

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Ave.
Lakewood, California 90713

REGULAR MEETING AGENDA

Regular Meeting
August 20, 2026

8:15 a.m.

ADDENDUM
PAGE NO.

I GENERAL COMMUNICATION FUNCTIONS

Pursuant to Government Code section 54954.3, section (b)(1) and Chaffee vs. San Francisco Public Library Commission (2005) 134 Cal App 4th 109, each speaker will be provided up to three (3) minutes to make their comments on an agenda item. You will be provided a one-minute and thirty second warning before your time to speak is up.

1. Call to order
2. Renewal of Pledge of Allegiance to the Flag of the United States of America
3. Roll
4. **APPROVE** the Minutes of the Regular Meeting of August 6, 2026 1-4
5. **RECEIVE** correspondence and refer it to proper order of Business or to the Executive Officer, Personnel Commission for processing
6. **HEAR** public on items not listed on the agenda
7. **HEAR** report from the Executive Officer

II CONSENT AGENDA

1. **RATIFY** job announcement bulletin for Mobile Device Specialist 5-6
2. **APPROVE** the certification of Instructional Aide - Expanded Learning (Catalina Island) eligibility list 27-0026-5319 established 8/17/2026 7
3. **APPROVE** the certification of Instructional Aide - Special eligibility list 27-0448-02 established 8/17/2026 7
4. **APPROVE** the certification of Instructional Aide - Special (Catalina Island) eligibility list 27-0006-0448 established 8/14/2026 7
5. **APPROVE** the certification of Lead Campus Staff Assistant eligibility list 27-0005-5344 established 8/11/2026 7

6. **APPROVE** the certification of Nutrition Services Worker eligibility list 27-0022-5068 established 8/20/2026 7
7. **APPROVE** the certification of Recreation Aide eligibility list 27-0025-5255 established 8/17/2026 7
8. **APPROVE** the certification of Senior Health Assistant eligibility list 27-0013-5174 established 8/20/2026 7
9. **APPROVE** the certification of Senior Health Assistant (Catalina Island) eligibility list 27-0004-5174 established 8/20/2026 8
10. **APPROVE** the certification of Sign Language Services Supervisor eligibility list 27-0016-5224 established 8/14/2026 8

III OLD BUSINESS

1. None

IV NEW BUSINESS

1. None

V OTHER ITEMS

1. None

VI NEXT REGULAR MEETING

September 3, 2026 at 8:15 a.m. at 4400 Ladoga Ave., Lakewood, CA 90713

VII CLOSED SESSION

Public employee performance evaluation – Executive Officer, Personnel Commission and Classified Employment

VIII ADJOURNMENT

Pursuant to Government Code 54957.5, a copy of all documents related to any item on this agenda that have been submitted to the Commission may be obtained from the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713.

Persons requiring accommodation in order to view the agenda or participate in the meeting may make the request for accommodation to the Executive Officer, Personnel Commission at 562-435-5708 at least 24 hours in advance of the meeting. (Government Code 54954.2 (a)).

LONG BEACH UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION
4400 Ladoga Avenue
Lakewood, CA 90713

MINUTES
Regular Meeting

August 6, 2026

The Regular Meeting of the Personnel Commission of the Long Beach Unified School District was called to order by Terence Ulaszewski, Chairperson, on Thursday, August 6, 2026 at 8:18 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, California.

PLEDGE OF
ALLEGIANCE

The Pledge of Allegiance to the Flag of the United States of America was led by Chairperson, Terence Ulaszewski.

ROLL

A quorum of the Personnel Commission was in attendance as established by roll call:

Present: Sheryl Bender
 Terence Ulaszewski
 Linda Vaughan

STAFF MEMBERS
PRESENT

Dr. Rebecca Lee, Executive Officer; Susan Leaming, Senior Personnel Analyst; Jorge Palacios, Senior Personnel Analyst; Oralia Leyva, Certification Services Manager; Andrea Fonseca, Associate Personnel Analyst; Virginia Agredano Perez, Senior Administrative Secretary; Joanna Guzman, Employment Services Supervisor; Mari Rojas, Employment Services Supervisor; Yessika Aguirre, Human Resources Technician; Gean Asayas, Human Resources Technician; Monica Gaytan, Human Resources Technician; Warren Hornberger, Human Resources Technician; Elizabeth Morales-Torres, Human Resources Technician; and Sam Rath, Human Resources Assistant.

GUESTS PRESENT

Dallas Eberle, CSEA Chapter 2 Labor Relations Representative; Tai Felder, CSEA Chapter 2 1st Vice President; and Viola Mae Bledsoe, Instructional Aide - Special (Retired).

