGE pursuant to Section 66010.4, and that students participating in this Agreement will not lead displacement of otherwise eligible adults at the COLLEGE.

- 118 This Agreement certifies that the SCHOOL DISTRICT and COLLEGE comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP Agreement course offered for high school credit.

12. PROGRAM IMPROVEMENT

- 121 The COLLEGE and the SCHOOL DISTRICT may annually conduct surveys of participating SCHOOL DISTRICT pupils, instructors, principals, and guidance counselors for the purpose of informing practice, making adjustments, and improving the quality of courses offered as part of this CCAP Agreement.

13. RECORDS

- 131 Permanent records of student attendance, grades and achievement will be maintained by SCHOOL DISTRICT for SCHOOL DISTRICT students who enroll in a course(s) offered as part of this CCAP Agreement. Permanent records of student enrollment, grades and achievement for COLLEGE students shall be maintained by COLLEGE.
- 132 Each party shall maintain records pertaining to this CCAP Agreement as may be required by federal and state law. Each party may review and obtain a copy of the other party's pertinent records subject to federal and state privacy statutes.

14. REIMBURSEMENT

- 141 The financial arrangements implied herein may be adjusted annually by a duly adopted written Appendix to this CCAP Agreement.

15. FACILITIES

- 151 The SCHOOL DISTRICT will provide adequate classroom space at its facilities, or other mutually agreed upon location, to conduct the instruction and do so without charge to the COLLEGE.
- 152 The SCHOOL DISTRICT will furnish, at its own expense, all course materials, specialized equipment, books and other necessary equipment for all SCHOOL DISTRICT students. The parties understand that such equipment and materials are SCHOOL DISTRICT's sole property. The instructor shall determine the type, make, and model of all equipment, books and materials to be used during each course offered as part of this CCAP Agreement. SCHOOL DISTRICT understands that no equipment or materials fee may be charged to students except as may be provided for by Education Code 49011.
- 153 The COLLEGE facilities may be used subject to mutually agreement by the parties as expressed in the Appendix to this Agreement.

16. INDEMNIFICATION

- 16.1 The SCHOOL DISTRICT agrees to and shall indemnify, save and hold harmless the COLLEGE and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of SCHOOL DISTRICT's performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the SCHOOL DISTRICT, its officers, employees, independent contractors, subcontractors, agents and other representatives.
- 16.2 The COLLEGE agrees to and shall indemnify, save and hold harmless the SCHOOL DISTRICT and its governing board, officers, employees, administrators, independent contractors, subcontractors, agents and other representatives from any and all claims, demands, liabilities, costs, expenses, damages, causes of action, losses, and judgments, arising out of the COLLEGE'S performance of this Agreement. The obligation to indemnify shall extend to all claims and losses that arise from the negligence of the COLLEGE its officers, employees, independent contractors, subcontractors, agents and other representatives.
- 16.3 Both the COLLEGE and SCHOOL DISTRICT agree to adhere to the following liability measures:

Certificate of insurance Liability and Worker's Compensation

- Commercial general liability insurance (including contractual, products, and completed operations coverages, bodily injury, and property damage liability insurance) with single combined limits of not less than \$1,000,000 per occurrence. Additional Insured Endorsement naming COLLEGE and SCHOOL DISTRICT, and the school site/s as additional insured.
 - Commercial automobile liability insurance for any auto with combined single limits of liability of not less than \$1,000,000 per occurrence
 - Professional liability insurance with a limit of liability of not less than \$1,000,000 per occurrence
 - Workers' Compensation insurance with limits of at least \$1 million
- 16.4 Sexual Abuse and Molestation Insurance with limits not less than One Million Dollars (\$1,000,000) per occurrence and One Million Dollars (\$1,000,000) in the aggregate

17. NON-DISCRIMINATION

- 17.1 Neither the SCHOOL DISTRICT nor the COLLEGE shall discriminate on the basis of race or ethnicity, gender, nationality, physical or mental disability, sexual orientation, religion, or any other protected class under California State or federal law.

18. TERMINATION

- 18.1 Either party may terminate this Agreement by giving written notice specifying the effective date and scope of such termination. The termination notice must be presented by January 15 for the following fall semester and by September 1 for the following spring semester. Written notice of termination of this Agreement shall be addressed to the responsible person listed in Section 19 below.

19. NOTICES

- 19.1 Any and all notices required to be given hereunder shall be deemed given when personally delivered or deposited in the U.S. Mail, postage to be prepaid, to the following addresses:

IMPERIAL VALLEY COLLEGE
VICTOR TORRES,
ASSOCIATE DEAN OF WORKFORCE DEV. AND
NON-TRADITIONAL INSTRUCTION
380 EAST ATEN ROAD, IMPERIAL, CA. 92251
ATTENTION: VICTOR TORRES

HOLTVILLE UNIFIED SCHOOL DISTRICT
CELSO RUIZ
SUPERINTENDENT
621 E. SIXTH STREETH, HOLTVILLE, CA 92250
ATTENTION: CELSO RUIZ

20. INTEGRATION

- 20.1 This CCAP Agreement sets forth the entire agreement between the Parties relating to the subject matter of this CCAP Agreement. All agreements or representations, express or implied, oral or written, of the Parties with regard to the subject matter hereof are incorporated into this Agreement.

21. MODIFICATION AND AMENDMENT

- 21.1 Modifications or amendments of any of the terms or provisions of this CCAP Agreement shall be made in writing and signed by the Parties.

22. GOVERNING LAWS

- 22.1 This agreement shall be interpreted according to the laws of the State of California.

23. SEVERABILITY

- 23.1 This CCAP Agreement shall be considered severable, such that if any provision or part of the CCAP Agreement is ever held invalid under any law or ruling, that provision or part of the CCAP Agreement shall remain in force and effect to the extent allowed by law, and all other provisions or parts shall remain in full force

and effect.

24. COUNTERPARTS

24.1 This CCAP Agreement may be executed by the parties in separate counterparts, each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

Executed on _____
DATE

By: _____

Celso Ruiz
SCHOOL DISTRICT SUPERINTENDENT

By: _____

Dr. Lennor M. Johnson
COLLEGE SUPERINTENDENT/PRESIDENT

APPENDIX

COLLEGE AND CAREER ACCESS PATHWAYS (CCAP) A DUAL ENROLLMENT PARTNERSHIP AGREEMENT

WHEREAS, the College and Career Access Pathways Partnership Agreement (CCAP Agreement) is between Imperial Community College District (“COLLEGE”) Holtville Unified School District (SCHOOL DISTRICT.”) and

WHEREAS, the COLLEGE and the SCHOOL DISTRICT agree to record COLLEGE and SCHOOL DISTRICT specific components of the CCAP Agreement using the Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and

WHEREAS, the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of the community colleges pursuant to Section 66010.4, and that pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college;

NOW THEREFORE, the COLLEGE and SCHOOL DISTRICT agree as follows:

1. CCAP AGREEMENT

- a. COLLEGE and SCHOOL DISTRICT shall ensure that two public (informational and adoption) meetings are held in the review and approval of this CCAP Agreement.
- b. COLLEGE shall file this CCAP Agreement with the office of the Chancellor of the California community colleges prior to the start of the partnership.
- a. COLLEGE and SCHOOL DISTRICT shall review and establish new or amended CCAP Agreements annually or on or before May 1, 2027, and follow the protocols set forth in (a) and (b) of this section.
- b. The COLLEGE and SCHOOL DISTRICT point of contact:

LOCATION	NAME	TELEPHONE	EMAIL
College:	Victor Torres	760-355-6311	victor.torres@imperial.edu
School District:	Celso Ruiz	760-356-2974	celso@husd.net

2. STUDENT SELECTION

- a. SCHOOL DISTRICT shall select students consistent with the intent of AB 288 to include: high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.”
- b. COLLEGE and SCHOOL DISTRICT shall certify that participating students will have a signed parental consent form on file with the COLLEGE.
- c. COLLEGE and SCHOOL DISTRICT shall certify that participating students may enroll in up to a maximum of 15 unit load per term, the units may not constitute more than four courses per term, the units are part of an academic (educational) program identified as part of this CCAP Agreement and the units are part of an academic (educational) program designed to award students both a high school diploma and an associate degree or a certificate or credential.

3. CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)

- a. COLLEGE is responsible for all educational program(s) and course(s) and offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the SCHOOL DISTRICT or the COLLEGE.

CCAP AGREEMENT PROGRAM YEAR 2026-2027 - COLLEGE has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor. The employer of record is the Imperial Community College District.

4.

PROGRAM YEAR: 2026-2027

COLLEGE: Imperial Valley College

SCHOOL DISTRICT: Holtville Unified School District HIGH SCHOOLS: Holtville High School/Freedom Academy/Sam Webb

TOTAL NUMBER OF STUDENTS TO BE SERVED: Up to 200				TOTAL PROJECTED FTES: 30		
COURSE NAME	COURSE NUMBER	TERM	TIME	DAYS	INSTRUCTOR	LOCATION
Introduction to Psychology	PSY C1000	Summer 2026	TBD	TBD	TBD	TBD
Oral Communication	COMM C	Summer 2026	TBD	TBD	TBD	TBD
History of Art II	ART 102	Summer 2026	TBD	TBD	TBD	TBD
Introduction to Public Health	HE 103	Summer 2026	TBD	TBD	TBD	TBD
American Government & Politics	POLS C1000	Summer 2026	TBD	TBD	TBD	TBD
Concepts of Criminal Law	AJ 102	Summer 2026	TBD	TBD	TBD	TBD
Intro to Chicano/a Studies	CHIC 100	Summer 2026	TBD	TBD	TBD	TBD
Elementary Statistics	STAT C1000	Summer 2026	TBD	TBD	TBD	TBD
US History: Reconstruction to Present	HIST 121	Summer 2026	TBD	TBD	TBD	TBD
Physical Geography	GEOG 100	Summer 2026	TBD	TBD	TBD	TBD
Physical Geography Laboratory	GEOG 111	Summer 2026	TBD	TBD	TBD	TBD
Intro to Micro Economic	ECON 101	Summer 2026	TBD	TBD	TBD	TBD
Religions of the Modern World	RELS 100	Summer 2026	TBD	TBD	TBD	TBD
Introduction to Sociology	SOC 101	Summer 2026	TBD	TBD	TBD	TBD
Introduction to Humanities	HUM 100	Summer 2026	TBD	TBD	TBD	TBD
Elementary Statistics	MATH 119	Summer 2026	TBD	TBD	TBD	TBD
Intro to Music Lit & Listening	MUS 102	Summer 2026	TBD	TBD	TBD	TBD
Composition and Reading	ENGL C1000	Summer 2026	TBD	TBD	TBD	TBD
Physical Anthropology	ANTH 100	Summer 2026	TBD	TBD	TBD	TBD
Introduction to Psychology	PSY C1000	Fall 2026	TBD	TBD	TBD	TBD

Oral Communication	COMM C	Fall 2026	TBD	TBD	TBD	TBD
History of Art II	ART 102	Fall 2026	TBD	TBD	TBD	TBD
Introduction to Public Health	HE 103	Fall 2026	TBD	TBD	TBD	TBD
American Government & Politics	POLS C1000	Fall 2026	TBD	TBD	TBD	TBD
Concepts of Criminal Law	AJ 102	Fall 2026	TBD	TBD	TBD	TBD
Intro to Chicano/a Studies	CHIC 100	Fall 2026	TBD	TBD	TBD	TBD
Elementary Statistics	STAT C1000	Fall 2026	TBD	TBD	TBD	TBD
US History: Since 1865	HIST C1002	Fall 2026	TBD	TBD	TBD	TBD
Physical Geography	GEOG 100	Fall 2026	TBD	TBD	TBD	TBD
Physical Geography Laboratory	GEOG 111	Fall 2026	TBD	TBD	TBD	TBD
Principles of Microeconomics	ECON 2001	Fall 2026	TBD	TBD	TBD	TBD
Religions of the Modern World	RELS 100	Fall 2026	TBD	TBD	TBD	TBD
Introduction to Sociology	SOCI C1000	Fall 2026	TBD	TBD	TBD	TBD
Introduction to Humanities	HUM 100	Fall 2026	TBD	TBD	TBD	TBD
Elementary Statistics	MATH 119	Fall 2026	TBD	TBD	TBD	TBD
Intro to Music Lit & Listening	MUS 102	Fall 2026	TBD	TBD	TBD	TBD
Composition and Reading	ENGL C1000	Fall 2026	TBD	TBD	TBD	TBD
Physical Anthropology	ANTH 100	Fall 2026	TBD	TBD	TBD	TBD
Introduction to Psychology	PSY C1000	Spring 2027	TBD	TBD	TBD	TBD
Oral Communication	COMM C	Spring 2027	TBD	TBD	TBD	TBD
History of Art II	ART 102	Spring 2027	TBD	TBD	TBD	TBD
Introduction to Public Health	HE 103	Spring 2027	TBD	TBD	TBD	TBD
American Government & Politics	POLS C1000	Spring 2027	TBD	TBD	TBD	TBD
Concepts of Criminal Law	AJ 102	Spring 2027	TBD	TBD	TBD	TBD
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Elementary Statistics	MATH 119	Spring 2027	TBD	TBD	TBD	TBD
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Composition and Reading	ENGL C1000	Spring 2027	TBD	TBD	TBD	TBD
Physical Anthropology	ANTH 100	Spring 2027	TBD	TBD	TBD	TBD
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Composition and Reading	ENGL C1000	Summer 2027	TBD	TBD	TBD	TBD
Physical Anthropology	ANTH 100	Summer 2027	TBD	TBD	TBD	TBD

5. **Required:** Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered:

Students are being prepared to be college-ready by taking IVC General Education requirements. Students are being prepared to be career-ready by taking IVC Career Education courses. Students are being prepared for college level courses by taking college and career readiness courses. Students who are not at college ready level can take innovative courses offered by the college including college readiness courses, non-credit, or preparation courses.

6. MANDATED ANNUAL STATE REPORTING

- a. COLLEGE and SCHOOL DISTRICT shall ensure accurate and timely reporting of the total number of full-time equivalent students generated by CCAP partnership community college district participants.
- b. COLLEGE and SCHOOL DISTRICT shall report the annual total number of unduplicated high school student headcount by school site enrolled in each CCAP Agreement are aggregated by gender and ethnicity and reconciled on or before July 1 each year of this agreement and shall be reported annually in compliance with all applicable state and federal privacy laws. The COLLEGE shall annually report the student data to the office of the Chancellor of the California Community Colleges.
- c. COLLEGE and SCHOOL DISTRICT shall report the annual total number of community college courses by category and type and by school site enrolled in by this CCAP Agreement.
- d. COLLEGE and SCHOOL DISTRICT shall report the annual total number of the unduplicated high school student headcount and the percentage of successful course completions, by course category and type and by school site.
- e. COLLEGE and SCHOOL DISTRICT shall report the annual total number of full-time equivalent students generated by this CCAP Agreement.
- f. COLLEGE and SCHOOL DISTRICT shall ensure that the point of contact for each site establish protocols for the collection and dissemination of participating student data each semester within 30 days of the end of the term.

7. CCAP AGREEMENT DATA MATCH AND REPORTING

- a. COLLEGE and SCHOOL DISTRICT shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data.
- b. COLLEGE shall report all program and participating student data to the office of the Chancellor of the California Community Colleges.

8. PRIVACY OF STUDENT RECORDS

- a. COLLEGE and SCHOOL DISTRICT understand and agree that education records of students enrolled in the CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076). COLLEGE and SCHOOL DISTRICT agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence.

- b. **Limitation on Use.** COLLEGE and SCHOOL DISTRICT shall use each student education record that he or she may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with his or her authority to access that information pursuant to Federal and State law, as may be as applicable. (34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)
- c. **Recordkeeping Requirements.** COLLEGE and SCHOOL DISTRICT shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of, student education records set forth under Title 34, Code of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.
- d. **Acknowledgement of Receipt of Notice of FERPA Regulations.** By signature of its authorized representative or agent on this Agreement, COLLEGE and SCHOOL DISTRICT hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from re-disclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

9. FACILITIES USE

- a. COLLEGE and SCHOOL DISTRICT shall adhere to the terms outlined in Section
- b. 15, Facilities, of this CCAP Agreement.

**ADDENDUM
APPENDIX**

**COLLEGE AND CAREER ACCESS PATHWAYS (CCAP)
A DUAL ENROLLMENT PARTNERSHIP AGREEMENT**

WHEREAS, the College and Career Access Pathways Partnership Agreement (CCAP Agreement) is between Imperial Community College District (“COLLEGE”) Holtville Unified School District (SCHOOL DISTRICT.”) and

WHEREAS, the COLLEGE and the SCHOOL DISTRICT agree to record COLLEGE and SCHOOL DISTRICT specific components of the CCAP Agreement using the Appendix for purposes of addressing mandated reporting requirements to include, but not limited to, the total number of high school students to be served and the total number of full-time equivalent students projected to be claimed by the community college district for those students; the scope, nature, time, location, and listing of community college courses to be offered; and criteria to assess the ability of pupils to benefit from those courses; and

WHEREAS, the CCAP Agreement Appendix shall also be used to record protocols for information sharing in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses; and

WHEREAS, participation in the CCAP Agreement is consistent with the core mission of the community colleges pursuant to Section 66010.4, and that pupils participating in a CCAP Agreement will not lead to enrollment displacement of otherwise eligible adults in the community college;

NOW THEREFORE, the COLLEGE and SCHOOL DISTRICT agree as follows:

1. CCAP AGREEMENT

- a. COLLEGE and SCHOOL DISTRICT shall ensure that two public (informational and adoption) meetings are held in the review and approval of this CCAP Agreement.
- b. COLLEGE shall file this CCAP Agreement with the office of the Chancellor of the California community colleges prior to the start of the partnership.
- a. COLLEGE and SCHOOL DISTRICT shall review and establish new or amended CCAP Agreements annually or on or before May 1, 2026, and follow the protocols set forth in (a) and (b) of this section.
- b. The COLLEGE and SCHOOL DISTRICT point of contact:

LOCATION	NAME	TELEPHONE	EMAIL
College:	Victor Torres	760-355-6311	victor.torres@imperial.edu
School District:	Celso Ruiz	760-234-8175	celso@husd.net

Note: Reference AB 288 (Education Code § 76004)

2 STUDENT SELECTION

- a. SCHOOL DISTRICT shall select students consistent with the intent of AB 288 to include: high school students “who may not already be college bound or who are underrepresented in higher education with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer improving high school graduation rates, and assisting high school pupils to achieve college and career readiness” and “underachieving students, those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.”
- b. COLLEGE and SCHOOL DISTRICT shall certify that participating students will have a signed parental consent form on file with the COLLEGE.
- c. COLLEGE and SCHOOL DISTRICT shall certify that participating students may enroll in up to a maximum of 15 unit load per term, the units may not constitute more than four courses per term, the units are part of an academic (educational) program identified as part of this CCAP Agreement and the units are part of an academic (educational) program designed to award students both a high school diploma and an associate degree or a certificate or credential.

3 CCAP AGREEMENT EDUCATIONAL PROGRAM(S) AND COURSE(S)

- a. COLLEGE is responsible for all educational program(s) and course(s) and offered as part of this CCAP Agreement whether the educational program(s) and course(s) are offered at the SCHOOL DISTRICT or the COLLEGE.

Note: Reference AB 288 (Education Code § 76004)

CCAP AGREEMENT PROGRAM YEAR 2023-26 - COLLEGE has identified the following: program year, educational program(s) and course(s) to be offered at the said date, time and location; the total number of students to be served and projected FTES; and the instructor. The employer of record is the Imperial Community College District.

