



BOARD MEETING AGENDA

AUGUST 17, 2026

7:30 PM - Middle School Auditorium

1. **Opening Meeting: Call to Order/Pledge** - President John Wardle
2. **Student/Staff Recognition and Board Reports**
3. **Reading of Correspondence**
4. **Recognition of Visitors** - please sign in on the clipboard for tonight's meeting
5. **Public Comment Period**
6. **Approval of Minutes**

Motion to approve the [Committee of the Whole](#) and [Board Meeting Minutes](#) for August 3, 2026 as presented?

7. Financial Reports

7.a. Payment of Bills

<u>Fund Name</u>	<u>Amount</u>	<u>Fund Accounting Payment Register</u>	<u>Fund Accounting Payment Summary</u>
General Fund - Procurement Card	\$17,761.45	Procurement Card - Detail	See Procurement Card Detail
General Fund - Checks/ACH/Wires	\$2,700,908.68	General Fund - Detail	General Fund - Summary
Special Revenue	\$337.48	Special Revenue - Detail	Special Revenue - Summary
Capital Reserve Fund	\$0.00	No Payments	No Payments
Cafeteria Fund	\$92,863.07	Cafeteria Fund - Detail	Cafeteria Fund - Summary
Student Activities	\$12,664.81	Student Activities - Detail	Student Activities - Summary

Total amount of all funds **\$2,824,535.49**

Motion to approve the Payment of Bills as presented

7.b. Treasurer's Fund Report

- [General Fund Report](#)
- [Special Revenue Report](#)
- [Capital Reserve Report](#)
- [Cafeteria Fund Report](#)
- [Student Activities Fund Report](#)
- [Student Activities Account Summary](#)
- [Investment Report](#)
- [Earned Interest and Bank Fees YTD for General Fund, Special Revenue, Capital Projects, and Cafeteria](#)
- [Earned Interest YTD Student Activities](#)

Treasurer's Fund Reports are noted.

7.c. YTD General Fund Report and YTD Taxes

The administration prepared the [YTD General Fund Report](#) and the [YTD Taxes](#) for the Board. The General Fund report looks at our revenue and expenses for this year against the budget and compares those amounts to last year. The YTD Tax Summary shows the monthly collections and cumulative collections and compares that to the two previous years.

The Year-To-Date General Fund and Tax Reports are noted.

8. Old Business - Do we have any old business?

9. New Business Personnel Items - Actions Items

Unless there is an objection, we will combine all New Business Personnel Action Items listed under #9 into one motion.

9.a. Recommended Approval of Extra Duty Positions

Dr. Nadine Sanders, Assistant Superintendent, recommends the following for 2026-2027:

- Erin Bishop to serve as year 2 Mentor to Madison Sieg.
- Sean Donaldson to serve as year 2 Mentor to Genevieve Kuhns.
- Amanda Frankford to serve as year 2 Mentor to Nicole Davidson.
- Megan Frantz to serve as year 2 Mentor to Clayton Maiden.
- B. Christie Katora to serve as year 2 Mentor to Austin Coyle.
- Frank Landis to serve as year 2 Mentor to Ethan Fatzinger.
- Cherie Powell to serve as year 2 Mentor to Carley Miller.
- Cherie Powell to serve as a year 1 Mentor to Rebecca Howell.
- Kelly Schenk to serve as year 2 Mentor to Adam McKeegan.
- Amanda Webber to serve as Curriculum Mentor to Jocelynne Eltringham.
- Erin Zinn to serve as a year 1 Mentor to Cheyenne Shoener.

9.a. Recommended Approval of Extra Duty Positions (continued)

Scott Penner, Director of Athletics and Student Activities recommends the following:

- Larry Barrick to serve as the Head Coach for the Middle School Boys Wrestling Program.
- Robert Crum to serve as the Assistant Coach for the High School Girls Basketball Program.
- Ryan Finkey to serve as a Volunteer Coach for the Football Program.
- Chloe Hagenbuch to serve as the Assistant Coach for the Volleyball Program.
- Brooke Roberts to serve as a Volunteer Coach for the Field Hockey Program.

The administration recommends the Board of School Directors approve the extra duty staff as presented.

9.b. Recommended Approval of Resignation

Scott Penner, Director of Athletics and Student Activities, received the following extra-duty resignation:

- Justin LaManna provided a resignation from the position of Fitness Center Strength Coordinator.

The administration recommends the Board of School Directors approve the resignation as presented.

