



**Monomoy Regional School District - Monomoy Regional School Committee
Meeting Agenda for Wednesday, July 15, 2026 at 6:30 PM
Monomoy Regional High School Library, 75 Oak Street, Harwich, MA 02645**

This meeting will be broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

Members present: Brad Schiff, Stephen Davol, Katie Cutter, Rich Roy, Ryan Edwards, Brett Fortin, Heather Morgan

Members not present: Lucia Quinn

Administrators present: Dr. Robin Millen, Michael MacMillan, Joy Jordan

AGENDA

A. Call to Order

Brad Schiff called the meeting to order at 6:30 PM.

B. Approval of Meeting Minutes

- i. June 11, 2026 Regular Business Meeting

MOTION: Brett Fortin motioned to approve the meeting minutes from the June 11, 2026 Regular Business Meeting, seconded by Ryan Edwards.

UNANIMOUS: the motion passes

- ii. June 25, 2026 Joint Chatham -Harwich Select Board Meeting

MOTION: Stephen Davol motioned to approve the meeting minutes from June 25, 2026 Joint Chatham-Harwich Select Board Meeting, seconded by Brett Fortin.

UNANIMOUS: the motion passes

- iii. July 9, 2026 Workshop Meeting

MOTION: Katie Cutter motioned to approve the meeting minutes from July 9, 2026 Workshop Meeting, seconded by Stephen Davol.

UNANIMOUS: the motion passes

C. Public Comment: Speakers are limited to three minutes; additional time is at the discretion of the Chairperson
None

D. Reports and Discussions

- i. Technology Department Overview and Data Privacy

Mackenzie Yaretts, Director of Technology, presented an overview of the Technology Department's responsibilities, highlighting its role in supporting district operations, maintaining technology infrastructure, and preparing systems for the upcoming school year. She reviewed ongoing priorities, including device replacement, infrastructure improvements, streamlining operations through new software systems, and expanding accessible communication tools for families. She also provided an update on the district's cybersecurity efforts, emphasizing staff training, layered security measures, data privacy, and the implementation of multi-factor authentication to strengthen protection against cyber threats. She noted that all staff accounts are now secured with multi-factor authentication and announced plans to extend the requirement to School Committee Google accounts, offering assistance with the setup process.

- ii. MRHS Field Trip to Washington DC

POTENTIAL VOTE

John Dixon, MRHS teacher, presented a proposed AP Government field trip to Washington, D.C., planned for November 2026. He is requesting School Committee approval over the summer to allow airfare and trip arrangements to be made before the start of the school year. The itinerary remains tentative and is designed to coincide with Congress being in session, with possible additions such as college visits and other educational opportunities based on student interests. Committee members discussed the trip's evolution over the past several years, and the proposal will be brought back for a vote at the August meeting.

iii. Subcommittee Assignments

The School Committee reviewed proposed subcommittee, liaison, and representative assignments for the coming year. Assignments were developed based on member preferences while balancing committee workloads, with each member assigned to approximately three committee roles and one liaison or representative position. Members were asked to review the proposed assignments and provide any requested changes prior to a formal vote at the August 13, 2026 meeting.

iv. School Board Mentorship Opportunity

Brad Schiff, School Committee Chair, introduced a School Committee mentorship program to support the four newly elected members. Experienced committee members will be paired with new members to provide guidance on committee responsibilities, subcommittee participation, and governance throughout the year. Participation is voluntary and intended to offer informal support and opportunities for questions outside of regular meetings.

v. MRSD Working Group Discussion

Brad Schiff, School Committee Chair, provided an update on the proposed working group, noting that the School Committee is awaiting formal direction from the member town Select Boards before beginning its work. It was anticipated that guidance and a timeline would be available by the August meeting, with the group likely beginning meetings in late summer or early fall. The Chair noted the recent joint meeting of the Select Boards, School Committee, and town managers was a positive and historic step toward collaborative discussions.

vi. MRHS Donation to Class of 2031

VOTE REQUIRED

MOTION: Stephen Davol motioned to approve the donation of \$281.10 from the Monomoy Regional High School Class of 2026 to the MRHS Class of 2031, seconded by Katie Cutter.

UNANIMOUS: the motion passes

vii. MRHS Donation to All Moms are Heroes

VOTE REQUIRED

MOTION: Heather Morgan motioned to approve the donation of \$2500.00 from the Monomoy Regional High School Class of 2026 to All Moms Are Heroes., seconded by Brett Fortin.

UNANIMOUS: the motion passes

viii. Surplus Materials STEM MRMS

VOTE REQUIRED

MOTION: Katie Cutter motioned to declare the list of woodworking equipment and supplies as surplus and to authorize the District to dispose of the surplus property through a public resale, or, if no bids are received, through recycling or scrapping, seconded by Stephen Davol.

UNANIMOUS: the motion passes

ix. Surplus Materials Robotics MRHS

VOTE REQUIRED

MOTION: Brett Fortin motioned to declare the list of LEGO EV3 Robotics Sets surplus to authorize the District to dispose of the surplus property through a public resale, or, if no bids are received, through recycling or scrapping, seconded by Katie Cutter.

UNANIMOUS: the motion passes

x. FY26 Prior Year Encumbrances

VOTE REQUIRED

MOTION: Stephen Davol motioned to approve that the list of General Fund FY26 encumbrances, totaling one hundred and ten thousand, four hundred and thirty seven dollars, and thirty one cents, can be paid during FY27, seconded by Heather Morgan.

UNANIMOUS: the motion passes

E. Subcommittee, Representative, Liaison Reports

None

F. Superintendent's Report

i. Recognitions

Dr. Robin Millen, MRSD Superintendent, recognized the passing of former committee member Terry Russell, who served the Harwich and Monomoy School Committees from 2011 to 2024, including as Chair and as a member of the Monomoy Regional High School Building Committee. Members reflected on his dedication to education, thoughtful leadership, and lasting contributions to the district, extending their condolences to the Russell family and honoring his legacy of service.

H. Action Items -Vote Required

i. MRHS Donation to Class of 2031

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UNANIMOUS: the motion passes

ii. MRHS Donation to All Moms are Heroes

MOTION: Heather Morgan motioned to approve the donation of \$2500.00 from the Monomoy Regional High School Class of 2026 to All Moms Are Heroes., seconded by Brett Fortin.

UNANIMOUS: the motion passes

iii. MRHS Field Trip to Washington DC

Vote scheduled for August 13, 2026 Regular Business Meeting.

iv. Surplus Materials STEM MRMS

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I. Presentation of the Warrants

Presentation of the Warrants Accounts Payable and Payroll Warrants were presented for MRSC member signatures.

J. Adjournment

Brett Fortin moved to adjourn the meeting, seconded Katie Cutter.

The meeting was adjourned at 7:17 PM

Respectfully Submitted,
Roberta Simmons
Recording Secretary