

CULBERTSON SCHOOL DISTRICT #17 J/R/C
RICHLAND/ROOSEVELT COUNTIES
CULBERTSON, MONTANA

NOTICE OF REGULAR SCHOOL BOARD MEETING

Tuesday—August 18, 2026, 6:30 PM

PREVIEW BILLS.....6:20 PM

CALL TO ORDER.....6:30 PM

ROLL CALL

- 01. Action, establish quorum

RECOGNITION OF VISITORS

- 02.

APPROVE AGENDA

- 03. Action, approve agenda

PUBLIC COMMENT FOR AGENDA ITEMS

- 04.

MINUTES OF PREVIOUS MEETINGS

- 05. Action, approve minutes from the following meeting(s)
 - a. July 21, 2026 (July Board Meeting)
 - b. July 31, 2026 (Special Board Meeting)

FINANCE REPORT

- 06. Action, pay bills, approve investments, and note cash & extra-curricular balances

REPORTS

- 07. Information, Student Representative Report—None
- 08. Information, Teacher Report—None
- 09. Information, Activities Director Report—None
- 10. Information, Technology Systems Administrator Report
- 11. Information, JH/HS Principal Report
- 12. Information, Elementary Principal Report
- 13. Information, District Clerk Report
- 14. Information, Superintendent Report

* Items listed on the agenda do not necessarily indicate the order in which they will be addressed.

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

UNFINISHED BUSINESS

15. Action, Second Reading Policy
-3612-P(1): School-Provided Access to Electronic Information, Services, Equipment,
and Networks
-4330-NF(1): Community Use of School Facilities-Gym & Weight Room Use Form
-4340: Public Access to District Records
16. Action, Extra-curricular Contracts

NEW BUSINESS

17. Action, Additions to the Guest Teacher List for 2026-2027
18. Action, Classified Contracts for 2026-2027
19. Action, Transportation Agreement with Brockton School District
20. Action, Gym Cleaning
21. Action, 2026-2027 Budget Adoption
22. Action, Resignation
23. Action, Approve Froid & Bainville Transportation Requests

PUBLIC COMMENT FOR NON-AGENDA ITEMS

- 24.

REPORTS (Continued)

25. Information, Trustees Reports/Requests

DATE/TIME FOR NEXT MEETING

26. Date: Tuesday, September 15, 2026
Time: 6:20 Preview Bills, 6:30 mtg.
Potential Conflicts: VB @ Lusture
Suggested Changes: Wednesday, September 16th or Thursday, September 17th

ADJOURNMENT

27. Time of adjournment: _____

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Culbertson Public School

Totals Report for July 2026 through July 2026
2026-2027

08/07/2026
12:32:58 PM

Checking
Savings
Investments

Account	Beginning	+ Receipts	- Expenditures	+ Transfers	= Ending
1 - ANNUAL	1,787.43	0.00	0.00	0.00	1,787.43
2 - ATHLETICS	507.98	569.18	135.00	0.00	942.16
3 - SOPHOMORE CLASS 2029	7,044.26	0.00	0.00	0.00	7,044.26
4 - 7TH GRADE CLASS 2032	1,770.25	0.00	0.00	0.00	1,770.25
5 - 6TH GRADE CLASS 2033	0.00	0.00	0.00	0.00	0.00
6 - GRADUATED SENIOR CLASS 2026	0.00	0.00	0.00	0.00	0.00
7 - JUNIOR CLASS 2028	3,968.77	0.00	0.00	0.00	3,968.77
8 - CHEERLEADER	1,222.76	0.00	0.00	0.00	1,222.76
9 - FFA	11,947.54	0.00	0.00	0.00	11,947.54
10 - BAND/CHOIR	3,043.44	0.00	0.00	0.00	3,043.44
11 - STUDENT COUNCIL	5,329.18	0.00	0.00	0.00	5,329.18
12 - SPEECH AND DRAMA	1,283.14	0.00	0.00	0.00	1,283.14
13 - VO-AG REVOLVING	1,895.49	0.00	0.00	0.00	1,895.49
14 - SENIOR CLASS 2027	7,789.64	0.00	0.00	0.00	7,789.64
15 - PLAY	2,433.93	0.00	0.00	0.00	2,433.93
16 - Golf	614.46	0.00	0.00	0.00	614.46
17 - BPA	50.54	0.00	0.00	0.00	50.54
18 - EXPLORE AMERICA	31,350.31	0.00	0.00	0.00	31,350.31
19 - MUSIC PARENTS	2,680.02	0.00	0.00	0.00	2,680.02
20 - ART	2,933.68	0.00	0.00	0.00	2,933.68
21 - LIBRARY	1,361.76	0.00	0.00	0.00	1,361.76
22 - 8TH GRADE CLASS 2031	875.83	0.00	0.00	0.00	875.83
23 - FRESHMAN GRADE CLASS 2030	3,282.71	0.00	0.00	0.00	3,282.71
24 - SCIENCE OLYMPIAD	5,000.66	0.00	0.00	0.00	5,000.66
25 - MUSIC FESTIVAL ACCOUNT	0.00	0.00	0.00	0.00	0.00
	98,173.78	+ 569.18	- 135.00	+ 0.00	= 98,607.96



Mr. Olson
Technology Report
School Board Meeting
August 18-26

I have been working on getting new desktops and laptops installed in needed classrooms.

Chromebooks will be ordered after school begins.

The school will be moving to a Google SSO and away from our current domain-based logins. This will continue throughout the year. We have already moved all student devices to Google SSO.

