WILLIS INDEPENDENT SCHOOL DISTRICT
BOARD OF TRUSTEES
AGENDA/NOTICE OF REGULAR MEETING

Wednesday, August 19, 2026

The Board of Trustees of the Willis Independent School District will meet in a Regular Meeting on Wednesday, August 19, 2026 at 5:30 PM in the Willis ISD Boardroom located at 612 N. Campbell Street in the Sharon Hill Jennette Administration Building in Willis, Texas, and the business to be conducted is listed below.

REGULAR MEETING AGENDA

I. **CALL TO ORDER**
   A. Announcement by the Board President as to the presence of a quorum and that notice of the meeting has been posted for the time and manner required by law.

II. **PLEDGES OF ALLEGIANCE AND INVOCATION**
   A. Pledges and Invocation — Calfee Middle School Students
      Speaker(s): *Dr. Gerald Schattle, Principal*

III. **RECOGNITIONS**
   A. UIL Outstanding Soloists
      Speaker(s): *Ken Labonski, Director of Fine Arts*

IV. **PUBLIC COMMENTS**

V. **CONSENT AGENDA**
   A. Approval of Minutes
   B. Approval of LLMS and CMS Band Out of State Trip
      Speaker(s): *Noah Hollander, Exe. Director of Secondary Ed.*
   C. Approval of the WHS Sweethearts Out of State Trip
      Speaker(s): *Noah Hollander, Exe. Director of Secondary Ed.*
   D. Approval of Re-selection of Testing, Adjusting, and Balancing (TAB) for the Willis High School 9th Grade Center Project
      Speaker(s): *Bob Eaton, Chief of Construction and Operations*
   E. Approval of School Lunch Prices for 2026 - 2027
      Speaker(s): *Michael Northey, Director of CN*
   F. Approval of Multiple Awards Under RFP 26-034 for Special Education Contracted Services
      Speaker(s): *Ginger Deck, Director of Procurement*
   G. Approval of Adoption of Resolution of Extracurricular status of 4-H Organization and Adjunct Faculty Request
      Speaker(s): *Eric King, Director of Student Services*
   H. Approval of Two Contract Continuations with River Oaks Academy for Specialized Services
      Speaker(s): *Randi Gay, Exe. Director of Special Ed.*
   I. Approval of the Acceptance of T-Tess Pilot Districts Support Grant
      Speaker(s): *Meghan Ballard, Director of Federal Prog./Compliance and Grant*
   J. Approval of the Acceptance of Bluebonnet Beacon Grant Award
      Speaker(s): *Meghan Ballard, Director of Federal Prog./Compliance and Grant*
   K. Approval to Order Calling November 3, 2026, General Trustee Election and Notice of Election
   L. Approval of a Joint Election Agreement and Election Services Contracts with Montgomery County and San Jacinto County for the November 3,2026, Election
   M. Approval Regarding Delegation of Authority to the Superintendent to Finalize and Execute a Proposed Resolution Agreement Related to an EEOC Charge
      Speaker(s): *Travis Utecht, Chief Human Resources Officer*
   N. Approval of Coop Member Agreement with ESC Region 13
      Speaker(s): *Ginger Deck, Director of Procurement*

VI. **PROGRESS MONITORING UPDATES**
   A. HB3 Progress Monitoring Update - Early Math

Speaker(s): *Susan Clardy, Exe. Director Continuous Improvement and Accountability*

B. 2025-2026 STAAR Data Report
Speaker(s): *Tracy Jackson, Director of Assessment and Accountability*

VII. **OTHER BUSINESS**

A. Financial Reports
Speaker(s): *Garrett Matej, CFO*

B. IT&L Drop-out and Credit Recovery Update
Note: Agenda Item requested by Board Vice President
Speaker(s): *Noah Hollander, Exe. Director of Secondary Ed.*

VIII. **CLOSED SESSION*: Consideration of matters for which closed sessions are authorized by Title 5, Chapter 551, Texas Government Code Sections (.071-.084)**

A. Personnel Matters Texas Gov't Code §551.074
Speaker(s): *Closed Session*

1. Texas Govt. Code 551.074: Deliberation regarding the appointment, employment, evaluation, reassignment, duties, discipline, or compensation of the Superintendent, including performance-based financial incentives and professional investment benefits.
Speaker(s): *Closed Session*

