

Norman Liddell Elementary

2026-2027



School Office Hours: 7:00am - 4:00pm
Phone: (559) 276-3176



Welcome to Liddell Elementary!
At Liddell, we follow our Lion Laws:
Respect, Responsibility, and Ready to Learn!

Mission Statement:

Norman Liddell Elementary School is focused on creating a safe, positive, and nurturing learning environment that fosters academic excellence, lifelong learning, and appreciation for a culturally diverse world. We aim to develop students who are well-prepared for the future, with a commitment to working with families and the community.

A Message from your Principal:

We are thrilled to welcome each and every one of you to a new school year at Liddell Elementary! We look forward to a year filled with learning, growth, new friendships, and memorable experiences for all of our students.

Please remember that we are here to support your family every step of the way. If you have any questions or need assistance, don't hesitate to contact our front office, your child's teacher, or either of us. We are always happy to help. Here's to an incredible school year ahead. We can't wait to see all that our Liddell Lions will accomplish together!

Mrs. Gunstream, Principal

Student Learning Expectations:

Respectful:

- Students will actively participate in class.
- Students will respect their peers and engage in appropriate conversations.
- Parents will respect the classroom procedures and rules. It is important that parents are the models of how to respect and appreciate the classroom teacher.
- Parents will respect instructional minutes and save comments, questions, and concerns for office hours. Teachers have 24 hours to respond to questions.

Responsible:

- Students will be on time to class ready to learn without distractions.
- Students will put forth effort towards learning EVERYDAY.
- Students will prepare themselves daily to be engaged in learning.
- Students will be safe and exercise appropriate citizenship.
- Parents will maintain awareness of their students' assignments and participation.
- Parents will monitor students' online interactions outside of the classroom environment.

Ready to Learn:

- Students will be on time and prepared to learn.
- Students will work on all assignments using the materials provided.
- Students will have all materials and supplies ready (books, pencils, etc.)
- Parents will provide an appropriate environment with minimal distractions for students to complete homework.
- Parents will ensure students have breakfast prior to class starting.

Bell Schedule

Bell Schedule	
Office Hours	7:00-4:00
School Day	7:55-2:25
Wed. Minimum Day	7:55-12:50

2025-2026 RECESS and LUNCH Schedule:					
RECESS			CAFETERIA	TRANSITION	RECESS
TK/KINDER	15 min break ONLY	TK/KINDER	11:30-11:50	11:50-11:55	11:55-12:15
1st	9:45-10:00	1st	10:50-11:10	11:10-11:15	11:15-11:35
2nd	9:45-10:00	2nd	11:05-11:25	11:25-11:30	11:30-11:50
3rd	9:45-10:00	3rd	11:15-11:35	11:35-11:40	11:40-12:00
4th	10:00-10:15	4th	11:40-12:00	12:00-12:05	12:05-12:25
5th	10:00-10:15	5th	11:55-12:15	12:15-12:20	12:20-12:40
6th	10:00-10:15	6th	12:05-12:25	12:25-12:30	12:30-12:50

Attendance

Attendance will be taken daily at the beginning of class. Your child will be considered tardy if they aren't in their seat at 8:00 am. If your child is absent please contact the office at 559-271-3176 to clear their absence. If out for illness or appointment, a medical note will be requested to clear their absence.

Grading Policy

Teachers will provide a more detailed grading policy in their class/grade level syllabus. Students will be required to complete assigned work in a timely manner. Work to be completed and graded may consist of: Writing samples, choice boards, curriculum based assessments, demonstrations, engagement with online instruction, quizzes on google forms, etc.

Grading Policy - [CUSD BP 5121](#) , [CUSD AR 5121](#)

Students in TK-2

Students in these grade levels are scored using the rubric for standards based grading. Students are given 3 to 4 opportunities throughout the year to demonstrate mastery of the standard before it is reported on their report cards.

Students in 3rd-6th Grades

Students are graded on a variety of assignments and assessments using a 100 point scale.

Letter Grade	Percentage Range
A	90-100%
B	80-89%
C	70-79%
D	60-69%
F	0-59%

- Missing assignments are expected to be submitted on their due date. Please communicate with your child's teacher if you are having difficulty with assignments. Please check your child's Google Classroom (Classwork tab) to see what assignments have been turned in and what is missing. If further assistance is needed please contact your child's teacher.

- Retests - Students will have the opportunity to resubmit assessments to show mastery of the content. Students scoring below 100% on tests or graded assignments will have an optional opportunity to retake the test, complete an error analysis, or complete an alternate assignment or project in order to show mastery of the content by providing justification for their necessary corrections. Once completed and submitted, students can earn up to 100% of the grade on these reassessments based on their retake score. All assignments/assessments are due no more than six weeks after being assigned.
- Grades will be updated in Parent Portal every other week to monitor progress.

Curriculum

Teachers will use the following curriculum to engage students:

Wonders - English Language Arts and Reading Program (K-6)

95% phonics curriculum (K-2)

Imagine Learning - Mathematics

Discovery Education - Science

History - Impact

Special Education - Reading Mastery, Wonder Works

Social and Emotional Support

Second Step - Social Emotional Learning

Central Unified staff are providing the following behavioral and mental health supports:

- Daily emotional/behavioral check-ins and screening for concerns
- Weekly social-emotional lessons/activities to teach social skills, emotional recognition and regulation, and how to handle conflict using the research and evidence-based programs “Second Step” and “Zones of Regulation”

Behavioral and mental health services and/or consultation are available for students and teachers/staff in group or individual meetings.