Schoolhouse IT was here on August 6-7 and 12 working on the server, computers, and logins. Our new tech is William. He also helped troubleshoot many requests with email, ATS system, etc.

Here is a list of devices that we will take for E-Waste:

Model	SN	Asset ID
Optiplex 9020	8NJVGB2	N/A
Optiplex 9020	17FWZ72	N/A
Latitude E5430	BB66PX1	N/A
Optiplex 9020	JMTRB42	N/A
Optiplex 9020	1BQNFB2	N/A
Optiplex 9020	6ZX7V62	1004

Mr. Olson
 6-12 Principal Report
 School Board Meeting
 August 18,2026

Teachers have been in their rooms getting ready for the new school year.

Students have been coming in getting lockers and schedules with the start date being Aug 19th. Mr. Pfiefer did a great job installing all new combination locks on the JH and HS lockers.

Student council will be hosting a pool party on Aug 21 for grades 9-12 from 7-9pm

Homecoming will be the week of Sept 21-26

As of 08-14-25

	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Aug	10	23	22	20	21	21	25	25	20	20	23	10	16	256
Sept														0
Oct														0
Nov														0
Dec														0
Jan														0
Feb														0
March														0
April														0
May														0

Enrolled	5	5	0	3	2	1	1	0	1	2	1	1	1	23
Transferred	0	0	1	1	1	0	4	4	1	3	6	1	2	24
Total In/Out	5	5	1	4	3	1	5	4	2	5	7	2	3	47

Ended the 2025-2026 year with 263

117 Elem
 70 JH
 69 HS

Elementary Principal Report August 2026

- Meet Your Teacher postcards sent out to elementary students
- New curriculum (Health) and consumables delivered to the school
- MAPS rostering for upcoming testing in progress
- Beginning Title 1 scheduling in progress
- Discussions with elementary staff about how to best support individual classrooms and students began prior to PIR days have been happening.
- New IEFA (Indian Education for All) items delivered for various classrooms
- Excited to start a new school year after a wonderful summer!

Culbertson School Board Meeting

Superintendent's Report

August 18, 2026

Staff shoutouts this month go to the following:

***Lynda**—Her elbow grease and determination on the upstairs gym floor was remarkable! It saved us from bringing Hillard floors back and spending more money to fix the floor!

***Andy**—Andy's hustle to complete all the things on our maintenance list has been incredible! We are so grateful for his craftsmanship and huge skill set that he brings to our team!

A. Events that I plan to attend for August & September:

August 10	Culbertson IEC meeting @ 5:30
August 11	Roosevelt County Transportation Committee Meeting
August 11	Brockton School Board Meeting
August 13	SAM webinar @ 11AM
August 18	Regular August Meeting of the Culbertson Trustees
August 19	First day of school!
August 19	Early Literacy and Math Advisory Board Meeting 2-3 virtually
August 25	MSGIA meeting 9:30-10:00 AM
August 28	JH FB vs. Hobson/Moore @ 5PM
August 31	Richland County Transportation Committee Meeting 2:30 PM
September 1	VB vs. Brockton
September 2	NEMASS @ Glasgow
September 3	VB @ Grenora
September 4	VB vs. Fairview
September 8	VB @ Fairview
September 10	VB @ Medicine Lake
September 11	FB @ Forsyth
September 12	VB @ Scobey Tourney
September 15	VB @ Lustre
September 16 or 17	Regular September Meeting of Culbertson Trustees
September 18	JH FB @ Poplar & HS VB vs. Savage
September 19	VB @ Richey
September 21-26	2026 Homecoming Week!
September 24	VB vs. Bainville
September 25	FB vs. Circle
September 29	VB vs. Lustre

B. Other updates and items for your review:

1. Bus Routes—Our agreement with Brockton is official once you approve it at tonight's meeting. Bainville and Froid have also asked for formal approval to continue driving into our district to pick up their students—this is not new and has been happening for decades.

2. Dual Credit Offering—We are fortunate to have 2 staff members now offering a dual credit in our high school! Mrs. Manning was approved to teach a hospitality and tourism course through Gallatin College and Mrs. Standley will continue to offer anatomy and physiology through DCC. What a gift to our students!
3. BASC Consortium—No update here, but the wheels are still turning for the formation of this consortium thanks to Connie at Sheridan Electric! Her efforts to find the funding for this are incredible and we are grateful!
4. Upstairs Gym Floor—At the end of July there was a sticky substance discovered across the entire gym floor upstairs. The drip spots were visible on the ductwork above the floor and we assume it was condensation dripping on the floor after it was finished. We were fearful that the condensation dripped into the floor finish before it dried and may have to be redone. However, Lynda to the rescue! She was able to hot mop it several times to get the residue off the floor and underneath we found our beautiful finished floor with no damage!
5. Apprenticeship Update—Our 2 apprentices: Stefanie Newbill and Alicia Wilbanks are off and running with their WGU courses. Mrs. Parenteau and Mr. Olson have attended their first mentor training and are learning more about the program.
6. Stockgrowers—The MonDak Area Stockgrowers have generously given us more money for purchasing local beef for our cafeteria! This fall we will receive almost \$6,000 worth of locally grown beef for our cafeteria from Cats' Cliff Ranch!
7. ESSA—Title 1 Grant—The annual ESSA Title grant has been submitted and returned for a minor change before it will be approved.
8. Accreditation—This school year we will be undergoing the entire accreditation process. Last year was a freeze year for schools that were not on an improvement plan and prior to that we took the new process in one phase each year. This will be process that continues through the end of February, when our final submission is due to OPI.
9. Kee Concepts—This will be our final year of the mental health grant which allows us to continue working with Kee Dunning and Stacy Steflug on the Kee Concepts. We had great feedback from staff at the end of last school year and will use that to drive our 2026-2027 school year working to implement the Kee Concepts into our school. This year's focus will be to continue to support staff and focus on launching the concepts to students and parents. We kick off our first PIR day with Kee and Stacy onsite to work with our staff groups.
10. PIR Days—We have 2 great days of time together scheduled before we start school on Wednesday. The PIR schedule is attached to my report. Be sure not to miss back to school night on Tuesday from 3-4 so your kids can come meet their teacher, fill their desk/lockers, and practice that locker combo one more time!
11. Here are a few items that will be part of the next regular Board meeting agenda:
 - 2026-2027 Board Goals