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PROGRAM YEAR: 2023-2026 COLLEGE: Imperial Valley College
SCHOOL DISTRICT: Holtville Unified School District HIGH SCHOOL: Holtville High School

TOTAL NUMBER OF STUDENTS TO BE SERVED: 150	TOTAL PROJECTED FTES: 20
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COURSE NAME	SUBJ	NUMB	CRN	TERM	INSTRUCTOR	MODALITY	CREDITS
US History: Reconstruct-Prent	HIST	121	10284	Fall 2023	Wright, B	ASYNCH	3
American Gov G Politics	POLS	102	10389	Fall 2023	Cauchon, S	ASYNCH	3
Oral Communication	COMM	100	10509	Fall 2023	Kjellander, P	ASYNCH	3
Introduction to Psychology	PSY	101	10621	Fall 2023	Morales, R F	ASYNCH	3
Introduction to Psychology	PSY	101	10749	Fall 2023	Morales, R F	ASYNCH	3
Oral Communication	COMM	100	10762	Fall 2023	Guinn, M G	ASYNCH	3
History of Art II	ART	102	10964	Fall 2023	Sizonenko, T D	ASYNCH	3
History of Art II	ART	102	11121	Fall 2023	Sizonenko, T D	ASYNCH	3
Intro to Music Lit G Listening	MUS	102	11123	Fall 2023	Kim, C M	ASYNCH	3
Introduction to Sociology	SOC	101	11126	Fall 2023	Greif, D W	ASYNCH	3
Introduction to Sociology	SOC	101	11127	Fall 2023	Greif, D W	ASYNCH	3
Intro to Chicana/o Studies	CHIC	100	11128	Fall 2023	Chavez, M	ASYNCH	3
Intro to Chicana/o Studies	CHIC	100	11129	Fall 2023	Chavez, M	ASYNCH	3
Princ G Pract of Tchng Yng Ch	CDEV	100	11150	Fall 2023	Sheppard, D S	ASYNCH	3
Introduction to Psychology	PSY	101	21005	Spring 2024	Morales, R F	ASYNCH	3
Introduction to Psychology	PSY	101	20313	Spring 2024	Minor, M S	ASYNCH	3
Intro to Chicana/o Studies	CHIC	100	20976	Spring 2024	Diaz, A T	ASYNCH	3
Introduction to Psychology	PSY	101	20977	Spring 2024	Morales, R F	ASYNCH	3
Introduction to Sociology	SOC	101	20978	Spring 2024	Greif, D W	ASYNCH	3

Note: Reference AB 288 (Education Code 76004)

American Gov G Politics	POLS	102	20979	Spring 2024	Villicana, N M	ASYNCH	3
US History: Reconstruct-Presnt	HIST	121	20980	Spring 2024	Wright, B	ASYNCH	3
Intro to Music Lit G Listening	MUS	102	20983	Spring 2024	Kim, C M	ASYNCH	3
Intro to Music Lit G Listening	MUS	102	21063	Spring 2024	Kim, C M	ASYNCH	3
Introduction to Sociology	SOC	101	21101	Spring 2024	Greif, D W	ASYNCH	3
Intro to Chicana/o Studies	CHIC	100	21102	Spring 2024	Diaz, A T	ASYNCH	3
American Gov G Politics	POLS	102	21103	Spring 2024	Villicana, N M	ASYNCH	3
US History: Reconstruct-Presnt	HIST	121	21104	Spring 2024	Godsey, I C	ASYNCH	3
Oral Communication	COMM	100	21152	Spring 2024	Guinn, M G	ASYNCH	3
History of Art II	ART	102	21166	Spring 2024	Sizonenko, T D	ASYNCH	3
History of Art II	ART	102	21167	Spring 2024	Sizonenko, T D	ASYNCH	3
American Gov G Politics	POLS	102	30221	Summer 2024	Cauchon, S	ASYNCH	3
US History: Reconstruct-Presnt	HIST	121	30223	Summer 2024	Wright, B	ASYNCH	3
Intro to Music Lit G Listening	MUS	102	30243	Summer 2024	Chung, J	ASYNCH	3
Introduction to Psychology	PSY	101	30244	Summer 2024	Morales, R F	ASYNCH	3
American Gov G Politics	POLS	102	30253	Summer 2024	Epps, R D	ASYNCH	3
Introduction to Psychology	PSY	101	30254	Summer 2024	Morales, R F	ASYNCH	3
US History: Reconstruct-Presnt	HIST	121	10284	Fall 2024	Wright, B	ASYNCH	3
American Gov G Politics	POLS	102	10303	Fall 2024	Villicana, N M	ASYNCH	3
American Gov G Politics	POLS	102	10389	Fall 2024	Villicana, N M	ASYNCH	3
Introduction to Psychology	PSY	101	10621	Fall 2024	Morales, R F	ASYNCH	3
Introduction to Psychology	PSY	101	10749	Fall 2024	Morales, R F	ASYNCH	3
History of Art II	ART	102	10964	Fall 2024	Sizonenko, T D	ASYNCH	3
Introduction to Sociology	SOC	101	11005	Fall 2024	Diaz, A T	ASYNCH	3
US History: Reconstruct-Presnt	HIST	121	11218	Fall 2024	Wright, B	ASYNCH	3
Introduction to Sociology	SOC	101	11219	Fall 2024	Greif, D W	ASYNCH	3
Intro to Music Lit G Listening	MUS	102	11221	Fall 2024	Kim, C M	ASYNCH	3
Intro to Music Lit G Listening	MUS	102	11222	Fall 2024	Kim, C M	ASYNCH	3
Introduction to Sociology	SOC	101	20978	Spring 2025	Greif, David	ASYNCH	3
American Gov & Politics	POLS	102	20297	Spring 2025	Villicana, Norma	ASYNCH	3

Note: Reference AB 288 (Education Code 76004)

Religions of the Modern World	RELS	100	21195	Spring 2025	Edwards, Aaron	ASYNCH	3
US History: Reconstruct-Prent	HIST	121	20287	Spring 2025	Wright, Bradford	ASYNCH	3
Intro to Music Lit & Listening	MUS	102	21156	Spring 2025	Stupin, Mary	ASYNCH	3
American Gov & Politics	POLS	102	20979	Spring 2025	Villicana, Norma	ASYNCH	3
Intro to Music Lit & Listening	MUS	102	21063	Spring 2025	Stupin, Mary	ASYNCH	3
Cultural Anthropology	ANTH	102	21178	Spring 2025	Danner, Yuumi	ASYNCH	3
Introduction to Psychology	PSY	101	21005	Spring 2025	Morales, Roxanne	ASYNCH	3
Intro to Chicana/o Studies	CHIC	100	21209	Spring 2025	Diaz, Abril	ASYNCH	3
US History: Reconstruct-Prent	HIST	121	21104	Spring 2025	Wright, Bradford	ASYNCH	3
Introduction to Psychology	PSY	101	21006	Spring 2025	Morales, Roxanne	ASYNCH	3
History of Art II	ART	102	21151	Spring 2025	Mangione, Araceli	ASYNCH	3
Intro to Chicana/o Studies	CHIC	100	21210	Spring 2025	Diaz, Abril	ASYNCH	3
American Gov G Politics	POLS	102	30222	Summer 2025	Cauchon, Steven	ASYNCH	3
American Gov G Politics	POLS	102	30271	Summer 2025	Cauchon, Steven	ASYNCH	3
US History: Reconstruct-Prent	HIST	121	30223	Summer 2025	Wright, Bradford	ASYNCH	3
Intro to Music Lit G Listening	MUS	102	30217	Summer 2025	Colunga Jr., Richard	ASYNCH	3
Intro to Music Lit G Listening	MUS	102	30269	Summer 2025	Colunga Jr., Richard	ASYNCH	3
Introduction to Psychology	PSY	101	30221	Summer 2025	Wyatt, Robert	ASYNCH	3
Introduction to Psychology	PSY	101	30266	Summer 2025	Morales, Roxanne	ASYNCH	3
Introduction to Psychology	PSY	101	30273	Summer 2025	Pipkin, Joseph	ASYNCH	3
Physical Anthropology	ANTH	100	30224	Summer 2025	Marquez Jr., Arturo	ASYNCH	3
History of Art II	ART	102	30218	Summer 2025	Mangione, Araceli	ASYNCH	3
Intro to Chicana/o Studies	CHIC	100	30225	Summer 2025	Chavez, Miguel M.	ASYNCH	3
College Success Skills	COUN	120	30270	Summer 2025	Figuerola, Veronica	ASYNCH	3
Health Education	HE	102	30239	Summer 2025	Mecate II, James	ASYNCH	3
Health Education	HE	102	30274	Summer 2025	Tucker, Jill	ASYNCH	3
Religions of the Modern World	RELS	100	30219	Summer 2025	Edwards, Aaron	ASYNCH	3
Introduction to Sociology	SOC	101	30220	Summer 2025	Diaz, Abril	ASYNCH	3
Introduction to Sociology	SOC	101	30220	Summer 2025	Greif, David	ASYNCH	3
American Gov G Politics	POLS	C1000	11477	Fall 2025	Cauchon, Steven	ASYNCH	3

Note: Reference AB 288 (Education Code 76004)

Introduction to Psychology	PSY	C1000	11455	Fall 2025	Morales, Roxanne	ASYNCH	3
Introduction to Psychology	PSY	C1000	11456	Fall 2025	Morales, Roxanne	ASYNCH	3
History of Art II	ART	102	11405	Fall 2025	Mangione, Araceli	ASYNCH	3
Introduction to Sociology	SOC	101	11005	Fall 2025	Greif, David	ASYNCH	3
Introduction to Sociology	SOC	101	11126	Fall 2025	Greif, David	ASYNCH	3
US History: Reconstruct-Prent	HIST	121	11006	Fall 2025	Rice, Sydney	ASYNCH	3
US History: Reconstruct-Prent	HIST	121	11218	Fall 2025	Rice, Sydney	ASYNCH	3
Intro to Music Lit G Listening	MUS	102	10230	Fall 2025	Chung, Julie	ASYNCH	3
Intro to Music Lit G Listening	MUS	102	11222	Fall 2025	Kim, Christina	ASYNCH	3
Cultural Anthropology	ANTH	102	11459	Fall 2025	Danner, Yuumi	ASYNCH	3
Intro to Chicana/o Studies	CHIC	100	11453	Fall 2025	Diaz, Abril	ASYNCH	3
Intro to Chicana/o Studies	CHIC	100	11454	Fall 2025	Diaz, Abril	ASYNCH	3
Intro to Public Speaking	COMM	C1000	11407	Fall 2025	Guinn, Melani	ASYNCH	3
Intro to Public Speaking	COMM	C1000	11408	Fall 2025	Piard, Elvinet	ASYNCH	3
Intro to Public Speaking	COMM	C1000	11409	Fall 2025	Castro, Alma	ASYNCH	3
Intro to Public Speaking	COMM	C1000	11410	Fall 2025	Castro, Alma	ASYNCH	3
Intro to Public Speaking	COMM	C1000	11521	Fall 2025	Ebadat, Shayan	ASYNCH	3
Intro to Public Speaking	COMM	C1000	11522	Fall 2025	Ebadat, Shayan	ASYNCH	3
College Success Skills	COUN	120	11445	Fall 2025	Pesqueira, Sergio	ASYNCH	3
College Success Skills	COUN	120	11524	Fall 2025	Pesqueira, Sergio	ASYNCH	3
Physical Anthropology	ANTH	102	21364	Spring 2026	Danner, Yuumi	ASYNCH	3
History of Art I	ART	100	21352	Spring 2026	Baluyut, Pearlle	ASYNCH	3
History of Art II	ART	102	21364	Spring 2026	Baluyut, Pearlle	ASYNCH	3
Intro to Chicana/o Studies	CHIC	100	21355	Spring 2026	Chavez, Miguel M.	ASYNCH	3
Intro to Chicana/o Studies	CHIC	100	21356	Spring 2026	Chavez, Miguel M.	ASYNCH	3
Intro to Chicana/o Studies	CHIC	100	21369	Spring 2026	Diaz, Abril	ASYNCH	3
Intro to Public Speaking	COMM	C1000	21347	Spring 2026	Guinn, Melani	ASYNCH	3
Intro to Public Speaking	COMM	C1000	21348	Spring 2026	Kjellander, Patrick	ASYNCH	3
Intro to Public Speaking	COMM	C1000	21349	Spring 2026	Castro, Alma	ASYNCH	3
Intro to Public Speaking	COMM	C1000	21350	Spring 2026	Castro, Alma	ASYNCH	3

Note: Reference AB 288 (Education Code 76004)

Intro to Public Speaking	COMM	C1000	21351	Spring 2026	Castro, Alma	ASYNCH	3
Intro to Public Speaking	COMM	C1000	21356	Spring 2026	Ebadat, Shayan	ASYNCH	3
Intro to Public Speaking	COMM	C1000	21357	Spring 2026	Ebadat, Shayan	ASYNCH	3
Intro to Public Speaking	COMM	C1000	21368	Spring 2026	Ebadat, Shayan	ASYNCH	3
US History: Prehist-Reconstruc	HIST	120	21362	Spring 2026	Rice, Sydney	ASYNCH	3
US History: Prehist-Reconstruc	HIST	121	21363	Spring 2026	Rice, Sydney	ASYNCH	3
Intro to Music Foundations	MUS	100	21353	Spring 2026	Busse, Matthew	ASYNCH	3
Intro to Music Lit & Listening	MUS	102	21356	Spring 2026	Colunga Jr., Richard	ASYNCH	3
American Gov and Politics	POLS	C1000	21359	Spring 2026	Epps, Richard	ASYNCH	3
American Gov and Politics	POLS	C1000	21360	Spring 2026	Villicana, Norma	ASYNCH	3
Introduction to Psychology	PSYC	C1000	21357	Spring 2026	Morales, Roxanne	ASYNCH	3
Introduction to Psychology	PSYC	C1000	21358	Spring 2026	Morales, Roxanne	ASYNCH	3
Religions of the Modern World	RELS	100	21195	Spring 2026	Edwards, Aaron	ASYNCH	3
Introduction to Sociology	SOC	101	20978	Spring 2026	Diaz, Abril	ASYNCH	3
Introduction to Sociology	SOC	101	21361	Spring 2026	Diaz, Abril	ASYNCH	3

5 Required: Describe the criteria used to assess the ability of pupils to benefit from the course(s) offered:

Students are being prepared to be college-ready by taking IVC General Education requirements. Students are being prepared to be career-ready by taking IVC Career Education courses.

Note: Reference AB 288 (Education Code 76004)

6. MANDATED ANNUAL STATE REPORTING

- a. COLLEGE and SCHOOL DISTRICT shall ensure accurate and timely reporting of the total number of full-time equivalent students generated by CCAP partnership community college district participants.
- b. COLLEGE and SCHOOL DISTRICT shall report the annual total number of unduplicated high school student headcount by school site enrolled in each CCAP Agreement are aggregated by gender and ethnicity and reconciled on or before July 1 of each year of this agreement and shall be reported annually in compliance with all applicable state and federal privacy laws. The COLLEGE shall annually report the student data to the office of the Chancellor of the California Community Colleges.
- c. COLLEGE and SCHOOL DISTRICT shall report the annual total number of community college courses by category and type and by school site enrolled in by this CCAP Agreement.
- d. COLLEGE and SCHOOL DISTRICT shall report the annual total number of the unduplicated high school student headcount and the percentage of successful course completions, by course category and type and by school site.
- e. COLLEGE and SCHOOL DISTRICT shall report the annual total number of full-time equivalent students generated by this CCAP Agreement.
- f. COLLEGE and SCHOOL DISTRICT shall ensure that the point of contact for each site establish protocols for the collection and dissemination of participating student data each semester within 30 days of the end of the term.

7. CCAP AGREEMENT DATA MATCH AND REPORTING

- a. COLLEGE and SCHOOL DISTRICT shall ensure operational protocols consistent with the collection of participating student data and the timely submission of the data.
- b. COLLEGE shall report all program and participating student data to the office of the Chancellor of the California Community Colleges.

8. PRIVACY OF STUDENT RECORDS

- a. COLLEGE and SCHOOL DISTRICT understand and agree that education records of students enrolled in the CCAP course and personally identifiable information contained in those educational records are subject to the Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 C.F.R. Part 99, including the disclosure provisions of § 99.30 and state law as set forth in Education Code §§ 49064 and 49076). COLLEGE and SCHOOL DISTRICT agree to hold all student education records generated pursuant to this CCAP Agreement in strict confidence.

- b. Limitation on Use. COLLEGE and SCHOOL DISTRICT shall use each student education record that he or she may receive pursuant to this CCAP Agreement solely for a purpose(s) consistent with his or her authority to access that information pursuant to Federal and State law, as may be as applicable. (34 C.F.R. § 99.31, 34 C.F.R. § 99.34, and Education Code § 49076.)
- c. Recordkeeping Requirements. COLLEGE and SCHOOL DISTRICT shall comply with the requirements governing maintenance of records of each request for access to and each disclosure of student education records set forth under Title 34, Code of Federal Regulations § 99.32 and under Education Code § 49064 as applicable.
- d. Acknowledgement of Receipt of Notice of FERPA Regulations. By signature of its authorized representative or agent on this Agreement, COLLEGE and SCHOOL DISTRICT hereby acknowledges that it has been provided with the notice required under 34 C.F.R. § 99.33(d) that it is strictly prohibited from re-disclosing student education records to any other person or entity except as authorized by applicable law or regulation or by the parent or guardian's prior written consent.

9. FACILITIES USE

- a. COLLEGE and SCHOOL DISTRICT shall adhere to the terms outlined in Section
- b. 15, Facilities, of this CCAP Agreement.

**AMENDMENT 04
AGREEMENT BETWEEN**

**SDSU RESEARCH FOUNDATION
AND
Holtville Unified High School
District**

The Agreement between San Diego State University Research Foundation ("FOUNDATION") and **Holtville Unified High School District**, ("SCHOOL") for the project entitled "Imperial County Health Professions Pathways Program" is hereby amended as follows:

1. Scope of Services

Article 1. is amended to include a change in FOUNDATION's Principal Investigator.

*SCHOOL agrees to perform as an independent contractor, and not as an agent or employee of the FOUNDATION, all of the services as set forth in "Exhibit A" appended hereto and made a part hereof to the satisfaction of the FOUNDATION's Principal Investigator, **Dr. Karen Macauley**.*

2. Effective Dates and Termination

Article 2. is amended to incorporate a revised term to extend the agreement through June 30, 2027.

*Unless sooner terminated as provided herein, this Agreement shall continue in full force and effect from November 30, 2022 through **June 30, 2027**. This Agreement may be extended on an annual basis through June 30, 2027 if FOUNDATION is awarded continuation funding from the California Department of Health Care Access and Information. In the event FOUNDATION does not receive funding for subsequent years covered under this Agreement, SCHOOL shall not be obligated to perform any services beyond **June 30, 2027**.*

It is understood and agreed that either party may terminate this Agreement upon thirty (30) days written notice. Termination shall be effective as of the day of receipt of such notice.

All other terms, conditions, articles and exhibits of this agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the individuals signing below represent that they have the authority to execute this agreement and to bind the party on whose behalf their signature is made.

**SDSU Research Foundation
District**

By _____
Jennifer Sneed, Co-Director
Sponsored Research Administration

Date _____

Holtville Unified High School

By _____
Celso Ruiz
Superintendent

Date _____

SCOPE OF WORK

The SDSU Imperial Valley School of Nursing, in partnership with Imperial County Office of Education, Imperial Valley Regional Occupational Program, Imperial Valley College, El Centro Regional Medical Center, and Imperial Valley Healthcare District will create pipeline programs to engage in comprehensive enrichment, career development, mentorship, and advising to support local underrepresented high school students from IC to pursue health careers. The pipeline program will recruit individuals from seven regional high schools before students select a career path. All partners will also focus on recruiting from underrepresented and economically, educationally, and environmentally disadvantaged student populations from area high schools. The program will target 30-40 students per high school (240 students per year in total) to better understand various health career pathways.

ACTIVITY	DATES
ICHPPP Lunch Tabling	August 1, 2023 to June 30, 2027
ICHPPP Open House Tabling	August 1, 2023 to June 30, 2027
ICHPPP High School Advisor Meetings	April 1, 2023 to June 30, 2027
ICHPPP CTC Classroom Presentations	April 1, 2023 to June 30, 2027
ICHPPP Messaging through Campus platforms (bulletin, website, announcements, etc.)	April 1, 2023 to June 30, 2027
ICHPPP integration into Career Fairs - Imperial Valley College Career Education Expo - SDSU-IV Evidence Based Practice Nursing Conference	April 1, 2023 to June 30, 2027
ICHPPP mentoring program for 30-40 students (competitive application process each August from program lasting until May) with a designated space for meeting with mentoring students	August 1, 2023 to June 30, 2024 August 1, 2024 to June 30, 2025 August 1, 2025 to June 30, 2026

	August 1, 2026 to June 30, 2027
Joint Dissemination of Successes: Use of high school name/logo on RISE website with any dissemination projects (e.g., posters, presentations, publications)	August 1, 2023 to June 30, 2027

Perm ID	Gr	PE Exemption	Reason for Exemption	Exemption Through	Date Submitted	Student Acknowledgement
502821	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500927	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500683	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
502926	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500985	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501024	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
503392	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501574	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
503660	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500969	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
503587	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500932	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
503337	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500996	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500998	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500952	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501767	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500876	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500981	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500980	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500936	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
503349	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
502839	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500946	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500967	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500816	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500933	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500813	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501255	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501028	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
502081	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
502790	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
503820	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500935	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500966	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes

502568	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
503781	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
503283	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501892	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501055	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501057	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501027	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501020	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500963	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
503404	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
502825	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
502902	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501957	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501130	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500979	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501011	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500734	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501393	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501937	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
502363	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
503307	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500648	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
502139	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500954	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
503584	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500942	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501558	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501061	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501598	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501048	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
502961	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501097	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500994	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
502536	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500989	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
502877	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes

500940	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
502066	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
503822	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501081	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
501023	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500713	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
502793	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes
500983	12	Permanent	Met Graduation Requirement	Graduation Date	May 2026	Yes



K12 Strong Workforce Program

Data Sharing

Memorandum of Understanding

This data sharing Memorandum of Understanding ("MOU") is entered into by the California Community Colleges Chancellor's Office ("Chancellor's Office") and

(referred to below as the "Entity"). This MOU shall be referred to as the "K12 Strong Workforce Program Data Sharing MOU."

