

**RICHLAND ONE MIDDLE COLLEGE
BOARD OF DIRECTORS' MEETING**

(Via Microsoft Teams)

August 12, 2026

MINUTES

Present Board Members: Dr. Erica Fields, and Dr. Mark Maltarich, Dr. Debra Knight, and Mrs. Tracy Dixon

Absent Board Members: Derrah Cassidy and Dr. Tracy Dunn

ROMC Staff Present: Mrs. Teresa Niles and Dr. Carla Brabham and Dr. Rob Gilmer

District Staff: Mr. Frank Decker Dr. Ryan Pool

Prestige Solutions Staff: Brittany Sloan

Call to Order

Dr. Erica Fields welcomed everyone to the Board of Directors Meeting. She officially called the meeting to order at 9:08 a.m.

Invocation

Prayer was given by Mrs. Teresa Niles.

Installation of New Board Member

The Board welcomed **Ms. Deborah Knight** as a newly appointed member of the Richland One Middle College Board to finish out Mrs. Inger Ferguson term. Ms. Knight was formally introduced and recognized during the meeting. The Board expressed appreciation for her willingness to serve and looks forward to her contributions in support of the mission, students, and continued success of Richland One Middle College.

Mission, Vision and Core Values

Dr. Brabham shared the mission was to graduate all 42 of our seniors and she was pleased to announce that the mission was fulfilled.

Roll Call and Establishment of Quorum

Mrs. Niles conducted the roll call, and Dr. Fields noted a quorum.

Adoption of the Agenda (Action)

A motion to adopt agenda as written by Mr. Derrah Cassidy. The motion was seconded by Dr. Mark Maltarich and passed unanimously.

Public Comments*

No Public Comments.

Approval of June Minutes (Action)

Dr. Maltarich made a motion to accept the minutes as published. The motion was seconded by Mr. Derrah Cassidy and passed unanimously.

Financial Reports (Information)

A. June FY26

Brittany Sloan from Prestige Solutions presented the Critical Financial Metrics and Standard Financial Information for June. Key highlights included:

- Days Cash on Hand: 390, 359 Trailing
- Net Income: \$407,000 (Preliminary until audit)

Financial Summary:

- Total Assets: \$2,080,222.59
- Total Liabilities: \$182,573.01
- Total Cash and Equivalents: \$1,890,226.35
- Total Fund Balance: \$ 2,080,222.59

B. July FY 27

Brittany also shared the Critical Financial Metrics and Standard Financial Information for July 26 (FY 27). Key highlights included:

- Days Cash on Hand: 320, 360 (Trailing)
- Net Income: \$419,000
- Operating Cash: 138,954.75

Financial Summary:

- Total Assets: \$2,136,251.91
- Total Liabilities: \$4324.07
- Total Cash and Equivalents: \$1,899,715.92
- Total Fund Balance: \$ 2,088,573.81

Unfinished Business

There was no unfinished business.

New Business

Board Vacancies

Dr. Rob Gilmer who represents Midlands Technical College. His replacement will be appointed by the Dr. Little the President of Midlands Technical College

ROMC Business Credit Card (Action)

Per the procurement process, any new account must receive Board approval before it can be opened. Dr. Brabham shared that ROMC does not currently have a credit card and that purchases are being made using the school's debit card. She expressed concern that a single incident of fraud involving the debit card could place the school's primary bank account at risk.

Dr. Brabham presented to the Board the benefits of establishing a **Bank of America Business Advantage Credit Card**, including increased account protection, improved purchasing controls, and reduced exposure of the school's primary bank account. She further explained that the balance would be paid in full each month to avoid incurring interest charges.

Dr. Brabham agreed to verify the available credit limits and to provide the Board with the current procurement procedures for review prior to completing the application process. Dr. Maltarich recommended beginning the application process; however, if the card is approved and received, it should not be used until the Board has had an opportunity to review the procurement procedures. He noted that concerns regarding potential fraud and the possibility of an account being temporarily restricted or shut down brought some urgency. Dr. Knight shared that she agrees with both sides but agreed that seeing the procurement policy first may be the best way.

Dr. Fields made a motion to table the discussion until the next Board meeting, allowing members sufficient time to receive and review the procurement procedures before further consideration. Motion seconded by Dr. Maltarich and passed unanimously.

School Updates

Dr. Brabham thanked the Board for welcoming her back following her 30-day separation. She shared that ROMC has reached a record enrollment of 120 students, with the senior class currently at its maximum capacity of 75 students. Our Theme is Excellence is a Habit. Excellence is not act but a habit. We believe deliberate action every day brings us excellence.

7 Habits of Bulldog Excellence for staff and students. This started with our first faculty meeting on August 5th and transitioned to Part One of our Student Success Day. This was held on August 8th and students were excited and ready to kick off an exciting year.

Part 2 of Success Day which includes team building and life skills will be held later in the month and normally hosted by the SC National Guard.

Meeting Date

Dr. Pool stated that his meeting schedule with the high school principals may conflict with the current Board meeting dates. Dr. Field proposed moving the Board meetings to the **third Wednesday of each month** to allow Dr. Brabham to attend her monthly meetings with colleagues and her director without scheduling conflicts. The Board members agreed to the proposed change.

Committee Reports

No Committee Reports

Adjournment

Meeting Adjourned at 10 a.m. with next meeting next meeting September 16, 2026.