MINUTES OF REGULAR
MEETING APPROVED

A motion was made by Sheryl Bender, seconded by Linda Vaughan, and the motion carried with a majority vote of those present to approve the minutes of the Regular Meeting of July 23, 2026.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

RECEIVE
CORRESPONDENCE

None

PUBLIC HEARD

Jamilah Jackson, Site Specialist – Center of Black Student Excellence, addressed the Commission regarding her intent to submit a request for a classification study.

REPORT FROM
EXECUTIVE OFFICER

Dr. Rebecca Lee, Executive Officer, reported that she recently visited Avalon School, where Personnel Commission staff were conducting recruitment testing for several vacancies. She thanked Maria Lynn Alvarez, Senior Personnel Analyst, and Judy Alonso, Human Resources Technician, for their efforts in administering testing over a two-day period, during which 28 candidates were scheduled to participate in testing for multiple classifications. Dr. Lee noted

that the visit provided an opportunity to meet with the school principal, tour the campus, and observe the testing process.

Andrea Fonseca, Associate Personnel Analyst, reported that Recruitment and Testing currently has 31 recruitments in various stages of the process, including 14 recruitments accepting applications and eight in the testing phase. Ms. Fonseca introduced Sam Rath as the newest Human Resources Assistant. Mr. Rath joins the Personnel Commission after serving as a Parent Involvement Specialist in the Office of Equity, Engagement and Partnerships, where he connected families with District and community resources.

Oralia Leyva, Certification Services Manager, reported that at the August 5 Board of Education meeting, a total of 35 probationary and four permanent appointments were approved in classifications including Building Maintenance Worker, Custodian, Intermediate Office Assistant Bilingual-Spanish, and Nutrition Services Supervisor II. Additionally, 16 substitute appointments were approved in classifications including Child Care Worker and Instructional Aide – Special. Certification staff also processed 31 exempt employee assignments, including Cafeteria Student Assistant and Arts Walk-On Coach appointments.

Susan Leaming, Senior Personnel Analyst, reported that following Board of Education approval of the negotiated one percent salary increase for CSEA employees, Personnel Commission staff will begin preparing updated classified salary schedules.

1. **RATIFY** job announcement bulletin for Instructional Aide - Expanded Learning (Catalina Island)
2. **RATIFY** job announcement bulletin for Nutrition Services Operations and Training Specialist *Extended
3. **RATIFY** job announcement bulletin for Pool Lifeguard
4. **RATIFY** job announcement bulletin for School Safety Officer
5. **RATIFY** job announcement bulletin for Senior Health Assistant (Catalina Island) *Extended
6. **APPROVE** the certification of Instructional Aide - Special eligibility list 27-0448-01 established 7/27/2026
7. **APPROVE** the certification of Nutrition Services Worker eligibility list 27-0014-5068 established 8/5/2026
8. **APPROVE** the certification of Plant Supervisor I Open eligibility list 26-0220-5026 established 7/31/2026
9. **APPROVE** the certification of Plant Supervisor I Promotional eligibility list 26-0220-5026 established 7/31/2026
10. **APPROVE** the certification of Recreation Aide eligibility list 27-0021-5255 established 8/6/2026
11. **APPROVE** the certification of School Safety Applications Support Technician eligibility list 26-0231-5328 established 7/30/2026

A motion was made by Linda Vaughan, seconded by Sheryl Bender, and the motion was carried with a unanimous vote of those present to ratify items 1-5 and approve items 6-11.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

OLD BUSINESS None

NEW BUSINESS 1. **APPROVE** the Reinstatement and Extension of the Plumber Eligibility List

A motion was made by Sheryl Bender, seconded by Linda Vaughan, the motion carried with a unanimous vote of those present to approve New Business Item 1.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

2. **APPROVE** the Revisions to the Rules and Regulations of the Classified Service – Chapter 11 (Second Reading)

A motion was made by Linda Vaughan, seconded by Sheryl Bender, the motion carried with a unanimous vote of those present to approve New Business Item 2.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

3. **CONSIDER** the Appeal of the Disqualification of Applicant ID E00378150

New Business Item 3 was moved into closed session.

4. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 64365632

New Business Item 4 was moved into closed session.

OTHER ITEMS None

NEXT REGULAR MEETING The next Regular Meeting of the Personnel Commission is scheduled for Thursday, August 20, 2026, at 8:15 a.m. in Building B, Room 29 at the Personnel Commission Office, 4400 Ladoga Avenue, Lakewood, CA 90713

CLOSED SESSION The Personnel Commission retired into closed session at 8:31 a.m.

OPEN SESSION The Personnel Commission returned to open session at 9:21 a.m. with the following reportable actions:

3. **CONSIDER** the Appeal of the Disqualification of Applicant ID E00378150

A motion was made by Linda Vaughan, seconded by Sheryl Bender, the motion carried with a unanimous vote of those present to sustain the disqualification.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

4. **APPROVE** the Recommendation to Remove from Eligibility List - Applicant ID 64365632

A motion was made by Sheryl Bender, seconded by Linda Vaughan. The motion carried with a unanimous vote of those present to sustain staff's recommendation to remove Applicant 64365632 from current eligibility lists.

