

ST. MARTIN PARISH MAGNET SCHOOLS

ADVISORY BOARD

REGULAR MEETING AGENDA

Date: August 19, 2026

Time: 12:00 p.m.

Location: St. Martin Parish, Breaux Bridge, School Board Meeting Room

Dress Code Note: *Board Photos Today if you have not taken your picture yet – Please Wear Blue Shirts*

I. Call to Order

- Call to Order by the Chair
- Roll Call & Verification of Quorum

II. Approval of Minutes

- Consideration and approval of the minutes from the previous Advisory Board meeting

III. Reports of Officers & Board Governance

- **Chair's Report & Bylaws Briefing:**
 - Reset of attendance tracking for the 2026–2027 school year
 - Review of attendance guidelines and bylaws participation scenarios (Advisory Board vs. Subcommittee attendance)

IV. Unfinished Business

1. Prospectus status update

V. New Business

1. **Resolution on Inaugural Board Term Staggering**
 - **Discussion & Vote:** Adoption of staggered terms (1-year, 2-year, and 3-year) for the inaugural board to ensure continuity.
 - **Action Item:** Members complete and submit term preference ballots (*Compiled by Crystal Rapinchuk*).
2. **Establishment of Officer Term Limits**
 - **Discussion & Vote:** Adoption of formal term limits for the positions of Chair and Vice-Chair / Co-Chair.
3. **Approval of Subcommittee Framework & Leadership Model**
 - **Presentation:** Review of the visual organization chart and role definitions for SMESA and SMSA subcommittees.
 - **Discussion & Vote:** Adoption of the Co-Chair leadership model (Principal/AP & Champion Parent).
4. **Motion on Subcommittee Schedule Flexibility**
 - **Discussion & Vote:** Authorization for subcommittees to set flexible meeting schedules that do not strictly require bimonthly meetings.

5. Adoption of the 2026–2027 Annual Calendar

- **Discussion & Vote:** Approval of the fixed Advisory Board meeting schedule (five bimonthly meetings).

VI. Announcements

- St. Martinville Junior High Expansion
- Upcoming Advisory Board meeting dates:
 - 8/19/26
 - 10/7/26
 - 12/2/26
 - 2/3/27
 - 4/7/27
- Subcommittee calendar setting guidance with Principals
- Date, time, and location of the next Regular Advisory Board meeting

VII. Adjournment

- Motion to Adjourn