If you have any questions, comments, or concerns about any item in this report or on the agenda, please feel free to contact me at any time. I can be reached at 787-6246 (school), 787-5211 (home), 404-774-4088 (cell), or by email at simonsemm@calbertson.k12.mt.us at any time. I believe in an open door, so please feel free to drop in my office anytime to visit.



To: Culbertson Public Schools

From: MonDak Area Stockgrowers Association

Subject: Beef to Schools Donation

Dear Culbertson Public Schools,

My name is Marley Voll, and I am the Secretary/Treasurer for the MonDak Area Stockgrowers Association. We are contacting you to let you know that we will be making a donation to your school for you to purchase local beef.

Our annual fundraiser, Cattlemen's Ball, raised funds this year to provide our area schools with a donation for them to purchase local beef for their school lunch programs. We would like to make this presentation to your school this coming school year, at a school event or sporting event, or whenever it is convenient for your school. The donation will be in the amount of \$3,250.

As the school year approaches, please reach out to me with an event date and time that would work best for this presentation, or I will be in contact.

Thank you and have a great summer.

Sincerely,

A handwritten signature in cursive script that reads "Marley Voll".

Marley Voll
MonDak Area Stockgrowers Association
Secretary/Treasurer
mondakareastockgrowers@outlook.com
406-654-7228

Culbertson Public Schools Orientation PIR Days 2026-2027

Monday, August 17th

- 8:30 a.m. Hot Breakfast – Breakfast burritos, muffins, fruit, juice, water.
• Summer Shenanigans!
- 8:50 a.m. Kee Concepts for the Year Ahead!
• Setting the Course—Nicole
• Review of Concepts with Scenario Application—Kee & Stacy
- 9:30 a.m. Work in your Room if you are not in your group meeting!
Group 1 = 9:30-10:10
Group 2 = 10:10-10:50
Group 3 = 10:50-11:30
Admin = 11:30-12:00
- 12:00 p.m. Lunch in the Cafeteria – Chicken Salad Sandwiches/Wraps, chips, fresh fruits & veggies
- 1:00 p.m. Work in your Room if you are not in your group meeting!
Group 4 = 1:00-1:40
Group 5 = 1:40-2:20
Group 6 = 2:20-3:00
- 3:30 p.m. Everyone is free to go!



Culbertson Public Schools Orientation PIR Days 2026-2027

Tuesday, August 18th

- 9:00 a.m. Hot Breakfast – Egg bakes, muffins, fruit, juice, water.
- 9:15-10:15 a.m. Safety Hour!
*Cybersecurity & Threat in the Building– Mike
*Search Mode vs. Lockdown Mode – Nicole
* Evacuation Spots & Re-Unification Process – Janessa
*Escalating Kids – Nicole
*Q & A: What is left unanswered? – Admin Team
- 10:15-12:00 Prepare for Back to School Night & Prep Your Rooms!
- 12:00 p.m. Lunch: Chef Ken and Kenzie are cooking up steak fajitas with chips & salsa, veggies, & fruit!
- 1:00-1:30 p.m. Elem. Staff Meeting in Bri/Perla's old room (bring a chair)
JH/HS Staff Meeting in Mr. Apple's room
- 3:00-4:00 p.m. Back to School Night Open House
 - This is an open house for parents and students to come in and see their classroom the day before school and meet the teacher! Please wear casual business or Cowgirl/Cowboy gear. We will promptly end at 4 p.m. – I will announce this on the intercom and start turning off lights.



**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 8-18-2026

AGENDA ITEM #: 15

AGENDA TITLE: Second Reading of Policy

SUMMARY: The following policies are being presented for a second reading. They are a result of the 3000 and 4000 series review. There were no comments during the comment period.

3612-P(1): School-Provided Access to Electronic Information, Services, Equipment, and Networks – This is the most recent recommendation from MTSBA. New language is highlighted in purple at the bottom of page 2 and top of page 3.

-4330-NF(1): Community Use of School Facilities-Gym & Weight Room Use Form – The draft I have attached is specific to our access keys noting use of the old armory, not the gymnasium.

-4340: Public Access to District Records – This is the most recent recommendation from MTSBA for this policy.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

Mission

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 7-21-2026

AGENDA ITEM #: 30

AGENDA TITLE: 1st Reading of Policies

SUMMARY: The following policies are being presented for a first reading. They are a result of the 3000 and 4000 series review.

3612-P(1): School-Provided Access to Electronic Information, Services, Equipment, and Networks – This is the most recent recommendation from MTSBA. New language is highlighted in purple at the bottom of page 2 and top of page 3.

-4330-NF(1): Community Use of School Facilities-Gym & Weight Room Use Form – The draft I have attached is specific to our access keys noting use of the old armory, not the gymnasium.