9.c. Recommended Approval of Staff Transfer

The administration will transfer the professional staff listed below for the 2026-2027 school year. The transfer is in accordance with Board Policy 309, Assignment and Transfer:

- Jessica Dagle from the position of Special Education Teacher at the Middle School to Special Education Teacher for Autism Support at the Middle School replacing Emily Hangen who resigned.

The administration recommends the Board of School Directors approve the transfer as presented.

9.d. Recommended Approval of Administrative Assistant

The administration recommends Angela Gibson as a 232-day Administrative Assistant for Student Services replacing Nicole Swarner who transferred. Mrs. Gibson will work 7.75 hours per day at the D4 step of the 2026-2027 Classified Compensation Plan. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan. Employment is pending receipt of all required employment documentation.

The administration recommends the Board of School Directors approve the administrative assistant as presented.

10. New Business - Actions Items

10.a. PTO Audit Letters for 2025-2026

The Big Spring School District received a letter advising the 2025 - 2026 PTO financial reports were accepted with auditing standards for the following buildings:

- [Middle School PTO](#) - letter from Trina Manetta
- [Mount Rock Elementary PTO](#) - letter from Karen Heishman

The administration recommends the Board of School Directors accept the 2025-2026 PTO audit letters as presented.

10.b. Recommended Approval of Curriculum

New and updated curriculum has been recommended by Nicole Donato, Director of Curriculum and Instruction, which was presented at the August 3, 2026 meeting:

Elementary

- [Grade 4 Science](#) (revised)
- [Grade 5 Science](#) (revised)

Middle School

- [Chorus](#) (revised)

High School

- [Accounting](#) (revised)
- [Career Project](#) (revised)
- [Chamber Singers](#) (new)
- [College Preparatory Writing](#) (revised)
- [Computer Science Foundations](#) (revised)
- [Concert Chorus](#) (revised)
- [Electronics](#) (revised)
- [English I](#) (revised)
- [English II](#) (revised)
- [English III Research Writing](#) (revised)
- [English IV Literature](#) (revised)
- [French I](#) (revised)
- [French II](#) (revised)
- [PA History](#) (new)
- [Plant and Greenhouse](#) (revised)
- [Retail Management](#) (revised)
- [Spanish I](#) (revised)
- [Spanish II](#) (revised)
- [Spanish III](#) (revised)
- [Spanish IV](#) (revised)
- [Spanish V](#) (revised)
- [Video Game Music and Interactive Sound Design](#) (new)

The administration recommends the Board of School Directors approve the curriculum as presented.

10.c. Recommended Approval of MOU for Extra Duty Position

Scott Penner, Director of Athletics and Student Activities, is recommending a Cross Country Course Manager position be added to the current Collective Bargaining Agreement which requires a [Memorandum of Understanding](#) between the school district and Big Spring Education Association.

The administration recommends the Board of School Directors approve the MOU to add the extra-duty position to the current CBA as presented.

10.d. Recommend Approval of Capital Project Payment

The following invoice for the Middle School auditorium light relays/control board project was approved at the April 20, 2026 meeting is presented for payment within the General Fund from the Assigned Fund Balance for Capital Projects:

- A/V Solutions - [Invoice 8179](#) - \$16,196.76

The administration recommends the Board of School Directors approve this invoice to be paid from the General Fund Assigned Fund Balance for Capital Projects as presented.

10.e. Recommended Acknowledgement of Additional 2026-2027 Krise Employees

Krise Transportation Inc. has submitted additional drivers for the 2026-2027 school year.

The administration recommends the Board of School Directors acknowledge receipt of the additional employees for Krise Transportation.

10.f. Recommended Approval of Snow Removal Bid/Contract

After advertising for snow removal, the District received one bid response from [Blue Mountain](#).

The administration recommends the Board of School Directors accept the bid from Blue Mountain Excavating, Inc. at the hourly rates shown for snow removal during the 2026-2027 school year through 2028-2029 school year. The agreement is a three-year agreement with a mutual option to extend for two additional school years.

10.g. Recommended Approval of Agreements

Administration has reviewed and recommends the following agreements:

- [Memorandum of Understanding](#) with Campbell Psychological Services LLC to provide 2026-2027 school-based outpatient mental health services for secondary students.
- [License Agreement](#) with Campbell Psychological Services LLC which amends the previous agreement approved by the Board at the February 18, 2025 meeting to remove services at Mount Rock, Newville, and Oak Flat Elementary Schools.

Administration recommends the Board of School Directors approve the agreements as presented.

