ALEXANDER ELEMENTARY
Leadership Meeting 8/5/2026

Reports & Presentations	
Welcome!	*Please be sure to sign in!* Please email AlexanderElementaryPTO@gmail.com or scan code to join the PTO email list. This is the best way to find out about volunteering for upcoming events! **Michelle, Ali, Emily, Melissa, Rachel, Katie**
Principal's Report Katie Thompson, *Principal*	
Attendance	

PTO Agenda, Discussion, and Next Steps	
Upcoming Meeting Dates	Falcon Family Community/Business Meetings: Typically held 2nd Monday of the month at 6:30, alternating between in person and zoom. **Schedule changed for 2026-2027 school year to accommodate planning/events.** ***Zoom meeting link can be used to join in person meetings if not able to make it to the school.** Proposed schedule: Sept 14 (In person) Possible presenter: Heidi Hassen Oct 12 (in person) - Possible presenters: Ms Mary and Emily Voss for attendance presentation **Nov 10 (zoom) Switched from Monday Nov 9 to Tuesday Nov 10 due to no school on Nov 9https://iowacityschools-org.zoom.us/j/92965350431** Dec 14 (in person) - Possible presenters-ELL team Jan 11 (zoom) https://iowacityschools-org.zoom.us/j/92965350431 Feb 8 (in person)-Possible presenters: SEJH and NWJH Representatives and/or Beth ISASP Mar 8 (zoom) https://iowacityschools-org.zoom.us/j/92965350431 April 12 (in person) -Possible topics: Summer Slide/PTO rally for elections May 10 (zoom) https://iowacityschools-org.zoom.us/j/92965350431 June 14 (board only) July 12 (board only)

2026-27 Activity Planning	Apparel: Fall and Winter?--could we get this quick enough to have shirts ready for Run for the Schools? – Katie is working on this as well **Read-a-thon:** Sept 28-Oct 12 **Fall Fest:** Friday Nov 20. Good to do it on a Friday so there isn't school the next day. **Fall Conference Meal:** Nov 12 and 18 are conference dates. Will plan to do PTO meal Wednesday the 18th **Winter Clothing Drive** **Movie Night:** Friday Jan 22 **PJ Story Time:** Thursday Feb 11 **Spring Conference Meal:** Feb 25 and March 3rd are conference dates. PTO meal will be provided on Wednesday March 3rd. Taco bar is always a hit as an option **STEM Night:** Thursday April 22. Melissa would like more student council involvement with the event. **Teacher Appreciation Week:** Week of May 3-7 **Bike Rodeo:** May 19 Other services: **Cutting Club**-Katie thinks it would be helpful to bring back. Teachers would love it. Make consistent announcements at meetings so parents are reminded of it. Could use sign up genius to get parents involved. Ali is hoping to have sign up genius ready to go for the first meeting. Idea of having a QR code on the yearly calendar provided by PTO that takes you to a list of all volunteer opportunities, events and monetary donations for the year. Would include a Google form where parents say what they are interested in helping with. By providing contact information, it will allow PTO to reach out when events get closer. Instead of Venmo, GiveButter is an option to look into for monetary donations. Emily will work on the Google form/QR code. Melissa will work on the PTO/school date calendar. 2025-26 dates: Readathon 10/14, Fall Fest 11/14, Movie night 1/23, Arts Night 4/23, TAW 5/4
Fall Fest and Read-a-thon Planning	What can we do now? Next meeting steps: Ali will send out dates for planning.
August Event Planning	**Play Date**: 8/9 at Alexander Playground–who can bring popsicles, napkins, wipes? ● Ali will deliver popsicles and supplies to you! Emily will take the popsicles to the event. Event from 1-3pm. **Meet the Teacher Night–**formally known as Ice Cream Social

	• What do we need? Plan to have around 300 treats, half popsicles/half ice cream sandwiches. Ali will get treats, Melissa and Emily will bring tent and objects to weigh down. Melissa and Ali will bring coolers.Melissa will make the printable calendar with school/PTO dates to pass out. Ali will print. Poster for the table is in the PTO closet. • What time? 5:30-6:30pm • Who can be there? PTO arrival time at 5pm to set up. **First Day of School Coffee** • Time: 7:30-8:00. Katie advised the school can provide a table. Rachel will order coffee. • What do we need? Coffee from Brueggers-Rachel will order • Who can do this? Ali and Rachel can be there.
Regular PTO Business:	Budget Presentation: 2026-27 Alexander PTO Budget Account Update: Plan to remove Sara and Ariane on Saturday, hoping to add Steph too! Need to look up amounts spent/donations received for Readathon and Fall Fest Will present the budget at the first meeting in September and have it voted on.
PTO Communications:	How can we best reach families? WhatsApp group (opt-in) TalkingPoints or similar (if allowed) Other ideas?
Other Ideas	Big Grove Community Grant–maybe a way to do Cutting Club? Fund other activities? https://biggrove.com/pages/neighborhood-giving?srsltid=AfmBOoogfUJGXOPSuB6IHt3M9NJboyAv7O5jbMaezqJH-cR3SztKs2_Z Could apply for their grant for items like a laminator. To come at next planning meeting: Would each of us be willing to "lead", with help from others. This might help with some long term planning. I'd like to also ask for parent volunteer(s) to help lead as well. The Leadership member will help coordinate. Thoughts on adding a teacher lead too? Fall Fest Read a Thon Teacher Appreciation Week STEM night Conference Meals

	Emily J heard a rumor that Horn PTO might share their fall football parking this year. I have reached out 🙂 Ideas for Community Meetings: ● Could we have representatives from middle schools come and talk about them? It seems 50/50 on SEMS and NWMS? - ● Different curriculum experts? Math, Reading, arts, music? Building based specials? ● ELL night was a big hit last year–some schools do a different cultures night? ● Executive Functioning/SEBH was really well received last year too and would be a great repeat ● PBIS? Other behavioral supports? ● Grass root ways to support our district/school
Treasury Wonder	System for teacher funding requests? Typically it's been to send an email… Do we want anything more formal? Typical teacher requests are for: - Field Trips - Food - like a meal for Parent/Teacher Conferences - T-Shirts (Ukulele Club/Basketball Club, etc.) - Furniture/Supplies (less frequent)

Officers of the Alexander Elementary PTO - per our Bylaws

Past President	● Assist and advise the officers as needed
President	● Preside over meetings of the organization ● Primary contact for the Principal ● Coordinate the work of all the officers
Vice President /President-Elect	● Assist and Carry out the President's duties in his or her absence ● At the end of the one-year term, assume the position of President.
Secretary	● Keep all records of the organization ● Record meeting minutes ● Handle correspondence
Treasurer	● Have charge and custody of all monies of the PTO ● Receive and give receipts for monies due and payable to the PTO

	● Keep an accurate record of receipts and expenditures
DPO Representative	(Districtwide Parent Organization) ● Attend DPO Meetings ● Liaison between the DPO and Alexander Elementary PTO