I. PURPOSE

The purpose of this MOU is to document the terms and conditions under which the ENTITY agrees to release confidential student data to the Chancellor's Office for the purposes of:

1. Carrying out the responsibilities and advancing the purposes set forth in the California Strong Workforce Program ("SWP"), Education Code section 88821 et. seq.;
2. Fulfilling data reporting obligations set forth in SWP legislation, including without limitation Education Code section 88828;
3. Complying with the terms of SWP grant award(s);
4. Collecting, maintaining, and reporting data to facilitate program coordination and alignment with other workforce training, education, and employment services and operate in compliance with the California Strategic Workforce Development Plan and the federal Workforce Innovation and Opportunity Act, including audits and evaluations of such state and federally funded education programs.

II. FERPA COMPLIANCE

Chancellor's Office is authorized to receive the data elements listed in this MOU under the following the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR part 99) ("FERPA") exceptions:

- A. Chancellor's Office is considered a Contractor by Entity in collecting, maintaining and reporting Entity's data pursuant to 34 CFR §§ 99.31(a)(1) and 99.7(a)(3)(iii).]
- B. Chancellor's Office is designated as the "Authorized Representative" of Entity for purposes of collecting, maintaining and reporting Entity's data audit or evaluate a Federal or State supported education program or comply with federal requirements of such programs. 34 CFR §§ 99.31(a)(3) and 99.35

III. SCOPE OF WORK

- A. The state allocates funds to the Chancellor's Office to administer the Request for Applications (RFA) and related awards to local education agencies for the K12 Strong Workforce Program (SWP) to create, support, and/or expand high-quality CTE at the K-12 level (Education Code, Section 88827). The Chancellor's Office collects data as a Contractor of the local education agencies relating to the SWP to advance the objectives of SWP, including without limitation, supporting collaboration across education systems and supporting the development and implementation of high-quality, equity driven K-14 career technical education course sequences, programs, and pathways.
- B. The Scope of Data Sharing is detailed in the table below.

File Name	Description
SENR	Student Enrollment
SINF	Student Information (demographics, etc.)
STAS	Student Absence Summary
SPRG	Student Programs
CRSC	Course Completion
SCSC	Student Course Completion
SCTE	Student Career Technical Education
SELA	Student English Language Acquisition
SDIS	Student Discipline File
SINC	Student Incident
SIRS	Student Incident
SOFF	Student Offense
PSTS	Post-Secondary Status

IV. DEFINITIONS

The following definitions apply for the purposes of this MOU:

- C. **"Project(s)"** means the collection of Data by the Chancellor's Office as a contractor of Entity to comply with the SWP legislation or related grant(s) and/or as the authorized representative of Entity to maintain datasets for an audit or evaluation of a federal or state supported education programs or to enforce or comply with federal legal requirements that relate to those programs as described in sections I through III.
- D. **"Authorized Personnel"** means those persons employed by the Chancellor's Office and Chancellor's Office contractors who have a legitimate educational interest and must have access to the Entity's data in order to perform their official duties in connection with the use of data authorized by this MOU in sections I through III.
- E. **"Confidential Data"** means information maintained by state agencies that is exempt from disclosure under the provisions of the California Public Records Act (Government Code Section 7920.100 et seq.) or other applicable state or federal laws, whether or not marked "confidential," "proprietary," "privileged" or with similar markings. Confidential Data includes Personally Identifiable Information as defined in subsection (E) and any derivation, aggregation, alteration, modification, or compilation thereof except for De-identified data.
- F. **"Contractor"** For the purposes of this DPA and pursuant to FERPA 34 CFR § 99.31(b), a Contractor is authorized by the Entity to (1) Perform an institutional service or function for which the agency or institution would otherwise use employees, including without limitation maintaining and reporting Entity data; (2) Is under the direct control of Entity with respect to the use and maintenance of the SWP data elements as exercised through this MOU, the SWP legislation and the Entity's election to participate in the SWP grant; and (3) Is subject to FERPA 34 CFR § 99.33(a) governing the use and re-disclosure of personally identifiable information from educational records.
- G. **"Data"** or **"data"** is a representation of information, facts, concepts, or instructions in a formalized manner suitable for communication, interpretation, or processing by humans or by automated means, whether confidential or publicly available.

- H. **"Personally Identifiable Information (PII)"** is any information or data about an individual maintained by an agency that identifies or describes an individual, including but not limited to (1) any information that can be used to distinguish or trace an individual's identity, such as name, social security number, date and place of birth, mother's maiden name or biometric records; and (2) any other information that is linked or linkable to an individual, such as medical, educational, financial and employment information.
- I. **"De-identified"** means information or data that is no longer personally identifiable; personal information has been removed.
- J. **"Breach"** means the acquisition, access, use, or disclosure of Confidential Data, including PII, in a manner not permitted under this MOU, FERPA, California Education Code, California Information Practices Act, or other applicable federal or state law which compromises the security or privacy of PII.
- K. **"Contact Person"** means the person(s) designated in section IV.

V. CHANCELLOR'S OFFICE RESPONSIBILITIES

- A. *Data Security.* The Chancellor's Office shall use, disclose, manage and protect the Confidential Data, including PII, received in accordance with the MOU, the Chancellor's Office Data Security Policies, and all applicable federal and state laws. The Confidential Data shall not be used for personal or private gain or profit and may only be used for the Project(s) identified in sections I through III of this MOU.
- B. *Indemnification.* Each Party shall defend, indemnify, and hold the other Party harmless from any and all claims arising out of or in connection with their respective actions or inactions under this MOU, including without limitation, acts or omission in the receipt, transfer, disclosure, re-disclosure, security, use or handling of Confidential Data, including PII.
- C. *Redisclosure of Received Data.* Chancellor's Office may redisclose Data or Confidential Data, including PII, received under this MOU as long as the redisclosure is for the Project purpose and is subject to a written agreement with confidentiality terms applicable federal and state laws.

- D. *Publications.* The Chancellor's Office shall not include in any final report data that may lead to the disclosure of Confidential Data, including PII, when combined with other available data sets. In cases where the Chancellor's Office believes the release of data may lead to the disclosure of Confidential Data, including PII, it shall merge the data into a larger data set.
- E. The Chancellor's Office shall comply with this MOU and the Scope of Data Sharing for the use, transmission, destruction, and the security of any data received under this MOU.
- F. The Chancellor's Office will not, under any circumstances, identify any person, household or family, nor contact any individuals reflected in the data, unless otherwise required by law.
- G. The Chancellor's Office will designate a contact person to be responsible for oversight and supervision of the security and confidentiality of the data. The Chancellor's Office will immediately notify the Entity in writing of any change to this designation. The Chancellor's Office contact person is:

Tadeh Houspian

Information Security Officer

Digital Innovation and Infrastructure Division

1102 Q Street, 6th Floor

Sacramento, CA 95811

(916) 324-8902

Email: thouspian@ccccc.edu with cc to: iso@ccccc.edu

The Chancellor's Office liaison for this MOU is:

John Hetts

Executive Vice Chancellor

California Community Colleges Chancellor's Office

1102 Q Street, 6th Floor Sacramento, CA 95811

jhetts@ccccc.edu

- H. All Chancellor's Office staff, authorized personnel, or its designees handling or having access to the data must sign a non-disclosure agreement before having access to any Confidential Data.

VI. ENTITY RESPONSIBILITIES

- A. The Entity will securely transfer a data set using a Chancellor's Office provided secure tool to the Chancellor's Office solely for the purposes identified, and as authorized, by the terms of this MOU.
- B. The Entity will designate a contact person to be responsible to act in a liaison capacity throughout the term of this MOU.

The Entity will immediately notify all parties in writing of a change in designation. The contact person is:

NAME:

PHONE:

EMAIL:

- C. Entity will designate a contact person to be responsible for oversight and supervision of the security and confidentiality of the data throughout the term of this MOU. The Entity will immediately notify all parties in writing of a change in designation. The contact person is:

NAME:

PHONE:

EMAIL:

- D. Entity shall comply with this MOU and the Scope of Data Sharing for the transmission and the security of any data transmitted under this MOU.
- E. Entity shall include the Chancellor's Office and/or this MOU as within Entity's criteria for determining who constitutes a School Official or Contractor and what constitutes a legitimate educational interest in its annual notification of rights.

VII. TERM

This MOU is effective when signed by all parties and remains in effect while the Entity remains a grantee under the K12 SWP, unless terminated by either party pursuant to Section VIII of this MOU.

VIII. OWNERSHIP

At all times, the Entity's data that has been provided to the Chancellor's Office pursuant to this MOU, is the property of the Entity. The Chancellor's Office has no property interest or ownership claim in the Entity data.

IX. GENERAL PROVISIONS

- A. **Amendment and Assignment:** This MOU may be amended at any time by mutual agreement of the Chancellor's Office and the Entity in writing and signed by each party. The appointment of Entity as the Chancellor's Office authorized representative may not be assigned or otherwise transferred to another entity.
- B. **Termination:** This MOU may be terminated by either party without cause by written notice. All data released as part of this MOU will be immediately destroyed once all statutory requirements of the K12 SWP have been met or are no longer in force. In the event of a written notice of termination of this MOU, both Parties shall abide by all legal obligations stated in this MOU or as required by federal and state law for the protection of confidentiality.
- C. **Dispute Resolution Process:** If a genuine dispute arises between the parties, the resolution process outlined below must be followed.
 - 1. If the dispute cannot be resolved informally, the dissatisfied party may request dispute resolution by directing the dispute, in writing, to the other party's supervisor. The grievance must state the disputed issues and the relative positions of the parties. The supervisor shall render a written decision within ten (10) working days after receipt of the written grievance from the dissatisfied party. Should the dissatisfied party disagree with the written response that party may appeal in writing to the appropriate superior of the supervisor making the initial determination. The decision on the appeal shall be in writing and shall be final.
 - 2. For disputes regarding the disclosure by the Chancellor's Office of Confidential Data, including PII, provided by the Entity under this MOU, a written request by the Entity's Contact Person to halt or change the use of the data shall be sufficient to halt or change the use of the data as identified in the request.

3. During the dispute process, the Entity will comply with the written request of the Chancellor's Office regarding the use of the data.

X. ENTIRE AGREEMENT

This MOU, including its Attachments, constitutes the entire agreement between the Chancellor's Office and the Entity regarding this matter. Any prior agreements or any oral representations between the parties concerning the subject matter of this MOU shall be of no force or effect.

The invalidity in whole or in part of any provisions of this MOU shall not void or affect the validity of any other provisions of this MOU.

XI. GOVERNING LAW AND VENUE

This MOU is made and entered into in the County of Sacramento, State of California. The rights and obligations of the parties and the interpretation and performance of this MOU shall be governed by the laws of the State of California, excluding any statute that directs application of the laws of another jurisdiction. Each party hereby agrees that any action which, in whole or in part, in any way arises under this MOU shall be brought in the State of California, Sacramento County Superior Court, or the United States District Court, Eastern District of California.

XII. EXECUTION

Each of the persons signing this MOU represents that he or she has authority to sign on behalf of and to bind such party.

In witness whereof, the California Community Colleges Chancellor's Office and the Entity have executed this MOU as of the date of the signatures below.

ENTITY NAME

Signature: _____

Date: _____

NAME:

TITLE:

EMAIL:

California Community Colleges Chancellor's Office

Signature: _____

Date: _____

John Hetts

Executive Vice Chancellor

Email: jhetts@cccco.edu

IMPERIAL COMMUNITY COLLEGE DISTRICT

380 E Aten Road Imperial, CA 92251

Education Field Experience Agreement

This Agreement ("Agreement") is made and entered into as of the 3rd of April 2026, by and between **Imperial Community College District**, hereinafter referred to as the "COLLEGE," and **Holtville Unified School District**, herein referred to as the "DISTRICT";

WHEREAS, the COLLEGE operates a Field Experience Program ("Program"), an educational program at Imperial Valley College for its students under which students receive academic credit for participation.

WHEREAS the Program is operated pursuant to Education Code section 78249 and California Code of Regulations, title 5, sections 55250-55257.

WHEREAS College students will complete up to 45 hours of structured fieldwork in public school elementary classrooms that represent California's diverse student population and include cooperation with at least one carefully selected and campus-approved certificated classroom teacher. Approved fieldwork includes the following: structured assignments, observations, and reflections that demonstrate the observer's ability to (a) recognize and describe examples of teaching events that implement some elements of the California Standards for the Teaching Profession (CSTP) and state adopted Teaching Performance Expectations (TPEs); (b) observe the use of state adopted academic content and performance standards; (c) compare and contrast classroom environments; and (d) recognize and describe individual differences among students and identify strategies and accommodations used to address these differences; and

NOW, THEREFORE, the COLLEGE and DISTRICT agree as follows:

- 1. Term and Termination.** This Agreement shall be effective from August 01, 2026, and continue for not to exceed five (5) years from the date entered, unless terminated sooner. This Agreement may be terminated by either party with or without cause upon thirty (30) days' written notice to the other party, provided that all students participating in field experience at the time of the termination are given the opportunity to complete their field-experience hours at the DISTRICT'S facility(ies).
- 2. Use of Facility(ies).** The DISTRICT agrees to allow field-experience hours to be completed in its facilities. The students will be subject to the rules and regulations of the DISTRICT during the hours they are in the DISTRICT's facility(ies).
- 3. Program Operations.**
 - a. The DISTRICT will provide supervision, facilities, and materials necessary for the students to perform the tasks of the field experience under this Agreement.
 - b. The students will not displace regular employees of the DISTRICT.
 - c. The students shall not be entitled to pay for the instructional or training time at the DISTRICT's facility(ies) or to a job with the DISTRICT at the conclusion of the training Program.
 - d. The DISTRICT will provide a safe and clean work environment that complies with

all Occupational Safety and Health Administration ("OSHA") standards and codes as set forth by the U.S. Department of Labor, and the derivative Cal/OSHA standards, laws, and regulations relating thereto.

- e. The DISTRICT shall comply with all applicable federal and state regulations.
 - f. The DISTRICT shall abide by all provisions of the California Administrative Code, title 5, and statutory requirements for its Program.
- 4. Independent Contractor.** The DISTRICT is an independent contractor and is not an agent or employee of the COLLEGE and has no authority to contract or enter into any other agreement in the name of the COLLEGE.
- 5. Insurance.** The COLLEGE and the DISTRICT shall each secure and maintain during the term of this Agreement, comprehensive general public liability insurance for each student of at least One Million Dollars (\$1,000,000) for each claim, up to a total of Three Million Dollars (\$3,000,000) in any one year, to protect themselves against claims and liabilities for personal injury, death or property damage arising from the activities of the DISTRICT and the COLLEGE respectively. Incidental malpractice is included in the provisions of the comprehensive general liability insurance so long as the student and instructor are acting within the scope of their assigned duties.
- 6. Indemnification and Hold Harmless.** Each party shall defend, indemnify and hold harmless the other party, its officers, employees, agents and students from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims from injury or damages occurring in connection with or incident to or arising out of the occupancy, use, service, operations or performance of work under this Agreement, resulting in whole or in part from the negligent or intentional acts or omissions of the indemnifying party or its subcontractors, or any officers, employees, agents, or representatives of the indemnifying party or its subcontractors.
- 7. Assignment of Contract.** The DISTRICT shall not assign the whole or any part of this Agreement without the written consent of the COLLEGE and all sureties who have executed bonds on behalf of the DISTRICT in connection with this Agreement.
- 8. Equal Opportunity Clause.** The COLLEGE and DISTRICT and their respective officers, employees, managers, and agents shall not discriminate against any person on the basis of any protected characteristic, including but not limited to race, religion, color, national origin, disabilities, marital status, age, or sex. The COLLEGE and DISTRICT each affirm that it is an equal opportunity employer and shall comply with any other laws or regulations prohibiting discrimination as may be applicable to them.
- 9. Compliance with Law.** DISTRICT shall comply with all federal, state, and local statutes and regulations applicable to the operation of the program, including, but not limited to, confidentiality of student records.
- 10. Notices.** Any notice or communication required or permitted to be given hereunder shall be in writing and served personally, delivered by courier, or sent by United States certified mail, postage prepaid with return receipt requested, addressed to the other party as follows:

To COLLEGE:

Imperial Valley College
c/o Dr. Hector Garza
Dean of Arts, Letters and Learning Services
Imperial Valley College
380 East Aten Road
Imperial, CA 92251
760-355-6525
hector.garza@imperial.edu

To DISTRICT:

Holtville Unified School District
c/o Celso Ruiz
Superintendent
Holtville Unified School District
621 East 6th Street
Holtville, CA 92250
(760) 356-2974
celso@husd.net

and/or to such other persons or places as either of the parties may hereafter designate in writing. All such notices shall be effective when received.

11. **Governing Law.** This Agreement is made and entered into in the State of California, and shall in all respects be interpreted, enforced, and governed under the laws of California without giving effect to conflicts of laws principles.
12. **Severability.** Should any portion, word, clause, phrase, sentence, or paragraph of this Agreement be declared void or unenforceable, such portion shall be considered independent and severable from the remainder, the validity of which shall remain unaffected.
13. **Material Default.** In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after written notice of such default, this Agreement may be immediately terminated by the non-defaulting party.
14. **Entire Agreement; Amendments to Agreement.** This Agreement constitutes the entire agreement between the parties who have executed it and supersedes any and all other agreements, understandings, negotiations, or discussions, either verbal or in writing, express or implied between the parties to this Agreement. All provisions of this Agreement hereto shall remain in effect throughout the term thereof unless the parties agree, in a written document signed by both parties, to amend, add, or delete any provision, except that the COLLEGE may amend the Agreement to accomplish changes required by law. Email correspondence shall not qualify as a written document signed by an authorized signatory.
15. **Headings.** The headings contained in this Agreement are for convenience only and shall not in any way affect the meaning or interpretation hereof nor serve as evidence of the interpretation hereof, or of the intention of the parties hereto.
16. **Waiver.** The waiver by any party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

Celso Ruiz

Celso Ruiz (Jul 1, 2026 11:08:08 PDT)

Signature

Celso Ruiz
Superintendent
Imperial Unified School District

07/01/2026

Date

Lennor

Lennor Johnson (Apr 17, 2026 17:04:44 PDT)

Signature

Dr. Lennor M. Johnson
Superintendent/President
Imperial Community College District

04/17/2026

Date

EXHIBIT "A"

1. The COLLEGE shall be advised of all DISTRICT procedures and policies relevant to the planning and implementation of the observations and teaching practices. In the event of questions or uncertainties, the parties shall meet to discuss and resolve any such questions. DISTRICT shall retain the ultimate discretion to implement conditions consistent with its policies and procedures in the event the parties cannot resolve such questions.
2. The DISTRICT shall provide COLLEGE students with teaching observation experience in schools /classes of the DISTRICT. The provided observation experience shall be under the direct supervision and instruction of DISTRICT employees and consistent with the agreement of the parties.
3. The DISTRICT may, for good cause, refuse to accept for teaching observation any student of the COLLEGE assigned to conduct teaching observations in the DISTRICT; and upon request of the DISTRICT, the COLLEGE shall terminate the assignment of said student. For the purposes of this Agreement, "good cause" shall mean DISTRICT articulated reasons which related to the security and safety of DISTRICT students and staff, and general suitability of the student assigned to observe.
4. "Teaching Observation" as used herein means to observe teaching demonstrations and active participation in the duties and functions of classroom teaching under the direct supervision and instruction of DISTRICT employees holding valid credentials issued by the State Board of Education, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.
5. An assignment of a student of the COLLEGE to observe/practice teach in schools or classes of the DISTRICT shall be, at the discretion of the COLLEGE, approximately sixteen (16) weeks, not to exceed a total of 45 hours. A student may be given more than one assignment by the COLLEGE to observe/practice teaching in such schools or classes.
6. The assignment of a student of the COLLEGE to observe/practice teach in the DISTRICT shall be deemed to be effective for purposes of this Agreement as of the date the student presents to the proper authorities of the DISTRICT the "Student Placement Request Letter", "Student Learning Plan", and "Field Work Log" or other document given the student by the COLLEGE effecting such assignment.
7. The DISTRICT'S credentialed teacher must complete an evaluation of the COLLEGE's student at the conclusion of the 45-hour assignment and acknowledge completion of the assignment on the student's "Field Work Log".
8. Students presenting a "Student Placement Request Letter" to the DISTRICT have been approved to do so by COLLEGE faculty/staff. The "Student Placement Request Letter" is issued only to students who have met all Fingerprinting and Tuberculosis Clearance requirements.