<u>Roll-Call Vote</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstained</u>
Sheryl Bender	X		
Terence Ulaszewski	X		
Linda Vaughan	X		

ADJOURNMENT

The Regular Meeting of the Personnel Commission was declared adjourned at 9:23 a.m.

LONG BEACH

UNIFIED • SCHOOL • DISTRICT

Excellence and Equity

CLASSIFIED PROMOTIONAL OPPORTUNITY

MOBILE DEVICE SPECIALIST

FINAL FILING DATE:

4:30 p.m., Tuesday, August 25, 2026

REQUIREMENTS TO APPLY:

This recruitment is open exclusively to applicants who meet the minimum education and experience requirements and fall into one of the following categories:

- Current LBUSD Classified Employees: Must hold permanent status and have received a most recent overall service rating of "Satisfactory".
- Former LBUSD Classified Employees: Must be on a current 39-month reemployment list resulting from a layoff, reduction in hours, or voluntary demotion in lieu of layoff.

JOB INFORMATION:

Permanent 12-month position, 100% FTE (8 hours per day). Eligibility list is being created to fill current and future vacancies as they occur.

JOB SUMMARY:

Under general supervision, perform a variety of specialized duties in support of the operation, security and compliance of District-issued mobile devices and computers; coordinate and maintain mobile device management (MDM) solutions, such as Google Workspace for Education, Microsoft Intune, VMware Workspace ONE and JAMF; perform related duties as assigned.

MINIMUM QUALIFICATIONS**EDUCATION AND TRAINING:**

Associate's degree in information technology, computer science, or a related field.

Microsoft 365 Certified Modern Desktop or Endpoint Administrator Associate, VMware Workspace ONE Professional, JAMF Certified Technician or similar certification is desirable.

EXPERIENCE:

Three years of experience in mobile device management, with a strong focus on Google Workspace for Education, Microsoft Intune, VMware Workspace ONE, or JAMF. OR Three years of experience as a Computer Support Technician with the Long Beach Unified School District.

Experience with scripting and automation tools (e.g., PowerShell, Bash) is desirable. A Bachelor's degree may substitute for two years of the required experience.

Any other combination of education, training and experience, which demonstrates that the applicant is likely to possess the required skills, knowledge or abilities may be considered.

SPECIAL REQUIREMENTS:

- (1) Positions in this classification require the use of a personal automobile and possession of a valid California Class C driver's license.
- (2) May be required to travel from one location to another.

SALARY RANGE HOURLY:

START:	\$45.93
6 MONTHS:	\$48.45
1 ½ YEARS:	\$51.12
2 ½ YEARS:	\$53.93
3 ½ YEARS:	\$56.89



Apply Here

APPLICATION:

All applications must be submitted online via the Personnel Commission website at: lbschools.net/jobs Please complete all application materials including supplemental questions. If you need assistance completing your online application, please contact the Personnel Commission office.

SELECTION PROCEDURE:

This examination process will consist initially of a "paper screening" of the applicant's training, background, and experience. Candidates whose background, skills, and expertise most closely match that which we are seeking, will be invited to continue in the selection process. This process may be comprised of any of the following: supplemental application; written examination(s); qualifications appraisal interview; performance or technical examination, scored on a job-related basis. **Only the most highly qualified candidates will be invited to continue in the examination process.** Successful candidates who pass all parts of the examination process will be placed on the eligibility list in order of their relative merit as determined by these competitive examinations.

Note: Before being considered for employment, once an applicant meets the minimum qualifications, all applicants who have prior convictions will be required to provide a certified copy of all relevant records including, but not limited to, conviction reports, probation reports, and other related court records.

This agency provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. The decision on granting reasonable accommodation will be on a case-by-case basis.

WE ARE AN EQUAL OPPORTUNITY TITLE VII/
MERIT SYSTEM EMPLOYER

Promo Exam 27-0028-5338 JA

LBUSD employees, please see reverse for

PERSONNEL COMMISSION

4400 Ladoga Avenue, Lakewood, CA 90713 • (562) 435-5708 • lbschools.net/pc

Attendance / Professional Growth Incentive approved by the Personnel Commission effective March 1, 2013

On February 14, 2013, the Personnel Commission approved the revision of Chapter IV of the Rules and Regulations of the Classified Service. One of the major changes to the chapter was the addition of Rule 4.3.F Attendance and/or Professional Growth Incentive. In addition to seniority points, you may be eligible to increase your final passing score on examinations by a maximum of 5 points.