B. Real Estate: Pursuant to Texas Gov't Code §551.072
Speaker(s): *Closed Session*

1. Closed Session : Discussion regarding updates to district property

C. Consultation with Attorney: Pursuant to Texas Gov't Code §551.071

IX. **RECONVENE IN OPEN SESSION**

A. Consideration and possible action on matters discussed in Closed Session.

X. **DISCUSSION AND POSSIBLE ACTION ITEMS**

A. Discuss & Consider Approval of Action to Approve Final General Fund Budget Amendment for 2025-2026
Speaker(s): *Garrett Matej, CFO*

B. Discuss & Consider Approval of Action to Approve Final Debt Service Fund Budget Amendment for 2025-2026
Speaker(s): *Garrett Matej, CFO*

C. Discuss & Consider Approval of Action to Approve Final Child Nutrition Fund Budget Amendment for 2025-2026
Speaker(s): *Garrett Matej, CFO*

D. Discuss & Consider Approval of Action to Adopt the 2026-2027 General Fund, Debt Service and Child Nutrition Budgets
Speaker(s): *Garrett Matej, CFO*

E. Discuss & Consider Approval of Action to Approve Transfer across District Funds
Speaker(s): *Garrett Matej, CFO*

F. Discuss & Consider Approval of Debt Service Tax Rate Above the Minimum Required Rate Pursuant to Texas Education Code §44.004(c)(5)(A)(ii)(b) and Texas Tax Code §26.05(a-1)
Speaker(s): *Garrett Matej, CFO*

G. Discuss & Consider Approval of Action to Approve the Certification of Debt Service Collection Rate for the 2026-2027 Fiscal Year and Excess Collections for 2025 Debt Service
Speaker(s): *Garrett Matej, CFO*

H. Discuss & Consider Approval of Action to Adopt the 2026 Ad Valorem Tax Rate for Maintenance and Operations, $.6318/$100
Speaker(s): *Garrett Matej, CFO*

I. Discuss & Consider Approval of Action to Adopt the 2026 Ad Valorem Tax Rate for Debt Service, $.3680/$100, and the 2026 Total Ad Valorem Tax Rate, $.9998/$100
Speaker(s): *Garrett Matej, CFO*

J. Discuss & Consider Approval of Action to Approve Agreement for the Purchase of Attendance Credit (Option 3 Agreement) and to delegate contractual authority to the Superintendent
Speaker(s): *Garrett Matej, CFO*

K. Discuss & Consider Approval of Action to Approve Commitment of Fund Balance
Speaker(s): *Garrett Matej, CFO*

L. Discuss & Consider Approval of Revisions to CH (LOCAL) – Purchasing and Acquisition

Speaker(s): *Garrett Matej, CFO*

M. Discuss and Consider Approval of Design-Build Rankings (RFQ 26-032) for the Willis High School Multi-Use Gymnasium and Delegation of Authority to the Superintendent
Speaker(s): *Ginger Deck, Director of Procurement*

N. Discuss and Consider Approval of the Competitive Sealed Proposal (CSP 26-033) for the A.R. Turner Elementary School Expansion and Delegation of Authority to the Superintendent
Speaker(s): *Ginger Deck, Director of Procurement*

O. Discuss and Consider Approval of the Deductive Change Order and Final Payment for VLK Architects Inc. from the Cost Savings for the Calfee Middle School Project
Speaker(s): *Bob Eaton, Chief of Construction and Operations*

XI. **BOARD MEMBER COMMENTS**

XII. **SUPERINTENDENT COMMENTS**

XIII. **FUTURE BUSINESS/MEETINGS**

XIV. **ADJOURNMENT**

Posted in compliance with the Texas Open Meetings Act on August 13, 2026, at 4:00PM at the Sharon Hill Jennette Administration Building.

President, Board of Trustees

*** Closed Session Authorization during Meeting**

If, during the course of the meeting covered by this notice, the Board of Trustees should determine that a closed or executive meeting of the Board is required, then such closed or executive meeting as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et. Seq., will be held by the Board of Trustees at the date, hour and place indicated in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Trustees may conveniently meet in such closed or executive session concerning any and all purposes: Tex. Govt. Code 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.083, 551.084 and 551.129. Should any final action, decision, or vote be required in the opinion of the Board of Trustees with regard to any matter considered in such closed or executive meeting or session, then the final action, decision or vote shall be either in open meeting, or at a subsequent public meeting upon notice thereof, as the Board of Trustees shall determine.