Myers-Stevens & Toohey Co., Inc.
Voluntary Student Accident and Sickness Insurance Program 2026-2027

IMPORTANT: Please complete this document in its entirety.

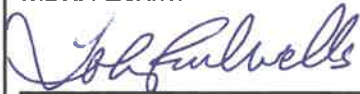
PARTICIPATION AGREEMENT FOR INSURANCE

Participation Agreement is hereby made by the undersigned Participating Organization for insurance under the policy number of the below chosen program issued to Trustee of ACE USA Accident and Health Insurance Trust on Behalf of the Participating Organization.

1. Name of Participating Organization (Correct Legal Name): HOLTVILLE UNIFIED S. D.
(School or District name as you wish it to appear on the policy)

2. Participating Organization Address: 621 E. SIXTH STREET HOLTVILLE CA 92250
Telephone: 760-356-4936 Fax: _____ Email: destrada@husd.net

WARNING: IT IS A CRIME TO PROVIDE FALSE OR MISLEADING INFORMATION TO AN INSURER FOR THE PURPOSE OF DEFRAUDING THE INSURER OR ANY OTHER PERSON. PENALTIES INCLUDE IMPRISONMENT AND/OR FINES. IN ADDITION, AN INSURER MAY DENY INSURANCE BENEFITS IF FALSE INFORMATION MATERIALLY RELATED TO A CLAIM WAS PROVIDED BY THE APPLICANT.



Signature of Authorized Participating Organization Representative

Date

7/7/26

JOHN PAUL WELLS

ASST SUPERINTENDENT

Name and Title:

BROKER OF RECORD (IF APPLICABLE)

BROKER CONTACT NAME

TELEPHONE

FAX

1. ESTIMATED TOTAL ENROLLMENT

2025/2026

1,650

2026/2027

2. DATE 2026/2027 SCHOOL YEAR ENDS

3. CHECK THE BOX INDICATING WHICH PROGRAM YOU WANT TO OFFER YOUR FAMILIES



Network Benefit Plan (NBP)
Policy #SDA N18008701



Scheduled Benefit Plan
Policy #SDA N18008695

IMPORTANT: *The Limited Activities Coverage Agreement must be completed and signed in order to provide your students with additional protection at no charge.*

PLEASE COMPLETE THE APPROPRIATE FORMS FOLLOWING THIS PARTICIPATION AGREEMENT:

SCHOOL SITE VERIFICATION FORM

SUPPLY ORDER FORM FOR INTERSCHOLASTIC SPORTS

Arranged & Administered By



Myers-Stevens & Toohey Co., Inc.
26101 Marguerite Parkway, Mission Viejo, CA 92692
(949) 348-0656 or (800) 827-4695 Fax (949) 348-2630
CA License # 0425842

Underwritten By ACE American Insurance Company

CHUBB

DISTRICT ID

5650

CA_26-27

LIMITED ACTIVITIES COVERAGE AGREEMENT

Despite ongoing changes to healthcare in the United States, many students remain either uninsured or underinsured. Uncovered medical expenses following a school-related injury can be a serious problem for families and school districts. Our programs can help!

Access to coverage for each and every student is required. Whether or not the student participates in interscholastic sports, attends high school or grade school-- every family deserves the opportunity to make an informed decision regarding coverage for their children.

The Limited Activities listed below (and highlighted on page 6 of the attached Voluntary Program Summary) will be provided in consideration of your district's completed application and with the understanding and assurance that the District will make diligent efforts to make available and promote the voluntary student accident insurance options to the parent/guardian of every enrolled student.

- **One-Day Field Trip Coverage**
- **Blanket Accidental Death Coverage**
- **Felonious Assault (Counseling Benefit) Coverage**

Distribution Options for the 2026-2027 School Year

Please select at least one electronic distribution method below and our staff will forward to you all proper links and instructions to accomodate your request upon receipt of this agreement



Online Registration:

If your site(s) utilize online registration we can coordinate with your web developer(s) to incorporate the insurance information into this process.



Email Distribution:

Either by a 3rd party platform (i.e. Mail Chimp, Zoho, etc.) or manual submission, each family will receive a PDF brochure at the beginning of the school year.



Other:

Please explain:

Flyers available at school sites

John Paul Wells

Name of District Official

[Signature]

Signature

7/7/26

Date

BLANKET COVERAGES ARE AVAILABLE FOR PURCHASE BY YOUR SCHOOLS AS NEEDED:

Complete plan description is available in the Voluntary Program Summary and samples are enclosed for review. Please have your schools contact us directly for the appropriate form(s).

1. SHORT-TERM (24-HOUR COVERAGE)

3. ADULT VOLUNTEERS COVERAGE

2. SCHOOL TO WORK COVERAGE (Career/Workstudy)

4. COMMUNITY SERVICE COVERAGE



July 6, 2026

Dear Diana:

Thank you for this opportunity to provide the District with the following proposal for actuarial services. Holtville Unified School District has been a valued client of DFA, LLC, since 2008. Foster & Foster Consulting Actuaries, Inc. acquired DFA, LLC, effective January 1, 2024, and we are committed to continuing our relationship with the District for many years to come.

Fees

Our flat fee, for the scope of work (described below) will be as follows:

Actuarial Report as of June 30, 2025	\$5,250
GASB 75 footnote information for fiscal year ending June 30, 2026	\$1,500
GASB 75 footnote information for fiscal year ending June 30, 2027	\$1,500
Virtual meetings with District staff or board to present or discuss reports ¹	No Charge
Total Fee	\$8,250

¹ In-person meeting requests will be subject to time and expense fees.

Scope of Work

Foster & Foster Consulting Actuaries, Inc. will provide Holtville Unified School District with an actuarial report as of June 30, 2025, setting forth all District liabilities of the postretirement health benefit program, including a projection of District expenditures under the plan. Our report will contain the following information:

- Determination of postretirement benefit obligations and components of expense in accordance with Statement No. 75 of the Governmental Accounting Standards Board for fiscal year beginning June 30, 2025.
- Alternative amounts for prefunding the obligations as a percent of covered employee payroll.
- Reconciliation of Total OPEB Liability with the prior actuarial report.
- Roll-forward of Net OPEB Liability to GASB 75 measurement date.
- Summary of plan provisions, actuarial assumptions, and certification.

The scope also includes:

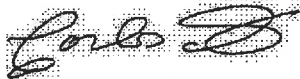
- Preparation (or review) of the GASB 75 footnote information at the time the District prepares its financial statements for fiscal years ending June 30, 2026 and June 30, 2027.
- Meeting (virtual or by telephone as requested) with District staff or board to explain the report and discuss any other issues or concerns. In-person meeting requests will be subject to time and expense fees.

July 6, 2026

Feel free to call us with any questions about this proposal.

Sincerely,

Foster & Foster Consulting Actuaries, Inc.

CONTRACTOR		District	
Signature:		Signature:	
Name:	Carlos Diaz	Name:	John Paul Wells
Title:	Senior Consulting Actuary	Title:	Assistant Superintendent
Date:	July 6, 2026	Date:	7/7/2026

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

PUBLIC HEARING

Holtville Unified School District

PUBLIC HEARING ANNOUNCEMENT

The community and general public are invited to attend a public hearing regarding the Tentative Agreement between the Holtville Unified School District and Holtville Teachers Association to fully resolve limited re-openers for the 2024-25, and successor negotiations for July 1, 2025 through June 30, 2028.

The meeting will take place on Monday, August 17th, 2026, at the Holtville Unified School District Board Room, located at 621 E. Sixth Street, Holtville, Ca. 92250. The meeting will begin at 5:00 p.m.

Ann Garcia, Administrative Assistant

Posted on August 1, 2026
HUSD Administration Office
Finley School
Holtville Middle School
Pine School

HOLTVILLE UNIFIED SCHOOL DISTRICT
School Board Meeting Agenda

ACTION/DISCUSSION

SUMMARY OF TENTATIVE AGREEMENT WITH THE

Holtville Unified School District

School District

and

Holtville Teachers Association

The proposed agreement covers the period beginning

7/1/2024

and ending

6/30/2028

Will be acted upon by the Governing Board at its meeting on

8/10/2026

The agreement will affect the following funds budget

General Fund

**Are copies of the changes to the agreement included?

Yes

PUBLIC DISCLOSURE

TO THE GOVERNING BOARD AND THE COUNTY SUPERINTENDENT OF SCHOOLS: In compliance with the Public Disclosure requirements of AB-1200 (Statutes 1991, Chapter 1213) as well as the Salary Settlement Notification requirements of SB-1677 when Teachers Salary/Benefit Negotiations are finalized after the final budget is adopted.

The agreement was publicly disclosed on :

7/28/2026

The agreement was [posted at / advertised in] :

District Office

STATUS OF BARGAINING UNIT AGREEMENTS

If this Public Disclosure is not applicable to all of the District's bargaining units, indicate the current status.

Is the percentage increase on the salary schedule the same for all bargaining units?

No

**If you answered no to the question above, please do a separate Summary of Tentative Agreement for each bargaining unit.

of Employees Represented

Management

Pending

28

Certificated

Settled - figures presented in this document

101

Classified

2024-25 and 2025-26 settled, 2026-27 pending

86.09

PROPOSED CHANGE IN COMPENSATION

Compensation		Costs Prior to the agreement for only those employees covered by this agreement.	Fiscal Impact of Proposed Agreement		
			Year 1	Year 2	Year 3
			Increase/(Decrease)	Increase/(Decrease)	Increase/(Decrease)
		2026-27	2026-27	2027-28	2028-29
1	Salary Schedule	\$ 10,090,437.72	\$ 448,031.78	\$ 896,063.56	\$ 1,344,095.34
2	Step and Column	\$ -	\$ -	\$ 180,251.00	\$ 178,173.00
3	Other Compensation	\$ -	\$ 243,387.62	\$ -	\$ -
4	Statutory Benefits	\$ 3,603,965.37	\$ 155,024.53	\$ 241,322.64	\$ 341,310.83
5	Health/Welfare Plans	\$ -	\$ -	\$ -	\$ -
6	Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 13,694,403.09	\$ 846,443.93	\$ 1,317,637.20	\$ 1,863,579.17
7	Total Number of Represented Employees (Use FTEs if appropriate)	101.00			
8	Total Compensation Average Cost per Employee	\$ 135,588.15	\$ 8,380.63	\$ 13,045.91	\$ 18,451.28
	Average % Increase (Decrease) per Employee		6.18%	9.06%	11.75%

QUESTIONS REGARDING PROPOSAL

1 Salary Changes

a Did you give a salary increase or decrease?	Increase (☒)	Decrease ()	None ()
b If you gave an increase/decrease was it on/off the salary schedule?	On-Salary Schedule (☒)	One Time Off Salary Schedule ()	
c If you gave an increase or decrease what percentage	25; 25-26: 2%; 26-27: 4.31% (all on schedule)		
d Did the District have furlough days as part of decrease in salary?	Yes ()	No (☒)	
e How many furlough days?	N/A		
f Are the furloughs permanent or temporary reductions in contract?	Permanent ()	Temporary ()	N/A (☒)
g What date is this effective?	7/1/2024		
h When does the district plan on implementing the agreement through payroll?	8/31/2026		

2 Were any additional steps, columns, or ranges added, deleted or adjusted to the schedules? (If yes, explain)

No.

3 Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc).

(Article 1) Extension of contract to June 30, 2028 with no reopeners during 2026-27 school year; (Article 12) Change to yard duty language so that unit members may be assigned to a maximum of three full recess periods per week; (Article 13) Clarify when and how extra duty stipends are paid; (Article 15) to specify that class sizes will align to state and federal law, as well as IEP requirements; (Article 18) additional language to include non-teaching certificated work space, as well as district requirements to maintain safety reporting system/professional development for behavior.

4 What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs.

To pay for this settlement in 2026-27 and 2027-28, the District plans to utilize the one-time discretionary block grant, which would eliminate that funding source for any other purpose. In 2028-29, if the district's most recent multiyear projection (MYP) holds, a small deficit would either have to be absorbed by reserves or mitigated through cuts to staff or programs. On the GF Restricted side of the Budget, the enacted state budget yields additional funding in Special Education that will help fund the additional cost of the settlement. With these dollars, as well as current restricted

5 What contingency language is included in the proposed agreement?

No.

6 Identify other major provisions that do not directly affect the district's costs such as binding arbitration, grievance procedures, etc.

There are no other major provisions.

7 Where is this being funded from in the Current Year? (Funding Source)

In the current year, the bulk of the settlement will be paid for from items that were not included in the July 1 Budget, as they were unknown or not approved at that time. As detailed above, the enacted budget has now verified two large revenue sources that will help to fund this settlement over the 3 year MYP period – the discretionary block grant and the increased Special Education AB602 funds.

8 Is this a single year agreement, how will the ongoing cost of the proposed agreement be funded in future years (What will allow the district to afford this contract?)

N/A.

9 If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years?

This agreement resolves three fiscal years (2024-25, 2025-26, and 2026-27). As mentioned above, it will be funded in the short-term by the addition of the discretionary block grant and the expected increase in Special Ed AB602 funding. Beyond that, should conditions hold to current MYP, the District would need to fund a portion of the cost out of current reserves, or enact cuts to align revenues with expenditures.

IMPACT ON CURRENT YEAR BUDGET				
GENERAL FUND	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement	Adjustments as a Result of Settlement	Any Other Revisions that were not part of your last adopted Budget	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ 24,403,730	\$ -	\$ -	\$ 24,403,730
Remaining Revenues (8100-8799)	\$ 7,615,645	\$ -	\$ -	\$ 7,615,645
TOTAL REVENUES	\$ 32,019,375	\$ -	\$ -	\$ 32,019,375
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ 13,593,799	\$ 691,419	\$ -	\$ 14,285,218
Classified Salaries (2000-2999)	\$ 5,617,614	\$ -	\$ -	\$ 5,617,614
Employee Benefits (3000-3999)	\$ 8,438,096	\$ 155,025	\$ -	\$ 8,593,121
Books and Supplies (4000-4999)	\$ 1,577,850	\$ -	\$ -	\$ 1,577,850
Services, Other Operating Expenses (5000-5999)	\$ 3,301,429	\$ -	\$ -	\$ 3,301,429
Capital Outlay (6000-6599)	\$ 388,748	\$ -	\$ -	\$ 388,748
Other (7000)	\$ 95,621	\$ -	\$ -	\$ 95,621
TOTAL EXPENDITURES	\$ 33,013,156	\$ 846,444	\$ -	\$ 33,859,600
Operating Suplus (Deficit)	\$ (993,782)	\$ (846,444)	\$ -	\$ (1,840,225)
Transfers In & Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out & Other Uses (7610-7699)	\$ 395,620	\$ -	\$ -	\$ 395,620
Contributions (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	\$ (1,389,402)	\$ (846,444)	\$ -	\$ (2,235,845)
BEGINNING BALANCE	\$ 10,477,561			\$ 10,477,561
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ 9,088,160	\$ (846,444)	\$ -	\$ 8,241,716
Components of Ending Fund Balance				
Nonspendable (9711-9719)	\$ 138,852			\$ 138,852
Restricted (9730-9749)	\$ 1,740,618			\$ 1,582,057
Committed				
Stabilization Arrangements (9750)	\$ -			\$ -
Other Commitments (9760)	\$ -			\$ -
Assigned (9770-9788)	\$ -			\$ -
Unassigned				
Reserve for Economic Uncertainties (9789)	\$ 7,208,690			\$ 6,520,807
Unassigned/Unappropriated (9790)	\$ -			\$ -

IMPACT ON CURRENT YEAR UNRESTRICTED RESERVES	
State Reserve Standard	
Total Expenditures, Transfers Out and Uses	\$ 34,255,220.07
State Standard Minimum Reserve Percentage	3%
State Standard Minimum Reserve Amount	\$ 1,027,656.60
General Fund Budgeted Reserves	
Reserve for Economic Uncertainties (9789)	\$ 6,520,807.03
Unassigned/Unappropriated (9790)	\$ -
Special Reserve Fund 170- Reserve for Economic Uncertainties	N/A
Total District Budgeted Unrestricted Reserves (sum lines 1 - 6)	\$ 6,520,807.03
Do unrestricted reserves meet the state standard minimum reserve amount?	
Yes	☒
No	☐

IMPACT ON CURRENT YEAR BUDGET OTHER FUNDS (OMIT IF BLANK)				
N/A	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement	Adjustments as a Result of Settlement	Any Other Revisions that were not part of your last adopted Budget	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	\$ -	\$ -	\$ -	\$ -
Remaining Revenues (8100-8799)	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES:	\$ -	\$ -	\$ -	\$ -
EXPENDITURES				
Certificated Salaries (1000-1999)	\$ -	\$ -	\$ -	\$ -
Classified Salaries (2000-2999)	\$ -	\$ -	\$ -	\$ -
Employee Benefits (3000-3999)	\$ -	\$ -	\$ -	\$ -
Books and Supplies (4000-4999)	\$ -	\$ -	\$ -	\$ -
Services, Other Operating Expenses (5000-5999)	\$ -	\$ -	\$ -	\$ -
Capital Outlay (6000-6599)	\$ -	\$ -	\$ -	\$ -
Other (7000)	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES:	\$ -	\$ -	\$ -	\$ -
Operating Suplus (Deficit)	\$ -	\$ -	\$ -	\$ -
Transfers In & Other Sources (8910-8979)	\$ -	\$ -	\$ -	\$ -
Transfers Out & Other Uses (7610-7699)	\$ -	\$ -	\$ -	\$ -
Contributions (8980-8999)	\$ -	\$ -	\$ -	\$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE:	\$ -	\$ -	\$ -	\$ -
BEGINNING BALANCE	\$ -			\$ -
Prior-Year Adjustments/Restatements (9793/9795)	\$ -			\$ -
CURRENT-YEAR ENDING BALANCE	\$ -	\$ -	\$ -	\$ -
Components of Ending Fund Balance				
Nonspendable (9711-9719)				
Restricted (9730-9749)	\$ -			\$ -
Committed				
Stabilization Arrangements (9750)				
Other Commitments (9760)				
Assigned (9770-9788)				
Unassigned				
Reserve for Economic Uncertainties (9789)				
Unassigned/Unappropriated (9790)				

CERTIFICATION PAGE

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement.



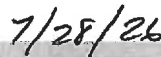
District Superintendent
(Signature)



Date



District Chief Business Officer
(Signature)



Date

After public disclosure of the major provisions contained in this Summary, the Governing District Board, at its meeting on 8/10/2026 took action to approve the proposed Agreement with Holtville Teachers Association Bargaining Unit and adopted the new budget figures as calculated per the agreement.


Governing Board President
(Signature)


Date

August 06, 2026

Governing Board and Superintendent Celso Ruiz
Holtville Unified School District
621 East 6th Street
Holtville, CA 92250

Dear Members of the Governing Board and Superintendent Celso Ruiz,

Thank you for submitting the Summary of Tentative Agreement disclosure documents between the Holtville Teachers Association (HTA) and the Holtville Unified School District. The disclosure indicates that the proposed agreement is effective July 1, 2024, and is scheduled for Governing Board consideration at the August 10, 2026, board meeting.

Pursuant to statutory requirements, the Imperial County Office of Education (ICOE) has reviewed the fiscal impact of the proposed bargaining agreement. The primary provisions of the agreement include on-schedule salary increases of 1% effective January 1, 2025, 2% effective July 1, 2025, and 4.31% effective July 1, 2026.

Our review included an analysis of the agreement's fiscal impact on the current fiscal year and the two subsequent fiscal years, as reflected in the District's most recent board-approved 2025-26 Estimated Actuals and 2026-27 July 1 Budget Report. Based on the information provided, our office concurs that the District will be able to meet the costs associated with the proposed agreement during the period reviewed.

While the District is projected to remain fiscally solvent, we encourage continued attention to projected deficit spending and long-term fiscal sustainability. Continued monitoring of reserve levels, cash flow, enrollment trends, and multiyear budget assumptions will be important to maintaining the District's fiscal stability and ensuring its ability to meet future financial obligations.