If you have any questions or need help connecting students to community resources for counseling/mental health therapy, contact:

Liddell School Psychologist: Cassidy Slaven cassidyreed@centralunified.org

Intervention Counselor: Jesus Rubio Jesusrubio@centralunified.org.

You may also fill out the counseling request form on the Liddell Website.

Students with Disabilities/504's

Students will be provided with differentiated supports in accordance with their IEP/504. Teachers will consider their accessibility when planning lessons.

English Learners

Integrated English Language Development will occur during class sessions. Designated support will be provided daily for 30 minutes by a credentialed teacher. All English Learners will be provided with ELD materials.

Food and Beverage Policy:

Central Unified and Liddell Elementary school follow the Smart Snacks Guidelines for our students. This includes appropriate snacks, snack bar items, beverages, and lunch items. K-6 has the most restrictive guidelines. **Liddell will follow these guidelines.**

[Smart Snacks Guidelines](#)

Birthday Celebrations: We are excited to celebrate your child on their birthday! However, due to health guidelines and allergy concerns, no food items are allowed for birthdays. This includes goodie bags. You may send a goodie bag with non-food items to be passed out at the end of the day.

Dress Code Policy: [Parent-Student Handbook](#)

Behavior Policy: [Parent-Student Handbook](#)

Non-Discrimination Policy: [Parent-Student Handbook](#)

Cell Phone/Smart Watch Policy:

In accordance with CUSD's Phone & Device-Free Schools Policy (AB 3126 and CUSD Board Policy 5131.8), all personal electronic devices (cell phones, smart watches, AirPods/wireless headphones, and laptops) must be powered off upon arrival at school.

Cell phones and smart watches will be stored in secure classroom lock boxes for the entire school day. Students who do not follow school or district expectations regarding electronic devices will be subject to the following progressive discipline procedures:

- **First Offense:** The device will be confiscated and may be retrieved by the student from the administration office at the end of the school day.

- **Second Offense:** The device will be confiscated, and a parent or guardian must pick it up from the administration office.
- **Third Offense:** The student may no longer bring a cell phone or other personal electronic device to school.

If students need to contact a parent or guardian during the school day, they may use a classroom or office phone with staff permission. If you need to reach your child, please call the school office, and we will ensure your message is delivered.

Please make sure your ParentSquare app and your contact information are up to date. This helps ensure you receive all school and district communications—including important updates, announcements, and emergency notifications—in a timely manner.

Students may not take pictures, videos, or audio of other students or staff, post pictures, videos, or audio of other students or staff, or share first/last names on any form of social media. No photos, videos, or audio are allowed to be taken on a school campus. In addition to this, recording someone (video or audio) without their consent is illegal and considered a misdemeanor as per [California Penal Code Section 632](#). Please remind students that they will be held accountable.

Digital Citizenship:

Parents/Guardians are responsible for their students' actions, comments, images, communication, and digital citizenship on all social media platforms and electronic devices. Parents should closely monitor student use of all electronic devices, including social media, on a regular basis. The school is not responsible for theft, loss, or damage to personal electronic devices brought to school by a student.

Academic Honesty Policy:

At Central Unified School District (CUSD) and Liddell Elementary School, we strongly emphasize the importance of academic integrity and the crucial role it plays in cultivating responsible students who excel in their educational journey. We are also aware of the evolving technological landscape and the emergence of AI tools that can contribute both positively and negatively to this journey. Our policy on plagiarism is strict and extends to the use of AI tools. While technology can support learning, all assignments must reflect a student's own understanding and effort. All work must be your own, created from your own thoughts, ideas, and understanding. Work that is copied, generated by others, or produced using AI tools is not acceptable and will be considered a violation of academic expectations. Should it be determined that an assignment was completed by another individual or that AI was used inappropriately, the student will be required to complete the assignment again, independently

and on campus, at the discretion of the teacher. Violations of this policy may result in disciplinary actions such as reduced grades, a failing mark for the assignment, or referrals to higher-level school authorities. Classroom teachers, in consultation with relevant stakeholders, will determine whether a breach of academic integrity has occurred

We envision our students to be at the forefront of technological advancements, but always with a firm foundation in academic honesty and ethical conduct. The responsible use of AI technology is one important step in this direction.

Respectful Behavior and Use of Language Policy:

At Liddell, we are committed to maintaining a safe, respectful, and inclusive learning environment for all students. The use of profanity, racial slurs, or derogatory language related to race, ethnicity, gender identity, sexual orientation, or other protected characteristics will not be tolerated under any circumstances.

Students are expected to treat one another with kindness and respect at all times. Specifically:

- **Racial slurs** or any discussion about a student's race, skin color, or ethnicity that includes derogatory language or comments are strictly prohibited. Claims that a "pass" was given to use racial slurs are not acceptable.
(Violation of Ed Code 48900(r), 48900.4)
- **Comments about a student's gender identity, gender expression, sexual orientation**, or related derogatory remarks will not be tolerated.
(Violation of Ed Code 48900(r), 48900.2)
- **Profanity** of any kind is not appropriate in a school setting.
(Violation of Ed Code 48900(i))

Students who violate these expectations may face disciplinary consequences as determined by school administration. These may include loss of privileges, suspension from school, removal from athletic participation or team events, and exclusion from PBIS reward activities or field trips. Consequences will be based on the severity and frequency of the offense and are intended to support a safe and respectful learning environment for all.

We encourage students to report any inappropriate behavior they experience or witness. Reports can be made directly to any staff member, or confidentially via the "See Something, Say Something" link on the Liddell website. Students may also email Mrs. Gunstream or Mrs. Moye directly. Families are encouraged to discuss these expectations at home.