-4340: Public Access to District Records – This is the most recent recommendation from MTSBA for this policy.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox	✓				
V. Steppler		✓			

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Procedure 3612-P(1): School-Provided Access to Electronic Information, Services, Equipment, and Networks

Status: ADOPTED

Original Adopted Date: 01/25/2021 | Last Reviewed Date: 07/21/2021

All use of equipment and electronic networks shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These procedures do not attempt to state all required or proscribed behaviors by users. However, some specific examples are provided. The failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

Terms and Conditions

1. **Acceptable Use** – Access to the District's equipment and electronic networks must be: (a) for the purpose of education or research and consistent with the educational objectives of the District; or (b) for legitimate business use.
2. **Privileges** – The use of the District's equipment and electronic networks is a privilege, not a right, and inappropriate use will result in cancellation of those privileges. The system administrator (and/or principal) will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. That decision is final.
3. **Unacceptable Use** – The user is responsible for his or her actions and activities involving the equipment and network. Some examples of unacceptable uses are:
 - a. Using the equipment and network for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any federal or state law;
 - b. Unauthorized downloading of software, regardless of whether it is copyrighted or devirused;
 - c. Downloading copyrighted material for other than personal use;
 - d. Using the equipment or network for private financial or commercial gain;
 - e. Wastefully using resources, such as file space;
 - f. Hacking or gaining unauthorized access to files, resources, or entities;
 - g. Invading the privacy of individuals, which includes the unauthorized disclosure, dissemination, and use of information of a personal nature about anyone;
 - h. Using another user's account or password;
 - i. Posting material authored or created by another, without his/her consent;
 - j. Posting anonymous messages;
 - k. Using the equipment or network for commercial or private advertising;
 - l. Accessing, submitting, posting, publishing, or displaying any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, harassing, or illegal material; and
 - m. Using the equipment or network while access privileges are suspended or revoked.
4. **Network Etiquette** – The user is expected to abide by the generally accepted rules of network etiquette. These include but are not limited to the following:
 - a. Be polite. Do not become abusive in messages to others.
 - b. Use appropriate language. Do not swear or use vulgarities or any other inappropriate language.
 - c. Do not reveal personal information, including the addresses or telephone numbers, of students or

colleagues.

- d. Recognize that electronic mail (e-mail) is not private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.
 - e. Do not use the network in any way that would disrupt its use by other users.
 - f. Consider all communications and information accessible via the network to be private property.
5. **No Warranties** – The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.
6. **Indemnification** – The user agrees to indemnify the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District, relating to or arising out of any violation of these procedures.
7. **Security** – Network security is a high priority. If the user can identify a security problem on the Internet, the user must notify the system administrator or building principal. Do not demonstrate the problem to other users. Keep your account and password confidential. Do not use another individual's account without written permission from that individual. Attempts to log on to the Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network.
8. **Vandalism** – Vandalism will result in cancellation of privileges, and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy equipment, data of another user, the Internet, or any other network. This includes but is not limited to uploading or creation of computer viruses.
9. **Telephone Charges** – The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, long-distance charges, per-minute surcharges, and/ or equipment or line costs.
10. **Copyright Web Publishing Rules** – Copyright law and District policy prohibit the republishing of text or graphics found on the Web or on District Websites or file servers, without explicit written permission.
- a. For each republication (on a Website or file server) of a graphic or text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the Web address of the original source.
 - b. Students and staff engaged in producing Web pages must provide library media specialists with e-mail or hard copy permissions before the Web pages are published. Printed evidence of the status of "public domain" documents must be provided.
 - c. The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the Website displaying the material may not be considered a source of permission.
 - d. The "fair use" rules governing student reports in classrooms are less stringent and permit limited use of graphics and text.
 - e. Student work may only be published if there is written permission from both the parent/guardian and the student.

11. Use of Electronic Mail

a. The District's electronic mail system and its constituent software, hardware, and data files are owned and controlled by the District. The District provides e-mail to aid students in fulfilling their duties and responsibilities and as an education tool.

b. The District reserves the right to access and disclose the contents of any account on its system without prior notice or permission from the account's user. Unauthorized access by any student or staff member to

an electronic mail account is strictly prohibited.

c. Each person should use the same degree of care in drafting an electronic mail message as would be put into a written memorandum, document, or assignment.

d. Electronic messages transmitted via the District's Internet gateway carry with them an identification of the user's Internet domain. This domain name is a registered domain name and identifies the author as being with the District. Users will be held personally responsible for the content of any and all electronic mail messages transmitted to external recipients.

e. Any message received from an unknown sender via the Internet should either be immediately deleted or forwarded to the system administrator.

f. Use of the District's electronic mail system constitutes consent to these regulations.

Internet Safety

1. Internet access is limited to only those "acceptable uses," as detailed in these procedures. Internet safety is almost assured if users will not engage in "unacceptable uses," as detailed in these procedures, and will otherwise follow these procedures.
 2. Staff members shall supervise students while students are using District Internet access, to ensure that the students abide by the Terms and Conditions for Internet access, as contained in these procedures.
 3. Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are: (1) obscene; (2) pornographic; or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and determined by the Superintendent or designee.
 4. The district shall provide age-appropriate instruction to students regarding appropriate online behavior. Such instruction shall include, but not be limited to: positive interactions with others online, including on social networking sites and in chat rooms; proper online social etiquette; protection from online predators and personal safety; and how to recognize and respond to cyberbullying and other threats.
 5. The system administrator and principal shall monitor student Internet access.
-

Notice Form 4330-NF(1): Community Use of School Facilities - Gym and Weight Room Use Form

Original Adopted Date: 05/21/2024 | Last Reviewed Date: 05/21/2024

**Culbertson Schools Gymnasium and Weight Room
Community Use Agreement**

Status: DRAFT

proposed updates

The School District believes in the promotion of a healthy lifestyle for our students and community. To support that belief, the School District allows non-students access to the old armory gymnasium and weight room. Access to the old armory gymnasium and weight room can on days and times set by administration as not to conflict with the school day and student activities.