Guidelines:

- ❖ **It is the responsibility of the promotional candidate to submit appropriate documentation at the time of application but in no event no later than the application deadline.**
- ❖ **Attendance Incentive documentation: The Personnel Commission will accept the Lost Time Report, which is a payroll report that can be printed by your site payroll clerk. Only the three most recent fiscal years can be used to earn attendance incentive points.**
- ❖ **Professional Growth Incentive documentation: Transcripts, final grade reports, certificates of completion, and other such documentation will be accepted. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.**

4.3.F. ATTENDANCE AND/OR PROFESSIONAL GROWTH INCENTIVE. *An attendance incentive shall be added to the composite score of each promotional candidate competing in a promotional or dual certification examination. The attendance incentive shall be one point for each year of service in which the promotional candidate has had four (4) occurrences or less of sick leave used for each fiscal year up to a maximum of three (3) total points. Only the three most recent fiscal years can be used to earn attendance incentive points. An occurrence in this instance shall be defined as one full assignment day or days taken consecutively as sick leave.*

A professional growth incentive shall be added to the composite score of each promotional candidate competing in a promotional examination or dual certification examination. The professional growth incentive shall be one point for each year within a two-year period in which the applicant has successfully completed classes, training or seminars which would enhance his/her knowledge, skills and abilities in the promotional classification. A maximum of two (2) professional growth incentive points can be earned. Classes, training or seminars must have been taken and successfully completed within the last two years from the closing date of the recruitment.

The maximum attendance and/or professional growth incentive points a promotional candidate may earn is a total of five (5) points. Promotional candidates are responsible for providing proof of their attendance and/or completion of classes, training and seminars at the time of application but in no event no later than the application deadline. In circumstances in which there are multiple instances of sick leave use for FMLA, CFRA and IA, the matter will be considered on a case-by-case basis by the administrator of the Personnel Commission.

Personnel Commission
LONG BEACH UNIFIED SCHOOL DISTRICT

SUBJECT: Eligibility Lists

PAGE: 7-8

DATE: August 20,2026

Reason for Consideration: Approval

**INSTRUCTIONAL AIDE - EXPANDED LEARNING
(CATALINA ISLAND)**

DUAL CONTINUOUS

27-0026-5319

List Valid: **08/17/2026 - 02/17/2027**

Total Applications Received: 9

Passed: 5 Failed: 0

Total Invited to Exam: 5

Withdrew: 0

Screened Out: 4

INSTRUCTIONAL AIDE - SPECIAL

DUAL

27-0448-02

List Valid: **08/17/2026 - 02/17/2027**

Total Applications Received: 41

Passed: 16 Failed: 2

Total Invited to Exam: 27

Withdrew: 10

Screened Out: 13

**INSTRUCTIONAL AIDE - SPECIAL (CATALINA
ISLAND)**

OPEN

27-0006-0448

List Valid: **08/14/2026 - 02/14/2027**

Total Applications Received: 6

Passed: 2 Failed: 0

Total Invited to Exam: 2

Withdrew: 2

Screened Out: 2

LEAD CAMPUS STAFF ASSISTANT

PROMO

27-0005-5344

List Valid: **08/11/2026 - 08/11/2027**

Total Applications Received: 20

Passed: 2 Failed: 1

Total Invited to Exam: 3

Withdrew: 0

Screened Out: 17

NUTRITION SERVICES WORKER

OPEN CONTINUOUS

27-0022-5068

List Valid: **08/20/2026 - 02/20/2027**

Total Applications Received: 27

Passed: 9 Failed: 1

Total Invited to Exam: 25

Withdrew: 14

Screened Out: 3

RECREATION AIDE

OPEN CONTINUOUS

27-0025-5255

List Valid: **08/17/2026 - 02/17/2027**

Total Applications Received: 33

Passed: 24 Failed: 0

Total Invited to Exam: 24

Withdrew: 0

Screened Out: 9

SENIOR HEALTH ASSISTANT

DUAL CONTINUOUS

27-0013-5174

List Valid: **08/20/2026 - 08/20/2027**

Total Applications Received: 10

Passed: 3 Failed: 1

Total Invited to Exam: 5

Withdrew: 0

Screened Out: 6

SENIOR HEALTH ASSISTANT (CATALINA ISLAND) DUAL CONTINUOUS 27-0004-5174

List Valid: **08/20/2026 - 08/20/2027**

Total Applications Received: 3

Passed: 1

Failed: 0

Total Invited to Exam: 1

Withdrew: 0

Screened Out: 2

SIGN LANGUAGE SERVICES SUPERVISOR

DUAL

27-0016-5224

List Valid: **08/24/2026 - 08/14/2027**

Total Applications Received: 1

Passed: 1

Failed: 0

Total Invited to Exam: 1

Withdrew: 0

Screened Out: 0

CERTIFIED TO BE CORRECT: Dr. Rebecca Lee DATE: August 20, 2026