Should you have any questions, please do not hesitate to contact our office.

Respectfully,



Maribel Paez
Chief Business Officer, Business Services

cc: J. Todd Finnell, Ed.D., County Superintendent of Schools
Carlos R. Gonzales, Associate Superintendent

TENTATIVE AGREEMENT
between the
Holtville Unified School District
and the
Holtville Teachers Association

To Fully Resolve Limited Re-openers for the 2024-2025, and successor negotiations for July 1, 2025
through June 30, 2028

July 22, 2026

The Holtville Unified School District ("District") and the Holtville Teachers Association, (collectively, the "Parties") have reached a tentative agreement to fully resolve limited reopener negotiations for the 2024-2025 school year and successor negotiations for July 1, 2025 through June 30, 2028. This Agreement is subject to ratification by the District's Governing Board.

The Parties agree to amend Article 1: Agreement as follows:

Article 1 - Agreement

- 1.1 The District and the Association agree that the articles contained in this collective Bargaining agreement between the district and the association ("Agreement") constitute a bilateral and binding agreement between the parties pursuant to the Educational Employment Relations Act ("EERA") (Government Code section 3540, *et seq.*)

This Agreement shall be continued in full force and effect from final ratification by the District Governing Board until June 30, 2028. The parties agree that during the term of this Agreement, except for the limited reopeners identified in this Article, neither party may reopen new or proposed additional articles for negotiations unless mutually agreed by the parties in writing or expressly set forth in this Agreement.

- 1.2 There shall be no reopener negotiations during the 2025-26 or 2026-2027 school years. During the 2027-28 school year, this Article shall reopen automatically, and either party may reopen Article 20 (Employee Benefits), Article 21 (Salaries), and three existing or new articles of each party's choice by submitting a written proposal to reopen negotiations on or before December 15th of 2027. If neither party submits a written proposal on or before December 15th of 2027, this Agreement shall remain in full force and effect on the same terms and conditions without change for the 2027-28 school year.
- 1.3 Unless previously extended by a written mutual agreement by the parties, the Agreement shall expire on June 30, 2028. Upon expiration, the terms and conditions of the Agreement shall remain in full force and effect until a successor agreement is ratified or statutory impasse procedures are completed.

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[No additional changes to Article 1; however, update other sections of the Agreement referencing the term of the agreement and reopener negotiations accordingly.]

The Parties agree to amend Article 12, Teaching Hours, as follows:

Article 12 - Teaching Hours

12.3 When not engaged in actual classroom teaching during the “workday”, unit members will devote such time to supervision of students, preparation for future instruction, evaluation of students’ work, conferences with parents and students, tutorial guidance, collaboration, other assistance to students, and to any reasonable assignments by the Principal or Superintendent related to their duties, including yard duty assigned pursuant to Article 12.3.1.

12.3.1 Yard duty during the “workday.” Yard duty for the purpose of student supervision may be assigned to unit members during the workday at the discretion of each Principal or the Superintendent. No unit member shall be assigned yard duty more than three (3) full recess periods per week. Yard duty will not be assigned during the preparation periods described in Article 12.5, or during or adjacent to the unit members’ 30-minute duty-free lunch period.

[Additionally, the Parties agree to remove outdated references to former school years throughout this Article 12.]

The Parties agree to amend Article 13, Extra Duties and Additional Duties, as follows:

Article 13, Extra Duties and Additional Duties

13.2 Assignment of Extra-Duty

d. Stipend Payment.

i. The stipend provided for an extra-duty assignment lasting for the entirety of a school year will be payable in two installments in December and June of a school year.

ii. The stipend provided for an extra-duty assignment lasting less than the entirety of the school year shall be paid at the regular payroll period immediately following the assignment’s completion, provided the assignment concludes and the requisite paperwork is submitted to the payroll department at least three (3) business days before the county office payroll submission deadline. If the assignment is completed and the requisite paperwork is submitted to the payroll department within three (3) business days of the county office payroll submission deadline, or after the deadline for that month, the stipend shall be paid during the regular payroll period for the subsequent month.

iii. Stipends shall be pro-rated for the length of the assignment in any case in which the unit member does not serve in the assignment for its entire duration. Extra-duty assignments that extend beyond the agreed upon duration of the season or assignment shall be compensated at a pro-rata share of the regular extra duty assignment.

iv. Nothing in this Agreement shall preclude the District from paying stipends with greater frequency than the schedule set forth herein. All stipend payments shall remain subject to the applicable withholdings and deductions required by law.

[No additional changes to Article 13; however, update Appendix B, Extra-Duty Salary Schedule, accordingly.]

The Parties agree to amend Article 15, Class Size, as follows:

Article 15, Class Size

15.1. The District shall make every reasonable effort to keep class size at minimum. Consideration will be given to facilities, equipment, and teaching station.

15.2. At the beginning of each school year, efforts will be made by the Superintendent to distribute students as evenly as practical within grade level and subject area, with consideration given for the learning ability of the students.

15.3. All special education classes will be based on the legal maximums established by state and federal law, including the Education Code and applicable IEP requirements. Nothing in this Article shall be construed to create class size or caseload obligations beyond those imposed by state or federal law.

15.4. The District agrees to staff for an average of thirty (30) students per teacher per class except as listed below:

- a. Study Hall
- b. Band/Music
- c. Physical Education
- d. Continuation Education
- e. Typing
- f. Special Education

15.5. All laboratory and shop classes shall not be larger than can safely be accommodated in the laboratory or work space available. In no case shall the number exceed thirty (30).

15.6. No teacher has the right to refuse admission of a pupil when no other class in the same subject is available at the same time.

15.7. The Liaison Committee will discuss and make recommendations ~~of~~ regarding students with exceptional needs pertaining to class size.

[No additional changes to Article 15.]

The Parties agree to amend Article 18, Teacher Safety, as follows:

Article 18. Unit Member Safety

- 18.1. Unit members shall not be required to work under unsafe or hazardous conditions or to perform tasks which endanger their health, safety, or well being.
- 18.2. A unit member may use reasonable force necessary to protect himself/herself from attack, to protect another person or property, to quell a disturbance and threatening physical injury to others, or to obtain possession of weapons or other dangerous objects upon the person or within control of a pupil.
- 18.3. Unit members shall immediately report cases of assault suffered by them in connection with their employment to their principals or other immediate superior and to local law enforcement agencies. Such notification shall be immediately forwarded to the Superintendent who shall comply with any reasonable request from the unit member for information relating to the incident or the persons involved. It is understood that the provisions of the article are expressly subject to the privacy rights to individuals and legal standards relating to the confidentiality of ongoing investigations by law enforcement agencies.
- 18.4. If criminal or civil proceedings are brought against a unit member alleging that he/she committed an assault in connection with his/her employment, the Governing Board shall provide legal counsel, at the request of the unit member, to defend himself/herself in any civil action or proceeding brought against him/her unless otherwise prohibited by federal or state law.
- 18.5. A written description of the rights and duties of all administrators and unit members with respect to student discipline, including the use of corporal punishment and the rights of suspended students, shall be presented to each unit member in writing on the first day of each school year.
- 18.6. As used in this Article, "within the scope of his/her employment" shall include any voluntary Board approved activities (such as a field trip) which involve student contact.

- 18.7. A unit member ~~teacher can~~, at his/her discretion, may temporarily remove a ~~child~~ student from the classroom or relevant space (e.g., counseling office, speech therapy session, nursing office) when the ~~child~~ student exhibits behavior that is threatening to other students, the unit member, and/or the learning environment unless otherwise prohibited by federal or state law.
- 18.8 The District shall maintain a system by which unit members may report occupational health and safety concerns, including workplace hazards.
- 18.9 As part of the professional development made available to unit members, the District shall provide periodic training on classroom and/or behavior management.

[No additional changes to Article 18.]

The Parties agree to amend Article 20 (Employee Benefits), as follows:

Article 20 - Employee Benefits

- 20.1. The District shall provide health benefits for unit members.
- 20.2 Upon final ratification of an Agreement containing this provision, effective July 1, 2014 the District will make a maximum annual contribution toward the health and welfare package of benefits-eligible unit members (pro-rated for part-time unit members based on the percentage of a full-time contract). The maximum annual contribution will be equivalent to the sum of the following insurance premiums currently offered in the District:
- a. SISC's "employee only" Blue Shield of California 80% plan (Plan "G") and applicable life insurance,
 - b. Delta Dental (composite rate) coverage,
 - c. VSP (composite rate) coverage.

In the event that the increase to the 80% benefit plan described above is less than the increase in 50% of the unit's total premium increases, the District shall provide a uniform increase to unit members based on the following sample calculation:

Total number of unit members = 100

Total of unit's premiums in Year 1 = \$1,000,0000

Total of unit's premiums in Year 2 = \$1,100,0000

Total increase = \$100,000

50% of the increase = \$50,000

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Increase to the District's maximum annual contribution per unit member = \$500

- 20.3 Any amounts in excess of the maximum District contribution in Section 20.2 above outside of an IRC section 125 plan shall be paid for by the unit members by monthly payroll deduction in equal monthly amounts.
- 20.4 Any future increases in excess of the District's maximum contribution for health benefits under the following plans will be paid for by the District: 1) SISC's "employee only" Blue Shield of California 80% plan (Plan "G") and applicable life insurance, 2) Delta Dental composite rate premiums, and 3) VSP composite rate premiums.

In the event that the Association and the District mutually agree to change carriers, plans and/or providers, the District's maximum annual contribution toward health benefits shall equal the sum of 1) the "employee-only" health carrier premium of a plan equivalent to the SISC 80% employee only coverage, 2) the composite rate premiums for dental and vision programs for coverages equivalent to the current Delta Dental and VSP programs currently offered to unit members. For reference, plans currently provided through the District are attached as Appendix "D-1" (80% SISC Health Insurance), Appendix "D-2" (Delta Dental Insurance), and Appendix "D-3" (VSP Insurance).

The parties agree that any increased contribution made by the District pursuant to this Section, along with step and column increases, shall be considered as an increase in compensation. Any additional increases in the cost of plans not described in Article 20.4 for this unit shall be paid by unit members by payroll deduction, in 11 equal monthly installments. There shall be no requirement for the District to procure the prior consent of any unit member or the Association before deducting the balance of any prorated monthly coverage cost from any compensation due a unit member.

- 20.5 Unit members may also insure a spouse, and/or eligible dependent at no cost to the District pursuant to the requirements and provisions of the selected plan. Unit members shall pay any increase in the above annual cost to the District by payroll deduction in eleven equal monthly installments or through an IRC 125 plan. There shall be no requirement for the District to procure the prior consent of any unit member or the Association before deducting the excess of any premium cost over the maximum amount in Section 20.2 above.
- 20.6. Tax Sheltered Annuities:
Unit members may participate in 403(b) or 457 plans through the District's designated service provider for such plans.
- 20.7. Medical Examinations and Tests:

All medical examinations and tests of unit members required by the District shall be paid for by the District.

20.8. Duration of Benefits:

The benefits provided in this Article shall remain in effect during the term of this Agreement. Should a unit member's employment terminate following the last day of the school year and before the commencement of the ensuing school year, such unit member shall be entitled to continued coverage under the health plan until October 1st of the following school year.

20.9. Effective following final ratification of this Agreement by the Governing Board, the District shall pay a maximum annual contribution equal to the agreed-upon health benefits cap described in Article 20.2 of this Agreement toward District insurance plans for retirees and eligible dependents who retire between the ages of fifty-five (55) and sixty-five (65), who meet the minimum number of years of full-time consecutive service with the District provided in this article. Such benefits shall terminate upon the sooner of the retiree's sixty-fifth (65th) birthday, or the date that the retiree becomes covered by another employer who provides full family benefits. If the unit member reaches the age of fifty-five during the summer vacation period, he/she may retire at the end of the preceding school year and shall receive the benefits of this section of the Agreement. For qualifying unit members that have a minimum of fifteen (15) years of regular full-time consecutive service with the District, the coverage period shall be for a maximum of a three-year period immediately following the school year the unit member retires, so long as such coverage is offered by the insurance provider. The District's maximum annual contribution shall be equal to the current annual health benefits cap in Article 20.2 of this Agreement. Any excess premium shall be paid by the retired unit member. For qualifying unit members that have a minimum of twenty (20) years of regular full-time consecutive service with the District, the coverage period shall be for a maximum of a five-year period immediately following the school year the unit member retires. The District's maximum annual contribution shall be equal to the current annual health benefits cap in Article 20.2 of this Agreement. Any excess premium shall be paid by the retired unit member.

20.10. Should a unit member die during his/her employment, his/her surviving spouse may elect to continue to be covered under the benefits set forth in Section 20.1 for the duration of this Agreement. If such an election is made, the surviving spouse will be responsible for and pay to the District his/her pro-rata share of the premium cost in excess of \$350.00 per month. Such coverage shall cease on the earlier of the spouse reaching age 65 or eligibility for coverage under a plan provided by the surviving spouse's employer or spouse.

20.11. The District and Association agree to implement IRC Section 125.

[No other changes to Article 20.]

The Parties agree to amend Article 21 (Salaries), as follows:

Article 21 - Salaries

21.1 Salary Schedule:

Effective thirty (30) days following final ratification of an Agreement by the Governing Board, the following specialized positions will be additionally compensated by the following amounts each school year:

- | | |
|-------------------------------|--|
| a. Agriculture Teacher | 35 extra Days Pay |
| b. Agriculture/ROP Teacher | 30 Extra Days Pay |
| c. Counselor | 20 Extra Days Pay |
| d. Speech Therapist * | 10% above placement on salary schedule |
| e. Special Education Teachers | Those with clear credentials will receive 5% above placement on salary schedule. |
| f. District Nurse | 10% above placement on salary schedule with a clear "School Nurse Credential." |

*If the District is unable to recruit and employ a qualified speech therapist to provide services required by law, the District may contract with a qualified individual on terms mutually agreeable between the District and the individual. Such individual will not be a member of the bargaining unit for the duration of the individual's contract and will not be entitled to the benefits afforded to bargaining unit members under the Agreement. This is not a proposal to permanently remove a speech therapist position from the certificated bargaining unit.

21.2 Extra Duty Pay Schedule.

Effective on the date of final ratification of this Agreement by the District Governing Board, extra duty hourly rates shall be increased as set forth below for the following services:

Driver Education
Contractual Hourly Rate
Summer School

The hourly rate shall be based on the current salary schedule Step 1, Group I scale, rounded off to the nearest dollar as calculated below:

Step 1, Group I salary divided by days of annual service divided by work day hours rounded off (.01-.49 down, .50-.99 up) to the nearest dollar.

2025-26 Example (effective following Board approval of this Tentative Agreement):

$\$67,647/185/7.5 = \48.75

Hourly rate (rounded to nearest dollar) = \$49.00

The increased hourly rate shall only apply to extra duty service performed after the date of final ratification of this Agreement by the District Governing Board.

Delete the existing Article 21.3 Salary, and replace with the following:

21.3 Salary

Effective January 1, 2025, the District shall provide a one percent (1%) increase to the 2023-2024 salary schedule attached to the Agreement as Appendix A-2.

Effective July 1, 2025, the District shall provide a two percent (2%) increase to the 2023-2024 salary schedule attached to the Agreement as Appendix A-2 after applying the one percent (1%) increase effective January 1, 2025.

Effective July 1, 2026, the District shall provide a four and thirty-one one-hundredths percent (4.31%) increase to the 2025-2026 salary schedule, which shall be applied after the two percent (2%) increase effective July 1, 2025.

Retroactive compensation for the increases contained herein will be made to unit members base salary, only, minus applicable withholdings, and will be issued within a reasonable period following HTA ratification and Board approval. Base salary does not include stipends or hourly compensation.

- 21.4 Effective with the 2009-2010 school year and thereafter, each member of the bargaining unit shall receive his/her annual salary payments in eleven (11) monthly warrants. Deductions for taxes, insurance plans, 125 plans, etc. will also be based on 11 pay periods as much as is practicable or allowed by law. This Section will remain in effect for the duration of the contract unless the payroll provider (ICOE) prohibits the District from providing this service.

For so long as the District has access to the Escape Financial System, and that system possesses a mechanism to provide a twelfth month of deferred salary pay, unit members will be provided the option to defer 1/12 of each month's salary to the July 31st payroll that immediately follows the end of any given school year. To be eligible for this option, unit members must notify the District payroll department on or before July 15th of the preceding school year, utilizing the District's 12-Month Pay Form.

[No additional changes to Article 21; however, the Parties agree to amend the Salary Schedule appendices set forth below.]

Effective July 1, 2026, the District proposes to amend Appendix A-2, 2023-2024 HTA Salary Schedule, to replace the language after the salary schedule with the following:

- Unit members ~~Teachers~~ with experience coming into the District will receive credit for prior service up to ten years on the basis of one step for each year of ~~teaching~~ experience in the same or substantially similar certificated classification. Three-fourths of a year or more will be credited as one step.
- All unit members ~~teachers~~ will be required to submit official transcripts of all training and letters verifying experience from an accredited educational institution which they desire to count toward placement on the salary schedule. Work must be completed before the beginning of the school year in order to be given credit for an advance on the salary schedule. For purposes of this Appendix, an official transcript must identify each course by name or title and reflect the number of semester or quarter units earned. Transcripts that reflect zero units, that omit course names or titles, or that reflect only attendance or participation shall not qualify. For purposes of this Appendix, the terms 'units' and 'credits' are synonymous.
- All unit members hired after July 1, 2009 must hold at least a preliminary credential to be initially placed or advanced beyond Group 2.
- In order to advance to either Group 5 or 6 ~~during the 2008-09 school year~~, official transcripts from accredited colleges or universities must be submitted no later than ~~90 days following final ratification of this agreement~~ September 30 for advancement effective October 1.
- Placement in Group 6 requires a Master's Degree in Education or a ~~related field~~ directly related to the unit member's certificated assignment or to an educational function of the District.
- Transcripts will be retained in the unit member ~~teacher's~~ personnel file ~~folder~~ during the time of employment.
- Effective July 1, 2026, to be placed at step 20, a unit member ~~teacher~~ must have at least 19 years of service, with 13 years being in the Holtville Unified School District, ~~and a minimum of 30 graduate hours.~~
- Courses or units paid for in whole or in part by the District shall not be eligible for placement or advancement on the salary schedule, unless an alternative agreement is made between the Association and the District.

- A unit member teacher who resigns for the purpose of retiring, shall receive a 10% retirement increment if he/she submits the resignation ~~by June 30, 1987 for the 1986-87 year and in subsequent years~~ by February 28 for retirement effective June 30 of the same school year. The 10% increment shall be equal to 10% of the unit member teacher's annual salary placement. ~~Payment for the increment shall be made by June 30, 1987 and in subsequent years~~ The payment for the increment shall be made in three payments ~~(April, May, June)~~ or in one lump sum payment in June.