This agreement must be strictly adhered to by the patron or access will be immediately suspended and the access fee will be forfeited. The following conditions and District Policies 4301, 4315, 4332, and 4330P must be adhered to at all times by the patron:

1. No tobacco, alcohol, marijuana, or other illegal substances are allowed in the weight room.
2. Proper attire, including closed-toed shoes, should be worn at all times.
3. All weights, machines, and apparatus can only be used for their intended purpose. Modification of equipment is not allowed.
4. No one under the age of 18 is allowed in the old armory gymnasium and weight room without adult supervision and the purchase of their own access card.
5. Access to the old armory gymnasium and weight room is for an individual. Access cards cannot be used by anyone other than the signers of this agreement. Use or access by unauthorized persons will result in permanent loss of facility use.
6. All equipment must be returned to its proper place after use.
7. Any problems with equipment needs to be reported immediately to the school office.
8. All garbage must be taken out with the patron when they leave.
9. The old armory gymnasium and weight room are being monitored by security cameras. Tampering with door locks, alarms or security cameras will result in permanent loss of facility use.
10. No other portion of the school, the gym, or locker rooms is included with old armory gymnasium and weight room access. Old armory gymnasium and weight room access is restricted to those two areas.

As a condition of using the facility, you are required to complete the enclosed form. It is the policy of the School District to require an acknowledgment of risk and emergency medical treatment release as a condition of participating in this activity. If you would like to use the facility, please carefully read and sign this document.

I agree to and will follow Community Use Agreement. I understand that the old armory gymnasium and weight room are being monitored with video surveillance. I accept and acknowledge that my access card will be deactivated, and I may lose future permission to access the facility if I permit any unauthorized person to use the card or access the facility. I further accept and acknowledge that my access will be deactivated and I may lose future permission to access the facility if I violate any of the conditions outlined in this agreement. Any violation of this agreement will result in forfeiture of my access fee.

Use of the facility requires physical activity and exertion. There is an inherent risk of injury in this type of activity. By signing this agreement, I acknowledge that the school district will maintain the facility. I, the undersigned, further acknowledge and understand that, regardless of all feasible safety measures that may be taken by the district, physical activity and exertion entails certain inherent risks. I certify that I am physically fit and medically able to use the facility. I further certify that I understand that the school district does not provide supervision for my use of the facility, other than the video surveillance noted above, and that there may not be a supervisor present during my use of the facility.

I agree to accept responsibility for my use of the facility. I acknowledge there are no assurances that these measures are taken by the School District to prevent injuries or prevent the spread of illnesses at this event or at this facility. These inherent risks that attendees specifically acknowledge include but are not limited to injury; illness; hospitalization, chronic health issues, quarantines of an unknown duration to be determined by governing authorities and death. By voluntarily entering this event or facility, I am specifically acknowledging awareness and knowledge of these inherent risks. All School District Policies are in effect when accessing this facility. Any negligence arising out

of my access to this facility shall be attributed to you as comparative negligence within the meaning of Section 27-1-702, MCA.

I, the undersigned, authorize qualified emergency medical professionals to examine and, in the event of injury or serious illness, administer emergency care to me if required under the circumstances based on, and in accordance with, their medical training. I understand every effort will be made to contact the family or contact the person noted below to explain the nature of the problem prior to any involved treatment. I understand emergencies may require immediate treatment in the opinion of medical professionals. In the event it becomes necessary for the district staff in charge to obtain emergency care for me, I understand that neither the district employee in charge of the activity nor the school district assumes financial liability for expenses incurred because of an accident, injury, illness and/or unforeseen circumstances.

Printed Name: _____

Address: _____

Phone Number: _____

Emergency contact information (if different than the above-listed phone number): _____

Signature: _____

Date: _____

Participant

District Designee Signature: _____

Current

Notice Form 4330-NF(1): Community Use of School Facilities - Gym and Weight Room Use Form

Status: ADOPTED

Original Adopted Date: 05/21/2024 | Last Reviewed Date: 05/21/2024

**Culbertson Schools Gymnasium and Weight Room
Community Use Agreement**

The School District believes in the promotion of a healthy lifestyle for our students and community. To support that belief, the School District allows non-students access to the ____ gymnasium and weight room. Access to the gymnasium and weight room can on these days and time_____.

This agreement must be strictly adhered to by the patron or access will be immediately suspended and the access fee will be forfeited. The following conditions and District Policies 4301, 4315, 4332, and 4330P must be adhered to at all times by the patron:

1. No tobacco, alcohol, marijuana, or other illegal substance is allowed in the weight room.
2. Proper attire, including closed-toed shoes should be worn at all times.
3. All weights, machines, and apparatus can only be used for their intended purpose. Modification of equipment is not allowed.
4. No one under the age of 18 is allowed in the gymnasium and weight room without adult supervision and the purchase of their own access card.
5. Access to the gymnasium and weight room is for an individual. Access cards cannot be used by anyone other than the signers of this agreement. Use or access by unauthorized persons will result in permanent loss of facility use.
6. All equipment must be returned to its proper place after use.
7. Any problems with equipment needs to be reported immediately to the school office.
8. All garbage must be taken out with the patron when they leave.
9. Gymnasium and weight room is being monitored by security cameras. Tampering with door locks, alarms or security cameras will result in permanent loss of facility use.
10. No other portion of the school, the gym, or locker rooms is included with gymnasium and weight room access. Gymnasium and weight room access is restricted to those two areas.

