



IN-HOUSE SUBSTITUTE TEACHER, K-8



MARK
DAY
SCHOOL



OUR MISSION

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MARK DAY SCHOOL AT-A-GLANCE

Mark Day School is an independent, all-gender, K-8 school located in the Bay Area in San Rafael, CA, with an enrollment of 380 students. Innovative, inclusive, and full of heart, Mark Day School unites an enriched, challenging academic program with a kind and inclusive community. The school nurtures each child to pursue their curiosity, think critically, embrace challenge with courage and joy, and work in partnership with others to build more caring and inclusive communities. Students learn and practice the intellectual, social, and emotional skills they will apply to the unique challenges and opportunities of their time; graduates stand out not only for their intellectual curiosity and pursuit of ideas but also for their joy of learning and a deep sense of responsibility to be active, engaged citizens.

Mark Day School has established a consistent practice of thoughtful innovation in its curricular program, focusing on school-wide structural approaches to develop current century skills and concepts including four cross-disciplinary literacies: cross-cultural literacy, media and information literacy, eco-literacy, and social and emotional literacy. Highlights include the award-winning Media Literacy program; well-established local and global partnerships with Ritter Center Adopt-A-Family, Vivalon, eSibonisweni School and Kliptown Youth Program in South Africa, Beijing Experimental Primary School #2 in China, and RenAi School in Taiwan, among others; interactive whiteboard and soundfield technology in every classroom, with a one-to-one laptop program beginning in sixth grade; Mandarin and Spanish language beginning in kindergarten; an integrated Social and Emotional Learning program; a commitment to differentiation across the school; and more.

Mark Day School is a vibrant and diverse community, and all community members continue to work towards the furthering of an inclusive and supportive school. Mark Day School is an equal opportunity employer committed to excellence through diversity and multiculturalism. Mark Day School salary and benefits are very competitive by both NAIS and regional standards. For more information about Mark Day School, please visit our website (www.markdayschool.org).

380 students K-8

20+ years average faculty experience

7:1 overall student:teacher ratio

40% students of color

4 global partnerships

2 languages taught K-8

25% of families pay below the top of the tuition index



IN-HOUSE SUBSTITUTE TEACHER, K-8 + MIDDLE SCHOOL SUPPORT

FULL TIME / BEGINNING FALL 2026

COMPENSATION: \$40,000-\$50,000 depending on experience.

Mark Day School seeks a collaborative, experienced, and flexible educator dedicated to supporting student learning in elementary and middle school grades when lead teachers are absent. Join us and work in a community characterized by academic excellence, student-centered teaching methods, close collaboration between colleagues, a block schedule, a 1:1 laptop program, and a commitment to diversity, equity, inclusion, and belonging. The successful applicant for this position will help advance the school's mission with positive energy, creativity, dedication to a diverse and equitable community, love for children, a strong work ethic, and a willingness to collaborate in partnership with the wider school community.

Opportunities and Responsibilities

- Serve as an on-campus, on-call substitute teacher in elementary and middle school classrooms across all subject areas: Monday-Friday, from 8:15 until 3:30 (2:45 on Fridays).
- When not subbing, provide ad-hoc support to lead middle school teachers (grades 6-8) in the classroom with 1:1 or small group student academic support as well as with clerical and logistical tasks
- Demonstrate multicultural competency in pedagogy, including innovative teaching methods as well as recognizing and responding to various learning profiles
- Set high learning and behavioral expectations in a climate of responsibility, safety, enthusiasm, and fun
- Form supportive and responsive relationships with students and colleagues
- Build a strong, positive learning culture in which students advocate for themselves and others
- Supervision duties for recess, lunch, and other times as assigned
- Attend full community faculty meetings as assigned

Education, Experience, and Qualifications

- Bachelor's degree or higher from an accredited institution
- Experience in a K-8 school setting
- Proven track record of working effectively to advance diversity, equity, inclusion, and inclusion
- Strong skills in initiative, follow-through, organization, collaboration, and communication
- Knowledge of and experience with relevant technology - Google Apps (email, calendar, documents) and Google Classroom especially

Compensation and Pay Range

The salary range for this full time position is \$40,000-50,000 depending on experience. The position includes full benefits for the employee (health, dental, vision, 403b, and professional development support).

TO APPLY

Interested candidates should visit our website and send a letter of interest and resume via email to usresumes@markdayschool.org.