10.h. Recommended Approval of Fundraisers

Scott Penner, Director of Athletics and Student Activities: requests approval of the following fundraisers:

- [Hour-a-Thon](#) fundraiser 8/31/2026 through 9/7/26 to benefit the Volleyball Program.
- Carlisle Crush Volleyball Tournament fundraiser on October 12, 2026 to benefit the Volleyball Program.
- Meat Raffle fundraiser 8/28/26 through 10/30/26 to benefit the Boys Wrestling Program using the Newville Wrestling Association's small games of chance license.

The administration recommends the Board of School Directors approve the fundraisers as presented.

10.i. Recommended Approval of Utilization

- Don Hoover, on behalf of Big Spring Midget Football, is requesting use of the stadium for games on August 30, September 13, October 4, and October 18, 2026. Because the utilization request includes Sundays, board action is necessary.

The administration recommends the Board of School Directors approve the utilization request as presented.

11. New Business - Information Item

11.a. Leave Request

Laura Grove, Middle School Art Teacher, is requesting a leave of absence beginning Monday, November 9, 2026 through approximately Friday, November 20, 2026 with a return date of Monday, November 23, 2026. According to Family and Medical Leave Policy 335, administrative, professional and support employees may request a leave of absence for specific family and medical issues in compliance with the Family Medical Leave Act.

11.b. Staff Updates

Dr. Nadine Sanders, Assistant Superintendent, provides the following Contracted Staff Update:

- Samantha Reasey to serve as an ESS Long Term Substitute Teacher for Middle School Special Education to cover the vacant position previously held by Carley Herndon.
- Nicholas Yosler to serve as an ESS Long Term Substitute Teacher for High School Social Studies during Lauren Hetrick's leave of absence.

11.b. Staff Updates (continued)

Cheri Frank, Director of Facilities, Management and Planning, provides the following Custodial Staff update:

- Creedon Prosper to continue employment during the 2026-2027 school year as a substitute student Custodian and be compensated based on the current classified compensation agreement.

Dr. Trisha Reed, Director of Student Services, provides the following Contracted Staff Update:

- Cheyenne Givler has transferred from an ESS Specialist Paraprofessional to a Paraprofessional II in the MDS Classroom at the Middle School.
- Sara Kelley to serve as an ESS Paraprofessional for Autism Support at Oak Flat Elementary School.
- Christie Main has transferred to serve as an ESS Direct Care Paraprofessional at the High School.

11.c. Proposed New Policy

Administration has proposed the following new policy for review by the Board:

- [609 Investments](#)

After the policy has been reviewed by the Board of School Directors and Solicitor, the administration will present the policy for Board approval at the September 1, 2026 Board meeting.

12. Board Reports

12.a. Athletic Council - Ben Brown, Mike Hippensteel, Frank Myers, and John Wardle - Meetings: October 7, December 2, February 3, April 7, and June 9

12.b. Building and Property Committee - Ben Brown, David Fisher, Mike Hippensteel, and Lisa Shade - Meetings: Oct. 5 and Nov. 16

12.c. Capital Area Intermediate Unit - Alison Mellott [CAIU](#)

12.d. Cumberland Perry Area CTC - John Wardle Alternate: Mike Hippensteel - Meetings: Aug. 24, Sept. 28, Oct. 26, Nov. 23, Dec. 14, Jan. 25, Feb. 22, March 22, Apr. 26, May 24, and June 28

12.e. Finance Committee - Julie Boothe, Frank Myers, Lisa Shade, and John Wardle - Meetings: Oct. 19, Dec. 1, Mar. 15, Apr. 19, May 17, and June 7

12.f. Future Ready Comp Plan Board Reps - Julie Boothe and Lisa Shade

12.g. South Central Trust - Seth Cornman

12.h. Tax Collection Committee - David Fisher - Meetings: October 13, 2026

12.i. Wellness Committee - Seth Cornman and Alison Mellott

12.j. PSBA 2026 Voting Delegates: Ben Brown and Seth Cornman

Delegate Assembly Saturday, November 7, 2026 at 9:00 am at the CV School District Mountain View Auditorium.

12.k. Future Board Agenda Items

12.l. Superintendent's Report - Dr. Nicholas Guarente

13. Second Public Comment

14. Meeting Closing

14.a. Business from the Floor/Board Member Comment

14.b. Adjournment

Meeting adjourned at _____ pm, **August 17, 2026**

Next scheduled meeting is **Tuesday, September 1, 2026 at 7:30 pm**