As a condition to use the facility, you are required to complete the enclosed form. It is the policy of the School District to require an acknowledgment of risk and emergency medical treatment release as a condition of participating in this activity. If you would like to use the facility, please carefully read and sign this document.

I agree to and will follow Gymnasium and Weight Room Community Use Agreement. I understand that the gymnasium and weight room is being monitored with audio and video surveillance. I accept and acknowledge that my access card will be deactivated and I may lose future permission to access the facility if I permit any unauthorized person to use the card or access the facility. I further accept and acknowledge that that my access will be deactivated and I may lose future permission to access the facility if I violate any of the conditions outlined in this agreement. Any violation of this agreement will result in forfeiture of my access fee.

Use of the facility requires physical activity and exertion. There is an inherent risk of injury in this type of activity. By signing this agreement, I acknowledge that the school district will maintain the facility. I, the undersigned, further acknowledge and understand that, regardless of all feasible safety measures that may be taken by the district, physical activity and exertion entails certain inherent risks. I certify that my I am physically fit and medically able to use the facility. I further certify that I understand that the school district does not provide supervision for my use of the facility, other than the video surveillance noted above, and that there may not be a supervisor present during my use of the facility.

I agree to accept responsibility for my use of the facility. I acknowledge there are no assurances these measures taken by the School District to prevent injuries or prevent the spread of illnesses at this event or at this facility. These inherent risks that attendees specifically acknowledge include but are not limited to injury; illness; hospitalization, chronic health issues, quarantines of an unknown duration to be determined by governing authorities and death. By voluntarily entering this event or facility, I am specifically acknowledging awareness and knowledge of these inherent risks. All School District Policies are in effect when accessing this facility. Any negligence arising out of my access to this facility shall be attributed to you as comparative negligence within the meaning of Section 27-1-

702, MCA.

I, the undersigned, authorize qualified emergency medical professionals to examine and, in the event of injury or serious illness, administer emergency care to me if required under the circumstances based on, and in accordance with, their medical training. I understand every effort will be made to contact the family or contact person noted below to explain the nature of the problem prior to any involved treatment. I understand emergencies may require immediate treatment in the opinion of medical professionals. In the event it becomes necessary for the district staff in charge to obtain emergency care for me, I understand that neither the district employee in charge of the activity nor the school district assumes financial liability for expenses incurred because of an accident, injury, illness and/or unforeseen circumstances.

Printed Name: _____

Address: _____

Phone Number: _____

Emergency contact information (if different than the above-listed phone number): _____

Signature: _____

Date: _____

Participant

District Designee Signature: _____

** Recommends **

Board Policy Manual
MTSBA Policy Management
Console

Status: ADOPTED

Policy 4340: Public Access to District Records

Original Adopted Date: 09/09/2022 | Last Revised Date: 11/26/2024 | Last Reviewed Date: 11/26/2024

Public Access to District Records

Members of the public have a right to examine and obtain a copy of any public information possessed or maintained by the District.

"Public information" means information prepared, owned, used, or retained by the District relating to the transaction of official business, regardless of form, except for confidential information that must be protected against public disclosure under applicable law.

"Confidential information" means information that is accorded confidential status or is prohibited from disclosure as provided by applicable law, including, but not limited to, information that is:

- (a) constitutionally protected from disclosure because an individual privacy interest clearly exceeds the merits of public disclosure;
- (b) necessary to maintain the security and integrity of District facilities or information systems; and
- (c) designated as confidential by statute or through judicial decisions, findings, or orders.

The District may withhold from public scrutiny information relating to individual or public safety or the security of District schools and facilities if release of the information jeopardizes the safety of facility personnel, the public, students in a public school, or inmates of a facility. A public officer may not withhold from public scrutiny any more information than is required to protect individual or public safety or the security of public facilities.

The Superintendent will serve as the public records coordinator, with responsibility and authority for ensuring compliance with the display, indexing, availability, inspection, and copying requirements of state law and this policy. As coordinator, the Superintendent will authorize the inspection and copying of District records only in accordance with the criteria set forth in this policy.

The District may charge a fee for fulfilling a public information request. Except where a fee is otherwise provided for by law, the fee may not exceed the actual costs directly incident to fulfilling the request in the most cost-efficient and timely manner possible. The fee must be documented. The fee may include the time required to gather public information. The District may require the requesting person to pay the estimated fee prior to identifying and gathering the requested public information.

If the District denies any request, in whole or in part, for inspection and copying of records, the District will provide the requesting party with reasons for denial.

If the record requested for inspection and/or copying contains both information exempted from disclosure and non-exempt information, the District shall, to the extent practicable, produce the record with the exempt portion deleted and shall provide written explanation for the deletion.

The District will not provide access to lists of individuals, which the requesting party intends to use for commercial purposes or which the District reasonably believes will be used for commercial purposes if such access is provided. However, the District may provide mailing lists of graduating students to representatives of the U.S. armed forces and the National Guard for purpose of recruitment.

The coordinator is authorized to seek an injunction to prevent disclosure of records otherwise suitable for disclosure, when it is determined reasonable cause exists to believe disclosure would not be in the public interest and would substantially or irreparably damage any person or would substantially or irreparably damage vital governmental functions.

substantially or irreparably damage any person or would substantially or irreparably damage vital governmental functions.