Effective July 1, 2026, the Parties agree to amend Appendix B, as follows:

**HOLTVILLE UNIFIED SCHOOL DISTRICT
EXTRA DUTY PAY SCHEDULE
POSITIONS***

	SCHOOL SITE	SALARY	
VARSITY HEAD TACKLE FOOTBALL COACH	HIGH SCHOOL	9.00%	\$ 5,910
VARSITY HEAD COACH	HIGH SCHOOL	8.00%	\$ 5,253
ASSISTANT COACH - ANY SPORT	HIGH SCHOOL	5.00%	\$ 3,283
BAND DIRECTOR	HIGH SCHOOL	7.50%	\$ 4,925
CHORAL DIRECTOR	HIGH SCHOOL	1.50%	\$ 985
SPEECH	HIGH SCHOOL	3.00%	\$ 1,970
YEARBOOK ADVISOR	HIGH SCHOOL	4.50%	\$ 2,955
STUDENT COUNCIL ADVISOR	HIGH SCHOOL	9.00%	\$ 5,910
SENIOR CLASS ADVISOR	HIGH SCHOOL	3.00%	\$ 1,970
JUNIOR CLASS ADVISOR	HIGH SCHOOL	3.00%	\$ 1,970
SOPHOMORE CLASS ADVISOR	HIGH SCHOOL	1.00%	\$ 657
FRESHMAN CLASS ADVISOR	HIGH SCHOOL	1.00%	\$ 657
CHEERLEADING ADVISOR (NON CIF)	HIGH SCHOOL	7.50%	\$ 4,925
WRESTLING TOURNAMENT DIRECTOR	HIGH SCHOOL	1.00%	\$ 657
SPEECH TOURNAMENT DIRECTOR	HIGH SCHOOL	1.00%	\$ 657
ACADEMIC DECATHLON COACH	HIGH SCHOOL	3.00%	\$ 1,970
MOCK TRIAL COACH	HIGH SCHOOL	3.00%	\$ 1,970
ROBOTICS COMPETITION COACH	HIGH SCHOOL	3.00%	\$ 1,970
ATHLETIC DIRECTOR ASSISTANT (GIRLS)	HIGH SCHOOL	20.00%	\$ 13,133
ATHLETIC DIRECTOR ASSISTANT (BOYS)	HIGH SCHOOL	20.00%	\$ 13,133
BOYS/GIRLS/CO-ED SPORTS (PER SPORT)	MIDDLE SCHOOL	1.75%	\$ 1,149
ASSISTANT COACH - ANY SPORT	MIDDLE SCHOOL	1.00%	\$ 657
DRILL TEAM	MIDDLE SCHOOL	3.50%	\$ 2,298
BAND DIRECTOR	MIDDLE SCHOOL	7.50%	\$ 4,925
CHORAL DIRECTOR	MIDDLE SCHOOL	1.50%	\$ 985
STUDENT COUNCIL ADVISOR	MIDDLE SCHOOL	7.00%	\$ 4,596
YEARBOOK ADVISOR	MIDDLE SCHOOL	2.75%	\$ 1,806
BOYS/GIRLS/CO-ED SPORTS (PER SPORT)	PINE SCHOOL	1.75%	\$ 1,149
STUDENT COUNCIL ADVISOR	PINE SCHOOL	5.00%	\$ 3,283
BAND DIRECTOR	PINE SCHOOL	3.00%	\$ 1,970
YEARBOOK ADVISOR	PINE SCHOOL	2.75%	\$ 1,806
BOYS/GIRLS/CO-ED SPORTS (PER SPORT)	FINLEY SCHOOL	1.75%	\$ 1,149
STUDENT COUNCIL ADVISOR	FINLEY SCHOOL	5.00%	\$ 3,283
BAND DIRECTOR	FINLEY SCHOOL	3.00%	\$ 1,970
YEARBOOK ADVISOR	FINLEY SCHOOL	2.75%	\$ 1,806
STUDENT COUNCIL ADVISOR	FREEDOM ACADEMY	3.00%	\$ 1,970
STUDENT COUNCIL ADVISOR	SAM WEBB	3.00%	\$ 1,970

EXTRA DUTY PAY WILL BE PAID ACCORDING TO THE ABOVE PERCENTAGES MULTIPLIED BY STEP 1, GROUP 1 OF THE SALARY SCHEDULE AND WILL BE PAID BY THE DISTRICT WITHIN ONE MONTH OF THE COMPLETION OF THE ASSIGNMENT FOR ALL SHORT TERM ASSIGNMENTS.

EXTRA DUTY ASSIGNMENTS LASTING THE ENTIRETY OF A SCHOOL YEAR SHALL BE PAID IN TWO EQUAL PAYMENTS IN DECEMBER AND JUNE.

THE HHS PRINCIPAL AND ATHLETIC DIRECTOR WILL MEET EACH SPORT'S HEAD COACH BEFORE EACH SEASON, AND BASED OFF OF THE LEVEL OF STUDENT PARTICIPATION (I.E. ROSTER SIZE), SHALL DETERMINE IF AN ADDITIONAL ASSISTANT COACH SHALL BE ASSIGNED.

SHORT-TERM ASSIGNMENTS THAT EXTEND PAST THE NORMAL DURATION OF SEASON SHALL BE COMPENSATED AT A PRO-RATA SHARE OF THE REGULAR EXTRA DUTY STIPEND.

THE HOURLY RATE WILL BE DETERMINED AS DESCRIBED IN ARTICLE 21.2.

*Positions offered will be determined on an annual basis. Inclusion of position on extra duty pay schedule does not necessarily indicate position will be filled.

[No additional changes to Appendix B.]

The Salary Schedule figures effective January 1, 2025, after Board approval, are illustrated below as follows:

HOLTVILLE UNIFIED SCHOOL DISTRICT
2024-25 HTA SALARY SCHEDULE

APPENDIX A-2
EFFECTIVE: January 1, 2025
INCREASE: 1.00%

	BA 1	BA+30 2	BA+45 3	BA+60 4	BA+75 5	BA+MA 6
1	66,321	68,891	71,510	74,226	75,341	76,453
2	68,891	71,510	74,129	76,843	77,996	79,145
3	71,510	74,129	76,755	79,476	80,668	81,859
4	74,129	76,755	79,376	82,083	83,317	84,545
5	76,755	79,376	81,996	84,705	85,973	87,244
6	79,376	81,996	84,622	87,335	88,644	89,955
7	81,996	84,622	87,253	89,960	91,312	92,658
8		87,253	89,865	92,557	93,945	95,335
9		89,865	92,487	95,183	96,610	98,039
10		92,487	95,116	97,823	99,291	100,758
11		95,116	97,730	100,415	101,920	103,426
12		97,730	100,354	103,043	104,593	106,136
13		98,705	101,357	104,074	105,635	107,198
14		99,692	102,371	105,115	106,691	108,269
15		100,689	103,391	106,167	107,758	109,352
16		101,696	104,428	107,227	108,839	110,445
17		102,713	105,981	108,752	110,384	112,015
18		103,741	107,041	109,841	111,487	113,135
19		104,778	108,111	110,939	112,602	114,266
20		105,826	108,681	111,449	113,120	114,795
21		106,883	109,769	112,565	114,251	115,942
22		107,953	110,866	113,688	115,397	117,101
23		109,032	111,973	114,827	116,547	118,273
24		110,122	113,485	116,298	118,044	119,787
25		111,225	114,617	117,461	119,222	120,986
26		112,335	115,763	118,637	120,416	122,196
27		113,460	116,925	119,823	121,619	123,419
28		114,595	118,090	121,021	122,835	124,653

The Salary Schedule figures effective July 1, 2025, after Board approval, are illustrated below as follows:

HOLTVILLE UNIFIED SCHOOL DISTRICT
2025-26 HTA SALARY SCHEDULE

APPENDIX A-2
EFFECTIVE: July 1, 2025 (After Bd. Rat.)
INCREASE: 2.00%

	BA 1	BA+30 2	BA+45 3	BA+60 4	BA+75 5	BA+MA 6
1	67,647	70,269	72,940	75,711	76,848	77,982
2	70,269	72,940	75,612	78,380	79,556	80,728
3	72,940	75,612	78,290	81,066	82,281	83,496
4	75,612	78,290	80,964	83,725	84,983	86,236
5	78,290	80,964	83,636	86,399	87,692	88,989
6	80,964	83,636	86,314	89,082	90,417	91,754
7	83,636	86,314	88,998	91,759	93,138	94,511
8		88,998	91,662	94,408	95,824	97,242
9		91,662	94,337	97,087	98,542	100,000
10		94,337	97,018	99,779	101,277	102,773
11		97,018	99,685	102,423	103,958	105,495
12		99,685	102,361	105,104	106,685	108,259
13		100,679	103,384	106,155	107,748	109,342
14		101,686	104,418	107,217	108,825	110,434
15		102,703	105,459	108,290	109,913	111,539
16		103,730	106,517	109,372	111,016	112,654
17		104,767	108,101	110,927	112,592	114,255
18		105,816	109,182	112,038	113,717	115,398
19		106,874	110,273	113,158	114,854	116,551
20		107,943	110,855	113,678	115,382	117,091
21		109,021	111,964	114,816	116,536	118,261
22		110,112	113,083	115,962	117,705	119,443
23		111,213	114,212	117,124	118,878	120,638
24		112,324	115,755	118,624	120,405	122,183
25		113,450	116,909	119,810	121,606	123,406
26		114,582	118,078	121,010	122,824	124,640
27		115,729	119,264	122,219	124,051	125,887
28		116,887	120,452	123,441	125,292	127,146

The Salary Schedule figures effective July 1, 2026, after Board approval, are illustrated below as follows:

HOLTVILLE UNIFIED SCHOOL DISTRICT
2026-27 HTA SALARY SCHEDULE

APPENDIX A-4
EFFECTIVE: July 1, 2026
INCREASE: 4.31%

	BA 1	BA+30 2	BA+45 3	BA+60 4	BA+75 5	BA+90 6
1	70,563	73,298	76,084	78,974	80,160	81,343
2	73,298	76,084	78,871	81,758	82,985	84,207
3	76,084	78,871	81,664	84,560	85,827	87,095
4	78,871	81,664	84,454	87,334	88,646	89,953
5	81,664	84,454	87,241	90,123	91,472	92,824
6	84,454	87,241	90,034	92,921	94,314	95,709
7	87,241	90,034	92,834	95,714	97,152	98,584
8		92,834	95,613	98,477	99,954	101,433
9		95,613	98,403	101,271	102,789	104,310
10		98,403	101,199	104,079	105,642	107,203
11		101,199	103,981	106,837	108,439	110,042
12		103,981	106,773	109,634	111,283	112,925
13		106,773	109,640	112,730	114,392	116,055
14		109,640	112,518	115,838	117,515	119,194
15		112,518	115,404	118,957	120,650	122,346
16		115,404	118,308	121,886	123,801	125,509
17		118,308	121,260	124,708	126,445	128,179
18		121,260	124,238	127,617	129,118	130,837
19		124,238	127,246	130,334	131,804	133,574
20		127,246	130,294	133,578	135,055	136,838
21		130,294	133,302	136,815	138,159	140,058
22		133,302	136,360	140,060	141,278	143,591
23		136,360	139,428	143,172	144,402	146,837
24		139,428	142,506	146,277	147,594	149,449
25		142,506	145,594	149,374	150,647	152,725
26		145,594	148,692	152,472	153,718	155,812
27		148,692	151,790	155,570	156,798	158,913
28		151,790	154,898	158,668	159,892	162,026

The Parties agree to amend Article 24, Miscellaneous, as follows:

Article 24. Miscellaneous

24.6 Effective July 1, 2025, a unit member's notification to the District that they intend to resign shall remain revocable until such time as the Superintendent or designee takes action on such notification by written acceptance of the resignation provided to the unit member, notification to the Board of Trustees, notice of termination to the County Office of Education for payroll and retirement reporting purposes, and/or securing advertisement of the open position.

[No further changes to Article 24.]

This Agreement fully resolves Limited Re-openers for the 2024-2025 school year, and successor negotiations for July 1, 2025 through June 30, 2028, and is subject to ratification by the District's Governing Board.

FOR THE HOLTVILLE TEACHERS ASSOCIATION:

Crystal Arias
Crystal Arias, President, Holtville Teachers Association

Dated: 07/23/2026

FOR THE HOLTVILLE UNIFIED SCHOOL DISTRICT:

Celso Ruiz
Celso Ruiz, Superintendent

Dated: 7/21/26

Date Ratified by the Holtville Unified School District's Governing Board: _____

HOLTVILLE UNIFIED SCHOOL DISTRICT
2024-25 HTA SALARY SCHEDULE

APPENDIX A-2
EFFECTIVE: January 1, 2025
1.00%

47.79892

	BA 1	BA+30 2	BA+45 3	BA+60 4	BA+75 5	BA+MA 6
1	66,321	68,891	71,510	74,226	75,341	76,453
2	68,891	71,510	74,129	76,843	77,996	79,145
3	71,510	74,129	76,755	79,476	80,668	81,859
4	74,129	76,755	79,376	82,083	83,317	84,545
5	76,755	79,376	81,996	84,705	85,973	87,244
6	79,376	81,996	84,622	87,335	88,644	89,955
7	81,996	84,622	87,253	89,960	91,312	92,658
8		87,253	89,865	92,557	93,945	95,335
9		89,865	92,487	95,183	96,610	98,039
10		92,487	95,116	97,823	99,291	100,758
11		95,116	97,730	100,415	101,920	103,426
12		97,730	100,354	103,043	104,593	106,136
13		98,705	101,357	104,074	105,635	107,198
14		99,692	102,371	105,115	106,691	108,269
15		100,689	103,391	106,167	107,758	109,352
16		101,696	104,428	107,227	108,839	110,445
17		102,713	105,981	108,752	110,384	112,015
18		103,741	107,041	109,841	111,487	113,135
19		104,778	108,111	110,939	112,602	114,266
20		105,826	108,681	111,449	113,120	114,795
21		106,883	109,769	112,565	114,251	115,942
22		107,953	110,866	113,688	115,397	117,101
23		109,032	111,973	114,827	116,547	118,273
24		110,122	113,485	116,298	118,044	119,787
25		111,225	114,617	117,461	119,222	120,986
26		112,335	115,763	118,637	120,416	122,196
27		113,460	116,925	119,823	121,619	123,419
28		114,595	118,090	121,021	122,835	124,653

Teachers with experience coming into the District will receive credit for prior service up to ten years on the basis of one step for each year of teaching experience. Three-fourths of a year or more will be credited as one step.

All teachers will be required to submit official transcripts of all training and letters verifying experience which they desire to have count toward placement on the salary schedule. Work must be completed before the beginning of the school year in order to be given credit for an advance on the salary schedule.

All unit members hired after July 1, 2009 must hold at least a preliminary credential to be initially placed or advanced beyond Group 2.

In order to advance to either Group 5 or 6 during the 2008-09 school year, official transcripts from accredited colleges or universities must be submitted no later than 90 days following final ratification of this agreement.

Placement in Group 6 requires a Master's Degree in Education or a related field (Article 21.3).

Transcripts will be retained in the teacher's personnel folder during the time of employment.

To be placed on Step 20, a teacher must have at least 19 years of service, with 13 years being in the Holtville Unified School District, and a minimum of 30 graduate hours.

A teacher who resigns for the purpose of retiring, shall receive a 10% retirement increment if he/she submits the resignation by June 20, 1987 for the 1986-87 year and in subsequent years by February 28.

The 10% increment shall be equal to 10% of the teacher's annual salary placement. Payment of the increment shall be made by June 30, 1987 and in subsequent years in three payments (April, May, June) or in one lump sum payment in June.

HOLTVILLE UNIFIED SCHOOL DISTRICT
2025-26 HTA SALARY SCHEDULE

APPENDIX A-2
EFFECTIVE: July 1, 2025
2.00%

48.75459

	BA	BA+30	BA+45	BA+60	BA+75	BA+MA
	1	2	3	4	5	6
1	67,647	70,269	72,940	75,711	76,848	77,982
2	70,269	72,940	75,612	78,380	79,556	80,728
3	72,940	75,612	78,290	81,066	82,281	83,496
4	75,612	78,290	80,964	83,725	84,983	86,236
5	78,290	80,964	83,636	86,399	87,692	88,989
6	80,964	83,636	86,314	89,082	90,417	91,754
7	83,636	86,314	88,998	91,759	93,138	94,511
8		88,998	91,662	94,408	95,824	97,242
9		91,662	94,337	97,087	98,542	100,000
10		94,337	97,018	99,779	101,277	102,773
11		97,018	99,685	102,423	103,958	105,495
12		99,685	102,361	105,104	106,685	108,259
13		100,679	103,384	106,155	107,748	109,342
14		101,686	104,418	107,217	108,825	110,434
15		102,703	105,459	108,290	109,913	111,539
16		103,730	106,517	109,372	111,016	112,654
17		104,767	108,101	110,927	112,592	114,255
18		105,816	109,182	112,038	113,717	115,398
19		106,874	110,273	113,158	114,854	116,551
20		107,943	110,855	113,678	115,382	117,091
21		109,021	111,964	114,816	116,536	118,261
22		110,112	113,083	115,962	117,705	119,443
23		111,213	114,212	117,124	118,878	120,638
24		112,324	115,755	118,624	120,405	122,183
25		113,450	116,909	119,810	121,606	123,406
26		114,582	118,078	121,010	122,824	124,640
27		115,729	119,264	122,219	124,051	125,887
28		116,887	120,452	123,441	125,292	127,146

Teachers with experience coming into the District will receive credit for prior service up to ten years on the basis of one step for each year of teaching experience. Three-fourths of a year or more will be credited as one step.

All teachers will be required to submit official transcripts of all training and letters verifying experience which they desire to have count toward placement on the salary schedule. Work must be completed before the beginning of the school year in order to be given credit for an advance on the salary schedule.

All unit members hired after July 1, 2009 must hold at least a preliminary credential to be initially placed or advanced beyond Group 2.

In order to advance to either Group 5 or 6 during the 2008-09 school year, official transcripts from accredited colleges or universities must be submitted no later than 90 days following final ratification of this agreement.

Placement in Group 6 requires a Master's Degree in Education or a related field (Article 21.3).

Transcripts will be retained in the teacher's personnel folder during the time of employment.

To be placed on Step 20, a teacher must have at least 19 years of service, with 13 years being in the Holtville Unified School District, and a minimum of 30 graduate hours.

A teacher who resigns for the purpose of retiring, shall receive a 10% retirement increment if he/she submits the resignation by June 20, 1987 for the 1986-87 year and in subsequent years by February 28.

The 10% increment shall be equal to 10% of the teacher's annual salary placement. Payment of the increment shall be made by June 30, 1987 and in subsequent years in three payments (April, May, June) or in one lump sum payment in June.

HOLTVILLE UNIFIED SCHOOL DISTRICT
2026-27 HTA SALARY SCHEDULE

APPENDIX A-2
EFFECTIVE: July 1, 2026
4.31%

HTA HRLY
50.856

	BA	BA+30	BA+45	BA+60	BA+75	BA+MA
	1	2	3	4	5	6
1	70,563	73,298	76,084	78,974	80,160	81,343
2	73,298	76,084	78,871	81,758	82,985	84,207
3	76,084	78,871	81,664	84,560	85,827	87,095
4	78,871	81,664	84,454	87,334	88,646	89,953
5	81,664	84,454	87,241	90,123	91,472	92,824
6	84,454	87,241	90,034	92,921	94,314	95,709
7	87,241	90,034	92,834	95,714	97,152	98,584
8		92,834	95,613	98,477	99,954	101,433
9		95,613	98,403	101,271	102,789	104,310
10		98,403	101,199	104,079	105,642	107,203
11		101,199	103,981	106,837	108,439	110,042
12		103,981	106,773	109,634	111,283	112,925
13		105,018	107,840	110,730	112,392	114,055
14		106,069	108,918	111,838	113,515	115,194
15		107,129	110,004	112,957	114,650	116,346
16		108,201	111,108	114,086	115,801	117,509
17		109,282	112,760	115,708	117,445	119,179
18		110,377	113,888	116,867	118,618	120,372
19		111,480	115,026	118,035	119,804	121,574
20		112,595	115,633	118,578	120,355	122,138
21		113,720	116,790	119,765	121,559	123,358
22		114,858	117,957	120,960	122,778	124,591
23		116,006	119,135	122,172	124,002	125,837
24		117,165	120,744	123,737	125,594	127,449
25		118,340	121,948	124,974	126,847	128,725
26		119,520	123,167	126,226	128,118	130,012
27		120,717	124,404	127,487	129,398	131,313
28		121,925	125,643	128,761	130,692	132,626

Teachers with experience coming into the District will receive credit for prior service up to ten years on the basis of one step for each year of teaching experience. Three-fourths of a year or more will be credited as one step.

All teachers will be required to submit official transcripts of all training and letters verifying experience which they desire to have count toward placement on the salary schedule. Work must be completed before the beginning of the school year in order to be given credit for an advance on the salary schedule.

All unit members hired after July 1, 2009 must hold at least a preliminary credential to be initially placed or advanced beyond Group 2.

In order to advance to either Group 5 or 6 during the 2008-09 school year, official transcripts from accredited colleges or universities must be submitted no later than 90 days following final ratification of this agreement.

Placement in Group 6 requires a Master's Degree in Education or a related field (Article 21.3).

Transcripts will be retained in the teacher's personnel folder during the time of employment.

To be placed on Step 20, a teacher must have at least 19 years of service, with 13 years being in the Holtville Unified School District, and a minimum of 30 graduate hours.

A teacher who resigns for the purpose of retiring, shall receive a 10% retirement increment if he/she submits the resignation by June 20, 1987 for the 1986-87 year and in subsequent years by February 28.

The 10% increment shall be equal to 10% of the teacher's annual salary placement. Payment of the increment shall be made by June 30, 1987 and in subsequent years in three payments (April, May, June) or in one lump sum payment in June.