Current, outdated

Policy 4340: Public Access to District Records

Status: ADOPTED

Original Adopted Date: 02/01/2000 | Last Reviewed Date: 11/17/2013

Public Access to District Records

Within limits of an individual's right of privacy, the public will be afforded full access to information concerning administration and operations of the District. Public access to District records shall be afforded according to appropriate administrative procedures.

"District records" include any writing, printing, photostating, photographing, etc. (including electronic mail), which has been made or received by the District in connection with the transaction of official business and presented for informative value or as evidence of a transaction, and all other records required by law to be filed with the District. "District records" do not include personal notes and memoranda of staff which remain in the sole possession of the maker and which are not generally accessible or revealed to other persons.

The Superintendent will serve as the public records coordinator, with responsibility and authority for ensuring compliance with the display, indexing, availability, inspection, and copying requirements of state law and this policy. As coordinator, the Superintendent will authorize the inspection and copying of District records only in accordance with the criteria set forth in this policy.

In accordance with Title 2, Chapter 6, MCA, the District will make available for public inspection and copying all District records or portions of records, except those containing the following information:

1. Personal information in any file maintained for students. Information in student records will be disclosed only in accordance with requirements of the Family Educational Rights and Privacy Act of 1974 and adopted District policy.
2. Personal information in files maintained for staff, to the extent that disclosure will violate their right to privacy.
3. Test questions, scoring keys, or other examination data used to administer academic tests.
4. The contents of real estate appraisals made for or by the District relative to the acquisition of property, until the project is abandoned or until such time as all of the property has been acquired, but in no event will disclosure be denied for more than three (3) years after appraisal.
5. Preliminary drafts, notes, recommendations, and intra-District memoranda in which opinions are expressed or policies formulated or recommended, except a specific record shall not be exempt when publicly cited by the District in connection with any District action.
6. Records relevant to a controversy to which the District is a party, but which would not be available to another party under the rules of pretrial discovery, for cases pending resolution.
7. Records or portions of records, the disclosure of which would violate personal rights of privacy.
8. Records or portions of records, the disclosure of which would violate governmental interests.
9. Records or information relating to individual or public safety or the security of public schools if release of the information jeopardizes the safety of facility personnel, the public, students in a public school.

If the District denies any request, in whole or in part, for inspection and copying of records, the District will provide the requesting party with reasons for denial.

If the record requested for inspection and/or copying contains both information exempted from disclosure and non-exempt information, the District shall, to the extent practicable, produce the record with the exempt portion deleted and shall provide written explanation for the deletion.

The District will not provide access to lists of individuals, which the requesting party intends to use for commercial purposes or which the District reasonably believes will be used for commercial purposes if such access is provided. However, the District may provide mailing lists of graduating students to representatives of the U.S. armed forces and the National Guard for purpose of recruitment.

The coordinator is authorized to seek an injunction to prevent disclosure of records otherwise suitable for disclosure, when it is determined reasonable cause exists to believe disclosure would not be in the public interest and would

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 8-18-2026

AGENDA ITEM #: 16

AGENDA TITLE: 2026-2027 Extra-Curricular Recommendations

SUMMARY: The recommendations for extra-curricular positions are attached. Most positions for the 2026-2027 school year have been filled. Presented for your approval are the following:

Head JH BBB: Cody Stepler

Assistant JH Track: Kristin Petersen

Nepotism was properly posted for both recommended hires. I would recommend a separate vote for each position since Verlin needs to abstain from the vote on Cody and Chris needs to abstain from the vote on Krisitn. Each vote must be unanimous among other trustees to be approved.

6th grade class advisor: Russel Pfiefer

Senior Class Advisor: Courtney Forbregd

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Stepler					
Fox					
V. Stepler					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 8-18-2026

AGENDA ITEM #: 17

AGENDA TITLE: Additions to the Guest Teacher List for 2026-2027

SUMMARY: I am seeking approval for the following addition to the guest teacher list pending the background checks: Julia Chambers.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 8-18-2026

AGENDA ITEM #: 18

AGENDA TITLE: Classified Contracts for 2026-2027

SUMMARY: I recommend the following classified contracts for 2026-2027:

Part-time Custodial: David Cosmano

Part-time Custodial: Rhonda Larsen

Paraprofessional: Brianna Evenson

Paraprofessional: Kelsie Williams

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 8-18-2026

AGENDA ITEM #: 19

AGENDA TITLE: Transportation Agreement with Brockton School District

SUMMARY: The formal agreement attached here was approved by the Roosevelt County Transportation committee on August 11th, pending approval from both the Brockton School Board which happened on the evening of August 11th and the Culbertson School Board at this meeting. This agreement ensures we are compliant with the law (MCA 20-10-126).

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

Mission

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Brockton School District Bus Route Agreement
With Culbertson Public Schools

2026-27 School Year

This agreement is in compliance with MCA 20-10-126: Establishment of Transportation Service Areas.

The Culbertson School Board is requesting permission from the Brockton School Board to bus into the Brockton School Transportation Service Area. The Brockton School Board hereby grants permission to the Culbertson School District to enter the Brockton School District to transport students residing in the Brockton School District so long as they have an approved attendance agreement to attend school in Culbertson and reside on the specific route identified in Culbertson's request, which is attached hereto.

This agreement shall be valid until the ____ day of _____ 202____, as noted in MCA 20-10-126, (3) *When the trustees of two or more districts enter into a written agreement to authorize transportation services among transportation service areas, a copy of the agreement must be submitted to the county superintendent and approved by the county transportation committee. Upon approval by the committee, the transportation agreements are valid for the current school year.* This agreement may not exceed one year.

The Culbertson School Board shall annually request permission to bus into the Brockton School District and shall clearly identify the proposed bus route and bus stops that will occur inside the Brockton District. It is recommended that Culbertson's School Board make the formal request in April or May so the Brockton Board of Trustees has sufficient time to consider the request prior to the annual County Transportation Committee meeting. This agreement shall not automatically renew and must be affirmatively approved by the Brockton Board of Trustees annually to be effective.

This agreement will then be presented to the Roosevelt County Superintendent of Schools to be included in the annual county transportation meeting.

Brockton School Board Chairman, Sammy Nygard

Date

Brockton School Superintendent, Fred Hofman

Date

Culbertson School Board Chairman, Chris Petersen

Date

Culbertson School Superintendent, Nicole Simonsen

Date

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 8-18-2026

AGENDA ITEM #: 20

AGENDA TITLE: Gym Cleaning

SUMMARY: The junior class, under the supervision of their advisor Mrs. Nielsen, would like to clean the gym for volleyball season. They are a small class so she would like to see how it goes before committing to basketball season. If they do not do basketball season, the sophomore class would like to do basketball season. At this time, I am asking for the board to approve the junior class to clean the gym for VB season.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

Mission

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 8-18-2026

AGENDA ITEM #: 21

AGENDA TITLE: 2026-2027 Budget Adoption

SUMMARY: Lora will present more information on the 2026-2027 budget which needs formal board adoption.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

Mission

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**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 8-18-2026

AGENDA ITEM #: 22

AGENDA TITLE: Resignation

SUMMARY: The board needs to formal accept the resignation of Chelsie Flinn.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

Mission

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Chelsie Flinn

(307)921-9234

flinnc@culbertson.k12.mt.us

August 14, 2026

Nicole Simonsen

Culbertson School

Dear Nicole,

Please accept this letter as formal notice that I am resigning from my position as para educator at Culbertson School effective immediately.

I want to thank you for the opportunities and support I have had during my time here. I have truly enjoyed working with you and the team.

I feel that my part time availability isn't sufficient to continue my employment at the school and feel that focusing my time working for the county will better suit my current schedule and circumstances.

Thank you again for the opportunity to be part of the Culbertson School team. I wish you and everyone at the school continued success.

Sincerely,

Chelsie Flinn

**CULBERTSON PUBLIC SCHOOLS
DISTRICTS 17 J/R/C
BOARD AGENDA FACT SHEET**

MEETING DATE: 8-18-2026

AGENDA ITEM #: 23

AGENDA TITLE: Froid & Bainville Transportation Requests

SUMMARY: Please see the attached requests from Froid and Bainville. I recommend approval because these are routes they have driven for over a decade.

BOARD ACTION

	Motion	Second	Aye	Nay	Abstain
Petersen					
Newbill					
L. Steppler					
Fox					
V. Steppler					

Mission

Culbertson Public Schools are committed to providing opportunities for students in a safe and productive environment, to achieve their personal best, become responsible and productive citizens, and embrace lifelong learning in an ever-changing world.

Bainville School District Bus Route Agreement
With Culbertson Public Schools
2026-27 School Year

This agreement is in compliance with MCA 20-10-126: Establishment of Transportation
Bainville School Board is requesting permission from the Culbertson School Board to bus into the Bainville School Transportation Service Area. The Culbertson School Board hereby grants permission to the Bainville School District to enter the Culbertson School District to transport students residing in the Culbertson School District so long as they have an approved attendance agreement to attend school in Bainville and reside on the specific route identified in Bainville's request, which is attached hereto.

This agreement shall be valid until the 1st day of June 2027, as noted in MCA 20-10-126, (3) When the trustees of two or more districts enter into a written agreement to authorize transportation services among transportation service areas, a copy of the agreement must be submitted to the county superintendent and approved by the county transportation committee. Upon approval by the committee, the transportation agreements are valid for the current school year. This agreement may not exceed one year.

The Bainville School Board shall annually request permission to bus into the Culbertson School District and shall clearly identify the proposed bus route and bus stops that will occur inside the Culbertson District. It is recommended that Bainville's School Board make the formal request in June so the Culbertson School Board of Trustees has sufficient time to consider the request prior to the annual County Transportation Committee meeting. This agreement shall not automatically renew and must be affirmatively approved by the Culbertson Board of Trustees annually to be effective.

This agreement will then be presented to the Roosevelt County Superintendent of Schools to be included in the annual county transportation meeting.

Bainville School Board Chairman, Dana Berwick Date

Culbertson School Superintendent, Nicole Simenson Date

Culbertson School Board Chairman, Chris Petersen Date

Froid Public School

408 1st Street South
PO Box 218
Froid, Montana 59226
Phone: 406/766-2342
Fax: 406/766-2206



(Accredited by the state of
Montana) Roosevelt County
School District 65 & 65E

Superintendent

Joyce Harvey,
Clerk

Jordan Smith
School Board Chairman 65E

Nicole,

Froid School District requests that we enter the Culbertson School District to pick up the following students on Bus Route #1.

Camri Salvevold

Shea Salvevold

Joslynn Johnson

Jhett Johnson

Janna Johnson

Thank you for your prompt attention to this matter.

Lance Olson

Froid School Superintendent

“Through these halls, pass tomorrow’s leaders. Find your potential, find your passion, and learn to do. To be empowered and to succeed by excelling to your fullest potential are the building blocks of great leadership. Be that leader. Embrace the destiny we guide today.”