Effective: 1/1/2025
Board Approved: Pending/Meeting 8/17/2026
Increase: 1%

HOLTVILLE UNIFIED SCHOOL DISTRICT
2024-25 CERTIFICATED MANAGEMENT SALARY SCHEDULE

	STEP I 1	STEP II 2	STEP III 3	STEP IV 4	STEP V 5	STEP VI 6	STEP VII 7
Assistant Superintendent	144,873	147,184	151,810	161,903	166,993	172,002	177,162
Elementary Principal	138,156	142,060	146,080	150,214	154,785	159,429	164,211
Elementary Assistant Principal	125,790	129,332	132,968	136,709	140,570	144,788	149,132
Middle School Principal	141,608	145,614	149,729	153,964	158,348	163,097	167,989
Middle School Asst Principal	128,937	132,567	136,288	140,125	144,085	148,407	152,858
High School Principal	145,064	149,163	153,381	157,727	162,212	167,077	172,091
High School Assistant Principal	132,082	135,795	139,614	143,541	147,598	152,026	156,587
Technology Director	125,790	129,332	132,968	136,709	140,570	144,788	149,132
Projects Director	141,608	145,614	149,729	153,964	158,348	163,097	167,989
Special Ed Director	135,384	139,193	143,104	147,133	151,289	155,828	160,503
School Psychologist	109,603	113,988	118,547	123,291	128,222	132,069	136,031
Curriculum Director	141,608	145,614	149,729	153,964	158,348	163,097	167,989
Alternative Ed/Ind Study Director	125,790	129,332	132,968	136,709	140,570	144,788	149,132

Effective: 7/1/2025
Board Approved: Pending/Meeting 8/17/2026
Increase: 2%

HOLTVILLE UNIFIED SCHOOL DISTRICT
2025-26 CERTIFICATED MANAGEMENT SALARY SCHEDULE

	STEP I 1	STEP II 2	STEP III 3	STEP IV 4	STEP V 5	STEP VI 6	STEP VII 7
Assistant Superintendent	147,770	150,128	154,846	165,141	170,333	175,442	180,705
Elementary Principal	140,919	144,901	149,002	153,218	157,881	162,618	167,495
Elementary Assistant Principal	128,306	131,919	135,627	139,443	143,381	147,684	152,115
Middle School Principal	144,440	148,526	152,724	157,043	161,515	166,359	171,349
Middle School Asst Principal	131,516	135,218	139,014	142,928	146,967	151,375	155,915
High School Principal	147,965	152,146	156,449	160,882	165,456	170,419	175,533
High School Assistant Principal	134,724	138,511	142,406	146,412	150,550	155,067	159,719
Technology Director	128,306	131,919	135,627	139,443	143,381	147,684	152,115
Projects Director	144,440	148,526	152,724	157,043	161,515	166,359	171,349
Special Ed Director	138,092	141,977	145,966	150,076	154,315	158,945	163,713
School Psychologist	111,795	116,268	120,918	125,757	130,786	134,710	138,752
Curriculum Director	144,440	148,526	152,724	157,043	161,515	166,359	171,349
Alternative Ed/Ind Study Director	128,306	131,919	135,627	139,443	143,381	147,684	152,115

Effective: 7/1/2026
Board Approved:
Increase: 4.31%

HOLTVILLE UNIFIED SCHOOL DISTRICT 2026-27 CERTIFICATED MANAGEMENT SALARY SCHEDULE

	STEP I	STEP II	STEP III	STEP IV	STEP V	STEP VI	STEP VII
	1	2	3	4	5	6	7
Assistant Superintendent	154,139	156,599	161,520	172,259	177,674	183,004	188,493
Elementary Principal	146,993	151,146	155,424	159,822	164,686	169,627	174,714
Elementary Assistant Principal	133,836	137,605	141,473	145,453	149,561	154,049	158,671
Middle School Principal	150,665	154,927	159,306	163,812	168,476	173,529	178,734
Middle School Asst Principal	137,184	141,046	145,006	149,088	153,301	157,899	162,635
High School Principal	154,342	158,703	163,192	167,816	172,587	177,764	183,098
High School Assistant Principal	140,531	144,481	148,544	152,722	157,039	161,750	166,603
Technology Director	133,836	137,605	141,473	145,453	149,561	154,049	158,671
Projects Director	150,665	154,927	159,306	163,812	168,476	173,529	178,734
Special Ed Director	144,044	148,096	152,257	156,544	160,966	165,796	170,769
School Psychologist	116,613	121,279	126,130	131,177	136,423	140,516	144,732
Curriculum Director	150,665	154,927	159,306	163,812	168,476	173,529	178,734
Alternative Ed/Ind Study Director	133,836	137,605	141,473	145,453	149,561	154,049	158,671

Increase: 1.00%

HOLTVILLE UNIFIED SCHOOL DISTRICT
 2024-25 CLASSIFIED MANAGEMENT/CONFIDENTIAL SALARY SCHEDULE

	STEP I	STEP II	STEP III	STEP IV	STEP V	STEP VI	STEP VII
	1	2	3	4	5	6	7
Assistant Superintendent	144,872	147,184	151,810	161,901	166,993	172,002	177,162
Food Service Director	70,420	73,942	77,637	81,520	85,598	89,879	94,373
Payroll Clerk	66,859	70,376	74,088	77,981	82,088	86,403	90,983
Accounting/HR Supervisor	66,859	70,376	74,088	77,981	82,088	86,403	90,983
Accounting Technician	46,043	47,655	49,323	51,049	52,837	54,687	56,599
Accounting Technician (w/BA)	61,255	63,400	65,618	67,914	70,292	72,751	75,298
Student Information Specialist	46,043	47,655	49,323	51,049	52,837	54,687	56,599
Student Info Specialist (w/BA)	61,255	63,400	65,618	67,914	70,292	72,751	75,298
Student Attendance Officer	46,043	47,655	49,323	51,049	52,837	54,687	56,599
Student Attendance Officer (w/BA)	61,255	63,400	65,618	67,914	70,292	72,751	75,298
Administrative Assistant	72,317	75,691	79,238	82,958	86,868	90,970	95,337
Transportation Director	70,420	73,942	77,637	81,520	85,598	89,879	94,373
Maintenance Supervisor (Director)	70,420	73,942	77,637	81,520	85,598	89,879	94,373
Chief Business Official	116,037	121,839	127,931	134,022	140,725	144,947	149,295
Technology Coordinator	66,859	70,376	74,088	77,981	82,088	86,403	90,983
Food Service Chef	54,975	57,865	60,910	64,115	67,493	71,043	74,778
Technology Support Technician	54,975	57,865	60,910	64,115	67,493	71,043	74,778
Senior Enterprise Systems and Network Engineer	95,771	100,819	106,118	111,707	117,580	121,106	124,740
Expandend Learning Opportunity Program Coordinator	46,043	47,655	49,323	51,049	52,837	54,687	56,599
Community School Partnership Program Coordinator	66,859	70,376	74,088	77,981	82,088	86,403	90,983
Digital Media and Graphics Designer	54,975	57,865	60,910	64,115	67,493	71,043	74,778
Migrant Program Coordinator	46,043	47,655	49,323	51,049	52,837	54,687	56,599
Athletic Director	46,043	47,655	49,323	51,049	52,837	54,687	56,599
Athletic Director (w/BA)	61,255	63,400	65,618	67,914	70,292	72,751	75,298

Effective: 7/1/2025
 Approved: Pending/Meeting 8/17/2026
 Increase: 2.00%

HOLTVILLE UNIFIED SCHOOL DISTRICT
 2025-26 CLASSIFIED MANAGEMENT/CONFIDENTIAL SALARY SCHEDULE

	STEP I 1	STEP II 2	STEP III 3	STEP IV 4	STEP V 5	STEP VI 6	STEP VII 7
Assistant Superintendent	147,769	150,128	154,846	165,139	170,333	175,442	180,705
Food Service Director	71,828	75,421	79,190	83,150	87,310	91,677	96,260
Payroll Clerk	68,196	71,784	75,570	79,541	83,730	88,131	92,803
Accounting/HR Supervisor	68,196	71,784	75,570	79,541	83,730	88,131	92,803
Accounting Technician	46,964	48,608	50,309	52,070	53,894	55,781	57,731
Accounting Technician (w/BA)	62,480	64,668	66,930	69,272	71,698	74,206	76,804
Student Information Specialist	46,964	48,608	50,309	52,070	53,894	55,781	57,731
Student Info Specialist (w/BA)	62,480	64,668	66,930	69,272	71,698	74,206	76,804
Student Attendance Officer	46,964	48,608	50,309	52,070	53,894	55,781	57,731
Student Attendance Officer (w/BA)	62,480	64,668	66,930	69,272	71,698	74,206	76,804
Administrative Assistant	73,763	77,205	80,823	84,617	88,605	92,789	97,244
Transportation Director	71,828	75,421	79,190	83,150	87,310	91,677	96,260
Maintenance Director	71,828	75,421	79,190	83,150	87,310	91,677	96,260
Chief Business Official	118,358	124,276	130,490	136,702	143,540	147,846	152,281
Technology Coordinator	68,196	71,784	75,570	79,541	83,730	88,131	92,803
Food Service Chef	56,075	59,022	62,128	65,397	68,843	72,464	76,274
Technology Support Technician	56,075	59,022	62,128	65,397	68,843	72,464	76,274
Senior Enterprise Systems and Network Engineer	97,686	102,835	108,240	113,941	119,932	123,528	127,235
Expandend Learning Opportunity Program Coordinator	46,964	48,608	50,309	52,070	53,894	55,781	57,731
Community School Partnership Program Coordinator	68,196	71,784	75,570	79,541	83,730	88,131	92,803
Digital Media and Graphics Designer	56,075	59,022	62,128	65,397	68,843	72,464	76,274
Migrant Program Coordinator	46,964	48,608	50,309	52,070	53,894	55,781	57,731
Athletic Director	46,964	48,608	50,309	52,070	53,894	55,781	57,731
Athletic Director (w/BA)	62,480	64,668	66,930	69,272	71,698	74,206	76,804

Effective: 7/1/2026

Approved:

Increase: 4.31%

HOLTVILLE UNIFIED SCHOOL DISTRICT

2026-27 CLASSIFIED MANAGEMENT/CONFIDENTIAL SALARY SCHEDULE

	STEP I	STEP II	STEP III	STEP IV	STEP V	STEP VI	STEP VII
	1	2	3	4	5	6	7
Assistant Superintendent	154,138	156,599	161,520	172,256	177,674	183,004	188,493
Food Service Director	74,924	78,672	82,603	86,734	91,073	95,628	100,409
Payroll Clerk	71,135	74,878	78,827	82,969	87,339	91,929	96,803
Accounting/HR Supervisor	71,135	74,878	78,827	82,969	87,339	91,929	96,803
Accounting Technician	48,988	50,703	52,477	54,314	56,217	58,185	60,219
Accounting Technician (w/BA)	65,173	67,455	69,815	72,258	74,788	77,404	80,114
Student Information Specialist	48,988	50,703	52,477	54,314	56,217	58,185	60,219
Student Info Specialist (w/BA)	65,173	67,455	69,815	72,258	74,788	77,404	80,114
Student Attendance Officer	48,988	50,703	52,477	54,314	56,217	58,185	60,219
Student Attendance Officer (w/BA)	65,173	67,455	69,815	72,258	74,788	77,404	80,114
Administrative Assistant	76,942	80,533	84,306	88,264	92,424	96,788	101,435
Transportation Director	74,924	78,672	82,603	86,734	91,073	95,628	100,409
Maintenance Director	74,924	78,672	82,603	86,734	91,073	95,628	100,409
Chief Business Official	123,459	129,632	136,114	142,594	149,727	154,218	158,844
Technology Coordinator	71,135	74,878	78,827	82,969	87,339	91,929	96,803
Food Service Chef	58,492	61,566	64,806	68,216	71,810	75,587	79,561
Technology Support Technician	58,492	61,566	64,806	68,216	71,810	75,587	79,561
Senior Enterprise Systems and Network Engineer	101,896	107,267	112,905	118,852	125,101	128,852	132,719
Expandend Learning Opportunity Program Coordinator	48,988	50,703	52,477	54,314	56,217	58,185	60,219
Community School Partnership Program Coordinator	71,135	74,878	78,827	82,969	87,339	91,929	96,803
Digital Media and Graphics Designer	58,492	61,566	64,806	68,216	71,810	75,587	79,561
Migrant Program Coordinator	48,988	50,703	52,477	54,314	56,217	58,185	60,219
Athletic Director	48,988	50,703	52,477	54,314	56,217	58,185	60,219
Athletic Director (w/BA)	65,173	67,455	69,815	72,258	74,788	77,404	80,114
Technology Director	133,836	137,605	141,473	145,453	149,561	154,049	158,671

**AMENDMENT TO
EMPLOYMENT CONTRACT
BETWEEN CELSO RUIZ
AND THE
HOLTVILLE UNIFIED SCHOOL DISTRICT**

The Governing Board of the Holtville Unified School District (the "Board") exercises its right, as provided under Item 3 of the current Employment Contract Between Celso Ruiz and the Holtville Unified School District, which was ratified by the Board on September 11, 2023 (the "Contract"), to increase the Superintendent's annual salary as set forth below. The Board and Celso Ruiz (the "Superintendent") agree to amend the Contract and to enter into this Amendment to Employment Contract Between Celso Ruiz and the Holtville School District (the "Second Amendment") on the following terms and conditions.

1. Section 3 (Salary) of the Contract is amended to add the following provisions:

3. Salary

Retroactive to July 1, 2024, the Superintendent's annual salary shall be increased by one percent (1%) to one hundred and ninety-seven thousand, two hundred and ninety-five dollars (\$197,295). Retroactive to July 1, 2025, the Superintendent's annual salary shall be increased by two percent (2%) to two hundred and one thousand, two hundred and forty-one dollars (\$201,241). The Board reserves the right to increase the annual salary of the Superintendent at any time.

2. These increases to the Superintendent's annual salary are consistent with the percentage salary increases approved by the Governing Board for all certificated and classified District employees

3. With the exception of the above modifications, all other terms and conditions of the Contract shall remain in full force and effect.

The Superintendent and the Board agree that this Amendment is not binding or enforceable unless it is ratified by the Board in an open session regular meeting of the Board.

CELSO RUIZ
Superintendent

JULIE DUARTE
President of the Governing Board

Date: _____ Date: _____

Ratified in an open session of the Governing Board on: _____

**EMPLOYMENT CONTRACT
BETWEEN
CELSO RUIZ
AND THE
HOLTVILLE UNIFIED SCHOOL DISTRICT**

This Employment Contract (hereinafter "Contract") is entered into by and between the Governing Board of the Holtville Unified School District of Imperial County, California (hereinafter referred to as the "Board") and Celso Ruiz (hereinafter referred to as "Superintendent"). The Board and the Superintendent hereby agree to the terms and conditions set forth below.

1. Initial Term of Contract

The Board hereby employs the Superintendent for a period to commence on July 1, 2026 and ending on June 30, 2029, to perform the duties of District Superintendent.

2. Renewal of Contract at the End of the Term

This provision applies to the possible automatic extension of this Contract in accordance with Education Code section 35031. If, prior to December 31 of the last year of this Contract, the Board does not send or personally deliver a written notice to the Superintendent that this Contract shall not be renewed, then pursuant to Education Code section 35031, this Contract shall be renewed automatically for a term equal to the Initial Term on the same terms and conditions existing at the time of such renewal. In the event this Contract is automatically extended, then the Governing Board shall ratify any such extension in an open session meeting of the Board. The Board and the Superintendent acknowledge that they have agreed to a notice date of December 31 and that such notice period is greater than the forty-five (45) day advance

Initials _____

notice required by Education Code section 35031. This provision shall not be implemented unless the Superintendent between October 1 and November 15, 2029, sends or personally delivers to each member of the Board written notice regarding this provision to include the effect of the December 31 deadline.

3. Salary

Effective July 1, 2026, the Superintendent's annual salary shall be increased to two hundred and fifteen thousand, two hundred and forty-one dollars (\$215, 241) to align with the compensation provided to other superintendents' employed by similar school districts in Imperial County. The annual salary shall be payable in equal monthly installments. The Board reserves the right to increase the annual salary of the Superintendent at any time.

4. Work Year

The Superintendent is a full-time certificated management employee who is exempt from overtime. The Superintendent's work year shall be two hundred and twenty (220) work days in each school year (July 1-June 30). However, if the Superintendent believes that there is a need to work any additional work day(s) beyond the two hundred and twenty (220) work days per year, and the Board agrees to such additional work day(s), then the Superintendent shall be paid at his current per diem rate for each additional work day. The per diem rate is the annual salary as may be increased in any year of this Contract, divided by two hundred and twenty for each full extra work day actually worked by the Superintendent and authorized by the Board not to exceed twenty (20) additional work days.

The Superintendent may use non-work days or time outside of the regular work day to undertake consulting work, speaking engagements, writing, lecturing, or other professional

Initials _____

endeavors, provided that such undertakings are not incompatible with his employment do not constitute a conflict of interest, and do not interfere with or adversely affect his performance as the Superintendent. The Superintendent shall advise the Board whenever the Superintendent undertakes such activities. The Superintendent also may engage in professional growth activities so long as such engagement does not interfere with his normal duties or impair his effectiveness. Such professional growth activities include, but are not limited to, attendance at workshops, conferences and meetings related to the duties of a superintendent.

5. Benefits

The Superintendent shall be provided District-paid medical, dental, vision and life insurance benefits, available to certificated management employees, for himself and his family at no cost to the Superintendent.

Upon the Superintendent's retirement from the District, the District shall provide the Superintendent with retiree medical, dental and vision healthcare coverage for himself and his family until the Superintendent reaches the age of eligibility for Medicare. The Superintendent may select family medical, dental and vision healthcare coverage from health care plans provided to certificated bargaining unit employees of the District. The District shall pay an annual maximum contribution of \$25,000 towards the total cost of the Superintendent's retiree medical, dental and vision healthcare benefits for himself and his family. Any amount beyond this maximum cap shall be paid by the Superintendent on a monthly basis.

The Superintendent shall be entitled to all statutory benefits as a certificated employee (Education Code sections 44962 - 44988). He shall receive twelve (12) days of paid sick leave each school year pursuant to Education Code section 44978.

Initials _____

The Superintendent shall retain vacation days accrued prior to serving as the Superintendent. Upon separation from the District, vacation time earned but not used may be used by the Superintendent prior to his last day in paid status or he may elect instead to be paid for the earned but unused vacation.

The Superintendent shall be reimbursed for all necessary and reasonable business expenses incurred on behalf of the District which are documented and submitted pursuant to the procedures of the District. Such business expenses include, but are not limited to, business-related travel (lodging, meals, parking, tolls), out of county mileage at the District approved rate, the costs of membership in professional organizations, and purchase of business-related supplies. The District shall pay the Superintendent's annual dues to ACSA. The Superintendent shall not exceed the amounts budgeted for such purposes by the Board.

The Superintendent is required to possess and maintain an automobile for the performance of his duties. Travel outside of Imperial County on District business will be reimbursed in accordance with Board Policy and District procedures. The Superintendent may additionally utilize a District owned vehicle for District related business.

6. Duties and Responsibilities

The Superintendent shall be the Chief Executive Officer of the District and shall act as Secretary to the Board. He shall give her exclusive professional services to the District during the period of this Contract except as otherwise provided in this Contract, and he shall attend all regular and special meetings of the Board unless otherwise excused by the Board President. The Superintendent shall have the authority of Superintendent as prescribed by the laws of the State of California, and shall have such powers and duties which are delegated to him by the Board.

Initials _____

The Superintendent shall have the primary responsibility for execution of Board Policy, and the Board shall retain the responsibility for formulating and adopting said policy. The parties agree, individually and collectively, not to interfere with or usurp the responsibilities of the other party. The Superintendent shall have primary responsibility for all personnel matters, including selection, assignment and transfer of all employees, subject to prior approval of the Board. In all personnel matters, the Superintendent shall present his recommendation to the Board. In the event the Board does not approve said recommendation, the Superintendent shall submit another recommendation to the Board within a reasonable time. The Superintendent agrees to competently, efficiently and effectively carry out all of his assigned duties and responsibilities.

7. Performance Evaluation

The Board and the Superintendent acknowledge that the employment relationship between the Board and the Superintendent is a very special and important relationship. This relationship requires regular communication and feedback. The Superintendent shall, on an as needed or as directed basis, but not less than approximately every four (4) months, schedule a closed session of the Board for an informal evaluation conference of the Superintendent. The Board may evaluate the Superintendent in writing at any time and at least once each year.

8. Termination of Contract

This Contract may be terminated by mutual consent at any time, or by non-renewal pursuant to Section 2 of this Contract, or by the Board for cause or for material breach of this Contract, or by the Board without cause, or by the Board because of continuing disability of the Superintendent, or by resignation of the Superintendent upon ninety (90) days prior written notice to the Board. For the purposes of this provision, "cause" is defined as unsatisfactory

Initials _____

performance or any cause for which permanent certificated employees may be subject to discipline as listed in Education Code section 44932. "Breach" is defined as the violation or failure to comply with a material term of this Contract. In the event of a proposed termination of this Contract for cause, the Board shall give at least thirty (30) days prior written notice to the Superintendent with specific charges which shall constitute a material breach of this Contract. The Superintendent shall be given a reasonable opportunity to be heard in the way of any explanation or defense before any final decision on the proposed termination of this Contract by the Board. At such meeting, the Superintendent may be represented by counsel of his choice and at his own expense. In the event of a termination for cause or breach, the Superintendent shall not be entitled to payment of any salary or benefits beyond the effective date of termination.

The Board within its discretion may terminate this Agreement without cause at any time upon written notice to the Superintendent. In the event this Contract is terminated without cause, the Superintendent shall receive a maximum cash severance payment equal to the monthly salary of the Superintendent multiplied by twelve (12) months, or the number of months left on the unexpired term of this Contract, whichever is the lesser amount. This provision is required by Government Code section 53260, and shall be implemented consistent with that law. This Severance Payment shall be payable in accordance with the District's regular payroll cycle or, at the Board's discretion, in a lump sum. This Severance Payment shall be provided to the Superintendent only if (1) the Superintendent executes a Separation Agreement prepared by the Board which includes a full general release of any and all claims, including all those known or unknown, against the Board, and its individual members, all Officers, all employees, and all agents arising out of or in any way related to the Superintendent's employment or termination of

Initials

employment with the District; (2) and the Superintendent agrees to cooperate fully with the Board in the transition of his duties and comply with all District Policies and Procedures. All other obligations to the Superintendent under this Contract shall be automatically terminated and completely extinguished. In accordance with Government Code section 53243.2, any severance payment to the Superintendent shall be fully reimbursed to the District if the Superintendent is convicted of any crime involving an abuse of his office or position with the District as defined by applicable law.

In the event of a proposed termination of this Contract because of the continuing disability of the Superintendent, the Board shall give at least thirty (30) days prior written notice to the Superintendent. No such notice shall be sent until there are no remaining days of paid leave available to the Superintendent, and the Superintendent is not able to perform the essential duties of his position with or without reasonable accommodation. The Superintendent shall be given a reasonable opportunity to be heard in the way of any explanation or defense before any final decision on the proposed termination of this Contract because of continuing disability.

9. Reassignment Upon Termination of Agreement.

Upon termination of this Agreement, as specified in paragraph 8 of this Agreement, the Superintendent has the right to return to his Assistant Superintendent position with the District on the same terms and conditions as he was performing immediately prior to serving as Superintendent. When he served as Assistant Superintendent, the Superintendent received annual stipends of \$10,000 and \$5000 (in addition to his Assistant Superintendent salary) for serving as principal of the District's Sam Webb Continuation High School and coordinating the summer school program respectively. The Superintendent also shall have the right to return to these additional roles on the same terms and conditions. In addition, should the Superintendent elect to return to his Assistant Superintendent position upon termination of this Agreement, he shall receive an annual salary that is consistent with placement at "Step 5/Assistant

Initials

Superintendent” on the District’s then current administrator salary schedule, and his salary shall be based on a work year of two hundred and twenty (220) work days.

10. Provision Required By Government Code Section 53260

Regardless of the term of this Agreement or any other provision contained in it, Government Code section 53260 requires that every employment agreement include a provision which provides that regardless of the term of the contract, if the contract is terminated, the maximum cash settlement that an employee may receive shall be an amount equal to the monthly salary multiplied by the number of months remaining on the unexpired term of the contract. However, in the case of a district superintendent, if the unexpired term of the contract is greater than twelve months, the maximum cash settlement shall be an amount equal to the monthly salary of the employee multiplied by twelve. Any cash settlement shall not include any other noncash items except for health benefits, which may be continued for the same duration of time as covered in the settlement. Again, however, if the unexpired term is greater than twelve (12) months, the maximum time for which the District may agree to continue health benefits paid for by the District shall be twelve (12) months. Section 53260 notwithstanding, if the termination is based on fraud, misappropriation of funds, or other illegal fiscal practices, Government Code section 53260 prohibits the District from providing any cash or noncash settlement in an amount greater than the Superintendent’s monthly salary multiplied by a number from zero to six (6) as determined by a hearing officer after a hearing. The intent of this provision is only to satisfy the requirements in Government Code section 53260-53264, and shall be interpreted consistently with these statutes.

If the Superintendent is convicted of a crime involving the abuse of office or position, the Superintendent agrees that he shall fully reimburse the District for all of the following: (1) any paid leave salary paid by the District to the Superintendent pending an investigation; (2) any funds paid by the District for the legal criminal defense of the Superintendent; and (3) any cash settlement paid to the Superintendent related to the termination of the Superintendent employment. This provision expressly does not oblige the District to make any of these payments. The intent of this provision is to satisfy the requirements in Government Code sections 53243.1-53244, and shall be interpreted consistently with these statutes.

Initials _____

11. Miscellaneous Provisions

This Contract is subject to the applicable laws of the State of California and to the rules and regulations of the State Board of Education.

This Contract is an integrated Contract and the sole and only Contract between the parties regarding the terms and conditions of the Superintendent's employment and supersedes any prior written or oral understandings or agreements regarding such terms and conditions. The Superintendent shall maintain a valid administrative credential issued by the State of California which shall remain in effect at all times during the term of this Contract. Failure to do so shall constitute cause for termination of this Contract.

This Contract can be changed or modified only by a written document signed by both parties, except that the Board reserves the right to increase the Superintendent's salary at any time.

If any term or provision of this Contract is determined to be illegal by a court of competent jurisdiction, then such term or provision shall be severed from this Contract and the remaining terms and provisions shall be in full force and effect.

12. Ratification

The Superintendent and the Board agree that this Contract is not binding or enforceable unless it is ratified by the Board in open session at a meeting of the Board.

Celso Ruiz

President of the Governing Board of
the Holtville School District

Date: _____

Date: _____

Ratified in an open session of the Governing Board on: _____

Initials _____

45-Day Budget Update FY 2026-27

School District: Holtville Unified

Pursuant to Ed Code 42127(h), "Not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act."

The Budget Act was officially signed by the Governor on June 29, 2026. The major changes between the May Revise and the Adopted State Budget that require revenue and expenditure revisions are as follows:

Narrative should explain how the changes impact the district's budget and programs.

For the 2026-27 budget year, there are a few changes between the May Revise and the Enacted State Budget that affect school district budget figures. At this time, the changes that impact the Holtville Unified budget are as follows: Inclusion of the Student Support and Professional Development Discretionary Block Grant (estimated at \$930 per ADA) and Special Education AB602 funds increased to a base rate of \$1,340 per ADA. In addition, from a local level, HUSD has settled with its certificated bargaining unit for the 2024-25, 2025-26, and 2026-27 school years, causing an increase in budgeted expenditures for certificated salaries and benefits.

	Board Adopted Budget	45 Day Budget Revision	Difference	Descriptions/Explanation
Revenues				
LCFF	24,403,730	24,403,730	-	
Federal	1,351,013	1,351,013	-	
State	4,514,449	6,453,592	1,939,143	Est Added Revenues from Block Grant, AB602
Local	1,750,182	1,750,182	-	
Total Revenues	32,019,375	33,958,518	1,939,143	
Expenditures				
Certificated	13,593,799	14,041,831	448,032	Addl salary expense from settlement
Classified	5,617,614	5,617,614	-	
Employee Benefits	8,438,096	8,538,550	100,454	Addl salary expense from settlement
Books & Supplies	1,577,850	1,577,850	-	
Services and Other Operating	3,301,429	3,301,429	-	
Capital Outlay	388,748	388,748	-	
Other Outgo	182,060	182,060	-	
Indirect Costs	(86,439)	(86,439)	-	
Interfund Transfers	395,620	395,620	-	
Total Expenditures	33,408,776	33,957,262	548,486	

Net Increase (Decrease) in Fund Balance	(1,389,402)	1,256		
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Beginning Fund Balance	10,477,561	10,477,561	-	
Projected Ending Balance	9,088,160	10,478,817		

Posted at HUSD District Office 7/28/2026



1651 South Juanita Street • San Jacinto, CA 92583
Voice (951) 943-1908 • Fax (951) 943-5768

July 29, 2026

Att: J.P. Wells
Holtville Unified School District
621 East 6th Street
Holtville, CA 92250

Subject: Substitution of Concrete Subcontractor – Emmett Finley ES Project

Dear Mr. Wells,

Please accept this letter as formal notification that Class Leasing LLC intends to substitute its concrete subcontractor, GEM Industries, with A&N Quality Builders for the remaining concrete work associated with the Emmett Finley Elementary School project.

As part of this subcontractor substitution process, Class Leasing LLC has requested a deductive Change Order from GEM Industries for the value of the remaining scope of work to be performed under its contract with Class Leasing LLC. Upon receipt and evaluation of the deductive Change Order, the remaining concrete work will be reassigned to A&N Quality Builders.

This substitution is being undertaken to facilitate completion of the project and ensure continuity of the remaining work. Class Leasing LLC will remain responsible for the proper management and completion of all contractual obligations related to the project.

Should you require any additional information or documentation regarding this subcontractor substitution, please contact our office at your convenience.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads 'Jeff Hanson'.

Jeff Hanson – Project Manager
Class Leasing LLC



August 10, 2026

John Paul Wells
Assistant Superintendent
Holtville Unified School District
621 East 6th
Holtville, CA 92250

Subject: Substitution of Concrete Subcontractor – Emmett Finely ES Project

Dear Mr. Wells:

Due to the reasons stipulated in your letter dated July 29, 2026, GEM Industrial Electric, Inc. takes “No Exception” to the request to release GEM Industrial from the remaining scope of work for the Emmett Finly Transitional Kindergarten Modular Classroom Additions Project (FA Project No. 24087), submitted by Class Leasing LLC.

To date GEM Industrial has been paid for work performed under PO 115858, less 5% retention and Change Order Request #1, leaving a balance owed by Class Leasing of \$8,530.37.

Respectfully Submitted

Douglas MacLachlan

Douglas MacLachlan
President



Date: July 1st, 2026

To: Imperial County Elections Department

From: Ann Garcia, Administrative Assistant
Holtville Unified School District
621 E. Sixth Street
Holtville, Ca. 92250
760-356-2974

Re: Board Resolution 2025/26-013 A Resolution Ordering an Election, Requesting County Elections to Conduct the Election, Requesting Consolidation of the Election, and Specifications of the Election Order

We will not have a Measure(s) to be voted on at the November 3rd, 2026 election as stated in the original Board Resolution 2025/26-013. It will be removed from the resolution and confirmed at the next board meeting on August 17th, 2026.

Resolution No. 2025/26-013

**RESOLUTION ORDERING AN ELECTION,
REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION,
REQUESTING CONSOLIDATION OF THE ELECTION, AND
SPECIFICATIONS OF THE ELECTION ORDER**

Holtville Unified School District

WHEREAS, pursuant to Education Code Section 5322, whenever a school district election is ordered, the governing board of the district or the board or officer authorized to make such designation shall, concurrently with or after the order of an election, but not less than 123 days prior to the date set for the election in the case of an election for governing board members, or at least 88 days prior to the date of the election in case of an election on a measure, including a bond measure, by resolution delivered to the county superintendent of schools and the officer conducting the election specify the date of the election and the purpose of the election;

WHEREAS, pursuant to Elections Code Section 10002, the governing body of any city or district may by resolution request the Board of Supervisors of the county to permit the county elections official to render specified services to the city or district relating to the conduct of an election;

WHEREAS, the resolution of the governing body of the city or district shall specify the services requested; and

WHEREAS, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city county, or other political subdivision are called to held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

WHEREAS, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the Clerk of the Board of Supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation; and

WHEREAS, the resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election; and

WHEREAS, pursuant to Education Code Section 5342 and Elections Code Section 10400, such election for school districts may be either completely or partially consolidated;

WHEREAS, various district, county, and statewide and other political subdivision elections have been or may be called to be held on November 3, 2026;

NOW, THEREFORE, BE IT RESOLVED AND ORDERED THAT the Governing Board/Board of Trustees of the Holtville Unified School District hereby orders an election to be called and consolidated with any and all elections also called to be held on November 3, 2026 insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the School District requests to the Board of Supervisors of the County of Imperial to order such consolidation under Elections Code Section 10400; and

BE IT FURTHER RESOLVED AND ORDERED that said school board hereby requests the Board of Supervisors to permit the Imperial County Elections Department to provide any and all services necessary for conducting the election and agrees to pay for said services, and

BE IT FURTHER RESOLVED AND ORDERED that pursuant to Elections code Section 5322, the authority for the specifications of the election order, the governing body of the Holtville Unified School District hereby orders an election to be held with the following specifications:

The election shall be held on Tuesday, November 3, 2026

Check the following that apply:

BE IT FURTHER RESOLVED AND ORDERED that the Imperial County Elections Department conduct the election for the following Offices on the November 3, 2026 ballot.

SEATS OPEN	OFFICE	TERM	DIST/DIV
------------	--------	------	----------

Three (3)	School Board Member	4 years	Holtville Unified
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No election will be held if there are an insufficient number of nominees.

The qualifications of a nominee of an elective officer of the school district are as follows (i.e. a registered voter in the district, trustee area, etc.)

The Candidate's Statement of Qualifications shall be limited to ()200 words or ()400 words and will be paid for by the () district or (✓) candidate.

Date of last map change: _____

A current map showing the boundaries within the County of the school district and the divisions of the school district, if any, is attached.

BE IT FURTHER RESOLVED AND ORDERED that the Imperial County Elections Department is ordered that in the event of a tie vote, the candidate will be selected by Ed. Code 5016(b):

- ☐ Run-off election
- ☐ By lot

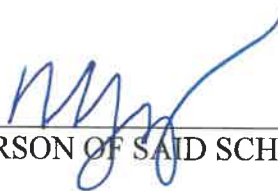
PASSED AND ADOPTED by the Holtville Unified School District, County of Imperial, State of California, this 17th day of June 2026, by the following vote:

AYES: 5

NOES: 0

ABSTENTIONS: 0

ABENT: 0



CHAIRPERSON OF SAID SCHOOL DISTRICT BOARD

Attested:
Secretary



**HOLTVILLE UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES**

RESOLUTION NO. 2026/27-001

**AUTHORIZING LEASE FINANCING FOR SCHOOL FACILITIES
PROJECTS IN A PRINCIPAL AMOUNT NOT TO EXCEED \$3,700,000
AND AUTHORIZING AND DIRECTING THE EXECUTION AND
DELIVERY OF RELATED DOCUMENTS AND ACTIONS**

WHEREAS, the Holtville Unified School District (the "District") has determined to acquire and construct school facilities (the "Project"), which require a source of financing; and

WHEREAS, the District is authorized pursuant to the California Education Code (the "Education Code"), including Section 17456 thereof, to lease real property to a nonprofit organization formed in part to assist local agencies in obtaining financing, and to simultaneously lease such property back and obtain financing thereby for the purpose of acquiring land and school facilities; and

WHEREAS, in connection with its consideration to undertake financing for the Project, the District has complied with Section 17150.1 of the Education Code, providing at least 30 days' notice of proposed non-voter approved debt to Imperial County officials; and

WHEREAS, at this time, the Board of Trustees of the District (the "Board") has determined that it is in the best interests of the District to authorize the execution and delivery of a Lease and Sublease Agreement in the aggregate principal amount of not to exceed \$3,700,000, and such other documents and actions as are necessary in order to obtain financing to acquire the Project;

WHEREAS, District staff, working with the District's municipal advisor and placement agent, has solicited proposals from financial institutions to provide the up-front financing, on a private placement basis, and to participate in the financing described herein; and

WHEREAS, the proposed financing is in compliance with a Debt Issuance and Management Policy adopted by the Board pursuant to Government Code Section 8855;

WHEREAS, as required by Government Code Section 5852.1, attached hereto as Appendix A is the information relating to the Lease and Sublease Agreement that has been obtained by the Board and is hereby disclosed and made public; and

WHEREAS, the Board wishes at this time to authorize and direct staff to accept the most favorable proposal received by the District, and to approve the proceedings described herein to finance the Project and to approve all related documents and actions;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Trustees of the Holtville Unified School District as follows:

Section 1. Recitals. The foregoing recitals are true and correct.

Section 2. Approval of Financing Proceedings. The Board hereby approves the financing of the Project. To that end, the Board hereby approves each of the following financing documents in substantially the respective forms on file with the Secretary to the Board, together with any changes therein or additions thereto approved by the President of the Board, the Superintendent or the Assistant Superintendent, Business Services (each, an "Authorized Officer"), provided that the execution thereof by an Authorized Officer shall be conclusive evidence of such approval:

- Lease and Sublease Agreement between the District and the Local Facilities Finance Corporation of California (the "Corporation"), whereby the District leases the Leased Property (defined below) to the Corporation in consideration of the agreement by the Corporation to provide funds to finance the Project as described in this Resolution, and the Corporation subleases the Leased Property back to the District in consideration of the payment of semiannual lease payments by the District as rental for the Leased Property.
- Assignment of Lease Agreement between the Corporation and a banking institution to be selected by the Superintendent (the "Purchaser"), as consented to by the District, whereby the Corporation assigns its rights under the Lease and Sublease Agreement to the Purchaser in consideration of the agreement by the Purchaser to provide funds to finance the Project and pay related financing costs.

In addition, the Board hereby directs an Authorized Officer to accept and execute the most favorable proposal submitted to the District to participate in the financing plan described herein, upon the advice of the District's municipal advisor and Placement Agent, and to include the terms of such proposal in the Lease and Sublease Agreement.

An Authorized Officer is hereby authorized and directed for and in the name and on behalf of the District to execute the final form of each of the foregoing documents, and the Secretary or Clerk of the Board is hereby authorized and directed to attest to the final form of each of the foregoing documents.

Section 3. Material Terms of Lease Agreement. The aggregate principal amount of the lease payments shall not exceed \$3,700,000, the interest components of the lease payments shall be computed at an interest rate not to exceed 8.0% per annum (provided no event of default or event of taxability has occurred), the original term of the Lease and Sublease Agreement shall not extend beyond thirty years.

The real property and related facilities to serve as the subject of the Lease and Sublease Agreement shall be the land and buildings comprising the Pine Elementary School, or such other site or sites as shall be selected by an Authorized Officer (the "Leased Property"); provided, however, that an Authorized Officer is hereby authorized to identify additional or other District-owned real property as may be needed in order to accomplish the financing plan described herein, which shall be more particularly described in the foregoing documents.

Section 4. Payment of Financing Costs; Professionals. All costs and expenses of professional and legal services in connection with the financing plan described herein are contingent upon the successful delivery of the Lease and Sublease Agreement. Such costs and expenses, together with all other financing costs relating to the transactions described in this Resolution, shall be paid by the District from a portion of the proceeds of the Lease and Sublease Agreement. To that end, a portion of the proceeds may be deposited with a banking institution serving as costs of issuance custodian or may be paid directly by the bank submitting the best proposal, at the written direction of an Authorized Officer.

Section 5. Official Actions. The President of the Board, the Clerk of the Board, the Superintendent, the Assistant Superintendent, Business Services, the Secretary to the Board, the written designees of such officials, and all other officers of the Board of Trustees and the District are each authorized and directed in the name and on behalf of the District to make any and all assignments, certificates, requisitions, agreements, notices, consents, instruments of conveyance, warrants, terminations and other documents, which they or any of them might deem necessary or appropriate in order to consummate any of the transactions contemplated by the agreements and documents approved under this Resolution, including but not limited to documentation required by the Purchaser and documentation providing for the deposit and administration of the proceeds of the Lease and Sublease Agreement and payment of costs of issuance, and the execution of any such documents and certifications that may be required in order to clean title to the Leased Property or obtain a title insurance policy with respect thereto. Whenever in this resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf in the case such officer is absent or unavailable.

Section 6. Effective Date. This Resolution shall take effect from and after the date of its passage and adoption.

* * * * *

PASSED AND ADOPTED this 17th day of August, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

By: _____
President of the Board

ATTEST:

By: _____
Secretary to the Board

APPENDIX A

REQUIRED DISCLOSURES PURSUANT TO GOVERNMENT CODE SECTION 5852.1

1. True Interest Cost: 5.20%
2. Finance charge, being the sum of all fees and charges paid to third parties: \$145,000
3. Proceeds expected to be received by the District for the Project: \$3,000,000
4. Total Repayment Amount: \$5,697,034.33

** Information based on estimates made in good faith by the District, including certain assumptions regarding rates available in the bond market at the time of pricing and a principal amount of \$3,145,000.*